



**Cuyahoga Valley Career Center**

**December 2023 Board Meeting**

**December 7, 2023, 5:30 pm - 7:00 pm  
Conference Room A**

**DOCUMENTS**

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**Cuyahoga Valley Career Center**

**October 2023 Board Meeting**

**October 26, 2023, 6:30 pm - 8:00 pm  
Conference Room A**

**MINUTES**

# MINUTES

## Cuyahoga Valley Career Center Board

### October 2023 Board Meeting

Thursday, October 26, 2023, 6:30 pm - 8:00 pm

### Conference Room A

#### **In Attendance**

Ashley Thomas; Gary Suchocki; Jacquelyn Arendt; James Gilbride; James Virost; Jennifer Burke; Michael Wiant; Robert Felber; Russ Fortlage

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

#### **I. Call to Order**

Mr. Suchocki called the meeting to order at 6:45 PM.

#### **II. Pledge of Allegiance**

#### **III. Roll Call**

Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_  
Mr. Fortlage\_\_\_\_ Mr. Gilbride\_\_\_\_ Mr. Suchocki\_\_\_\_  
Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_ Mr. Wiant\_\_\_\_

#### **IV. PRESIDENT'S REPORT**

\* Recognition of Board Dinner

#### **V. SUPERINTENDENT'S REPORT**

\* News Flash  
\* The Student Connection

#### **VI. BOARD COMMENTS**

#### **VII. COMMITTEE REPORTS**

#### **VIII. APPROVAL OF MINUTES**

\* Regular Meeting of September 28, 2023

- ROLL CALL:  
Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_ Mr. Fortlage\_\_\_\_

Mr. Gilbride\_\_\_\_ Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_  
Mr. Virost\_\_\_\_ Mr. Wiant\_\_\_\_ Mrs. Arendt\_\_\_\_

Move: Russ Fortlage Second: Jacquelyn Arendt Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt,  
Russ Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Michael  
Wiant

## **IX. COMMENTS FROM THE PUBLIC**

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

## **X. FINANCES**

Resolution #2023-10 31 Routine Items Recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Report for the month of September 2023.

- ROLL CALL:

Mr. Felber\_\_\_\_ Mr. Fortlage\_\_\_\_ Mr. Gilbride\_\_\_\_  
Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_  
Mr. Wiant\_\_\_\_ Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_

Move: Robert Felber Second: James Gilbride Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Michael Wiant

## **XI. NEW BUSINESS - Personnel**

Resolution #2023-10 32 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

### **A. ADMINISTRATIVE, SUPPORT AND CLASSIFIED EXEMPT**

- Resignation/Retirement:

Accept the retirement of Tina Klik, Administrative Assistant to the Business Manager, effective June 30, 2024.

**2023-10 32 (1)**

- Replacement:

Approve to replace Administrative Assistant to the Business Manager.

**2023-10 32 (2)**

### **B. CERTIFICATED**

- Adult Education Instructors' List 2023-24 School Year:

Approve the addition of Calvinia Hall-Walker, Carri Simon, and Jacob Giesy to the part-time Adult Education Instructors' List for the 2023-24 school year.

**2023-10 32 (3)**

- Professional Growth Days/Out-of-District Trips:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out-of-district trips. Professional growth days are granted outside of the normal working day.

**2023-10 32 (4)**

- ROLL CALL:

Mr. Fortlage\_\_\_\_\_ Mr. Gilbride\_\_\_\_\_ Mr. Suchocki\_\_\_\_\_  
Ms. Thomas\_\_\_\_\_ Mr. Virost\_\_\_\_\_ Mr. Wiant\_\_\_\_\_

Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_

Move: Jacquelyn Arendt Second: Jennifer Burke Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Michael Wiant

## **XII. NEW BUSINESS - Non-personnel**

Resolution **#2023-10 33** Non-personnel Items Recommended (may be handled as one motion).

Move to accept all of the other following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed:

**2023-10 33 (1)**

- Donations:

Accept donations per Resolution #1976-167, as listed:

**2023-10 33 (2)**

- Professional Meeting Days:

Approve Superintendent David Mangas and Assistant Superintendent Marcy Green to attend ACTE National Policy Seminar March 17-20, 2024 in Arlington, Virginia. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2023-10 33 (3)**

- Professional Meeting Days:

Approve Claudette Knestrick, Student Support Services, to attend the FASFAA 2023 Annual Financial Aid Conference November 6-8, 2023 in Lake Buena Vista, Florida. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2023-10 33 (4)**

- Policies:

Conduct the second reading and adopt the following policies reviewed and recommended by the Policy Committee as presented at the September 28, 2023 Board of Education Meeting and as recommended

by the Superintendent.

<u>Policy No.</u>	<u>Policy Name</u>
0164	Notice of Meetings
0131.1	Technical Corrections
2271	College Credit Plus
3120.09	RESCIND - Volunteers
3215	Tobacco Use Prevention
4120.09	RESCIND - Volunteers
4215	Tobacco Use Prevention
5310	Health Services
5512	Tobacco Use Prevention
5610	Removal, Suspension, Expulsion and Permanent Exclusion of Students
6325	Procurement - Federal Grants/Funds
7434	Tobacco Use Prevention
7540	Computer Technology & Networks
7540.01	Technology Privacy
7540.02	Web Accessibility, Content, Apps and Services
7540.03	Student Technology Acceptable Use & Safety
7540.04	Staff Technology Acceptable Use & Safety
8300	Continuity of Organizational Operations Plan
8305	Information Security
8315	Information Management
8390	Animals on District Property
8400	School Safety
8420	Emergency Situations at Schools
8462	Student Abuse and Neglect
9160	Public Attendance at School Events

### **2023-10 33 (5)**

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Custom Plastic Solutions for customized training.

### **2023-10 33 (6)**

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and ICD for customized training.

### **2023-10 33 (7)**

- Approve Agreement:



Approve agreement between Cuyahoga Valley Career Center and IEC Northern Ohio.

**2023-10 33 (8)**

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and NVent to provide customized training.

**2023-10 33 (9)**

- Approve Memorandum of Understanding:

Approve Memorandum of Understanding between Cuyahoga Valley Career Center and The Fiber Optic Association, Inc. that allows CVCC to be an authorized training site for FOA certifications.

**2023-10 33 (10)**

- Approve Memorandum of Understanding:

Approve Memorandum of Understanding between Cuyahoga Valley Career Center and Ohio Talent Development Network.

**2023-10 33 (11)**

- Amend Memorandum of Understanding:

Approve amending Section XI. Compensation of the Memorandum of Understanding between Cuyahoga Valley Career Center and the City of Brecksville, Ohio, to include invoicing procedures.

**2023-10 33 (12)**

- ROLL CALL:

Mr. Gilbride\_\_\_\_\_ Mr. Suchocki\_\_\_\_\_ Ms. Thomas\_\_\_\_\_  
Mr. Virost\_\_\_\_\_ Mr. Wiant\_\_\_\_\_ Mrs. Arendt\_\_\_\_\_  
Mrs. Burke\_\_\_\_\_ Mr. Felber\_\_\_\_\_ Mr. Fortlage\_\_\_\_\_

Move: Jennifer Burke Second: Jacquelyn Arendt Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Michael Wiant

**XIII. ADJOURN**

7:03 PM

- ROLL CALL:

Mr. Suchocki\_\_\_\_\_ Ms. Thomas\_\_\_\_\_  
Mr. Virost\_\_\_\_\_ Mr. Wiant\_\_\_\_\_ Mrs. Arendt\_\_\_\_\_  
Mrs. Burke\_\_\_\_\_ Mr. Felber\_\_\_\_\_ Mr. Fortlage\_\_\_\_\_ Mr. Gilbride\_\_\_\_\_

Move: James Gilbride Second: Gary Suchocki Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Michael Wiant

Next meeting:

Regular Board Meeting: Thursday, Dec. 7, 2023 at 6:30 PM in Conference Room A.

\*APPROVED: \_\_\_\_\_

\*ATTESTED: \_\_\_\_\_

\*DATE: \_\_\_\_\_



**Cuyahoga Valley Career Center**

**November 2023 Special Board Meeting**

**November 16, 2023, 5:30 pm - 6:00 pm  
Conference Room A**

**MINUTES**

# MINUTES

## Cuyahoga Valley Career Center

### Board

### November 2023 Special Board Meeting

Thursday, November 16, 2023, 5:30 pm - 6:00 pm

### Conference Room A

#### In Attendance

Gary Suchocki; Jacquelyn Arendt; James Gilbride; James Virost; Jennifer Burke; Michael Wiant; Robert Felber; Russ Fortlage

#### Not In Attendance

Ashley Thomas

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

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#### I. CALL TO ORDER:

Mr. Suchocki called the meeting to order at 5:30 PM.

#### II. PLEDGE OF ALLEGIANCE

#### III. ROLL CALL:

Mrs. Arendt\_\_\_ Mrs. Burke\_\_\_ Mr. Felber\_\_\_  
Mr. Fortlage\_\_\_ Mr. Gilbride\_\_\_ Mr. Suchocki\_\_\_  
Ms. Thomas\_\_\_ Mr. Virost\_\_\_ Mr. Wiant\_\_\_

#### IV. FINANCES

Resolution #2023-11-34.

Move to accept the following financial item, as recommended by the Treasurer.

- Transfer of Funds:

Authorize the transfer of funds in the amount of \$1,927,456

From: General Fund (001-000)

To: Building Improvement Fund (003-9001)

- ROLL CALL:

Mrs. Arendt\_\_\_ Mrs. Burke\_\_\_ Mr. Felber\_\_\_  
Mr. Fortlage\_\_\_ Mr. Gilbride\_\_\_ Mr. Suchocki\_\_\_  
Ms. Thomas\_\_\_ Mr. Virost\_\_\_ Mr. Wiant\_\_\_

Move: Jacquelyn Arendt Second: Jennifer Burke Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt,  
Russ Fortlage, Robert Felber, Jennifer Burke, Michael Wiant

## **V. NEW BUSINESS**

### **Resolution #2023-11 35.**

Move to accept the following item, as recommended by the Superintendent.

- Accept the Conditional Award from the Ohio Facilities Construction Commission:

**WHEREAS**, the Commission's Executive Director conditionally approved the award of:

**Renovations (3,800 sf) and Addition (18,360 sf) for HVAC (DE), Electrical Systems (DE), and Construction Trades (DD) to accommodate 144 students at Cuyahoga Valley Career Center.**

Award Amount: \$ 9,050,984  
Local Share: \$ 3,127,456  
Project Budget: \$12,178,440

**WHEREAS**, the 30 day time limitation has not elapsed since the Executive Director's conditional approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the **Cuyahoga Valley Career Center, Cuyahoga** County, Ohio that the conditional approval as granted by the Commission's Executive Director for the Career Technical Construction Program project be hereby accepted. The District will need to secure the local share (\$3,127,456) in a dedicated special cost center within the fund(s) where the local funding originates (003-9001) before the Project Agreement is executed.

- ROLL CALL:

Mrs. Burke\_\_\_ Mr. Felber\_\_\_ Mr. Fortlage\_\_\_  
Mr. Gilbride\_\_\_ Mr. Suchocki\_\_\_ Ms. Thomas\_\_\_  
Mr. Virost\_\_\_ Mr. Wiant\_\_\_ Mrs. Arendt\_\_\_

Move: Gary Suchocki Second: Robert Felber Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt,  
Russ Fortlage, Robert Felber, Jennifer Burke, Michael Wiant

**VI. ADJOURN**

5:59 PM

• ROLL CALL:

Mr. Felber\_\_\_ Mr. Fortlage\_\_\_ Mr. Gilbride\_\_\_  
Mr. Suchocki\_\_\_ Ms. Thomas\_\_\_ Mr. Virost\_\_\_  
Mr. Wiant\_\_\_ Mrs. Arendt\_\_\_ Mrs. Burke\_\_\_

Move: Jacquelyn Arendt Second: Jennifer Burke Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt,  
Russ Fortlage, Robert Felber, Jennifer Burke, Michael Wiant

Next meeting:

Regular Board Meeting: Thursday, Dec. 7, 2023 at 5:30 PM in  
Conference Room A.

\*APPROVED: \_\_\_\_\_

\*ATTESTED: \_\_\_\_\_

\*DATE: \_\_\_\_\_

# **CUYAHOGA VALLEY CAREER CENTER**

**October 31, 2023**

Richard A. Berdine, Treasurer

2023-24

**Cuyahoga Valley Caree+A2:F28r Center**



**Forecast Comparison - General Operating Fund - October 2023**



CUYAHOGA VALLEY  
CAREER CENTER

CUYAHOGA VALLEY  
CAREER CENTER

	Current Month FCST Estimate	Current Month Actuals	Prior FY Month Actuals	Variance- Current Month Actuals to Estimate	Explanation of Variance
<b>Revenue:</b>					
1.010 - General Property Tax (Real Estate)	\$ -	\$ -	\$ -	\$ -	timing of receipt of tax advances/settlements
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	timing of receipt of tax advances/settlements
1.035 - Unrestricted Grants-in-Aid	\$ 139,826	\$ 165,733	\$ 128,716	\$ 25,907	between restricted and unrestricted categories, revised estimates in NOV forecast
1.040 - Restricted Grants-in-Aid	\$ 22,181	\$ 101,064	\$ 29,599	\$ 78,883	increase in CTE specific career awareness & exploration funding in FY24/25 State biennial budget, timing of foundation payments from ODE and distribution between restricted and unrestricted categories, revised estimates in NOV forecast
1.050 - Property Tax Allocation	\$ 368,278	\$ 765,855	\$ 357,760	\$ 397,577	timing of receipt of homestead/rollback from State compared to prior fiscal years
1.060 - All Other Operating Revenues	\$ 44,633	\$ 116,298	\$ 39,493	\$ 71,665	increased interest earnings
<b>1.070 - Total Revenue</b>	<b>\$ 574,918</b>	<b>\$ 1,148,950</b>	<b>\$ 555,568</b>	<b>\$ 574,032</b>	
<b>Other Financing Sources:</b>					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
<b>2.080 Total Revenue and Other Financing Sources</b>	<b>\$ 574,918</b>	<b>\$ 1,148,950</b>	<b>\$ 555,568</b>	<b>\$ 574,032</b>	
<b>Expenditures:</b>					
3.010 - Personnel Services	\$ 614,869	\$ 606,183	\$ 589,708	\$ 8,686	
3.020 - Employees' Retirement/Insur. Benefits	\$ 238,450	\$ 246,164	\$ 225,927	\$ (7,714)	
3.030 - Purchased Services	\$ 134,255	\$ 150,962	\$ 69,239	\$ (16,707)	timing of payments compared to prior fiscal years
3.040 - Supplies and Materials	\$ 60,044	\$ 104,169	\$ 27,737	\$ (44,125)	timing of payments compared to prior fiscal years
3.050 - Capital Outlay	\$ 3,284	\$ 4,781	\$ 3,100	\$ (1,497)	
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 12,576	\$ 13,636	\$ 11,421	\$ (1,060)	
<b>4.500 - Total Expenditures</b>	<b>\$ 1,063,478</b>	<b>\$ 1,125,894</b>	<b>\$ 927,132</b>	<b>\$ (62,416)</b>	
<b>Other Financing Uses:</b>					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
<b>5.050 - Total Expenditures and Other Financing Uses</b>	<b>\$ 1,063,478</b>	<b>\$ 1,125,894</b>	<b>\$ 927,132</b>	<b>\$ (62,416)</b>	
<b>Surplus/(Deficit) for Month</b>	<b>\$ (488,560)</b>	<b>\$ 23,056</b>	<b>\$ (371,564)</b>	<b>\$ 511,616</b>	

rb110623



**Cuyahoga Valley Career Center**

**Forecast Comparison - General Operating Fund - October 2023**



	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
<b>Revenue:</b>					
1.010 - General Property Tax (Real Estate)	\$ 5,923,906	\$ 5,908,938	\$ 5,882,623	\$ (14,968)	slight variance in estimated taxes for 2nd half 2023 collection cycle
1.020 - Public Utility Personal Property Tax	\$ 310,185	\$ 311,732	\$ 287,625	\$ 1,547	
1.035 - Unrestricted Grants-in-Aid	\$ 567,045	\$ 560,571	\$ 533,999	\$ (6,474)	
1.040 - Restricted Grants-in-Aid	\$ 86,859	\$ 195,334	\$ 116,291	\$ 108,475	increase in CTE specific career awareness & exploration funding in FY24/25 State biennial budget, timing of foundation payments from ODE and distribution between restricted and unrestricted categories, revised estimates in NOV forecast
1.050 - Property Tax Allocation	\$ 776,886	\$ 765,855	\$ 765,299	\$ (11,031)	slight variance in estimated taxes for 2nd half 2023 collection cycle
1.060 - All Other Operating Revenues	\$ 209,631	\$ 393,842	\$ 202,919	\$ 184,211	increased interest earnings and TIF payments
<b>1.070 - Total Revenue</b>	<b>\$ 7,874,512</b>	<b>\$ 8,136,272</b>	<b>\$ 7,788,757</b>	<b>\$ 261,760</b>	
<b>Other Financing Sources:</b>					
2.050 - Advances In	\$ 222,000	\$ 222,000	\$ 207,000	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ 19,825	\$ 240	\$ 19,825	FY23 insurance claim payment from Liberty Mutual
<b>2.080 Total Revenue and Other Financing Sources</b>	<b>\$ 8,096,512</b>	<b>\$ 8,378,097</b>	<b>\$ 7,995,997</b>	<b>\$ 281,585</b>	
<b>Expenditures:</b>					
3.010 - Personnel Services	\$ 2,704,293	\$ 2,605,753	\$ 2,795,354	\$ 98,540	timing of payments compared to prior fiscal years, additional retiree contract payoffs in June 2023 and new hires not yet on payroll
3.020 - Employees' Retirement/Insur. Benefits	\$ 1,001,392	\$ 960,185	\$ 980,746	\$ 41,207	retirement costs reduced from salary payment reduction, reduced insurance costs from retirees no longer insured
3.030 - Purchased Services	\$ 615,868	\$ 542,228	\$ 517,003	\$ 73,640	timing of payments compared to prior fiscal years
3.040 - Supplies and Materials	\$ 310,179	\$ 341,539	\$ 236,107	\$ (31,360)	timing of payments compared to prior fiscal years
3.050 - Capital Outlay	\$ 40,922	\$ 13,127	\$ 44,019	\$ 27,795	timing of payments compared to prior fiscal years
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 192,357	\$ 235,455	\$ 202,190	\$ (43,098)	timing and increased cost of insurance renewal premium in FY24 compared to FY23 with change to new plan and plan year
<b>4.500 - Total Expenditures</b>	<b>\$ 4,865,011</b>	<b>\$ 4,698,287</b>	<b>\$ 4,775,419</b>	<b>\$ 166,724</b>	
<b>Other Financing Uses:</b>					
5.010 - Operating Transfers-Out	\$ 1,114,354	\$ 1,114,354	\$ 1,924,979	\$ -	
5.020 - Advances Out	\$ 157,000	\$ 157,000	\$ 222,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
<b>5.050 - Total Expenditures and Other Financing Uses</b>	<b>\$ 6,136,365</b>	<b>\$ 5,969,641</b>	<b>\$ 6,922,398</b>	<b>\$ 166,724</b>	
<b>Surplus/(Deficit) FYTD</b>	<b>\$ 1,960,147</b>	<b>\$ 2,408,456</b>	<b>\$ 1,073,599</b>	<b>\$ 448,309</b>	

rb110623

## Cuyahoga Valley Career Center



### Revenue Analysis Report - General Operating Fund Only - FY24



	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Other Local	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
<b>July</b>	2,361,219	-	48,999	719	125,242	-	29,002	16,000	<b>2,581,180</b>
<b>August</b>	3,463,894	191,944	58,373	44,537	148,071	-	34,129	225,825	<b>4,166,774</b>
<b>September</b>	83,825	119,788	43,544	81,373	121,525	-	31,139	-	<b>481,193</b>
<b>October</b>	-	-	88,587	27,711	165,733	765,855	101,064	-	<b>1,148,950</b>
<b>November</b>	-	-	-	-	-	-	-	-	-
<b>December</b>	-	-	-	-	-	-	-	-	-
<b>January</b>	-	-	-	-	-	-	-	-	-
<b>February</b>	-	-	-	-	-	-	-	-	-
<b>March</b>	-	-	-	-	-	-	-	-	-
<b>April</b>	-	-	-	-	-	-	-	-	-
<b>May</b>	-	-	-	-	-	-	-	-	-
<b>June</b>	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$5,908,937</b>	<b>\$311,732</b>	<b>\$239,503</b>	<b>\$154,339</b>	<b>\$560,572</b>	<b>\$765,855</b>	<b>\$195,334</b>	<b>\$241,825</b>	<b>\$8,378,097</b>
<b>% of Total</b>	<b>70.53%</b>	<b>3.72%</b>	<b>2.86%</b>	<b>1.84%</b>	<b>6.69%</b>	<b>9.14%</b>	<b>2.33%</b>	<b>2.89%</b>	
*Non-Operating Revenue includes advances in, and refund of prior year expenditures.									<i>rb110623</i>

## Cuyahoga Valley Career Center



### Expenditure Analysis Report - General Operating Fund - FY24



	Salaries	Benefits	Services	Supplies	Equipment	Intergov.	Other-Dues/Fees	Non-Operating*	Total Expenses
July	617,700	225,778	142,728	48,266	7,072	-	116,874	-	1,158,418
August	741,041	237,732	85,898	91,731	1,897	-	49,794	1,271,354	2,479,448
September	640,829	250,511	162,640	97,373	(623)	-	55,151	-	1,205,882
October	606,183	246,164	150,962	104,169	4,781	-	13,636	-	1,125,894
November	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>\$2,605,753</b>	<b>\$960,186</b>	<b>\$542,229</b>	<b>\$341,539</b>	<b>\$13,127</b>	<b>\$0</b>	<b>\$235,455</b>	<b>\$1,271,354</b>	<b>\$5,969,642</b>
<b>% of Total</b>	<b>43.65%</b>	<b>16.08%</b>	<b>9.08%</b>	<b>5.72%</b>	<b>0.22%</b>	<b>0.00%</b>	<b>3.94%</b>	<b>21.30%</b>	
<i>*Non-Operating expenses include advances and transfers out.</i>									
Operating Fund includes General Fund (001) only									
									<b>rb110623</b>

## Cuyahoga Valley Career Center

October 2023



FINSUMM Financial Summary

CUYAHOGA VALLEY  
CAREER CENTER

rb110623

Fund	Fund Name	Beginning Balance 7/1/2023	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$19,912,778.57	\$1,148,949.59	\$8,378,096.50	\$1,125,893.74	\$5,969,642.06	\$22,321,233.01	\$1,079,422.48	\$21,241,810.53
003	Permanent Improvement	\$3,622,250.32	\$0.00	\$900,000.00	\$142,125.39	\$1,937,999.94	2,584,250.38	\$748,530.69	1,835,719.69
006	Food Service	\$34,705.27	\$9,291.25	\$134,450.59	\$13,524.92	\$116,217.64	52,938.22	\$15,755.00	37,183.22
008	Endowment	\$62,279.54	\$279.98	\$1,039.28	\$0.00	\$4,000.00	59,318.82	\$0.00	59,318.82
009	Uniform School Supplies	\$17,268.38	\$99.00	\$111,038.59	\$7,149.95	\$85,652.41	42,654.56	\$25,769.16	16,885.40
011	Rotary-Special Services	\$110,463.40	\$3,160.35	\$4,093.00	\$1,675.83	\$3,203.03	111,353.37	\$11,795.50	99,557.87
012	Adult Education	\$633,857.86	\$178,961.41	\$504,875.83	\$117,952.77	\$440,457.83	698,275.86	\$111,624.10	586,651.76
018	Public School Support	\$188,650.78	\$5,952.82	\$21,662.17	\$5,151.75	\$12,241.02	198,071.93	\$13,245.90	184,826.03
019	Other Grants	\$110,575.49	\$0.00	\$8,500.00	\$1,354.05	\$2,887.05	116,188.44	\$6,851.96	109,336.48
022	District Agency	\$29,337.47	\$111,201.38	\$352,109.76	\$109,565.51	\$351,144.86	30,302.37	\$2,366.34	27,936.03
200	Student Managed Activity	\$2,759.53	\$6,494.19	\$154,066.51	\$7,219.65	\$93,376.74	63,449.30	\$0.00	63,449.30
451	Data Communications	\$0.00	\$0.00	\$46.10	\$0.00	\$46.10	0.00	\$0.00	0.00
461	Vocational Education Enhancements	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00	\$0.00	0.00
499	Miscellaneous State Grants	\$2,500.00	\$3,000.00	\$6,375.48	\$6,375.48	\$6,375.48	2,500.00	\$0.00	2,500.00
508	Governors' Education Emerg. Relief	(\$817.57)	\$0.00	\$20,376.26	\$0.00	\$19,558.69	0.00	\$0.00	0.00
524	Carl Perkins Grants	(\$7,299.00)	\$51,024.01	\$99,563.67	\$39,300.24	\$112,898.54	(20,633.87)	\$196,192.24	(216,826.11)
599	Misc. Federal Grants (CARES Act)	\$50,000.00	\$0.00	\$0.00	\$3,950.00	\$34,821.05	15,178.95	\$0.00	15,178.95
	<b>Grand Totals (ALL Funds)</b>	<b>\$24,771,310.04</b>	<b>\$1,518,413.98</b>	<b>\$10,696,293.74</b>	<b>\$1,581,239.28</b>	<b>\$9,192,522.44</b>	<b>\$26,275,081.34</b>	<b>\$2,211,553.37</b>	<b>24,063,527.97</b>

## Cuyahoga Valley Career Center



### Approved Funds for FY24



This report is a listing of all grant funds authorized and/or received throughout fiscal year 2024.

Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received FY-to-date	Amount Received Project-to-date
<i>State Grants</i>					
451/9023	Network Connectivity Supplemental FY23	\$46.10	\$0.00	\$46.10	\$46.10
499/9024	Ohio High School Tech Internship FY24	\$3,375.48	\$0.00	\$3,375.48	\$3,375.48
499/9124	Adult Education Second Chance FY24	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
	<i>Total State Funds</i>	\$6,421.58	\$3,000.00	\$6,421.58	\$6,421.58
<i>Federal Grants</i>					
508/9122	GEER II FY22/23	\$89,602.72	\$0.00	\$20,376.26	\$89,602.72
524/9223	Carl D. Perkins Secondary FY23	\$307,741.25	\$15,061.83	\$20,305.48	\$307,741.25
524/9224	Carl D. Perkins Secondary FY24	\$370,300.17	\$23,706.72	\$46,227.76	\$46,227.76
524/9123	Carl D. Perkins Adult FY23	\$94,924.77	\$1,862.87	\$13,307.71	\$94,924.77
524/9124	Carl D. Perkins Adult FY24	\$76,208.13	\$10,392.59	\$19,722.72	\$19,722.72
	<i>Total Federal Funds</i>	\$938,777.04	\$51,024.01	\$119,939.93	\$558,219.22

rb110623

## Cuyahoga Valley Career Center



### Record of Advances for FY24



INITIAL ADVANCE INFORMATION					ADVANCE RETURN	
Date Approved	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
8/25/2022	001	006/0000	Food Services	\$75,000.00	8/31/2023	\$75,000.00
8/25/2022	001	009/0000	Uniform School Supplies	\$50,000.00	8/31/2023	\$50,000.00
8/25/2022	001	022/9004	Section 125	\$32,000.00	8/31/2023	\$32,000.00
8/25/2022	001	200/960A	Student Leadership	\$65,000.00	8/31/2023	\$65,000.00
8/31/2023	001	006/0000	Food Services	\$75,000.00		
8/31/2023	001	009/0000	Uniform School Supplies	\$50,000.00		
8/31/2023	001	022/9004	Section 125	\$32,000.00		
<b>TOTAL Advances</b>				<b>\$379,000.00</b>		<b>\$222,000.00</b>
<b>Advances Outstanding</b>						<b>\$157,000.00</b>
<i>rb110623</i>						

**Cuyahoga Valley Career Center**



**Cash Reconciliation**



**October 31, 2023**

<b>Cash Summary Report Balance</b>			\$ 26,275,081.34
<b>Bank Balance:</b>			
PNC Main Checking	1,395,157.38		
PNC - Merchant Svcs.	4,254.34		
PNC - Payroll Holding	30,000.00		
		\$ 1,429,411.72	
<b>Investments:</b>			
U.S. Bank: Meeder Investment Managers			
Managed Portfolio	18,441,316.29		
STAR Ohio	6,442,504.54		
		\$ 24,883,820.83	
<b>Petty Cash:</b>			
Administrative Office	1,500.00		
	-		
	-		
		\$ 1,500.00	
<b>Change Fund:</b>			
	-		
	-		
	-		
		\$ -	
<b>Less: Outstanding Checks</b>		\$ (39,677.81)	
<b>Outstanding Deposits/Other Adjustments:</b>			
Credit Card Receipts in Transit	26.60		
Deposit in Transit	-		
Payroll in Transit	-		
Credit Card Payment Adjustment	-		
		\$ 26.60	
<b>Bank Balance</b>			\$ 26,275,081.34
<b>Variance</b>			\$ -
<i>rb110623</i>			

# Cuyahoga Valley Career Center

**October 2023**



**CUYAHOGA VALLEY  
CAREER CENTER**

**Appropriation Summary**

rb110623

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$17,838,024.00	\$248,801.48	\$18,086,825.48	\$5,969,642.06	\$1,125,893.74	\$1,079,422.48	11,037,760.94	38.97%
003	Permanent Improvement	\$1,075,000.00	\$2,231,125.85	\$3,306,125.85	\$1,937,999.94	\$142,125.39	\$0.00	1,368,125.91	58.62%
006	Food Service	\$162,175.00	\$11,300.00	\$173,475.00	\$116,217.64	\$13,524.92	\$15,755.00	41,502.36	76.08%
008	Endowment	\$15,000.00	\$0.00	\$15,000.00	\$4,000.00	\$0.00	\$0.00	11,000.00	26.67%
009	Uniform School Supplies	\$70,800.00	\$13,228.95	\$84,028.95	\$85,652.41	\$7,149.95	\$25,769.16	(27,392.62)	132.60%
011	Rotary-Special Services	\$42,600.00	\$871.47	\$43,471.47	\$3,203.03	\$1,675.83	\$11,795.50	28,472.94	34.50%
012	Adult Education	\$1,484,829.00	\$33,055.61	\$1,517,884.61	\$440,457.83	\$117,952.77	\$111,624.10	965,802.68	36.37%
018	Public School Support	\$99,325.00	\$879.72	\$100,204.72	\$12,241.02	\$5,151.75	\$13,245.90	74,717.80	25.43%
019	Other Grants	\$106,663.59	\$3,911.90	\$110,575.49	\$2,887.05	\$1,354.05	\$6,851.96	100,836.48	8.81%
022	District Agency	\$700,000.00	\$0.00	\$700,000.00	\$351,144.86	\$109,565.51	\$2,366.34	346,488.80	50.50%
200	Student Managed Activity	\$39,600.00	\$24,245.66	\$63,845.66	\$93,376.74	\$7,219.65	\$0.00	(29,531.08)	146.25%
451	Data Communications	\$46.10	\$0.00	\$46.10	\$46.10	\$0.00	\$0.00	0.00	100.00%
461	Vocational Education Enhancements	\$1,525.00	\$475.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	0.00	100.00%
499	Miscellaneous State Grants	\$202,948.48	\$0.00	\$202,948.48	\$6,375.48	\$6,375.48	\$0.00	196,573.00	3.14%
508	Governors' Education Emerg. Relief	\$17,030.47	\$2,528.22	\$19,558.69	\$19,558.69	\$0.00	\$0.00	0.00	100.00%
524	Carl Perkins Grants	\$459,215.01	\$13,607.48	\$472,822.49	\$112,898.54	\$39,300.24	\$196,192.24	163,731.71	65.37%
599	Miscellaneous Federal Grants	\$19,128.95	\$30,871.05	\$50,000.00	\$34,821.05	\$3,950.00	\$0.00	15,178.95	69.64%
<b>Totals</b>		<b>\$22,333,910.60</b>	<b>\$2,614,902.39</b>	<b>\$24,948,812.99</b>	<b>\$9,192,522.44</b>	<b>\$1,581,239.28</b>	<b>\$1,463,022.68</b>	<b>\$14,293,267.87</b>	<b>42.71%</b>



## Cuyahoga Valley Career Center



### Check Register for Checks > \$4,999.99 October 2023



Vendor	Amount	Fund	Description
Assessment Tech Institute, LLC	6,912.50	524	Adult Education LPN student assessment package
Nazdar Company	5,900.00	001	Printing press
NEOnet	29,772.55	001	Chromebooks
Rittenhouse Book Dist LLC	7,989.24	012	Adult Education nursing books
City of Brecksville	64,147.20	001	School resource officer
Gordon Food Service	5,734.49	006/011	Food services/culinary program supplies
CVCC - AE Federal Disburse	62,460.00	022	Adult Education tuition/fees from federal grants/loans
Comdoc Leasing	5,465.67	001	Lease for copiers
Illuminating Co.	21,990.59	001	Electricity
Perrin Asphalt & Concrete	118,509.25	003	Asphalt & concrete west and main entrance
Cintas	7,312.50	009/019	Student uniforms
Cengage Learning Inc.	5,256.00	012	Adult Education instructional materials
Willham Roofing Co. Inc.	17,648.42	003	Roof project machine & IT areas
ACTE	5,325.00	524	Conference registration
PNC Bank	10,691.92	various	Meeting expenses, staff travel, student exam fees, supplies, conference registrations, subscriptions
Certiport	25,754.00	001	Testing software license
Julian & Grube, Inc.	9,570.00	001	Audit
Amazon Corporate Account	13,378.77	001	Instructional/office/nursing/technology/custodial/maintenance supplies
Suburban Health Consortium	151,961.46	various	Employee benefits insurance premiums
rb110623			



**CUYAHOGA VALLEY CAREER CENTER  
INVESTMENT REPORT  
October, 2023**

**INVESTMENT PORTFOLIO**

	<b>AMOUNT</b>
Meeder Investments	18,441,316.26
STAR Ohio Investments	6,442,504.54

**TOTAL INVESTMENT PORTFOLIO 24,883,820.80**

**DISTRIBUTION OF INTEREST**

	<b>Oct. 2023 Interest</b>	<b>FYTD 2024 Interest</b>
General Fund (001)	88,586.90	239,502.89
Endowment Fund (008)	279.98	1,039.28
Cell Tower (018-9606)	412.34	1,496.98
Oil Well (018-9607)	246.40	862.05
Ocasek Scholarship (018-9610)	42.57	155.65

**TOTAL INTEREST POSTED 89,568.19 243,056.85**

Cuyahoga Valley Career Center



CUYAHOGA VALLEY  
CAREER CENTER

CVCC Adult Education Monthly and FYTD Estimates vs Actuals



CUYAHOGA VALLEY  
CAREER CENTER

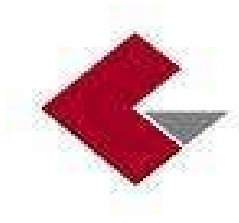
**FY2024--October 2023**

Enrollment: 189

<b>Receipts</b>	<b>Mo. Estimate</b>	<b>Mo. Actual</b>	<b>Variance</b>	<b>FYTD Estimate</b>	<b>FYTD Actual</b>	<b>Variance</b>	<b>Explanation of Variance</b>
1214-Tuition	108,008	94,187	(13,821)	311,468	329,895	18,428	increase in enrollment compared to prior fiscal year and forecast estimate
1730-Sale of Materials	15,639	32,624	16,985	30,543	41,478	10,935	increase in enrollment compared to prior fiscal year and forecast estimate
1790-Other Classroom Fees	83	65	(18)	11,610	5,925	(5,685)	
1833-Services to Patrons	94	135	41	679	666	(13)	
1890-Miscellaneous	326	1,950	1,624	10,196	6,783	(3,413)	
3110-State Foundation	0	50,000	50,000	117,175	120,129	2,954	
5100-Transfers In	0	0	0	0	0	0	
5300-Red. of Prior Year Expends.	0	0	0	0	0	0	
<b>Total Receipts</b>	<b>124,151</b>	<b>178,961</b>	<b>54,811</b>	<b>481,671</b>	<b>504,876</b>	<b>23,205</b>	
<b>Expenditures</b>							
100-Salaries	69,190	73,468	(4,278)	258,830	264,032	(5,202)	
200-Fringe Benefits	24,933	24,235	698	98,907	97,305	1,602	
400-Purchased Services	31,399	8,841	22,557	56,689	45,157	11,533	timing of expenses compared to prior fiscal years
500-Supplies	10,529	10,821	(292)	46,102	30,807	15,294	timing of expenses compared to prior fiscal years
600-Equipment	0	0	0	500	0	500	
800-Other	853	588	265	6,812	3,058	3,755	
930-Refunds of Prior Yr. Rceipts	0	0	0	0	99	(99)	
<b>Total Expenditures</b>	<b>136,903</b>	<b>117,953</b>	<b>18,950</b>	<b>467,840</b>	<b>440,458</b>	<b>27,382</b>	
<b>Surplus/(Deficit) for Month &amp; FYTD</b>	<b>(12,752)</b>	<b>61,009</b>	<b>73,760</b>	<b>13,831</b>	<b>64,418</b>	<b>50,587</b>	

**CVCC Adult Education Forecast Monthly Cash Flow Data Entry**

Advance In Current FY	\$0.00															
<b>FY2024</b>	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Annual Estimate	% of Estimate Received/ Expended	Balance Remaining to be Received/ Expended
<b>Receipts</b>																
1214-Tuition	\$33,028.41	\$23,929.85	\$178,749.66	\$94,187.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$329,895.33	\$1,000,000.00	32.99%	\$670,104.67
1730-Sale of Materials	\$4,790.50	\$380.00	\$3,683.00	\$32,624.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,477.50	\$64,000.00	64.81%	\$22,522.50
1790-Other Classroom Fees	\$2,885.00	\$2,975.00	\$0.00	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,925.00	\$17,380.00	34.09%	\$11,455.00
1833-Services to Patrons	\$110.00	\$341.00	\$80.00	\$135.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$666.00	\$1,400.00	47.57%	\$734.00
1890-Miscellaneous	\$1,055.00	\$75.00	\$3,703.00	\$1,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,783.00	\$25,000.00	27.13%	\$18,217.00
3110-State Foundation	\$0.00	\$70,129.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120,129.00	\$380,000.00	31.61%	\$259,871.00
5100-Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
5210-Advances In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
5300-Red.of Prior Year Expends.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Total Receipts</b>	<b>\$41,868.91</b>	<b>\$97,829.85</b>	<b>\$186,215.66</b>	<b>\$178,961.41</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$504,875.83</b>	<b>\$1,487,780.00</b>	<b>33.93%</b>	<b>\$982,904.17</b>
<b>Expenditures</b>																
100-Salaries	\$64,717.57	\$65,349.57	\$60,497.17	\$73,467.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$264,031.87	\$919,999.90	28.70%	\$655,968.03
200-Fringe Benefits	\$24,402.78	\$26,791.01	\$21,876.69	\$24,234.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$97,305.36	\$313,999.69	30.99%	\$216,694.33
400-Purchased Services	\$2,882.67	\$1,963.39	\$31,469.25	\$8,841.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,156.63	\$151,100.00	29.89%	\$105,943.37
500-Supplies	\$2,024.75	\$5,471.62	\$12,490.36	\$10,820.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,807.33	\$87,100.00	35.37%	\$56,292.67
600-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
800-Other	\$267.73	\$673.24	\$1,528.26	\$588.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,057.64	\$10,129.00	30.19%	\$7,071.36
920-Advances Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
930-Refunds of Prior Yr. Receipts	\$0.00	\$99.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99.00	\$0.00	#DIV/0!	-\$99.00
<b>Total Expenditures</b>	<b>\$94,295.50</b>	<b>\$100,347.83</b>	<b>\$127,861.73</b>	<b>\$117,952.77</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$440,457.83</b>	<b>\$1,484,828.60</b>	<b>29.66%</b>	<b>\$1,044,370.77</b>
Receipts Over/(Under) Expends.	-\$52,426.59	-\$2,517.98	\$58,353.93	\$61,008.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64,418.00	\$2,951.40		
Beg. Cash Bal. incl. Advance Across FY-end	\$633,857.86	\$581,431.27	\$578,913.29	\$637,267.22	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$633,857.86	\$633,857.86		
End. Cash Bal. incl. Advance Across FY-end	\$581,431.27	\$578,913.29	\$637,267.22	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$636,809.26		
End. Cash Bal. without Advances	\$581,431.27	\$578,913.29	\$637,267.22	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$636,809.26		
Encumbrances	\$98,651.57	\$125,626.36	\$96,530.06	\$111,624.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00		
Ending Unenc. Bal.	\$482,779.70	\$453,286.93	\$540,737.16	\$586,651.76	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$698,275.86	\$611,809.26		



Cuyahoga Valley Career Center

# Five Year Forecast Financial Report

November 2023

*David Mangas, Superintendent*

*Richard Berdine, Treasurer*

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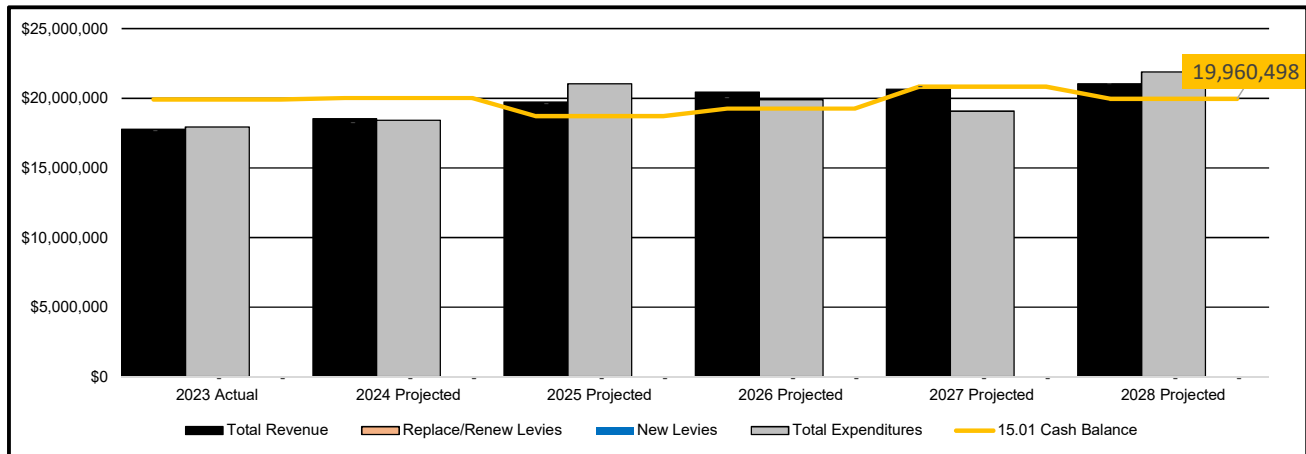
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### Forecast Purpose/Objectives

Ohio Department of Education's purposes/objectives for the five-year forecast are:

1. To engage the local board of education and the community in the long range planning and discussions of financial issues facing the school district.
2. To serve as a basis for determining the school district's ability to sign the certificate required by O.R.C. §5705.412, commonly known as the "412 certificate."
3. To provide a method for the Department of Education and Auditor of State to identify school districts with potential financial problems.

Forecast Methodology - This forecast is prepared based upon historical trends and current factors. This information is then extrapolated into estimates for subsequent years. The forecast variables can change multiple times throughout the fiscal year and while cash flow monitoring helps to identify unexpected variances no process is guaranteed. The intent is to provide the district's financial trend over time and a roadmap for decisions aimed at encouraging financial sustainability and stability.



Note: Cash balance (Line 7.020) plus any existing levy modeled as renewed or new during the forecast.

Financial Forecast

	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028
Beginning Balance (Line 7.010) Plus	19,912,779	20,015,560	18,709,829	19,257,586	20,824,889
+ Revenue	18,516,599	19,729,100	20,435,578	20,641,863	21,034,025
+ Proposed Renew/Replacement Levies	-	-	-	-	-
+ Proposed New Levies	-	-	-	-	-
- Expenditures	(18,413,818)	(21,034,831)	(19,887,821)	(19,074,560)	(21,898,415)
= Revenue Surplus or Deficit	102,781	(1,305,731)	547,757	1,567,303	(864,390)
Line 7.020 Ending Balance with renewal/new levies	20,015,560	18,709,829	19,257,586	20,824,889	19,960,498

Analysis Without Modeled Levies Included:

Revenue Surplus or Deficit w/o Levies	102,781	(1,305,731)	547,757	1,567,303	(864,390)
Ending Balance w/o Levies	20,015,560	18,709,829	19,257,586	20,824,889	19,960,498

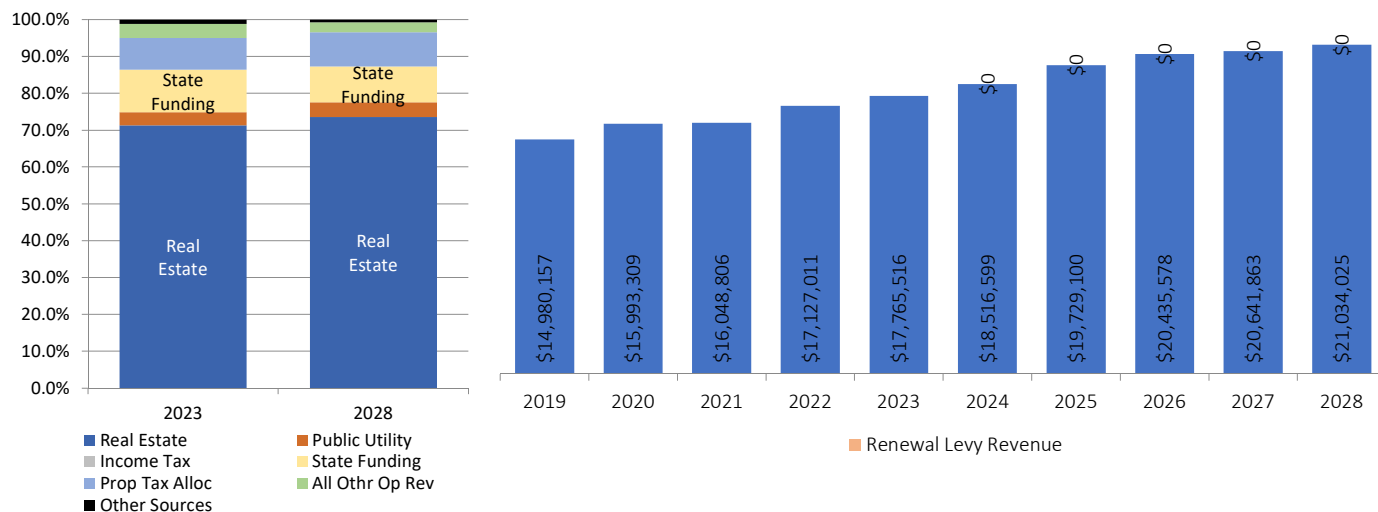
The projected cash balance of \$20.5 million at June 30, 2027 is decreased from the May 2023 forecast projected balance of \$22.3 million. This change is due to the increased transfers from the general fund to the permanent improvement fund for the updated Facilities Plan 2023 to 2028 presented to the Board of Education at its September 2023 regular meeting, plus staffing changes for the additional educational program and increase from part-time to full-time assistant superintendent and administrative assistant for FY25. Much of these increased expenses are offset by anticipated property tax revenue increases from the property reappraisals for the two counties, Cuyahoga and Summit, in which our eight associate districts are located.

This forecast utilizes tax year 2022 (collection year 2023) property valuations, and the District's total valuation increased to \$7.4 billion from \$7.3 billion in 2021, \$6.9 billion in 2020, \$6.6 billion in 2019, \$6.5 billion in 2018 and \$6.1 billion in 2017. 10% growth in residential property valuation in 2023 and 2024 are estimated for this forecast based upon known and reported increases in our area and across the State. This equates to valuation increases of approximately 20% for residential. The overall valuation increase for this forecast is estimated at 8.7% in 2023 and 8.8% in 2024, projecting for increases in reappraisal values and new construction for both counties. The May 2023 forecast estimated 4.5% and 6.2% growth in tax years 2023 and 2024, respectively, from the next Summit County (46% of total valuation) and Cuyahoga County (54% of total valuation) triennial updates. The 2017 and 2020 overall valuation increases during Summit County reappraisal years were 3.9% and 5.1%. The 2018 and 2021 overall valuation increases during Cuyahoga County reappraisal years were 5.4% and 6.6%. If the estimated increases are realized, the District's valuation will be nearly \$8.8 billion for 2024 tax year. Our district has been very fortunate to have an average tax collection rate of nearly 100% of currently billed taxes being collected and distributed to us annually for each of the past six years. This forecast assumes that collection rates will continue at the 99.7% level for all years of this forecast.

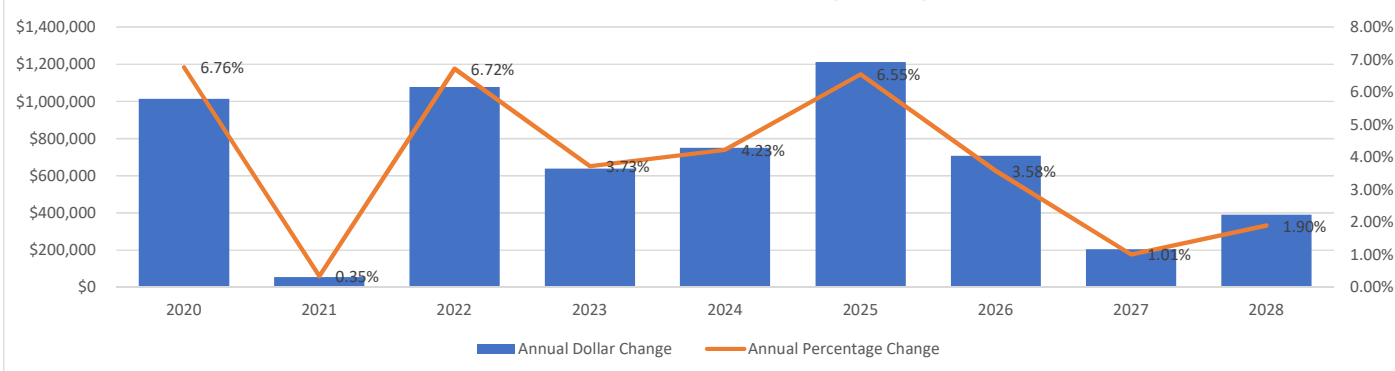
The District is monitoring current proposed legislation that would impose 5% caps on real property valuation growth from reappraisals. If this type of legislation as currently being discussed is ever passed into law, there will be a significant negative impact to future forecasts.

## Revenue Sources and Forecast Year-Over-Year Projected Overview

### Sources of Revenue Over Time



### Year-Over-Year Dollar & Percentage Change



5-Year Historical Actual Average Annual Dollar Change Compared to 5-Year Projected

	Historical Average Annual \$ Change	Projected Average Annual \$ Change	Projected Compared to Historical Variance	Total revenues are expected to increase in FY24 from FY23 primarily due to growth in property valuation, thus tax collections, and increased interest earnings from rising investment rates. Future forecast years include increased estimated tax revenues from increased property valuation growth from new construction and reappraisals, as well as stable collection rates, as outlined in the Executive Summary to this forecast. State funding remains flat for FY24 and all out years of this forecast. The Notes and Assumptions page for each revenue category provides more detailed considerations used in the development of this forecast.
Real Estate	560,311	\$563,401	\$3,090	
Public Utility	\$31,075	\$40,709	\$9,634	
Income Tax	\$0	\$0	\$0	
State Funding	\$77,750	\$56	(\$77,694)	
State Share-Prop Taxes	\$45,485	\$81,657	\$36,172	
All Othr Op Rev	\$15,148	(\$22,017)	(\$37,165)	
Other Sources	(\$33,429)	(\$10,104)	\$23,324	
<b>Total Average Annual Change</b>	<b>696,340</b> 4.39%	<b>\$653,702</b> 3.45%	<b>(\$42,638)</b> -0.94%	

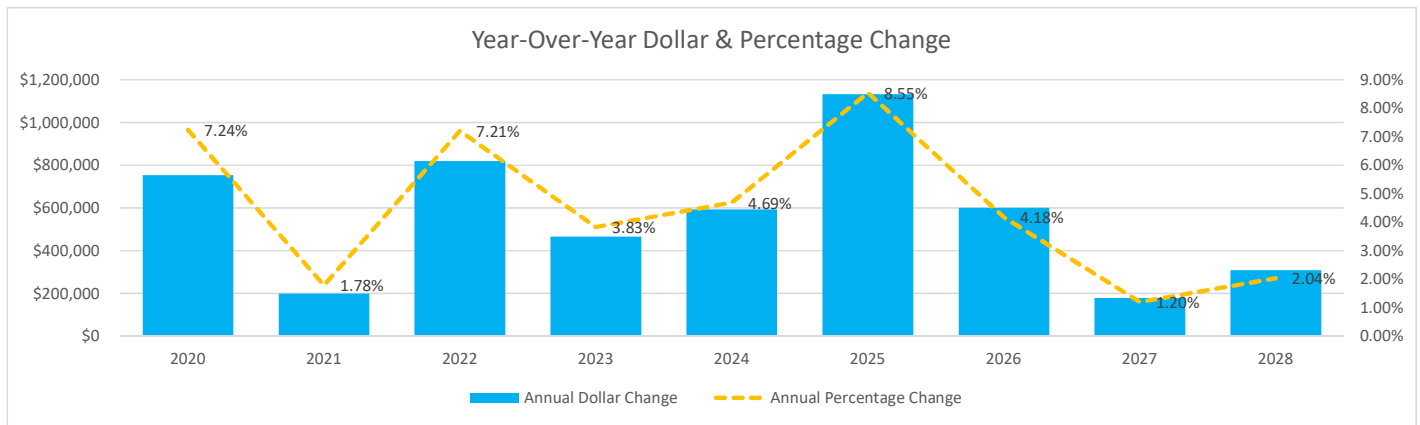
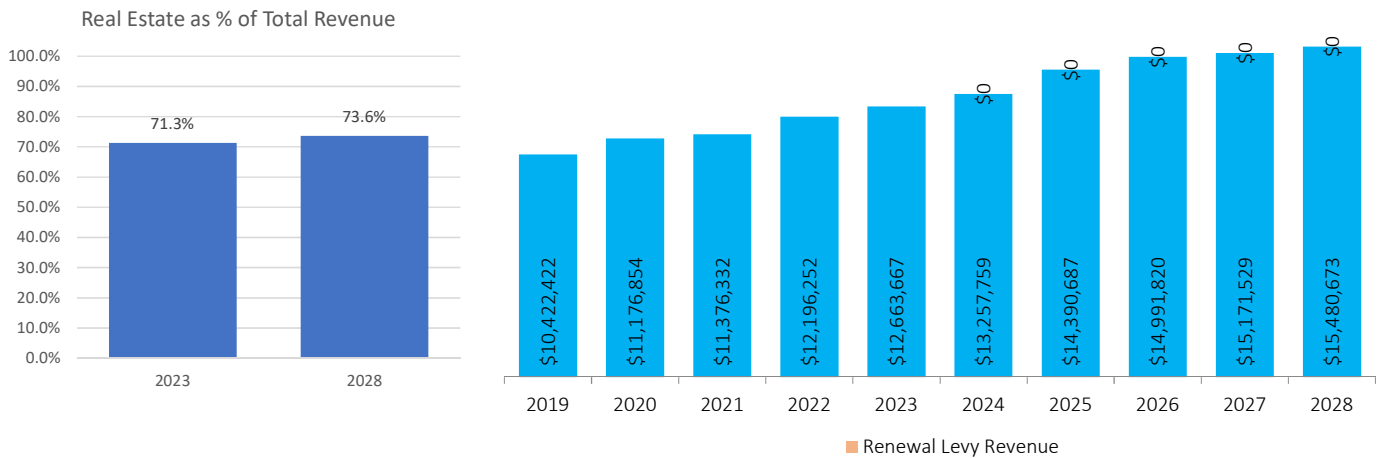
Note: Expenditure average annual change is projected to be >

\$793,908 On an annual average basis, expenditures are projected to grow faster than revenue.



