



Cuyahoga Valley Career Center

January 2024 Board Meeting

**January 11, 2024, 6:00 pm - 7:00 pm
Conference Room A**

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Cuyahoga Valley Career Center

December 2023 Board Meeting

**December 7, 2023, 5:30 pm - 7:00 pm
Conference Room A**

MINUTES

MINUTES

Cuyahoga Valley Career Center Board

December 2023 Board Meeting

Thursday, December 7, 2023, 5:30 pm - 7:00 pm

Conference Room A

In Attendance

Ashley Thomas; Gary Suchocki; Jacquelyn Arendt; James Gilbride; James Virost; Jennifer Burke; Michael Wiant; Robert Felber; Russ Fortlage

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call to Order

Mr. Suchocki called the meeting to order at 5:30 PM.

II. Pledge of Allegiance

III. Roll Call:

Mrs. Arendt____ Mrs. Burke____ Mr. Felber____
Mr. Fortlage____ Mr. Gilbride____ Mr. Suchocki____
Ms. Thomas____ Mr. Virost____ Mr. Wiant____

IV. PRESIDENT'S REPORT

* New Staff Members | New Positions

- * Leah Bierman, Educational Aide
- * Stephanie Duttry, Transition Coordinator
- * Matthew Harding, Power Equipment Technology Instructor
- * Michelle Hasman, Career Specialist
- * Michael Kapis, Jr., Auto Body Repair & Refinishing Instructor
- * Stacey Kaufman, Educational Aide
- * Heather Nelligan, Fire & EMS Academy Instructor
- * Maurice Taylor, Assistant Principal
- * Sally Perez, Cafeteria Worker/Cook
- * Diane Duryea, Business Liaison
- * Delbra Pace, School of Nursing Instructor

- * Makayla Robertson, Media Specialist
- * Erin Butler, AE Part-time Instructor
- * Rebekah Faber, AE Part-time Instructor
- * Lewis Fletcher, AE Part-time Instructor
- * Jacob Giesy, AE Part-time Instructor
- * Kelley Graves, AE Part-time Instructor
- * Calvinia Hall-Walker, AE Part-time Instructor
- * Robert Ponstingle, AE Part-time Instructor
- * Tamara Richards, AE Part-time Instructor
- * Laura Robusto, AE Part-time Instructor
- * Carrie Simon, AE Part-time Instructor
- * Destiny Thomas, AE Part-time Instructor

NOTE TO OUR GUESTS: Thank you for being here and supporting our school and staff. We will take a short break to greet and welcome our new staff members. Those not interested in remaining for the business portion of the Board meeting are welcome to leave.

- * Board Meeting Start Time
- * Proposed Board Meeting Dates for 2024
 - February 29, 2024
 - March 28, 2024
 - April 25, 2024
 - May 30, 2024
 - June 27, 2024
 - July: no meeting scheduled
 - August 29, 2024
 - September 26, 2024
 - October 31, 2024 (All Boards' Dinner)
 - December 12, 2024
 - January 9, 2025 (Organizational and Regular Meetings)

- ** Reminder:
 - Organizational Meeting - January 11, 2024 (5:30 p.m.)
 - Regular Meeting - January 11, 2024

V. SUPERINTENDENT'S REPORT

- * Board Appreciation
- * Strategic Plan Update
- * News Flash | The Student Connection | Alumni Spotlight

VI. BOARD COMMENTS

VII. COMMITTEE REPORTS

- * Business & Finance Committee Meeting, Jim Virost, Chairperson: Thursday,

December 7, 2023 at 4:45 p.m., Conference Room B

VIII. APPROVAL OF MINUTES

Regular Meeting of October 26, 2023

- ROLL CALL:

Mrs. Burke____ Mr. Felber____ Mr. Fortlage____
Mr. Gilbride____ Mr. Suchocki____ Ms. Thomas____
Mr. Virost____ Mr. Wiant____ Mrs. Arendt____

Move: Jacquelyn Arendt Second: James Gilbride Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt,
Russ Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Michael
Wiant

IX. APPROVAL OF MINUTES

Special Board Meeting of November 16, 2023.

- ROLL CALL:

Mr. Felber____ Mr. Fortlage____ Mr. Gilbride____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____
Mr. Wiant____ Mrs. Arendt____ Mrs. Burke____

Move: Jennifer Burke Second: Robert Felber Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt,
Russ Fortlage, Robert Felber, Jennifer Burke, Michael Wiant

Abstain: Ashley Thomas

X. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their

comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

XI. FINANCES

Resolution #2023-12 36 Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Report for the month of October 2023.

2023-12 36 (1)

- Five Year Forecast:

Acceptance of the Five Year Forecast.

2023-12 36 (2)

- Tax Settlement Advances:

Authorize a request to the Auditors of Cuyahoga and Summit Counties to draw their warrants, and the Treasurers of said counties by and hereby are requested to pay to the Treasurer of the Board, from time-to-time as funds are available, any money in the County Treasuries to the account of this Board and lawfully applicable to the purpose of tax year 2023 payable in calendar year 2024, and to the purpose of tax year 2024 payable in calendar year 2025.

2023-12 36 (3)

- Create Fund:

Approve the creation of Fund 495 to account for the OFCC Construction grant as stipulated in the grant award and as authorized by the Auditor of State.

2023-12 36 (4)

- ROLL CALL:

Mr. Fortlage____ Mr. Gilbride____ Mr. Suchocki____
Ms. Thomas____ Mr. Virost____ Mr. Wiant____
Mrs. Arendt____ Mrs. Burke____ Mr. Felber____

Move: Russ Fortlage Second: Jacquelyn Arendt Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Michael Wiant

XII. NEW BUSINESS - Personnel

Resolution #2023-12 37 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT

- Approve Funding Change:

Approve the following positions being 100% funded from General Fund (001), effective FY2025

* Assistant Superintendent

* Administrative Assistant to the Assistant Superintendent

2023-12 37 (1)

- Reinstate Position:

Approve the reinstatement of the following position, effective June 1, 2024:

* Adult Education Director

2023-12 37 (2)

- Approve Promotion:

Approve the promotion of Terri Lynn Brosseau from Adult Education Coordinator to Adult Education Director, effective June 1, 2024 through July 31, 2025, on a two-year, limited contract for 260 days annual at Director, Step 1 per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

2023-12 37 (3)

- Replacement:

Approve to replace Adult Education Coordinator.

2023-12 37 (4)

- Resignation/Retirement:

Accept the resignation of Sheila Loeding, School of Nursing Instructor, effective January 7, 2024.

2023-12 37 (5)

- Replacement:

Replace the School of Nursing Instructor position.

2023-12 37 (6)

- Employment:

Per Resolution **#2023-12 37 (6)**, approve the employment of Destiny Thomas as Adult Education School of Nursing Instructor, effective January 8, 2024 through July 31, 2024, on a one-year, limited contract for 185 days at Teacher/Coordinator, Step 3 plus applicable holidays per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

2023-12 37 (7)

B. CERTIFICATED

- Adult Education Instructors' List 2023-24 School Year:

Approve the addition of Kara Johnson, Gerald Steele, and Bradley Seastrand, Jr. to the part-time Adult Education Instructors' List for the 2023-24 school year.

2023-12 37 (8)

- High School Substitutes' List 2023-24 School Year:

Approve the addition of Mackenzie Hance to the High School Substitutes' List for the 2023-24 school year.

2023-12 37 (9)

- Amend Resolution:

Amend Professional Growth **Resolution #2023-10 32 (4)** to start date of November 18, 2023.

2023-12 37 (10)

- Professional Growth Days/Out-of-State Trips:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out-of-state trips. Professional growth days are granted outside of the normal working day.

2023-12 37 (11)

- Saturday Detention:

Approve the following personnel to be added to supervise the pre-scheduled Saturday Detentions during the 2023-24 school year:

*Stephanie Duttry

Per Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, the person assigned to supervise Saturday Detentions will be under the supervision of Maurice Taylor, Assistant Principal, and paid a \$50.00 stipend.

2023-12 37 (12)

- New Position -
Parks & Environmental Resources Program Instructor:

Authorize the employment of a full-time instructor for the Parks & Environmental Resources Program for the 2024-25 school year.

2023-12 37 (13)

C. CLASSIFIED

- Classified Substitute List 2023-24 School Year:

Approve adding Makenzie Hance to the 2023-24 Classified Substitute List.

2023-12 37 (14)

- New Position - Educational Aide:

Authorize the addition of a full-time Educational Aide, effective for the 2024-25 school year.

2023-12 37 (15)

- Resignation/Retirement:

Accept the resignation of Morgan Irving, Educational Aide, effective November 9, 2023.

2023-12 37 (16)

- Replacement:

Approve the replacement of Educational Aide.

2023-12 37 (17)

- ROLL CALL:

Mr. Gilbride____ Mr. Suchocki____ Ms. Thomas____

Mr. Virost____ Mr. Wiant____ Mrs. Arendt____

Mrs. Burke____ Mr. Felber____ Mr. Fortlage____

Move: James Gilbride Second: Robert Felber Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Michael Wiant

XIII. NEW BUSINESS - Non-personnel

Resolution #2023-12 38 Non-personnel Items Recommended (may be handled as one motion).

Move to accept all of the following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed:

2023-12 38 (1)

- Donations:

Accept donations per Resolution #1976-167, as listed:

2023-12 38 (2)

- Professional Meeting Days:

Approve Superintendent David Mangas to visit Gateway Technical College in Sturtevant, Wisconsin December 13-15, 2023. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2023-12 38 (3)

- Approve Agreement:

Approve the Local Cisco Academy Agreement between Cuyahoga Valley Career Center and Cuyahoga Community College for the period beginning July 1, 2023 and ending June 30, 2024, and the \$1,000 annual fee paid to Cuyahoga Community College.

