



Cuyahoga Valley Career Center

December 2022 Board Meeting

**December 8, 2022, 6:30 pm - 8:00 pm
Conference Room A**

MINUTES

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Cuyahoga Valley Career Center Board

December 2022 Board Meeting

Thursday, December 8, 2022, 6:30 pm - 8:00 pm

Conference Room A

In Attendance

Ashley Thomas; Gary Suchocki; Heidi Dolezal; Jacquelyn Arendt; James Virost; Mike Kahoe; Robert Felber; Russ Fortlage

Not In Attendance

James Gilbride

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call to Order

Mr. Felber called the meeting to order at 6:30 PM.

II. Pledge of Allegiance

III. Roll Call:

Mrs. Arendt _____ Mrs. Dolezal _____ Mr. Felber _____
Mr. Fortlage _____ Mr. Gilbride _____ Mr. Kahoe _____
Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____

IV. PRESIDENT'S REPORT

Staff Recognition

*** Retired Staff Members**

* Julie Wheeler, Cook/Cashier

*** New Staff Members | New Positions**

* Louise Glinka, Cafeteria Worker/Cashier

* John Hetkey, Maintenance

* Joseph Varga, Custodian

* Robert Guilfoyle, Educational Aide

* Claudette Knestrick, Administrative Assistant

- * Elizabeth Martin, Administrative Assistant
- * Laurie Eadelis, Part-time Administrative Assistant
- * Lisa Green, Adult Education Part-time Instructor
- * Daniel Krystosik, Adult Education Part-time Instructor
- * Sylvia Warren-Hankins, Adult Education Part-time Instructor
- * Lee Wester, Adult Education Part-time Instructor

NOTE TO OUR GUESTS: Thank you for being here and supporting our school and staff. We will take a short break to greet and welcome our new staff members. Those not interested in remaining for the business portion of the Board meeting are welcome to leave.

* Proposed Board Meeting Dates for 2023

- February 23, 2023
- March 30, 2023
- April 27, 2023
- May 18, 2023
- June 29, 2023
- July: no meeting scheduled
- August 31, 2023
- September 28, 2023
- October 26, 2023 (All Boards' Dinner)
- November: no meeting scheduled
- December 7, 2023
- January 11, 2024 (Organizational and Regular Meetings)

** Reminder:

- Organizational Meeting - January 12, 2023 (5:30 p.m.)
- Regular Meeting - January 12, 2023

V. SUPERINTENDENT'S REPORT

- * Strategic Plan Update
- * Board Appreciation
- * News Flash | The Student Connection | Alumni Spotlight

Ms. Thomas arrived at 6:46 PM.

VI. BOARD COMMENTS

VII. COMMITTEE REPORTS

- * Buildings & Grounds Committee Meeting, Gary Suchocki, Chairperson: Thursday, December 8, 2022 at 5:15 p.m., Conference Room B
- * Business & Finance Committee Meeting, Jim Virost, Chairperson: Thursday, December 8, 2022 at 5:45 p.m., Conference Room B

Mr. Suchocki left the meeting at 7:17 PM.

VIII. APPROVAL OF MINUTES

Regular Meeting of October 27, 2022

- **ROLL CALL:**

Mrs. Dolezal _____ Mr. Felber _____ Mr. Fortlage _____

Mr. Gilbride _____ Mr. Kahoe _____ Mr. Suchocki _____

Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____

Move: Mike Kahoe Second: Jacquelyn Arendt Status: Passed

Yes: James Virost, Jacquelyn Arendt, Russ Fortlage, Robert Felber,
Mike Kahoe, Ashley Thomas, Heidi Dolezal

IX. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

X. FINANCES

Resolution #2022-12 34 Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- **Treasurer's Report:**

Acceptance of the Financial Report for the month of October 2022.

2022-12 34 (1)

- **Five Year Forecast:**

Acceptance of the Five Year Forecast.

2022-12 34 (2)

- Tax Settlement Advances:

Authorize a request to the Auditors of Cuyahoga and Summit Counties to draw their warrants, and the Treasurers of said counties by and hereby are requested to pay to the Treasurer of the Board, from time-to-time as funds are available, any money in the County Treasuries to the account of this Board and lawfully applicable to the purpose of tax year 2022 payable in calendar year 2023, and to the purpose of tax year 2023 payable in calendar year 2024.

