



**CUYAHOGA VALLEY
CAREER CENTER**

Cuyahoga Valley Career Center

March 2024 Board Meeting

**March 21, 2024, 6:00 pm - 7:00 pm
Conference Room A**

MINUTES

MINUTES

**Cuyahoga Valley Career Center
Board/Admin Team
March 2024 Board Meeting
Thursday, March 21, 2024, 6:00 pm - 7:30 pm
Conference Room A**

In Attendance

Ashley Thomas; Gary Suchocki; Jacquelyn Arendt; James Virost; Jennifer Burke; Rachel Malec; Rhonda Crawford; Robert Felber; Russell Fortlage

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call to Order

Mrs. Arendt called the meeting to order at 6:00 PM.

II. Pledge of Allegiance

III. ROLL CALL:

Mrs. Arendt____ Mrs. Burke____ Mrs. Crawford____
Mr. Felber____ Mr. Fortlage____ Mrs. Malec____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____

IV. PRESIDENT'S REPORT

* National Technical Honor Society

V. SUPERINTENDENT'S REPORT

* Program Presentation: Fire & EMS Academy
* News Flash | Student Connections | Alumni Spotlight

VI. BOARD COMMENTS

VII. COMMITTEE REPORTS

* Curriculum, Jacquelyn Arendt, Chairperson: March 21, 2024 at 3:00 p.m.,
Conference Room 670.
* Policy, Jennifer Burke, Chairperson: Thursday, March 21, 2024 at 4:30 p.m.,
Conference Room 670.

Conduct the first reading of the following policies: (no Board action required)

Bylaws/Policies

Policy # Policy Title

0141.2	Conflict of Interest
3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
4120.08	Employment of Personnel for Co-Curricular/Extra Curricular Activities
5330	Use of Medications
5330.05	Procurement and Use of Naloxone (Narcan) in Emergency Situations
5337	Care of Students with Active Seizure Disorders
7440	Facility Security
8120	Volunteers
8330	Student Records
8650	Transportation by School Van
9160	Public Attendance at School Events
9211	District Support Organizations

VIII. APROVAL OF MINUTES

* Regular Meeting of February 29, 2024.

- **ROLL CALL:**

Mrs. Burke _____ Mrs. Crawford _____ Mr. Felber _____
Mr. Fortlage _____ Mrs. Malec _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____

Move: Rhonda Crawford Second: Rachel Malec Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage,
Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda
Crawford

IX. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of

complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

X. FINANCES

Resolution #2024-3 12 Routine Items Recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Report for the month of February 2024.

- ROLL CALL:

Mrs. Crawford _____ Mr. Felber _____ Mr. Fortlage _____

Mrs. Malec _____ Mr. Suchocki _____ Ms. Thomas _____

Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Move: Gary Suchocki Second: Rhonda Crawford Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

XI. NEW BUSINESS - Personnel

Resolution #2024-3 13 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. CERTIFICATED

- Payment for Courses of Study Revision:

Approve payment for Course of Study development according to the terms of Article 12, Item A of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers.

- \$ 600.00 Joan Schentur, English 9
- \$ 600.00 Joan Schentur, English 11
- \$ 600.00 Joan Schentur, English 12
- \$ 600.00 Julie Jakubczak, American History
- \$ 1200.00 Josephine Everhart, Education Professions
- \$ 1200.00 Tim Moore, Computer Networking Academy
- \$ 1200.00 Charles Russo, Transportation Systems

2024-3 13 (1)

B. CLASSIFIED

- Resignation/Retirement:

Accept the retirement of Karen Janka, Administrative Assistant, effective March 31, 2024.

2024-3 13 (2)

- Replacement:

Approve the replacement of Administrative Assistant.

2024-3 13 (3)

- Employment:

Per Resolution #_____ employ Mackenzie Hance as Administrative Assistant, effective April 1, 2024 through June 30, 2024, on a one year, limited contract for 260 days annual, at Administrative Assistant I, Step 0, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

2024-3 13 (4)

- Employment:

Per Resolution #2023-12 37 (17), employ Brooke Bartko as Educational Aide, effective April 2, 2024 through June 30, 2024, on a one year, limited contract for 180 days annual, at Educational Aide, Step 1 per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

2024-3 13 (5)

- ROLL CALL:

Mr. Felber_____ Mr. Fortlage_____ Mrs. Malec_____

Mr. Suchocki_____ Ms. Thomas_____ Mr. Virost_____

Mrs. Arendt_____ Mrs. Burke_____ Mrs. Crawford_____

Move: Jennifer Burke Second: Ashley Thomas Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

XII. NEW BUSINESS - Non-personnel

Resolution #2024-3 14 Non-personnel Items Recommended (may be handled as one motion).

Move to accept all of the non-personnel items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed.

2024-3 14 (1)

- Donations:

Accept donations as per resolution #1976-167.

2024-3 14 (2)

- 2024-25 CVCC School Calendar:

Authorize the adoption of the Cuyahoga Valley Career Center calendar for the 2024-25 school year.

