



**Application Procedure for Resident Home-Schooled Students:**

The completed application must be accompanied by:

1. A home-schooling acknowledgement letter that is received annually from the public school district residence
2. A copy of academic transcript
3. A copy of birth certificate

**Application Procedure for Non-Public, Charter, Online, and Community School Students Residing in CVCC Associate School Districts:**

The completed application must be accompanied by:

1. A confirmation letter from the sending school that the student has permission to attend CVCC and the credits earned at CVCC will be accepted
2. The applicant must provide proof of residency (i.e. copy of a utility bill in parent's name)
3. A copy of academic transcript
4. A copy of birth certificate

**Application Procedure for Non-Resident High School Students:**

Non-resident student must pay tuition at the prevailing rate. Please contact Carol Williams at 440-746-8276 for more information. The completed application must be accompanied by:

1. A copy of birth certificate
2. A copy of academic transcript
3. A confirmation letter from the sending school that the student has permission to attend CVCC and the credits earned at CVCC will be accepted. The letter must also specify which party will be responsible for paying tuition and providing transportation.

For each application situation above, please submit the **completed application and all required paperwork** to:

**Kelli Casini, Admissions Counselor  
Cuyahoga Valley Career Center  
8001 Brecksville Rd  
Brecksville, OH 44141**



# APPLICATION FOR ADMISSION

School Year \_\_\_\_\_

(Please Print)

### Primary Phone Contact

**Parent/Guardian:** Provide the phone number we should use for Special Announcements and Emergency Calls through the phone contact calling system.

Primary Contact Phone # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Relationship

### TO BE COMPLETED BY ASSOCIATE SCHOOL COUNSELOR:

Student's projected grade in September \_\_\_\_: \_\_\_\_\_

Student's current cumulative grade point average: \_\_\_\_\_

No. of days absent from school to date in \_\_\_\_: \_\_\_\_\_

Priority \_\_\_\_\_ Regular \_\_\_\_\_ Guarantee \_\_\_\_\_

(PLEASE COMPLETE BACK PORTION)

CVCC OFFICE USE ONLY Rec. \_\_\_\_\_

Enrolled \_\_\_\_\_ Wait \_\_\_\_\_

Action \_\_\_\_\_

Action \_\_\_\_\_

Note \_\_\_\_\_

STUDENT LAST NAME FIRST MIDDLE MALE/FEMALE BIRTHDATE STUDENT'S E-MAIL ADDRESS  
(USE FULL LEGAL NAME)

STUDENT HOME ADDRESS CITY ZIP (AREA CODE) HOME TELEPHONE

MOTHER/GUARDIAN NAME FATHER/GUARDIAN'S NAME

MOTHER/GUARDIAN ADDRESS (IF DIFFERENT THAN STUDENT) FATHER/GUARDIAN ADDRESS (IF DIFFERENT THAN STUDENT)

MOTHER/GUARDIAN HOME PHONE CELL PHONE FATHER/GUARDIAN HOME PHONE CELL PHONE

MOTHER/GUARDIAN EMAIL ADDRESS FATHER/GUARDIAN EMAIL ADDRESS

### ASSOCIATE SCHOOL:

(Please check one) \_\_\_\_\_ Brecksville/Broadview Hts. \_\_\_\_\_ Nordonia Hills \_\_\_\_\_ Other Public } Name of school:  
 \_\_\_\_\_ Cuyahoga Hts. \_\_\_\_\_ North Royalton \_\_\_\_\_ Home Schooled } \_\_\_\_\_  
 \_\_\_\_\_ Garfield Hts. \_\_\_\_\_ Revere \_\_\_\_\_ Charter School } \_\_\_\_\_  
 \_\_\_\_\_ Independence \_\_\_\_\_ Twinsburg \_\_\_\_\_ Non-Public } \_\_\_\_\_

## ADMISSION AND RECORDS RELEASE CONSENT (Both parent/guardian and student signatures are required)

**PARENT/GUARDIAN:** I give permission for my son or daughter to enroll in a program at Cuyahoga Valley Career Center and for associate school personnel to release school records and information to CVCC.

**STUDENT:** I have carefully considered my program choice and wish to be considered for admission to Cuyahoga Valley Career Center.

Parent/Guardian Signature

Date

Student Signature

Date

The Cuyahoga Valley Career Center affirms that no person shall, on the basis of race, color, national origin, sex, marital status, ancestry, religion, age, disability, genetic information, and/or military status be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of this policy may be referred to the Superintendent or designated coordinator. This policy shall prevail in all Board policies concerning school employees and students. The Board of Education has designated an administrator to carry out these policy statements and shall be responsible for compliance within these designated areas. Complaints, questions or requests for information regarding Title VI (race, color and national origin), Title IX (sex), and Section 504 (disability) should be directed to the Compliance Officer at 440-526-5200.

