



Cuyahoga Valley Career Center

February 2023 Board Meeting

**February 23, 2023, 6:30 pm - 8:00 pm
Conference Room A**

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Cuyahoga Valley Career Center

January 2023 Organizational Board Meeting

**January 12, 2023, 5:30 pm - 6:30 pm
Conference Room A**

MINUTES

MINUTES

Cuyahoga Valley Career Center Board

January 2023 Organizational Board Meeting
Thursday, January 12, 2023, 5:30 pm - 6:30 pm
Conference Room A

In Attendance

Ashley Thomas; Bobbie Beshara; Gary Suchocki; Jacquelyn
Arendt; James Gilbride; James Virost; Mike Kahoe; Robert
Felber; Russ Fortlage

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

AGENDA

I. Call to Order

President Pro Tempore Mr. Kahoe called the meeting to order at 5:35 p.m.

II. Pledge of Allegiance

III. WELCOME AND OATHS of OFFICE:

Three-Year Term

- * Gary Suchocki, Cuyahoga Heights
- * Ashley Thomas, Garfield Heights
- * James Virost, Nardon Hills
- * Robert Felber, Twinsburg

One-Year Term

- * Bobbie Beshara, Revere (Rotating)

OATH OF OFFICE: I _____ do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as Board Member in and for the said Cuyahoga Valley Career Center, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in

effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

IV. ROLL CALL:

Mrs. Arendt____ Mrs. Beshara____ Mr. Felber____
Mr. Fortlage____ Mr. Gilbride____ Mr. Kahoe____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____

V. Election of President for Calendar Year 2023 (Mr. Kahoe, President Pro-Tempore presiding.)

A. Open Nominations for President:

Moved by **Mr. Felber** to open nominations
Nominations:

(1) **Mr. Suchocki**

Nominated by: **Mr. Felber**

Seconded by: **Mr. Gilbride**

(2)_____

Nominated by: _____

Seconded by: _____

B. Close Nominations for President:

Moved by **Mr. Fortlage** to close nominations and cast unanimous ballot for the sole nominee for Board President

Seconded by: **Mrs. Beshara**

C. Election of Board President:

Mr. Suchocki as President

• ROLL CALL:

Mrs. Beshara____ Mr. Felber____ Mr. Fortlage____
Mr. Gilbride____ Mr. Kahoe____ Mr. Suchocki____
Ms. Thomas____ Mr. Virost____ Mrs. Arendt____

Move: Russ Fortlage Second: Bobbie Beshara Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie Beshara

OATH OF OFFICE:

I, **Gary Suchocki**, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as

President of the Board in and for the said Cuyahoga Valley Career Center, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

VI. Election of Vice-President for Calendar Year 2023 (Newly elected President presiding.)

A. Open Nominations for Vice-President:

Moved by **Mr. Suchocki** to open nominations

Nominations:

(1) **Ms. Thomas**

Nominated by: **Mr. Fortlage**

Seconded by: **Mr. Felber**

(2) _____

Nominated by: _____

Seconded by: _____

B. Close Nominations for Vice-President:

Moved by **Mr. Kahoe** to close nominations and cast unanimous ballot for the sole nominee for Board Vice President

Seconded: **Mr. Gilbride**

C. Election of Board Vice-President of Board of Education

Ms. Thomas as Vice-President

• ROLL CALL:

Mr. Felber _____ Mr. Fortlage _____ Mr. Gilbride _____

Mr. Kahoe _____ Mr. Suchocki _____ Ms. Thomas _____

Mr. Virost _____ Mrs. Arendt _____ Mrs. Beshara _____

Move: Mike Kahoe Second: James Gilbride Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie Beshara

OATH OF OFFICE:

I, **Ashley Thomas**, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as Vice-President of the Board in and for the said Cuyahoga Valley Career Center, Cuyahoga County, Ohio, to the best of my ability, and

in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

VII. Resolution #2023-1 1 A Resolution Fixing the Time and Place of Meetings of the Cuyahoga Valley Career Center Board of Education:

BE IT RESOLVED that the Cuyahoga Valley Career Center Board of Education shall hold its meetings on the following Thursdays:

Regular Meetings

- February 23, 2023
- March 30, 2023
- April 27, 2023
- May 18, 2023
- June 29, 2023
- July: no meeting scheduled
- August 31, 2023
- September 28, 2023
- October 26, 2023 (All Boards Dinner)
- November: no meeting scheduled
- December 7, 2023
- January 11, 2024*

*Organizational Meeting

- January 11, 2024

Regular meetings will begin at 6:30 p.m. (unless otherwise noted) in Conference Room A at Cuyahoga Valley Career Center located at 8001 Brecksville Road, Brecksville, Ohio.

Note: Unless otherwise noted, the Ad Hoc Committees' time and place will always precede the Regular Meeting of the Board at 6:00 p.m.

• ROLL CALL:

Mr. Fortlage____ Mr. Gilbride____ Mr. Kahoe____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____
Mrs. Arendt____ Mrs. Beshara____ Mr. Felber____

Move: Mike Kahoe Second: Jacquelyn Arendt Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie Beshara

VIII. Resolution #2023-1 2 A Resolution Establishing a Service Fund:

WHEREAS, Revised Code 3315.15 provides for the setting aside from the General Fund a sum not to exceed two dollars (\$2.00) for each child enrolled or twenty thousand dollars (\$20,000) whichever is greater, such sum of money to be known as the "Service Fund" to be used in paying expenses of members of the Board actually incurred in the performance of their duties or of their official representatives when sent out of the school district, now

THEREFORE, BE IT RESOLVED that the Board of Education of the Cuyahoga Valley Career Center does hereby establish a Service Fund, such fund to be set aside as an account within the General Fund, in accordance to the provisions of ORC 3315.15.

• ROLL CALL:

Mr. Gilbride _____ Mr. Kahoe _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____
Mrs. Beshara _____ Mr. Felber _____ Mr. Fortlage _____

Move: James Gilbride Second: Ashley Thomas Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie Beshara

IX. Resolution #2023-1 3 ORGANIZATIONAL BUSINESS

(Items A. through V. may be handled as one motion.)

A. General Counsel:

Authorize the Cuyahoga Valley Career Center to retain as general counsel the law firms of Fisher and Phillips LLP, Pepple & Waggoner, Ltd., and Squire Patton Boggs LLP.

2023-1 3 (1)

B. Construction Related Counsel:

Authorize Cuyahoga Valley Career Center to retain as construction related counsel The Riley Law Firm, LLC.

2023-1 3 (2)

C. CVCC Ad Hoc Committees:

Approve Committees of Board Members, who shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board; committees shall consist of no more than four (4) members; members shall be appointed by the President; each Board Committee shall

be convened by a Chairperson who shall report for the Committee; as approved by the Board of Education, and recommended by the Superintendent.

2023-1 3 (3)

D. Organizational Meeting President Pro Tempore:

Approve Board President to serve as President Pro Tempore during the 2024 January Organizational meeting. If sitting President's term expires prior to Organizational meeting, the Vice President will serve as President Pro Tempore. If both the President and Vice President terms expire, the selection of President Pro Tempore will take place during the December Board meeting.

2023-1 3 (4)

E. Dispense with Reading of Board Minutes:

Authorize that the reading of the Board Minutes be dispensed with as these are made available in advance of Board meetings.

2023-1 3 (5)

F. Board Participation in Meetings:

Authorize to continue Board Member participation in regional, state, and national meetings, directed toward achieving the Board's goals and objectives. Members of the Board of Education are encouraged to be actively involved in these areas. The Superintendent is expected to provide information and to assist members of the Board of Education in the pursuance of the District Goals, as recommended by the Board of Education.

2023-1 3 (6)

G. Local, Regional, State, and National Organization Participation:

Approve the continuing District participation in local, regional, state, and national organizations which support the goals and purposes of the Cuyahoga Valley Career Center consistent with appropriation levels and in keeping with the Purchasing Policy of the District.

2023-1 3 (7)

H. Fiscal Procedures:

WHEREAS, in order to provide for the prompt transactions of fiscal affairs for 2023, it is necessary that authority be granted to the fiscal officer to proceed with related functions in this regard, now

THEREFORE BE IT RESOLVED by the Board of Education of the

Cuyahoga Valley Career Center that the Treasurer be authorized to perform the following functions during 2023:

1. Invest funds, whenever practical as permitted by law, either in short-term or long-term investments, and to give a report to the Board each month;
2. Provide payments to employees for salaries and expenses, and to suppliers for goods and services within appropriations; and
3. Use a facsimile signature.

BE IT FURTHER RESOLVED that the Superintendent and Treasurer do internal appropriation transfers and/or transfers to other funds, as well as cash advances whenever necessary under provisions of the purchasing and other financial policies of the District.

2023-1 3 (8)

I. Prevailing Wage Coordinator:

Pursuant to the requirements of Chapter 4115 of the Ohio Revised Code, it is recommended that Michael McDade, Business Manager, (or the Superintendent's designee) be designated as the school district's Prevailing Wage Coordinator for 2023.

2023-1 3 (9)

J. Board's Suspension Hearing Officer:

It is recommended that Marcy Green, Assistant Superintendent, (or the Superintendent's designee) be designated as the school district's Board's Suspension Hearing Officer for 2023.

2023-1 3 (10)

K. Title IX Coordinator:

Per the requirements of Title IX, the administration recommends the appointment of Marcy Green, Assistant Superintendent and Michael McDade, Business Manager, (or the Superintendent's designee) as the Title IX Coordinator(s) for the Cuyahoga Valley Career Center for 2023.

2023-1 3 (11)

L. AHERA and Safety Coordinator:

Pursuant to the requirements of Public Law 101-236, it is recommended that Michael McDade, Business Manager, (or the Superintendent's designee) be designated as the school district AHERA and Safety Coordinator for 2023.

2023-1 3 (12)

M. Title VI Coordinator:

Per the requirements of Title VI, the administration recommends the appointment of Marcy Green, Assistant Superintendent and Michael McDade, Business Manager, (or the Superintendent's designee) as the Title VI Coordinator(s) for Cuyahoga Valley Career Center for 2023.