2023-12 38 (4)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Cleveland Public Library to provide Boiler Certification Training for the 2023-24 school year.

2023-12 38 (5)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and the Middleburg Heights Fire Department to provide clinical sites for CVCC EMT students.

2023-12 38 (6)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and MPR Business Solutions LLC to provide "Train the Trainer/Mentor" Course for NVENT.

2023-12 38 (7)

- New Program Addition:

Authorize the addition of the Parks & Environmental Resources Program for the 2025-26 school year.

2023-12 38 (8)

- Approve Strategic Plan and Accompanying Road Map to the Future

Approve and adopt the 2023-2028 Strategic Plan and accompanying Road Map to the Future, as presented.

2023-12 38 (9)

- Accept Technical Proposal:

Accept High-bay Addition Technical Proposal submitted by GPD for architectural and engineering services for design work associated with the renovation and construction of new lab areas.

2023-12 38 (10)

- ROLL CALL:

Mr. Suchocki____ Ms. Thomas____ Mr. Virost____
Mr. Wiant____ Mrs. Arendt____ Mrs. Burke____
Mr. Felber____ Mr. Fortlage____ Mr. Gilbride____

Move: Jacquelyn Arendt Second: Michael Wiant Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt, Russ Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Michael Wiant

XIV. ADJOURN

6:58 PM

- ROLL CALL:

Ms. Thomas____ Mr. Virost____ Mr. Wiant____
Mrs. Arendt____ Mrs. Burke____ Mr. Felber____
Mr. Fortlage____ Mr. Gilbride____ Mr. Suchocki____

Move: James Gilbride Second: Michael Wiant Status: Passed

Yes: James Virost, James Gilbride, Gary Suchocki, Jacquelyn Arendt,
Russ Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Michael
Wiant

Next meetings:

* Organizational Board Meeting: Thursday, January 11, 2024 at 5:30
p.m. in Conference Room A

* Regular Meeting: Thursday, January 11, 2024 at the conclusion of
the Organizational Meeting in Conference Room A

*APPROVED: _____

*ATTESTED: _____

*DATE: _____

CUYAHOGA VALLEY CAREER CENTER

November 30, 2023

Richard A. Berdine, Treasurer



2023-24

Cuyahoga Valley Career+A2:F28r Center



Forecast Comparison - General Operating Fund - November 2023



CUYAHOGA VALLEY
CAREER CENTER

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CAREER CENTER

	Current Month FCST Estimate	Current Month Actuals	Prior FY Month Actuals	Variance- Current Month Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ -	\$ -	\$ -	\$ -	
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 127,620	\$ 105,877	\$ 126,074	\$ (21,743)	timing of State foundation payments compared to prior fiscal years and changes in required coding for State receipts
1.040 - Restricted Grants-in-Aid	\$ 34,734	\$ 49,611	\$ 30,126	\$ 14,877	timing of State foundation payments compared to prior fiscal years and changes in required coding for State receipts
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 34,382	\$ 60,165	\$ 39,899	\$ 25,783	increasing interest earnings, timing of receipts compared to prior fiscal years
1.070 - Total Revenue	\$ 196,736	\$ 215,653	\$ 196,099	\$ 18,917	
Other Financing Sources:					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ 5,427	\$ -	\$ 5,427	
2.080 Total Revenue and Other Financing Sources	\$ 196,736	\$ 221,080	\$ 196,099	\$ 24,344	
Expenditures:					
3.010 - Personnel Services	\$ 702,000	\$ 676,864	\$ 637,148	\$ 25,136	timing of payments compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 276,281	\$ 256,877	\$ 234,658	\$ 19,404	timing of payments compared to prior fiscal years
3.030 - Purchased Services	\$ 126,028	\$ 91,811	\$ 101,191	\$ 34,217	timing of payments compared to prior fiscal years
3.040 - Supplies and Materials	\$ 53,831	\$ 45,868	\$ 56,592	\$ 7,963	
3.050 - Capital Outlay	\$ 3,080	\$ -	\$ 599	\$ 3,080	
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 5,780	\$ 2,625	\$ 2,623	\$ 3,155	
4.500 - Total Expenditures	\$ 1,167,000	\$ 1,074,045	\$ 1,032,810	\$ 92,955	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 1,167,000	\$ 1,074,045	\$ 1,032,810	\$ 92,955	
Surplus/(Deficit) for Month	\$ (970,264)	\$ (852,965)	\$ (836,711)	\$ 117,299	

rb120623

Cuyahoga Valley Career Center



CUYAHOGA VALLEY
CAREER CENTER

Forecast Comparison - General Operating Fund - October 2023



CUYAHOGA VALLEY
CAREER CENTER

	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 5,908,938	\$ 5,908,938	\$ 5,882,623	\$ -	
1.020 - Public Utility Personal Property Tax	\$ 311,732	\$ 311,732	\$ 287,625	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 688,191	\$ 666,448	\$ 660,073	\$ (21,743)	timing of State foundation payments compared to prior fiscal years and changes in required coding for State receipts
1.040 - Restricted Grants-in-Aid	\$ 230,068	\$ 244,945	\$ 146,417	\$ 14,877	timing of State foundation payments compared to prior fiscal years and changes in required coding for State receipts
1.050 - Property Tax Allocation	\$ 765,855	\$ 765,855	\$ 765,299	\$ -	
1.060 - All Other Operating Revenues	\$ 428,224	\$ 454,007	\$ 242,818	\$ 25,783	increasing interest earnings, timing of receipts compared to prior fiscal years
1.070 - Total Revenue	\$ 8,333,008	\$ 8,351,925	\$ 7,984,856	\$ 18,917	
Other Financing Sources:					
2.050 - Advances In	\$ 222,000	\$ 222,000	\$ 207,000	\$ -	
2.060 - All Other Financing Sources	\$ 19,825	\$ 25,252	\$ 240	\$ 5,427	
2.080 Total Revenue and Other Financing Sources	\$ 8,574,833	\$ 8,599,177	\$ 8,192,096	\$ 24,344	
Expenditures:					
3.010 - Personnel Services	\$ 3,307,753	\$ 3,282,617	\$ 3,432,502	\$ 25,136	timing of payments compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 1,236,466	\$ 1,217,062	\$ 1,215,404	\$ 19,404	timing of payments compared to prior fiscal years
3.030 - Purchased Services	\$ 668,256	\$ 634,039	\$ 618,194	\$ 34,217	timing of payments compared to prior fiscal years
3.040 - Supplies and Materials	\$ 395,370	\$ 387,407	\$ 292,699	\$ 7,963	
3.050 - Capital Outlay	\$ 16,207	\$ 13,127	\$ 44,618	\$ 3,080	
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 241,235	\$ 238,080	\$ 204,813	\$ 3,155	
4.500 - Total Expenditures	\$ 5,865,287	\$ 5,772,332	\$ 5,808,230	\$ 92,955	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 1,114,354	\$ 1,114,354	\$ 1,924,979	\$ -	
5.020 - Advances Out	\$ 157,000	\$ 157,000	\$ 222,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 7,136,641	\$ 7,043,686	\$ 7,955,209	\$ 92,955	
Surplus/(Deficit) FYTD	\$ 1,438,192	\$ 1,555,491	\$ 236,887	\$ 117,299	

rb120623

Cuyahoga Valley Career Center



Revenue Analysis Report - General Operating Fund Only - FY24



	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Other Local	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
July	2,361,219	-	48,999	719	125,242	-	29,002	16,000	2,581,180
August	3,463,894	191,944	58,373	44,537	148,071	-	34,129	225,825	4,166,774
September	83,825	119,788	43,544	81,373	121,525	-	31,139	-	481,193
October	-	-	88,587	27,711	165,733	765,855	101,064	-	1,148,950
November	-	-	55,597	4,568	105,877	-	49,611	5,427	221,080
December	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
Totals	\$5,908,937	\$311,732	\$295,100	\$158,907	\$666,449	\$765,855	\$244,945	\$247,252	\$8,599,176
% of Total	68.72%	3.63%	3.43%	1.85%	7.75%	8.91%	2.85%	2.88%	

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

rb120623

Cuyahoga Valley Career Center



Expenditure Analysis Report - General Operating Fund - FY24



	Salaries	Benefits	Services	Supplies	Equipment	Intergov.	Other-Dues/Fees	Non-Operating*	Total Expenses
July	617,700	225,778	142,728	48,266	7,072	-	116,874	-	1,158,418
August	741,041	237,732	85,898	91,731	1,897	-	49,794	1,271,354	2,479,448
September	640,829	250,511	162,640	97,373	(623)	-	55,151	-	1,205,882
October	606,183	246,164	150,962	104,169	4,781	-	13,636	-	1,125,894
November	676,864	256,877	91,811	45,868	-	-	2,625	1,927,456	3,001,501
December	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
TOTALS	\$3,282,617	\$1,217,063	\$634,040	\$387,406	\$13,127	\$0	\$238,079	\$3,198,810	\$8,971,143
% of Total	36.59%	13.57%	7.07%	4.32%	0.15%	0.00%	2.65%	35.66%	
<i>*Non-Operating expenses include advances and transfers out.</i>									
Operating Fund includes General Fund (001) only									
									rb120623