### 1.010 - General Property Tax (Real Estate)

Revenue collected from taxes levied by a school district by the assessed valuation of real property using effective tax rates for class I (residential/agricultural) and class II (business).



Values, Tax Rates and Gross Collections							Gross Collection Rate Including Delinquencies
Tax Yr	Valuation	Value Change	Class I Rate	Change	Class II Rate	Change	
2022	7,115,969,220	82,596,220	2.00	-	2.00	-	99.2%
2023	7,743,069,220	627,100,000	2.00	-	2.00	-	99.9%
2024	8,430,119,220	687,050,000	2.00	-	2.00	-	99.7%
2025	8,477,219,220	47,100,000	2.00	-	2.00	-	99.7%
2026	8,627,219,220	150,000,000	2.00	-	2.00	-	99.7%
2027	8,827,269,220	200,050,000	2.00	-	2.00	-	99.7%

General Property Tax (Real Estate) accounts for 71.59% of District revenues.

This forecast utilizes tax year 2022 (collection year 2023) property valuations, and the District’s total valuation increased to \$7.4 billion from \$7.3 billion in 2021, \$6.9 billion in 2020, \$6.6 billion in 2019, \$6.5 billion in 2018 and \$6.1 billion in 2017. 10% growth in residential property valuation in 2023 and 2024 are estimated for this forecast based upon known and reported increases in our area and across the State. This equates to valuation increases of approximately 20% for residential. The overall valuation increase for this forecast is estimated at 8.7% in 2023 and 8.8% in 2024, projecting for increases in reappraisal values and new construction for both counties. The May 2023 forecast estimated 4.5% and 6.2% growth in tax years 2023 and 2024, respectively, from the next Summit County (46% of total valuation) and Cuyahoga County (54% of total valuation) triennial updates. The 2017 and 2020 overall valuation increases during Summit County reappraisal years were 3.9% and 5.1%. The 2018 and 2021 overall valuation increases during Cuyahoga County reappraisal years were 5.4% and 6.6%.

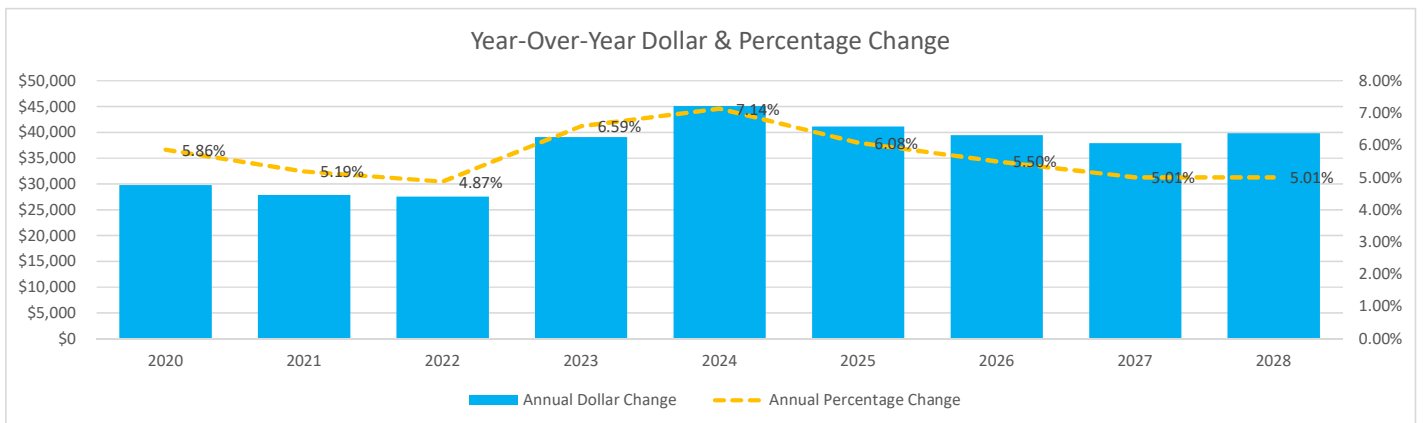
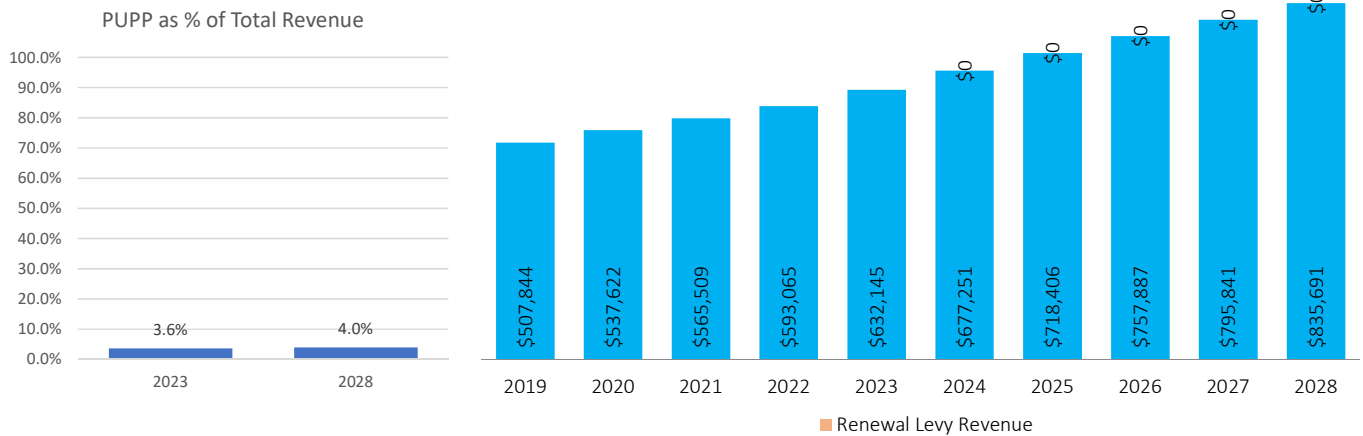
District is fortunate to have an average tax collection rate of nearly 100% of currently billed taxes being collected and distributed annually for each of the past five years. This forecast assumes that collection rates will continue at the 99.7% level for all years of this forecast.

District is monitoring current proposed legislation that would impose 5% caps on real property valuation growth from reappraisals. If this type of legislation as currently being discussed is ever passed into law, there will be a significant negative impact to future forecasts.

*\*Projected % trends include renewal levies*

### 1.020 - Public Utility Personal Property

Revenue generated from public utility personal property valuations multiplied by the district's full voted tax rate.



Values and Tax Rates					Gross Collection Rate Including Delinquencies	
Tax Year	Valuation	Value Change	Full Voted Rate	Change		
2022	328,125,800	24,139,840	2.00	-	100.0%	
2023	348,125,800	20,000,000	2.00	-	100.0%	
2024	369,225,800	21,100,000	2.00	-	100.0%	
2025	387,735,800	18,510,000	2.00	-	100.0%	
2026	407,135,800	19,400,000	2.00	-	100.0%	
2027	427,535,800	20,400,000	2.00	-	100.0%	

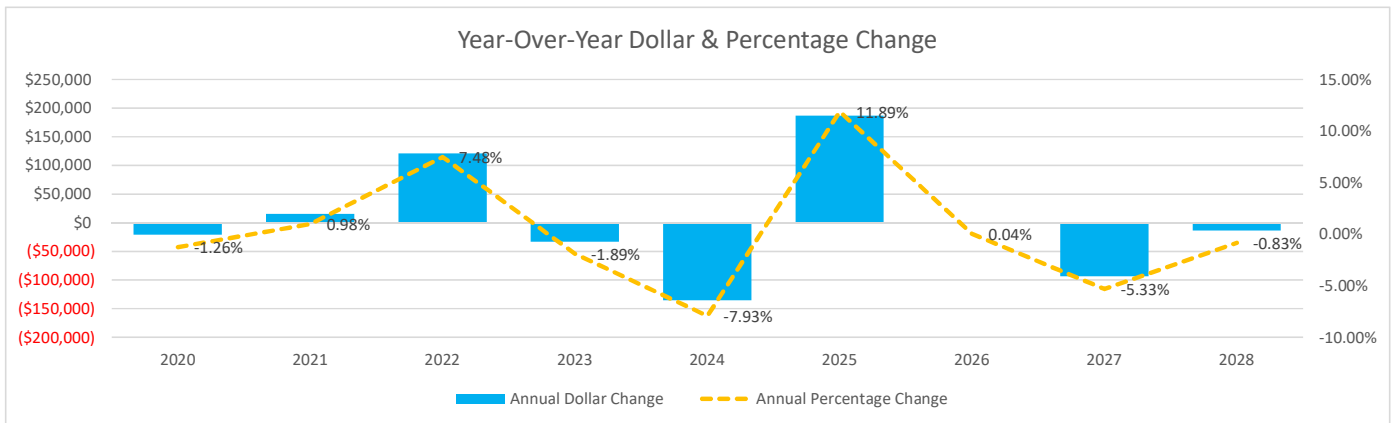
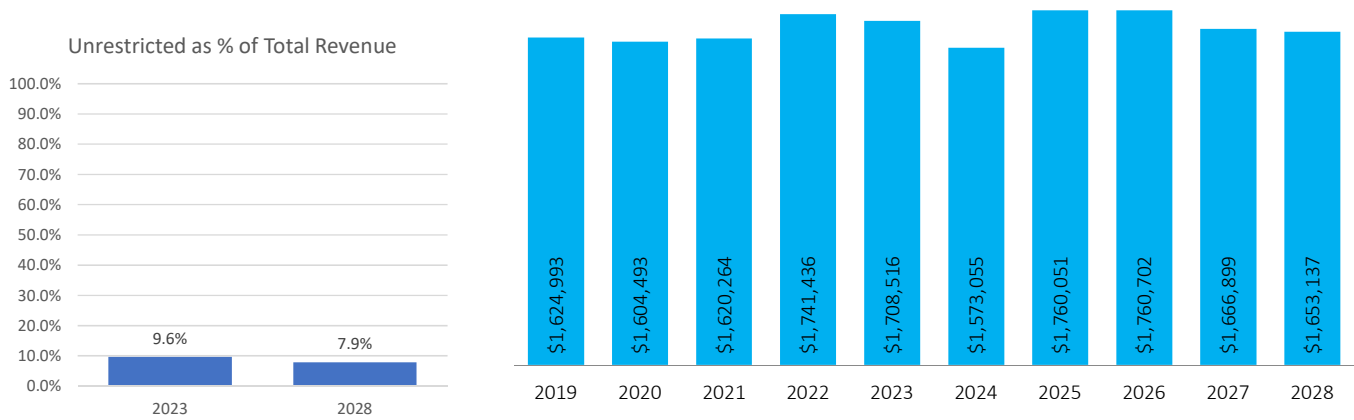
Public Utility Personal Property tax accounts for 3.66% of District revenues.

Revenues are projected to increase slightly in FY24 and out years due to the assumed valuation growth reported by public utility companies.

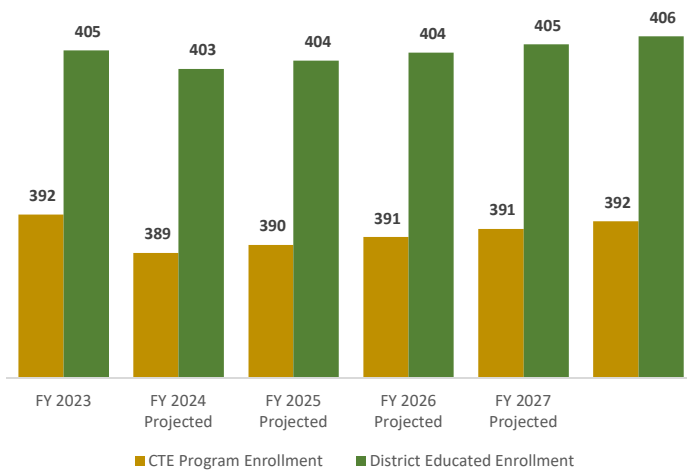
*\*Projected % trends include renewal levies*

### 1.035 - Unrestricted Grants-in-Aid

Funds received through the State Foundation Program with no restriction.



#### Total District Educated Enrollment Compared to CTE Program Enrollment



Unrestricted Grants-in-Aid accounts for 8.50% of District revenues. This is based on the September 2023 foundation payment from the Ohio Department of Education, as well as reports from the Ohio Department of Education informing the District of no increase in State Funding for FY24 or FY25. Unrestricted and Restricted Grants-In-Aid utilize the new State funding components in the Fair School Funding Plan (FSFP) enacted for FY22 and updated for the current FY24/25 State biennial budget. Overall State foundation (Unrestricted and Restricted) funding remains flat for FY24 and out years, after a slight increase in FY22 due to increased career exploration funding in the FSFP.

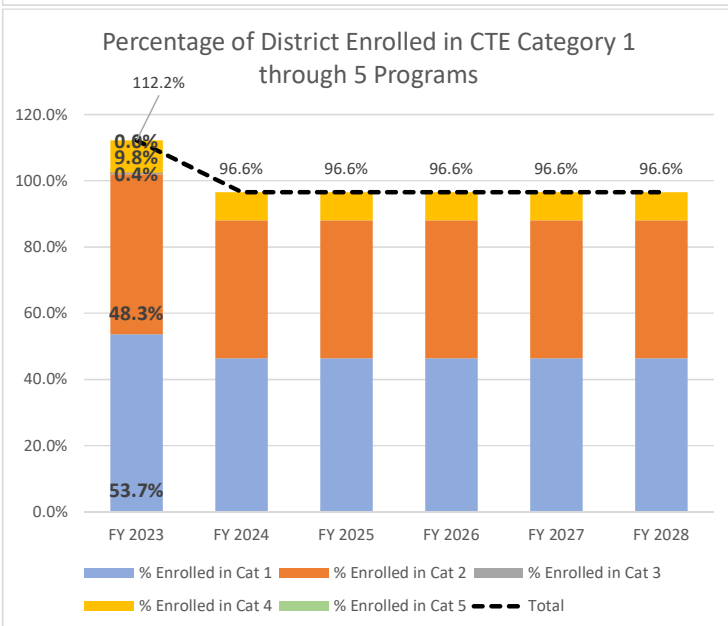
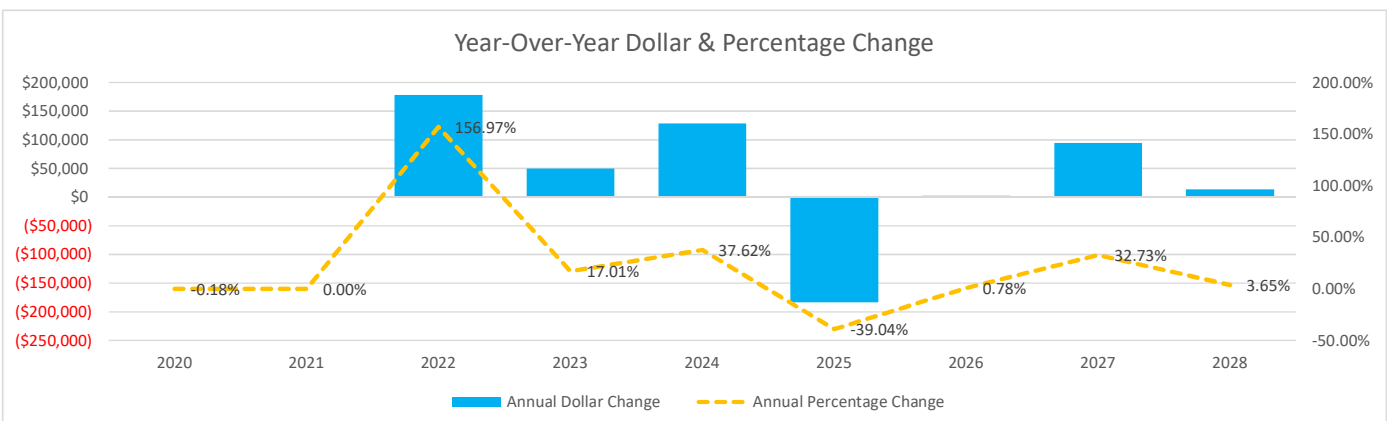
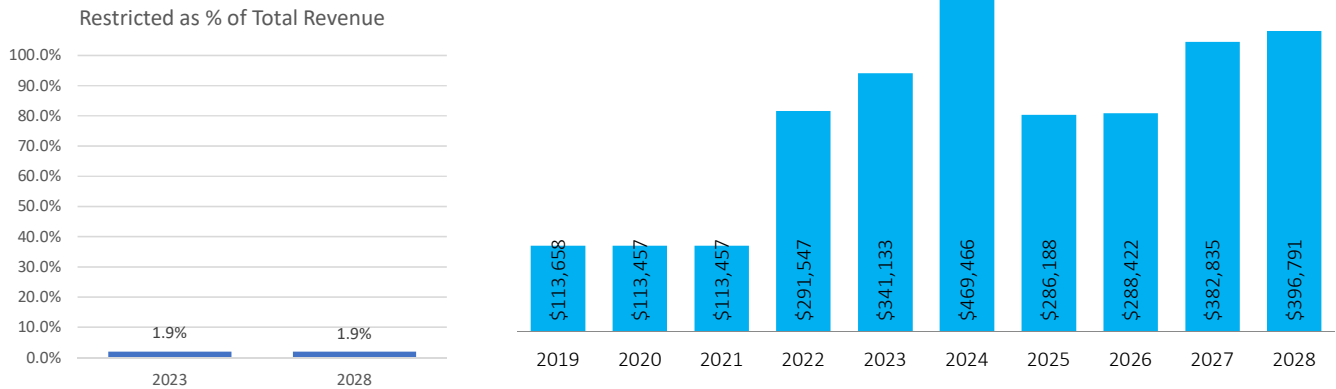
Career Exploration and Innovative Workforce funding totaling \$155K from the State is assumed to continue for all years of this forecast.

Funds no longer reported in this category have been reclassified to "Restricted Grants-In-Aid," thus relatively flat overall State funding.

Casino revenues are included in this category.

### 1.040 & 1.045 - Restricted Grants-in-Aid

Funds received through the State Foundation Program or other allocations that are restricted for specific purposes.

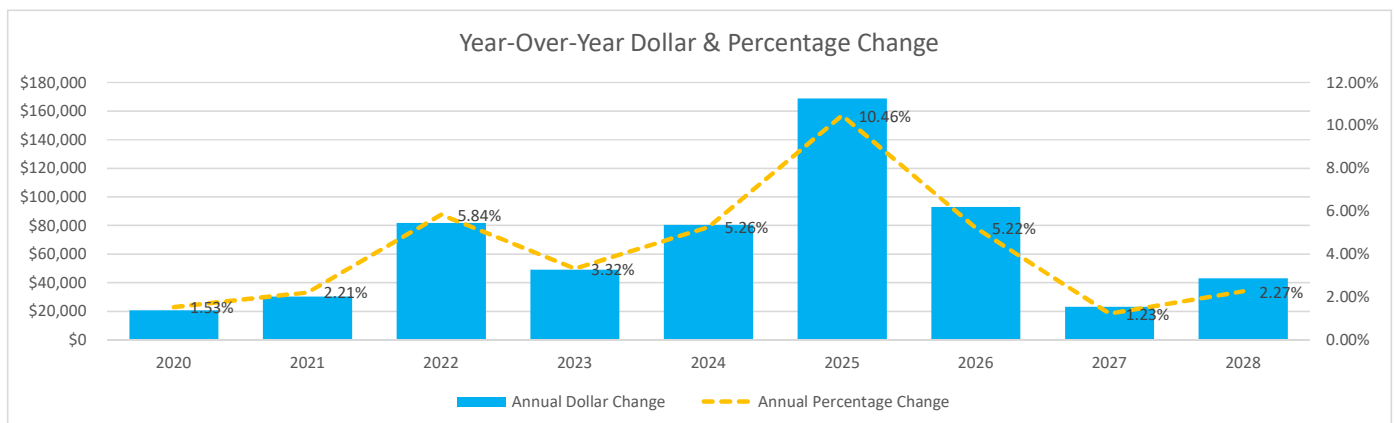
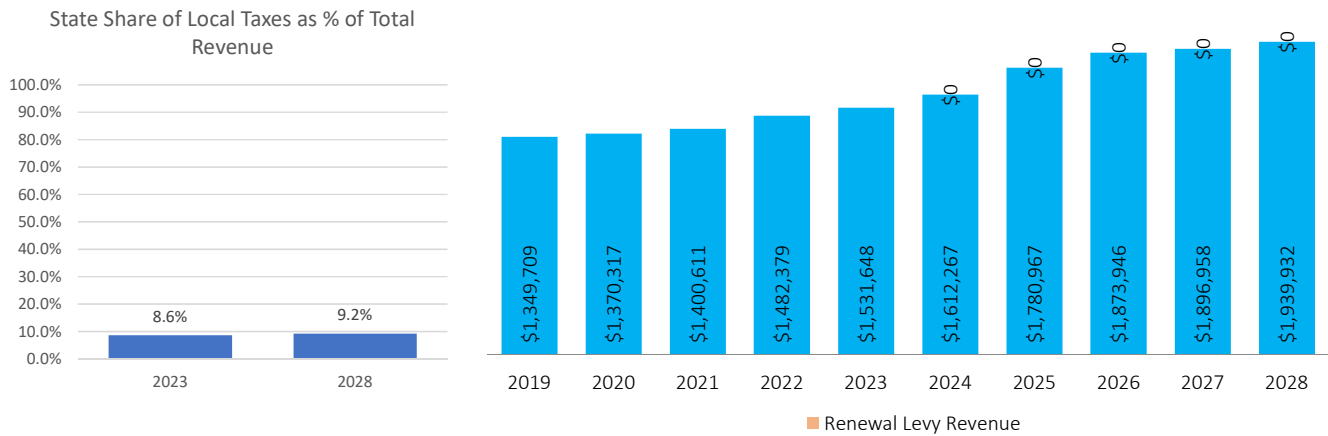


Restricted Grants-in-Aid accounts for 2.54% of District revenues. This is based on the September 2023 foundation payment from the Ohio Department of Education, as well as reports from the Ohio Department of Education informing the District of no increase in State Funding for FY24 or FY25. Unrestricted and Restricted Grants-In-Aid utilize the new State funding components in the Fair School Funding Plan (FSFP) enacted for FY22 and updated for the current FY24/25 State biennial budget. Overall State foundation (Unrestricted and Restricted) funding remains flat for FY24 and out years, after a slight increase in FY22 due to increased career exploration funding in the FSFP.

This category accounts for career-technical supplemental, student wellness and success, and economically disadvantaged student funding from the State.

### 1.050 - State Share of Local Property Taxes

Includes funds received for Tangible Personal Property Tax Reimbursement, Electric Deregulation, Homestead and Rollback.



Property Tax Allocation accounts for 8.71% of District revenues.

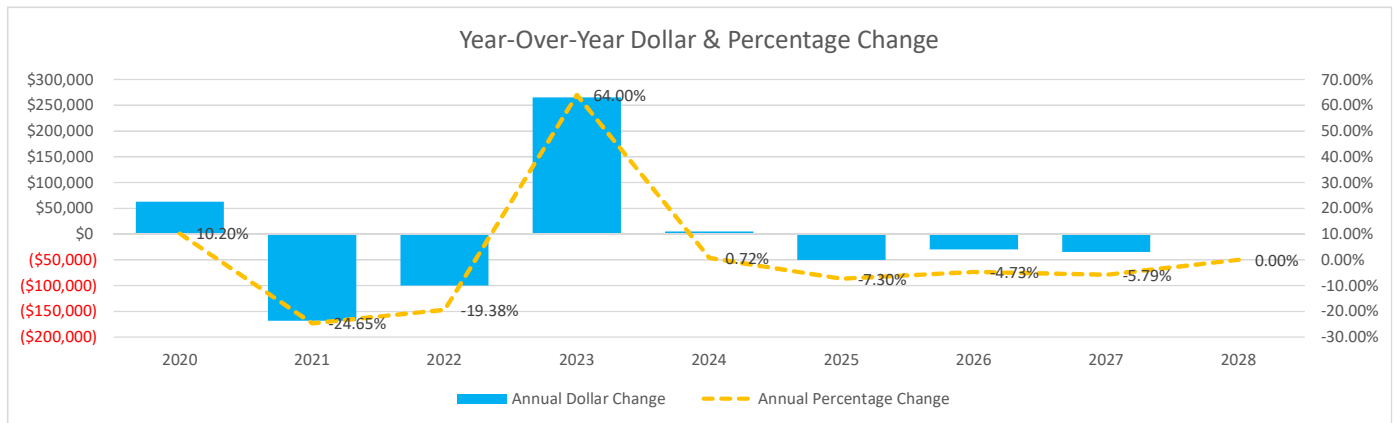
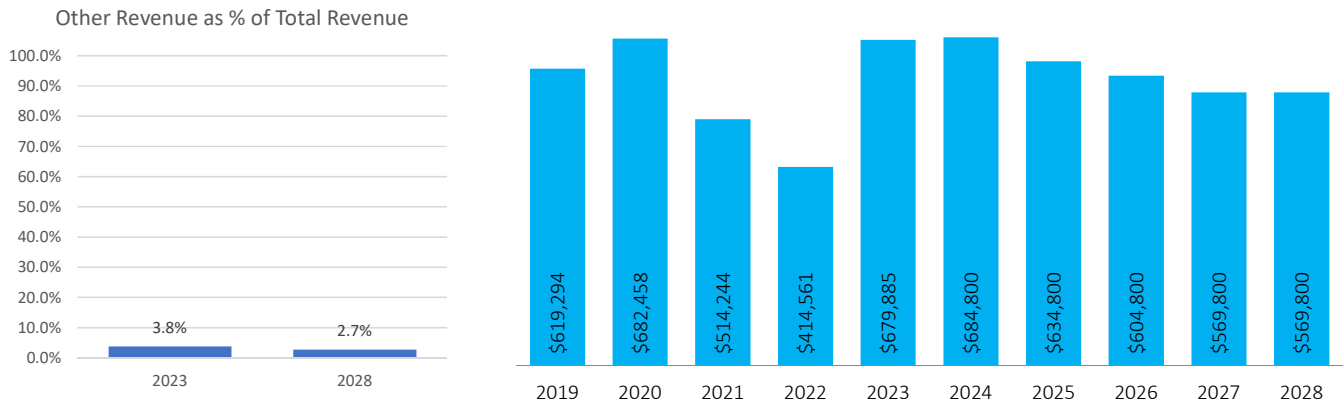
This revenue source comes from homestead and rollback payments paid by the State on behalf of residential property tax owners. Residential, owner-occupied properties receive a 12.5% property tax reduction on existing tax levies, and residential, non-owner-occupied properties receive a 10.0% property tax reduction on existing tax levies, both of which are considered “rollback.” The homestead payments made by the State help offset taxes for residential, owner-occupied properties wherein the owner meets certain age and income requirements.

