



**Cuyahoga Valley Career Center**

**March 2023 Board Meeting**

**March 22, 2023, 5:30 pm - 6:30 pm  
Conference Room A**

**DOCUMENTS**

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**Cuyahoga Valley Career Center**

**February 2023 Board Meeting**

**February 23, 2023, 6:30 pm - 8:00 pm  
Conference Room A**

**MINUTES**

# MINUTES

## Cuyahoga Valley Career Center

### Board

### February 2023 Board Meeting

Thursday, February 23, 2023, 6:30 pm - 8:00 pm

### Conference Room A

#### **In Attendance**

Ashley Thomas; Gary Suchocki; Jacquelyn Arendt; James Gilbride; James Virost; Mike Kahoe; Russ Fortlage

#### **Not In Attendance**

Robert Felber

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

#### **I. Call to Order**

**President Suchocki called the meeting to order at 6:30 PM.**

The Cuyahoga Valley Career Center Board of Education recognizes the resignation of Board Member Bobbie Beshara, effective February 15, 2023.

The Cuyahoga Valley Career Center Board of Education recognizes the resignation of Mike Kahoe, effective at the conclusion of the February 23, 2023 Board meeting.

#### **II. Pledge of Allegiance**

#### **III. ROLL CALL:**

Mrs. Arendt\_\_\_\_ Mr. Felber\_\_\_\_ Mr. Fortlage\_\_\_\_  
Mr. Gilbride\_\_\_\_ Mr. Kahoe\_\_\_\_ Mr. Suchocki\_\_\_\_  
Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_

#### **IV. PRESIDENT'S REPORT**

\* First Reading of School Calendar

#### **V. SUPERINTENDENT'S REPORT**

\* Bullying-Harassment - 1st Semester

- \* High School Retention Report
- \* Academic Plan and Adult Education Esthetics Program Presentation
- \* News Flash | The Student Connection | Alumni Spotlight

**Resolution #2023-2 8**

**Move March Board of Education Meeting:**

**Approve moving the March Board of Education meeting from March 30, 2023 to March 22, 2023 at 5:30 p.m.**

Move: Russ Fortlage Second: James Gilbride Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Mike Kahoe, Ashley Thomas

**VI. BOARD COMMENTS**

**VII. COMMITTEE REPORTS**

\* Legislative Liaison, Mike Kahoe

**VIII. APPROVAL OF MINUTES**

\* Organizational Meeting: January 12, 2023

- ROLL CALL:

Mr. Felber\_\_\_\_ Mr. Fortlage\_\_\_\_ Mr. Gilbride\_\_\_\_  
 Mr. Kahoe\_\_\_\_ Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_  
 Mr. Virost\_\_\_\_ Mrs. Arendt\_\_\_\_

Move: Mike Kahoe Second: Jacquelyn Arendt Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Mike Kahoe, Ashley Thomas

**IX. APPROVAL OF MINUTES**

\*Regular Meeting of January 12, 2023.

- ROLL CALL:

Mr. Fortlage\_\_\_\_ Mr. Gilbride\_\_\_\_ Mr. Kahoe\_\_\_\_  
 Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_  
 Mrs. Arendt\_\_\_\_ Mr. Felber\_\_\_\_

Move: Mike Kahoe Second: James Gilbride Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Mike Kahoe, Ashley Thomas

**X. COMMENTS FROM THE PUBLIC**

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

## **XI. FINANCES**

**Resolution #2023-2 9** Routine Items recommended (may be handled as one motion):

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Reports for the months of December 2022 and January 2023.

### **2023-2 9 (1)**

- Transfer of Funds

Approve transferring the following:

\* \$1,928,542.00 from General Fund (001) to Permanent Improvement Fund-Facilities Fund (003-000)

\* \$18,460.00 from General Fund (001) to Section 125 (022-9004)

### **2023-2 9 (2)**

- ROLL CALL:

Mr. Gilbride \_\_\_\_\_ Mr. Kahoe \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_  
Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_  
Mr. Felber \_\_\_\_\_ Mr. Fortlage \_\_\_\_\_

Move: Russ Fortlage Second: Jacquelyn Arendt Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Mike Kahoe, Ashley Thomas

## **XII. NEW BUSINESS - Personnel**

**Resolution #2023-2 10** Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

### **A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT**

- Employment:

Per Resolution #2022-12 35 (5), authorize the employment of Claudette Knestrick as Student Support Services, effective January 17, 2023 through June 30, 2023, on a one-year, limited contract for 260 days annual (prorated to 119 days), at Treasurer's Assistant/Administrative Assistant, Step 12, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

**2023-2 10 (1)**

- Resignation/Retirement:

Accept the retirement of Julie Perrin, Accounts Payable, effective April 30, 2023.

**2023-2 10 (2)**

- Replacement:

Approve the replacement of Accounts Payable.

**2023-2 10 (3)**

- Resignation/Retirement:

Accept the resignation of Jennifer Hedinger, Career Specialist, effective March 15, 2023.

**2023-2 10 (4)**

- Replacement:

Approve the replacement of Career Specialist.

**2023-2 10 (5)**

**B. CERTIFICATED**

- Adult Education Instructors' List 2022-23 School Year:

Approve the addition of Nancy Muscatello and Allison Jouriles to the part-time Adult Education Instructors' List for the 2022-23 school year.

**2023-2 10 (6)**

- High School Substitutes' List 2022-23 School Year:

Approve the addition of Nancy Muscatello to the High School Substitutes' List for the 2022-23 school year.

**2023-2 10 (7)**

- Professional Growth Days/Out-of-State Trips:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out-of-state trips. Professional growth days are granted outside of the normal working day.

**2023-2 10 (8)**

- Resignation/Retirement:

Accept the resignation of Mark Dailey, Fire & EMS Academy Instructor, effective June 30, 2023.

**2023-2 10 (9)**

- Replacement:

Approve the replacement of Fire & EMS Academy Instructor.

**2023-2 10 (10)**

- Resignation/Retirement:

Accept the retirement of Penny Haser, Transition Coordinator, effective June 30, 2023.

**2023-2 10 (11)**

- Replacement:

Approve the replacement of Transition Coordinator.

**2023-2 10 (12)**

**C. CLASSIFIED**

- Employment:



Per Resolution #2022-10-32 (9), authorize the employment of Lynn Haddad as Part-time Administrative Assistant to the School of Nursing, effective January 23, 2023 through June 30, 2023, on a one year, part-time limited contract at Administrative Assistant II, Step 4, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

**2023-2 10 (13)**

- Replacement:

Approve the replacement of Administrative Assistant II due to movement of Claudette Knestrick to Student Support Services.

**2023-2 10 (14)**

- New Position - Educational Aide:

Authorize the addition of Full-Time Educational Aide.

**2023-2 10 (15)**

- Student Employment:

Approve the employment of Anthony Cundra, Alex Murillo Hernandez, and Luke Burmeister to perform services on an as needed basis at the current Student Employment Rate.

**2023-2 10 (16)**

- ROLL CALL:

Mr. Kahoe\_\_\_\_ Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_  
Mr. Virost\_\_\_\_ Mrs. Arendt\_\_\_\_  
Mr. Felber\_\_\_\_ Mr. Fortlage\_\_\_\_ Mr. Gilbride\_\_\_\_

Move: Mike Kahoe Second: Ashley Thomas Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Mike Kahoe, Ashley Thomas

**XIII. NEW BUSINESS - Non-personnel**

**Resolution #2023-2 11** Non-personnel Items Recommended (may be handled as one motion).

Move to accept all of the non-personnel items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed:

**2023-2 11 (1)**

- Donations:

Accept donations as per resolution #1976-167.

**2023-2 11 (2)**

- Professional Meeting Days:

Approve Marcy Green, Assistant Superintendent, and Claudette Knestrick, Student Support Services, to attend the National Association of Student Financial Aid Administrators (NASFAA) 2023 National Conference, June 29-July 2, 2023 in San Diego, CA. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2023-2 11 (3)**

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Landi Industries for CVCC to provide customized training.

**2023-2 11 (4)**

- Approval of Bids for Exterior Renovation:

Approve the bid presented by Willham Roofing Co., Inc. in the amount of \$1,928,542 for the Roof Repair Project and reject all other bids.