Cuyahoga Valley Career Center



**CUYAHOGA VALLEY
CAREER CENTER**

November 2023

FINSUMM Financial Summary

rb120623

Fund	Fund Name	Beginning Balance 7/1/2023	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$19,912,778.57	\$221,079.93	\$8,599,176.43	\$3,001,500.58	\$8,971,142.64	\$19,540,812.36	\$1,025,597.07	\$18,515,215.29
003	Permanent Improvement	\$3,622,250.32	\$1,927,456.00	\$2,827,456.00	\$260,588.78	\$2,198,588.72	4,251,117.60	\$515,468.56	3,735,649.04
006	Food Service	\$34,705.27	\$11,726.47	\$146,177.06	\$14,024.07	\$130,241.71	50,640.62	\$11,215.97	39,424.65
008	Endowment	\$62,279.54	\$289.26	\$1,328.54	\$0.00	\$4,000.00	59,608.08	\$0.00	59,608.08
009	Uniform School Supplies	\$17,268.38	\$590.00	\$111,628.59	\$10,329.57	\$95,981.98	32,914.99	\$15,439.59	17,475.40
011	Rotary-Special Services	\$110,463.40	\$5,183.66	\$9,276.66	\$5,436.12	\$8,639.15	111,100.91	\$8,136.90	102,964.01
012	Adult Education	\$633,857.86	\$131,704.60	\$636,580.43	\$113,253.96	\$553,711.79	716,726.50	\$107,007.27	609,719.23
018	Public School Support	\$188,650.78	\$3,180.82	\$24,842.99	\$5,308.49	\$17,549.51	195,944.26	\$7,170.16	188,774.10
019	Other Grants	\$110,575.49	\$0.00	\$8,500.00	\$1,824.71	\$4,711.76	114,363.73	\$5,027.25	109,336.48
022	District Agency	\$29,337.47	\$7,912.38	\$360,022.14	\$8,718.36	\$359,863.22	29,496.39	\$1,859.54	27,636.85
200	Student Managed Activity	\$2,759.53	\$13,570.54	\$167,637.05	\$9,510.76	\$102,887.50	67,509.08	\$0.00	67,509.08
451	Data Communications	\$0.00	\$900.00	\$946.10	\$900.00	\$946.10	0.00	\$0.00	0.00
461	Vocational Education Enhancements	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00	\$0.00	0.00
499	Miscellaneous State Grants	\$2,500.00	\$0.00	\$6,375.48	\$0.00	\$6,375.48	2,500.00	\$35,548.39	(33,048.39)
508	Governors' Education Emerg. Relief	(\$817.57)	\$0.00	\$20,376.26	\$0.00	\$19,558.69	0.00	\$0.00	0.00
524	Carl Perkins Grants	(\$7,299.00)	\$41,051.59	\$140,615.26	\$35,754.87	\$148,653.41	(15,337.15)	\$183,116.42	(198,453.57)
599	Misc. Federal Grants (CARES Act)	\$50,000.00	\$0.00	\$0.00	\$0.00	\$34,821.05	15,178.95	\$0.00	15,178.95
	Grand Totals (ALL Funds)	\$24,771,310.04	\$2,364,645.25	\$13,060,938.99	\$3,467,150.27	\$12,659,672.71	\$25,172,576.32	\$1,915,587.12	23,256,989.20

Cuyahoga Valley Career Center



Approved Funds for FY24



This report is a listing of all grant funds authorized and/or received throughout fiscal year 2024.

Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received FY-to-date	Amount Received Project-to-date
<i>State Grants</i>					
451/9023	Network Connectivity Supplemental FY23	\$46.10	\$0.00	\$46.10	\$46.10
451/9024	Network Connectivity FY24	\$1,800.00	\$900.00	\$900.00	\$900.00
499/9024	Ohio High School Tech Internship FY24	\$3,375.48	\$0.00	\$3,375.48	\$3,375.48
499/9124	Adult Education Second Chance FY24	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
	Total State Funds	\$8,221.58	\$900.00	\$7,321.58	\$7,321.58
<i>Federal Grants</i>					
508/9122	GEER II FY22/23	\$89,602.72	\$0.00	\$20,376.26	\$89,602.72
524/9223	Carl D. Perkins Secondary FY23	\$307,741.25	\$0.00	\$20,305.48	\$307,741.25
524/9224	Carl D. Perkins Secondary FY24	\$370,300.17	\$31,943.09	\$78,170.85	\$78,170.85
524/9123	Carl D. Perkins Adult FY23	\$94,924.77	\$0.00	\$13,307.71	\$94,924.77
524/9124	Carl D. Perkins Adult FY24	\$76,208.13	\$9,108.50	\$28,831.22	\$28,831.22
	Total Federal Funds	\$938,777.04	\$41,051.59	\$160,991.52	\$599,270.81

rb120623

Cuyahoga Valley Career Center



Record of Advances for FY24



INITIAL ADVANCE INFORMATION					ADVANCE RETURN	
Date Approved	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
8/25/2022	001	006/0000	Food Services	\$75,000.00	8/31/2023	\$75,000.00
8/25/2022	001	009/0000	Uniform School Supplies	\$50,000.00	8/31/2023	\$50,000.00
8/25/2022	001	022/9004	Section 125	\$32,000.00	8/31/2023	\$32,000.00
8/25/2022	001	200/960A	Student Leadership	\$65,000.00	8/31/2023	\$65,000.00
8/31/2023	001	006/0000	Food Services	\$75,000.00		
8/31/2023	001	009/0000	Uniform School Supplies	\$50,000.00		
8/31/2023	001	022/9004	Section 125	\$32,000.00		
TOTAL Advances				\$379,000.00		\$222,000.00
Advances Outstanding						\$157,000.00
<i>rb120623</i>						

Cuyahoga Valley Career Center



Cash Reconciliation



November 30, 2023

Cash Summary Report Balance			\$ 25,172,576.32
Bank Balance:			
PNC Main Checking	811,101.18		
PNC - Merchant Svcs.	3,230.46		
PNC - Payroll Holding	30,000.00		
		\$ 844,331.64	
Investments:			
U.S. Bank: Meeder Investment Managers Managed Portfolio	18,469,772.84		
STAR Ohio	5,469,174.62		
		\$ 23,938,947.46	
Petty Cash:			
Administrative Office	1,500.00		
	-		
	-		
		\$ 1,500.00	
Change Fund:			
	-		
	-		
	-		
		\$ -	
Less: Outstanding Checks		\$ (41,776.49)	
Outstanding Deposits/Other Adjustments:			
Credit Card Receipts in Transit	447.94		
Deposit in Transit	-		
Payroll in Transit	429,125.77		
Credit Card Payment Adjustment	-		
		\$ 429,573.71	
Bank Balance			\$ 25,172,576.32
Variance			\$ -
<i>rb120623</i>			

Cuyahoga Valley Career Center



CUYAHOGA VALLEY
CAREER CENTER

November 2023

Appropriation Summary

rb120623

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$17,838,024.00	\$248,801.48	\$18,086,825.48	\$8,971,142.64	\$3,001,500.58	\$1,025,597.07	8,090,085.77	55.27%
003	Permanent Improvement	\$1,075,000.00	\$2,231,125.85	\$3,306,125.85	\$2,198,588.72	\$260,588.78	\$0.00	1,107,537.13	66.50%
006	Food Service	\$162,175.00	\$11,300.00	\$173,475.00	\$130,241.71	\$14,024.07	\$11,215.97	32,017.32	81.54%
008	Endowment	\$15,000.00	\$0.00	\$15,000.00	\$4,000.00	\$0.00	\$0.00	11,000.00	26.67%
009	Uniform School Supplies	\$70,800.00	\$13,228.95	\$84,028.95	\$95,981.98	\$10,329.57	\$15,439.59	(27,392.62)	132.60%
011	Rotary-Special Services	\$42,600.00	\$871.47	\$43,471.47	\$8,639.15	\$5,436.12	\$8,136.90	26,695.42	38.59%
012	Adult Education	\$1,484,829.00	\$33,055.61	\$1,517,884.61	\$553,711.79	\$113,253.96	\$107,007.27	857,165.55	43.53%
018	Public School Support	\$99,325.00	\$879.72	\$100,204.72	\$17,549.51	\$5,308.49	\$7,170.16	75,485.05	24.67%
019	Other Grants	\$106,663.59	\$3,911.90	\$110,575.49	\$4,711.76	\$1,824.71	\$5,027.25	100,836.48	8.81%
022	District Agency	\$700,000.00	\$0.00	\$700,000.00	\$359,863.22	\$8,718.36	\$1,859.54	338,277.24	51.67%
200	Student Managed Activity	\$39,600.00	\$24,245.66	\$63,845.66	\$102,887.50	\$9,510.76	\$0.00	(39,041.84)	161.15%
451	Data Communications	\$46.10	\$0.00	\$46.10	\$946.10	\$900.00	\$0.00	(900.00)	2052.28%
461	Vocational Education Enhancements	\$1,525.00	\$475.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	0.00	100.00%
499	Miscellaneous State Grants	\$202,948.48	\$0.00	\$202,948.48	\$6,375.48	\$0.00	\$35,548.39	161,024.61	20.66%
508	Governors' Education Emerg. Relief	\$17,030.47	\$2,528.22	\$19,558.69	\$19,558.69	\$0.00	\$0.00	0.00	100.00%
524	Carl Perkins Grants	\$459,215.01	\$13,607.48	\$472,822.49	\$148,653.41	\$35,754.87	\$183,116.42	141,052.66	70.17%
599	Miscellaneous Federal Grants	\$19,128.95	\$30,871.05	\$50,000.00	\$34,821.05	\$0.00	\$0.00	15,178.95	69.64%
Totals		\$22,333,910.60	\$2,614,902.39	\$24,948,812.99	\$12,659,672.71	\$3,467,150.27	\$1,400,118.56	\$10,889,021.72	56.35%