2023-1 3 (13)

N. Section 504 of the Rehabilitation Act of 1973/ADA:

Per the requirements of Section 504/ADA, the administration recommends the appointment of Michael McDade, Business Manager, (or the Superintendent's designee) as the Section 504/ADA Coordinator for the Cuyahoga Valley Career Center for 2023.

2023-1 3 (14)

O. Participation in State and Federal Grants:

Approve Cuyahoga Valley Career Center's participation in all state and federal programs and grants requiring Board approval including, but not limited to, Carl D. Perkins, High Schools That Work, Federal Pell and Direct Loans.

2023-1 3 (15)

P. Drug Free Compliance Officer:

It is recommended that the Superintendent, David Mangas, shall be designated Compliance Officer and shall establish whatever programs and procedures are necessary to meet the federal certification requirements but which also comply or do not interfere with collectively-bargained agreements (Drug-Free Workplace Policy #3122.01/page 1 of 1 - Professional Staff), as recommended by the Superintendent.

2023-1 3 (16)

Q. Expulsion Hearing Officer:

It is recommended that the Assistant Superintendent, Marcy Green, (or the Superintendent's designee) be designated as the Cuyahoga Valley Career Center's Expulsion Hearing Officer for 2023.

2023-1 3 (17)

R. Appeal Hearing Officer:

It is recommended that the Superintendent, David Mangas, (or the Superintendent's designee) be designated as the Cuyahoga Valley Career Center's Appeal Hearing Officer for 2023.

2023-1 3 (18)

S. Superintendent to Accept Resignations:

It is recommended that the Superintendent, David Mangas, accept resignations, which have been submitted by employees during times when this Board is not in session. Upon approval by this Board, such resignations shall be deemed irrevocable after the Superintendent's acceptance.

2023-1 3 (19)

T. Superintendent to Make Offers of Employment:

It is recommended to authorize the Superintendent, David Mangas, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to approval by this Board; provided however, that upon approval by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of this Board) commence on January 12, 2023 and remain in effect through January 11, 2024.

2023-1 3 (20)

U. Long-Term Substitutes for Certified Positions:

Authorize the Superintendent to employ Long-Term Substitutes for Certified positions when certificate/license, state boards, or other circumstances require an industry-trained professional to deliver instruction. The employment will be at Step 0-A of the Teacher Salary Schedule and be considered when the leave is greater than 10 days.

2023-1 3 (21)

V. Long-Term Substitutes for Classified Exempt Positions:

Authorize the Superintendent to employ Long-Term Substitutes for Classified Exempt Positions when circumstances require an industry-trained professional to execute essential duties. The employment will be at Step 0, plus stipend, on the Classified Exempt Salary Schedule Treasurer's Assistant/Administrative Assistant 260 Days of the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan and be considered when the leave is greater than 10 days.

2023-1 3 (22)

• ROLL CALL:

Mr. Kahoe _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Beshara _____
Mr. Felber _____ Mr. Fortlage _____ Mr. Gilbride _____

Move: Jacquelyn Arendt Second: Mike Kahoe Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt,
Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie
Beshara

X. ADJOURN

5:45 p.m.

• ROLL CALL:

Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____
Mrs. Arendt _____ Mrs. Beshara _____ Mr. Felber _____
Mr. Fortlage _____ Mr. Gilbride _____ Mr. Kahoe _____

Move: Mike Kahoe Second: Bobbie Beshara Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt,
Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie
Beshara

Next meetings:

Regular Meetings:

* Thursday, January 12, 2023 immediately following Organizational
Meeting in Conference Room A.

* Thursday, February 23, 2023 at 6:30 PM in Conference Room A.

*APPROVED: _____

*ATTESTED: _____

*DATE: _____



Cuyahoga Valley Career Center

January 2023 Board Meeting

**January 12, 2023, 6:30 pm - 8:00 pm
Conference Room A**

MINUTES

MINUTES

Cuyahoga Valley Career Center Board

January 2023 Board Meeting

Thursday, January 12, 2023, 6:30 pm - 8:00 pm

Conference Room A

In Attendance

Ashley Thomas; Bobbie Beshara; Gary Suchocki; Jacquelyn Arendt; James Gilbride; James Virost; Mike Kahoe; Robert Felber; Russ Fortlage

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call to Order

5:46 PM

II. ROLL CALL:

Mrs. Arendt____ Mrs. Beshara____ Mr. Felber____
Mr. Fortlage____ Mr. Gilbride____ Mr. Kahoe____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____

III. PRESIDENT'S REPORT

* Welcome New Board Member(s)

* Appointment of Ad-Hoc Committee Membership:

Buildings & Grounds

Mr. Fortlage

Mr. Gilbride

Mr. Suchocki - Chairperson

Business & Finance

Mr. Fortlage

Mr. Gilbride

Mr. Virost - Chairperson

Curriculum

Ms. Thomas
Mr. Suchocki
Mrs. Arendt - Chairperson

Policy
Mrs. Beshara
Mrs. Arendt
Mr. Felber - Chairperson

A. Resolution #2023-1 4 APPOINTMENTS

The following resolutions may be handled as one motion.

- OSBA Legislative Liaison:

Approved appointing **Mr. Kahoe** as the OSBA Legislative Liaison and **Mrs. Arendt** as Alternate for 2023.

2023-1 4 (1)

- Appoint Delegate and Alternate - OSBA Annual Meeting:

Approve appointing the following as official Delegate and Alternate to the Ohio School Boards Association Annual Business Meeting, according to Article IV, Section B, of the OSBA Constitution.

Mrs. Arendt Delegate
Mr. Felber Alternate

2023-1 4 (2)

- Tax Incentive Council:

Approve Mr. Richard Berdine, Treasurer, as the Board's appointee to attend Tax Incentive Council Meetings. The alternate to the Council will be the designated Cuyahoga Valley Board of Education Member representing the community unless there are two members from the district. In such case, one of the two members shall be appointed the alternate.

2023-1 4 (3)

- ROLL CALL:

Mrs. Beshara _____ Mr. Felber _____ Mr. Fortlage _____
Mr. Gilbride _____ Mr. Kahoe _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____

Move: Mike Kahoe Second: Ashley Thomas Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie Beshara

IV. SUPERINTENDENT'S REPORT

- * Career-Technical Education Week Activities, Feb. 6-10, 2023
- * Legislative Seminar, Feb. 8-9, 2023
- * News Flash | The Student Connection | Alumni Spotlight

V. BOARD COMMENTS

VI. COMMITTEE REPORTS

VII. APPROVAL OF MINUTES

* Regular Meeting: December 8, 2022

- ROLL CALL:

Mr. Felber_____ Mr. Fortlage_____ Mr. Gilbride_____
Mr. Kahoe_____ Mr. Suchocki_____ Ms. Thomas_____
Mr. Virost_____ Mrs. Arendt_____ Mrs. Beshara_____

Move: James Gilbride Second: Robert Felber Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt,
Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas

Abstain: Bobbie Beshara

VIII. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

IX. FINANCES

A. BUDGET HEARING

- Resolution **#2023-1 5** Budget:

Approve adopting the 2023-24 Cuyahoga Valley Career Center Tax Budget and authorize the Treasurer to sign the Budget, as recommended by the Treasurer.

- ROLL CALL:

Mr. Fortlage_____ Mr. Gilbride_____ Mr. Kahoe_____
Mr. Suchocki_____ Ms. Thomas_____ Mr. Virost_____
Mrs. Arendt_____ Mrs. Beshara_____ Mr. Felber_____

Move: Russ Fortlage Second: Jacquelyn Arendt Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie Beshara

B. Resolution **#2023-1 6** Routine Items Recommended (may be handled as one motion):

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Report for the month of November 2022.

2023-1 6 (1)

- OSBA Annual Membership:

Approve membership in Ohio School Boards Association in the amount of \$3,774.00. A portion of the dues will fund expenses associated with board members representing OSBA and its member districts at the state and national level.

2023-1 6 (2)

- ROLL CALL:

Mr. Gilbride_____ Mr. Kahoe_____ Mr. Suchocki_____
Ms. Thomas_____ Mr. Virost_____ Mrs. Arendt_____
Mrs. Beshara_____ Mr. Felber_____ Mr. Fortlage_____

Move: Mike Kahoe Second: James Gilbride Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie Beshara

X. NEW BUSINESS - Non-personnel

Resolution #2023-1 7 Other Items Recommended (may be handled as one motion).

Move to accept all of the other following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed.

2023-1 7 (1)

- Donations:

Accept donations as per resolution #1976-167.

2023-1 7 (2)

- Professional Meeting Days:

Approve Joshua Hayes, Assistant Principal, to attend the ACTE National Work-Based Learning Conference in Atlanta, GA, April 26-28, 2023. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2023-1 7 (3)

- Professional Meeting Days:

Approve Gerald Koenig, Power Equipment Instructor, to attend the Equipment & Engine Training Council Spring Conference in Fort Collins, CO, April 12-15, 2023. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2023-1 7 (4)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and NSL Analytical Services, Inc. to provide Tooling U-SME subscription (364) package from December 12, 2022 through December 11, 2023.

2023-1 7 (5)

- ROLL CALL:

Mr. Kahoe _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Beshara _____
Mr. Felber _____ Mr. Fortlage _____ Mr. Gilbride _____

Move: Bobbie Beshara Second: James Gilbride Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie Beshara

XI. ADJOURN

6:25 PM

• ROLL CALL:

Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____
Mrs. Arendt _____ Mrs. Beshara _____ Mr. Felber _____
Mr. Fortlage _____ Mr. Gilbride _____ Mr. Kahoe _____

Move: Robert Felber Second: Mike Kahoe Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Bobbie Beshara

Next meetings:

Regular Meeting: Thursday, February 23, 2023 at 6:30 PM in Conference Room A.