**2023-2 11 (5)**

- Ohio Schools Council Governance Policy Change:

Approve Superintendent to modify, amend, or supplement Ohio Schools Council Policy 1.1 Section 10 Agreement, Policy 1.3 Section 11 Bylaws, and any other Agreements requiring Ohio Schools Council Assembly approval. These modifications, amendments, and supplements may occur at any regular or special meeting of the Ohio Schools Council Assembly at which a quorum is present. Approval of a modification, amendment or supplement requires a simple majority vote of the quorum.

**2023-2 11 (6)**

- ROLL CALL:

Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_  
Mrs. Arendt \_\_\_\_\_ Mr. Felber \_\_\_\_\_ Mr. Fortlage \_\_\_\_\_  
Mr. Gilbride \_\_\_\_\_ Mr. Kahoe \_\_\_\_\_

Move: James Gilbride Second: Jacquelyn Arendt Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Mike Kahoe, Ashley Thomas

**XIV. MOTION TO GO TO EXECUTIVE SESSION (Board will reconvene after Executive Session; no action will be taken):**

For the consideration of the compensation of a public employee.

**7:38 PM**

• ROLL CALL:

Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_ Mrs. Arendt\_\_\_\_  
Mr. Felber\_\_\_\_ Mr. Fortlage\_\_\_\_ Mr. Gilbride\_\_\_\_  
Mr. Kahoe\_\_\_\_ Mr. Suchocki\_\_\_\_

Move: Gary Suchocki Second: Mike Kahoe Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Mike Kahoe, Ashley Thomas

**XV. CALL TO ORDER FOLLOWING EXECUTIVE SESSION:**

**8:12 PM**

**XVI. ADJOURN**

**8:12 PM**

• ROLL CALL:

Mr. Virost\_\_\_\_ Mrs. Arendt\_\_\_\_ Mr. Felber\_\_\_\_  
Mr. Fortlage\_\_\_\_ Mr. Gilbride\_\_\_\_ Mr. Kahoe\_\_\_\_  
Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_

Move: Mike Kahoe Second: Russ Fortlage Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Mike Kahoe, Ashley Thomas

Next meetings:

Regular Meeting: Thursday, March 30, 2023 at 6:30 PM.

\*APPROVED: \_\_\_\_\_

\*ATTESTED: \_\_\_\_\_

\*DATE: \_\_\_\_\_

# **CUYAHOGA VALLEY CAREER CENTER**

**February 28, 2023**

Richard A. Berdine, Treasurer

**2022-23**



**Forecast Comparison - General Operating Fund - February 2023**



CUYAHOGA VALLEY  
CAREER CENTER

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	February 2023 FCST Estimate	February 2023 Actuals	February 2022 Actuals	Variance- February 2023 Actuals to Estimate	Explanation of Variance
<b>Revenue:</b>					
1.010 - General Property Tax (Real Estate)	\$ 4,238,081	\$ 4,496,823	\$ 4,117,333	\$ 258,742	timing of receipt of tax advances compared to prior fiscal years
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 145,241	\$ 123,266	\$ 106,975	\$ (21,975)	timing of receipts based upon prior fiscal year actuals, innovative workforce and credential reimbursement funding of estimated \$150K will be received in lump sum later in fiscal year rather than eight monthly distributions as estimated in forecast
1.040 - Restricted Grants-in-Aid	\$ 29,422	\$ 29,438	\$ 13,057	\$ 16	
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 26,339	\$ 39,997	\$ 11,520	\$ 13,658	interest rates/earnings increasing
<b>1.070 - Total Revenue</b>	<b>\$ 4,439,083</b>	<b>\$ 4,689,524</b>	<b>\$ 4,248,885</b>	<b>\$ 250,441</b>	
<b>Other Financing Sources:</b>					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
<b>2.080 Total Revenue and Other Financing Sources</b>	<b>\$ 4,439,083</b>	<b>\$ 4,689,524</b>	<b>\$ 4,248,885</b>	<b>\$ 250,441</b>	
<b>Expenditures:</b>					
3.010 - Personnel Services	\$ 623,919	\$ 603,809	\$ 597,014	\$ 20,110	timing of expenditures compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 235,549	\$ 229,898	\$ 231,655	\$ 5,651	
3.030 - Purchased Services	\$ 87,705	\$ 54,942	\$ 95,393	\$ 32,763	timing of expenditures compared to prior fiscal years
3.040 - Supplies and Materials	\$ 53,387	\$ 26,399	\$ 35,051	\$ 26,988	timing of expenditures compared to prior fiscal years
3.050 - Capital Outlay	\$ 3,582	\$ 2,850	\$ 2,827	\$ 732	
3.060 - Intergovernmental	\$ 29,207	\$ -	\$ -	\$ 29,207	timing of CTE partnership payments to associate district compared to prior fiscal years
4.300 - Other Objects	\$ 6,914	\$ 2,055	\$ 6,502	\$ 4,859	
<b>4.500 - Total Expenditures</b>	<b>\$ 1,040,263</b>	<b>\$ 919,953</b>	<b>\$ 968,442</b>	<b>\$ 120,310</b>	
<b>Other Financing Uses:</b>					
5.010 - Operating Transfers-Out	\$ 21,000	\$ 1,947,002	\$ -	\$ (1,926,002)	timing of transfer for summer 2023 projects
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
<b>5.050 - Total Expenditures and Other Financing Uses</b>	<b>\$ 1,061,263</b>	<b>\$ 2,866,955</b>	<b>\$ 968,442</b>	<b>\$ (1,805,692)</b>	
<b>Surplus/(Deficit) for Month</b>	<b>\$ 3,377,820</b>	<b>\$ 1,822,569</b>	<b>\$ 3,280,443</b>	<b>\$ (1,555,251)</b>	

**Cuyahoga Valley Career Center**



CUYAHOGA VALLEY  
CAREER CENTER

**Forecast Comparison - General Operating Fund - February 2023**



CUYAHOGA VALLEY  
CAREER CENTER

	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
<b>Revenue:</b>					
1.010 - General Property Tax (Real Estate)	\$ 10,629,191	\$ 10,685,446	\$ 10,202,487	\$ 56,255	timing of receipt of tax advances compared to prior fiscal years
1.020 - Public Utility Personal Property Tax	\$ 287,625	\$ 287,625	\$ 272,716	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 1,138,963	\$ 1,058,246	\$ 1,266,771	\$ (80,717)	timing of receipts based upon prior fiscal year actuals, innovative workforce and credential reimbursement funding of estimated \$150K will be received in lump sum later in fiscal year rather than eight monthly distributions as estimated in forecast
1.040 - Restricted Grants-in-Aid	\$ 233,979	\$ 235,380	\$ 186,919	\$ 1,401	
1.050 - Property Tax Allocation	\$ 765,299	\$ 765,299	\$ 719,648	\$ -	
1.060 - All Other Operating Revenues	\$ 317,445	\$ 351,776	\$ 241,694	\$ 34,331	interest rates/earnings continue to increase, received unanticipated \$7773 from Cuyahoga County forfeited land sales
<b>1.070 - Total Revenue</b>	<b>\$ 13,372,502</b>	<b>\$ 13,383,773</b>	<b>\$ 12,890,234</b>	<b>\$ 11,271</b>	
<b>Other Financing Sources:</b>					
2.050 - Advances In	\$ 207,000	\$ 207,000	\$ 407,000	\$ -	
2.060 - All Other Financing Sources	\$ 770	\$ 1,522	\$ 770	\$ 752	
<b>2.080 Total Revenue and Other Financing Sources</b>	<b>\$ 13,580,272</b>	<b>\$ 13,592,295</b>	<b>\$ 13,298,004</b>	<b>\$ 12,023</b>	
<b>Expenditures:</b>					
3.010 - Personnel Services	\$ 5,603,209	\$ 5,604,773	\$ 5,675,292	\$ (1,564)	
3.020 - Employees' Retirement/Insur. Benefits	\$ 1,964,219	\$ 1,973,659	\$ 1,926,540	\$ (9,440)	
3.030 - Purchased Services	\$ 859,294	\$ 912,819	\$ 738,305	\$ (53,525)	timing of expenditures compared to prior fiscal years
3.040 - Supplies and Materials	\$ 452,687	\$ 443,210	\$ 435,628	\$ 9,477	
3.050 - Capital Outlay	\$ 49,824	\$ 55,166	\$ 16,299	\$ (5,342)	
3.060 - Intergovernmental	\$ 57,993	\$ 30,000	\$ 30,000	\$ 27,993	timing of expenditures compared to prior fiscal years
4.300 - Other Objects	\$ 265,286	\$ 244,476	\$ 199,640	\$ 20,810	timing of expenditures compared to prior fiscal years
<b>4.500 - Total Expenditures</b>	<b>\$ 9,252,512</b>	<b>\$ 9,264,103</b>	<b>\$ 9,021,704</b>	<b>\$ (11,591)</b>	
<b>Other Financing Uses:</b>					
5.010 - Operating Transfers-Out	\$ 1,945,979	\$ 3,871,981	\$ 816,034	\$ (1,926,002)	timing of transfer for summer 2023 projects
5.020 - Advances Out	\$ 222,000	\$ 222,000	\$ 207,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
<b>5.050 - Total Expenditures and Other Financing Uses</b>	<b>\$ 11,420,491</b>	<b>\$ 13,358,084</b>	<b>\$ 10,044,738</b>	<b>\$ (1,937,593)</b>	
<b>Surplus/(Deficit) FYTD</b>	<b>\$ 2,159,781</b>	<b>\$ 234,211</b>	<b>\$ 3,253,266</b>	<b>\$ (1,925,570)</b>	