Revenues are projected to increase in all forecast years due to increased property valuations in Summit and Cuyahoga counties, as indicated in the notes for 1.010 General Property Tax (Real Estate).

*\*Projected % trends include renewal levies*

### 1.060 - All Other Operating Revenues

Operating revenue sources not included in other lines; examples include tuition, fees, earnings on investments, rentals, and donations.



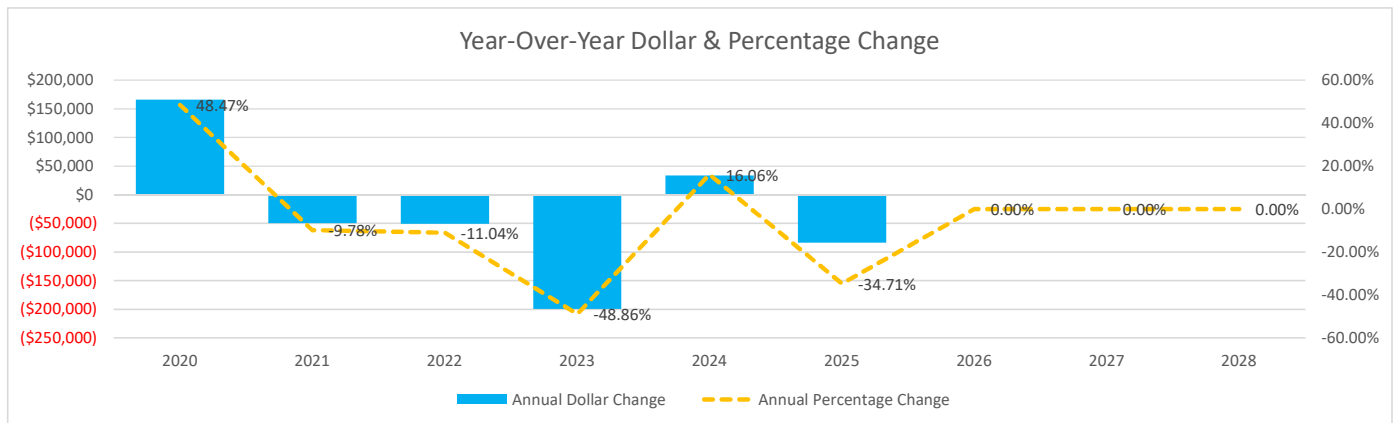
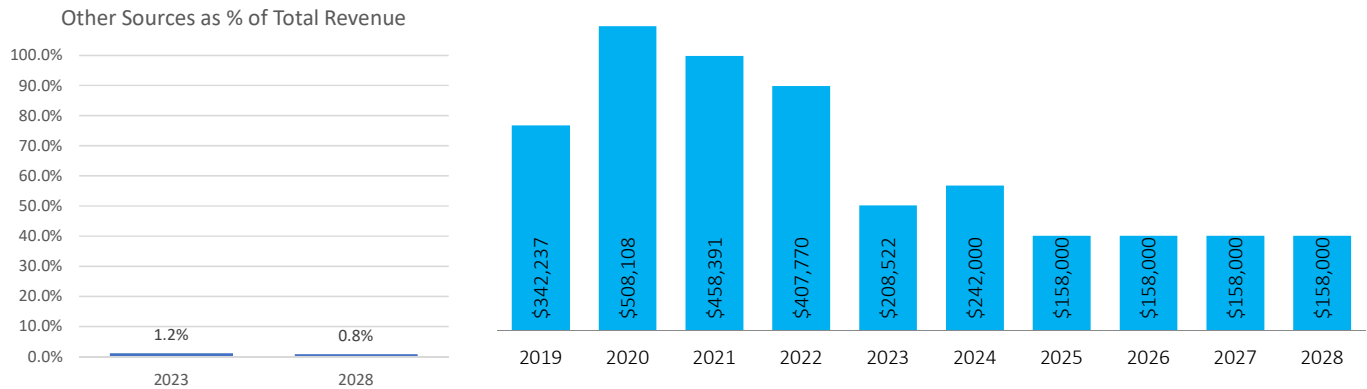
All Other Operating Revenues accounts for 3.70% of District revenues.

The increase in revenues for FY23 and FY24 is due to increased interest earnings from rising investment rates, as well as increased payments in lieu of taxes from Tax Increment Financing (TIF) agreements enacted in municipalities of our associate school districts. Reductions in interest earnings are incorporated for FY25 to FY28 in anticipation of a future decline in interest rates, thus earnings.

This category is comprised of tuition, student fees, investment earnings, open enrollment, and payments in lieu of taxes for various development agreements in some of our municipalities.

## 2.070 - Total Other Financing Sources

Includes proceeds from sale of notes, state emergency loans and advancements, operating transfers-in, and all other financing sources like sale and loss of assets, and refund of prior year expenditures.



	2023	FORECASTED				
		2024	2025	2026	2027	2028
Transfers In	-	-	-	-	-	-
Advances In	207,000	222,000	157,000	157,000	157,000	157,000
All Other Financing Sources	1,522	20,000	1,000	1,000	1,000	1,000

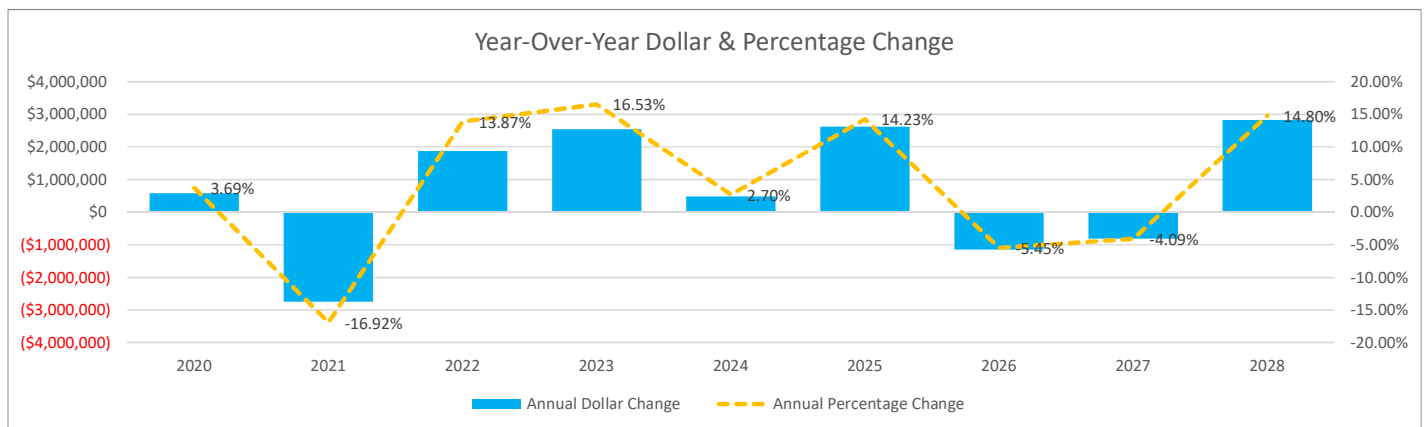
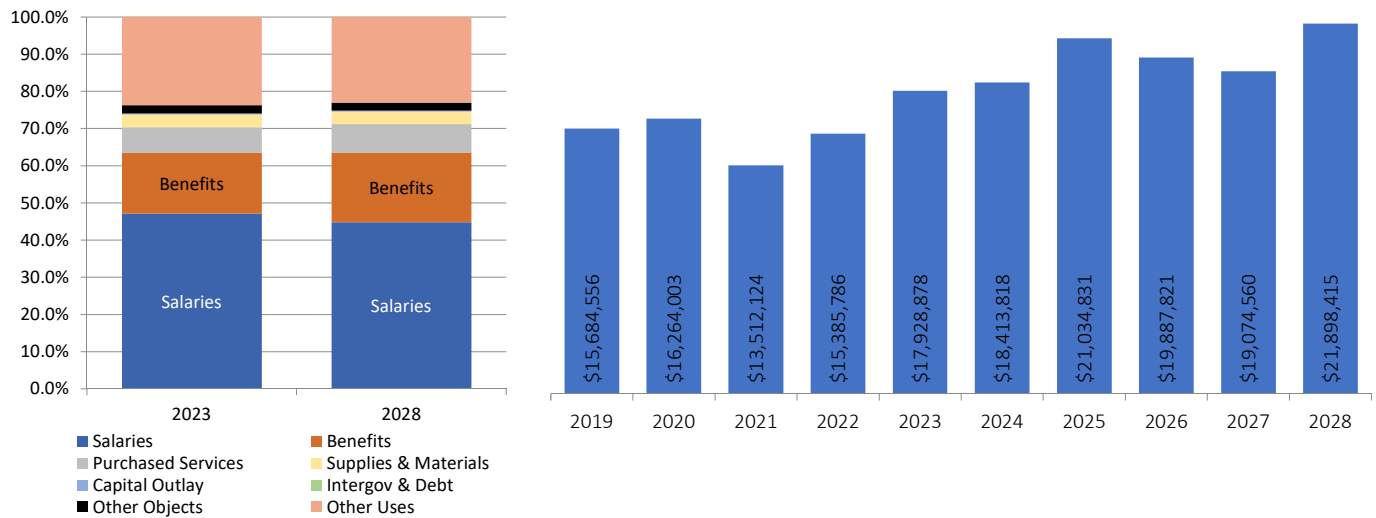
Total Other Financing Sources accounts for 1.30% of District revenues.

This revenue source primarily accounts for the return of advances to other funds of the District. These revenues are simply a return of temporary "loans" for cash flow purposes to these other funds, thus there is an offsetting expense in the prior or current fiscal year, resulting in no gain or loss to the District.

The amount is reduced in FY24 and out years due to the elimination of the annual \$65K advance to the Student Leadership fund (200) since these costs have been added to the purchased services expenditure area of this forecast as part of the high school operating budget.

## Expenditure Categories and Forecast Year-Over-Year Projected Overview

### Expenditure Categories Over Time



5-Year Historical Actual Average Annual Dollar Change Compared to 5-Year Projected

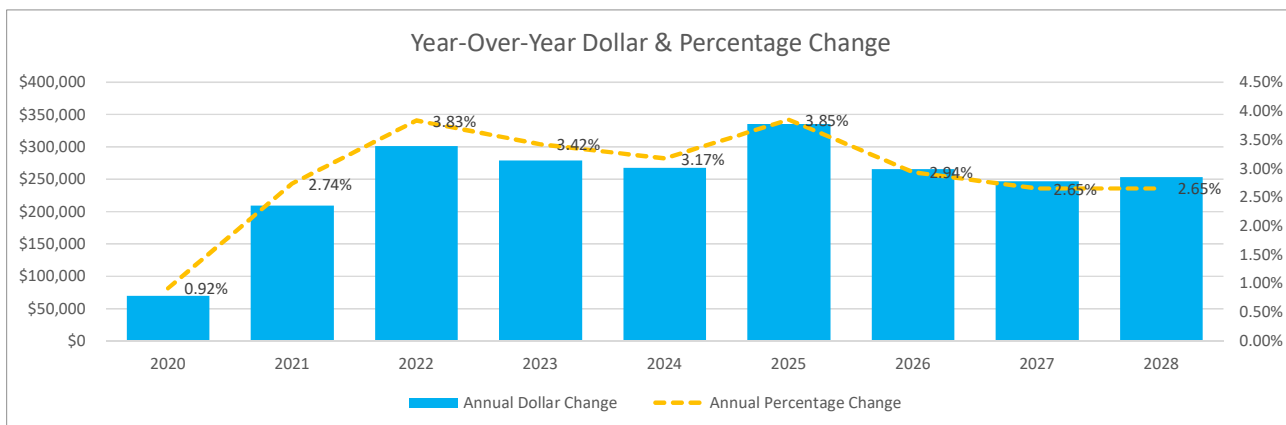
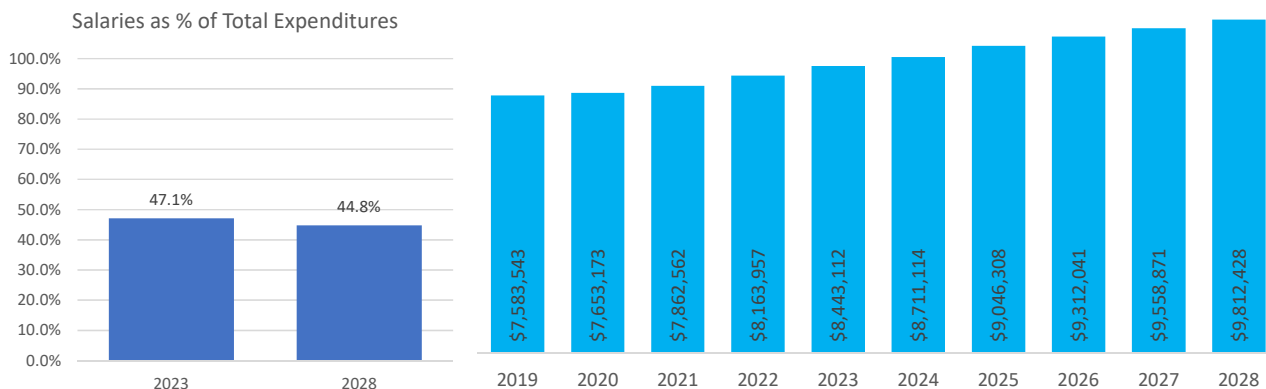
	Historical Average Annual \$ Change	Projected Average Annual \$ Change	Projected Compared to Historical Variance	Total expenditures are expected to increase in FY24 from FY23 primarily due to the transfers to the permanent improvement fund for facility projects as presented to the Board at its September 2023 regular meeting as part of the five-year facilities improvement plan, and, increased Personnel Services and Employees Retirement/Ins. Benefits due to normal salary and fringe benefits increases. For FY24, insurance premiums for medical and prescription are increasing 13%. Additionally, Increased expenditures for purchased services, such as insurance, utilities, technology, and facilities, a 27th bi-weekly payroll in FY23, and an increase in FY24 to the high school operating budget for travel expenses previously paid from the Student Leadership fund 200 based on advances and transfers from the general fund, are incorporated into this forecast. Stipend system for salary increases negotiated with two unions in Spring 2021 is included for FY22 and out years. Negotiations with both unions will occur again in Spring 2024.
Salaries	214,892	\$273,863	\$58,971	
Benefits	\$46,435	\$234,673	\$188,239	
Purchased Services	(\$18,576)	\$85,250	\$103,827	
Supplies & Materials	\$35,156	\$25,931	(\$9,225)	
Capital Outlay	\$3,772	\$490	(\$3,282)	
Intergov & Debt	\$0	\$0	\$0	
Other Objects	\$23,759	\$16,510	(\$7,248)	
Other Uses	\$255,643	\$157,189	(\$98,454)	
<b>Total Average Annual Change</b>	<b>\$561,080</b>	<b>\$793,908</b>	<b>\$232,827</b>	
	4.29%	4.43%	0.14%	

Note: Revenue average annual change is projected to be > \$653,702



### 3.010 - Personnel Services

Employee salaries and wages, including extended time, severance pay, supplemental contracts, etc.



Personnel Services accounts for 47.31% of District expenditures.

2023/2024 school year staffing counts as of September 2023 are used as the basis for this forecast.

All provisions of current negotiated agreements are included. The stipend compensation system for all employees negotiated in Spring 2021 is included for FY22 and out years.

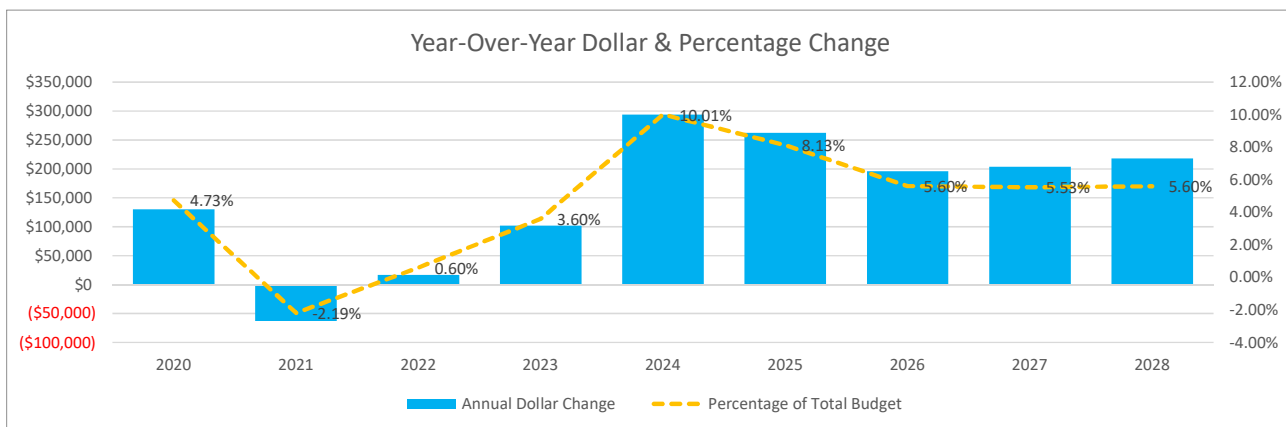
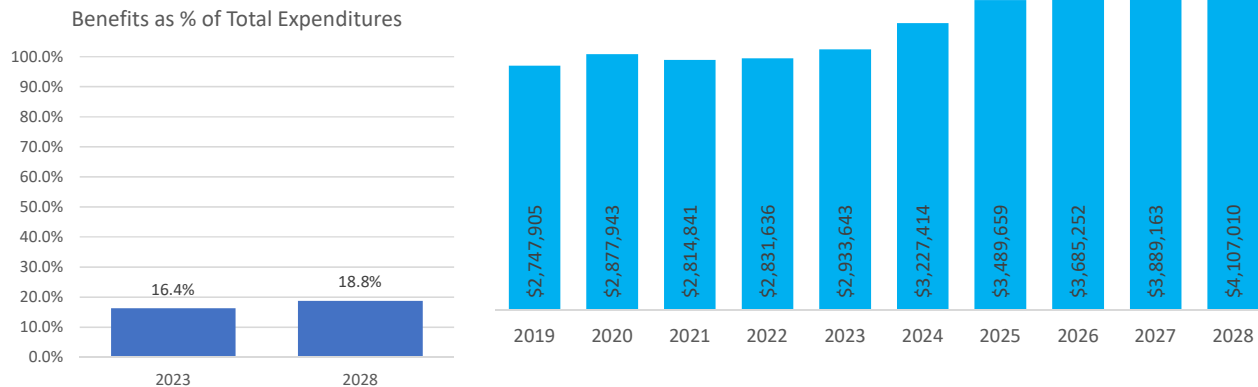
Base and step/education increases of 2.0% and 0.7% (eligible staff only) respectively for certified staff are included for FY24 and out years. Base increases for classified staff of 1%, 2%, 2%, and 2% are included for FY23 to FY27 respectively. Step increases of 0.7% are include for eligible staff only. ASCE (administrative, support and classified exempt) base increases of 2% for each year of forecast are included, plus the 0.7% step increase for eligible staff only. This follows increases of 2%, 0%, 0% 2%, and 2% for ASCE staff in FY19 to FY23 respectively. Current negotiated agreements with two unions expire after FY24.

Severance pay for FY23 is increased by \$110K from FY23 amount paid due to additional retirees at end of 2022/2023 school year. Attrition savings from replacement hires for retirees/resignees at end of 2022/2023 school year are included, reducing the overall estimated increase in this category for FY24.

One additional educational aide is included for FY24 and FY25 as previously approved by the Board. A 27th bi-weekly payroll occurred in FY23, which will be offset in FY25 when a three-week pay gap or similar adjustment occurs to correct this payment ahead of schedule based on days worked in the contract year.

### 3.020 - Employees' Benefits

Retirement for all employees, Workers Compensation, early retirement incentives, Medicare, unemployment, pickup on pickup, and all health-related insurances.



Employees' Benefits accounts for 17.53% of District expenditures.

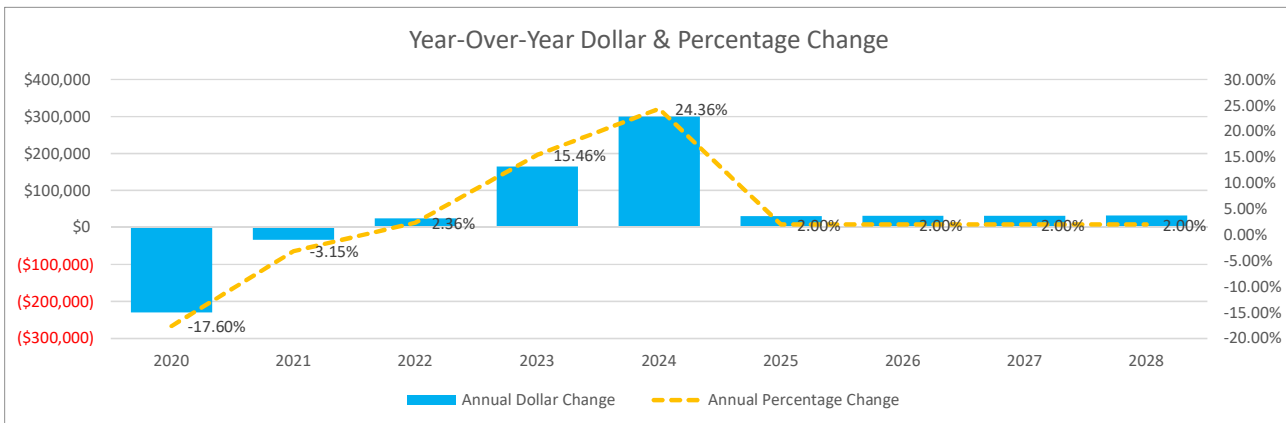
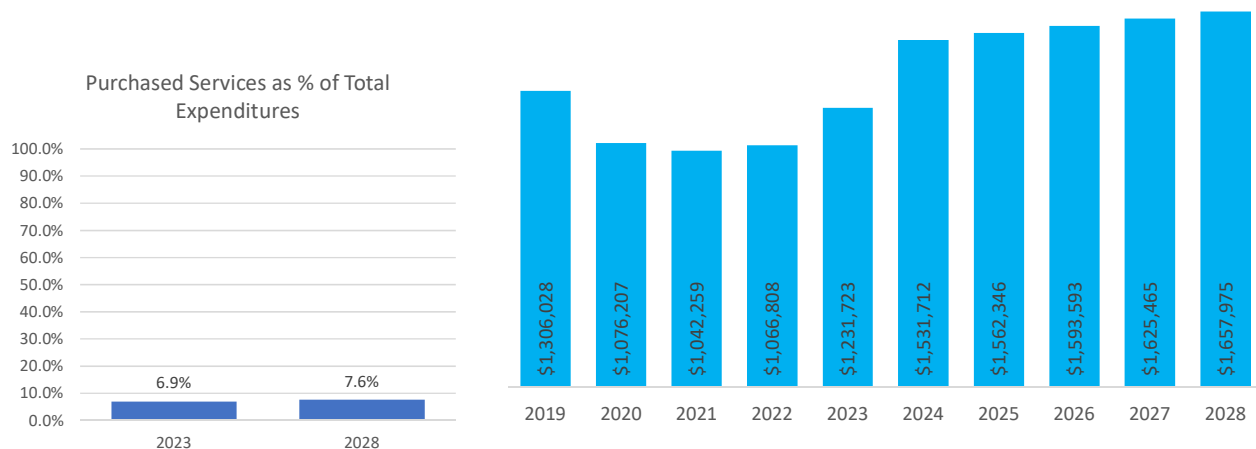
Insurance counts and premiums for September 2023 are used for the base cost calculations, as well as the 2023/2024 salaries which drive the retirement/medicare/workers' compensation costs.

Insurance premium increases of 8% blended rate are included for FY25 and out years. Premiums increased 13.00% for FY23, preceded by increases of 6.70%, 2.25%, 0%, 4.18%, 8.66%, 11.68%, 9.17%, and 4.55% respectively in FY23, FY22, FY21, FY20, FY19, FY18, FY17, and FY16. Employee premium share is 16% for all staff, except 20% for administrative and supervisory employees.

All provisions of current negotiated agreements are included.

### 3.030 - Purchased Services

Amounts paid for personal services rendered by personnel who are not on the payroll of the school district, expenses for tuition paid to other districts, utilities costs and other services which the school district may purchase.



Purchased Services accounts for 8.32% of District expenditures.

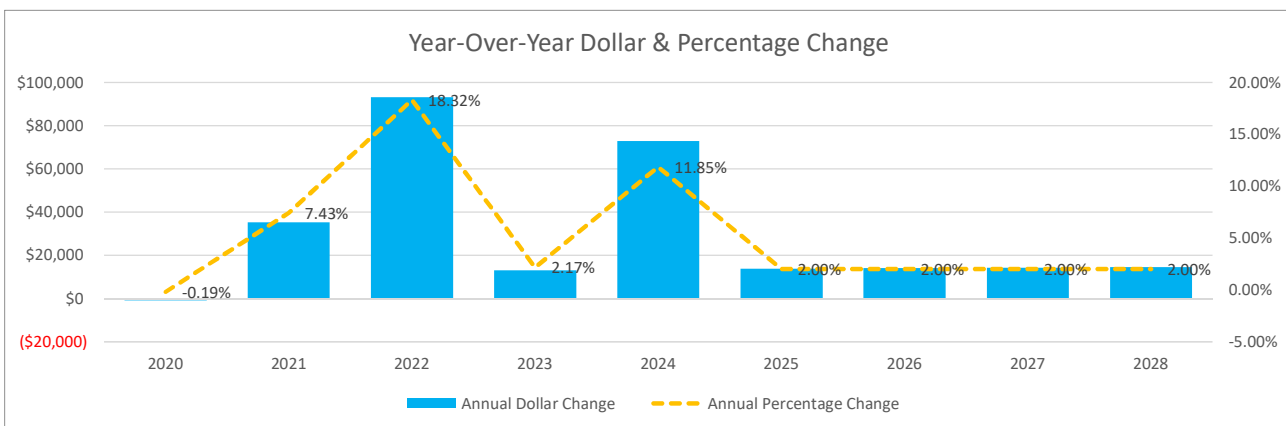
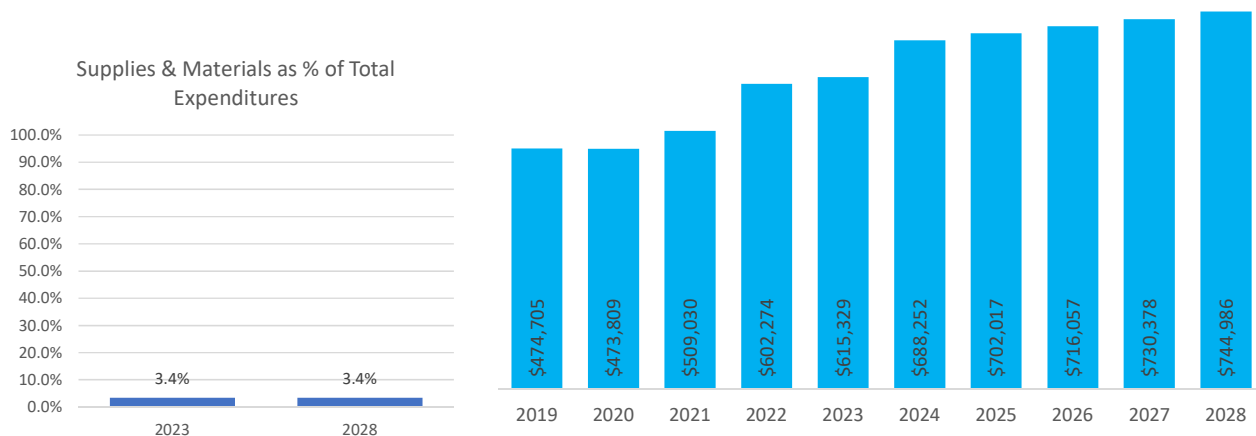
Utilities, property and fleet insurance, copier leases/costs, technology services and repairs, building maintenance and repairs, legal and other professional services, and staff professional development comprise the majority of these expenditures.