*APPROVED: _____

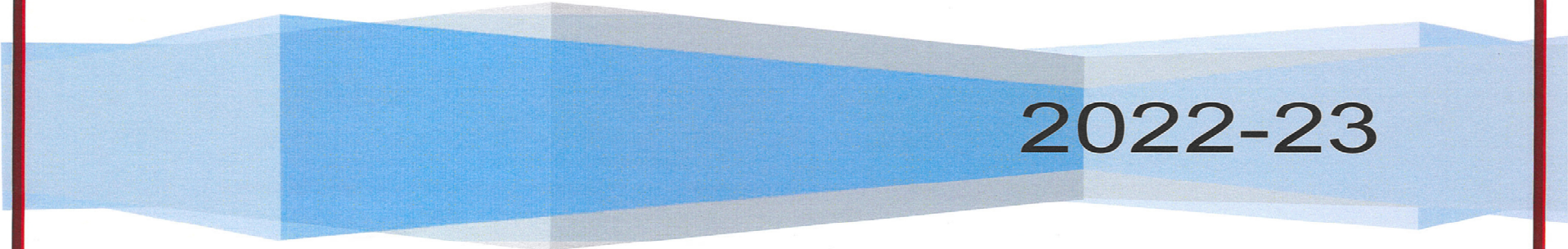
*ATTESTED: _____

*DATE: _____

CUYAHOGA VALLEY CAREER CENTER

December 31, 2022

Richard A. Berdine, Treasurer



2022-23

Cuyahoga Valley Career+A2:F28r Center

Forecast Comparison - General Operating Fund - December 2022



CUYAHOGA VALLEY
CAREER CENTER

CUYAHOGA VALLEY
CAREER CENTER

	December 2022 FCST Estimate	December 2022 Actuals	December 2021 Actuals	Variance- December 2022 Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ -	\$ -	\$ -	\$ -	
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 145,241	\$ 124,119	\$ 130,100	\$ (21,122)	timing of receipts based upon prior fiscal year actuals, innovative workforce and credential reimbursement funding of estimated \$150K will be received in lump sum later in fiscal year rather than eight monthly distributions as estimated in forecast
1.040 - Restricted Grants-in-Aid	\$ 29,422	\$ 32,697	\$ 9,455	\$ 3,275	
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 28,254	\$ 28,367	\$ 13,540	\$ 113	
1.070 - Total Revenue	\$ 202,917	\$ 185,183	\$ 153,094	\$ (17,734)	
Other Financing Sources:					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
2.080 Total Revenue and Other Financing Sources	\$ 202,917	\$ 185,183	\$ 153,094	\$ (17,734)	
Expenditures:					
3.010 - Personnel Services	\$ 929,694	\$ 902,926	\$ 896,190	\$ 26,768	timing of expenditures compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 268,198	\$ 296,769	\$ 286,362	\$ (28,571)	underestimated retirement payment amounts for three pay month
3.030 - Purchased Services	\$ 69,249	\$ 113,979	\$ 91,110	\$ (44,730)	timing of expenditures compared to prior fiscal years
3.040 - Supplies and Materials	\$ 49,824	\$ 78,259	\$ 48,247	\$ (28,435)	timing of expenditures compared to prior fiscal years
3.050 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	
3.060 - Intergovernmental	\$ -	\$ 30,000	\$ -	\$ (30,000)	timing of CTE partnership payments to associate district compared to prior fiscal years
4.300 - Other Objects	\$ 14,376	\$ 2,166	\$ 11,809	\$ 12,210	timing of expenditures compared to prior fiscal years
4.500 - Total Expenditures	\$ 1,331,341	\$ 1,424,099	\$ 1,333,718	\$ (92,758)	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 1,331,341	\$ 1,424,099	\$ 1,333,718	\$ (92,758)	
Surplus/(Deficit) for Month	\$(1,128,424)	\$(1,238,916)	\$(1,180,623)	\$ (110,492)	
rb010623					

Cuyahoga Valley Career Center

Forecast Comparison - General Operating Fund - December 2022



	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 5,882,623	\$ 5,882,623	\$ 5,591,154	\$ 0	
1.020 - Public Utility Personal Property Tax	\$ 287,625	\$ 287,625	\$ 272,716	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 824,481	\$ 784,192	\$ 838,813	\$ (40,289)	timing of receipts based upon prior fiscal year actuals, innovative workforce and credential reimbursement funding of estimated \$150K will be received in lump sum later in fiscal year rather than eight monthly distributions as estimated in forecast
1.040 - Restricted Grants-in-Aid	\$ 175,135	\$ 179,114	\$ 56,730	\$ 3,979	
1.050 - Property Tax Allocation	\$ 765,299	\$ 765,299	\$ 719,648	\$ -	
1.060 - All Other Operating Revenues	\$ 259,427	\$ 271,185	\$ 211,675	\$ 11,758	interest rates/earnings continue to increase, received unanticipated \$7773 from Cuyahoga County forfeited land sales
1.070 - Total Revenue	\$ 8,194,590	\$ 8,170,039	\$ 7,690,735	\$ (24,551)	
Other Financing Sources:					
2.050 - Advances In	\$ 207,000	\$ 207,000	\$ 407,000	\$ -	
2.060 - All Other Financing Sources	\$ 770	\$ 1,522	\$ 770	\$ 752	
2.080 Total Revenue and Other Financing Sources	\$ 8,402,360	\$ 8,378,561	\$ 8,098,505	\$ (23,799)	
Expenditures:					
3.010 - Personnel Services	\$ 4,336,839	\$ 4,335,427	\$ 4,365,782	\$ 1,412	timing of expenditures compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 1,482,007	\$ 1,512,174	\$ 1,469,316	\$ (30,167)	underestimated retirement payment amounts for three pay month in December, should see offsets in future months
3.030 - Purchased Services	\$ 672,217	\$ 732,173	\$ 530,456	\$ (59,956)	timing of expenditures compared to prior fiscal years
3.040 - Supplies and Materials	\$ 351,028	\$ 370,958	\$ 374,301	\$ (19,930)	timing of expenditures compared to prior fiscal years
3.050 - Capital Outlay	\$ 46,242	\$ 44,619	\$ 13,472	\$ 1,623	
3.060 - Intergovernmental	\$ -	\$ 30,000	\$ -	\$ (30,000)	timing of CTE partnership payments to associate district compared to prior fiscal years
4.300 - Other Objects	\$ 222,507	\$ 206,980	\$ 169,985	\$ 15,527	timing of expenditures compared to prior fiscal years
4.500 - Total Expenditures	\$ 7,110,840	\$ 7,232,331	\$ 6,923,312	\$ (121,491)	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 1,924,979	\$ 1,924,979	\$ 816,034	\$ -	
5.020 - Advances Out	\$ 222,000	\$ 222,000	\$ 207,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 9,257,819	\$ 9,379,310	\$ 7,946,346	\$ (121,491)	
Surplus/(Deficit) FYTD	\$ (855,459)	\$ (1,000,749)	\$ 152,159	\$ (145,290)	

rb010623

Cuyahoga Valley Career Center



Revenue Analysis Report - General Operating Fund Only - FY23



	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Other Local	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
July	2,575,707	-	17,659	1,256	126,931	-	29,207	-	2,750,759
August	3,176,706	182,246	36,289	26,418	151,336	-	28,744	207,000	3,808,739
September	130,211	105,379	31,505	50,299	127,016	407,539	28,741	240	880,930
October		-	39,070	424	128,716	357,760	29,599	1,282	556,850
November	-	-	31,725	8,174	126,074	-	30,126	-	196,099
December	-	-	27,107	1,260	124,119	-	32,697	-	185,183
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
Totals	\$5,882,623	\$287,625	\$183,354	\$87,831	\$784,192	\$765,299	\$179,115	\$208,522	\$8,378,561
% of Total	70.21%	3.43%	2.19%	1.05%	9.36%	9.13%	2.14%	2.49%	
*Non-Operating Revenue includes advances in, and refund of prior year expenditures.									<i>rb010623</i>

Cuyahoga Valley Career Center



Expenditure Analysis Report - General Operating Fund - FY23



	Salaries	Benefits	Services	Supplies	Equipment	Intergov.	Other-Dues/Fees	Non-Operating*	Total Expenses
July	922,334	279,471	152,773	42,875	-	-	6,675	-	1,404,128
August	632,455	226,705	165,512	105,729	2,254	-	141,530	2,146,979	3,421,164
September	650,857	248,643	129,479	59,766	38,665	-	42,564	-	1,169,976
October	589,708	225,927	69,239	27,736	3,099	-	11,421	-	927,131
November	637,148	234,658	101,191	56,592	599	-	2,623	-	1,032,810
December	902,926	296,769	113,979	78,259	-	30,000	2,166	-	1,424,099
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
TOTALS	\$4,335,428	\$1,512,173	\$732,173	\$370,958	\$44,618	\$30,000	\$206,979	\$2,146,979	\$9,379,308
% of Total	46.22%	16.12%	7.81%	3.96%	0.48%	0.32%	2.21%	22.89%	
<i>*Non-Operating expenses include advances and transfers out.</i>									
Operating Fund includes General Fund (001) only									
									rb010623