# Cuyahoga Valley Career Center



## Revenue Analysis Report - General Operating Fund Only - FY23



	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Other Local	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
<b>July</b>	2,575,707	-	17,659	1,256	126,931	-	29,207	-	<b>2,750,759</b>
<b>August</b>	3,176,706	182,246	36,289	26,418	151,336	-	28,744	207,000	<b>3,808,739</b>
<b>September</b>	130,211	105,379	31,505	50,299	127,016	407,539	28,741	240	<b>880,930</b>
<b>October</b>		-	39,070	424	128,716	357,760	29,599	1,282	<b>556,850</b>
<b>November</b>	-	-	31,725	8,174	126,074	-	30,126	-	<b>196,099</b>
<b>December</b>	-	-	27,107	1,260	124,119	-	32,697	-	<b>185,183</b>
<b>January</b>	306,000	-	37,990	2,604	150,788	-	26,828	-	<b>524,210</b>
<b>February</b>	4,496,823	-	38,239	1,758	123,266	-	29,438	-	<b>4,689,524</b>
<b>March</b>	-	-	-	-	-	-	-	-	-
<b>April</b>	-	-	-	-	-	-	-	-	-
<b>May</b>	-	-	-	-	-	-	-	-	-
<b>June</b>	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$10,685,445</b>	<b>\$287,625</b>	<b>\$259,583</b>	<b>\$92,193</b>	<b>\$1,058,247</b>	<b>\$765,299</b>	<b>\$235,381</b>	<b>\$208,522</b>	<b>\$13,592,295</b>
<b>% of Total</b>	<b>78.61%</b>	<b>2.12%</b>	<b>1.91%</b>	<b>0.68%</b>	<b>7.79%</b>	<b>5.63%</b>	<b>1.73%</b>	<b>1.53%</b>	

\*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

# Cuyahoga Valley Career Center



## Expenditure Analysis Report - General Operating Fund - FY23



	Salaries	Benefits	Services	Supplies	Equipment	Intergov.	Other- Dues/Fees	Non- Operating*	Total Expenses
July	922,334	279,471	152,773	42,875	-	-	6,675	-	1,404,128
August	632,455	226,705	165,512	105,729	2,254	-	141,530	2,146,979	3,421,164
September	650,857	248,643	129,479	59,766	38,665	-	42,564	-	1,169,976
October	589,708	225,927	69,239	27,736	3,099	-	11,421	-	927,131
November	637,148	234,658	101,191	56,592	599	-	2,623	-	1,032,810
December	902,926	296,769	113,979	78,259	-	30,000	2,166	-	1,424,099
January	665,536	231,588	125,704	45,853	7,697	-	35,441	-	1,111,819
February	603,809	229,898	54,942	26,399	2,850	-	2,055	1,947,002	2,866,955
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>\$5,604,773</b>	<b>\$1,973,659</b>	<b>\$912,819</b>	<b>\$443,210</b>	<b>\$55,165</b>	<b>\$30,000</b>	<b>\$244,476</b>	<b>\$4,093,981</b>	<b>\$13,358,082</b>
<b>% of Total</b>	<b>41.96%</b>	<b>14.78%</b>	<b>6.83%</b>	<b>3.32%</b>	<b>0.41%</b>	<b>0.22%</b>	<b>1.83%</b>	<b>30.65%</b>	

*\*Non-Operating expenses include advances and transfers out.*

Operating Fund includes General Fund (001) only



# Cuyahoga Valley Career Center



**CUYAHOGA VALLEY  
CAREER CENTER**

**February 2023**

**FINSUMM Financial Summary**

rb030323

Fund	Fund Name	Beginning Balance 7/1/2022	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$20,076,140.15	\$4,689,524.07	\$13,592,295.10	\$2,866,954.71	\$13,358,082.86	\$20,310,352.39	\$651,487.42	\$19,658,864.97
003	Permanent Improvement	\$1,729,281.07	\$1,928,542.00	\$3,773,542.00	\$4,863.09	\$1,749,018.96	3,753,804.11	\$216,643.20	3,537,160.91
006	Food Service	\$86,537.28	\$9,548.11	\$133,177.97	\$13,891.35	\$168,525.11	51,190.14	\$22,005.12	29,185.02
008	Endowment	\$72,771.25	\$181.14	\$1,450.36	\$0.00	\$8,000.00	66,221.61	\$0.00	66,221.61
009	Uniform School Supplies	\$30,178.72	\$665.00	\$102,231.28	\$6,064.87	\$102,326.43	30,083.57	\$18,580.49	11,503.08
011	Rotary-Special Services	\$110,105.98	\$3,546.99	\$19,904.09	\$3,000.23	\$22,931.79	107,078.28	\$3,485.08	103,593.20
012	Adult Education	\$874,656.12	\$204,070.77	\$943,235.73	\$116,448.69	\$1,055,622.62	762,269.23	\$71,458.12	690,811.11
018	Public School Support	\$193,760.09	\$7,005.50	\$38,214.03	\$7,247.62	\$36,776.71	195,197.41	\$18,369.48	176,827.93
019	Other Grants	\$147,269.81	\$0.00	\$0.00	\$1,597.68	\$28,031.98	119,237.83	\$6,586.51	112,651.32
022	District Agency	\$51,327.38	\$109,428.08	\$449,989.96	\$90,163.60	\$459,403.01	41,914.33	\$0.00	41,914.33
200	Student Managed Activity	\$44,802.12	\$4,972.80	\$159,064.72	\$6,775.84	\$113,902.43	89,964.41	\$12,241.03	77,723.38
451	Data Communications	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	0.00	\$0.00	0.00
461	Vocational Education Enhancements	\$1,110.00	\$0.00	\$5,600.00	\$0.00	\$5,110.00	1,600.00	\$475.00	1,125.00
499	Miscellaneous State Grants	\$2,500.00	\$0.00	\$14,714.75	\$0.00	\$2,500.00	14,714.75	\$14,714.75	0.00
508	Governors' Education Emerg. Relief	(\$2,074.68)	\$0.00	\$85,185.43	\$0.00	\$83,110.75	0.00	\$0.00	0.00
524	Carl Perkins Grants	(\$58,078.10)	\$20,184.82	\$345,093.72	\$12,807.20	\$290,667.38	(3,651.76)	\$25,595.55	(29,247.31)
599	Misc. Federal Grants (CARES Act)	(\$22,315.00)	\$27,383.45	\$177,748.45	\$0.00	\$76,550.00	78,883.45	\$32,371.05	46,512.40
	<b>Grand Totals (ALL Funds)</b>	<b>\$23,337,972.19</b>	<b>\$7,005,052.73</b>	<b>\$19,842,347.59</b>	<b>\$3,129,814.88</b>	<b>\$17,561,460.03</b>	<b>\$25,618,859.75</b>	<b>\$1,094,012.80</b>	<b>24,524,846.95</b>

**Cuyahoga Valley Career Center**



**Approved Funds for FY23**



This report is a listing of all grant funds authorized and/or received throughout fiscal year 2023.