FY24 includes an increase to the high school operating budget for travel expenses previously paid from the Student Leadership fund 200 based on advances and transfers from the general fund.

FY24 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 92% of authorized budgets being expended. 2% overall inflationary growth is generally applied to purchased services items for FY25 and out years.

### 3.040 - Supplies & Materials

Expenditures for general supplies, instructional materials including textbooks and media material, bus fuel and tires, and all other maintenance supplies.



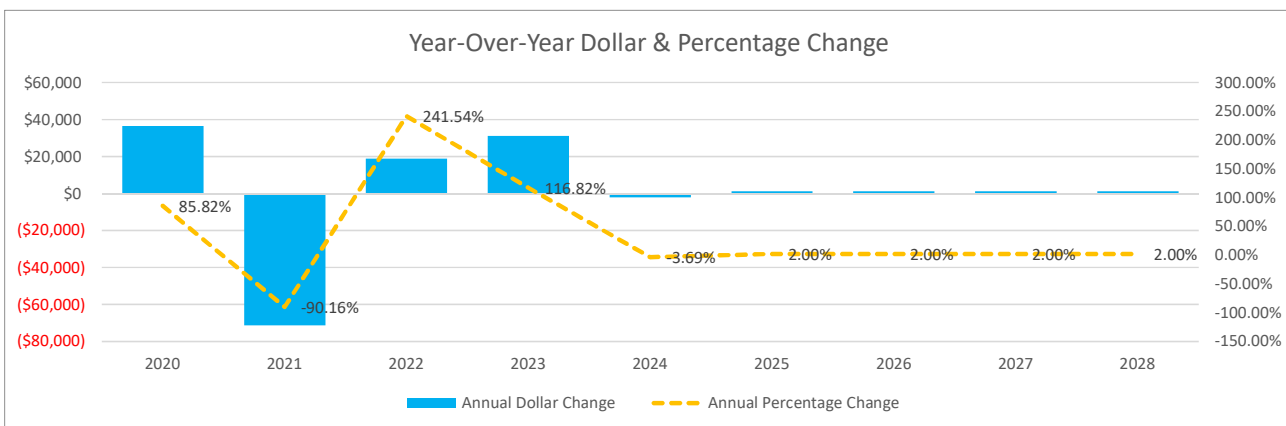
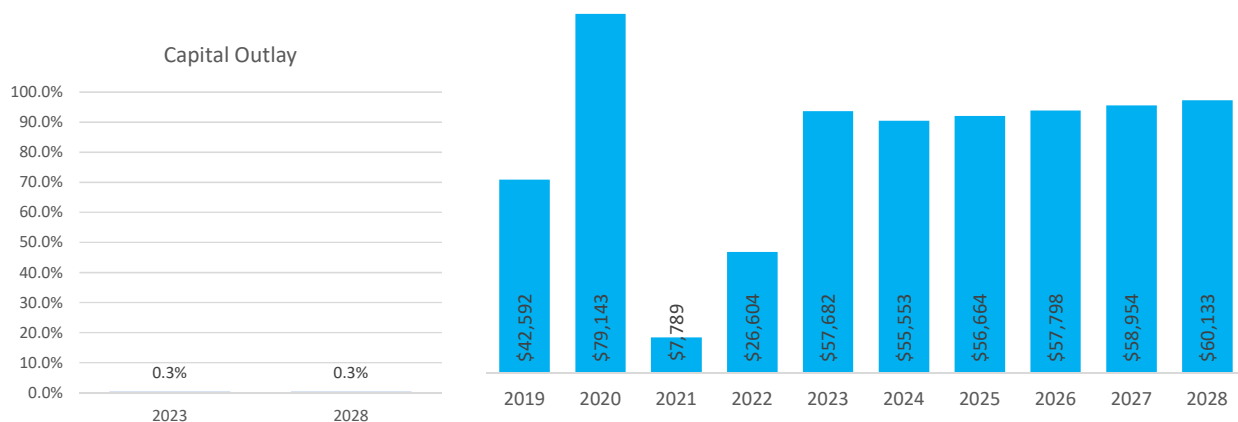
Supplies & Materials accounts for 3.74% of District expenditures.

Textbooks, custodial and maintenance supplies, software, technology supplies, and paper and other building/office supplies comprise the majority of these expenditures.

FY24 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 85% of authorized budgets being expended based upon historical review of budgets being utilized. 2% inflationary growth is generally applied to all supplies and materials items for FY25 and out years.

### 3.050 - Capital Outlay

This line includes expenditures for items having at least a five-year life expectancy, such as land, buildings, improvements of grounds, equipment, computers/technology, furnishings, and buses.



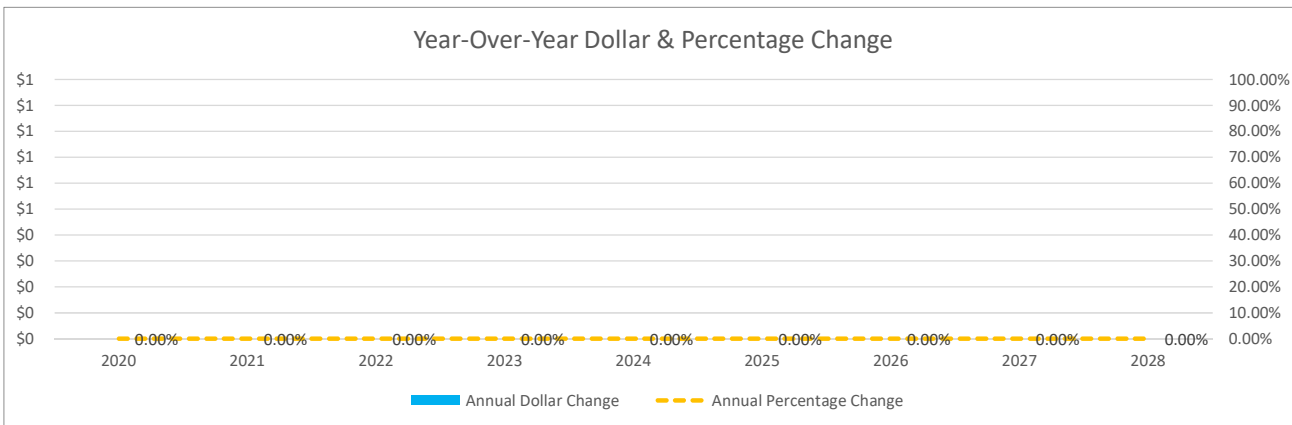
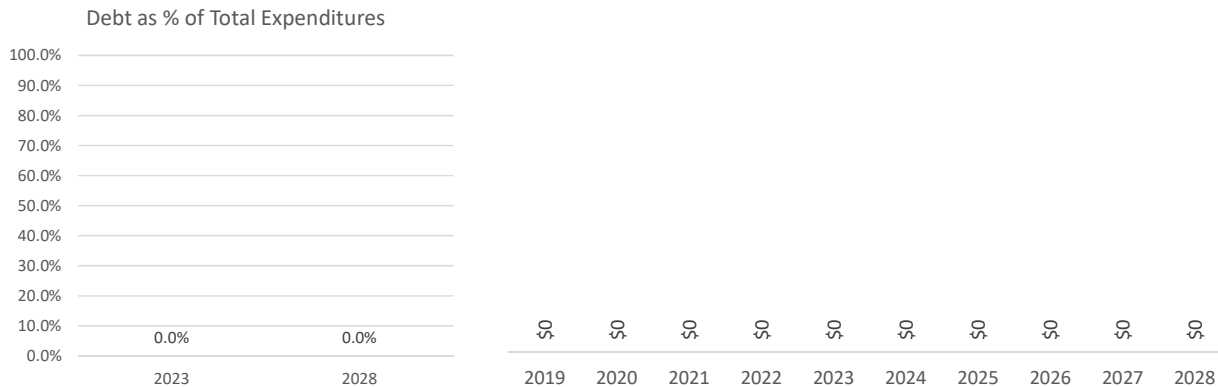
Capital Outlay accounts for 0.30% of District expenditures.

Equipment for office and custodial/maintenance comprises the majority of these expenditures as equipment purchases are planned for procurement from Permanent Improvement Funds and other grant funds.

FY24 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 85% of authorized budgets being expended based upon historical review of budgets being utilized. This amount is reduced in FY21 and FY22 only due to availability of covid-19 pandemic grant funds to assist with technology purchases for virtual learning circumstances. 2% inflationary growth is generally applied to all capital outlay items for FY25 and out years.

### 3.060-4.060 - Intergovernmental & Debt

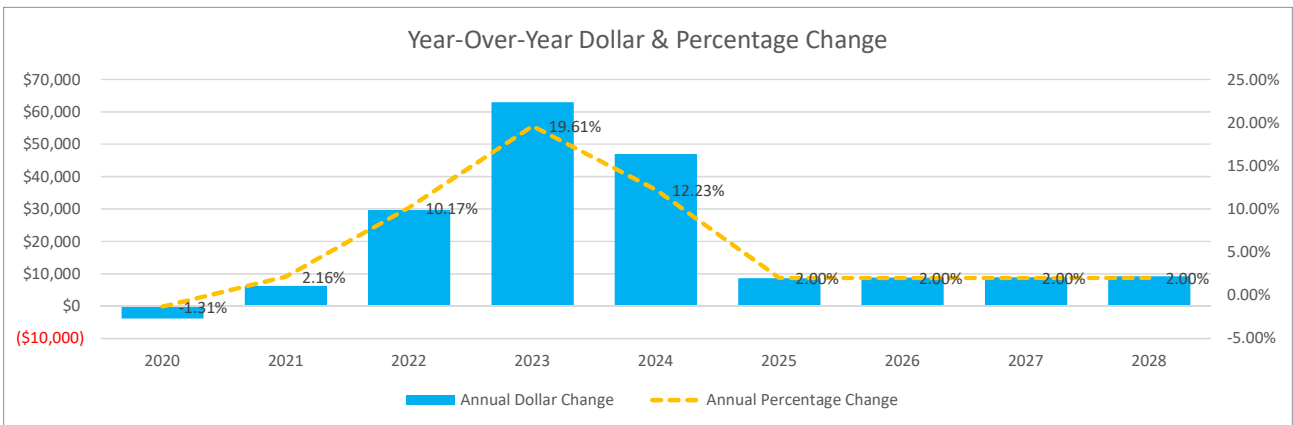
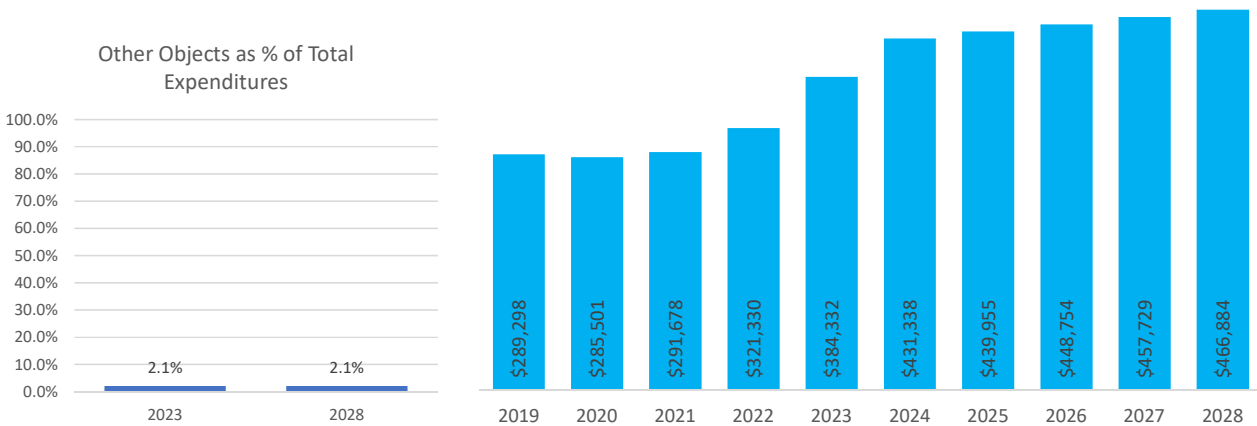
These lines account for pass through payments, as well as monies received by a district on behalf of another governmental entity, plus principal and interest payments for general fund borrowing.



The Intergovernmental/Debt expenditure category details general fund debt issued by the District, which is not applicable at this time.

### 4.300 - Other Objects

Primary components for this expenditure line are membership dues and fees, ESC contract deductions, County Auditor/Treasurer fees, audit expenses, and election expenses.



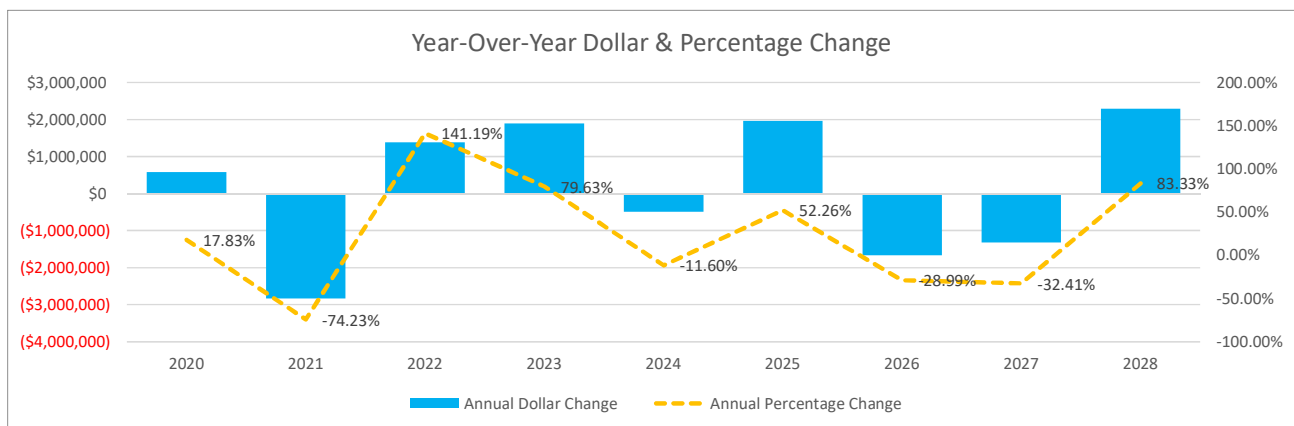
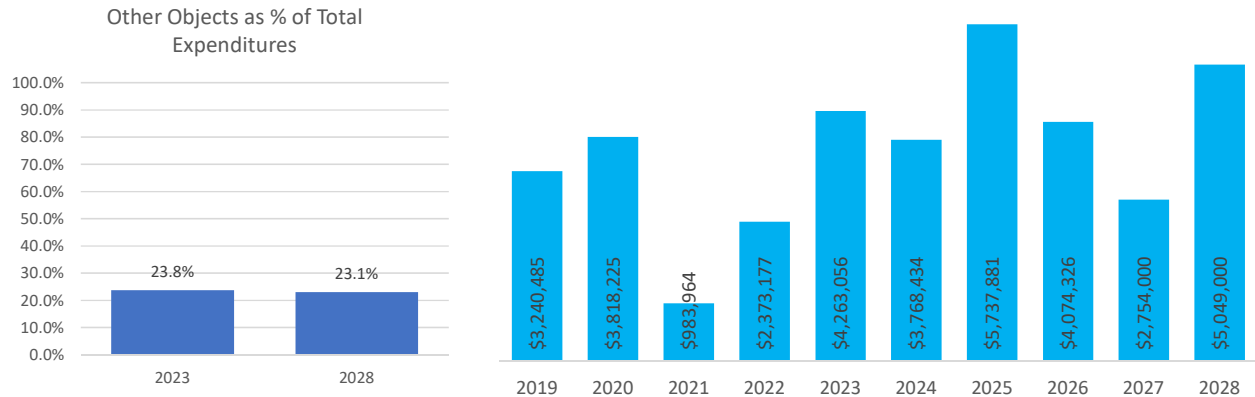
Other Objects accounts for 2.34% of District expenditures.

FY24 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 96% of authorized budgets being expended based upon historical review of budgets being utilized. 2% inflationary growth is generally applied to all other objects items for FY25 and out years.

Tax collection fees charged by Summit County, liability insurance, and memberships comprise the majority of these expenditures.

### 5.040 - Total Other Financing Uses

Operating transfers-out, advances out to other funds, and all other general fund financing uses.



	2023	2024	2025	FORECASTED		
				2026	2027	2028
Transfers Out	3,871,981	3,371,434	5,340,881	3,677,326	2,357,000	4,652,000
Advances Out	222,000	157,000	157,000	157,000	157,000	157,000
Other Financing Uses	169,075	240,000	240,000	240,000	240,000	240,000

Total Other Financing Uses accounts for 20.46% of District expenditures.

Advances and transfers to other funds are recorded in this category. Advances are simply a temporary “loan” for cash flow purposes to these other funds, thus there is offsetting revenue in the current or subsequent fiscal year, resulting in no gain or loss to the District. Advances to Food Services, Uniform School Supplies, Section 125, and Student Leadership funds totaling \$222,000 are included for FY23 with this amount reduced by \$65K in FY24 and all out years due to these expenses for Student Leadership becoming part of the high school operating budget in purchased services. Transfers are permanent allocations of resources to the receiving funds, used to help offset operating costs. Transfers to funds other than Permanent Improvement Building Maintenance, Permanent Improvement Technology, and Section 125 are made in the next fiscal year to only provide funding for the actual operating deficit from the prior fiscal year. These funds can include Food Services, Uniform School Supplies, and Student Leadership. Section 125 receives an annual transfer of approximately \$21,000 for \$10 per employee per month contribution provisions in negotiated agreements. The planned transfers to Permanent Improvement Building Maintenance in FY24 and out years for building improvements identified in the five-year facilities improvement plan presented in September 2023 are included. Annual transfers to Permanent Improvement Technology fund of \$300,000 are included for FY24 and out years.

\$30,000 annual allocation to each associate district for CTE programming is included.



## Cuyahoga Valley Career Center

### Five Year Forecast

Fiscal Year:	Actual	FORECASTED				
	2023	2024	2025	2026	2027	2028
<b>Revenue:</b>						
1.010 - General Property Tax (Real Estate)	12,663,667	13,257,759	14,390,687	14,991,820	15,171,529	15,480,673
1.020 - Public Utility Personal Property	632,145	677,251	718,406	757,887	795,841	835,691
1.030 - Income Tax (n/a CTC)	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	1,708,516	1,573,055	1,760,051	1,760,702	1,666,899	1,653,137
1.040 - Restricted Grants-in-Aid	341,133	469,466	286,188	288,422	382,835	396,791
1.050 - State Share- Local Property Taxes	1,531,648	1,612,267	1,780,967	1,873,946	1,896,958	1,939,932
1.060 - All Other Operating Revenues	679,885	684,800	634,800	604,800	569,800	569,800
<b>1.070 - Total Revenue</b>	<b>17,556,994</b>	<b>18,274,598</b>	<b>19,571,099</b>	<b>20,277,577</b>	<b>20,483,862</b>	<b>20,876,024</b>
<b>Other Financing Sources:</b>						
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-
2.020 - State Emergency Loans and Adv	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	-	-	-	-
2.050 - Advances-In	207,000	222,000	157,000	157,000	157,000	157,000
2.060 - All Other Financing Sources	1,522	20,000	1,000	1,000	1,000	1,000
<b>2.070 - Total Other Financing Sources</b>	<b>208,522</b>	<b>242,000</b>	<b>158,000</b>	<b>158,000</b>	<b>158,000</b>	<b>158,000</b>
<b>2.080 - Total Rev &amp; Other Sources</b>	<b>17,765,516</b>	<b>18,516,599</b>	<b>19,729,100</b>	<b>20,435,578</b>	<b>20,641,863</b>	<b>21,034,025</b>
<b>Expenditures:</b>						
3.010 - Personnel Services	8,443,112	8,711,114	9,046,308	9,312,041	9,558,871	9,812,428
3.020 - Employee Benefits	2,933,643	3,227,414	3,489,659	3,685,252	3,889,163	4,107,010
3.030 - Purchased Services	1,231,723	1,531,712	1,562,346	1,593,593	1,625,465	1,657,975
3.040 - Supplies and Materials	615,329	688,252	702,017	716,057	730,378	744,986
3.050 - Capital Outlay	57,682	55,553	56,664	57,798	58,954	60,133
Intergovernmental & Debt Service	-	-	-	-	-	-
4.300 - Other Objects	384,332	431,338	439,955	448,754	457,729	466,884
<b>4.500 - Total Expenditures</b>	<b>13,665,821</b>	<b>14,645,383</b>	<b>15,296,949</b>	<b>15,813,495</b>	<b>16,320,560</b>	<b>16,849,415</b>
<b>Other Financing Uses</b>						
5.010 - Operating Transfers-Out	3,871,981	3,371,434	5,340,881	3,677,326	2,357,000	4,652,000
5.020 - Advances-Out	222,000	157,000	157,000	157,000	157,000	157,000
5.030 - All Other Financing Uses	169,075	240,000	240,000	240,000	240,000	240,000
5.040 - Total Other Financing Uses	4,263,056	3,768,434	5,737,881	4,074,326	2,754,000	5,049,000
<b>5.050 - Total Exp and Other Financing Uses</b>	<b>17,928,878</b>	<b>18,413,818</b>	<b>21,034,831</b>	<b>19,887,821</b>	<b>19,074,560</b>	<b>21,898,415</b>
<b>6.010 - Excess of Rev Over/(Under) Exp</b>	<b>(163,362)</b>	<b>102,781</b>	<b>(1,305,731)</b>	<b>547,757</b>	<b>1,567,303</b>	<b>(864,390)</b>
<b>7.010 - Cash Balance July 1 (No Levies)</b>	<b>20,076,140</b>	<b>19,912,779</b>	<b>20,015,560</b>	<b>18,709,829</b>	<b>19,257,586</b>	<b>20,824,889</b>
<b>7.020 - Cash Balance June 30 (No Levies)</b>	<b>19,912,779</b>	<b>20,015,560</b>	<b>18,709,829</b>	<b>19,257,586</b>	<b>20,824,889</b>	<b>19,960,498</b>
		<b>Reservations</b>				
8.010 - Estimated Encumbrances June 30	248,802	300,000	300,000	300,000	300,000	300,000
9.080 - Reservations Subtotal	-	-	-	-	-	-
<b>10.010 - Fund Bal June 30 for Cert of App</b>	<b>19,663,977</b>	<b>19,715,560</b>	<b>18,409,829</b>	<b>18,957,586</b>	<b>20,524,889</b>	<b>19,660,498</b>
<b>Rev from Replacement/Renewal Levies</b>						
11.010 & 11.020 - Renewal Levies	-	-	-	-	-	-
11.030 - Cumulative Balance of Levies	-	-	-	-	-	-
<b>12.010 - Fund Bal June 30 for Cert of Obligations</b>	<b>19,663,977</b>	<b>19,715,560</b>	<b>18,409,829</b>	<b>18,957,586</b>	<b>20,524,889</b>	<b>19,660,498</b>
<b>Revenue from New Levies</b>						
13.010 & 13.020 - New Levies	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-
<b>15.010 - Unreserved Fund Balance June 30</b>	<b>19,663,977</b>	<b>19,715,560</b>	<b>18,409,829</b>	<b>18,957,586</b>	<b>20,524,889</b>	<b>19,660,498</b>

CVCC Board of Education  
Thursday, December 7, 2023

Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

First Name	Last Name	Days/Hours	Start Date	End Date	Activity	In-person or Virtual	Location
Melissa	Fox	4 Hours	12/10/2023	12/11/2023	OCCTA Fall Meeting	In-person	Columbus, OH

December 2023

## Removal of Equipment from Inventory

Program/Area

Item

Information Technology Dept.

