



CUYAHOGA VALLEY  
CAREER CENTER

## Cuyahoga Valley Career Center

### Job Posting #5239 Log Sheet

**Job Posting Date:** 7/12/2024

**Employer Information:** Mirabel Promotions  
**Contact:** Michael Sollenberger  
5145 Brecksville Road, Suite 205  
Richfield , OH 44286  
**Phone:** 4407460855 **Ext:**  
**E-mail:** msollenberger@mirabelpro.com

**Main Business:** Mirabel Promotions is a leading distributor of custom apparel and promotional branded products in Richfield, OH. We are a B2B company, providing specialized programs including Corporate Uniforms, Employee Recognition Gifts, Marketing Promotions and Online Web Stores that require the fulfillment and shipping of branded products on a regular basis.

**Job Title:** Warehouse Associate

**Full/Part-time:** Part-Time **Job Hours:** 10-20 hrs per week

**Job Duties:**

- Using packing slips, pull specific items for customer orders
- Verify order accuracy by order number, customer number, product description, and item quantity
- Pack orders in an efficient and neat manner and manage shipment to customers
- Perform accurate inventory checks on current and new stock
- Coordinate with Fulfillment supervisor regarding missing and damaged items
- Learn and Utilize ShipStation Software for certain programs
- Perform other duties as assigned by management, including incoming shipments

**Compensation:** \$15/hr.

**Special Notes / Additional Information:**

**Minimum Age Requirement?**  
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**How to Contact:** Email resume, In Person, By Phone

**Seeking:**

High School Student, CVCC Alumni,  
Adult /Job Seeker

**Program Area:**

General, Arts & Communication, Business &  
Administration, Construction Technologies, Cosmetology,  
Dental Assisting, Education & Training, Engineering &  
Science Technologies, Health Careers, Hospitality &  
Tourism, Information Technology, Law & Public Safety,  
Manufacturing Technologies, Marketing, Power  
Equipment Technology, Transportation Systems

**E-mailed Job Posting on:** \_\_\_\_\_

**Notes:**