



CUYAHOGA VALLEY  
CAREER CENTER

## Cuyahoga Valley Career Center

### Job Posting #5295 Log Sheet

**Job Posting Date:** 10/11/2024

**Employer Information:** Fastener Industries, Inc  
**Contact:** Brady Neuhart  
5220 W. 164th St  
Brookpark, Ohio 44142  
**Phone:** 216-267-2240 **Ext:** 342  
**E-mail:** bneuhart@fastenerind.com

**Main Business:** Weld Fasteners

**Job Title:** Operator

**Full/Part-time:** Full-Time **Job Hours:** Monday - Friday 6am - 2pm

**Job Duties:** Operate Machines

**Compensation:**

**Special Notes / Additional Information:**

**Minimum Age Requirement?**  
18

**How to Contact:** Email resume

**Seeking:**  
High School Student, CVCC Alumni,  
Adult /Job Seeker

**Program Area:**  
General, Manufacturing Technologies

**E-mailed Job Posting on:** \_\_\_\_\_

**Notes:**



# FASTENER INDUSTRIES, INC.

One Berea Commons - Suite 209 - Berea, Ohio 44017-2534 - Tel. (440) 243-0034

Fax (440) 243-1143

AN EMPLOYEE OWNED COMPANY



---

<b>Job Title:</b>	<b>Operator 1</b>
Department:	Production
Work Location:	Cleveland, OH
Reports To:	Plant Manager
Classification:	Salary Non-Exempt

---

## What You Will Do (Job Summary):

An Operator I is responsible for following the training procedures and program in their department, to learn the skills necessary for daily production needs. The training procedure and program is department and machine specific to give operators the tools and skills to successfully setup and run a machine independently.

## Responsibilities (Essential Duties and Responsibilities)

- Complete the standard training program for machines in the assigned department:
  - Complete all training courses on the assigned machine within the department.
  - Work directly with Operator IV to learn and implement the information from the training program, and with Operator II's and III's on any issues or questions that arise.
- Strive to help the team make production due dates and improve KPIs:
  - Communicate with the designated Operator IV on job progress and updates of any dates in question.
  - Learn the proper setup procedure and production process to mitigate scrap and product quality issues.
  - Strive to obtain Operator IV status
  - Plant Manager approval signatures are required on training course completion.
- Promote and communicate safety in the department:
  - Always follow company safety procedures and rules.
  - Train and retain information on equipment safety in the courses provided in the training program.
  - Communicate safety violations and hazards to Operator IV's and/or plant management.
- Other duties as assigned

## Minimum Qualifications (Knowledge, skills, and abilities required)

### Required competencies:

- Self-motivated team player who is willing to learn and work in new processes and environments.
- Good communication and interpersonal skills.
- Mechanical background or critical thinking/problem solving skills.

### Preferred Skills/Experience

- Experience in a manufacturing/production environment with cold forming or progressive stamping production.
- Experience in an ISO 9001 work environment.

## Physical Demands and Work Environment

While performing the duties of this job, the employee is regularly required to stand, walk, talk or hear. The employee frequently is required to use hands to handle or touch objects, tools, or controls and reach above shoulders. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and use foot/feet to operate machine. The employee must regularly lift and/or move up to 50 pounds.

**Note:** This job description in no way states or implies that these are the only duties to be performed by the employee in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent will possess the skills, aptitude and ability to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities.

---

**Employee Acknowledgement**

---

Signature

Date

---

Print Name