2024-3 14 (3)

- Courses of Study Revision Development:

Authorize the development of courses of study for the 2024-25 school year for payment for the following programs: 8 quarters each for Construction Trades, Digital Design, Graphic Imaging Technology, and Media Arts in accordance with the terms of Article 12, Item A, of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers.

2024-3 14 (4)

- Courses of Study:

Approve the High School Courses of Study for English 9; English 11; English 12; American History; Education Professions; Computer Networking Academy; Transportation Systems; Adult Education Graphic Design; Adult Education Heating, Ventilation and Air Conditioning; Adult Education EKG Technician; Adult Education Phlebotomy; Adult Education Esthetics; and Adult Education Machining Technology, as

recommended by the Assistant Superintendent and the Superintendent.

2024-3 14 (5)

- Course of Study Revision Schedule:

Approve the revised Course of Study Revision Schedule for January 2021 through January 2025.

2024-3 14 (6)

- Course of Study Revision Schedule:

Approve the new Course of Study Revision Schedule for January 2026 through January 2030.

2024-3 14 (7)

- Textbooks:

Approve the following textbook(s) for use during FY25 as recommended by the Assistant Superintendent and Superintendent.

Auto Body Repair & Refinishing

Title: Professional Development Program - Education Edition 2.0

Author: I-CAR (Inter-Industry Conference on Auto Collision Repair)

Publisher: I-CAR (Digital Format)

Date of Publication: Summer 2024

American History

Title: United States History: Reconstruction to the Present

Author: Lapansky-Werner, Levy, Roberts, Taylor

Publisher: Pearson

Date of Publication: 2016

Computer Networking Academy

Title: CCNA 200-301 Official Cert Guide Library

Author: Wendell Odom

Publisher: Cisco Press

Date of Publication: 2019

Education Professions

Title: Teaching

Author: Sharleen Kato

Publisher: Goodheart-Willcox

Date of Publication: 2024

Title: Home, School, and Community Collaboration

Author: Julie A. Ray and Kathy B. Grant

Publisher: Sage Publications, Inc.

Date of Publication: 2023

Title: Yardsticks

Author: Chip Wood

Publisher: Center for Responsive Schools

Date of Publication: 2018

Title: Introduction to Teaching, Making a Difference in Student Learning

Author: Hall, Quinn, Gollnick

Publisher: Sage Publications, Inc.

Date of Publication: 2019

Title: Building Classroom Management

Author: C. M. Charles and Karen Cole

Publisher: Pearson

Date of Publication: 2019

AE EKG Technician

Title: Electrocardiography for Healthcare Professionals, 5th Edition

Author: Kathryn Booth and Thomas O'Brien

Publisher: McGraw Hill

Date of Publication: 2019

AE Esthetics

Title: Milady Standard Foundations with Standard Esthetics:
Fundamentals

Author: Milady

Publisher: Milady

Date of Publication: 2019

AE Graphic Design

Title: Graphic Design Portfolio 2021: InDesign, Illustrator and Photoshop

Author: Against the Clock

Publisher: Against the Clock

Date of Publication: 2021

AE HVAC

Title: Refrigeration and Air Conditioning Technology

Author: Eugene Silverstein, Jason Obrzut, John Tomczyk, Bill Whitman,
Bill Johnson

Publisher: Cengage Learning

Date of Publication: 2020

AE Phlebotomy

Title: Phlebotomy Essentials, 8th Edition

Author: Ruth E. McCall

Publisher: Jones and Bartlett Learning

Date of Publication: 2023

2024-3 14 (8)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Fives North American Combustion, Inc.

2024-3 14 (9)

- Approve Agreement:

Approve HVAC Customized Training Agreement between Cuyahoga Valley Career Center and Institute for Career Development (ICD).

2024-3 14 (10)

- Professional Meeting Days:

Approve Assistant Superintendent Marcy Green as Team Leader for the Coral Springs Regional Institute of Public Safety, Council on Occupational Education Site visit in Coral Springs, Florida, August 5-8, 2024. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

2024-3 14 (11)

- ROLL CALL:

Mr. Fortlage _____ Mrs. Malec _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____
Mrs. Burke _____ Mrs. Crawford _____ Mr. Felber _____

Move: Robert Felber Second: Gary Suchocki Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

XIII. ADJOURN

6:29 PM

- ROLL CALL:


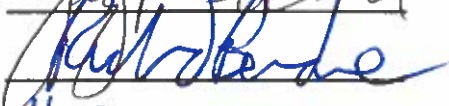
Mrs. Malec _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____
Mrs. Crawford _____ Mr. Felber _____ Mr. Fortlage _____

Move: Robert Felber Second: Jacquelyn Arendt Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Russell Fortlage, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

Next Meetings:

Regular Meeting: Thursday, April 25, 2024 at 6:00 PM in Conference Room A.

*APPROVED: 
*ATTESTED: 
*DATE: 4-25-2024