See pages 2 - 5

*Note – All useable equipment will be offered to associate districts prior to being discarded as scrap.*

<b>MODEL</b>	<b>MACHINE SERIAL</b>	<b>RED TAG</b>
Dell Old Monitor	CNOFP8164663375B7T6U	7886
Dell Latitude E5470	DB1WQF2	11447
Dell Optiplex 5040	dcvykb2 (Service Tag)	11312
HP Pro Desk	MXL9262ZPL	12190
Dell Precision T1700	87KHC42	10882
Gray Chromebook Cart	NA	9543
Dell Latitude E5470	6VVVQF2	11416
Dell Latitude 3510	MMH4K A01 DE	12411
HP Pro Desk	MXL8471G8Z	12127
Dell Precision T1700	87KDC42	10928
Dell Precision T1700	3R2BC42	10800
Dell Precision T1700	DQS8C42	10838
Dell Optiplex 5040	GFMWCH2	11371
Dell Optiplex 5040	DCWZKB2	11345
Dell Optiplex 5040	DDOVKB2	12117
Toshiba DVD/VCR Deck	BCB090330801 A	6984
Toshiba DVD/VCR Deck	BCB909364741 A	6963
3M Overhead Projector	80089411	7451
Dell Precision T1700	87HFC42	10924
Mircosfot Surface	4552570057	11427
Kodak Slide Projector	3877091	1729
Varioesx		11621
Dell Optiplex 5040	DL6YKB2	11973
Dell Optiplex 5040	DL9YKB2	11980
Dell Optiplex 5040	DL71LB2	11974
Dell Optiplex 5040	DL8XKB2	11981
Dell Optiplex 5040	DLDWKB2	11971
Dell Server	JYHL3K1	8370
LG TV	807RMTT024841	8300
Dell Precision T1700	87GKC42	10880
Polycom Cart Camera	16349477	8358
Polycom Cart Camera	09344056K	8325
Polycom Cart TV	71159502798	8360
NEXIA VC Biamp	1412114	9031
TOA 900 Series Amplifier	73670565	5569
Polycam Camera	17341456	9034
Polycam Camera	14341580	9033
AVerMedia Document Camera	5774408090P	7998
Dell Latitude E5470	2160RF2	11395
Dell Latitude E5470	BPWQF2	11378
Acer LCD Monitor	ETL1809102519001B0PQ33	6680
ELMO Visual Presenter	561455	8368
Zenith Video Recorder	S98010790	3866
Panasonic DVD/VHS Player	H5IA40403	8369
Dell Latitude E5470	7TDZQF2	11420

NAD Stereo Integrated Amplifier	134005520	6434
Cisco UC Phone	FCH2148DH7J	11639
Pioneer DVD Player	FKMP078359UC	6992
Epson Projector	X4Z38500203	11660
HP Pro Desk	MXL8471G8W	12129
Dell Optiplex 5040	DL8WKB2	12012
Dell Latitude E5470	DCJQQF2	11392
Dell Optiplex 5040	DCXYKB2	12044
HP Pro Desk	MXL8471G8N	12121
Dell Optiplex 5040	DCWYKB2	11304
HP Pro Desk	MXL9295SGL	12196
HP Pro Desk	MXL8471G9F	12120
Dell Precision T1700	87G8C42	10935
HP Pro Desk	MXL8471G88	12123
Dell Optiplex 5040	DD11LB2	12116
Dell Precision Tower 3420	2GD2JB2	11910
Dell Precision T1700	3R5BC42	10807
Dell Precision T1700	87PBC42	10994
Epson Projector	PAKF130096L	9273
Dell Laptop	T991C A00	8398
APC Rack-mounted UPS	AS1113210241	8879
Dell Latitude E5470	6TJNQF2	11386
Dukane Projector	1731324	1095
Hp Deskjet 460	MY79J5Z067	7943
	MP1L7KJ7	12186
Lenovo V145-15AST	MP1L7FSA	12182
Lenovo V145-15AST	MP1L7G1V	12183
Lenovo V145-15AST	MP1L7FQG	12184
Lenovo V145-15AST	MP1LRL2P	12174
Lenovo V145-15AST	MP1LRZ6P	12176
Lenovo V145-15AST	MP1LRW7F	12177
Lenovo V145-15AST	MP1LRZ7J	12175
Lenovo V145-15AST	MP1L7JD8	12179
Lenovo V145-15AST	A06W63S E20028	9029
Extron Matrix Switcher	D25S40Z5GG7F	12022
Macbook		6959
Turning Point Remotes	D4042RVLZ38	9209
Original Ipad	X4Z38500212	11668
	96Q94D1	7583
Dell Latitude D820	F5RKN2J9DKPH	8953
Apple Ipad	2FLTMB1	6921
Old Dell Computer	HA17HVKQ721848N	8983
Samsung SyncMaster 740n Monitor	4SCXTH1	8334
Dell Studio laptop	NXEF3AA003514151697600	11099
Acer Chromebook	2A8150WYXMN	8007
Apple Cinema HD Display	3TTL6K1	8465
DELL Latitude E5400	6TTL6K1	8481

DELL Latitude E5400	MXL8471G7T	12122
HP ProDesk	D6HWKB2	11967
Dell Precision Tower 3420	DCXZKB2	11335
Dell Optiplex 5040	DCWKB2	11334
Dell Optiplex 5040	DCX0LB2	11333
Dell Optiplex 5040	DL6VKB2	11293
Dell Optiplex 5040	87NGC42	11974
Dell Precision T1700	3P5Y003	12407
Dell Latitude 3510	D6JWKB2	11960
Dell Precision 3420	DL8VKB2	11977
Dell Optiplex 5040	MXL9262Y4M	12189
HP Prodesk	MXL8471G8X	12125
HP Prodesk	D6J0LB2	11950
Dell Precision Tower 3420	61866Q1	9387
Dell Latitude E6520	GMVVQF2	11433
Dell Latitude E5470	NXEF3AA003514156F7600	11062
Acer Chromebook C910	BCB909349271 A	6995
Toshiba DVD/VCR Deck	CNOPM3727287283G4RTI	8171
Dell LCD Monitor	CNOPM3727287283G5CFI	8170
Dell LCD Monitor	213664014D1	1048
3M Overhead Projector	GH9JCG1	8096
Dell Optiplex 755	2CPHCG1	8088
Dell Optiplex 755	CND4377Y72	11041
HP Slate 8 Pro	9H7RQF2Q	11359
Dell Latitude E5470	F12RQF2	11440
Dell Latitude E5470	MP1L7DGO	12187
Lenovo V145-15AST	NXEF3AA0035141535A7600	11080
Acer C910 Chromebook	X4Z38500230	11659
Epson Projector	MXL9295SG3	12198
HP Pro Desk G400 G5	CNOPM3727287283G5AVI	8186
Dell LCD Monitor	NXEF3AA00351009BA97600	11092
Acer C910 Chromebook	NXEF3AA00351009BCA7600	11104
Acer C910 Chromebook	1N1HXQ1	13404
Dell PowerEdge R410	MXQ53007RT	13405
HP ProLiant Server	MXQ53007RS	13406
HP ProLiant Server	MXQ53007RR	13407
HP ProLiant Server	17080103	13057
CyberNetics Server	17080104	13056
CyberNetics Server	807RMHR024977	8293
LG TV	807RMCJ024979	8313
LG TV	807RMCJ024907	8292
LG TV	807RMQK0248660	8297
LG TV	807RMQK024812	8294
LG TV	105RMCJ1Q811	9321
LG TV	807RMLM024984	8295
LG TV	105RMGC1Q839	9314
LG TV	105RMLM1Q840	9315

LG TV	105RMTT1Q841	9316
LG TV	105RMDZ1Q842	9313
LG TV	BARSF1373611	12402
Barracuda Email Server	14040116	10656
CyberNetics Server	C146142015	11259
Data Cove	221MWA01	8975
Dell PowerEdge R520	CW4W3A00	8947
Dell PowerEdge R520	C02DG1C907F6	12521
iMac "Core i7" 3.2 21.5" (4K, 2019)	D25540Z6GG7F	12035
iMac "Core i7" 3.3 21.5" (4K, Late 2015)	D25541CLGG7F	12037
iMac "Core i7" 3.3 21.5" (4K, Late 2015)	D25541CFGG7F	12030
iMac "Core i7" 3.3 21.5" (4K, Late 2015)	D25FX12MDHJW	9354
iMac "Core i7" 3.4 27" (Mid-2011)	D25JD0NADHJW	8928
iMac "Core i7" 3.4 27" (Mid-2011)	QP0211CKB9S	9073
iMac "Core 2 Duo" 3.33 21.5" (Late 2009)	D25541C6GG7F	12023
iMac "Core i7" 3.3 21.5" (4K, Late 2015)	CN07GPK97426124E19ML	9471
Dell 19" LCD Monitor	CN07R1K3744454CIB5NL	11008
Dell P2314HT Monitor Full FHD 1920 x 1080	CN0PM3727287283G5DPI	8166
17" Dell 1708FPb DVI Rotating LCD Monitor	CN0PM3727287275S2YWI	7755
17" Dell 1708FPb DVI Rotating LCD Monitor	CN0PM3727287283G5CFI	8170
17" Dell 1708FPb DVI Rotating LCD Monitor	CN0PM3727287283G4RTI	8171
17" Dell 1708FPb DVI Rotating LCD Monitor	CN0PM3727287283G5AVI	8186
17" Dell 1708FPb DVI Rotating LCD Monitor	MXL9295SJR	12195
HP ProDesk	MXL8471G8J	12128
HP ProDesk	DL9YKB2	11980
Dell OptiPlex 5040	DL6YKB2	11973
Dell OptiPlex 5040	GFMVCH2	11372
Dell OptiPlex 5040	DL71LB2	11974
Dell OptiPlex 5040	DLDWKB2	11971
Dell OptiPlex 5040	DL8XKB2	11981
Dell OptiPlex 5040	9511QC000475	8364
Polycom V2IU 4300T Converged Network Appliance	0090fb12510e	8363
Polycom E200 RSS 2000 Video Conference Camera	HL9 JCG1	8093
Dell OptiPlex 755	DGBQQF2	11424
Dell Latitude E5470	1021300	8976
Windows 7 Embedded Server	1021303	8977
Windows 7 Embedded Server		

## ***DONATIONS – December 2023***

<b>FROM</b>	<b>TO</b>	<b>ITEM(S)</b>
<p>The Honey Baked Ham Company            Attn: Richard Hokanson            6527 Brecksville Rd.            Independence, OH 44131</p>	<p>Hotels &amp; Resorts Program</p>	<ul style="list-style-type: none"> <li>• Boxed Lunch</li> </ul>
<p>Stanley Infrastructure            Attn: Renee Levermann &amp; Jennifer Lieber            820 Glaser Parkway            Akron, OH 44306</p>	<p>High School Construction Trades &amp; Power Equipment Programs</p>	<ul style="list-style-type: none"> <li>• Stanley Black &amp; Decker Kit (see attached list of items)</li> </ul>
<p>Timan Custom Window Treatments            Attn: Adam Timan &amp; Kathleen Timan            4533 Willow Parkway            Cleveland, OH 44125</p>	<p>Media Arts &amp; Education Profession Programs</p>	<ul style="list-style-type: none"> <li>• Bolts of Fabric</li> </ul>



# Cuyahoga Community College Affiliation Agreement



This Affiliation Agreement (this “Agreement”) is made as of the 20<sup>th</sup> day of July 2023 between Cuyahoga Community College District - ASC (“College”) and Cuyahoga Valley Career Center (“Customer”).

WHEREAS, College operates an Academy Support Center (ASC);

WHEREAS, Customer is or will become a Cisco Academy;

WHEREAS, College desires to provide to Customer, and Customer desires to secure from College, the basic support services set forth on Exhibit A attached to this Agreement attached to this Agreement and incorporated herein by reference (together, the “Services”);

NOW THEREFORE, in consideration of the mutual agreements hereinafter set forth and for other good and valuable consideration, the parties hereto, intending to be legally bound, agrees as follows:

## **I. TERM AND RENEWAL**

- A. This Agreement shall be for the period beginning July 1, 2023 and ending June 30, 2024.
- B. This Agreement may be renewed by mutual agreement of the parties. Notwithstanding the foregoing, this Agreement shall not be renewed if Customer is delinquent in payments to College.

## **II. PERFORMANCE**

- A. College shall furnish Customer the Services.
- B. Customer shall undertake the obligations set forth in contract.

## **III. CHARGES AND PAYMENT**

- A. The total annual fee is \$1,000. Customer agrees to pay to College all charges billed by College for services provided to Customer under this Agreement. Charges for the Services provided will be billed in advance to Customer on an annual basis, and all incidental or supplemental charges for services (e.g., additional training) will be billed monthly in arrears as incurred.
- B. Payment of charges billed is due within thirty (30) days of Customer’s receipt of the invoice. College at its sole discretion may terminate or suspend the Services to Customer if payments are more than sixty (60) days overdue.

C. Charges for services are subject to change annually by College.

D. Customer agrees to pay College for any additional costs as set forth in Exhibit A.

#### **IV. WARRANTIES AND LIMITATIONS ON LIABILITY AND INDEMNIFICATION**

A. COLLEGE DISCLAIMS ANY IMPLIED WARRANTIES, PROMISES OR CONDITIONS OF MERCHANTABILITY, FITNESS FOR A PARTICULAR USE OR PURPOSE, TITLE OR NON-INFRINGEMENT, WHETHER AS TO ANY OF THE SERVICES OR MATERIALS PROVIDED BY COLLEGE. IN NO EVENT WILL COLLEGE BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL OR EXEMPLARY DAMAGES WHATSOEVER (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF PROFITS, BUSINESS INTERRUPTION, OR LOSS OR UNAUTHORIZED USE OF DATA), INCURRED BY CUSTOMER IN ANY WAY RELATED TO THIS AGREEMENT, EVEN IF COLLEGE KNEW OR SHOULD HAVE KNOWN OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL COLLEGE BE LIABLE FOR DAMAGES IN ANY WAY RELATED TO THIS AGREEMENT, WHETHER IN CONTRACT OR TORT: (A) TO THE EXTENT THAT ANY DAMAGES ARE COVERED BY CUSTOMER'S INSURANCE; OR (B) IN AN AMOUNT IN EXCESS OF THE LESSER OF: THE TOTAL AMOUNT OF COMPENSATION PAYABLE BY CUSTOMER UNDER THIS AGREEMENT; OR THE AMOUNT OF DIRECT DAMAGES INCURRED BY CUSTOMER.

B. It is agreed that College shall not be liable for any damages incurred as a result of the errors or omissions of Customer, or its personnel, employees, agents or users.

C. College shall not be liable for failure to perform if such failure is due to causes or conditions beyond its control.

D. Customer may utilize the Services provided for educational and educational administrative related activities only. Where the Services provided include access to computer networks or public networks, College does not warrant that the functions of the network will meet any specific Customer or user requirements, or that Services provided will be error free or uninterrupted; nor shall College be liable for any actual damages or any indirect, incidental, special or consequential damages (including as a result of loss of data or misinformation) sustained in connection with the use, operation, or inability to use the College's network by Customer or its users. Further, Customer understands and agrees that College will exercise no control over the information that Customer or its users may transmit and access as a result of the provision of Services by College and that, therefore, Customer will make no claim against College for the network uses, including transmission, downloading, or uploading of information that is offensive, a violation of the law, or the violation of another's rights. College does not routinely monitor Customer's activities or pupil access to any of the interconnected systems and does not warrant the accuracy or appropriateness of any information contained in the interconnected systems. Some material contained in the interconnected systems may be inappropriate for school aged pupils.

- E. Customer understands and agrees that College shall have no responsibility for Customer or its users accessing or transmitting offensive or unlawful information, interference or unlawful access to another's information or networks, or other offensive or unlawful activity in which the College network is used. College reserves the right to monitor such transmissions if it determines, in its sole discretion, that such monitoring is necessary.

## **V. PROPERTY**

- A. All data files shall remain the property of Customer. If this Agreement is terminated, College agrees to return all available files to Customer as soon as may be reasonably practicable after the date of termination.
- B. All equipment that is provided to Customer by College shall remain the property of College. If this Agreement is terminated, Customer agrees to return all equipment to College as soon as reasonably practicable after the date of termination.

## **VI. CONFIDENTIALITY OF INFORMATION**

- A. College shall exercise ordinary care in preserving and protecting the confidentiality of information and materials furnished by Customer.
- B. Except as required by law, College agrees not to disclose any materials, information, or other data relating to Customer's operations, to other individuals, districts, or governmental agencies, without prior written consent from Customer.
- C. Except as required by law, Customer agrees not to disclose any information or documentation obtained from College.

## **VII. NOTICES**

- A. All notices permitted or required to be given to either of the parties to this Agreement shall be in writing and shall be deemed given or delivered when: (a) delivered by hand or (b) mailed, if sent by regular mail or other express delivery service (receipt requested), in each case to the appropriate addresses set forth below (or to such other addresses as the party may designate by notice to the other party hereto):

If to College:

Hamid Abdollahian  
Cuyahoga Community College  
3409 Woodland Ave, Cleveland, Ohio 44115  
Phone: 216-987-3094  
Fax: 216-987-0118

With Copy to:

Office of General Counsel  
Cuyahoga Community College  
700 Carnegie Ave.  
Cleveland, OH 44115  
Phone: 216-987-4865  
Fax: 216-987-4895

If to Customer (Academy Contact):

Name: Tim R. Moore

Address: 8001 Brecksville Rd  
Brecksville, OH 44141

Phone: 440-746-8861

Fax: \_\_\_\_\_

## VIII. GENERAL PROVISIONS

- A. **Successors and Assigns.** This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors, assigns, heirs and personal representatives.
- B. **Waiver, Discharge, etc.** This Agreement may not be released, discharged, changed or modified in any manner, except by an instrument in writing signed by both parties. The failure of either party to enforce at any time any of the provisions of this Agreement shall in no way be construed to be a waiver of any such provisions, nor in any way to affect the validity of this Agreement or any part hereof or the right of either party hereto to enforce each and every such provision. No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach. Furthermore, the term of any purchase order, invoice or like document issued in conjunction with the Service to be provided herein shall not serve to add to or modify the terms of this Agreement.
- C. **Captions.** The captions in this Agreement are inserted only as a matter of convenience and as a reference, and in no way define, limit or describe the scope or intent of this Agreement or any of the provisions hereof.
- D. **No Rights of Persons Not Parties.** Nothing contained in this Agreement shall be deemed to create rights in persons not parties hereto.
- E. **Severability.** If any provision of this Agreement or the application thereof to any persons or circumstances shall, for any reason or to any extent, be held invalid or

unenforceable, the remainder of this Agreement and the application of such provision to such other persons or circumstances shall not be affected thereby, but rather shall be enforced to the greatest extent permitted by law.

- F. **Entire Agreement.** This Agreement, together with the attachments and documents referred to herein, shall constitute the entire agreement between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writing with respect to such subject matter.
- G. **Counterparts.** This Agreement may be executed in several counterparts, all of which taken together shall constitute on single agreement between the parties hereto. Facsimile signatures will be considered original signatures.
- H. **Construction.** This Agreement and its validity, interpretation and effect shall be construed in accordance with and governed by the laws of the State of Ohio. The parties have participated jointly in the negotiation and drafting of this Agreement. If any ambiguity of question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties and no presumption or burden of proof shall arise favoring any party by virtue of authorship of any specific provision of the Agreement. When used in this Agreement, the work "including" shall mean including without limitation. Unless the context requires otherwise, any reference to the masculine, feminine and neuter genders include one another.
- I. **Compliance with Law.** Each party agrees to comply with all governmental laws and regulations applicable to the Services contemplated by this Agreement. Customer agrees to provide such written evidence of the approval of this Agreement as may be required by law.
- J. **Jurisdiction and Venue.** Each party hereby irrevocably consents to the personal jurisdiction of, and to the exclusive venue in, the state and federal courts located in Cuyahoga County, Ohio for any legal proceedings or actions arising out of this Agreement.
- K. **Fully Understand and Freely Enter.** The undersigned hereby acknowledge that they have read and understand the foregoing. The parties to this Agreement also acknowledge that the execution of this Agreement is a free and voluntary act, done in belief that the Agreement is fair and reasonable. Finally, the parties acknowledge that they have had the right and opportunity to consult with and obtain the advice of independent legal counsel of the parties' own choosing in the negotiation and execution of this Agreement.

By signing below, Signatory of Customer ("Signatory") certifies authorization to sign on behalf of Customer and certifies having read, understood and agreed to the terms of this Agreement, including the provisions of Exhibit A. Signatory certifies that all information provided by Customer in connection with this Agreement is true and accurate. If Customer is a Board of Education of a school district (a political subdivision of the State of Ohio), Signatory certifies that this Agreement has been approved by formal resolution of its Board of Education; if Customer is another educational entity, Signatory certifies that the Agreement has been approved by formal action of its Board.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the date first set forth above.

**CUSTOMER:**

\_\_\_\_\_  
Printed name of Customer

\_\_\_\_\_  
Signature of Superintendent/President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Treasurer or Fiscal Officer

\_\_\_\_\_  
Date

**CUYAHOGA COMMUNITY COLLEGE DISTRICT:**

\_\_\_\_\_  
Shana Marbury  
Workforce, Community and Economic Development  
Cuyahoga Community College  
700 Carnegie Avenue

\_\_\_\_\_  
Date



**Cleveland Public Library and CUYAHOGA VALLEY CAREER CENTER**

**Boiler Certification Training 2023/2024**

Cuyahoga Valley Career Center, hereinafter referred to as “CVCC”, will provide an instructor to teach a 160-hour training program to Cleveland Public Library, hereinafter referred to as “the customer,” to begin on Tuesday October 31<sup>st</sup> and continuing 21 weeks on Tuesday Mornings from 7:30am-11:15am (2 students, Boiler Certification) and 11:45am-3:30pm(3 students, HVAC Certification) at Cleveland Public Library Facilities.

The customer will provide classroom space if needed. CVCC will provide the instructor and administrative support that includes payment of instructor’s wages.

The cost of training to be provided by CVCC is \$2,000 per student for 5 total students. The term of payment: CVCC will invoice the customer for the amount \$5,000 within 30 days of the first session and \$5,000 within 30 days of the last session.

*Carrie Kenickley*  
\_\_\_\_\_  
(Signature) Chief Financial Officer October 16, 2023  
Title Date

*Marcy R. Green*  
\_\_\_\_\_  
(Signature) Title Date  
Marcy R. Green Assistant Superintendent 10/16/23

AGREEMENT

Between

*The Middleburg Heights Fire Dept.*

And

CUYAHOGA VALLEY CAREER CENTER

**THIS AGREEMENT** is made and entered onto this 25 day of October, 2023 (the "Effective Date"), by and between the Middleburg Heights Fire Department, hereinafter referred to as "Fire Department", and CUYAHOGA VALLEY CAREER CENTER, hereinafter referred to as "School".

**WHEREAS**, the School conducts an Emergency Medical Technology ("EMT") Program wherein students pursue a program and course of study leading to seek certification as an EMT pursuant to State law, and;

**WHEREAS**, the Fire Department is willing to make available its facilities in order to assist in providing a clinical experience to students enrolled in the School, and;

**WHEREAS**, the School desires to use the facilities of the Fire Department in order to assist in providing a clinical experience for its students.

**NOW, THEREFORE**, in consideration of the mutual promises and agreements as set forth herein, The Fire Department and the School agree as follows:

**1. RIGHTS AND RESPONSIBILITIES OF THE FIRE DEPARTMENT:**

- A. The Fire Department will accept the School's students in numbers to be agreed upon by the Fire Department, for student clinical experience. The number of students assigned shall be such that it will not interfere with the normal operations of the Fire Department.
- B. The Fire Department shall retain the responsibility for the care rendered to all patients. Students shall not be used in place of professional or non-professional staff of the Fire Department.
- C. The Fire Department may, at its discretion, after discussion with the EMT Program Coordinator of the School, remove any student and/or clinical faculty member from its facility whose performance or behavior at the Fire Department is unsatisfactory or harmful to the interest of the Fire Department or its patients.

**2. RIGHTS AND RESPONSIBILITIES OF THE SCHOOL:**

- A. The School is responsible for the total educational experience of its students while they are assigned for clinical experience at the Fire Department. The school through its designated EMT Program Coordinator may make an on-site visit and evaluate students and clinical performance when appropriate and in coordination with the Fire Department.



- B. Student shall wear appropriate attire consistent with the Fire Department's Dress Code Policy.
- C. All students while at the Fire Department will abide by the Policies and Procedures of the Fire Department. The School shall take all necessary steps to assure adherence to these Policies and Procedures. The Fire Chief/EMS Coordinator or designee shall ensure that all students and clinical faculty, complete a Fire Department Orientation as appropriate to the experience, and shall ensure that all students and clinical faculty are, within the first week of the experience, oriented to those Department Policies and Procedures as are appropriate to the clinical experience.
- D. The School shall have total responsibility for planning and implementing the educational program for students, and determining adequate preparation in theoretical knowledge, basic skills, professional ethics, attitude and behavior. The Fire Department will be informed as to curriculum and sequence at least three months prior to commencement of the first clinical rotation, or as agreed to by the parties.
- E. Students shall have access to patient records as is appropriate to the Department. The confidentiality of all patient communications, written or oral, shall be strictly observed by students and clinical faculty.
- F. School will provide the Fire Chief with methods for evaluation of student clinical experience and performance.
- G. Students shall be permitted the use of the Fire Department's parking areas designated for employee parking.
- H. The School hereby agrees to assume responsibility for all liabilities, costs or damages that might arise out of the negligence of School in regard to this EMT program, and the School will, prior to the commencement of the clinical experience, furnish the Fire Department's Legal Counsel with evidence that the School maintains professional liability insurance in limits of not less than One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) in the aggregate.
- I. The number of students assigned, the hours of duty, and days and the length of assignments will be agreed upon between the Fire Department and the School prior to the scheduled days and times will be subject to the approval of the Fire Department and shall not interfere with the normal operations of the Fire Department.
- J. The school hereby agrees it shall ensure that it and all students execute a liability waiver release form suitable to the Middlebury Hts Fire Dept

**3. STATUS:**

- A. Students will not be required to pay tuition to the Fire Department nor will the students receive compensation of any kind from the Fire Department. Nor will any student participating in this clinical experience be paid a stipend.
- B. Students participating in this clinical experience at the Fire Department are not employees of the Fire Department and shall not be considered as employees for purposes of coverage under Social Security, Unemployment Compensation or Workers' Compensation laws.

- C. Students are responsible for obtaining health insurance which is adequate to meet his/her personal health care needs. Any student or clinical faculty member who, during the course of an experience, becomes ill or is injured shall be treated at his/her own expense.
- D. Any student who sustains an exposure to blood or body fluids shall immediately report the incident to the Fire Chief or his designee.
- E. Students will be directly responsible to the Fire Chief or designee during each assignment. The EMS Director may delegate specific responsibilities for some of the clinical teaching to other qualified members of the staff without waiving her/his responsibilities for the students.
- F. School policy regarding student absences during clinical assignment will be provided.

**4. NONDISCRIMINATION:**

The Fire Department adheres to an employment policy which prohibits discriminatory practices or harassment. Discrimination against any individual involved in this program based on race, color, religion, sex, age, national origin, marital status, sexual orientation, physical or mental disability or status as a disabled veteran or veteran of the Vietnam era is unacceptable to the School and the Fire Department, and if practiced by either party shall be cause for termination of this Agreement.

**5. TERM AND TERMINATION:**

The Agreement shall commence on the Effective Date and continue for five (5) years. This Agreement shall there after terminate unless renewed by the parties in writing, unless earlier terminated pursuant this Section 6.

This Agreement may be terminated by either party by providing ninety (90) days written notice to the other party. However, both parties may mutually agree to terminate the Agreement at any time.

**6. NOTICE:**

Any notice required by this Agreement shall be sufficient if in writing, upon receipt, when mailed by Certified or Registered Mail, return receipt requested to the Fire Department or School at the addresses set forth below or to such addresses as either party may from time to time designate in writing.

To The Fire Department:

Fire Chief Brian Coburn  
Street 15800 Poplar Rd  
Address Middlebury Hts  
Phone 440-243-1313

To the School:

Marcy R. Green  
Assistant Superintendent  
Cuyahoga Valley Career Center  
8001 Brecksville Road  
Brecksville, Ohio 44147

IN WITNESS WHEREOF, this Agreement has been entered into by the parties on the date first above-written.

[Signature] 10/25/23  
Fire Chief  
title

CUYAHOGA VALLEY CAREER CENTER  
[Signature] 10/30/23  
Assistant Superintendent



**MPR Business Solutions LLC and CUYAHOGA VALLEY CAREER CENTER**

**Agreement**

“Train the Trainer/Mentor” Course for NVENT, Solon OH

MPR Business Solutions LLC will teach a 16-hour training program to NVent, hereinafter referred to as “the customer,” to take place: Monday, November 13<sup>th</sup> and Tuesday November 14<sup>th</sup> from 9am-1pm and again Monday November 20<sup>th</sup> and Tuesday November 21<sup>st</sup> from 9am-1pm for a total of 16 hrs. at NVent in Solon OH.

NVENT (the customer) will provide classroom space. MPR Business Solutions LLC will provide the instructor and administrative support. This includes payment of instructor’s wages, prep time and travel.

MPR Business Solutions LLC will invoice CVCC as follows:


\$25/hour for 16 hours class time

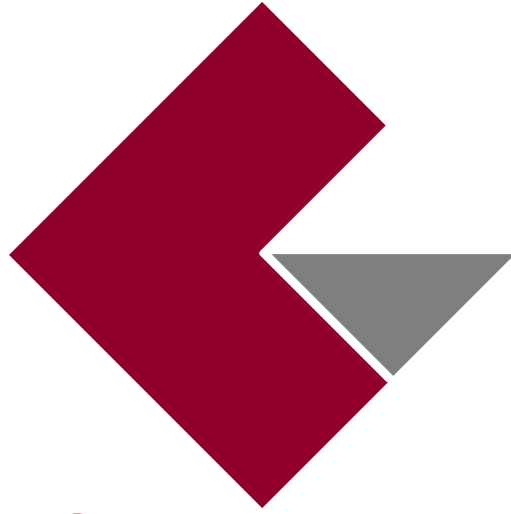
\$25/hour for 4 hours prep time

\$25/hour for 8 hours of travel

**Total: \$700 to be invoiced to CVCC by November 21, 2023**

	Owner	10 Nov 2023
(Signature)	Title	Date

	Assistant Superintendent	11-10-2023
(Signature)	Assistant Superintendent	Date
Marcy R. Green		



# Cuyahoga Valley Career Center

*Skills for Life*

## Strategic Plan

Version 6.0 | October 5, 2023

**2023 – 2028**

**Originated: June 22, 2018**



## **Mission Statement:**

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever-changing world of work, college, and careers.

