

AGENDA

**Cuyahoga Valley Career Center
Board
June 2023 Board Meeting
Thursday, June 29, 2023, 6:30 pm - 8:00 pm
Conference Room A**



Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Mrs. Arendt____ Mrs. Burke____ Mr. Felber____
Mr. Fortlage____ Mr. Gilbride____ Mr. Suchocki____
Ms. Thomas____ Mr. Virost____ Mr. Wiant____

IV. PRESIDENT'S REPORT

* Staff Member of the Year Award

V. SUPERINTENDENT'S REPORT

* Bullying/Harassment Report, 2nd Semester

☰ 2022-23 Bullying-Harassment Report Second Semester

VI. BOARD COMMENTS

VII. COMMITTEE REPORTS

VIII. APPROVAL OF MINUTES

* Regular Meeting: May 18, 2023

☰ May 18- 2023 Minutes

- ROLL CALL:
Mrs. Burke _____ Mr. Felber _____ Mr. Fortlage _____
Mr. Gilbride _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mr. Wiant _____ Mrs. Arendt _____

IX. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

X. FINANCES

Resolution # Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:
Acceptance of the Financial Report for the month of May 2023.
☐ Board Financial Report May 2023
- FY23 Final Amended Appropriations:
BE IT RESOLVED by the Board of Education of the CUYAHOGA VALLEY CAREER CENTER, CUYAHOGA County, Ohio that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2023, the following sums be and the same are hereby set aside and

appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

☐ Appropriations FY23 062923

- FY24 Permanent Appropriations:

BE IT RESOLVED by the Board of Education of the CUYAHOGA VALLEY CAREER CENTER, CUYAHOGA County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2024, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

☐ Appropriations FY24 062923

- ROLL CALL:

Mr. Felber____ Mr. Fortlage____ Mr. Gilbride____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____
Mr. Wiant____ Mrs. Arendt____ Mrs. Burke____

XI. NEW BUSINESS - Personnel

Resolution # Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

- Approve Amendment to Contract:

Approve Amendment to Contract of Employment of Treasurer Richard Berdine, approved October 27, 2022, effective August 1, 2023 through July 31, 2028.

☐ Treasurer Contract 2023 - Amendment

A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT

- Employment:

Per Resolution **#2023-2 10 (5)**, employ Gale Battle as Career Specialist, effective August 21, 2023 through June 30, 2024, on a one-year, part-time limited contract for 1050 hours at Career Specialist Step 0 plus applicable holidays, per the Addendum to

the Administrative, Support and Classified Exempt Employees
Compensation and Fringe Benefit Plan.

B. CERTIFICATED

- Adult Education 2023-24 Instructors' List:

Approve adding Delbra Pace, Kelley Graves, Erin Batyreva, Rebekah Faber, Tamara Richards, and Destiny Thomas to the part-time Adult Education Instructors' List for the 2023-24 school year, effective July 1, 2023 through June 30, 2024.

- Employment:

Per Resolution **#2023-2 10 (10)**, authorize the employment of Heather Nelligan as Fire & EMS Academy Instructor, effective August 21, 2023 for the 2023-24 school year, on a one-year limited contract, at Step 10A, per the Cuyahoga Valley Federation of Teachers Negotiated Agreement.

- Resignation/Retirement:

Accept the retirement of Gerald Koenig, Power Equipment Technology Instructor, effective June 30, 2023.

- Replacement:

Authorize to replace Power Equipment Technology Instructor.

- Employment:

Per Resolution #_____, authorize the employment of Matthew Harding as Power Equipment Technology Instructor, effective August 21, 2023 for the 2023-24 school year, on a one-year limited contract, at Step 10A plus workload pay, per the Cuyahoga Valley Federation of Teachers Negotiated Agreement.

- Resignation/Retirement:

Accept the retirement of Efrain Soto, Auto Body Repair & Refinishing Instructor, effective June 30, 2023.

- Replacement:

Authorize to replace Auto Body Repair & Refinishing Instructor.

- Employment:

Per Resolution #____, authorize the employment of Michael Kapis, Jr. as Auto Body Repair & Refinishing Instructor, effective August 21, 2023 for the 2023-24 school year, on a one-year limited contract, at Step 10A plus workload pay, per the Cuyahoga Valley Federation of Teachers Negotiated Agreement.

- Summer Work Hours:

Approve Matthew Harding, Michael Kapis, Jr., and Heather Nelligan to receive up to five (5) days of summer work hours for a maximum of six (6) hours per day, for classroom and lab preparation, inventory, and course syllabus at the current Summer Work Rate.

- Teacher 2023-24 Extended Service Contracts:

Approve the extended service contracts for the 2023-24 school year for Matthew Harding, Michael Kapis, Jr., Heather Nelligan, and Stephanie Duttry, in accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley Federation of Teachers.