Cuyahoga Valley Career Center



CUYAHOGA VALLEY
CAREER CENTER

Check Register for Checks > \$4,999.99 November 2023



CUYAHOGA VALLEY
CAREER CENTER

Vendor	Amount	Fund	Description
CDW-G	7,658.70	003/001	Dell computer, Cisco VoIP phones, Bluebeam software license
Gordon Food Service	9,630.60	001/006/011	Culinary/food services/Valley Inn supplies
Willham Roofing Co. Inc.	227,764.60	003	Roofing project machine & IT areas
Apple Computer, Inc.	6,854.00	001/003	Macbooks, ipads, airpods
Construction Resources, Inc.	7,160.00	003	Consultant roof replacement project
Illuminating Co.	18,482.21	001	Electricity
Skills USA	9,485.50	001	Skills USA student registrations
Comdoc Leasing	5,465.67	001	Copier lease
Sherwin Williams	11,792.50	001	Auto body paint supplies
Netwrix Corporation	5,585.50	001	Software license renewals
Cummins Inc.	6,002.41	003	Generator repairs
Comdoc	6,577.13	001	Service on HP printers, copier contract overage print charges
Cintas	12,154.28	009/019	Student uniform rentals
Patterson Dental Supply Inc.	11,315.34	524	Dental assistant program equipment
PNC Bank	9,703.67	various	Meeting expenses, staff travel, student exam fees, supplies, conference registrations, subscriptions
Amazon Corporate Account	8,379.02	001/012/200	Instructional/office/nursing/technology/custodial/maintenance supplies
Suburban Health Consortium	151,284.50	various	Employee benefits insurance premiums
rb120623			



**CUYAHOGA VALLEY CAREER CENTER
INVESTMENT REPORT
November, 2023**

INVESTMENT PORTFOLIO

	AMOUNT
Meeder Investments	18,469,772.84
STAR Ohio Investments	5,469,174.62

TOTAL INVESTMENT PORTFOLIO 23,938,947.46

DISTRIBUTION OF INTEREST

	Nov. 2023 Interest	FYTD 2024 Interest
General Fund (001)	55,596.94	295,099.83
Endowment Fund (008)	289.26	1,328.54
Cell Tower (018-9606)	415.44	1,912.42
Oil Well (018-9607)	255.58	1,117.63
Ocasek Scholarship (018-9610)	43.98	199.63
<u>TOTAL INTEREST POSTED</u>	56,601.20	299,658.05

Cuyahoga Valley Career Center



CVCC Adult Education Monthly and FYTD Estimates vs Actuals

CUYAHOGA VALLEY
CAREER CENTER

CUYAHOGA VALLEY
CAREER CENTER

FY2024--November 2023		Enrollment:	170				
Receipts	Mo. Estimate	Mo. Actual	Variance	FYTD Estimate	FYTD Actual	Variance	Explanation of Variance
1214-Tuition	189,348	55,547	(133,801)	500,815	385,442	(115,374)	timing of tuition receipts via student enrollment compared to prior fiscal years
1730-Sale of Materials	0	105	105	30,543	41,583	11,040	timing of student materials sales receipts compared to prior fiscal years
1790-Other Classroom Fees	0	580	580	11,610	6,505	(5,105)	
1833-Services to Patrons	0	220	220	679	886	207	
1890-Miscellaneous	3,550	5,124	1,574	13,746	11,907	(1,839)	
3110-State Foundation	108,930	70,129	(38,801)	226,105	190,258	(35,847)	timing of State foundation receipts compared to prior fiscal years
5100-Transfers In	0	0	0	0	0	0	
5300-Red. of Prior Year Expends.	0	0	0	0	0	0	
Total Receipts	301,828	131,705	(170,123)	783,498	636,580	(146,918)	
Expenditures							
100-Salaries	77,418	76,204	1,215	336,248	340,236	(3,987)	
200-Fringe Benefits	26,680	25,219	1,462	125,587	122,524	3,063	
400-Purchased Services	3,573	4,403	(830)	60,262	49,559	10,703	timing of purchases compared to prior fiscal years
500-Supplies	1,520	7,259	(5,739)	47,622	38,067	9,555	
600-Equipment	500	0	500	1,000	0	1,000	
800-Other	398	170	228	6,357	3,228	3,129	
930-Refunds of Prior Yr. Rceipts	0	0	0	0	99	(99)	
Total Expenditures	110,089	113,254	(3,165)	577,076	553,712	23,364	
Surplus/(Deficit) for Month & FYTD	191,739	18,451	(173,288)	206,423	82,869	(123,554)	

CVCC Adult Education Forecast Monthly Cash Flow Data Entry																	
Advance In Current FY																% of Estimate Received/ Expended	Balance Remaining to be Received/ Expended
FY2024	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Annual Estimate			
Receipts																	
1214-Tuition	\$33,028.41	\$23,929.85	\$178,749.66	\$94,187.41	\$55,546.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$385,441.93	\$1,000,000.00	38.54%	\$614,558.07	
1730-Sale of Materials	\$4,790.50	\$380.00	\$3,683.00	\$32,624.00	\$105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,582.50	\$64,000.00	64.97%	\$22,417.50	
1790-Other Classroom Fees	\$2,885.00	\$2,975.00	\$0.00	\$65.00	\$580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,505.00	\$17,380.00	37.43%	\$10,875.00	
1833-Services to Patrons	\$110.00	\$341.00	\$80.00	\$135.00	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$886.00	\$1,400.00	63.29%	\$514.00	
1890-Miscellaneous	\$1,055.00	\$75.00	\$3,703.00	\$1,950.00	\$5,124.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,907.00	\$25,000.00	47.63%	\$13,093.00	
3110-State Foundation	\$0.00	\$70,129.00	\$0.00	\$50,000.00	\$70,129.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$190,258.00	\$380,000.00	50.07%	\$189,742.00	
5100-Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	
5210-Advances In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	
5300-Red.of Prior Year Expends.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
Total Receipts	\$41,868.91	\$97,829.85	\$186,215.66	\$178,961.41	\$131,704.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$636,580.43	\$1,487,780.00	42.79%	\$851,199.57	
Expenditures																	
100-Salaries	\$64,717.57	\$65,349.57	\$60,497.17	\$73,467.56	\$76,203.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$340,235.51	\$919,999.90	36.98%	\$579,764.39	
200-Fringe Benefits	\$24,402.78	\$26,791.01	\$21,876.69	\$24,234.88	\$25,218.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$122,523.88	\$313,999.69	39.02%	\$191,475.81	
400-Purchased Services	\$2,882.67	\$1,963.39	\$31,469.25	\$8,841.32	\$4,402.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,559.15	\$151,100.00	32.80%	\$101,540.85	
500-Supplies	\$2,024.75	\$5,471.62	\$12,490.36	\$10,820.60	\$7,259.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,066.66	\$87,100.00	43.70%	\$49,033.34	
600-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00	
800-Other	\$267.73	\$673.24	\$1,528.26	\$588.41	\$169.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,227.59	\$10,129.00	31.86%	\$6,901.41	
920-Advances Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	
930-Refunds of Prior Yr. Rceipts	\$0.00	\$99.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99.00	\$0.00	#DIV/0!	-\$99.00	
Total Expenditures	\$94,295.50	\$100,347.83	\$127,861.73	\$117,952.77	\$113,253.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$553,711.79	\$1,484,828.60	37.29%	\$931,116.81	
Receipts Over/(Under) Expends.	-\$52,426.59	-\$2,517.98	\$58,353.93	\$61,008.64	\$18,450.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,868.64	\$2,951.40			
Beg. Cash Bal. incl. Advance Across FY-end	\$633,857.86	\$581,431.27	\$578,913.29	\$637,267.22	\$698,275.86	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$633,857.86	\$633,857.86			
End. Cash Bal. incl. Advance Across FY-end	\$581,431.27	\$578,913.29	\$637,267.22	\$698,275.86	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$636,809.26			
End. Cash Bal. without Advances	\$581,431.27	\$578,913.29	\$637,267.22	\$698,275.86	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$636,809.26			
Encumbrances	\$98,651.57	\$125,626.36	\$96,530.06	\$111,624.10	\$107,007.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00			
Ending Unenc. Bal.	\$482,779.70	\$453,286.93	\$540,737.16	\$586,651.76	\$609,719.23	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$716,726.50	\$611,809.26			

January 2024

Removal of Equipment from Inventory

Program/Area

Item

Machine Trades

File Cabinet
Tag #10300

Note – All useable equipment will be offered to associate districts prior to being discarded as scrap.

**MEMORANDUM OF UNDERSTANDING
CUYAHOGA VALLEY CAREER CENTER
and
STARK STATE COLLEGE
EMERGENCY SERVICES PROGRAM**

ACADEMIC YEAR 2024-2026

The purpose of this Memorandum of Understanding between Stark State College (“Stark State”) and Cuyahoga Valley Career Center (“CVCC”) is to outline the shared responsibilities and funding arrangements pertaining to offering a seamless transition through dual credit options from high school to postsecondary education for students enrolled in the College Credit Plus (CCP) Emergency Services program. The conditions of this memorandum are in effect as of its signing by appropriate administrators.

CCP is defined for this agreement as a course, series of courses, or program in which high school students can earn both high school and postsecondary credits for the same courses.

To assure all parties to this memorandum have mutually agreed to support and provide access to this initiative, the specific responsibilities follow:

- I. All parties agree to:
 1. Support the Emergency Services curriculum and evaluate students based on recognized industry standards.
 2. Assist with development and implementation of staff development activities.
 3. Support, communicate, and provide feedback on all issues to partner institutions
 4. Create and maintain a common (sometimes changing) vision about what the dual credit initiative should be and do.
 5. Designate specific staff members to facilitate communication.
 6. Work to solve problems and issues.
 7. Collaboratively review the educational and fiscal outcomes of this program.
 8. Recognize eligibility for CCP will be based upon successful completion of the course and the Placement test.
 9. Provide CCP orientation for new Emergency Services students and their parents.
 10. Comply with all laws, rules, and timelines associated with CCP

II. Stark State agrees to:

1. Provide support for Placement testing at the agreed upon point in time. Student entry into the program is contingent on successful completion of Placement testing. (Reading, Writing, Math)
2. Provide transcript credit (with a grade entered on the transcript) for successful completion of the following courses during the student's high school levels of the CCP Emergency Services pathway:
FST 228 Fire Fighter Level I&II 11 SSC credit hours
3. Provide certified faculty to teach the above CCP Emergency Services Firefighter course for the Juniors and Seniors in the program as needed.
4. Provide support services for students enrolled in the CCP Emergency Services program (e.g. TASK lab, tutoring services, counseling/advising, etc.).
5. Provide leadership assistance for the CCP Emergency Services Dual Credit Initiative.
6. Provide curriculum developed through the Program of Study for which dual credit will be awarded.
7. Collect data on number of students transitioning to Stark State with dual credit.
8. Market the CCP initiative.
9. Implement strategies for parent involvement.
10. Conduct follow-up of Stark State CCP enrollees one year after their high school graduation to determine student persistence in college program.