2022-12 34 (3)

- ROLL CALL:

Mr. Felber _____ Mr. Fortlage _____ Mr. Gilbride _____
Mr. Kahoe _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Dolezal _____

Move: Russ Fortlage Second: Mike Kahoe Status: Passed

Yes: James Virost, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Heidi Dolezal

XI. NEW BUSINESS - Personnel

Resolution #2022-12 35 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT

- Resignation/Retirement:

Accept the retirement of Martha Sluka, Career & Community Resources Specialist, effective June 30, 2023.

2022-12 35 (1)

- Reorganization:

Reorganize Career & Community Resources Specialist to Assistant Principal.

2022-12 35 (2)

- Approve Posting:
Approve posting of Assistant Principal position.

2022-12 35 (3)

- Resignation/Retirement:
Accept the resignation of Erin Farnsworth, Student Support Services, effective November 17, 2022.

2022-12 35 (4)

- Replacement:
Approve the replacement of Student Support Services and move position to Classified Exempt Salary Schedule Treasurer's Assistant/Administrative Assistant 260 Days of the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

2022-12 35 (5)

- Long-Term Substitute:
Authorize the employment of a Long-Term Substitute in District Offices, effective November 28, 2022, as needed during the 2022-23 school year at Step 0 (plus stipend) of the Classified Exempt Salary Schedule Treasurer's Assistant/Administrative Assistant 260 Days of the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan. This position is non-renewable.

2022-12 35 (6)

B. CERTIFICATED

- High School Substitutes' List 2022-23 School Year:
Approve the addition of Maureen Paulett to the High School Substitutes' List for the 2022-23 school year.

2022-12 35 (7)

- Overnight Fieldtrip:
Approve a student overnight trip for ROTI (Regional Officer Training Institute) for all eligible students, instructors, and administrators. The training will take place in Hocking Hills Lodge & Conference Center in Logan, Ohio, January 16-19, 2023. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be

paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2022-12 35 (8)

- Overnight Fieldtrip:

Approve a student overnight trip for Educators' Rising State Conference for all eligible students, instructors, and administrators. The conference will take place in Columbus, OH, March 7-9, 2023. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2022-12 35 (9)

- Overnight Fieldtrip:

Approve a student overnight trip for BPA (Business Professionals of America) State Conference for all eligible students, instructors, and administrators. The conference will take place in Columbus, OH, March 9 & 10, 2023. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2022-12 35 (10)

- Overnight Fieldtrip:

Approve a student overnight trip for HOSA (Health Occupation Students of America) State Contest for all eligible students, instructors, and administrators. The competition will take place in Columbus, OH, March 16 & 17, 2023. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2022-12 35 (11)

- Overnight Field Trip:

Approve a student overnight trip for SkillsUSA State Competition for all eligible students, instructors, and administrators. The competition will take place in Columbus, OH, April 25 & 26, 2023. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2022-12 35 (12)

- Overnight Fieldtrip:

Approve a student overnight trip for BPA (Business Professionals of America) National Conference for all eligible students, instructors, and administrators. The competition will take place in Anaheim, CA, April 26-30, 2023. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2022-12 35 (13)

- Overnight Fieldtrip:

Approve a student overnight trip for SkillsUSA National Contest for all eligible students, instructors, and administrators. The competition will take place in Atlanta, GA, June 19-23, 2023. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2022-12 35 (14)

- Overnight Fieldtrip:

Approve a student overnight trip for HOSA (Health Occupation Students of America) International Leadership Contest for all eligible students, instructors, and administrators. The conference will take place in Dallas, TX, June 21-24, 2023. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley

Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2022-12 35 (15)

- Overnight Fieldtrip:

Approve a student overnight trip for the Educators Rising National Conference for all eligible students, instructors, and administrators. The competition will take place in Orlando, FL, June 29-July 2, 2023. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2022-12 35 (16)

- ROLL CALL:

Mr. Fortlage _____ Mr. Gilbride _____ Mr. Kahoe _____
Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____
Mrs. Arendt _____ Mrs. Dolezal _____ Mr. Felber _____

Move: Jacquelyn Arendt Second: Ashley Thomas Status: Passed

Yes: James Virost, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Mike Kahoe, Ashley Thomas, Heidi Dolezal

XII. NEW BUSINESS - Non-personnel

Resolution #2022-12 36 Non-personnel Items Recommended (may be handled as one motion).