<b>Fund</b>	<b>Description</b>	<b>Authorized Amount</b>	<b>Monthly Amount Received</b>	<b>Amount Received FY-to-date</b>	<b>Amount Received Project-to-date</b>
<i>State Grants</i>					
451/9023	Network Connectivity FY23	\$1,800.00	\$0.00	\$900.00	\$900.00
461/9023	High Schools That Work FY23	\$4,000.00	\$0.00	\$3,600.00	\$3,600.00
461/9123	High Schools That Work SREB FY23	\$2,000.00	\$0.00	\$2,000.00	\$5,000.00
499/9023	BWC Safety FY23	\$14,714.75	\$0.00	\$14,714.75	\$14,714.75
499/9123	Skills Trainer Project FY23	\$11,400.00	\$0.00	\$0.00	\$0.00
	<b>Total State Funds</b>	<b>\$33,914.75</b>	<b>\$0.00</b>	<b>\$21,214.75</b>	<b>\$24,214.75</b>
<i>Federal Grants</i>					
508/9122	GEER II FY22/23	\$72,604.00	\$0.00	\$62,143.68	\$69,226.46
508/9023	GEER I FY23	\$17,283.05	\$0.00	\$17,283.05	\$17,283.05
508/9123	GEER I FY23	\$5,758.70	\$0.00	\$5,758.70	\$5,758.70
524/9223	Carl D. Perkins Secondary FY23	\$307,741.25	\$15,229.34	\$224,215.25	\$224,215.25
524/9022	Carl D. Perkins Secondary FY22	\$346,023.88	\$0.00	\$51,052.75	\$346,023.88
524/9123	Carl D. Perkins Adult FY23	\$94,924.77	\$4,955.48	\$35,725.45	\$35,725.45
524/9122	Carl D. Perkins Adult FY22	\$87,061.39	\$0.00	\$34,100.27	\$87,061.39
599/9022	HEERF Institution FY22	\$205,183.00	\$0.00	\$22,315.00	\$205,183.00
599/9222	HEERF Student FY22	\$205,183.45	\$27,383.45	\$105,433.45	\$205,183.45
599/9123	ESSER SAFETY FY23	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00
	<b>Total Federal Funds</b>	<b>\$1,425,678.24</b>	<b>\$47,568.27</b>	<b>\$629,242.35</b>	<b>\$1,269,875.38</b>

rb030323

# Cuyahoga Valley Career Center



## Record of Advances for FY23



INITIAL ADVANCE INFORMATION					ADVANCE RETURN	
Date Approved	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
8/26/2021	001	006/0000	Food Services	\$75,000.00	8/25/2022	\$75,000.00
8/26/2021	001	009/0000	Uniform School Supplies	\$50,000.00	8/25/2022	\$50,000.00
8/26/2021	001	022/9004	Section 125 - CVFT	\$32,000.00	8/25/2022	\$32,000.00
8/26/2021	001	200/960A	Student Leadership	\$50,000.00	8/25/2022	\$50,000.00
8/25/2022	001	006/0000	Food Services	\$75,000.00		
8/25/2022	001	009/0000	Uniform School Supplies	\$50,000.00		
8/25/2022	001	022/9004	Section 125 - CVFT	\$32,000.00		
8/25/2022	001	200/960A	Student Leadership	\$65,000.00		
<b>TOTAL Advances</b>				<b>\$429,000.00</b>		<b>\$207,000.00</b>
<b>Advances Outstanding</b>						<b>\$222,000.00</b>

rb030323

## Cuyahoga Valley Career Center



### Cash Reconciliation



**February 28, 2023**

<b>Cash Summary Report Balance</b>			<b>\$ 25,618,859.75</b>
<b>Bank Balance:</b>			
PNC Main Checking	2,559,457.22		
PNC - Merchant Svcs.	3,682.11		
PNC - Payroll Holding	30,000.00		
		<b>\$ 2,593,139.33</b>	
<b>Investments:</b>			
U.S. Bank: Meeder Investment Managers Managed Portfolio	18,223,160.86		
STAR Ohio	4,817,378.30		
		<b>\$ 23,040,539.16</b>	
<b>Petty Cash:</b>			
Administrative Office	1,500.00		
	-		
	-		
		<b>\$ 1,500.00</b>	
<b>Change Fund:</b>			
	-		
	-		
	-		
	-		
		<b>\$ -</b>	
<b>Less: Outstanding Checks</b>			
		<b>\$ (17,103.99)</b>	
<b>Outstanding Deposits/Other Adjustments:</b>			
Credit Card Receipts in Transit	785.25		
Deposit in Transit	-		
Payroll in Transit	-		
		<b>\$ 785.25</b>	
<b>Bank Balance</b>			<b>\$ 25,618,859.75</b>
<b>Variance</b>			<b>\$ -</b>

rb030323

# Cuyahoga Valley Career Center



CUYAHOGA VALLEY  
CAREER CENTER

**February 2023**

**Appropriation Summary**

*rb030323*

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$16,455,964.00	\$190,298.73	\$16,646,262.73	\$13,358,082.86	\$2,866,954.71	\$651,487.42	2,636,692.45	84.16%
003	Permanent Improvement	\$3,352,177.01	\$1,515,500.29	\$4,867,677.30	\$1,749,018.96	\$4,863.09	\$0.00	3,118,658.34	35.93%
006	Food Service	\$160,300.00	\$120.00	\$160,420.00	\$168,525.11	\$13,891.35	\$22,005.12	(30,110.23)	118.77%
008	Endowment	\$15,000.00	\$0.00	\$15,000.00	\$8,000.00	\$0.00	\$0.00	7,000.00	53.33%
009	Uniform School Supplies	\$100,870.00	\$14,615.68	\$115,485.68	\$102,326.43	\$6,064.87	\$18,580.49	(5,421.24)	104.69%
011	Rotary-Special Services	\$45,500.00	\$2,147.10	\$47,647.10	\$22,931.79	\$3,000.23	\$3,485.08	21,230.23	55.44%
012	Adult Education	\$1,796,308.34	\$25,406.84	\$1,821,715.18	\$1,055,622.62	\$116,448.69	\$71,458.12	694,634.44	61.87%
018	Public School Support	\$79,993.30	\$43,356.62	\$123,349.92	\$36,776.71	\$7,247.62	\$18,369.48	68,203.73	44.71%
019	Other Grants	\$131,016.47	\$16,253.34	\$147,269.81	\$28,031.98	\$1,597.68	\$6,586.51	112,651.32	23.51%
022	District Agency	\$790,000.00	\$0.00	\$790,000.00	\$459,403.01	\$90,163.60	\$0.00	330,596.99	58.15%
200	Student Managed Activity	\$123,367.00	\$12,515.14	\$135,882.14	\$113,902.43	\$6,775.84	\$12,241.03	9,738.68	92.83%
451	Data Communications	\$1,800.00	\$0.00	\$1,800.00	\$900.00	\$0.00	\$0.00	900.00	50.00%
461	Vocational Education Enhancements	\$6,000.00	\$1,110.00	\$7,110.00	\$5,110.00	\$0.00	\$0.00	2,000.00	71.87%
499	Miscellaneous State Grants	\$11,400.00	\$2,500.00	\$13,900.00	\$2,500.00	\$0.00	\$14,714.75	(3,314.75)	123.85%
508	Governors' Education Emerg. Relief	\$25,698.63	\$60,789.66	\$86,488.29	\$83,110.75	\$0.00	\$0.00	3,377.54	96.09%
524	Carl Perkins Grants	\$402,845.31	\$26,895.63	\$429,740.94	\$290,667.38	\$12,807.20	\$25,595.55	113,478.01	73.59%
599	Miscellaneous Federal Grants	\$155,433.45	\$0.00	\$155,433.45	\$76,550.00	\$0.00	\$32,371.05	46,512.40	70.08%
<b>Totals</b>		<b>\$23,653,673.51</b>	<b>\$1,911,509.03</b>	<b>\$25,565,182.54</b>	<b>\$17,561,460.03</b>	<b>\$3,129,814.88</b>	<b>\$876,894.60</b>	<b>\$7,126,827.91</b>	<b>72.12%</b>