III. CVCC agrees to:

1. Provide district and building level administrative support for the CCP Emergency Services CCP initiative.
2. Facilitate communications about the dual credit initiative across the CCP Department.
3. Market the CCP initiative.
4. Reimburse Stark State for CCP Emergency Services faculty salary and benefits based on contact hours and mileage to CVCC.
5. Will administer Placement test to junior students.
6. Will have students complete the online CCP application.
7. Complete the following items and send to the CCP Counselor by May 1:
 - A class list of students participating in the program
 - High school transcript
8. Provide WEBXAM testing.
9. Provide space, computer resources, and technological resources to support the Emergency Services curriculum.
10. The fee schedules set by Stark State for the Firefighter course, which are subject to change. Examples of these fee schedules are attached (see Exhibit A)

ADDITIONAL PROVISIONS

Independent Contractors. The Parties are independent contractors and this MOU will not be construed to create any other relationship such as, by way of example only, that of employer-employee, principal agent, joint-venturer, co-partners, or any similar relationship, the existence of which is expressly denied by the Parties.

Term and Termination. Either Party may terminate this Agreement at any time by providing an advance thirty (30) days written notice to the other Party.

ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties pertaining to the subject matter hereof, and the final, complete, and exclusive expression of the terms and conditions thereof. The terms of this Agreement are the result of negotiation between the Parties and all provisions shall be deemed to have been drafted mutually by the Parties. All prior agreements, representations, negotiations, and understandings of the parties, oral or written, express or implied, with respect to the subject matter hereof are hereby superseded and merged herein. No addition to or modification of any provision of this Agreement shall be effective unless fully set forth in writing signed by both parties here to.

This Memorandum of Understanding is to be approved on a bi-annual basis. This agreement will automatically renew for successive two-year terms thereafter, subject to the following:

If Stark State College or CVCC desires to modify the MOU, a meeting will be set to discuss and implement any modifications.

We agree to the terms of this Memorandum of Understanding as indicated by the signatures below:

Para M. Jones, Ph.D. 12/5/2023

Stark State College President Date

Cuyahoga Valley Career Center Superintendent Date

Sada Libby-Shaw, PhD 12/05/2023

Stark State College Provost Date

Cuyahoga Valley Career Center Treasurer Date

Kurt J. ... 12/05/2023

Stark State College Financial Officer Date

Kelly Rensel 12/4/23

Stark State College Dean Date

EXHIBIT A

**STARK STATE COLLEGE
EMERGENCY SERVICES
Firefighter 1&2 (FST228)**

**CVCC
Spring 2024**

Admission to College (if new student) Maintenance and security fee	N/A	N/A
Tuition & General Fees Billed each semester, \$118 per credit hour	11 credits \$1298	SSC
Books & Supplies 1. Textbook 2. Rope 3. Webbing	<u>Estimated cost</u> \$250.00	CVCC
Nomex Hood and Fire Gloves	\$120	CVCC
BCI/FBI	\$70.00	CVCC
Safety glasses and hearing protection	\$10	SSC
PPE cleaning fee (if student uses Stark State College PPE)	\$40	SSC

This is an estimate of program costs and is subject to change.



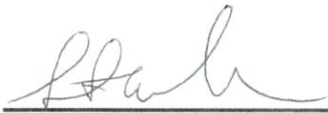
TRY (Truly Reaching You Inc.) AND CUYAHOGA VALLEY CAREER CENTER

Small Engine Repair Class

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide an instructor to teach a Sixty-Five (65) hour training program to **TRY (Truly Reaching You Inc.)**, hereinafter referred to as "the customer," to begin on Tuesday, January 16, 2024 and continuing 11 weeks on Tuesdays and Thursdays starting from 3:00-6:00pm for five (5) students at CVCC, 8001 Brecksville Rd, Brecksville, Ohio 44141.

CVCC will provide classroom space with the usual teaching aids such as a dry-erase board, and overhead projector (laptop compatible), tools/tool box for each student and lab space.

The cost of training to be provided by CVCC is \$1872 per student. The term of payment: CVCC will first invoice the customer for the amount of \$4680 which is due within thirty (30) days of the first session and the second invoice of \$4680 which is due 6 weeks after the first session.



(Signature) Title Date 11/28/2023
CHIEF OPERATING OFFICER



(Signature) Date 11/28/23
Marcy R. Green Assistant Superintendent



GED AND CUYAHOGA VALLEY CAREER CENTER

Custom In-House program for Electrical Panel Training

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide an instructor to teach 2 forty-hour modules for a total of eighty (80) hour training program to GED, hereinafter referred to as "the customer," to begin on January 16, 2024 and continue for 40 hours of training with Module 1 (Schematics and Wiring Diagram) followed by 40 hours of training with Module 2 (Electrical Wiring).

GED will provide classroom/floor training space and materials with the usual teaching aids such as a dry-erase board, and overhead projector (laptop compatible) as needed. CVCC will provide the instructor and administrative support that includes payment of instructor's wages.

The cost of training to be provided by CVCC is \$1500 per employee per module. The term of payment: CVCC will invoice the customer for the amount of \$1500 per student module 1 which is due within 2 weeks of the first session of Module 1 and the second invoice of \$1500 per employee which is due within 2 weeks of the start of Module 2. Modules must be completed by August 2024.

Module 1: \$1500/employee: # of employees 5 (Starting January 16, 2024)

Module 2: \$1500/employee: # of employees 5 (Starting immediately after Module 1)

Total Due: \$15,000

Shari Ederman HR Manager 11/28/2023
(Signature) Title Date

Marcy R. Green 11/28/23
(Signature) Date
Marcy R. Green Assistant Superintendent

The Fiber Optic Association, Inc.

1-760-451-3655 (Phone/Text) Fax 1-781-207-2421

Email: info@foa.org Web: www.foa.org

FOA Approved Training Organization Agreement

Date: 12/13/2023

Contact Name: Terri Lynn Brosseau

Organization Name: Cuyahoga Valley Career Center

What type of Organization:

- Public Educational Institution
- Sole Proprietorship
- Corporation
- Non-profit
- Partnership
- Other _____

If you are a division or subsidiary of another company, please list major owners or corporate parents below. Please disclose any joint venture or agreement with another company that involves using FOA school approval and/or the use of FOA training material and FOA certification.

We may also request further documentation about your organization as part of the approval process:

Name/company: _____

Name/company: _____

Name/company: _____

(Attach list of names if more space needed)

FOA Policy Statement:

The FOA is an international non-profit professional association and certifying body. The FOA offers certification programs for fiber optics and premises cabling that conform to ANSI/ISO/IEC 17024 standard for certifying bodies. The following are guidelines for receiving and maintaining your status as an FOA Approved School.

FOA Approved Schools are granted a Site License

Under the Agreement, the FOA Approved Schools are granted a site license to use FOA intellectual property including FOA certification exams and supporting materials. The agreement must be renewed each year.

Limits on Your Site License

The FOA Approved School Site License authorizes the use of FOA certification exams and supporting materials. The License is limited to your organization as described in your original application, including certification exams you are authorized to give at locations you have identified and provide training based on FOA KSA's with the instructors the FOA has tested and certified. Any outside organizations affiliated with your school requesting access to FOA copyrighted materials should contact the FOA directly.

FOASchAgree_10_22 (002) 12/13/2023

Only the FOA can designate an organization to be an FOA Approved School. FOA school approval is not transferable. Schools may not sell, transfer or otherwise move the FOA approval or FOA certification programs to any other organization without reapplying for school approval.

No agreements or contracts you may have with any individual or organization may include any language that implies that FOA has any involvement in the agreement or contract. For instance, you may not make an agreement to give FOA certifications under the name of another organization without getting prior permission from the FOA.

When applying for FOA Approved School status, the applicant must disclose any other fiber optic or premises cabling certification programs currently being taught or considered.

Schools that are currently offering or plan to offer their students both FOA certification courses and a certification program from another fiber optic organizations must affirm that they understand they cannot use any FOA curriculum materials except in FOA certification courses.

Licensing Guidelines for FOA Certification Materials

FOA®, CFOT® and Fiber U® are registered trademarks of the FOA. All FOA certification materials are copyrighted and the property of the FOA. The intellectual property rights and copyright of the original material remains the property of The Fiber Optic Association, Inc.

You are authorized to use FOA material solely as resource materials for your curriculum development, training and for administering FOA certification exams. All testing and supplemental educational material supplied by the FOA are considered proprietary and are covered under copyright laws.

You may not use the FOA certification exams in any way except to administer the exams to your students for the purposes of FOA certification. You must pay the FOA application fee for each exam given.

Any unauthorized distribution or reproduction of FOA-supplied material is strictly prohibited. You may not resell, give away or transfer any part of the certification materials to others for any purpose.

All FOA materials are subject to the [FOA Usage Policy for FOA Copyrighted Technical Materials](https://www.foa.org/usepolicy.html). (<https://www.foa.org/usepolicy.html>)

Report on Changes in your Organization

Because the site license is very specific, you must submit an FOA School Update form to notify the FOA of any changes in your organization that affect FOA courses and certifications. This includes changes in the management of your school or the introduction of a new program that uses FOA materials or certifications.