- Supplemental Contract for Legislative Liaison:

Approve a supplemental contract for Kelli Casini for up to four (4) days for Legislative Liaison responsibilities performed outside of normal working hours, payable by timesheet at the Student Activities rate as calculated from Step 0, Column D of the salary schedule, per Article 12 "Additional Compensation, J. Other Supplementals" of the negotiated agreement. Contract effective for the 2023-24 school year.

- Supplemental Contracts for Leadership Development:

Approve supplemental contracts for Victoria Vachon, John Spano, and Joseph McNamee for up to 10 days for a maximum of six (6) hours per day for Leadership Development, payable by timesheet at the current Summer Work Rate, per Article 12 "Additional Compensation, J. Other Supplementals" of the negotiated agreement. Contract effective for the 2023-24 school year.

- Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for

professional growth days. Professional growth days are granted outside of the normal working day.

☰ Prof Growth - June 23

C. CLASSIFIED

- Employment:

Per **Resolution #2023-4 17 (24)**, authorize the employment of Stacey Kaufman as Educational Aide, effective August 23, 2023 through June 30, 2024, on a one year, limited contract for 180 days, plus applicable holidays, at Educational Aide, Step 7, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

- ROLL CALL:

Mr. Fortlage _____ Mr. Gilbride _____ Mr. Suchocki _____
 Ms. Thomas _____ Mr. Virost _____ Mr. Wiant _____
 Mrs. Arendt _____ Mrs. Burke _____ Mr. Felber _____

XII. NEW BUSINESS - Non-personnel

Resolution # Other Items Recommended (may be handled as one motion).

Move to accept all of the other following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed in the Exhibit:

☰ Disposal JUNE 2023

- Donations:

Accept donations per Resolution #1976-167 as listed:

☰ Donations JUNE 2023

- Superintendent Memberships:

Approve memberships for the Superintendent for FY24 as listed.

☰ Superintendent Membership - 2023-24

- Approve Strategic Plan Consultant:

Approve KWALLA Consulting LLC as Cuyahoga Valley Career Center's strategic plan consultant for the 2023-24 school year, not to exceed \$19,500.

- Consultant Services:

Approve a consultant contract with Dr. Brian E. Harper, Esq. for the 2023-24 school year to provide consultation services in relation to diversity topics at Cuyahoga Valley Career Center at a cost not to exceed \$9,450.

- ☐ Harper contract 2023-2024

- Professional Meeting Days:

Approve Assistant Superintendent Marcy Green and Adult Education Coordinator Terri Lynn Brosseau to attend the Annual Council on Occupational Education (COE) Conference in Atlanta, GA, November 14-16, 2023. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

- CVCC Adult Education Handbooks for Career Development Programs:

Approve the revisions to CVCC Adult Education Handbooks for Career Development Programs for the 2023-24 school year as follows: Business and Office Technologies, Emergency Response Programs, Health and Beauty Programs, Health Care Program, Industrial Careers, the School of Nursing at Cuyahoga Valley Career Center, and the Adult Education Instructor Manual.

- ☐ Business and Office Technology Programs Handbook 2023-2024

- ☐ Emergency Response Handbook 2023-2024

- ☐ Health and Beauty Handbook 2023-2024

- ☐ Health Care Programs Handbook 2023-2024

- ☐ Industrial Handbook 2023-2024

- ☐ Instructor Manual 2023-2024

- ☐ The School of Nursing Handbook 2023-24-25

- Approve Agreement:

Approve renewing agreement between Cuyahoga Valley Career Center and Desidara for them to provide marketing tactics for the 2023-24 school year.

☰ Desidara SOW 2023-2024 Marketing Tactics - 06.07.2023

- Amend Resolution:

Amend Resolution #2023-5 21 (5) to reflect new start date of July 1, 2023 in the agreement with Desdiara for hosting and maintaining CVCC's website.

☰ Desidara REVISED SLA Website Support 05.12.23

- Liability, Property, Casualty, Cyber, and Professional Liability Insurance:

Approve renewing Liability, Property, Casualty, Cyber, and Professional Liability Insurance policies with Liberty Mutual Insurance Company, with the total annual premium being \$115,771.

- ROLL CALL:

Mr. Gilbride____ Mr. Suchocki____ Ms. Thomas____
Mr. Virost____ Mr. Wiant____ Mrs. Arendt____
Mrs. Burke____ Mr. Felber____ Mr. Fortlage____

XIII. ADJOURN

- ROLL CALL:

Mr. Suchocki____ Ms. Thomas____ Mr. Virost____
Mr. Wiant____ Mrs. Arendt____ Mrs. Burke____
Mr. Felber____ Mr. Fortlage____ Mr. Gilbride____

Next Board of Education Meeting:

*Regular Meeting: Thursday, August 31, 2023 in Conference Room A