Cuyahoga Valley Career Center



**CUYAHOGA VALLEY
CAREER CENTER**

December 2022

FINSUMM Financial Summary

rb010623

Fund	Fund Name	Beginning Balance	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
		7/1/2022							
001	General Fund	\$20,076,140.15	\$185,183.02	\$8,378,561.07	\$1,424,099.37	\$9,379,308.82	\$19,075,392.40	\$789,742.28	\$18,285,650.12
003	Permanent Improvement	\$1,729,281.07	\$0.00	\$1,845,000.00	\$51,427.15	\$1,570,311.81	2,003,969.26	\$349,348.50	1,654,620.76
006	Food Service	\$86,537.28	\$8,736.18	\$116,676.74	\$16,141.16	\$144,936.85	58,277.17	\$29,235.78	29,041.39
008	Endowment	\$72,771.25	\$259.87	\$982.05	\$0.00	\$8,000.00	65,753.30	\$0.00	65,753.30
009	Uniform School Supplies	\$30,178.72	\$0.00	\$101,441.28	\$3,617.34	\$93,401.32	38,218.68	\$33,533.05	4,685.63
011	Rotary-Special Services	\$110,105.98	\$2,756.90	\$14,371.09	\$3,925.79	\$19,858.13	104,618.94	\$5,626.45	98,992.49
012	Adult Education	\$874,656.12	\$117,039.17	\$675,828.98	\$134,952.43	\$740,620.70	809,864.40	\$152,644.22	657,220.18
018	Public School Support	\$193,760.09	\$3,338.00	\$25,156.17	\$3,003.69	\$26,872.43	192,043.83	\$13,740.66	178,303.17
019	Other Grants	\$147,269.81	\$0.00	\$0.00	\$3,068.92	\$10,083.96	137,185.85	\$21,637.49	115,548.36
022	District Agency	\$51,327.38	\$49,676.09	\$298,602.80	\$52,947.62	\$319,527.45	30,402.73	\$0.00	30,402.73
200	Student Managed Activity	\$44,802.12	\$976.41	\$152,610.03	\$20,285.65	\$103,652.27	93,759.88	\$4,976.78	88,783.10
451	Data Communications	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	0.00	\$0.00	0.00
461	Vocational Education Enhancements	\$1,110.00	\$0.00	\$3,600.00	\$0.00	\$5,110.00	(400.00)	\$0.00	(400.00)
499	Miscellaneous State Grants	\$2,500.00	\$0.00	\$14,714.75	\$0.00	\$2,500.00	14,714.75	\$14,714.75	0.00
508	Governors' Education Emerg. Relief	(\$2,074.68)	\$0.00	\$85,185.43	\$0.00	\$83,110.75	0.00	\$0.00	0.00
524	Carl Perkins Grants	(\$58,078.10)	\$32,090.59	\$275,144.57	\$39,561.12	\$230,164.16	(13,097.69)	\$51,186.28	(64,283.97)
599	Misc. Federal Grants (CARES Act)	(\$22,315.00)	\$0.00	\$128,050.00	\$0.00	\$76,550.00	29,185.00	\$1,500.00	27,685.00
	Grand Totals (ALL Funds)	\$23,337,972.19	\$400,056.23	\$12,116,824.96	\$1,753,030.24	\$12,814,908.65	\$22,639,888.50	\$1,467,886.24	21,172,002.26

Cuyahoga Valley Career Center



Approved Funds for FY23



This report is a listing of all grant funds authorized and/or received throughout fiscal year 2023.

Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received FY-to-date	Amount Received Project-to-date
<i>State Grants</i>					
451/9023	Network Connectivity FY23	\$1,800.00	\$0.00	\$900.00	\$900.00
461/9023	High Schools That Work FY23	\$4,000.00	\$0.00	\$3,600.00	\$3,600.00
499/9023	BWC Safety FY23	\$14,714.75	\$0.00	\$14,714.75	\$14,714.75
499/9123	Skills Trainer Project FY23	\$11,400.00	\$0.00	\$0.00	\$0.00
	Total State Funds	\$31,914.75	\$0.00	\$19,214.75	\$19,214.75
<i>Federal Grants</i>					
508/9122	GEER II FY22/23	\$72,604.00	\$0.00	\$62,143.68	\$69,226.46
508/9023	GEER I FY23	\$17,283.05	\$0.00	\$17,283.05	\$17,283.05
508/9123	GEER I FY23	\$5,758.70	\$0.00	\$5,758.70	\$5,758.70
524/9223	Carl D. Perkins Secondary FY23	\$307,741.25	\$20,284.05	\$162,646.39	\$162,646.39
524/9022	Carl D. Perkins Secondary FY22	\$346,023.88	\$0.00	\$51,052.75	\$346,023.88
524/9123	Carl D. Perkins Adult FY23	\$94,924.77	\$11,806.54	\$27,345.16	\$27,345.16
524/9122	Carl D. Perkins Adult FY22	\$87,061.39	\$0.00	\$34,100.27	\$87,061.39
599/9022	HEERF Institution FY22	\$205,183.00	\$0.00	\$0.00	\$182,868.00
599/9222	HEERF Student FY22	\$205,183.15	\$0.00	\$78,050.00	\$177,800.00
599/9123	ESSER SAFETY FY23	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00
	Total Federal Funds	\$1,423,677.94	\$32,090.59	\$507,594.75	\$1,145,227.78

rb010623

Cuyahoga Valley Career Center



Record of Advances for FY23



INITIAL ADVANCE INFORMATION					ADVANCE RETURN	
Date Approved	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
8/26/2021	001	006/0000	Food Services	\$75,000.00	8/25/2022	\$75,000.00
8/26/2021	001	009/0000	Uniform School Supplies	\$50,000.00	8/25/2022	\$50,000.00
8/26/2021	001	022/9004	Section 125 - CVFT	\$32,000.00	8/25/2022	\$32,000.00
8/26/2021	001	200/960A	Student Leadership	\$50,000.00	8/25/2022	\$50,000.00
8/25/2022	001	006/0000	Food Services	\$75,000.00		
8/25/2022	001	009/0000	Uniform School Supplies	\$50,000.00		
8/25/2022	001	022/9004	Section 125 - CVFT	\$32,000.00		
8/25/2022	001	200/960A	Student Leadership	\$65,000.00		
TOTAL Advances				\$429,000.00		\$207,000.00
Advances Outstanding						\$222,000.00
<i>rb010623</i>						

Cuyahoga Valley Career Center



Cash Reconciliation



December 31, 2022

Cash Summary Report Balance			\$ 22,639,888.50
Bank Balance:			
PNC Main Checking	1,130,778.02		
PNC - Merchant Svcs.	3,482.55		
PNC - Payroll Holding	30,000.00		
		\$ 1,164,260.57	
Investments:			
U.S. Bank: Meeder Investment Managers Managed Portfolio STAR Ohio	18,172,066.69 3,393,664.71		
		\$ 21,565,731.40	
Petty Cash:			
Administrative Office	1,500.00		
	-		
	-		
		\$ 1,500.00	
Change Fund:			
	-		
	-		
	-		
		\$ -	
Less: Outstanding Checks			
		\$ (91,604.47)	
Outstanding Deposits/Other Adjustments:			
Credit Card Receipts in Transit	-		
Deposit in Transit	1.00		
Payroll in Transit	-		
		\$ 1.00	
Bank Balance			\$ 22,639,888.50
Variance			\$ -
<i>rb010623</i>			

Cuyahoga Valley Career Center

December 2022



CUYAHOGA VALLEY
CAREER CENTER

Appropriation Summary

rb010623

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$16,455,964.00	\$190,298.73	\$16,646,262.73	\$9,379,308.82	\$1,424,099.37	\$789,742.28	6,477,211.63	61.09%
003	Permanent Improvement	\$720,000.00	\$1,515,500.29	\$2,235,500.29	\$1,570,311.81	\$51,427.15	\$0.00	665,188.48	70.24%
006	Food Service	\$160,300.00	\$120.00	\$160,420.00	\$144,936.85	\$16,141.16	\$29,235.78	(13,752.63)	108.57%
008	Endowment	\$15,000.00	\$0.00	\$15,000.00	\$8,000.00	\$0.00	\$0.00	7,000.00	53.33%
009	Uniform School Supplies	\$100,870.00	\$14,615.68	\$115,485.68	\$93,401.32	\$3,617.34	\$33,533.05	(11,448.69)	109.91%
011	Rotary-Special Services	\$45,500.00	\$2,147.10	\$47,647.10	\$19,858.13	\$3,925.79	\$5,626.45	22,162.52	53.49%
012	Adult Education	\$1,796,308.34	\$25,406.84	\$1,821,715.18	\$740,620.70	\$134,952.43	\$152,644.22	928,450.26	49.03%
018	Public School Support	\$84,150.00	\$43,356.62	\$127,506.62	\$26,872.43	\$3,003.69	\$13,740.66	86,893.53	31.85%
019	Other Grants	\$131,016.47	\$16,253.34	\$147,269.81	\$10,083.96	\$3,068.92	\$21,637.49	115,548.36	21.54%
022	District Agency	\$790,000.00	\$0.00	\$790,000.00	\$319,527.45	\$52,947.62	\$0.00	470,472.55	40.45%
200	Student Managed Activity	\$121,700.00	\$12,515.14	\$134,215.14	\$103,652.27	\$20,285.65	\$4,976.78	25,586.09	80.94%
451	Data Communications	\$1,800.00	\$0.00	\$1,800.00	\$900.00	\$0.00	\$0.00	900.00	50.00%
461	Vocational Education Enhancements	\$4,000.00	\$1,110.00	\$5,110.00	\$5,110.00	\$0.00	\$0.00	0.00	100.00%
499	Miscellaneous State Grants	\$11,400.00	\$2,500.00	\$13,900.00	\$2,500.00	\$0.00	\$14,714.75	(3,314.75)	123.85%
508	Governors' Education Emerg. Relief	\$8,415.58	\$60,789.66	\$69,205.24	\$83,110.75	\$0.00	\$0.00	(13,905.51)	120.09%
524	Carl Perkins Grants	\$402,845.31	\$26,895.63	\$429,740.94	\$230,164.16	\$39,561.12	\$51,186.28	148,390.50	65.47%
599	Miscellaneous Federal Grants	\$155,433.00	\$0.00	\$155,433.00	\$76,550.00	\$0.00	\$1,500.00	77,383.00	50.21%
Totals		\$21,004,702.70	\$1,911,509.03	\$22,916,211.73	\$12,814,908.65	\$1,753,030.24	\$1,118,537.74	\$8,982,765.34	60.80%

Cuyahoga Valley Career Center



**Check Register for Checks > \$4,999.99
December 2022**



Vendor	Amount	Fund	Description
Gov Connection	16,675.18	001	Software licenses
Illuminating Co.	18,138.85	001	Electricity
Skills USA	7,927.50	200	Student national/state registrations
Amazon	10,663.55	001/524	Instructional/technology/office supplies, adult education manikin kit
PNC Bank	7,996.03	various	Staf travel, professional meetings, Boardpaq, marketing, wellness incentives, student exam registration fees
CDW-G	14,523.86	001/003	Chromebooks, battery backups, tv, USB flash drive
Comdoc	5,417.72	001	Lease of multifunction copiers
Independence Business Supply	44,992.41	003	Computer networking academy classroom furniture
SC Strategic Solutions	5,995.00	001	Records storage service
CVCC AE Federal Disburse	37,329.50	022	Adult education tuiton/fees from federal grants/loans
Desidara Inc.	7,530.00	001	Redesign of website
Distinctive Floors & Remodeling	5,000.00	003	Staff lounge renovation
Energy Mechanical Corp.	6,875.00	001	HVAC services to replace blower motor
Trustedsec LLC	38,000.00	001	Technology incident response emergy services plan
Cintas	6,364.94	009/019	Student uniforms
Desidara Inc.	7,530.00	001/524	Adult education marketing, website redesign
Gordon Food Service	7,018.84	001/006	Culinary arts instructional supplies, food services supplies
Independence Local Schools	30,000.00	001	CTE partnership funds
Lowe's	7,023.47	001	Construction trades and electrical systems instructional supplies
Amazon	6,533.71	various	Instructional/technology/office supplies
BWC	6,982.00	001/006/012	Workers' compensation premium 2023
NEO Administration Co.	11,512.62	022	Section 125 claims
Suburban Health Consortium	136,056.02	various	Employee benefits insurance premiums
rb010623			