## **Vision Statement:**

Cuyahoga Valley Career Center (CVCC) is constant in our commitment to provide high quality career technical education to individuals in our communities. Meeting the training needs of our community requires an in-depth understanding of the workforce needs of local businesses and industries. Our students are our customers; therefore, we will ensure our business and industry backed career technical offerings align with their career aspirations. A balanced offering of programs, available to a diverse population of high school and adult students, will ensure CVCC is meeting the training needs of our communities now and into the future.

## **Board of Education:**

CVCC's Board of Education is comprised of delegates from each of our eight associate school districts plus a rotating member serving a one-year term. The School Board aims to be responsive to the needs and concerns of community members.

James Gilbride

Gary Suchocki, President

Ashley Thomas, Vice President

Russell Fortlage

James E. Virost

Jacquelyn A. Arendt

Michael Wiant

Jennifer Burke

Robert Felber

Brecksville-Broadview Heights

Cuyahoga Heights

Garfield Heights

Independence

Nordonia Hills

North Royalton

Revere

Revere (Rotating)

Twinsburg

## **Strategic Planning Key Committee:**

Cuyahoga Valley Career Center's Strategic Planning Key Committee is composed of sixteen members, a facilitator, and a recorder. The key committee reviewed the research and data collected from numerous sources from Northeast Ohio concentrated in Cuyahoga and Summit counties. After the data review, the key committee analyzed the strengths, weaknesses, opportunities, and threats to the operations at Cuyahoga Valley Career Center, and constructed three organizational goals. The goals will drive the decision-making in the district and provide guidance when allocating resources. The key committee will continue to meet and create action steps, set timelines, analyze data, measure progress, and evaluate goals on an annual basis.

## Key Committee Members:

Facilitator: Kelly Wallace, Recorder: Mindy Jencson, Members: Rick Berdine, Kelli Casini, Diane Duryea, James Gilbride, Marcy Green, Mike Hall, Sandra Leech, Kyle Livengood, Dave Mangas, Jeremy McCleary, Michael McDade, Michele Nakonieczny, Makayla Robertson, Chuck Russo, Vicki Vachon and Dan Zezena

## Purpose:

The Strategic Plan's purpose is to guide CVCC's work five years into the future. The Strategic Plan is designed to allow stakeholders to provide notes and ideas to ensure Cuyahoga Valley Career Center and our plan remain relevant.

## Organizational Goals:

- Enhance and expand career technical opportunities for all students.
- Create clear career technical program pathways.
- Communicate effectively and efficiently.

## Superintendent's Charge:

Quality Instruction: As superintendent, I will work to ensure instruction is meeting the needs within our communities and that our students are prepared for their futures. CVCC will continue to strengthen connections between our courses and earning college credit, gaining certificates/licenses, participating in work-based learning, and developing leadership skills through student organizations.

Community Involvement: As Superintendent, I will ensure CVCC staff members are active participants in the communities we serve. This includes charity work, nonprofit involvement, and participation in community events. CVCC will have outstanding collaborative relationships with our partner districts.

Fiscal Responsibility: As Superintendent, I will be a good steward of CVCC's funds. CVCC will continue to have an innovative facility and cutting-edge technology while striving to maintain an annual cash balance floor of \$17 million. "The Road Map to the Future" will be utilized to plan for potential enrichments in instruction, technology, facilities, equipment, and staffing. These enrichments will be initiated when the cash balance exceeds the floor.



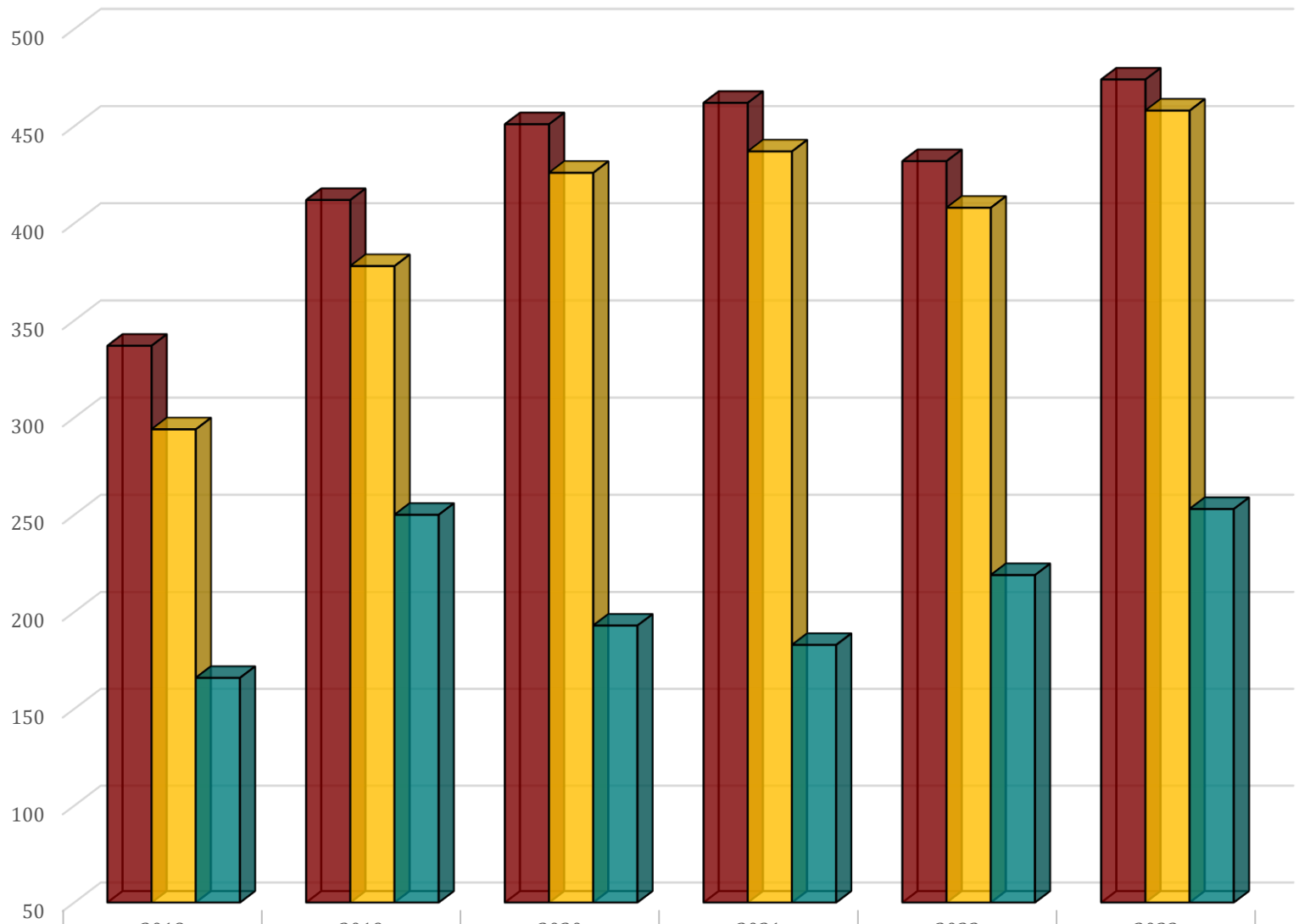
**Strategic Goal 1: Enhance and expand career technical opportunities for all students.**

<b>Strategy 1: Enhance Student Outcomes on Certificate/License Assessments</b>				
<i><b>Action Step</b></i>	<i><b>Method</b></i>	<i><b>Responsibility</b></i>	<i><b>Data to be Measured</b></i>	<i><b>Timeline</b></i>
Increase Student Participation	Incorporate Outcomes into Course Expectations	Counselors/ Teachers	Program and District Participation Numbers	Annual Review
Increase Student Attainment	Incorporate Outcomes into Course Expectations	Counselors/ Teachers	Program and District Attainment Numbers	Annual Review

Notes:



### Goal 1, Strategy 1: Certificate/License Assessments



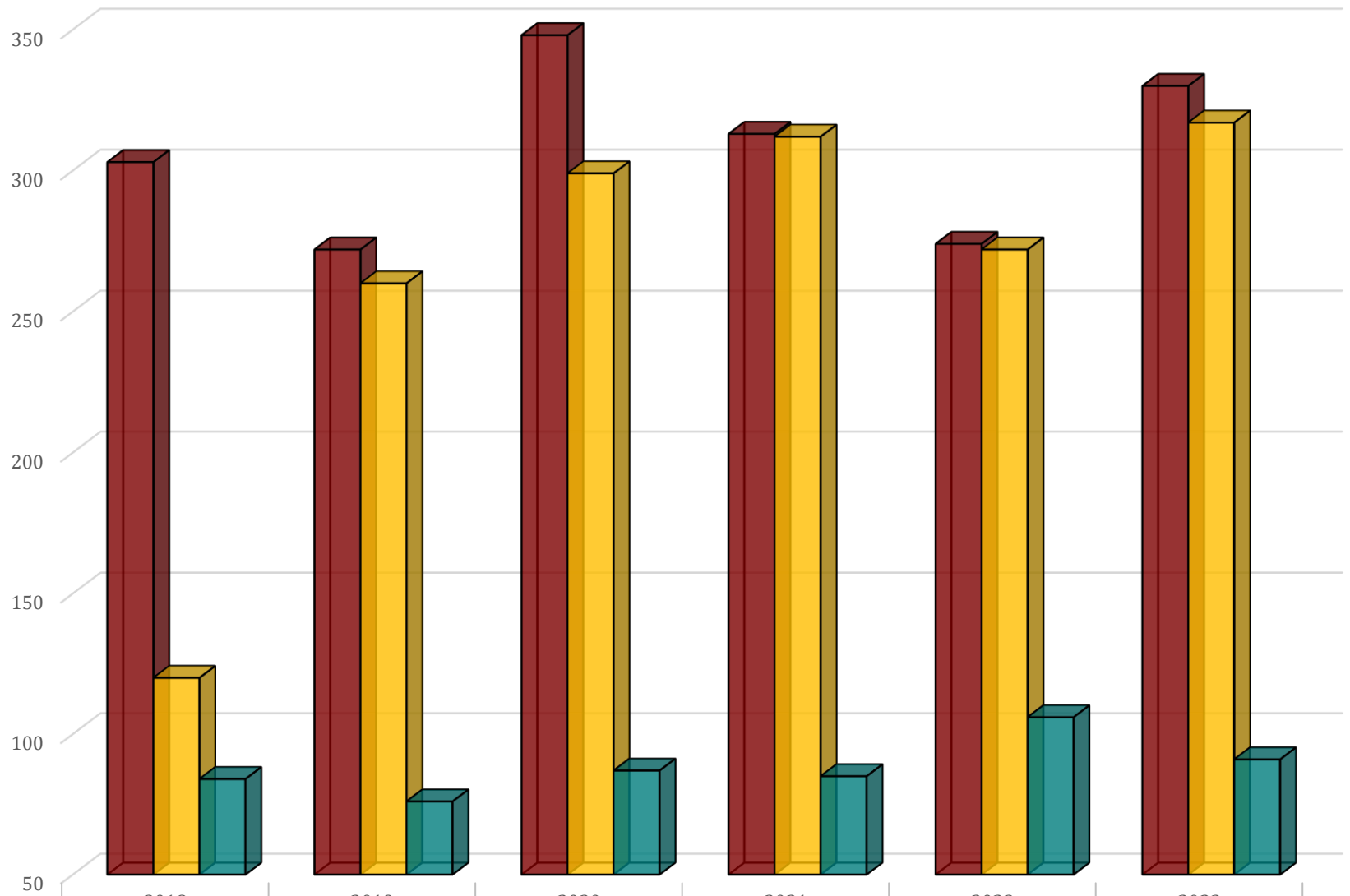
	2018	2019	2020	2021	2022	2023
Attempted Certificate/Licensure Exam	337	412	451	462	432	474
Earned Certificate/License	294	378	426	437	408	458
Earned 12 Points	166	250	193	183	219	253

**Strategic Goal 1: *Enhance and expand career technical opportunities for all students.***

<b>Strategy 2: Enhance and Expand Career Technical Student Organizations (CTSO)</b>				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Increase Student Participation	Create a school culture promoting CTSO	CVCC Staff	Participation Numbers	Annual Review
Increase Resources to Support	Earmark funds for PD, Equipment, and Supplies	Administration	Fiscal Budget	2022-2027
Increase Staff Participation	Create a school culture promoting CTSO	Administration/ Teachers	Staff Involvement	2022-2027

Notes:

## Goal 1, Strategy 2: Career Technical Student Organizations



	2018	2019	2020	2021	2022	2023
Membership/Participation	303	272	348	313	274	330
Participated in Competition	120	260	299	312	272	317
Placed in Competition	84	76	87	85	106	91

**Strategic Goal 1: Enhance and expand career technical opportunities for all students.**

<b>Strategy 3: Maximize Student Retention</b>				
<i><b>Action Step</b></i>	<i><b>Method</b></i>	<i><b>Responsibility</b></i>	<i><b>Data to be Measured</b></i>	<i><b>Timeline</b></i>
Create earlier Positive Experience in Programs	Incorporate Hands-on and Work-based Learning	Teachers	Program and District Retention/ Survey	Annual Review
Ensure Proper Placement	Review Application Process	Administration/ Counselors	Program Applications/ Survey	Annual Review
Open Avenues/ Remove Barriers for Students to Attend CVCC	Career Advising, Recruitment, and Student Requirements	CVCC Staff	Program Applications/ Survey	Annual Review
Create Tiered Programming	Research Cluster Programming	Administration	New Program Offerings/ Program and District Retention	2020-2025
Create New Programming	Research Training Gaps in Communities	Administration/ Teachers	New Programs Offering	2020-2025

Notes:

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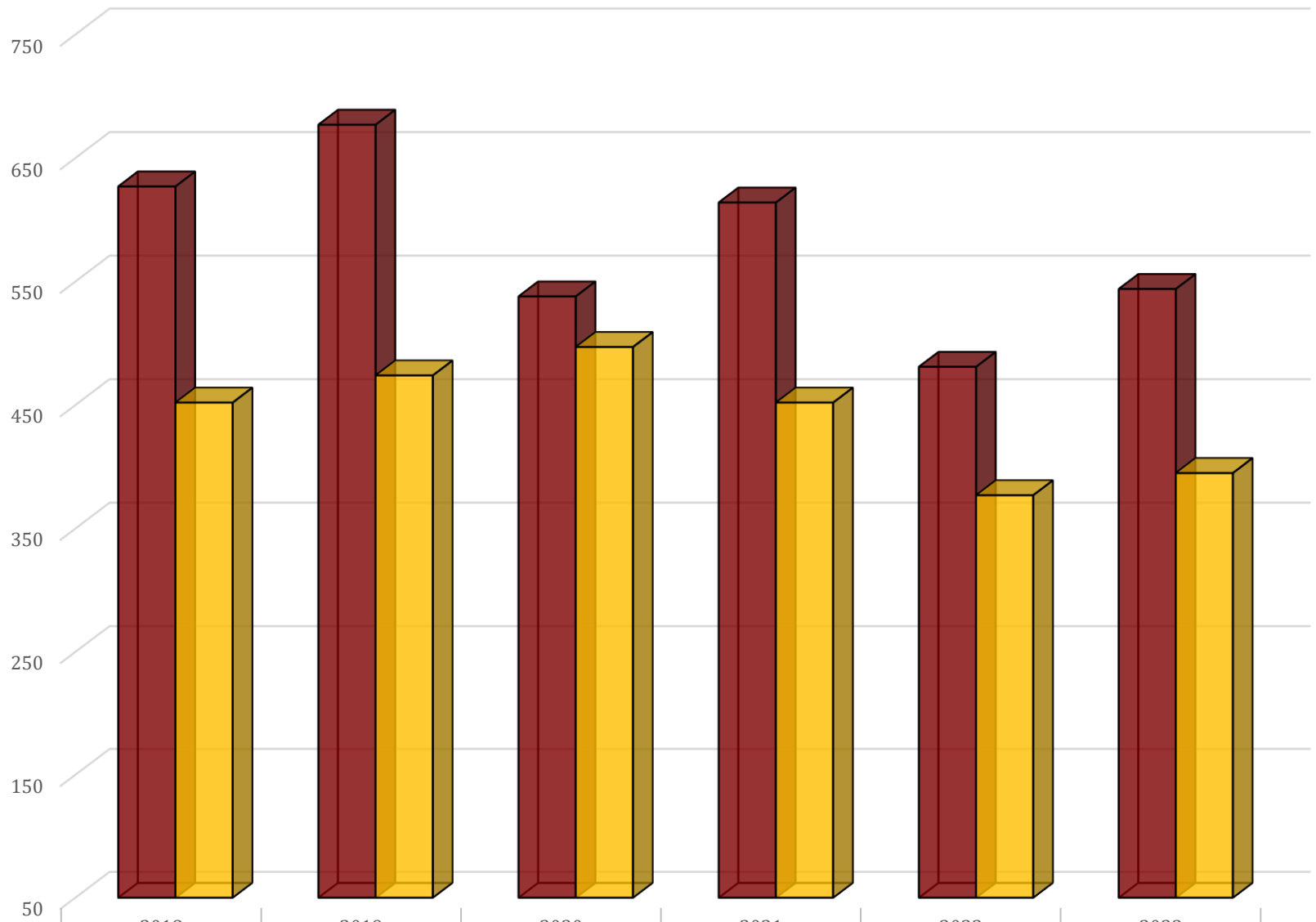


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### Goal 1, Strategy 3: Student Retention



	2018	2019	2020	2021	2022	2023
# Enrolled in CT Program	627	677	538	614	481	544
# of Completers in CT Program	452	474	497	452	377	395

**Strategic Goal 2: *Create clear career technical program pathways.***

<b>Strategy 1: Identify and Create College Options</b>				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Align Career Technical Credit Transfer (CT <sup>2</sup> )	Align CT <sup>2</sup> with Course Offerings	Administrators/ Counselors/ Teachers	CT <sup>2</sup> Numbers	Annual Review
Align Local Articulation Agreements	Work with Colleges, Apprenticeships, and Industry to Align Options	Administrators/ Counselors/ Teachers	Articulation Numbers	Annual Review

Notes:

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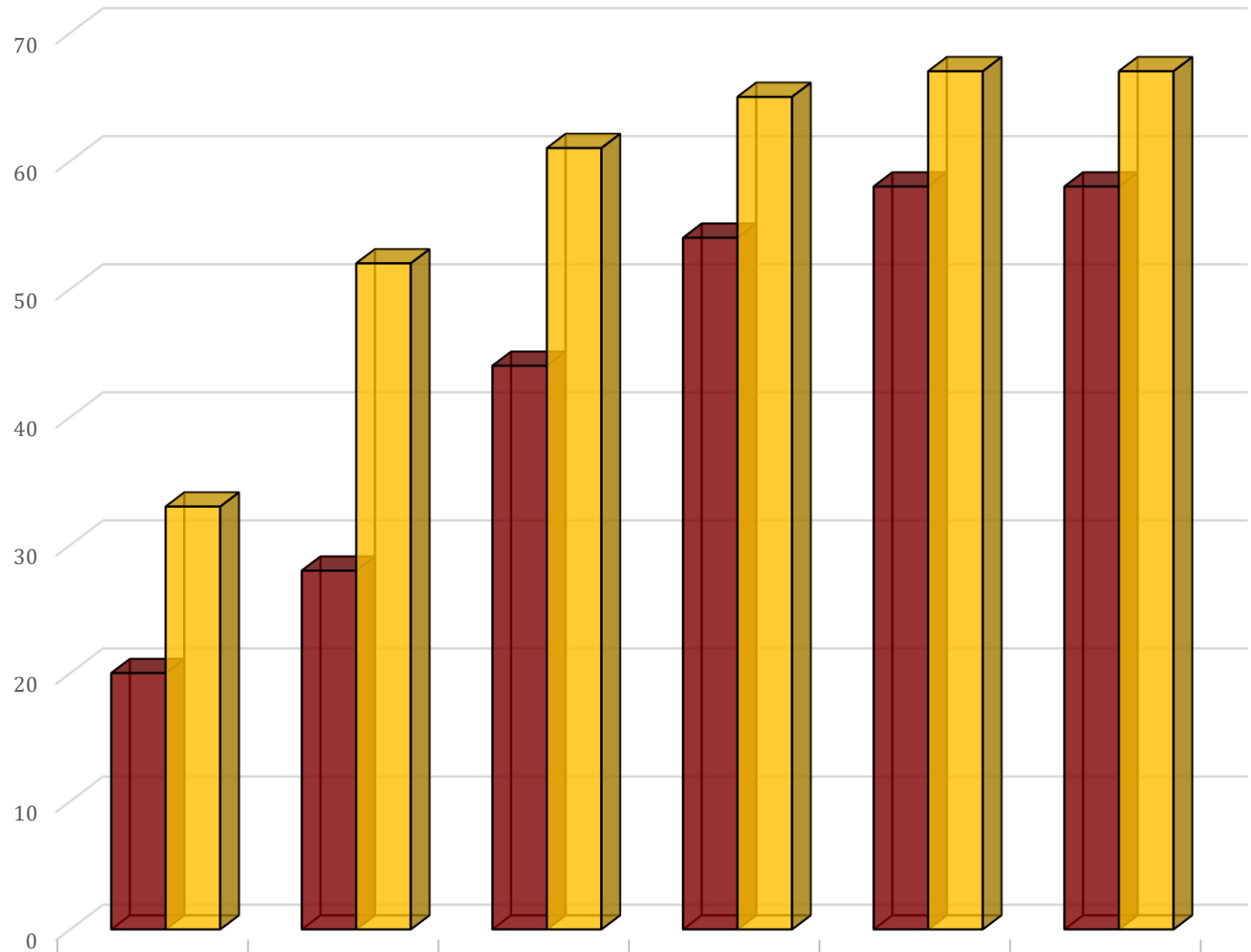


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## Goal 2, Strategy 1: College Options



	2018	2019	2020	2021	2022	2023
# of Aligned Career Technical Credit Transfers (CT2)	20	28	44	54	58	58
# of Aligned Local Articulation Agreements	33	52	61	65	67	67

**Strategic Goal 2: *Create clear career technical program pathways.***

<b>Strategy 2: Identify and Create Certificate/Licensure Opportunities</b>				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Add Certificate/ Licensure Options	Review Programs and Alignment	Administrators/ Counselors/ Teachers	Program and District Numbers	Annual Review
Publish Certificate/ Licensure Opportunities	Create Program Profile	Administrators/ Counselors/ Teachers	Programs with Profiles	2020-2025

Notes:

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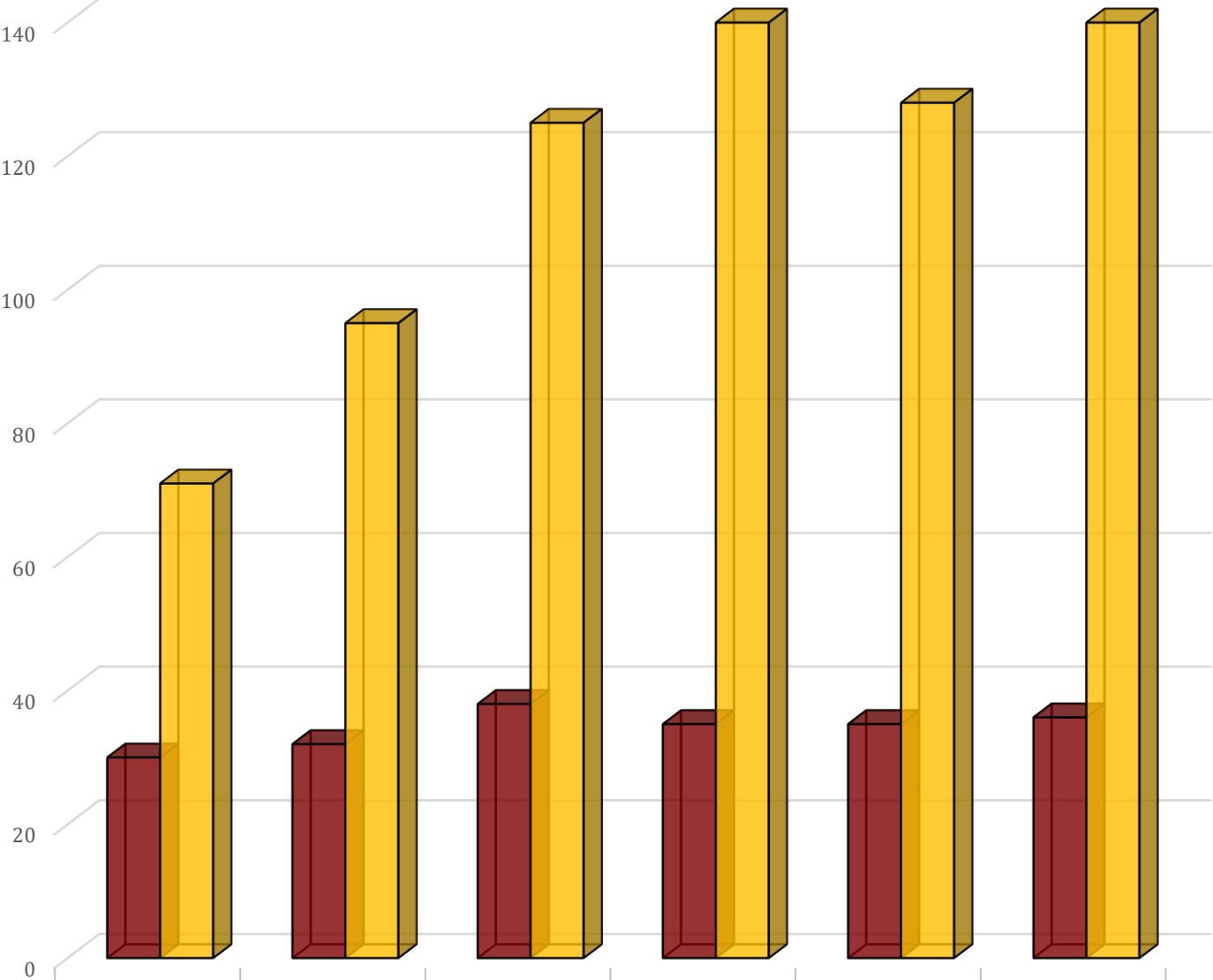
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### Goal 2, Strategy 2: Certificate/Licensure Opportunities



# of Programs with Certificates/Licensures Available	30	32	38	35	35	36
# of Total Certificates/Licensures Available	71	95	125	140	128	160

**Strategic Goal 2: *Create clear career technical program pathways.***

<b>Strategy 3: Promote Work-Based Learning</b>				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Increase Student Participation in Work-Based Learning	Work with Industry to Identify	CVCC Staff	Work-Based Learning Numbers	Annual Review
Expand Student Knowledge of Career Opportunities	Research/ Presentations/ Create Culture	CVCC Staff	Professional Development/ Survey	2020-2025

Notes:

