



**CUYAHOGA VALLEY
CAREER CENTER**

Cuyahoga Valley Career Center

August 2024 Board Meeting

**August 29, 2024, 6:00 pm - 7:30 pm
Conference Room A**

MINUTES

MINUTES

**Cuyahoga Valley Career Center
Board/Admin Team
August 2024 Board Meeting
Thursday, August 29, 2024, 6:00 pm - 7:30 pm
Conference Room A**

In Attendance

Ashley Thomas; Gary Suchocki; Jacquelyn Arendt; James Virost; Jennifer Burke; Linda O'Neill; Rachel Malec; Rhonda Crawford; Robert Felber

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. CALL TO ORDER:

Mrs. Arendt called the meeting to order at 6:02 PM.

II. WELCOME AND OATH OF OFFICE

Completion of Three-Year Term for Independence City School District (vacant as of May 27, 2024); end of term: December 31, 2026.

OATH OF OFFICE:

I, Linda O'Neill, do hereby solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will perform faithfully, to the best of my ability, the duties of Board of Education Member of Cuyahoga Valley Career Center.

III. PLEDGE OF ALLEGIANCE

Ms. Thomas arrived at 6:04 PM.

IV. ROLL CALL:

Mrs. Arendt _____ Mrs. Burke _____ Mrs. Crawford _____
Mr. Felber _____ Mrs. Malec _____ Mrs. O'Neill _____
Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____

V. PRESIDENT'S REPORT

* OSBA 2024 Capital Conference November 10-12, 2024 in Columbus at the Greater Columbus Convention Center

VI. SUPERINTENDENT'S REPORT

- * Opening Day Staff Meeting - August 19, 2024
- * High School Program Guide and Adult Education Fall Catalog
- * All Boards' Dinner - October 24, 2024
- * News Flash

VII. BOARD COMMENTS

VIII. COMMITTEE REPORTS

- * Buildings & Grounds Committee, Gary Suchocki, Chairperson: August 29, 2024 at 5:45 p.m., Conference Room B.

IX. APPROVAL OF MINUTES

- * Regular Meeting of June 27, 2024

- ROLL CALL:

Mrs. Burke _____ Mrs. Crawford _____ Mr. Felber _____
Mrs. Malec _____ Mrs. O'Neill _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____

Move: Rhonda Crawford Second: Ashley Thomas Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

X. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

XI. FINANCES

Resolution #2024-8 27 Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Report for the months of June and July 2024.

2024-8 27 (1)

- Advances and Transfers to Various Funds:

Authorize the Treasurer to make advances and transfers as listed in exhibit.

2024-8 27 (2)

- ROLL CALL:

Mrs. Crawford _____ Mr. Felber _____ Mrs. Malec _____
Mrs. O'Neill _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Move: James Virost Second: Jennifer Burke Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

XII. NEW BUSINESS - Personnel

Resolution #2024-8 28 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT

- Employment:

Per **Resolution #2024-4 16 (2)**, employ Hannah Dougherty as School of

Nursing Supervisor, effective August 14, 2024 through July 31, 2025, on a one-year, limited contract for 228 days annual, at Supervisor, Step 2 per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

2024-8 28 (1)

B. CERTIFICATED

- Adult Education 2024-25 Instructors' List:

Approve adding Jared Gepperth to the part time Adult Education Instructors' List for the 2024-25 school year.

2024-8 28 (2)

- Employment:

Per **Resolution #2024-6 25 (6)**, approve the employment of Nancy Muscatello as Half-Time Cosmetology Instructor, effective August 19, 2024 for the 2024-25 school year, on a one-year limited contract at Step 10A, plus half workload pay, per the Agreement between the Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley Federation of Teachers Negotiated Agreement.

2024-8 28 (3)

- Teacher 2024-25 Extended Service Contract:

Approve the extended service contract for the 2024-25 school year for Nancy Muscatello, in accordance with Article 12 "Additional Compensation" Paragraph C. "Extended Service" of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley Federation of Teachers.