Also any changes in the ownership of your organization as originally approved, requires approval by the FOA. This includes mergers, acquisitions, partnerships or any other agreement with another organization that involves using FOA school approval and/or the use of FOA training material and FOA certification.

Also, any changes in financial stability (e.g. bankruptcy) or legal issues must be reported to the FOA. You may be required to provide documentation and sign a new agreement.

Failure to notify the FOA promptly can result in removal as an FOA Approved School.

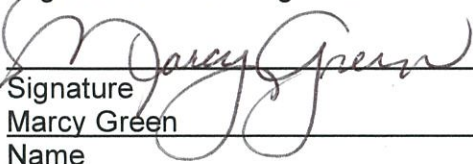
Withdrawal of Approval

Approval of the organization may be withdrawn at any time with a 30 day notice if the organization violates any of the FOA rules, procedures or policies outlined in this agreement or engages in unethical activities.

Required Signature

This agreement must be signed by an officer of the organization applying for approval or someone who can legally obligate the organization to the FOA School Agreement.

I agree to the above guidelines:

	12/13/2023
Signature	Date
Marcy Green	Assistant Superintendent
Name	Title
Cuyahoga Valley Career Center	
Organization	

For The Fiber Optic Association Inc.



Dec 11. 2023

Signature	Date
Karen Hayes	General Manager
Name	Title

AGREEMENT REGARDING
THE NORTHEAST OHIO NETWORK FOR EDUCATIONAL TECHNOLOGY PROGRAM

OF THE

METROPOLITAN REGIONAL SERVICE COUNCIL

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AGREEMENT REGARDING THE NORTHEAST OHIO NETWORK FOR
EDUCATIONAL TECHNOLOGY PROGRAM
OF THE
METROPOLITAN REGIONAL SERVICE COUNCIL

This Agreement Regarding the Northeast Ohio Network for Educational Technology Program of the Metropolitan Regional Service Council (“Agreement”), amending and superseding the Prior Agreement (defined below) is made and entered into as of July 1, 2008 between the Metropolitan Regional Service Council (the “Council”) and the members of the Council that are participating in the Council’s information technology services program known as the Northeast Ohio Network for Educational Technology (“NEOnet”).

Recitals

WHEREAS, certain boards of education of school districts entered into an agreement in 1995 for the purpose of providing cooperatively for the acquisition, management, operation, use, maintenance and repair of certain data processing equipment and services and qualifying for participation as an information technology center (“ITC”) in the Ohio Education Computer Network (“OECN”) under Ohio Revised Code Section 3301.075 (that agreement, as subsequently amended from time to time, is referred to as the “Prior Agreement”); and

WHEREAS, the Prior Agreement was entered into under authority of Ohio Revised Code Section 3313.92, which requires, among other things, that a board of education of a school district (or governing board of an educational service center) serve as fiscal agent for the ITC program, and accordingly the Summit County Educational Service Center contracted to be the fiscal agent for the ITC program; and

WHEREAS, Ohio Revised Code Section 3301.075 was amended in 2001 to permit participation in the OECN by cooperative programs organized as councils of governments under Ohio Revised Code Chapter 167; and

WHEREAS, the participants in the ITC program known as NEOnet have determined to reorganize NEOnet as a cooperative program of the Council in order to permit the Council to serve as the fiscal agent for the program and perform other services that have been provided by the Summit County Educational Service Center; and

WHEREAS, the Council and the members of the Council participating in the NEOnet program (referred to in this Agreement as the “Members”) have determined to amend and replace the Prior Agreement in its entirety by the adoption of this Agreement, to provide for the reorganization of NEOnet under Ohio Revised Code Chapter 167 as a cooperative program of the Council for information technology services (the “Information Technology Program”) in compliance with Ohio

Revised Code Section 3301.075, Ohio Revised Code Chapter 167 and Ohio Administrative Code Chapter 3301-3 and the rules and regulations of the Ohio Department of Education (the “ODE Rules”).

WHEREAS, the Board of Directors of the Council and the Assembly have approved the reorganization and this Agreement; and

WHEREAS, following approval by the boards of education of at least two-thirds of the Members, and the execution of this Agreement by those Members and the Council, this Agreement shall replace and supersede the Prior Agreement;

NOW, THEREFORE, it is agreed by and among the Members and the Council, that:

Section 1. Definitions. Capitalized words and phrases used in this Agreement, and not otherwise defined in this Agreement, shall have the meanings given in the Agreement for Establishment of the Metropolitan Regional Service Council (“Council Agreement”) and the Amended Bylaws Governing Metropolitan Regional Service Council (“Council Bylaws”), each as amended to this date, and as each may be subsequently modified or amended. The cooperative program established pursuant to this Agreement is referred to as the “Information Technology Program” or sometimes simply as the “Program” or “NEOnet”.

Section 2. Fiscal Year. The fiscal year of the Program shall be the twelve-month period beginning July 1 and ending June 30 (the “Fiscal Year”). The Fiscal Year for the Program may be changed as provided in the Council Agreement and Council Bylaws.

Section 3. Cooperative Arrangements for Information Technology Services. On behalf of the Members of the Program, the Council may undertake arrangements for the administration and provision cooperatively of information technology services to its Members and for participation in OECN as an ITC, all in order to continue participation in the OECN in accordance with applicable laws, the Council Agreement, Council Bylaws and this Agreement, each as may be amended from time to time. The Council at all times shall provide at a minimum the core services required to qualify the Program for State-funded assistance. Those services may include, but are not limited to: (a) fiscal services, including accounting (cash basis with generally accepted accounting practice extensions), payroll/personnel, and fixed asset accounting; (b) student records management, including provisions for student scheduling, grade reporting, attendance tracking, and tracking of special education needs; (c) State-mandated data reporting, including access to appropriate ODE databases and software applications; (d) library automation, curricular resources, and educational technology services to support academic content standards and effective instruction; and (e) Internet access and networking services, including e-mail and support of data exchange between Members and across different information technology centers and their members.

The Council, on behalf of Members: may share equipment for computer systems or support services among and between multiple information technology centers in order to increase operational efficiencies, lower operating costs, and/or to improve service reliability; shall execute contractual agreements with Members across all core service areas specifying the areas of service, responsibilities of the Program and the Member for each area of service, and quality

implementation standards for each area of service; shall repair and maintain the network and equipment for accessing the Internet; shall coordinate and manage an integrated services network; shall hold a valid permit and maintain compliance with the criteria established by ODE Rules for that permit; shall comply with Ohio Revised Code Section 3301.075 and with the OECN line item appropriation language contained in the most recent budget enacted by the Ohio General Assembly; shall provide all reports required by ODE Rules, including but not limited to a continuing improvement plan; shall formulate a written business continuity plan, implement a written security policy and implement and provide a written copy of a data retention policy to all Members in accordance with the ODE Rules; and take all other actions required of the Council in order to meet the responsibilities of the Council and its Members and to meet the performance requirements of the Program under ODE Rules.

The Council shall, on behalf of the Members and pursuant to the directives of the Board of Directors, make arrangements for the acquisition of facilities, equipment or any other permanent improvements determined by the Board of Directors to be necessary or useful to the operation of the Program, as more specifically provided in Section 7.

The Council shall, on behalf of the Members and pursuant to the directives of the Board of Directors, and subject to applicable ODE Rules and to the availability of funds lawfully appropriated and on deposit in, or in the process of collection for deposit in, the Program Fund created under Section 5 of this Agreement: (a) employ staff necessary for the Program and be responsible for payment of their compensation and benefits; (b) make arrangements for one or more sites to house the Program staff and equipment and enter into any leases or other agreements for the use of facilities for those sites; (c) make arrangements for the maintenance of the equipment and the sites housing that equipment and the Program staff and contract for the maintenance, insurance and repair thereof; (d) arrange for the acquisition, on behalf of the Members, by purchase, lease or lease with an option to purchase, of facilities, equipment, software and supplies for use by the Members in connection with the Program; and (4) in the event that any improvements to be acquired in connection with the Program are subject to State statutory competitive bidding procedures, prepare or cause to be prepared any required advertisements for bids, bidding documents or contracts.

Section 4. Management and Operation of the Program.

(A) Board of Directors. The Board of Directors of the Council shall have, in addition to its powers and duties under the Council Agreement and Council Bylaws, the following specific powers and duties in connection with the management and operation of the Program, provided that the exercise of any of these powers shall be subject to the availability of funds lawfully appropriated and on deposit in the Program Fund (established in Section 5 of this Agreement) or in the process of collection for deposit in the Program Fund:

(1) It shall oversee the operation of the Program.

(2) It shall consider, approve and establish the programs, services and facilities to be offered by the Program to the Members and their teachers, staff and students, and the policies for their operation; it shall authorize any sale of services or products to persons and organizations that are not Members, subject to the provisions of Section 12 of this Agreement; and it

shall review and approve all contracts to be entered into between the Council and others relating to the Program.

(3) It shall authorize expenditures to be made for the Program.

(4) It may establish advisory committees, from time to time, in accordance with the Council Bylaws, to advise the Board of Directors with respect to the Program.

(5) It shall authorize the employment by the Council of any staff necessary for the Program and establish their salaries, benefits and work and disciplinary rules. It may contract or lease services on such terms as it may approve.

(6) It shall determine the fees and charges for special services, supplies or equipment not included in each Member's share of the costs of the Program.

(7) It shall authorize the acquisition of any data processing equipment for the Program and establish rules concerning the use and operation of that equipment.