**CUYAHOGA VALLEY CAREER CENTER
INVESTMENT REPORT
December 31, 2022**

INVESTMENT PORTFOLIO

	AMOUNT
Meeder Investments	18,172,066.69
STAR Ohio Investments	3,393,664.71
TOTAL INVESTMENT PORTFOLIO	21,565,731.40

DISTRIBUTION OF INTEREST

	Dec. 2022 Interest	FYTD 2023 Interest
General Fund (001)	27,106.91	183,354.09
Endowment Fund (008)	259.87	982.05
Cell Tower (018-9606)	372.35	1,358.83
Oil Well (018-9607)	165.28	684.75
Ocasek Scholarship (018-9610)	34.20	128.12
TOTAL INTEREST POSTED	27,938.61	186,507.84

Cuyahoga Valley Career Center



CVCC Adult Education Monthly and FYTD Estimates vs Actuals



FY2023--December 2022		Enrollment:	151				
Receipts	Mo. Estimate	Mo. Actual	Variance	FYTD Estimate	FYTD Actual	Variance	Explanation of Variance
1214-Tuition	134,762	59,399	(75,363)	735,741	367,273	(368,468)	cosmetology registration now on a rolling basis but has reduced enrollments to date since multiple entry dates to start program, slight overall enrollment decline in adult education programs, awaiting \$23,000 payment from Ohio Means Jobs for enrolled students
1730-Sale of Materials	9,412	770	(8,642)	40,909	25,923	(14,986)	cosmetology registration now on a rolling basis but has reduced enrollments to date since multiple entry dates to start program, slight overall enrollment decline in adult education programs
1790-Other Classroom Fees	265	0	(265)	12,289	8,755	(3,534)	
1833-Services to Patrons	237	40	(197)	1,692	415	(1,277)	
1890-Miscellaneous	5,105	830	(4,275)	28,199	5,246	(22,953)	fewer students completing high school diploma program to date
3110-State Foundation	0	56,000	56,000	214,205	265,217	51,013	received additional \$56K Adult Workforce Education funds from State
5100-Transfers In	0	0	0	0	0	0	
5300-Red.of Prior Year Expend.	0	0	0	0	3,000	3,000	
Total Receipts	149,782	117,039	(32,742)	1,033,035	675,829	(357,206)	
Expenditures							
100-Salaries	121,606	101,194	20,411	547,779	466,645	81,135	program startups occurred in September and after for new school year
200-Fringe Benefits	35,592	30,460	5,133	175,357	149,285	26,071	program startups occurred in September and after for new school year
400-Purchased Services	3,883	1,613	2,270	64,516	58,562	5,953	
500-Supplies	4,905	1,446	3,459	53,773	35,461	18,311	program startups occurred in September and after for new school year
600-Equipment	0	0	0	80,000	0	80,000	machining equipment ordered still encumbered and not paid
800-Other	860	240	621	6,678	2,811	3,866	
930-Refunds of Prior Yr. Receipts	0	0	0	7,950	27,856	(19,906)	received unanticipated short term certificate grant from State thus refunded tuition payments to eligible students
Total Expenditures	166,845	134,952	31,893	936,052	740,621	195,431	
Surplus/(Deficit) for Month & FYTD	(17,064)	(17,913)	(850)	96,983	(64,792)	(161,775)	

CVCC Adult Education Forecast Monthly Cash Flow Data Entry

Advance In Current FY	0																
FY2023	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Annual Estimate	% of Estimate Received/Expended	Balance Remaining to be Received/Expended	
Receipts																	
1214-Tuition	9,779	33,948	84,061	161,814	18,272	59,399	0	0	0	0	0	0	367,273	1,200,000	30.61%	832,727	
1730-Sale of Materials	0	0	826	21,779	2,548	770	0	0	0	0	0	0	25,923	66,000	39.28%	40,077	
1790-Other Classroom Fees	4,415	3,100	1,110	130	0	0	0	0	0	0	0	0	8,755	18,000	48.64%	9,245	
1833-Services to Patrons	25	0	165	125	60	40	0	0	0	0	0	0	415	3,000	13.83%	2,585	
1890-Miscellaneous	704	1,404	698	1,470	140	830	0	0	0	0	0	0	5,246	42,000	12.49%	36,754	
3110-State Foundation	0	70,044	50,000	19,129	70,044	56,000	0	0	0	0	0	0	265,217	360,000	73.67%	94,783	
5100-Transfers In	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	0	
5210-Advances In	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	0	
5300-Red.of Prior Year Expend.	0	0	3,000	0	0	0	0	0	0	0	0	0	3,000	0	0.00%	(3,000)	
Total Receipts	14,923	108,496	139,860	204,447	91,064	117,039	0	0	0	0	0	0	675,829	1,689,000	40.01%	1,013,171	
Expenditures																	
100-Salaries	90,199	58,213	76,751	66,356	73,931	101,194	0	0	0	0	0	0	466,645	1,065,000	43.82%	598,355	
200-Fringe Benefits	26,998	20,917	24,301	22,523	24,087	30,460	0	0	0	0	0	0	149,285	333,000	44.83%	183,715	
400-Purchased Services	2,399	1,014	1,033	2,588	49,915	1,613	0	0	0	0	0	0	58,562	152,030	38.52%	93,468	
500-Supplies	3,548	10,538	1,105	653	18,172	1,446	0	0	0	0	0	0	35,461	89,379	39.68%	53,918	
600-Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	128,500	0.00%	128,500	
800-Other	243	246	1,305	561	216	240	0	0	0	0	0	0	2,811	9,270	30.33%	6,459	
920-Advances Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	0	
930-Refunds of Prior Yr. Receipts	6,000	297	0	21,559	0	0	0	0	0	0	0	0	27,856	7,950	350.39%	(19,906)	
Total Expenditures	129,388	91,225	104,495	114,240	166,320	134,952	0	0	0	0	0	0	740,621	1,785,129	41.49%	1,044,508	
Receipts Over/(Under) Expend.	(114,465)	17,271	35,365	90,207	(75,256)	(17,913)	0	0	0	0	0	0	(64,792)	(96,129)			
Beg. Cash Bal. incl. Advance Across FY-end	874,656	760,191	777,462	812,827	903,034	827,778	809,864	809,864	809,864	809,864	809,864	809,864	874,656	874,656			
End. Cash Bal. incl. Advance Across FY-end	760,191	777,462	812,827	903,034	827,778	809,864	809,864	809,864	809,864	809,864	809,864	809,864	809,864	778,527			
End. Cash Bal. without Advances	760,191	777,462	812,827	903,034	827,778	809,864	809,864	809,864	809,864	809,864	809,864	809,864	809,864	778,527			
Encumbrances	150,618	218,650	223,319	233,224	162,074	152,644	0	0	0	0	0	0	0	25,000			
Ending Unenc. Bal.	609,573	558,812	589,508	669,809	665,703	657,220	809,864	809,864	809,864	809,864	809,864	809,864	809,864	753,527			

**CUYAHOGA VALLEY
CAREER CENTER**

January 31, 2023

Richard A. Berdine, Treasurer

2022-23

Cuyahoga Valley Career+A2:F28r Center



Forecast Comparison - General Operating Fund - January 2023



CUYAHOGA VALLEY
CAREER CENTER

CUYAHOGA VALLEY
CAREER CENTER

	January 2023 FCST Estimate	January 2023 Actuals	January 2022 Actuals	Variance- January 2023 Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 508,487	\$ 306,000	\$ 494,000	\$ (202,487)	timing of receipt of tax advances compared to prior fiscal years
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 169,241	\$ 150,788	\$ 320,983	\$ (18,453)	timing of receipts based upon prior fiscal year actuals, innovative workforce and credential reimbursement funding of estimated \$150K will be received in lump sum later in fiscal year rather than eight monthly distributions as estimated in forecast
1.040 - Restricted Grants-in-Aid	\$ 29,422	\$ 26,828	\$ 117,132	\$ (2,594)	
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 31,679	\$ 40,594	\$ 18,499	\$ 8,915	
1.070 - Total Revenue	\$ 738,829	\$ 524,210	\$ 950,614	\$ (214,619)	
Other Financing Sources:					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
2.080 Total Revenue and Other Financing Sources	\$ 738,829	\$ 524,210	\$ 950,614	\$ (214,619)	
Expenditures:					
3.010 - Personnel Services	\$ 642,451	\$ 665,536	\$ 712,496	\$ (23,085)	timing of expenditures compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 246,663	\$ 231,588	\$ 225,569	\$ 15,075	timing of expenditures compared to prior fiscal years
3.030 - Purchased Services	\$ 99,372	\$ 125,704	\$ 112,456	\$ (26,332)	timing of expenditures compared to prior fiscal years
3.040 - Supplies and Materials	\$ 48,272	\$ 45,853	\$ 26,276	\$ 2,419	
3.050 - Capital Outlay	\$ -	\$ 7,697	\$ -	\$ (7,697)	
3.060 - Intergovernmental	\$ 28,786	\$ -	\$ 30,000	\$ 28,786	timing of CTE partnership payments to associate district compared to prior fiscal years
4.300 - Other Objects	\$ 35,865	\$ 35,441	\$ 23,153	\$ 424	
4.500 - Total Expenditures	\$ 1,101,409	\$ 1,111,819	\$ 1,129,950	\$ (10,410)	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 1,101,409	\$ 1,111,819	\$ 1,129,950	\$ (10,410)	
Surplus/(Deficit) for Month	\$ (362,580)	\$ (587,609)	\$ (179,336)	\$ (225,029)	
rb020623					