2024-8 28 (4)

- Approve Health Insurance Benefits:

Due to Nancy Muscatello working an average of 30 hours per week as Half-time High School Instructor and Part-time Adult Education Instructor, approve Ms. Muscatello to receive Health Insurance Benefits for the 2024-25 school year as outlined in Article 35 "Insurance Coverage" Paragraph A. "Group Health Insurance" of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley Federation of Teachers Agreement.

2024-8 28 (5)

- Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley

Federation of Teachers, approve the following staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.

2024-8 28 (6)

- Amend Resolution #2024-6 25 (10):

Amend **Resolution #2024-6 25 (10)** Professional Growth Days to correct dates:

* Bernie Bodnar (15 hours) from 7/10/24-7/21/24 to 6/10/24-6/21/24

* Jennifer Standley (30 hours) from 7/10/24-7/21/24 to 6/10/24-6/21/24

2024-8 28 (7)

- Resident Educator Program/Career Technical Teacher Mentorship Program:

Per Article 12 "Additional Compensation, H. Resident Educator Program" and "I. Career Technical Teacher Mentorship Program" approve Shawn Fahey, Tim Moore, Angela Nonno, Charles Russo, Joan Schentur, and Lauren Visnick, as Lead Instructors for the 2024-25 school year to be paid by authorized time sheet at the current Summer Work Rate, reimbursed up to 15 hours.

2024-8 28 (8)

- Resident Educator Program/Career Technical Teacher Mentorship Program:

Per Article 12 "Additional Compensation, H. Resident Educator" and "I. Career Technical Teacher Mentorship" approve Melissa Fox, Michael Kapis, Jr., Matthew Harding, Heather Nelligan, Jamie Yax, and Michael Zana to be reimbursed up to eight (8) hours for the 2024-25 school year. All to be paid by authorized time sheet at the current Summer Work Rate.

2024-8 28 (9)

- Resident Educator Program Coordinator:

Per Article 12 "Additional Compensation, H. Resident Educator Program" approve John Spano as the Program Coordinator for the Resident Educator Summative Assessment (RESA) program for the 2024-25 school year to be paid by authorized time sheet at 120% of the current Summer Work Rate, reimbursed up to 30 hours.

2024-8 28 (10)

C. CLASSIFIED

- Employment:

Per **Resolution #2024-5 21 (9)**, approve the employment of Sarah Hayman as Computer Technician, effective July 8, 2024 through June 30, 2025, on a one-year, limited contract, for 260 days annual, at Computer Technician, Step 2, per the Agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

2024-8 28 (11)

- Employment:

Per **Resolution #2024-6 25 (12)**, employ Theresa Antal as Administrative Assistant to Adult Education, effective August 5, 2024 through June 30, 2025, on a one-year, limited contract for 260 days annual, at Administrative Assistant I, Step 8 per the Agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

2024-8 28 (12)

- Resignation/Retirement:

Accept the resignation of Harvey Slussar, Educational Aide in the Building & Property Maintenance Program, effective August 16, 2024.

2024-8 28 (13)

- Replacement:

Approve the replacement of Educational Aide in the Building & Property Maintenance Program.

2024-8 28 (14)

- Employment/Reassignment:

Per **Resolution #2024-8 28 (14)**, approve the voluntary reassignment of Robert Guilfoyle as Educational Aide for Building & Property Maintenance Program, effective August 21, 2024 through June 30, 2025, for the remainder of a two-year, limited contract for 180 days, at Educational Aide, Step 2, per the Agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

2024-8 28 (15)

- Replacement:

Due to the movement of Robert Guilfoyle, replace Educational Aide position.