Move to accept all of the following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed:

2022-12 36 (1)

- Donations:

Accept donations per Resolution #1976-167, as listed:

2022-12 36 (2)

- Off-Site Campus Training Locations:

Approve adding the listed establishments to the Off-Site Campus Training Locations List for the 2022-23 school year.

2022-12 36 (3)

- Student Tuition:

Policy 5112 states all non-resident students shall pay tuition. Approve the exception to Policy 5112 for Jacob Kinder, Hotels & Resorts Program, to reduce two year tuition by 50% for the 2021-2022 and 2022-2023 school years. This exception shall not set a precedent.

2022-12 36 (4)

- Professional Meeting Days:

Approve Marcy Green, Assistant Superintendent, to attend the National Association for Career Technical Education information (NACTEi) National Perkins Leadership Conference in San Antonio, TX, May 22-25, 2023. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2022-12 36 (5)

- Agreement:

Approve agreement between The School of Nursing at Cuyahoga Valley Career Center and Generations Senior Living of Berea for them to provide clinical experiences for students, effective October 2022 through December 2027.

2022-12 36 (6)

- Approve Selection Ranking:

RESOLVED that the Board of Education approve the following selection ranking of the design firms:

1. GPD Group
2. R.E. Warner & Associates, Inc.
3. ThenDesign Architecture, Ltd. (TDA)
4. Weber Murphy Fox, Inc.
5. bshm Architects, Inc.
6. DS Architecture, LLC
7. DRS Architects, Inc.

APPROVE GPD Group for a five (5) year period to perform design work for Capital Improvement projects, at the discretion of the Superintendent, in accordance with Board Policy.

2022-12 36 (7)

• ROLL CALL:

Mr. Gilbride _____ Mr. Kahoe _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____
Mrs. Dolezal _____ Mr. Felber _____ Mr. Fortlage _____

Move: Jacquelyn Arendt Second: Mike Kahoe Status: Passed

Yes: James Virost, Jacquelyn Arendt, Russ Fortlage, Robert Felber,
Mike Kahoe, Ashley Thomas, Heidi Dolezal

XIII. ELECT PRESIDENT PRO TEMPORE

Resolution #2022-12 37 Approve election of Mr. Kahoe to serve as President Pro-Tempore to preside over the January 12, 2023 Organizational Meeting of the Board of Education, until the Board President for 2023 has been determined, as recommended by the Board of Education.

• ROLL CALL:

Mr. Kahoe _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Dolezal _____
Mr. Felber _____ Mr. Fortlage _____ Mr. Gilbride _____

Move: Robert Felber Second: Russ Fortlage Status: Passed

Yes: James Virost, Jacquelyn Arendt, Russ Fortlage, Robert Felber,
Mike Kahoe, Ashley Thomas, Heidi Dolezal

XIV. ADJOURN

7:40 PM

• ROLL CALL:

Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____
Mrs. Arendt _____ Mrs. Dolezal _____ Mr. Felber _____
Mr. Fortlage _____ Mr. Gilbride _____ Mr. Kahoe _____

Move: Ashley Thomas Second: Heidi Dolezal Status: Passed

Yes: James Virost, Jacquelyn Arendt, Russ Fortlage, Robert Felber,
Mike Kahoe, Ashley Thomas, Heidi Dolezal

Next meetings:

* Organizational Board Meeting:

Thursday, January 12, 2023 at 5:30 p.m. in Conference Room A

* Regular Meeting:
Thursday, January 12, 2023 at the conclusion of the Organizational
Meeting in Conference Room A

*APPROVED: Jay Singh
*ATTESTED: [Signature]
*DATE: 1-12-2023