

AGENDA

**Cuyahoga Valley Career Center
Board/Admin Team
June 2024 Board Meeting
Thursday, June 27, 2024, 6:00 pm - 7:30 pm
Conference Room A**



Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Mrs. Arendt____ Mrs. Burke____ Mrs. Crawford ____
Mr. Felber____ Independence____ Mrs. Malec____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____

IV. PRESIDENT'S REPORT

* Staff Member of the Year Award

V. SUPERINTENDENT'S REPORT

* Bullying/Harassment Report, 2nd Semester
* News Flash | Alumni Spotlight

VI. BOARD COMMENTS

VII. COMMITTEE REPORTS

VIII. APPROVAL OF MINUTES

* Regular Meeting: May 30, 2024

 May 30- 2024 Minutes

- ROLL CALL:
 Mrs. Burke _____ Mrs. Crawford _____ Mr. Felber _____
 Independence _____ Mrs. Malec _____ Mr. Suchocki _____
 Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____

IX. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

X. FINANCES

Resolution # Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:
 Acceptance of the Financial Report for the month of May 2024.
 Board Financial Report May 2024
- FY24 Final Amended Appropriations:
 BE IT RESOLVED by the Board of Education of the CUYAHOGA VALLEY CAREER CENTER School District, CUYAHOGA County, Ohio that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2024, the following sums be and the same are

hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

☐ Appropriations FY24 062724 unsigned

- FY25 Permanent Appropriations:

BE IT RESOLVED by the Board of Education of the CUYAHOGA VALLEY CAREER CENTER School District, CUYAHOGA County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2025, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

☐ Appropriations FY25 062724 unsigned

- Approve Transfer of Funds:

Approve transfer of \$277,000.00 from General Fund-001 to PI Fund-Technology-003/9002 for new Parks and Environmental Resources Program equipment.

- ROLL CALL:

Mrs. Crawford _____ Mr. Felber _____ Independence _____
 Mrs. Malec _____ Mr. Suchocki _____ Ms. Thomas _____
 Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

XI. NEW BUSINESS - Personnel

Resolution # Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT

- Employment:

Per **Resolution #23-12 37 (4)**, approve Joseph Lupia as Adult Education Coordinator, effective July 8, 2024 through July 31, 2025, on a two-year, limited contract for 220 days annual, at Coordinator, Step 4 plus applicable holidays per the

Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

- Termination:

Approve termination of the employment contract for Destiny Thomas, Adult Education Nursing Instructor, effective June 25, 2024 due to: Neglect of Duty (not reporting to work to fulfill her contractual work days), Insubordination (failing to meet with supervisor and Superintendent when meetings were collaboratively scheduled), and Dishonesty (inaccurate reporting of employment history, including salary on employment application). In accordance with Ohio Revised Code Section 3319.081, Ms. Thomas was afforded two opportunities to provide her side of the events and reasons for the actions to the Superintendent prior to this recommendation for termination on June 25, 2024 during a phone conference and then failed to attend the in-person meeting scheduled for June 26, 2024.

- Replacement:

Replace Nursing Instructor.

B. CERTIFICATED

- Adult Education Instructors' List 2024-25 School Year:

Approve the addition of Charles Randolph to the part-time Adult Education Instructors' List for the 2024-25 school year.

- Resignation/Retirement:

Accept the retirement of Marilyn Mormile, Cosmetology Instructor, effective June 30, 2024.

- Replacement:

Replace Cosmetology Instructor.

- Approve Supplemental Contract:

Approve Supplemental Contract for Heather Nelligan for up to 43 hours for the 2023-24 school year, paid at her per diem rate, in accordance with Article 12, "Additional Compensation," Paragraph J, "Other Supplementals" of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley Federation of Teachers.