2024-8 28 (16)

- Employment:

Per **Resolution #2024-8 28 (16)**, approve Chad Tokie as Educational Aide, effective August 21, 2024 through June 30, 2025, on a one-year, limited contract for 180 days annual, at Educational Aide, Step 0 per the Agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

2024-8 28 (17)

- Accept Rescindment of Employment:

Accept the rescindment of employment as Educational Aide by Michael DeLong, effective August 8, 2024.

2024-8 28 (18)

- Employment:

Per **Resolution #2023-12 37 (15)**, employ Ronald Summers as Educational Aide, effective August 21, 2024 through June 30, 2025 on a one-year, limited contract for 180 days annual, at Educational Aide, Step 5 per the Agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

2024-8 28 (19)

- Student Employment:

Approve the employment of Sasha Patterson, Chris Young, Richard Piros, and Damon Hoody to perform services on an as needed basis at the current Student Employment Rate, effective August 21, 2024 through the 2024-25 school year.

2024-8 28 (20)

- ROLL CALL:

Mr. Felber____ Mrs. Malec____ Mrs. O'Neill____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____
Mrs. Arendt____ Mrs. Burke____ Mrs. Crawford____

Move: Gary Suchocki Second: Rachel Malec Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

XIII. NEW BUSINESS - Non-personnel

Resolution #2024-8 29 Non-personnel Items Recommended (may be handled as one motion).

Move to accept all of the following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed.

2024-8 29 (1)

- Donations:

Accept donations as per **Resolution #1976-167**.

2024-8 29 (2)

- Adult, Tuition, Community School Students Enrolled in High School Programs:

Approve adult, tuition, and community school students for enrollment in high school programs as listed.

2024-8 29 (3)

- Amend Resolution #2024-3 14 (11):

Amend **Resolution #2024-3 14 (11)** changing the dates of Assistant Superintendent Marcy Green's travel as Team Leader for the Council on Occupational Education Site Visit in Coral Springs, Florida from August 5-8, 2024 to August 26-29, 2024.

2024-8 29 (4)

- Professional Meeting Days:

Approve Board Member Ashley Thomas and Superintendent David Mangas to attend ACTE's CareerTech Vision Conference December 4-7, 2024 in San Antonio, Texas. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2024-8 29 (5)

- Professional Meeting Days:

Approve Assistant Superintendent Marcy Green to attend ACTE's National Policy Seminar in Washington, D.C., March 16-19, 2025. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

2024-8 29 (6)

- Professional Meeting Days:

Approve Assistant Superintendent Marcy Green to attend the 2025 National Association for Career Technical Education Information (NACTEi) National Conference May 5-8, 2025 in Tucson, AZ. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

2024-8 29 (7)

- Authorize to Pay Brecksville Police Officers:

Authorize payment of Brecksville police officers during the 2024-25 school year as needed.

2024-8 29 (8)

- Authorize Funds for Career Technical Education (CTE) Partnership:

Authorize CVCC providing funding for \$30,000 for each associate district for FY25. Funds will support Career and Technical Education through activities/projects agreed to by the CVCC Superintendent and Associate District Superintendents as listed in the attachment.

2024-8 29 (9)

- Approve Utilizing the School Emergency and Safety Plan Services:

Approve utilizing the Ohio Schools Council for School Emergency and Safety Plan Services at a cost of \$225.00 from July 1, 2024 through June 30, 2025.

2024-8 29 (10)

- Membership in HPS Group Purchasing Program:

Approve membership in the HPS Group Purchasing Program for the 2024-25 school year in the amount of \$760.00.

2024-8 29 (11)

- Approve Agreement:

Approve Contracted Services Agreement between Laura Icardi/ACT Test Prep and Cuyahoga Valley Career Center for the 2024-25 school year.

2024-8 29 (12)

- Approve Agreement Addendum:

Approve agreement addendum between Cuyahoga Valley Career Center and Ohio Department of Youth Services to add Fiber Optic Technician (FOT) Program to existing class choices for up to eight (8) students.