Cuyahoga Valley Career Center



CUYAHOGA VALLEY
CAREER CENTER

Forecast Comparison - General Operating Fund - January 2023



CUYAHOGA VALLEY
CAREER CENTER

	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 6,391,110	\$ 6,188,623	\$ 6,085,154	\$ (202,487)	timing of receipt of tax advances compared to prior fiscal years
1.020 - Public Utility Personal Property Tax	\$ 287,625	\$ 287,625	\$ 272,716	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 993,722	\$ 934,980	\$ 1,159,796	\$ (58,742)	timing of receipts based upon prior fiscal year actuals, innovative workforce and credential reimbursement funding of estimated \$150K will be received in lump sum later in fiscal year rather than eight monthly distributions as estimated in forecast
1.040 - Restricted Grants-in-Aid	\$ 204,557	\$ 205,942	\$ 173,862	\$ 1,385	
1.050 - Property Tax Allocation	\$ 765,299	\$ 765,299	\$ 719,648	\$ -	
1.060 - All Other Operating Revenues	\$ 291,106	\$ 311,779	\$ 230,174	\$ 20,673	interest rates/earnings continue to increase, received unanticipated \$7773 from Cuyahoga County forfeited land sales
1.070 - Total Revenue	\$ 8,933,419	\$ 8,694,249	\$ 8,641,349	\$ (239,170)	
Other Financing Sources:					
2.050 - Advances In	\$ 207,000	\$ 207,000	\$ 407,000	\$ -	
2.060 - All Other Financing Sources	\$ 770	\$ 1,522	\$ 770	\$ 752	
2.080 Total Revenue and Other Financing Sources	\$ 9,141,189	\$ 8,902,771	\$ 9,049,119	\$ (238,418)	
Expenditures:					
3.010 - Personnel Services	\$ 4,979,290	\$ 5,000,963	\$ 5,078,278	\$ (21,673)	timing of expenditures compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 1,728,670	\$ 1,743,762	\$ 1,694,885	\$ (15,092)	underestimated retirement payment amounts for three pay month in December, should see offsets in future months
3.030 - Purchased Services	\$ 771,589	\$ 857,877	\$ 642,912	\$ (86,288)	timing of expenditures compared to prior fiscal years
3.040 - Supplies and Materials	\$ 399,300	\$ 416,811	\$ 400,577	\$ (17,511)	timing of expenditures compared to prior fiscal years
3.050 - Capital Outlay	\$ 46,242	\$ 52,316	\$ 13,472	\$ (6,074)	
3.060 - Intergovernmental	\$ 28,786	\$ 30,000	\$ 30,000	\$ (1,214)	
4.300 - Other Objects	\$ 258,372	\$ 242,421	\$ 193,138	\$ 15,951	timing of expenditures compared to prior fiscal years
4.500 - Total Expenditures	\$ 8,212,249	\$ 8,344,150	\$ 8,053,262	\$ (131,901)	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 1,924,979	\$ 1,924,979	\$ 816,034	\$ -	
5.020 - Advances Out	\$ 222,000	\$ 222,000	\$ 207,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 10,359,228	\$ 10,491,129	\$ 9,076,296	\$ (131,901)	
Surplus/(Deficit) FYTD	\$ (1,218,039)	\$ (1,588,358)	\$ (27,177)	\$ (370,319)	

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Cuyahoga Valley Career Center



Revenue Analysis Report - General Operating Fund Only - FY23



	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Other Local	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
July	2,575,707	-	17,659	1,256	126,931	-	29,207	-	2,750,759
August	3,176,706	182,246	36,289	26,418	151,336	-	28,744	207,000	3,808,739
September	130,211	105,379	31,505	50,299	127,016	407,539	28,741	240	880,930
October	-	-	39,070	424	128,716	357,760	29,599	1,282	556,850
November	-	-	31,725	8,174	126,074	-	30,126	-	196,099
December	-	-	27,107	1,260	124,119	-	32,697	-	185,183
January	306,000	-	37,990	2,604	150,788	-	26,828	-	524,210
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
Totals	\$6,188,623	\$287,625	\$221,344	\$90,435	\$934,980	\$765,299	\$205,943	\$208,522	\$8,902,771
% of Total	69.51%	3.23%	2.49%	1.02%	10.50%	8.60%	2.31%	2.34%	

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

rb020623

Cuyahoga Valley Career Center



Expenditure Analysis Report - General Operating Fund - FY23



	Salaries	Benefits	Services	Supplies	Equipment	Intergov.	Other-Dues/Fees	Non-Operating*	Total Expenses
July	922,334	279,471	152,773	42,875	-	-	6,675	-	1,404,128
August	632,455	226,705	165,512	105,729	2,254	-	141,530	2,146,979	3,421,164
September	650,857	248,643	129,479	59,766	38,665	-	42,564	-	1,169,976
October	589,708	225,927	69,239	27,736	3,099	-	11,421	-	927,131
November	637,148	234,658	101,191	56,592	599	-	2,623	-	1,032,810
December	902,926	296,769	113,979	78,259	-	30,000	2,166	-	1,424,099
January	665,536	231,588	125,704	45,853	7,697	-	35,441	-	1,111,819
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
TOTALS	\$5,000,964	\$1,743,761	\$857,877	\$416,811	\$52,315	\$30,000	\$242,420	\$2,146,979	\$10,491,128
% of Total	47.67%	16.62%	8.18%	3.97%	0.50%	0.29%	2.31%	20.46%	
<i>*Non-Operating expenses include advances and transfers out.</i>									
Operating Fund includes General Fund (001) only									<i>rb020623</i>

Cuyahoga Valley Career Center



**CUYAHOGA VALLEY
CAREER CENTER**

January 2023

FINSUMM Financial Summary

rb020623

Fund	Fund Name	Beginning Balance 7/1/2022	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$20,076,140.15	\$524,209.96	\$8,902,771.03	\$1,111,819.33	\$10,491,128.15	\$18,487,783.03	\$653,988.84	\$17,833,794.19
003	Permanent Improvement	\$1,729,281.07	\$0.00	\$1,845,000.00	\$173,844.06	\$1,744,155.87	1,830,125.20	\$212,573.78	1,617,551.42
006	Food Service	\$86,537.28	\$6,953.12	\$123,629.86	\$9,696.91	\$154,633.76	55,533.38	\$27,042.94	28,490.44
008	Endowment	\$72,771.25	\$287.17	\$1,269.22	\$0.00	\$8,000.00	66,040.47	\$0.00	66,040.47
009	Uniform School Supplies	\$30,178.72	\$125.00	\$101,566.28	\$2,860.24	\$96,261.56	35,483.44	\$30,672.81	4,810.63
011	Rotary-Special Services	\$110,105.98	\$1,986.01	\$16,357.10	\$73.43	\$19,931.56	106,531.52	\$5,553.02	100,978.50
012	Adult Education	\$874,656.12	\$63,335.98	\$739,164.96	\$198,553.23	\$939,173.93	674,647.15	\$43,780.04	630,867.11
018	Public School Support	\$193,760.09	\$6,052.36	\$31,208.53	\$2,656.66	\$29,529.09	195,439.53	\$15,784.00	179,655.53
019	Other Grants	\$147,269.81	\$0.00	\$0.00	\$16,350.34	\$26,434.30	120,835.51	\$5,786.15	115,049.36
022	District Agency	\$51,327.38	\$41,959.08	\$340,561.88	\$49,711.96	\$369,239.41	22,649.85	\$0.00	22,649.85
200	Student Managed Activity	\$44,802.12	\$1,481.89	\$154,091.92	\$3,474.32	\$107,126.59	91,767.45	\$6,964.23	84,803.22
451	Data Communications	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	0.00	\$0.00	0.00
461	Vocational Education Enhancements	\$1,110.00	\$2,000.00	\$5,600.00	\$0.00	\$5,110.00	1,600.00	\$0.00	1,600.00
499	Miscellaneous State Grants	\$2,500.00	\$0.00	\$14,714.75	\$0.00	\$2,500.00	14,714.75	\$14,714.75	0.00
508	Governors' Education Emerg. Relief	(\$2,074.68)	\$0.00	\$85,185.43	\$0.00	\$83,110.75	0.00	\$0.00	0.00
524	Carl Perkins Grants	(\$58,078.10)	\$49,764.33	\$324,908.90	\$47,696.02	\$277,860.18	(11,029.38)	\$27,647.33	(38,676.71)
599	Misc. Federal Grants (CARES Act)	(\$22,315.00)	\$22,315.00	\$150,365.00	\$0.00	\$76,550.00	51,500.00	\$32,371.05	19,128.95
Grand Totals (ALL Funds)		\$23,337,972.19	\$720,469.90	\$12,837,294.86	\$1,616,736.50	\$14,431,645.15	\$21,743,621.90	\$1,076,878.94	20,666,742.96

Cuyahoga Valley Career Center



Approved Funds for FY23



This report is a listing of all grant funds authorized and/or received throughout fiscal year 2023.

Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received FY-to-date	Amount Received Project-to-date
<i>State Grants</i>					
451/9023	Network Connectivity FY23	\$1,800.00	\$0.00	\$900.00	\$900.00
461/9023	High Schools That Work FY23	\$4,000.00	\$0.00	\$3,600.00	\$3,600.00
461/9123	High Schools That Work SREB FY23	\$2,000.00	\$2,000.00	\$2,000.00	\$5,000.00
499/9023	BWC Safety FY23	\$14,714.75	\$0.00	\$14,714.75	\$14,714.75
499/9123	Skills Trainer Project FY23	\$11,400.00	\$0.00	\$0.00	\$0.00
	Total State Funds	\$33,914.75	\$2,000.00	\$21,214.75	\$24,214.75
<i>Federal Grants</i>					
508/9122	GEER II FY22/23	\$72,604.00	\$0.00	\$62,143.68	\$69,226.46
508/9023	GEER I FY23	\$17,283.05	\$0.00	\$17,283.05	\$17,283.05
508/9123	GEER I FY23	\$5,758.70	\$0.00	\$5,758.70	\$5,758.70
524/9223	Carl D. Perkins Secondary FY23	\$307,741.25	\$46,339.52	\$208,985.91	\$208,985.91
524/9022	Carl D. Perkins Secondary FY22	\$346,023.88	\$0.00	\$51,052.75	\$346,023.88
524/9123	Carl D. Perkins Adult FY23	\$94,924.77	\$3,424.81	\$30,769.97	\$30,769.97
524/9122	Carl D. Perkins Adult FY22	\$87,061.39	\$0.00	\$34,100.27	\$87,061.39
599/9022	HEERF Institution FY22	\$205,183.00	\$22,315.00	\$22,315.00	\$205,183.00
599/9222	HEERF Student FY22	\$205,183.15	\$0.00	\$78,050.00	\$177,800.00
599/9123	ESSER SAFETY FY23	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00
	Total Federal Funds	\$1,425,677.94	\$74,079.33	\$581,674.08	\$1,222,307.11

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Cuyahoga Valley Career Center



Record of Advances for FY23



INITIAL ADVANCE INFORMATION					ADVANCE RETURN	
Date Approved	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
8/26/2021	001	006/0000	Food Services	\$75,000.00	8/25/2022	\$75,000.00
8/26/2021	001	009/0000	Uniform School Supplies	\$50,000.00	8/25/2022	\$50,000.00
8/26/2021	001	022/9004	Section 125 - CVFT	\$32,000.00	8/25/2022	\$32,000.00
8/26/2021	001	200/960A	Student Leadership	\$50,000.00	8/25/2022	\$50,000.00
8/25/2022	001	006/0000	Food Services	\$75,000.00		
8/25/2022	001	009/0000	Uniform School Supplies	\$50,000.00		
8/25/2022	001	022/9004	Section 125 - CVFT	\$32,000.00		
8/25/2022	001	200/960A	Student Leadership	\$65,000.00		
TOTAL Advances				\$429,000.00		\$207,000.00
Advances Outstanding						\$222,000.00
<i>rb020623</i>						

Cuyahoga Valley Career Center



Cash Reconciliation



January 31, 2023

Cash Summary Report Balance			\$ 21,743,621.90
Bank Balance:			
PNC Main Checking	1,329,624.33		
PNC - Merchant Svcs.	2,330.44		
PNC - Payroll Holding	30,000.00		
		\$ 1,361,954.77	
Investments:			
U.S. Bank: Meeder Investment Managers			
Managed Portfolio	18,199,025.32		
STAR Ohio	2,404,164.73		
		\$ 20,603,190.05	
Petty Cash:			
Administrative Office	1,500.00		
	-		
	-		
		\$ 1,500.00	
Change Fund:			
	-		
	-		
	-		
		\$ -	
Less: Outstanding Checks		\$ (223,650.92)	
Outstanding Deposits/Other Adjustments:			
Credit Card Receipts in Transit	628.00		
Deposit in Transit	-		
Payroll in Transit	-		
		\$ 628.00	
Bank Balance			\$ 21,743,621.90
Variance			\$ -
<i>rb020623</i>			

Cuyahoga Valley Career Center

January 2023



CUYAHOGA VALLEY
CAREER CENTER

Appropriation Summary

rb020623

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$16,455,964.00	\$190,298.73	\$16,646,262.73	\$10,491,128.15	\$1,111,819.33	\$653,988.84	5,501,145.74	66.95%
003	Permanent Improvement	\$720,000.00	\$1,515,500.29	\$2,235,500.29	\$1,744,155.87	\$173,844.06	\$0.00	491,344.42	78.02%
006	Food Service	\$160,300.00	\$120.00	\$160,420.00	\$154,633.76	\$9,696.91	\$27,042.94	(21,256.70)	113.25%
008	Endowment	\$15,000.00	\$0.00	\$15,000.00	\$8,000.00	\$0.00	\$0.00	7,000.00	53.33%
009	Uniform School Supplies	\$100,870.00	\$14,615.68	\$115,485.68	\$96,261.56	\$2,860.24	\$30,672.81	(11,448.69)	109.91%
011	Rotary-Special Services	\$45,500.00	\$2,147.10	\$47,647.10	\$19,931.56	\$73.43	\$5,553.02	22,162.52	53.49%
012	Adult Education	\$1,796,308.34	\$25,406.84	\$1,821,715.18	\$939,173.93	\$198,553.23	\$43,780.04	838,761.21	53.96%
018	Public School Support	\$79,793.30	\$43,356.62	\$123,149.92	\$29,529.09	\$2,656.66	\$15,784.00	77,836.83	36.80%
019	Other Grants	\$131,016.47	\$16,253.34	\$147,269.81	\$26,434.30	\$16,350.34	\$5,786.15	115,049.36	21.88%
022	District Agency	\$790,000.00	\$0.00	\$790,000.00	\$369,239.41	\$49,711.96	\$0.00	420,760.59	46.74%
200	Student Managed Activity	\$122,367.00	\$12,515.14	\$134,882.14	\$107,126.59	\$3,474.32	\$6,964.23	20,791.32	84.59%
451	Data Communications	\$1,800.00	\$0.00	\$1,800.00	\$900.00	\$0.00	\$0.00	900.00	50.00%
461	Vocational Education Enhancements	\$6,000.00	\$1,110.00	\$7,110.00	\$5,110.00	\$0.00	\$0.00	2,000.00	71.87%
499	Miscellaneous State Grants	\$11,400.00	\$2,500.00	\$13,900.00	\$2,500.00	\$0.00	\$14,714.75	(3,314.75)	123.85%
508	Governors' Education Emerg. Relief	\$8,415.58	\$60,789.66	\$69,205.24	\$83,110.75	\$0.00	\$0.00	(13,905.51)	120.09%
524	Carl Perkins Grants	\$402,845.31	\$26,895.63	\$429,740.94	\$277,860.18	\$47,696.02	\$27,647.33	124,233.43	71.09%
599	Miscellaneous Federal Grants	\$155,433.00	\$0.00	\$155,433.00	\$76,550.00	\$0.00	\$32,371.05	46,511.95	70.08%
Totals		\$21,003,013.00	\$1,911,509.03	\$22,914,522.03	\$14,431,645.15	\$1,616,736.50	\$864,305.16	\$7,618,571.72	66.75%

Cuyahoga Valley Career Center



CUYAHOGA VALLEY
CAREER CENTER

Check Register for Checks > \$4,999.99

January 2023



CUYAHOGA VALLEY
CAREER CENTER

Vendor	Amount	Fund	Description
MacMillan and Company LLC	18,100.00	001	Rooftop consulting and design
CVCC - AE Federal Disburse	25,500.00	022	Adult Education tuition/fees from federal grants/loans
Ornamental Products	151,641.45	012/524	Adult Education machining program equipment
Julian & Grube, Inc.	9,570.00	001	FY22 audit
Zoresco Ohio	7,697.00	001	Snow plow for new truck
Autobody Products Inc.	5,097.33	001	Paint supplies for autobody program
Illuminating Co.	17,582.25	001	Electricity
Advizex Technologies LLC	16,266.25	001	Technology consultant services
CDW-G	16,127.28	001/003	Replacement computers, chromebooks, software, printer
Comdoc Leasing	5,417.72	001	Copier lease
Gov Connection	17,466.78	003	Technology servers
CDW-G	31,487.50	003	Chromebooks
Construction Resources, Inc.	107,760.00	003	Roof repair design services
Illuminating Co.	23,450.72	001	Electricity
NEO Administration Co.	14,546.96	022	Section 125 claims
Suburban Health Consortium	136,056.02	various	Employee benefits insurance premiums
rb020623			



**CUYAHOGA VALLEY CAREER CENTER
INVESTMENT REPORT
January 31, 2023**

INVESTMENT PORTFOLIO

	AMOUNT
Meeder Investments	18,199,025.32
STAR Ohio Investments	2,404,164.73

TOTAL INVESTMENT PORTFOLIO **20,603,190.05**

DISTRIBUTION OF INTEREST

	Jan. 2023 Interest	FYTD 2023 Interest
General Fund (001)	37,989.91	221,344.00
Endowment Fund (008)	287.17	1,269.22
Cell Tower (018-9606)	416.34	1,775.17
Oil Well (018-9607)	179.26	864.01
Ocasek Scholarship (018-9610)	37.79	165.91

TOTAL INTEREST POSTED **38,910.47** **225,418.31**

Cuyahoga Valley Career Center



CVCC Adult Education Monthly and FYTD Estimates vs Actuals



FY2023--January 2023		Enrollment:	140				
Receipts	Mo. Estimate	Mo. Actual	Variance	FYTD Estimate	FYTD Actual	Variance	Explanation of Variance
1214-Tuition	63,405	51,674	(11,731)	799,145	418,947	(380,198)	cosmetology registration now on a rolling basis but has reduced enrollments to date since multiple entry dates to start program, slight overall enrollment decline in adult education programs, awaiting \$23,000 payment from Ohio Means Jobs for enrolled students
1730-Sale of Materials	6,391	5,691	(700)	47,300	31,614	(15,686)	cosmetology registration now on a rolling basis but has reduced enrollments to date since multiple entry dates to start program, slight overall enrollment decline in adult education programs
1790-Other Classroom Fees	344	390	46	12,634	9,145	(3,489)	
1833-Services to Patrons	0	45	45	1,692	460	(1,232)	
1890-Miscellaneous	1,536	5,536	4,000	29,735	10,782	(18,953)	fewer students completing high school diploma program to date
3110-State Foundation	0	0	0	214,205	265,217	51,013	received additional \$56K Adult Workforce Education funds from State and short-term certificate grant
5100-Transfers In	0	0	0	0	0	0	
5300-Red.of Prior Year Expend.	0	0	0	0	3,000	3,000	
Total Receipts	71,675	63,336	(8,340)	1,104,710	739,165	(365,545)	
Expenditures							
100-Salaries	77,594	57,414	20,180	625,373	524,059	101,315	program startups occurred in September and after for new school year
200-Fringe Benefits	25,752	21,130	4,623	201,109	170,415	30,694	program startups occurred in September and after for new school year
400-Purchased Services	7,441	964	6,477	71,957	59,527	12,430	program startups occurred in September and after for new school year
500-Supplies	7,773	7,226	547	61,545	42,687	18,858	program startups occurred in September and after for new school year
600-Equipment	0	111,261	(111,261)	80,000	111,261	(31,261)	machining equipment fully paid in January with additional \$40K budgeted expense in February which will offset this deficit amount
800-Other	739	558	182	7,417	3,369	4,048	
930-Refunds of Prior Yr. Rceipts	0	0	0	7,950	27,856	(19,906)	received unanticipated short-term certificate grant from State thus refunded tuition payments to eligible students
Total Expenditures	119,300	198,553	(79,253)	1,055,352	939,174	116,178	
Surplus/(Deficit) for Month & FYTD	(47,624)	(135,217)	(87,593)	49,359	(200,009)	(249,367)	