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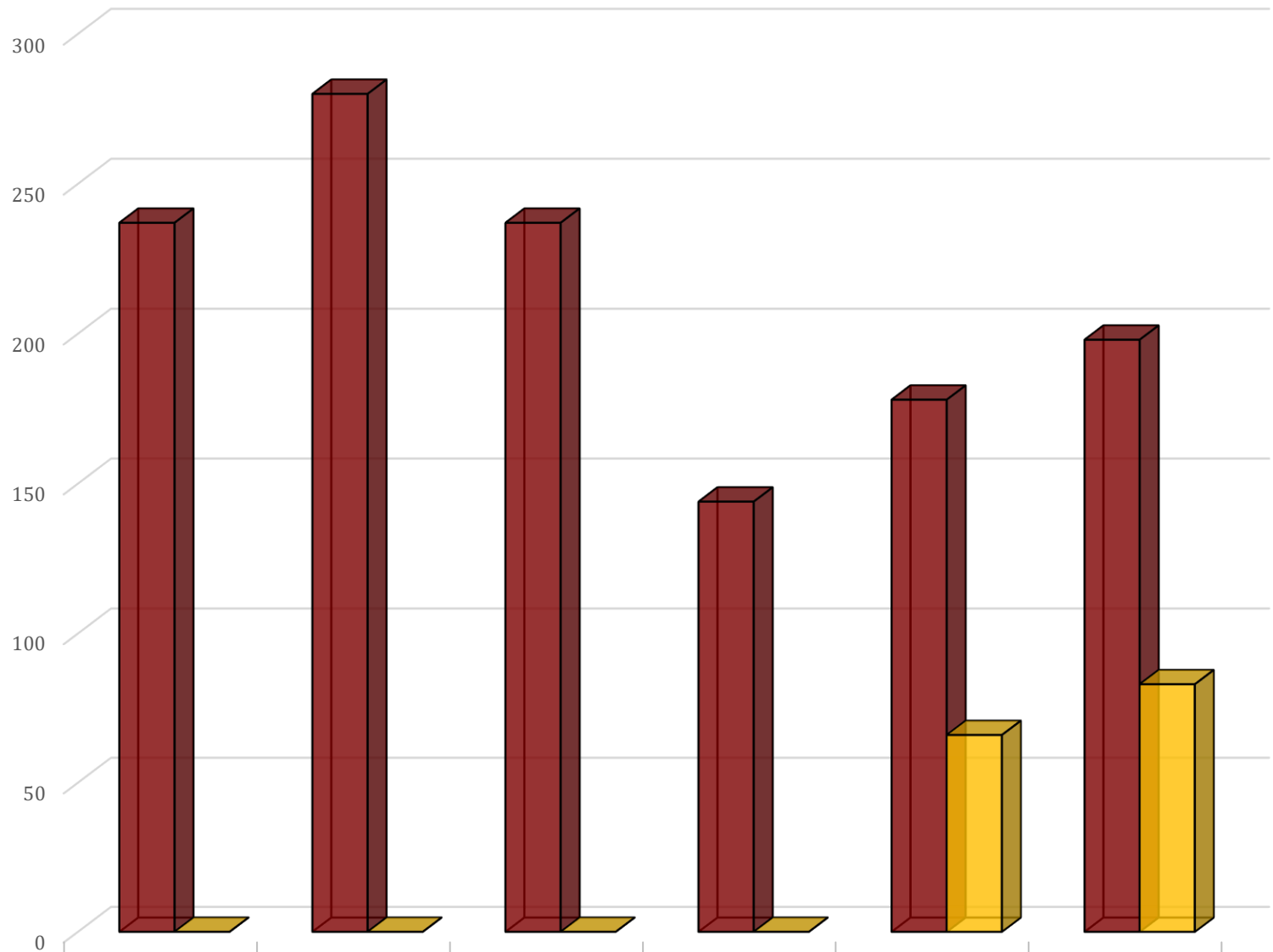


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### Goal 2, Strategy 3: Work-Based Learning Participation



	2018	2019	2020	2021	2022	2023
# Participated in Work-Based Learning	237	280	237	144	178	198
# Attained 250 Hrs. Work-Based Learning	0	0	0	0	66	83



**Strategic Goal 3: *Communicate effectively and efficiently.***

<b>Strategy 1: Internal Communication</b>				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Establish Staff Meeting Feature	Presentation from Departments & Programs	CVCC Staff	Meeting Agenda	2020-2025
Create Additional Staff Communications	System of Updates Utilizing Multiple Methods	Administration	Communication/ Survey	2020-2025
Conduct Staff Survey	Annual Staff Survey	Administration	Survey	Annual Review

Notes:

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**Strategic Goal 3: *Communicate effectively and efficiently.***

<b>Strategy 2: Marketing</b>				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Establish a Consistent Message	Develop Common Threads for All Messaging	Administration/ Media Specialist	Marketing Plan Vision Statement	Annual Review
Create New Marketing Plan	Create Plan that Allocates Resources	Administration	Development of Plan	2020-2025
Diversify Marketing Media	Flyers/ Brochures/ Videos	CVCC Staff	Development of Media/ Survey	2020-2025
Enhance Online Content	Utilize Website/ Social Media/ Mobile App/ Email	Information Technology/ Media Specialist	Development of Content/ Usage Data	2020-2025
Distribution	Deliver Marketing to Audience	Media Specialist	Delivery Methods Used and Identified Audience	2020-2025

Notes:

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**Strategic Goal 3: *Communicate effectively and efficiently.***

<b>Strategy 3: Community Presence</b>				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Increase Presence in Communities	Attend Events/ Meetings/ Community Service Activities	CVCC Staff	Calendars and Positive News	2020-2025

Notes:



## Five-Year Academic Plan:

CVCC Academic Plan is designed to enhance and expand the learning environment to prepare youth and adults according to the CVCC mission statement. The plan will monitor and address curriculum, instruction, and support necessary to provide a high-quality educational experience.

<b>Academic Fiscal Year 2023</b>	
<b>District</b>	Actual \$0
<b>High School</b>	Actual \$48,822
<b>Adult Education</b>	Actual \$111,261
<b>FY23 Total</b>	Actual \$160,083
<b>Academic Fiscal Year 2024</b>	
<b>District</b>	\$0
<b>High School</b>	\$325,822
<b>Adult Education</b>	\$100,000
<b>FY24 Total</b>	\$425,822
<b>Academic Fiscal Year 2025</b>	
<b>District</b>	\$158,231
<b>High School</b>	\$413,637
<b>Adult Education</b>	\$140,954
<b>FY25 Total</b>	\$712,822
<b>Academic Fiscal Year 2026</b>	
<b>District</b>	\$0
<b>High School</b>	\$48,822
<b>Adult Education</b>	\$168,563
<b>FY26 Total</b>	\$217,385
<b>Academic Fiscal Year 2027</b>	
<b>District</b>	\$0
<b>High School</b>	\$0
<b>Adult Education</b>	\$108,600
<b>FY27 Total</b>	\$108,600





## Five-Year Technology Plan:

CVCC Technology Plan is designed to ensure our learning environment has the technology necessary for student learning and teacher instruction at the highest levels. The plan will monitor and address our network, equipment, software, data storage, and online resources in a manner that maximizes the utilization of our resources while ensuring high quality user support.

<b>Technology Fiscal Year 2023</b>	
<b>Network Upgrades</b>	Actual \$181,883
<b>Classroom Technology</b>	Actual \$137,109
<b>Program Upgrades</b>	Actual \$64,235
<b>Staff Computer Upgrades</b>	Actual \$22,320
<b>Chromebook Refresh</b>	Actual \$24,565
<b>FY23 Total</b>	Actual \$430,112
<b>Technology Fiscal Year 2024</b>	
<b>Network Upgrades</b>	\$151,000
<b>Classroom Technology</b>	\$20,000
<b>Program Upgrades</b>	\$0
<b>Staff Computer Upgrade</b>	\$50,000
<b>FY24 Total</b>	\$221,000
<b>Technology Fiscal Year 2025</b>	
<b>Network Upgrades</b>	\$100,000
<b>Classroom Technology</b>	\$125,000
<b>Program Upgrades</b>	\$0
<b>Staff Computer Upgrades</b>	\$50,000
<b>FY25 Total</b>	\$275,000
<b>Technology Fiscal Year 2026</b>	
<b>Network Upgrades</b>	\$125,000
<b>Classroom Technology</b>	\$100,000
<b>Program Upgrades</b>	\$225,000
<b>Chromebook Refresh</b>	\$55,000
<b>Staff Computer Upgrades</b>	\$0
<b>FY26 Total</b>	\$505,000
<b>Technology Fiscal Year 2027</b>	
<b>Network Upgrades</b>	\$65,000
<b>Classroom Technology</b>	\$100,000
<b>Program Upgrades</b>	\$0
<b>Staff Computer Upgrades</b>	\$20,000
<b>Chromebook Refresh</b>	\$55,000
<b>FY27 Total</b>	\$240,000



## Five-Year Facilities Plan:

CVCC Facilities Plan is designed to ensure our learning environment is updated and safe. The plan will monitor and address our building and grounds structure, appearance, maintenance, and safety. Upkeep on our facility will ensure student learning and teacher instruction at the highest levels. Utilizing a proactive approach, issues will be addressed as appropriate within the budget and instructional needs.

<b>Facility Fiscal Year 2023</b>	
<b>Exterior Projects</b>	Actual \$1,945,380
<b>Interior Projects</b>	Actual \$84,356
<b>Instructional Space Upgrades</b>	Actual \$0
<b>FY23 Total</b>	Actual \$2,029,736
<b>Facility Fiscal Year 2024</b>	
<b>Exterior Projects</b>	\$2,035,080
<b>Interior Projects</b>	\$128,000
<b>Instructional Space Upgrades</b>	\$0
<b>FY24 Total</b>	\$2,163,080
<b>Facility Fiscal Year 2025</b>	
<b>Exterior Projects</b>	\$3,979,881
<b>Interior Projects</b>	\$47,500
<b>Instructional Space Upgrades</b>	\$0
<b>FY25 Total</b>	\$4,027,381
<b>Facility Fiscal Year 2026</b>	
<b>Exterior Projects</b>	\$2,315,326
<b>Interior Projects</b>	\$43,000
<b>Instructional Space Upgrades</b>	\$250,000
<b>FY26 Total</b>	\$2,608,326
<b>Facility Fiscal Year 2027</b>	
<b>Exterior Projects</b>	\$925,000
<b>Interior Projects</b>	\$290,000
<b>Instructional Space Upgrades</b>	\$55,000
<b>FY27 Total</b>	\$1,270,000



## Five-Year Forecast:

CVCC’s Five-Year Forecast is created by Treasurer Rick Berdine and updated in November and May. The data provided is from the May 2023 forecast and June 2023 Monthly Financial Report. The five-year forecast serves as a tool to assess the financial health of our school district. The requirements of the forecast are detailed in Ohio Revised Code 5705.391 and Ohio Administrative Code 3301-92-04. Our five-year forecast contains two components:

1. Historical and projected financial data.
2. Notes to explain any significant changes or “assumptions” the District used to develop the reported financial projections.

For the full five-year forecast visit:

<https://cvccworks.edu/district/financial-information/5-year-forecast/>

Fiscal Year 2023		
Revenue	Actual	\$17,765,516
Expenses	Actual	\$17,928,877
Cash Balance	Actual	\$19,663,977
Fiscal Year 2024		
Revenue		\$17,886,779
Expenses		\$17,524,882
Cash Balance		\$19,666,038
Fiscal Year 2025		
Revenue		\$18,755,303
Expenses		\$17,966,259
Cash Balance		\$20,455,082
Fiscal Year 2026		
Revenue		\$19,227,912
Expenses		\$18,643,351
Cash Balance		\$21,039,643
Fiscal Year 2027		
Revenue		\$19,358,999
Expenses		\$18,067,405
Cash Balance		\$22,331,277



# CUYAHOGA VALLEY CAREER CENTER

## Road Map to the Future

2023-2033

Originally Created: November 2021

# What is the Road Map?

- The CVCC “Road Map to the Future” identifies long range topics that education institutions will likely face
- Identifying these topics will allow CVCC to plan strategies to address them before they become a reality
- The Road Map will assist CVCC in the areas of Academic, Operations, and Technology
- The purpose is to create a climate and culture of sustainability for CVCC instructionally, operationally, and financially

# Road Map Key



## **District Level**

### **Academic**

- **Adult – High School**

### **Operation**

- **Facility – Food Service – Transportation**

### **Technology**

- **Network – Instructional – Security**

# District Level

- Technical Skills in the Superintendent's and Treasurer's Offices
  - Supply chain, acquisition, and vender relations
  - Recruitment, hiring, and retention
  - Payroll
  - Benefits
  - Accounts Payable
  - Accounts Receivable
  - Federal Leave Acts
  - Board Policy
- Insurance Stability

Planning with NEOnet around the possibility of launching a payroll clerk training academy.

ASCE Plan will create a promotional progression to create internal demand to cross-train for positions.

Administration foresees instability in insurance products we purchase. Must be nimble in our future planning to ensure quality and affordability.

# Academic - Instructional

Initial steps being  
resolved Dec. 7, 2023

- Adult
  - Create four revenue generating “Anchor Programs”
    - Operation Flexibility (Day and Evening sessions)
    - Multiple Enrollment points (Enrollment Points are Numerous)
    - Funding is available
  - Anchor Programs
    - Health Careers - Up and running – consider expansion in the future, such as LPN to RN, EMT to Paramedic, Surgical Technician, and others
    - Health & Beauty - Established programs of Cosmetology and Esthetics – must build capacity to meet criteria for Anchor Program
    - Manufacturing –launched in FY24
      - Grant application for maintenance technician and polymers
    - Business Technology – Launch when Manufacturing meets benchmarks



# Academic - Instructional

- Adult
  - Laboratories
    - Designing all labs to house two adult content areas
    - New lab construction - FY25
      - Electrical and Broadband 5G
      - HVAC and Maintenance
    - Existing Labs
      - Manufacturing and Polymers
- Adult
  - Enhance and Expand CTE Programming
    - Capacity and capability to deliver industry training
    - Anchor Programs

# Academic - Instructional

- High School
  - Laboratories (same labs as adult)
    - Board approved to construct new construction cluster labs
    - Will include classroom space
    - The identified issue of back-up power generation can be partly solved in this new area by including a generator
  - Resolved Dec. 7, 2023
    - Add program Parks and Environmental Resources – FY26
    - Add instructor for Parks and Environmental Resources – FY25
  - Additional program in FY27
    - Outdoor Construction, Veterinary Science, Entrepreneurship
      - Currently not in the Five-year Forecast
  - Educational aides will be in FY25 & FY26
    - Five aides assigned to five cluster areas to ensure safety and assist with four pillars

FY25 Aide resolved on Dec. 7, 2023

# Personnel

- District
  - Public Information Officer
    - Will add salary schedule to 25-27 ASCE Plan in 2024
    - Projected for FY26 or later
  - Central Office payroll trainee partnering with NEOnet in FY26 or later
- Adult
  - Adult Education Director (Resolved Dec. 7, 2023)
  - Coordinator for each of the Four Anchor Programs
    - Coordinators are able to teach within program
    - Add Industrial Coordinator (Resolved Dec. 7, 2023)
  - **\*New in 2023\* Consider for future - Evening Safety Position**
- High School
  - Career Development – Discussion around moving to full-time positions.
    - Considerations: Benefits, State Budget, Federal Labor Rules
  - Additional Educational Aides for CTE programs (Final addition in FY25)
- Operation
  - New Construction Labs – Custodial Staff Member in FY26 or Later

# Facility Progress

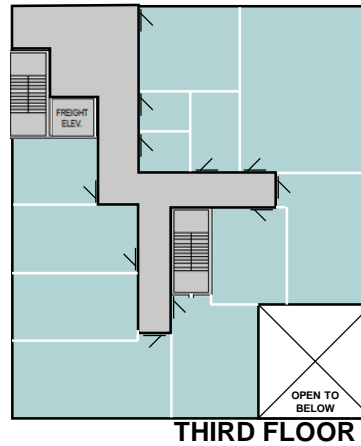
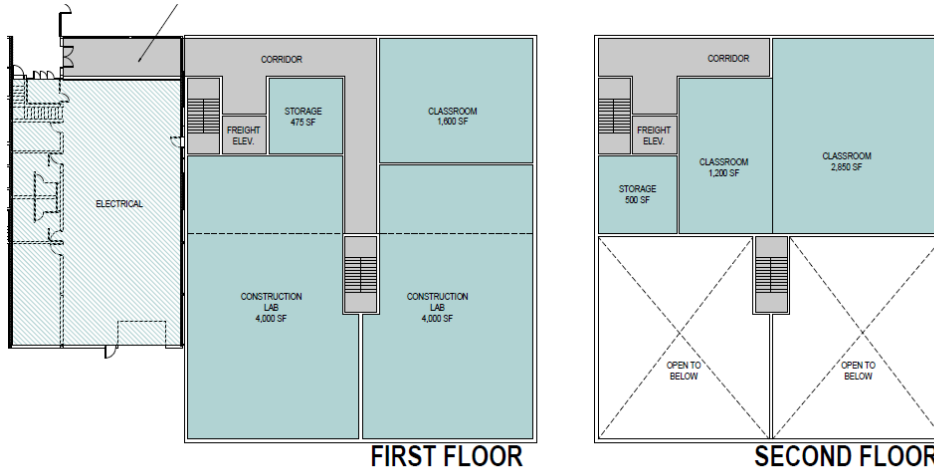
## Staff Break Room



# Facility Progress



# Facility Progress



# Operation

- Facility

- 5-year Exterior Renovation Project
- Identify Instructional areas
  - Identify 4 areas for additional High Bay Labs
    - CTE Construction Grant
    - Vacated HVAC Lab
  - Identify Adult Anchor Locations
    - Cosmetology lab
    - School of Nursing
    - 2015 Addition
    - New HVAC Lab
- Power generation for IT Network Room is in process
- Explore electricity back-up for the facility
  - (May be accomplished with the construction of new addition)

# Operation

- Food Service
  - Investigate moving away from Federal Food Program
    - Adding vending machines
- Program Renovations
  - Culinary Laboratory
    - With instructional staff input, culinary kitchen will have limited renovation; CVCC will still invest in new equipment
  - Renovation of Cosmetology Laboratory
    - Renovation moved up to FY26
- Other Facility Renovations
  - Hall Restrooms Upgrade
  - Multipurpose room for Physical Training
  - **\*New in 2023\*** Instructional Barn facility for Parks and Environment Resources in the wooded area of CVCC



# Technology

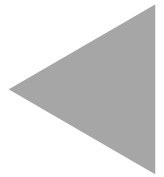
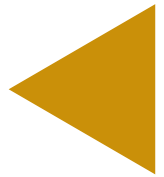
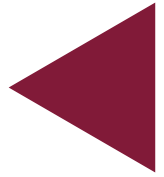
- Projects
  - Public Announcement System
    - Back-up utilizing the phone system is complete
  - Technology for new labs
  - Technology for Entrepreneurship program which could be delivered fully remote
    - More opportunity for more students who cannot attend CVCC
    - Statewide approach
  - Visual technology at entrances of new labs

# Technology

- Security - Safety
  - Keep software up-to-date
  - Continue to work with external audits to ensure network security
  - Continue to use software to filter content for student safety
  - Keep technology security up-to-date
  - Research new technologies to keep district as safe as possible
  - Maintain data security and backups
  - Continue to educate staff

# Questions

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October 25, 2023  
2022282.xx

**Mr. Michael McDade**  
**Business Manager**  
**Cuyahoga Valley Career Center**  
**8001 Brecksville Road**  
**Brecksville, OH 44141**

## Cuyahoga Valley Career Center High-bay Addition Technical Proposal

Mr. McDade,

We appreciate the opportunity to submit a technical proposal for architectural and engineering services for a high-bay classroom addition for the Cuyahoga Valley Career Center.

Based on our latest meeting on October 5, 2023, we understand that the new addition will be located east of Level 5 and include renovations to the existing electrical classroom and toilet rooms. The renovated area is approximately 3,800sf and the new square footage is approximately 13,400sf. The new addition is anticipated to be partially 2-story to house classroom space with a portion of the addition to be double-volume, high-bay lab space suitable for teaching construction trades. A goal of the project is to provide better access to existing and new roofs areas, ideally through an elevator. Additionally, if within budget, the CVCC would like to explore an alternate for a small addition on the north side of the building adjacent to the life science classrooms. This addition would be used for training and general student wellness.

GPD produced a preliminary floor plan and site plan that were reviewed with CVCC on 10.05.23. This conceptual plan will provide the jumping-off point for the design. (see attached including comments from 10.05.23 meeting). Since a portion of the funding will be through an OFCC program, the building will be designed to meet their requirements.

We understand the project is to be procured through a Construction Manager as contractor. Design documents and permitting would be completed in anticipation for bidding at the end of July 2024 per attached project schedule.

### Assumptions and clarifications:

- It is not anticipated that hazardous material testing or abatement is required in the renovated space and costs associated with this work are not included in this proposal.
- A phase 1 environmental study is not required.
- Utilities tie-ins for the addition can be made from the existing building.
- The adjacent parking and walkways will need to be reconfigured to accommodate the new construction.
- It is anticipated that the addition will require provisions for storm water management somewhere on-site.
- Approvals will be required from the Architectural Review Board as well as Planning and Zoning. GPD will provide representation at these meetings.

Our proposed approach to the staffing, communication, and development of all project stages: program verification, schematic design, design development, construction documents, construction administration, and close out has, as its cornerstone, involvement from the project manager from inception through completion. Our in-house, fully integrated architectural and engineering disciplines, assisted by our consultant partners, will provide the necessary skills to undertake projects.

- Please note that we will utilize a IMEG engineering as the technology consultant for the design. Fees for consultants’ services are included in our fee proposal.

The total project budget for the addition and renovation including Construction Budget and Non-construction Soft Costs is approximately \$12,000,000 based on OFCC total square footage and industry average cost-per-square foot data.

Our proposed fee for Basic Services which shall include all consultants, review, evaluation and validation of the program of requirements, assisting with bidding and administration of construction contracts is as follows:

- **7.2% of the Construction Budget of \$12,000,000 = \$864,000**

The Basic Services Fee breakdown for the various stage submissions is as follows:

<b>Project Stage/Task</b>	<b>Associated Fee</b>	<b>Portion of Basic Fee</b>
Program Verification	\$43,200	5%
Schematic Design	\$172,800	20%
Design Development	\$172,800	20%
Construction Documents	\$216,000	25%
GMP Proposal and Amendments	\$17,280	2%
Construction Administration	\$216,000	25%
Closeout Deliverables	\$25,920	3%
<b>Total Basic Service Fees</b>	<b>\$864,000</b>	<b>100%</b>

Attached is a schedule of hourly fees for our staff if hourly services are requested for other additional services. Term of agreement will be OFCC contract. This proposal is valid for a period of sixty (60) days from the date of correspondence.

A certificate of insurance to provide evidence that GPD Group, Inc., including professional liability insurance and Ohio Bureau of Worker’s Compensation, is attached.

## Additional Services and Reimbursables

The following identifies additional services for a typical school construction project for your consideration. These services can be included in our scope of services, or be a direct expense to CVCC, as desired or applicable. Either way, allowances for these expenses should be included in the project Soft Costs. Our proposed allowance for any additional services required or requested is as follows:

<b>Description of Additional Services</b>	<b>Allowance</b>	<b>Associated Fee</b>
Site Topographic Survey	Y	\$15,000
Geotechnical Investigations (borings)		By Owner
Construction Phase Testing Agency Services	Y	\$50,000
<b>Total Additional Services Fees</b>		<b>\$65,000</b>

An allowance for reimbursable expenses, detailing the projected costs of plan approvals and reproduction of review documents is as follows:

<b>Description</b>	<b>Allowance</b>	<b>Associated Amount</b>
Additional Review Document Printing (phase reviews)	Y	\$15,000
Agency/City Review / Approval Fees	Y	\$35,000
Total Reimbursable Expenses		\$50,000

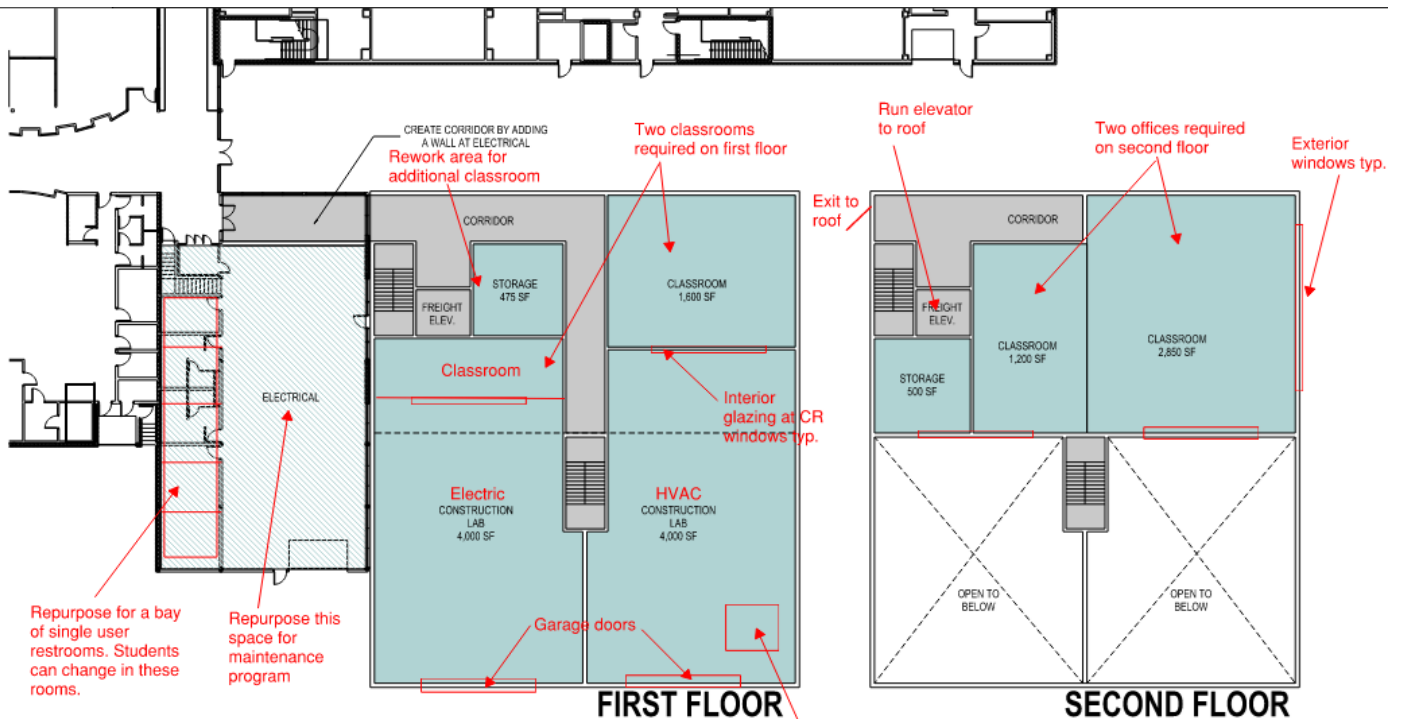
As an architectural and engineering practice, we take great pride in our commitment to serving our clients and the public through our profession. If you need additional information, or have any questions, please feel free to contact me.

Sincerely,

GPD Group



Aaron Rodebaugh, AIA  
Architect | Project Manager



**FIRST FLOOR: 12,260 SF x \$400/SF = \$4,904,000**

**SECOND FLOOR: 6,100 SF x \$400/SF = \$2,440,000**

**RENO: 3,800 SF x \$200/SF = 760,000**

**TOTAL: \$8,104,000**

\$12,000,000 approx.

\$550/sf. for new and renovated spaces

Height of new lab should be able to accommodate a 30' tower

- Lockers are not required but a place to put coat and backpack would be desired
- All tools supplied by CVCC
- Need to address roof and envelope of existing electrical room
- Remove old boiler and replace or find alternate means for radiant heat

**Cuyahoga Valley Career Center  
High Bay Addition Project  
Proposed Project Schedule**

**10.9.23**

2023											
Jan.	Feb	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.
										PROGRAMING AND SCHEMATIC DESIGN	
											CM Selection

2024											
Jan.	Feb	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.
	CVCC Review			CVCC Review							
	DESIGN DEVELOPMENT			CONSTRUCTION DOCUMENTS				Conformance Set			
	City Design Review						City Permit				
Process	SD Estimate			DD Estimate			Bidding	★ Award Contract			
									CONSTRUCTION		

2025											
Jan.	Feb	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.
	CONSTRUCTION								PUNCH	CLOSEOUT	
										FFE Installation	
											GO LIVE