- Approve Supplemental Contract:
Approve Supplemental Contract for Heather Nelligan for up to 80 hours for the 2024-25 school year, paid at her per diem rate, in accordance with Article 12, "Additional Compensation," Paragraph J, "Other Supplementals" of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley Federation of Teachers.
- Amend Resolution #2024-5 21 (4):
Amend **Resolution #2024-5 21 (4)**, Principal's Liaison Representatives 2024-25 by replacing April Mone with Josephine Everhart in accordance with Article 12, "Additional Compensation," Paragraph G, "Principal's Liaison" of the agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers.
- Professional Growth Days:
In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.

☰ Professional Growth - June 24

C. CLASSIFIED

- Employment:
Per Resolution **#2024-4 16 (19)**, employ Mackenzie Hance as Administrative Assistant II, effective August 1, 2024 through June 30, 2026, on a two year, limited contract for 220 days annual, at Administrative Assistant II, Step 0, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).
- Replacement:
Due to the movement of Mackenzie Hance, approve the replacement of Administrative Assistant I.
- Student Employment:
Approve the employment of Braeden Cunningham and Trevor Podojil to perform summer services on an as needed basis.

- ROLL CALL:
Mr. Felber____ Independence____ Mrs. Malec____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____
Mrs. Arendt____ Mrs. Burke____ Mrs. Crawford____

XII. NEW BUSINESS - Non-personnel

Resolution # Other Items Recommended (may be handled as one motion).

Move to accept all of the other following items, as recommended by the Superintendent.

- Disposal of Inventory Items:
Approve the disposal of inventory items as listed:
☐ Disposal JUNE 2024 board agenda
- Donations:
Accept donations per Resolution #1976-167 as listed:
☐ Donations - Board Agenda JUNE 2024
- Superintendent Memberships:
Approve memberships for the Superintendent for FY25 as listed.
☐ Superintendent Membership - 2024-25
- Professional Meeting Days:
Approve Assistant Superintendent Marcy Green to attend the Council on Occupational Education's Preliminary Site Visit for the Coral Springs Regional Institute of Public Safety on July 2, 2024 in Coral Springs, Florida. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.
- Professional Meeting Days:
Approve Assistant Superintendent Marcy Green and Adult Education Director Terri Lynn Brosseau to attend the Council on Occupational Education's Annual Conference, November 12-14, 2024 in Atlanta, Georgia. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

- Approve CVCC Adult Education Handbooks for Career Development Programs:

Approve the revisions to CVCC Adult Education Handbooks for Career Development Programs for the 2024-25 school year as follows: Business and Office Technology Programs, Emergency Response Programs, Health and Beauty Programs, Health Care Programs, Industrial Careers, the School of Nursing at Cuyahoga Valley Career Center, and the Adult Education Instructor Manual.

- ☐ Business and Office Technology Programs 2024-2025 FINAL
- ☐ Emergency Response 2024-2025 FINAL
- ☐ Health and Beauty 2024-2025 FINAL
- ☐ Health Care Programs Handbook 2024-2025 FINAL
- ☐ Industrial Handbook 2024-2025 FINAL
- ☐ The School of Nursing Handbook 2024-25-26 FINAL
- ☐ AE Instructor Manual 2024-2025 FINAL

- Approve Agreement:

Approve Memorandum of Understanding between Cuyahoga Valley Career Center and Ohio Talent Development Network to continue to access WorkKeys and multi-vendor products for the 2024-25 school year.

- ☐ OTDN CVCC Memorandum of Understanding -WorkKeys-05.30.24

- ROLL CALL:

Independence ____ Mrs. Malec ____ Mr. Suchocki ____
 Ms. Thomas ____ Mr. Virost ____ Mrs. Arendt ____
 Mrs. Burke ____ Mrs. Crawford ____ Mr. Felber ____

XIII. ADJOURN

ROLL CALL:

Mrs. Malec ____ Mr. Suchocki ____ Ms. Thomas ____
 Mr. Virost ____ Mrs. Arendt ____ Mrs. Burke ____
 Mrs. Crawford ____ Mr. Felber ____ Independence ____

Next Board of Education Meeting:

*Regular Meeting: Thursday, August 29, 2024 in Conference Room A