



**CUYAHOGA VALLEY
CAREER CENTER**

Cuyahoga Valley Career Center

February 2024 Board Meeting

**February 29, 2024, 6:00 pm - 7:00 pm
Conference Room A**

MINUTES

MINUTES

**Cuyahoga Valley Career Center
Board/Admin Team
February 2024 Board Meeting
Thursday, February 29, 2024, 6:00 pm - 7:00 pm
Conference Room A**

In Attendance

Ashley Thomas; Gary Suchocki; Jacquelyn Arendt; James Virost; Jennifer Burke; Rachel Malec; Rhonda Crawford; Robert Felber; Russell Fortlage

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call to Order

Mrs. Arendt called the meeting to order at 6:00 PM.

II. Pledge of Allegiance

III. ROLL CALL:

Mrs. Arendt _____ Mrs. Burke _____ Mrs. Crawford _____
Mr. Felber _____ Mr. Fortlage _____ Mrs. Malec _____
Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____

IV. PRESIDENT'S REPORT

- * First Reading of School Calendar
- * Distinguished Alumni Nominations

V. SUPERINTENDENT'S REPORT

- * Bullying-Harassment - 1st Semester
- * High School Retention Report
- * Academic Plan & STNA Program
- * News Flash | The Student Connection | Alumni Spotlight

VI. BOARD COMMENTS

VII. COMMITTEE REPORTS

VIII. APPROVAL OF MINUTES

* Organizational Meeting: January 11, 2024

- ROLL CALL:

Mrs. Burke _____ Mrs. Crawford _____ Mr. Felber _____
Mr. Fortlage _____ Mrs. Malec _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____

Move: Rhonda Crawford Second: Gary Suchocki Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

IX. APPROVAL OF MINUTES

*Regular Meeting of January 11, 2024.

- ROLL CALL:

Mrs. Crawford _____ Mr. Felber _____ Mr. Fortlage _____
Mrs. Malec _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Move: Robert Felber Second: Rhonda Crawford Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

X. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes

duration.

XI. FINANCES

Resolution #2024-2 8 Routine Items recommended (may be handled as one motion):

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Reports for the months of December 2023 and January 2024.

2024-2 8 (1)

- Transfer of Funds:

Approve transferring the following:

* \$18,200.00 from General Fund (001) to Section 125 (022-9004)

* \$1,927,686.00 from General Fund (001) to Permanent Improvement Fund-Facilities (003-0000)

2024-2 8 (2)

- ROLL CALL:

Mr. Felber____ Mr. Fortlage____ Mrs. Malec____

Mr. Suchocki____ Ms. Thomas____ Mr. Virost____

Mrs. Arendt____ Mrs. Burke____ Mrs. Crawford____

Move: Gary Suchocki Second: Ashley Thomas Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

XII. NEW BUSINESS - Personnel

Resolution #2024-2 9 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. ADMINISTRATIVE, SUPPORT AND CLASSIFIED EXEMPT

- Salary Placement:

Approve the corrected placement of Terri Lynn Brosseau on the Adult Education Director Salary Schedule from Step 1 to Step 5, effective June 1, 2024.

2024-2 9 (1)

- Resignation/Retirement:

Accept the retirement of Mary Barnes, Assistant Principal, effective July 31, 2024.

2024-2 9 (2)

- Replacement:

Approve to replace Assistant Principal.

2024-2 9 (3)

B. CERTIFICATED

- Adult Education Instructors' List 2023-24 School Year:

Approve the addition of Christine Abate, Jason Hance, Matthew Harding, Betsy Klos, Kylie Putka, Jeffrey Smith, and Joshawa Wines to the part-time Adult Education Instructors' List for the 2023-24 school year.

2024-2 9 (4)

- Long-Term Substitute:

Authorize the employment of Nancy Muscatello as a Long-Term Substitute for the Cosmetology Program effective January 22, 2024 until no longer needed during the 2023-24 school year at Step 0-A on the CVFT Salary Schedule. This position is non-renewable.

2024-2 9 (5)

- Resignation/Retirement:

Accept the retirement of Constance Mangan, Librarian Media Center Specialist, effective March 31, 2024.

2024-2 9 (6)

- Replacement:

Approve to replace Librarian Media Center Specialist.

2024-2 9 (7)

- Supplemental Contract/Workload:

Authorize issuing a supplemental workload contract to Jami Little,

Programming & Software Development Instructor, and Tim Moore, Computer Networking Academy Instructor, for the 2023-24 school year in accordance with Article 12, Section E of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers.

2024-2 9 (8)

- Supplemental Contract/Other:

Approve Melissa Fox to work up to 10 hours, paid at her per diem rate, for extended lab time for the 2023-24 school year in accordance with Article 12, Section J of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers.

2024-2 9 (9)

- Supplemental Contract/Other:

Approve Heather Nelligan to work up to 40 hours, paid at her per diem rate through June 30, 2024, for Fire Instruction in accordance with Article 12, Section J. of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers.

2024-2 9 (10)

- Amend Resolution:

Amend Professional Growth **Resolution #2023-10 32 (4)** from four (4) hours to six (6) hours.

2024-2 9 (11)

- Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out-of-state trips. Professional growth days are granted outside of the normal working day.

2024-2 9 (12)

C. CLASSIFIED

- Student Employment:

Approve the employment of Damon Hoody to perform services on an as needed basis at the current Student Employment Rate, effective January 29, 2024 through August 20, 2024.