## Cuyahoga Valley Career Center



CUYAHOGA VALLEY  
CAREER CENTER

**Check Register for Checks > \$4,999.99**

**February 2023**



CUYAHOGA VALLEY  
CAREER CENTER

Vendor	Amount	Fund	Description
CVCC-AE Federal Disburse	5,200.34	012	Tuition assistance payments from State short-term certificate grant
Binary Defense Systems Inc.	14,754.72	001	Technology security software
Business Prof. of America	6,350.00	001/200	Student/staff registrations/lodging
Comdoc Leasing	5,417.72	001	Copier lease
Desidara Inc.	7,350.00	001/524	Adult education marketing, website redesign
United States Postal Service	5,000.00	001	Postage
CVCC-AE Federal Disburse	21,248.00	022	Tuition payments from federal grants/loans
CDW-G	7,402.00	001	Projector, touch screen displays
Cintas	7,316.48	009/019	Student uniforms
Gordon Food Service	7,135.64	001/006/011	Supplies for food services and culinary program
CVCC-AE Federal Disburse	35,984.00	022	Tuition payments from federal grants/loans
Lowes	5,431.62	001	Instructional supplies for construction trades and property maintenance programs
NEO Administration Co.	5,989.60	022	Section 125 claims
Suburban Health Consortium	135,057.09	various	Employee benefits insurance premiums
rb030323			



**CUYAHOGA VALLEY CAREER CENTER  
INVESTMENT REPORT  
February, 2023**

**INVESTMENT PORTFOLIO**

	<b>AMOUNT</b>
Meeder Investments	18,223,160.86
STAR Ohio Investments	4,817,278.30

**TOTAL INVESTMENT PORTFOLIO** **23,040,439.16**

**DISTRIBUTION OF INTEREST**

	<b>Feb. 2023 Interest</b>	<b>FYTD 2023 Interest</b>
General Fund (001)	38,239.09	259,583.09
Endowment Fund (008)	181.14	1,450.36
Cell Tower (018-9606)	249.76	2,024.93
Oil Well (018-9607)	119.09	983.10
Ocasek Scholarship (018-9610)	23.84	189.75

**TOTAL INTEREST POSTED** **38,812.92** **264,231.23**

CVCC Adult Education Forecast Monthly Cash Flow Data Entry

Advance In Current FY	0															
<b>FY2023</b>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Totals</u>	<u>Annual Estimate</u>	<u>% of Estimate Received/ Expended</u>	<u>Balance Remaining to be Received/ Expended</u>
Receipts																
1214-Tuition	9,779	33,948	84,061	161,814	18,272	59,399	51,674	116,837	0	0	0	0	535,784	1,200,000	44.65%	664,216
1730-Sale of Materials	0	0	826	21,779	2,548	770	5,691	16,335	0	0	0	0	47,948	66,000	72.65%	18,052
1790-Other Classroom Fees	4,415	3,100	1,110	130	0	0	390	690	0	0	0	0	9,835	18,000	54.64%	8,165
1833-Services to Patrons	25	0	165	125	60	40	45	0	0	0	0	0	460	3,000	15.33%	2,540
1890-Miscellaneous	704	1,404	698	1,470	140	830	5,536	165	0	0	0	0	10,947	42,000	26.06%	31,053
3110-State Foundation	0	70,044	50,000	19,129	70,044	56,000	0	70,044	0	0	0	0	335,261	360,000	93.13%	24,739
5100-Transfers In	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	0
5210-Advances In	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	0
5300-Red.of Prior Year Expend.	0	0	3,000	0	0	0	0	0	0	0	0	0	3,000	0	0.00%	(3,000)
<b>Total Receipts</b>	<b>14,923</b>	<b>108,496</b>	<b>139,860</b>	<b>204,447</b>	<b>91,064</b>	<b>117,039</b>	<b>63,336</b>	<b>204,071</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>943,236</b>	<b>1,689,000</b>	<b>55.85%</b>	<b>745,764</b>
Expenditures																
100-Salaries	90,199	58,213	76,751	66,356	73,931	101,194	57,414	72,722	0	0	0	0	596,781	1,065,000	56.04%	468,219
200-Fringe Benefits	26,998	20,917	24,301	22,523	24,087	30,460	21,130	24,857	0	0	0	0	195,272	333,000	58.64%	137,728
400-Purchased Services	2,399	1,014	1,033	2,588	49,915	1,613	964	7,061	0	0	0	0	66,587	152,030	43.80%	85,443
500-Supplies	3,548	10,538	1,105	653	18,172	1,446	7,226	5,884	0	0	0	0	48,572	89,379	54.34%	40,807
600-Equipment	0	0	0	0	0	0	111,261	0	0	0	0	0	111,261	128,500	86.58%	17,239
800-Other	243	246	1,305	561	216	240	558	724	0	0	0	0	4,093	9,270	44.16%	5,177
920-Advances Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	0
930-Refunds of Prior Yr. Receipts	6,000	297	0	21,559	0	0	0	5,200	0	0	0	0	33,056	7,950	415.80%	(25,106)
<b>Total Expenditures</b>	<b>129,388</b>	<b>91,225</b>	<b>104,495</b>	<b>114,240</b>	<b>166,320</b>	<b>134,952</b>	<b>198,553</b>	<b>116,449</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,055,622</b>	<b>1,785,129</b>	<b>59.13%</b>	<b>729,507</b>
Receipts Over/(Under) Expend.	(114,465)	17,271	35,365	90,207	(75,256)	(17,913)	(135,217)	87,622	0	0	0	0	(112,387)	(96,129)		
Beg. Cash Bal. incl. Advance Across FY-end	874,656	760,191	777,462	812,827	903,034	827,778	809,864	674,647	762,269	762,269	762,269	762,269	874,656	874,656		
End. Cash Bal. incl. Advance Across FY-end	760,191	777,462	812,827	903,034	827,778	809,864	674,647	762,269	762,269	762,269	762,269	762,269	762,269	778,527		
End. Cash Bal. without Advances	760,191	777,462	812,827	903,034	827,778	809,864	674,647	762,269	762,269	762,269	762,269	762,269	762,269	778,527		
Encumbrances	150,618	218,650	223,319	233,224	162,074	152,644	43,780	71,458	0	0	0	0	0	25,000		
Ending Unenc. Bal.	609,573	558,812	589,508	669,809	665,703	657,220	630,867	690,811	762,269	762,269	762,269	762,269	762,269	753,527		





CUYAHOGA VALLEY  
CAREER CENTER



CUYAHOGA VALLEY  
CAREER CENTER

**CVCC Adult Education Monthly and FYTD Estimates vs Actuals**

**FY2023--February 2023**

Enrollment:

162

<b>Receipts</b>	<b>Mo. Estimate</b>	<b>Mo. Actual</b>	<b>Variance</b>	<b>FYTD Estimate</b>	<b>FYTD Actual</b>	<b>Variance</b>	<b>Explanation of Variance</b>
1214-Tuition	116,861	116,837	(23)	916,006	535,784	(380,222)	cosmetology registration now on a rolling basis but has reduced enrollments to date since multiple entry dates to start program, slight overall enrollment decline in adult education programs, awaiting \$23,000 payment from Ohio Means Jobs for enrolled students
1730-Sale of Materials	0	16,335	16,335	47,300	47,948	648	
1790-Other Classroom Fees	517	690	173	13,151	9,835	(3,316)	
1833-Services to Patrons	241	0	(241)	1,932	460	(1,472)	
1890-Miscellaneous	2,055	165	(1,890)	31,790	10,947	(20,843)	fewer students completing high school diploma program to date
3110-State Foundation	80,155	70,044	(10,111)	294,360	335,261	40,901	received additional \$56K Adult Workforce Education funds from State and short-term certificate grant
5100-Transfers In	0	0	0	0	0	0	
5300-Red.of Prior Year Expend.	0	0	0	0	3,000	3,000	
<b>Total Receipts</b>	<b>199,828</b>	<b>204,071</b>	<b>4,243</b>	<b>1,304,538</b>	<b>943,236</b>	<b>(361,303)</b>	
<b>Expenditures</b>							
100-Salaries	87,309	72,722	14,587	712,682	596,781	115,902	program startups occurred in September and after for new school year
200-Fringe Benefits	27,423	24,857	2,566	228,532	195,272	33,260	program startups occurred in September and after for new school year
400-Purchased Services	29,861	7,061	22,801	101,818	66,587	35,231	program startups occurred in September and after for new school year
500-Supplies	7,348	5,884	1,464	68,893	48,572	20,322	program startups occurred in September and after for new school year
600-Equipment	40,000	0	40,000	120,000	111,261	8,739	
800-Other	540	724	(184)	7,957	4,093	3,864	
930-Refunds of Prior Yr. Rceipts	0	5,200	(5,200)	7,950	33,056	(25,106)	received unanticipated short-term certificate grant from State thus refunded tuition payments to eligible students
<b>Total Expenditures</b>	<b>192,482</b>	<b>116,449</b>	<b>76,033</b>	<b>1,247,834</b>	<b>1,055,622</b>	<b>192,211</b>	
<b>Surplus/(Deficit) for Month &amp; FYTD</b>	<b>7,346</b>	<b>87,622</b>	<b>80,276</b>	<b>56,705</b>	<b>(112,387)</b>	<b>(169,091)</b>	