(8) It shall make recommendations to the Assembly or the Members concerning any matter relating to the operation of the Program, including but not limited to: (a) amendments to or modifications of this Agreement, (b) appropriations for Program Costs (defined in Section 9 of this Agreement), (c) each Member's share of Program Costs, (d) expansion or modification of facilities and services to be included in the Program, (e) methods for allocating the amount of time the data processing equipment may be used by each Member, (f) the admittance of new Members to the Program, and (g) disqualification of Members from participation in the Program.

(9) The Board of Directors may, by affirmative vote of a majority of Board members and upon certification to the Board by the Fiscal Officer of the Council that the proposal is within the limits of the Program's resources, amend appropriations for the Program.

(B) Assembly. The Assembly representatives shall have, in addition to their powers and duties under the Council Agreement and Council Bylaws, the following specific powers and duties in connection with the Information Technology Program :

(1) They shall determine, upon recommendation from the Board of Directors as described in Section 9 hereof, the total estimated costs of the Program for each Fiscal Year, the percentage of the total estimated Program Costs to be allocated to each Member and to any Program Participants (as defined in Section 12) receiving services of the Program, and the annual appropriations for the Program for each Fiscal Year based upon those estimated Program Costs.

(2) They shall determine, upon recommendation from the Board of Directors, such other matters as the Board of Directors or the Assembly may from time to time determine to be matters requiring approval by the Assembly.

Whenever this Agreement provides for an approval or determination to be made by the Assembly, the approval or determination made by the representatives of the Members participating in the Program shall constitute the approval or determination of the Assembly in

accordance with the Council Agreement and Council Bylaws. The Assembly representatives of Members which are not participants in this Program shall not be entitled to vote on matters relating to this Program. Unless otherwise specified in this Agreement, actions to be taken by the Assembly under this Agreement shall require the affirmative vote of at least a majority of the representatives of the Members participating in the Program.

Organizations that are not Members of the Council but that are Program Participants as defined in Section 12 of this Agreement may be represented in the Assembly to the extent provided in Section 13 of this Agreement.

Section 5. Information Technology Program Fund. There is hereby established the Information Technology Program Fund (“Information Technology Program Fund” or “Program Fund”) that shall be maintained by the Fiscal Officer of the Council as a separate fund for the payment of costs of the Program. The Board of Directors may from time to time authorize and direct the Fiscal Officer to establish separate accounts or subaccounts within the Program Fund. The Program Fund, consisting of the accounts and subaccounts as may be established from time to time, shall be subject to the laws of the State concerning the investment and management of public funds, particularly Revised Code Chapter 135, and shall be subject to audit and inspection by the Auditor of State.

The Fiscal Officer shall establish and maintain the Program Fund, separate and apart from all other funds and accounts of the Council and any funds of the Members of the Council. The Fiscal Officer shall deposit in the Program Fund all money received from the State Department of Education for the Ohio Education Computer Network, all money received from the Members, the Program Participants and from any other source for payment of costs of the Information Technology Program. Investment income earned on money and investments held for the credit of the Program Fund shall be credited to the Program Fund. Money and investments held to the credit of the Program Fund shall be disbursed by the Fiscal Officer as provided in this Agreement for payment of costs of the Program.

Section 6. Duties of the Fiscal Officer; Disbursements from Program Fund. The Fiscal Officer for the Council shall: (a) apply for the necessary permits for such of the Program’s equipment for which permits are required by ODE Rules or other applicable laws or rules; (b) submit to the State Department of Education requests for financial assistance for the Program; (c) receive money from the State Department of Education for the Program and deposit, invest and disburse that money as provided in this Agreement; and (d) take such other actions as may be necessary or appropriate to facilitate the participation of the Program as an ITC in the Ohio Education Computer Network or as otherwise may be requested by the Board of Directors, including maintaining a minimum cash balance in the Program Fund equivalent to the greater of an average of thirty days’ expenditures for the previous twelve-month period or anticipated expenditures of the Program for the next sixty days. Under no circumstances shall the Fiscal Officer incur any obligations for costs or expenses in connection with the performance of those duties that exceed the total unspent amount appropriated under this Agreement for the Program Costs to be incurred by the Council and on deposit in, or in the process of collection for, the account held by the Fiscal Officer for payment of those costs and expenses.

The Fiscal Officer shall disburse money in the Program Fund for payment of costs of the Program in accordance with this Agreement. The Fiscal Officer shall provide the Board of

Directors with such documentation concerning those services and expenses as the Board of Directors may reasonably request. Additional disbursements may be made by the Fiscal Officer from the Program Fund for payment of any other Program costs approved by the Board of Directors, upon the direction of the Board of Directors. Those disbursements may, in the case of the acquisition of equipment or other permanent improvements, be made directly to the equipment vendors or other third parties, as directed by the Board of Directors and consistent with applicable laws.

The cost of the purchase, lease or lease with an option to purchase, of such equipment shall be payable solely from moneys appropriated for those costs on deposit in, or in the process of collection for, the Program Fund. In the event that any such improvement is subject to State statutory competitive bidding procedures, the Board of Directors shall be responsible for causing any required advertisements for bids, bidding documents or contracts to be prepared. Any contract for such improvements shall be executed by the Executive Director and/or the Fiscal Officer of the Council on behalf of the Members in accordance with the recommendations and determinations of the Board of Directors.

All costs and expenses incurred by the Council in connection with the foregoing shall be Program Costs payable from the Program Fund, provided that such costs and expenses are within the limits of the total unspent amount appropriated for Program Costs and on deposit in, or in the process of collection for, the Program Fund.

The Fiscal Officer shall be responsible for maintaining financial records relating to all services and expenses provided or incurred by the Council in connection with the Information Technology Program and those records shall be subject to inspection by the Board of Directors. Financial records shall also be made available to the Department within 60 days of the end of each fiscal year, in an electronic format as specified by the Department.

Section 7. Program Facilities.

(A) Sites. The Board of Directors of the Council shall make arrangements for one or more sites to house the equipment and the staff for the Program. Costs of operating and maintaining those sites, including the costs of maintaining fire and extended coverage and public liability insurance on such sites and providing heat, electricity, custodial service and restrooms for such sites, shall be operating costs of the Program payable from the Program Fund. If sufficient money to pay those costs is not received from State or other financial assistance programs, those costs shall be assessed to the Members and Program Participants pursuant to this Agreement. In the event that a Member provides space in its facilities to serve as a site for the Program, the Member may enter into any contracts necessary for the maintenance and insuring of those facilities and may receive compensation from the Program for the proportion of those costs attributable to the facilities comprising the site for the Program, as determined and approved by the Board of Directors.

(B) Equipment, Software, Supplies, and Materials. Unless otherwise authorized and approved by the Board of Directors, title to the Program equipment, software, supplies and materials shall be held in the name of the Council on behalf of the Members. The Board of Directors may authorize title to certain equipment and software to be held in the name of a Member in order to facilitate tax-exempt financing thereof or otherwise obtain arrangements determined by the Board to be advantageous for the Program. The operation, maintenance, repair, replacement and disposition of all equipment, software, supplies and materials shall be subject to the directives of the Board of

Directors, within the provisions of this Agreement and applicable State laws. The quantity, characteristics, capability and type of any new or replacement equipment, software, supplies or materials shall be determined by the Board of Directors. At the time it is determined to be necessary to acquire and install additional or replacement equipment, software, supplies, or materials, the Board of Directors shall include the costs for such acquisition and installation in its estimate of Program Costs prepared pursuant to this Agreement. If sufficient moneys to pay the costs for the acquisition and installation of any such equipment, software, supplies or materials is not received from State or other financial assistance program, those costs shall be allocated and assessed to the Members in accordance with this Agreement. Under no circumstances, however, shall the Board of Directors or the Fiscal Officer have the power to approve the purchase of equipment, software, supplies or materials in an amount, less any State or federal reimbursement, which exceeds the total unspent amount appropriated for costs of that equipment, software, supplies or materials and remitted to the Fiscal Officer or the Council by the Members pursuant to this Agreement, except as may be permitted by law.

Section 8. Insurance. The Council shall make arrangements for obtaining and maintaining fire and extended coverage insurance on the equipment and facilities of the Program. The Council may purchase policies of insurance directly or may reimburse a Member for the costs of insurance riders covering such equipment or facilities under insurance policies otherwise maintained by the Members with respect to their facilities generally. In the event of damage to or destruction of the equipment or facilities of the Program, upon a determination by the Board of Directors that the proceeds of insurance and other available funds of the Program are sufficient therefor, the Council may cause replacement to be made of such equipment or facilities and deposit the balance of insurance proceeds, if any, to the Program Fund. In the event a claim shall be paid by an insurance company upon the loss of or damage to the equipment or the facilities of the Program staff, the deductible amount of any insurance policy insuring that equipment or those facilities damaged or destroyed shall be deemed a Program Cost and assessed to the Members pursuant to this Agreement. In the event that the insurance proceeds and the balance in the Program Fund are insufficient to pay the cost of replacing equipment or facilities damaged or destroyed, the Assembly fails to make other funds available therefor, and the Board of Directors determines that without replacement of that property it is not feasible for the Council to continue the Program, then the aggregate of the insurance proceeds and the balance in the Program Fund remaining after payment of all liabilities of the Program shall be distributed to all Members in the same proportion as that described in Section 16 hereof for surplus remaining upon termination of the Agreement.

Section 9. Estimate of Program Costs; Payments by Members. On or before November 30 in the Fiscal Year preceding the Fiscal Year for which the following estimates are made, the Board of Directors shall: (a) submit to the Assembly a written estimate of the costs of the Program for the next Fiscal Year ("Program Costs"), and (b) provide each Member with an estimate of each Member's share of such Program Costs. The estimates shall be presented in enough detail so that the Members can determine their sufficiency.