2024-8 29 (13)

- Approve Agreement:

Approve Desidara Statement of Work to provide marketing services for the 2024-25 school year.

2024-8 29 (14)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Desidara to provide website support for the 2024-25 school year.

2024-8 29 (15)

- Approve Third Amendment to Amended and Restated Consortium Agreement of Suburban Health Consortium:

WHEREAS, Cuyahoga Valley Career Center is a Consortium Member of Suburban Health Consortium ("SHC"); and

WHEREAS, this Board desires to amend the Amended and Restated Consortium Agreement of SHC, as amended (the "Consortium Agreement"), as set forth in the attached Third Amendment (the "Third Amendment"); and

WHEREAS, the Third Amendment will become effective in accordance with the Consortium Agreement upon the approval of at least two-thirds of the Consortium Members;

THEREFORE, BE IT RESOLVED that this Board hereby approves the Third Amendment; and

BE IT FURTHER RESOLVED that the Treasurer is hereby authorized and directed to provide a certified copy of this resolution to the Chairperson of SHC; and

BE IT FURTHER RESOLVED that this Board has determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board in compliance with Ohio law, and that all deliberations of this Board and any of its committees that resulted in such formal action were open to the public when required by Ohio law.

2024-8 29 (16)

- Authorize a Guaranteed Maximum Price Amendment to Contract for Construction Management at Risk Services:

WHEREAS, Cuyahoga Valley Career Center was awarded a grant from the State of Ohio in the amount of \$9,050,984 which combined with local funds and in kind contributions of \$3,127,456 providing a total project cost of \$12,178,440 for a small renovation and 18,000 square foot addition previously approved by this Board; and

WHEREAS, the Project Architect has completed the plans and specifications, and the Construction Manager at Risk and Administration are developing the Guaranteed Maximum Price Amendment based on Ohio Facilities Construction Commission's forms; and

WHEREAS, the Grant's conditions require a board resolution authorizing the project by September 15, 2024; and

WHEREAS, it is anticipated that the work will begin fall of 2024 and has the estimated completion date of December 31, 2025.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Cuyahoga Valley Career Center, Counties of Cuyahoga and Summit, Ohio, that:

Section 1. The Board authorizes the Treasurer of this Board to sign a Guaranteed Maximum Price Amendment, based on OFCC forms, to the CMR contract for the approximately 18,000 square foot addition and renovation in an amount not to exceed \$9,795,912.00. In addition, an Owner's Contingency, in the amount of \$489,766.00, is held by Cuyahoga Valley Career Center for change orders and/or equipment.

Section 2. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

2024-8 29 (17)

• ROLL CALL:

Mrs. Malec____ Mrs. O'Neill____ Mr. Suchocki____
Ms. Thomas____ Mr. Virost____ Mrs. Arendt____
Mrs. Burke____ Mrs. Crawford____ Mr. Felber____

Move: Robert Felber Second: Rhonda Crawford Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

XIV. MOTION TO TO TO EXECUTIVE SESSION (Board will reconvene after Executive Session; no action will be taken):

For the purpose of discussing the "employment of a public employee."

6:54 PM

• **ROLL CALL:**

Mrs. O'Neill _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____
Mrs. Crawford _____ Mr. Felber _____ Mrs. Malec _____

Move: Robert Felber Second: Rachel Malec Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

XV. CALL TO ORDER FOLLOWING EXECUTIVE SESSION:

7:46 PM

XVI. ADJOURN

7:46 PM

• **ROLL CALL:**

Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____
Mrs. Arendt _____ Mrs. Burke _____ Mrs. Crawford _____
Mr. Felber _____ Mrs. Malec _____ Mrs. O'Neill _____

Move: Jennifer Burke Second: Rhonda Crawford Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

Next meeting: Thursday, Sept. 26, 2024 at 6:00 PM in Conference Room A.

*APPROVED:



*ATTESTED:



*DATE:

9-26-2024

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