## CONTRACT OF EMPLOYMENT OF SUPERINTENDENT

This Contract of Employment of Superintendent is made and entered into effective August 1, 2024, by and between the Board of Education of the Cuyahoga Valley Career Center (hereinafter "the Board") and Mr. David Leo Mangas, Jr. pursuant to Ohio Revised Code § 3319.01 and in accordance with a Resolution adopted by the Board at a meeting held on the 22<sup>nd</sup> day of March, 2023.

### WITNESSETH:

1. Appointment of Superintendent. The Board, pursuant to action taken in accordance with law, hereby employs Mr. David Leo Mangas, Jr., (hereinafter "the Superintendent") to serve as Superintendent of Schools for a term of five (5) years, commencing August 1, 2024 and ending July 31, 2029, provided he holds and furnishes throughout the life of this contract a valid and appropriate certificate to act as a Superintendent and, further, maintains the residency requirement as set forth in Section 4, below.
2. Duties. The Superintendent shall perform the duties of the Superintendent of Schools for the Cuyahoga Valley Career Center as prescribed by the laws of the State of Ohio and by the rules and regulations made thereunder by the Board.
3. Contract Days. The Superintendent's contract work year shall consist of two hundred sixty (260) days less those vacation days and holidays as set forth below. The per diem rate of pay shall be calculated solely on base salary plus salary stipend as provided for in Sections 6 and 6.01, including any subsequent amendment as authorized by said section, divided by 218 days. It is expressly understood, however, that the duties of this position may require the Superintendent to work at times other than normal business days or normal business hours.
4. Residency. As an express condition of his employment, the Superintendent agrees that for and during the entire term of this contract, he shall reside within the boundaries of the Cuyahoga Valley Career Center School District.
5. Evaluation. The Superintendent shall be evaluated in accordance with such procedures as the Board adopts and the results of the evaluation shall be considered by the Board in determining whether to renew this contract as well determining what, if any, changes should be made annually in the Superintendent's compensation.
6. Salary. The Board, in consideration of the services to be rendered by the Superintendent, hereby agrees to pay the Superintendent a base salary no less than One Hundred and Sixty Thousand (\$160,000). This salary may be increased by mutual agreement during the term of this contract by an amendment hereto but may not be decreased unless the decrease is part of a uniform plan affecting salaries of all employees of the district.
  - 6.01 Salary Stipend. The Board, in consideration of the services to be rendered by the Superintendent, hereby agrees to pay the Superintendent a salary stipend of Three Thousand Two hundred (\$3,200) each year of the contract beginning August 1, 2024. The salary stipends accumulate annually and will be paid in such installments and at intervals during the year consistent with the Board's payroll practices. The salary stipend will be considered as part of the Superintendent's salary for purposes of calculating the Board's contribution to the Superintendent's retirement with STRS.

Contract Year	Salary Stipend
FY25	\$ 3,200.00
FY26	\$ 6,400.00
FY27	\$ 9,600.00
FY28	\$ 12,800.00
FY29	\$ 16,000.00

7. Retirement Contribution. The Board will pay as additional compensation, the Superintendent's share of the retirement contribution to STRS. The Board shall also pay the Superintendent's share of the STRS contribution on the additional compensation. The Board shall also pay as additional compensation an amount equal to the Superintendent's share of the Medicare contribution.
8. Tuition Reimbursement. The Superintendent shall be entitled to tuition reimbursement in the amount of fifty thousand (\$50,000) for the duration of this contract. The superintendent will provide an annual report to the Board on use of Tuition Reimbursement.
9. Tax-Sheltered Annuity. The Board shall provide the Superintendent with a tax-sheltered annuity in the amount of ten percent (10%) of the sum of the Superintendent's base salary and salary stipend per contract year in addition to base salary. The Superintendent may elect to take this amount as additional salary in lieu of a payment to the tax-sheltered annuity.
10. Life Insurance. The Board will provide the Superintendent with life insurance in an amount equal to two and one-half (2 ½) times his annual salary.
11. Health Insurance. The Superintendent shall be entitled to participate in the Board's health insurance plan, including the dental and vision options as well as the medical and/or dependent care reimbursement account(s), under the same terms and conditions as are offered to other full-time administrative employees of the District generally.
12. Vacation. The Superintendent shall be entitled to thirty (30) days of vacation each contract year. A maximum of five (5) vacation days may be carried forward from year to year with a maximum carry over bank of forty-five (45) day. At the time Mr. Mangas separates employment from the District as Superintendent, the Board shall pay Mr. Mangas, or in the event of death, the Board shall pay to his estate, a sum equal to the value of the accrued but unused vacation days, with a maximum of seventy-five (75) days, as calculated at the time of separation based on his per diem rate of pay. A maximum of ten (10) consecutive vacation days may be scheduled by the superintendent while high school students are in attendance.
13. Holidays. The Board recognizes the following twelve (12) holidays for the Superintendent: New Year's Day; Martin Luther King Jr. Day; President's Day; Good Friday; Memorial Day; Juneteenth; Independence Day; Labor Day; Thanksgiving Day; Friday following Thanksgiving Day; Christmas Eve; and Christmas Day. If the holiday falls on a weekend, the Superintendent shall select an alternative regular workday to observe the holiday.

14. Sick Leave. The Superintendent shall be entitled to the accrual, without limitation, of one and one-fourth (1 ¼) sick days per month to be used in accordance with law and/or Board policy. At the time of the Superintendent's retirement pursuant to STRS, or upon his death, and further, provided at the time of retirement or death, the Superintendent shall have completed at least ten (10) years of continuous service to the District, then in that event, the Superintendent, or his estate, shall be entitled to be paid the value of twenty-five percent (25%) of the accrued but unused sick leave up to a maximum payment of no more than the value of seventy-five (75) days of accrued but unused sick leave.
15. Other Leave. The Superintendent shall be entitled to such other leave as is provided by law and/or Board policy for full-time employees generally.
16. Liability Insurance. The Board agrees to provide the Superintendent with professional liability insurance as permitted by Ohio Revised Code § 3313.203, § 2744.07 and § 2744.08.
17. Expense Reimbursement. The Board shall reimburse the Superintendent for necessary travel, professional meeting expenses, and other expenses incurred in the performance of the official duties during the term of this Agreement, subject to the limitations and requirements provided by law and Board policy.
18. Termination of Contract. This Contract may be terminated by
  - a. Mutual agreement of the parties;
  - b. Resignation, retirement, disability or death of the Superintendent; or
  - c. Termination by the Board in accordance with the laws of Ohio including Revised Code 3319.16.
19. Entire Agreement. This Contract of Employment of Superintendent contains all the terms and conditions agreed upon by the Board and the Superintendent effective August 1, 2024 and supersedes any and all agreements by and between the parties, whether written or oral, inconsistent herewith and/or addressed herein. Any further modification to Contract of Employment of Superintendent shall be in writing signed by both Parties.
20. Severability. If any provision of the Contract of Employment of Superintendent is found to be contrary to law, all other provisions shall continue in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Contract of Employment of Superintendent this 22<sup>nd</sup> day of March, 2023.