The Assembly shall consider the estimates and accept or modify the same and thereby authorize and approve the estimated budget and appropriations for the Program. The Board of Directors shall thereafter deliver to the Members, on or before December 1, an estimated budget of the Program for the next Fiscal Year evidencing each Member's share of such budget. Each Member

shall include its share of the budget in its own tax budget submitted to the County Budget Commission.

The Board of Directors subsequently shall review the estimated budget and determine whether the estimated budget should be modified based on more current information available to the Council. The Board of Directors shall provide an updated budget to the Members on or prior to June 30, updating the estimate of Program Costs and each Member's share of those Program Costs.

Each Member shall, on or before July 15 of the Fiscal Year for which that budget was estimated, appropriate (pursuant to Chapter 5705 of the Revised Code) its share of the Program Costs included in that budget.

Each Member shall remit its share of the Program Costs to the Fiscal Officer of the Council in accordance with a schedule established by Executive Director and the Fiscal Officer or as otherwise may be directed by the Executive Director to comply with the terms of any contracts with any third party parties.

If the aggregate of the contributions of the Members and the financial assistance received from the State or other sources shall prove to be insufficient to pay Program Costs for that Fiscal Year, as determined by the Board of Directors, the Board of Directors shall promptly notify in writing each Member of such additional Program Costs and the amounts of such deficiencies and of each Member's share of such additional costs. Each Member shall appropriate (pursuant to Chapter 5705 of the Revised Code) the amount stated in such notice and remit the same to the Fiscal Officer of the Council within the time set forth in the written notice.

Failure by a Member to appropriate and remit any of its share of the Program Costs pursuant to this Agreement within 60 days after the same shall become due shall be deemed a withdrawal by such Member from the Program, unless the Member has petitioned the Board of Directors for an extension of time for payment and the Board of Directors has, by resolution, approved such an extension to a date certain.

Under no circumstances shall the Board of Directors or the Council have the power to incur obligations for Program Costs in an amount, less any state or federal reimbursement, which exceeds the total unspent amount appropriated for Program Costs and on deposit in, or in the process of collection for, the Program Fund, except as may be permitted by law.

Section 10. Applications for Financial Assistance and Reimbursement of Program Costs. Upon the direction of the Board of Directors, the Council shall apply to the appropriate division or agency of the State or federal governments or to private organizations for funds or financial assistance for the Program. Any funds received by the Council shall be deposited in the Program Fund and disbursed for costs of the Program in accordance with this Agreement. To the extent applicable laws or policies require an application for financial assistance for the Program to be made in the name of a board of education, a Member may apply for that assistance upon the request of the Board of Directors. Any funds received by a Member on behalf of the Council from such sources shall be deposited and disbursed for costs of the Program in accordance with the grant and applicable laws.

Section 11. Withdrawal of a Member. Any Member wishing to withdraw from participation in the Program shall notify the Board of Directors in writing no later than October 15 preceding the beginning of the Fiscal Year in which the Member seeks to withdraw from the Program. Any decision to withdraw from the Program must be made by duly adopted resolution of the board of education of the Member, except as provided in Section 9 hereof. Upon withdrawal under this Section, the withdrawing Member may not again become a Member participant in the Program until it has fully complied with the procedures contained in Section 12.

The Board of Directors shall determine the disposition of any equipment purchased with Program funds and assigned to a Member that withdraws from the Program. That disposition may be to require its return to the Council or to transfer ownership to the withdrawing Member with or without charge, as determined by the Board to be fair consideration under the circumstances.

Section 12. Additional Members; Contracted Services.

(A) Additional Members. The board of education of any school that is a political subdivision of the State of Ohio and the governing board of any educational service center within the State of Ohio may apply to the Board of Directors to become a Member of the Council and a participant in the Program. Such application shall be submitted in writing, accompanied by a duly adopted resolution of the applicant's board of education or governing body requesting inclusion in the Program and, if the applicant is not a Member of the Council, requesting membership in the Council. The authorizing resolution of the applicant's board of education or governing body also must authorize and approve the execution of the Council Agreement, Council Bylaws and this Agreement. Following receipt of such application and resolution, the Board of Directors shall determine whether and when the applicant should be included in the Program, approvals that may be required by law or under the terms of any financial assistance program. The applicant shall be a Member in the Information Technology Program if: such inclusion in the Program is approved by the Board of Directors and the Assembly; the applicant executes and delivers this Agreement, the Council Agreement and Council Bylaws; and the applicant appropriates and remits to the Fiscal Officer of the Council an initial monetary assessment for Program Costs in an amount determined by the Board of Directors. The applicant shall thereafter be a Member under this Agreement and as such assessed its portion of the Program Costs by the same method and using the same formula as any other Member, in accordance with this Agreement.

(B) Contracted Services. Any organization within or without the State of Ohio, including any cooperative education school district as classified pursuant to R.C. Section 3311.01 or any public community school as classified pursuant to R.C. Section 3314.01 or any other public educational entity as determined by the Ohio Department of Education from time to time, may contract with the Council to receive services or products of the Program from the Council without becoming a Member of the Council (each a "Program Participant"); provided that the Board of Directors determines, prior to entering into any such contract, that: (i) the Program will receive fair value for the services or products being provided, (ii) performance of the contract will not impair the ability of the Council or the Members to perform their respective obligations under this Agreement and will not disrupt or diminish the services or products provided to the Members, and (iii) payments received by the Council for the services or products being provided under the contract shall be deposited in the Program Fund and applied to the payment of costs of the Program.

Section 13. Representation in Program by Program Participants.

All organizations that are Program Participants contracting with the Council to receive Program services or products under Section 12(B) of this Agreement may be represented collectively by a single representative (the “Non-Member Representative”). The Non-Member Representative may attend and participate in the portions of Assembly meetings relating to or affecting the Program and shall have one vote in the Assembly on such matters.

The single Program Participant elected to serve as the Non-Member Representative of all the Program Participants shall be selected by a caucus of the Program Participants. The governing body of the Program Participant selected by the caucus shall identify to the Council an administrative-level employee who will attend Assembly meetings and vote on behalf of the Program Participants. In the event there is a vacancy in such representative position or Program Participants shall otherwise fail to select such representative, the Chairman of the Board of Directors may appoint an administrative-level employee of any Program Participant to serve as the Non-Member Representative.

Section 14. Amendments. This Agreement may be modified, amended or supplemented in any respect upon approval of such modification, amendment or supplement by (i) at least a majority of the Board of Directors, and (ii) at least a majority of the representatives in the Assembly. Reference in this Section to the Assembly representatives means the representatives of the Members and the Non-Member Representative of the Program Participants. Following such approval, the amendment, modification or supplement shall thereupon become binding upon all Members and Program Participants. A copy of the amending document shall be sent to the Ohio Department of Education, to the attention of the State Superintendent of Public Instruction.

Section 15. Assignability. No interest of a Member herein shall be assigned unless such assignment is authorized by law and consented to by the representatives of all the Members.

Section 16. Term and Termination. It is the express intention of the Members that this Agreement shall continue for an indefinite term, but may be terminated as herein provided.

The Program may be terminated upon a two-thirds affirmative vote of both the Board of Directors and the Assembly. Any termination of the Program will take effect on a date to be determined by the Board of Directors.

Unless otherwise agreed according to the terms hereof, upon termination of the Agreement the Board of Directors shall direct the sale or other disposition to be made of all equipment and facilities purchased with funds of the Program, by procedures prescribed by law and for the highest value obtainable. After payment of all known obligations of the Program, any surplus remaining shall be distributed to the Members in each case in the same proportion to the total remaining as the amount of such Member’s total share of the costs of those facilities incurred over the life of the Agreement bears to the total costs incurred by all Members over the life of the Agreement.

No Member shall be required, by or under the Agreement, by amendment or otherwise, to pay any sum upon termination hereof, unless it shall have expressly agreed thereto.

Section 17. Effectiveness and Counterparts of the Agreement. This Agreement shall replace the Prior Agreement effective as of the later of (i) July 1, 2008, or (ii) such date by which this Agreement shall have been approved by the Board of Directors, the Assembly, and the boards of education of at least two-thirds of the Members of the Program. The Agreement may be signed in separate counterparts on behalf of any one, or more than one, of the Members and on behalf of the Council, without necessity for any one counterpart to be signed on behalf of all. Separately signed counterparts shall be filed with the Secretary of the Council and shall together constitute one Agreement.

Section 18. Notices; Reports; Miscellaneous. Any notice to a Member required to be in writing shall be deemed given if (i) left at the office of the representative to the Assembly of such Member, or (ii) deposited in the United States mail, postage prepaid, by first-class mail addressed to such representative or (iii) delivered through the Program's electronic mail system, provided there has been confirmation of the receipt of such electronic mail (which confirmation may be by electronic means).

Monthly, the Fiscal Officer of the Council shall submit a written report to the Board of Directors showing for the prior month the costs of the Program, the receipts of the Program, and the condition of the funds and accounts maintained pursuant to this Agreement and such other data as the Fiscal Officer may deem appropriate or the Board of Directors may request.

Any references herein to the State Superintendent of Public Instruction, the Auditor of the State or to other offices established by statute, shall include reference to such office regardless of subsequent statutory change of name or title and shall include reference to any board, department, other public body, or officer as shall succeed to the relevant functions by reason of any statutory change.

[signature page follows]

IN WITNESS WHEREOF, the Council and the Members, pursuant to the resolutions heretofore duly adopted by their governing boards, have signed the Agreement on the date indicated below their respective signatures, but effective as of the date provided in Section 17.

METROPOLITAN REGIONAL SERVICES
COUNCIL

BOARD OF EDUCATION OF THE

By: _____
Board Chair

By: _____
President of the Cuyahoga Valley Career
Board of Education

Date: _____

Date: _____

And By: _____
Executive Director

And By: _____
Superintendent

Date: _____

Date: _____

And By: _____
Treasurer

And By: _____
Treasurer

Date: _____

Date: _____