CVCC Adult Education Forecast Monthly Cash Flow Data Entry

Advance In Current FY	0																	
FY2023	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Totals</u>	<u>Annual Estimate</u>	<u>% of Estimate Received/ Expended</u>	<u>Balance Remaining to be Received/ Expended</u>		
Receipts																		
1214-Tuition	9,779	33,948	84,061	161,814	18,272	59,399	51,674	0	0	0	0	0	418,947	1,200,000	34.91%	781,053		
1730-Sale of Materials	0	0	826	21,779	2,548	770	5,691	0	0	0	0	0	31,614	66,000	47.90%	34,386		
1790-Other Classroom Fees	4,415	3,100	1,110	130	0	0	390	0	0	0	0	0	9,145	18,000	50.81%	8,855		
1833-Services to Patrons	25	0	165	125	60	40	45	0	0	0	0	0	460	3,000	15.33%	2,540		
1890-Miscellaneous	704	1,404	698	1,470	140	830	5,536	0	0	0	0	0	10,782	42,000	25.67%	31,218		
3110-State Foundation	0	70,044	50,000	19,129	70,044	56,000	0	0	0	0	0	0	265,217	360,000	73.67%	94,783		
5100-Transfers In	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	0		
5210-Advances In	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	0		
5300-Red.of Prior Year Expend.	0	0	3,000	0	0	0	0	0	0	0	0	0	3,000	0	0.00%	(3,000)		
Total Receipts	14,923	108,496	139,860	204,447	91,064	117,039	63,336	0	0	0	0	0	739,165	1,689,000	43.76%	949,835		
Expenditures																		
100-Salaries	90,199	58,213	76,751	66,356	73,931	101,194	57,414	0	0	0	0	0	524,059	1,065,000	49.21%	540,941		
200-Fringe Benefits	26,998	20,917	24,301	22,523	24,087	30,460	21,130	0	0	0	0	0	170,415	333,000	51.18%	162,585		
400-Purchased Services	2,399	1,014	1,033	2,588	49,915	1,613	964	0	0	0	0	0	59,527	152,030	39.15%	92,503		
500-Supplies	3,548	10,538	1,105	653	18,172	1,446	7,226	0	0	0	0	0	42,687	89,379	47.76%	46,692		
600-Equipment	0	0	0	0	0	0	111,261	0	0	0	0	0	111,261	128,500	86.58%	17,239		
800-Other	243	246	1,305	561	216	240	558	0	0	0	0	0	3,369	9,270	36.34%	5,901		
920-Advances Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	0		
930-Refunds of Prior Yr. Rceipts	6,000	297	0	21,559	0	0	0	0	0	0	0	0	27,856	7,950	350.39%	(19,906)		
Total Expenditures	129,388	91,225	104,495	114,240	166,320	134,952	198,553	0	0	0	0	0	939,174	1,785,129	52.61%	845,955		
Receipts Over/(Under) Expend.	(114,465)	17,271	35,365	90,207	(75,256)	(17,913)	(135,217)	0	0	0	0	0	(200,009)	(96,129)				
Beg. Cash Bal. incl. Advance Across FY-end	874,656	760,191	777,462	812,827	903,034	827,778	809,864	674,647	674,647	674,647	674,647	674,647	874,656	874,656				
End. Cash Bal. incl. Advance Across FY-end	760,191	777,462	812,827	903,034	827,778	809,864	674,647	674,647	674,647	674,647	674,647	674,647	674,647	778,527				
End. Cash Bal. without Advances	760,191	777,462	812,827	903,034	827,778	809,864	674,647	674,647	674,647	674,647	674,647	674,647	674,647	778,527				
Encumbrances	150,618	218,650	223,319	233,224	162,074	152,644	43,780	0	0	0	0	0	0	25,000				
Ending Unenc. Bal.	609,573	558,812	589,508	669,809	665,703	657,220	630,867	674,647	674,647	674,647	674,647	674,647	674,647	753,527				

**CVCC Board of Education
February 23, 2023**

Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

<u>Staff Member</u>	<u>Professional Growth Days</u>	<u>Activity</u>
Stacey McNamara	30 Hours	Ohio ACTE Career Guide Course, Virtual, February 27-April 14, 2023
Michael Reinhard	30 Hours	Ohio ACTE Career Guide Course, Virtual, February 27-April 14, 2023
Shawn Fahey	1 Day	Exercise Science Program Visit, Malone University, Canton, OH, March 20, 2023

February 2023

Removal of Equipment from Inventory

Program/Area

Item

Machine Technology

Pexto Notcher; TAG 3938
Cold Saw; TAG 10087
Cut Off Saw; TAG 3531
Grinders (2); TAGS 3544 & 3546

Note – All useable equipment will be offered to associate districts prior to being discarded as scrap.

DONATIONS – February 2023

FROM	TO	ITEM(S)
<p>Michael Reynolds 3605 Everett Drive Norton, Ohio 44203</p>	<p>E-Library</p>	<ul style="list-style-type: none"> • Thirty (30) non-fiction interest books
<p>Karen Janka 8519 Wiese Road Brecksville, Ohio 44141</p>	<p>School of Nursing</p>	<ul style="list-style-type: none"> • Medical Supplies
<p>Tom Snitzky 2033 Hillside Road Seven Hills, Ohio 44131</p>	<p>E-Library</p>	<ul style="list-style-type: none"> • One hundred (100) personal interest books
<p>Ric Bongiovanni 950 Hidden Ridge Drive Sagamore Hills, Ohio 44067</p>	<p>Engineering Technology</p>	<ul style="list-style-type: none"> • Training Materials



Landi Industries AND CUYAHOGA VALLEY CAREER CENTER

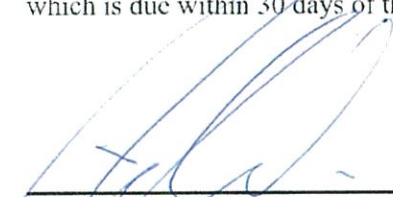
Revised

MACHINING TECHNOLOGY APPRENTICESHIP – YEAR 1

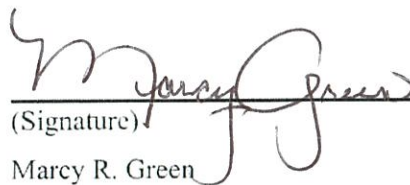
Cuyahoga Valley Career Center, hereinafter referred to as “CVCC”, will provide an instructor to teach a one hundred-fifty (150) hour training program to Landi Industries hereinafter referred to as “the customer,” to begin on 12/13/2022 and continuing 15 weeks on Tuesdays and Thursdays from 4:00 pm to 9:00 pm for one (1) student(s).

Cuyahoga Valley Career Center will provide classroom, machining lab, software, and other teaching aides for the apprenticeship curriculum. Textbooks are not needed or included. CVCC will provide administrative support that includes payment of the instructor’s wages

The cost of training to be provided by CVCC is \$2,500.00 per one (1) student. The terms of payment: CVCC will invoice the customer for the total (\$2,500.00 times number of students) which is due within 30 days of the first session.



(Company Signature) Title Date
CEO 2/1/23



(Signature) Title Date
Marcy R. Green Assistant Superintendent 2/1/23

Bid Tabulation
Project Name: Cuyahoga Valley Career Center 2023 Roof Replacement Project
Bid Date: Tuesday, January 31, 2023
Bid Time: 1:00 p.m.

Contractor	Bond/ Cash	Ohio Surety Certificate	Contractor Qualification Statement (AIA)	Non- Collusion Affidavit	Sub. Sheet	Tax Affidavit	Addendums 1 & 2 Acknowledged	Base Bid A	Breakout	Substitution	adjusted bid	Percentage	Item I	Item II
								All Work	HVAC controls in the Base Bid	Temple Architectural Siding	Base Bid less substitution credit	Percentage from the average bid	Prep/coat rusted steel deck 6,000SF	Replace steel deck 3,000SF
Ray Roofing and Supply, Inc.	Bond	submitted	Partially submitted	submitted	submitted	submitted	Both acknowledged	\$1,746,900	\$ 79,300	\$ (39,540)	\$ 1,707,360	88%	\$7.00/SF	\$14.00/SF
Contractor withdrew the bid														
Subcontractors listed: RG Smith Company, Inc. (said for sheet metal only); Johnson Controls ?; Dependable Painting; Miceli Glass; TH Martin or Westland HVAC; ESI Electrical														
N. F. Mansuetto & Sons, Inc.	Bond	submitted	submitted	submitted	submitted	submitted	Both acknowledged	\$2,037,585	\$ 79,300	\$-0-	\$ 2,037,585	105%	\$6.00/SF	\$12.50/SF
Subcontractors listed: Miceli Glass, MRM, Inc., Westland HVAC; Dependable Painting														
Terik Roofing, Inc.	Bond	submitted	submitted	submitted	submitted	submitted	Both acknowledged	\$1,956,101	\$ 80,000	\$-0-	\$ 1,956,101	101%	\$3.00/SF	\$12.00/SF
Subcontractors listed: Miceli Glass; MRM; TH Martin														
Willham Roofing Co., Inc.	Bond	submitted	submitted	submitted	submitted	submitted	Both acknowledged	\$ 1,928,542	\$ 79,300	\$-0-	\$ 1,928,542	99%	\$3.15/SF	\$13.94/SF
Subcontractors listed: Mid-State Restoration; Miceli Glass; Westland HVAC; D&J Structural Contracting														
Warren Roofing & Insulating Co.	Bond	submitted	submitted	submitted	submitted	submitted in different form	Both acknowledged	\$ 2,100,000	\$ 50,000	\$-0-	\$ 2,100,000	108%	\$6.00/SF	\$12.00/SF
Subcontractors listed: Dependable Painting; G&B Electric; Miceli Glass														
Budget before change in scope of work for siding & curtain walls								\$ 2,420,200	Average Bid		\$ 1,945,918			