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David Leo Mangas, Jr.  
 Superintendent  
 Cuyahoga Valley Career Center

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Gary Suchocki, President  
 Board of Education  
 Cuyahoga Valley Career Center

**CVCC Board of Education  
March 22, 2023**

Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

<u>Staff Member</u>	<u>Professional Growth Days</u>	<u>Activity</u>
Connie Mangan	19 Hours	Yale University Online – The Science of Well-Being, Virtual, July 5-August 16, 2023
Angela Nonno	1 Day	2023 SPARCC Technology Conference, Virtual, July 18, 2023
Charles Russo	3 Days	Stark State Automotive Instructor Seminar, Stark State College, June 13-15, 2023
Rick Pinkava	3 Hours	Engineering Program Visit at Stark State College, March 27-31, 2023
Rick Pinkava	3 Hours	Engineering Program Visit at the University of Akron, March 27-31, 2023
Melissa Munro	1 Day	2023 SPARCC Technology Conference, Virtual, July 18, 2023
John Spano	1 Day	Exercise Science Program Visit, Malone University, Canton, OH, March 30, 2023
Jason Hance	12 Hours	CTE Program Visits, Polaris Career Center and Portage Lakes Career Center, March 27-31, 2023
Erik Ward	4 Hours	OTES 2.0 Recertification, Virtual, June 12, 2023
Erik Ward	4 Hours	American Heart Association Basic Life Support Training, CVCC, April 29, 2023
Jami Little	15 Hours	Professional Development ISTE: Intro to Computational Thinking, Virtual, July 10-14, 2023

**CVCC Board of Education**  
**March 22, 2023**

Matt Schoeffler	2 Days	HVAC Program Visits at Auburn Career Center and Lorain County JVS, March 30-31, 2023
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## ***DONATIONS – March 2023***

<b>FROM</b>	<b>TO</b>	<b>ITEM(S)</b>
<p>Speelman Electric, Inc. 235 Northeast Avenue Tallmadge, OH 44278</p>	<p>Electrical Systems &amp; HVAC</p>	<ul style="list-style-type: none"> <li>• Training Tower 20' – transportation, delivery, assembly, installation</li> <li>• Safety Ladder 20'</li> <li>• Waveguide Ladder 20'</li> <li>• Coax 2' sticks</li> <li>• Angle adapter kits</li> <li>• First Aid kit</li> <li>• Snap Stack Hangers</li> <li>• Klein tool pouches for harness</li> <li>• Klein bolt bags</li> <li>• MED DBI Sala climbing harness</li> <li>• XS DBI Sala climbing harness</li> <li>• Elk River Spreader Bars</li> <li>• Double Sala positioning lanyards 6'</li> <li>• Tuff Tug Step-Bolt FA anchors 45 deg.</li> </ul>
<p>Steve Greene 10209 Russel Avenue Garfield Hts., OH 44125</p>	<p>Electrical Systems &amp; HVAC</p>	<ul style="list-style-type: none"> <li>• Electrical fittings &amp; supplies</li> <li>• Plumbing pipes &amp; fittings</li> <li>• Installation supplies</li> <li>• Electrical panel</li> </ul>



# CUYAHOGA VALLEY CAREER CENTER

## 2023-2024

July 2023						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

7/4 - Independence Day

August 2023						
S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

8/21-8/22-Teacher In-Service -NO STUDENTS  
8/23- FIRST DAY OF SCHOOL

September 2023						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

9/4- Labor Day - NO SCHOOL  
9/18- Teacher In-Service-NO STUDENTS

October 2023						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

10/11-10/12-Evening Conferences  
10/13-Non-Calendar Day/NEOE-NO SCHOOL

November 2023						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

11/7-Teacher In-Service-NO STUDENTS  
11/22-Non-Calendar Day -NO SCHOOL  
11/23-11/24-Thanksgiving Break-NO SCHOOL

December 2023						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

12/25-1/5-Winter Break-NO SCHOOL

January 2024						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

12/25-1/5-Winter Break-NO SCHOOL  
1/15-Martin Luther King Day-NO SCHOOL  
1/19 Teacher In-Service-NO STUDENTS

February 2024						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

2/19-Presidents' Day-NO SCHOOL

March 2024						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

3/12-Teacher In-Service Day- NO STUDENTS  
3/25-4/1-Spring Break-NO SCHOOL

April 2024						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

3/25-4/1-Spring Break-NO SCHOOL

May 2024						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

5/27-Memorial Day-NO SCHOOL

June 2024						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

6/4-Last Day for Students  
6/5-Last Day for Teachers  
6/19-June 19th

- Teacher Inservice Day - NO STUDENTS
- Non-Calendar Day - NO SCHOOL
- End of Grading Period - School in Session
- Holiday - NO SCHOOL
- Return to School
- Evening Conferences

GRADING PERIODS	
1st	45
2nd	44
3rd	43
4th	45
	177
	days

Note: Ohio Revised Code requires 177 days of student contact. When CVCC must be closed for more than 3 days of student instruction, the days missed will be made up in June, beginning with the first day after the end of the grading period. Additional Cosmetology make-up will also occur at this time.





## COURSE OF STUDY REVISION SCHEDULE Jan. 2020-Jan. 2024

Specialization Course	Subject Code	Career Field	Jan. 2020	Jan. 2021	Jan. 2022	Jan. 2023	Jan. 2024
English 9	050160	Academic					4 qtrs.
English 10	050170	Academic		4 qtrs.			
English 11	050180	Academic					4 qtrs.
English 12	050190	Academic					4 qtrs.
Algebra I	110301	Academic				4 qtrs.	
Algebra 2	110302	Academic				4 qtrs.	
Geometry	111200	Academic				4 qtrs.	
Advanced Mathematics Pre-Calculus	110099	Academic			4 qtrs.		
Advanced Biology Anatomy & Physiology Pathophysiology	132330	Academic Academic		4 qtrs.		4 qtrs.	
Physics/ Advanced Physics	130302 132325	Academic					4 qtrs.
Economics	150600	Academic					2 qtrs.
Government	150300	Academic					2 qtrs.
American History	150810	Academic					4 qtrs.
World History	150890	Academic		4 qtrs.			
Success Academy	252525	SA		4 qtrs.			
Digital Design	140240	Art & Comm.	8 qtrs				
Graphic Imaging Technology	340310	Art & Comm.	8 qtrs.				
Adult Education Graphic Design	NA	Art & Comm.					X
Adult Education Web Design	NA	Art & Comm.					X
Media Arts	340165	Art & Comm.	8 qtrs.				
Medical Administrative Specialist	072150	Bus. & Admin		8 qtrs.			
Adult Education Medical Administrative Specialist	NA	Bus. & Admin				X	
Bldg. & Property Maintenance	178000	Construction Tech			4 qtrs.		
Construction Trades	178000	Construction Tech	8 qtrs.				
Electrical Systems	178000	Construction Tech			8 qtrs.		
Heating & Air Conditioning	178012	Construction Tech				8 qtrs.	
Adult Education HVAC	NA	Construction Tech.					X
Education Professions	330035	Ed. & Training					8 qtrs.
Dental Assisting	072155	Health Science			8 qtrs.		
Exercise Science & Sports Medicine	072000	Health Science				8 qtrs.	
Adult Education Dental Assisting	NA	Health Careers			X		
Health Careers	072150	Health Science			8 qtrs.		

Specialization Course	Subject Code	Career Field	Jan. 2020	Jan. 2021	Jan. 2022	Jan. 2023	Jan. 2024
Adult Education – EKG Technician	NA	Health Science					X
Adult Education – Practical Nursing	NA	Health Careers		X			
Adult Education – STNA	NA	Health Careers				X	
Adult Education – Phlebotomy Technician	NA	Health Science					X
Culinary Arts	330000	Hosp. & Tourism			8 qtrs.		
Hotels and Resorts	330000	Hosp. & Tourism			8 qtrs.		
Cosmetology	174115	Human Service		8 qtrs.			
Adult Education – Cosmetology	NA	Human Service		X			
Adult Education – Esthetics	NA	Human Service					X
Computer Networking Academy	145025	Information Tech.					8 qtrs.
Prog. & Software Development	045065	Information Tech.				8 qtrs.	
Fire & EMS Academy	170342	Law & Pub Safety			8 qtrs.		
Adult Education – EMT	NA	Fire & EMS Training			X		
Architectural & Mechanical Design	175001	Mfg. Technology			8 qtrs.		
Machine Technology	176004	Mfg. Technology			8 qtrs.		
Adult Education – Machining Technology	NA	Mfg. Technology					X
Engineering Technology	175001	Engineering & Science Tech.				8 qtrs.	
Job Training	990371	Special Needs				4 qtrs.	
Sales and Service Fundamentals	990371	Special Needs				8 qtrs.	
Transition to Work	990371	Special Needs				4 qtrs.	
Auto Body Repair & Refinishing	177012	Transport. System		8 qtrs.			
Auto Service Technology	177000	Transport. System		8 qtrs.			
Transportation Systems	177000	Transport. System					8 qtrs.
Power Equipment Technology	177008	Transport. System		8 qtrs.			