2024-2 9 (13)

- ROLL CALL:

Mr. Fortlage _____ Mrs. Malec _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____
Mrs. Burke _____ Mrs. Crawford _____ Mr. Felber _____

Move: Gary Suchocki Second: Robert Felber Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage,
Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda
Crawford

XIII. NEW BUSINESS - Non-personnel

Resolution #2024-2 10

- Ohio School Boards Association's Recognition Award:

WHEREAS, Jacquelyn Arendt, a board member at Cuyahoga Valley
Career Center, has served the district with distinction; and

WHEREAS, Jacquelyn Arendt has dedicated her time for the betterment
of the students and community; and

WHEREAS, Jacquelyn Arendt has proven to be dedicated to the craft of
board governance through her commitment to training, service and
governance skills; and

WHEREAS, such measures have advanced student achievement in the
district and improved the governance of the district; therefore be it

RESOLVED, that the Board of Education of the Cuyahoga Valley Career
Center nominates Jacquelyn Arendt for the Ohio School Boards
Association's Recognition Award.

- ROLL CALL:

Mrs. Malec _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____
Mrs. Crawford _____ Mr. Felber _____ Mr. Fortlage _____

Move: Robert Felber Second: Ashley Thomas Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage,
Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda
Crawford

XIV. NEW BUSINESS - Non-personnel, continued

Resolution #2024-2 11 Non-personnel Items Recommended (may be
handled as one motion).

Move to accept all of the non-personnel items, as recommended by the Superintendent.

- Donations:

Accept donations as per resolution #1976-167.

2024-2 11 (1)

- Professional Meeting Days:

Approve Marcy Green, Assistant Superintendent, to attend the 2024 National Association for Career Technical Education Information (NACTEi) - National Perkins Leadership Conference in Oklahoma City, OK, April 22-25, 2024. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2024-2 11 (2)

- Professional Meeting Days:

Approve Josh Hayes, Assistant Principal, to attend the 2024 ACTE Work-Based Learning Conference in Milwaukee, WI, May 1-3, 2024. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2024-2 11 (3)

- Professional Meeting Days:

Approve Lisa Theodore, Dental Assisting Instructor, to attend Registered Dental Assistant (RDA) ESQ Meeting: Examinations, Qualifications and Standards in Rosemont, IL, March 22-24, 2024. Expenses will be paid by American Medical Technologists. Trip subject to cancellation by Superintendent dependent upon world events.

2024-2 11 (4)

- Approve Agreement:

Approve Industrial Machine Maintenance Program Agreement between Cuyahoga Valley Career Center and Worthington Samuel Coil Processing, beginning January 17, 2024.

2024-2 11 (5)

- Approve Agreement:

Approve Industrial Machine Maintenance Program Agreement between Cuyahoga Valley Career Center and TWB Company, beginning January 17, 2024.

2024-2 11 (6)

- Approve Agreement:

Approve Industrial Machine Maintenance Program Agreement between Cuyahoga Valley Career Center and Worthington Steel, beginning January 17, 2024.

2024-2 11 (7)

- Approve Agreement:

Approve Industrial Machine Maintenance Program Agreement between Cuyahoga Valley Career Center and Swagelok Company, beginning January 17, 2024.

2024-2 11 (8)

- Approve Agreement:

Approve Custom Training Agreement between Cuyahoga Valley Career Center and Integrated Restoration, beginning February 6, 2024.

2024-2 11 (9)

- Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Fox Run Consulting, LLC for review of CVCC's Industrial Machine Maintenance Technician Program, beginning January 1, 2024.

2024-2 11 (10)

- Approve Agreement:

Approve the revised Agreement between Cuyahoga Valley Career Center and GED Integrated Solutions, Inc., reducing the number of employees from five (5) to four (4).

2024-2 11 (11)

- Approve Agreement:

Approve Industrial Machine Maintenance Program Agreement between Cuyahoga Valley Career Center and Terrance McGlothan.

2024-2 11 (12)

- Approve Agreement:

Approve Ohio Work Ready Grant Award Agreement between Cuyahoga Valley Career Center and the Ohio Department of Higher Education.

2024-2 11 (13)

- Approval of Bids for Exterior Renovation:

Approve the bid presented by Willham Roofing Co., Inc. in the amount of \$1,927,636.00 for the Roof Repair Project and reject all other bids.

2024-2 11 (14)

- Approval of Bids for Paging System Upgrade Project:

Approve the bid presented by US Communications in the amount of \$170,788.00 for the Paging System Upgrade Project and reject all other bids.

2024-2 11 (15)

- Approval of Construction Manager at Risk:

RESOLVED that the Board of Education approve the following selection ranking for Construction Manager at Risk:

1. Panzica Construction
2. CT Taylor
3. Shook Construction
4. Regency Construction

APPROVE Panzica Construction to serve as Construction Manager at Risk in the amount of \$892,896.00 to facilitate the CTE Construction Project at the discretion of the Superintendent and in accordance with Board Policy.

FURTHERMORE, Panzica Construction will act as Construction Manager at Risk for a period of five (5) years beginning February 29, 2024 through February 28, 2029 for facility renovations related to the CTE Construction Project at the discretion of the Superintendent and in accordance with Board Policy.

2024-2 11 (16)

- ROLL CALL:

Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____
Mrs. Arendt _____ Mrs. Burke _____ Mrs. Crawford _____
Mr. Felber _____ Mr. Fortlage _____ Mrs. Malec _____

Move: Gary Suchocki Second: Rhonda Crawford Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

XV. ADJOURN

6:59 PM



• ROLL CALL:

Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____
Mrs. Burke _____ Mrs. Crawford _____ Mr. Felber _____
Mr. Fortlage _____ Mrs. Malec _____ Mr. Suchocki _____

Next meeting:

Regular Meeting: Thursday, March 21, 2024 at 6:00 PM.

Curriculum Committee Meeting: Thursday, March 21, 2024 at 3:00
PM in Conference Room 670

*APPROVED: 
*ATTESTED: 
*DATE: 3-21-24

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