03/06/2023



## COURSE OF STUDY REVISION SCHEDULE Jan. 2025-Jan. 2029

Specialization Course	Subject Code	Career Field	Jan. 2025	Jan. 2026	Jan. 2027	Jan. 2028	Jan. 2029
English 9	050160	Academic					4 qtrs.
English 10	050170	Academic		4 qtrs.			
English 11	050180	Academic					4 qtrs.
English 12	050190	Academic					4 qtrs.
Algebra I	110301	Academic				4 qtrs.	
Algebra 2	110302	Academic				4 qtrs.	
Geometry	111200	Academic				4 qtrs.	
Advanced Mathematics Pre-Calculus	110099	Academic			4 qtrs.		
Advanced Biology Anatomy & Physiology Pathophysiology	132330	Academic Academic		4 qtrs.		4 qtrs.	
Physics/ Advanced Physics	130302 132325	Academic					4 qtrs.
Economics	150600	Academic					2 qtrs.
Government	150300	Academic					2 qtrs.
American History	150810	Academic					4 qtrs.
World History	150890	Academic		4 qtrs.			
Success Academy	252525	SA		4 qtrs.			
Digital Design	140240	Art & Comm.	8 qtrs				
Graphic Imaging Technology	340310	Art & Comm.	8 qtrs.				
Adult Education Graphic Design	NA	Art & Comm.					X
Adult Education Web Design	NA	Art & Comm.					X
Media Arts	340165	Art & Comm.	8 qtrs.				
Medical Administrative Specialist	072150	Bus. & Admin		8 qtrs.			
Adult Education Medical Administrative Specialist	NA	Bus. & Admin				X	
Bldg. & Property Maintenance	178000	Construction Tech			4 qtrs.		
Construction Trades	178000	Construction Tech	8 qtrs.				
Electrical Systems	178000	Construction Tech			8 qtrs.		
Heating & Air Conditioning	178012	Construction Tech				8 qtrs.	
Adult Education HVAC	NA	Construction Tech.					X
Education Professions	330035	Ed. & Training					8 qtrs.
Dental Assisting	072155	Health Science			8 qtrs.		
Exercise Science & Sports Medicine	072000	Health Science				8 qtrs.	
Adult Education Dental Assisting	NA	Health Careers			X		
Health Careers	072150	Health Science			8 qtrs.		

<b>Specialization Course</b>	<b>Subject Code</b>	<b>Career Field</b>	<b>Jan. 2025</b>	<b>Jan. 2026</b>	<b>Jan. 2027</b>	<b>Jan. 2028</b>	<b>Jan. 2029</b>
Adult Education – EKG Technician	NA	Health Science					X
Adult Education – Practical Nursing	NA	Health Careers		X			
Adult Education – STNA	NA	Health Careers				X	
Adult Education – Phlebotomy Technician	NA	Health Science					X
Culinary Arts	330000	Hosp. & Tourism			8 qtrs.		
Hotels and Resorts	330000	Hosp. & Tourism			8 qtrs.		
Cosmetology	174115	Human Service		8 qtrs.			
Adult Education – Cosmetology	NA	Human Service		X			
Adult Education – Esthetics	NA	Human Service					X
Computer Networking Academy	145025	Information Tech.					8 qtrs.
Prog. & Software Development	045065	Information Tech.				8 qtrs.	
Fire & EMS Academy	170342	Law & Pub Safety			8 qtrs.		
Adult Education – EMT	NA	Fire & EMS Training			X		
Architectural & Mechanical Design	175001	Mfg. Technology			8 qtrs.		
Machine Technology	176004	Mfg. Technology			8 qtrs.		
Adult Education – Machining Technology	NA	Mfg. Technology					X
Engineering Technology	175001	Engineering & Science Tech.				8 qtrs.	
Job Training	990371	Special Needs				4 qtrs.	
Sales and Service Fundamentals	990371	Special Needs				8 qtrs.	
Transition to Work	990371	Special Needs				4 qtrs.	
Auto Body Repair & Refinishing	177012	Transport. System		8 qtrs.			
Auto Service Technology	177000	Transport. System		8 qtrs.			
Transportation Systems	177000	Transport. System					8 qtrs.
Power Equipment Technology	177008	Transport. System		8 qtrs.			

03/06/2023

## Contracted Services Agreement

Cuyahoga Valley Career Center and Laura Icardi/ACT Test Prep ("Contractor") enter into this contracted services agreement, as of the latter of the dates listed below.

IN CONSIDERATION OF THE TERMS BELOW, THE PARTIES AGREE AS FOLLOWS:

1. RELATIONSHIP. This is a contracted services agreement between independent contractors, neither of whom shall be considered to be an employee, agent, or joint-venture of the other. Contractor cannot assign the contract or delegate his/her duties under it. Contractor is not entitled to any compensation or benefits, including (but not limited to) any right to file a claim for workers' compensation or unemployment benefits.
11. POSITION/SERVICES. Cuyahoga Valley Career Center shall provide a classroom(s) for Contractor to conduct the ACT Prep Courses. Contractor shall perform those services set forth on the attached Exhibit A.
111. PAYMENT FOR SERVICES. Cuyahoga Valley Career Center shall pay Laura Icardi/ACT Test Prep \$170 per registered participant in the "12 hour ACT Prep Course" (Minimum 8 students) and \$85 per registered participant in the "1-Day Intensive ACT Prep Course" (Minimum 10 students).
- IV. TERM. This contract becomes effective when signed and shall continue from day to day. It is terminable at will by either party, with or without cause, immediately upon written notice to the terminated party.
- V. INSURANCE. Contractor must carry General Liability coverage.
- VI. ENTIRE AGREEMENT. This contract represents the entire agreement between the parties. It may not be changed or amended, unless the change or amendment is in writing and signed by both parties. If any term is deemed illegal or unenforceable, that term will be considered null and void, and the contract shall continue in a manner consistent with the intent of the parties and to the extent the law permits.



EXHIBIT A

Description of Services to be Performed by Laura Icardi/ACT Test Prep

- Laura Icardi/ACT Test Prep will conduct the class in a Cuyahoga Valley Career Center classroom as scheduled by ACT Test Prep and Cuyahoga Valley Career Center.
- Cuyahoga Valley Career Center will submit payment to Laura Icardi/ACT Test Prep within 14 days of the first class of the “12 hour ACT Prep Course” and within 14 days of the “1-Day” class.

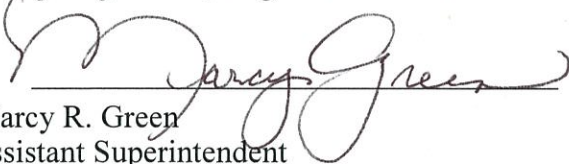
**Expectations:**


- Cuyahoga Valley Career Center will market the classes to the partner schools and on the Cuyahoga Valley Career Center website.
- Laura Icardi/ACT Test Prep will manage external marketing of the classes.
- Laura Icardi/ACT Test Prep will market the classes on the ACT Prep website with a link to the registration page on the Cuyahoga Valley Career Center website.
- Cuyahoga Valley Career Center will manage student registration and payment.
- The classroom will be available 30 minutes prior to the start of class.
- Classes will begin and end as scheduled.
- Laura Icardi/ACT Test Prep will communicate as required with Cuyahoga Valley Career Center staff via email and/or phone.
- Cuyahoga Valley Career Center will notify Laura Icardi/ACT Test Prep 4 days in advance if class is cancelled due to insufficient registration.

**Class Dates:**

1-Day Intensive ACT Prep	July 11, 2023	8am-2pm
1-Day Intensive ACT Prep	August 10, 2023	8am-2pm

By signing below, I agree to the terms of this Contracted Services Agreement.

  
 \_\_\_\_\_  
 Marcy R. Green  
 Assistant Superintendent  
 3/8/22  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Laura Icardi/ACT Test Prep  
 3/7/2023  
 \_\_\_\_\_  
 Date