



**CUYAHOGA VALLEY  
CAREER CENTER**

**Cuyahoga Valley Career Center**

**September 2024 Board Meeting**

**September 26, 2024, 6:00 pm - 7:30 pm  
Conference Room A**

**MINUTES**

# MINUTES

**Cuyahoga Valley Career Center  
Board/Admin Team  
September 2024 Board Meeting  
Thursday, September 26, 2024, 6:00 pm - 7:30 pm  
Conference Room A**

## **In Attendance**

Ashley Thomas; Gary Suchocki; Jacquelyn Arendt; James Virost; Linda O'Neill; Rachel Malec; Rhonda Crawford; Robert Felber

## **Not In Attendance**

Jennifer Burke

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

## **I. CALL TO ORDER:**

**Mrs. Arendt called the meeting to order at 6:03 PM.**

## **II. PLEDGE OF ALLEGIANCE**

## **III. ROLL CALL:**

Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_  
Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_  
Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_

## **IV. PRESIDENT'S REPORT**

- \* Groundbreaking Ceremony
- \* OSBA Delegates
- \* Food Services Annual Report

## **V. SUPERINTENDENT'S REPORT**

- \* Student Enrollment
- \* Facilities & Operations Presentation
- \* News Flash | Student Connections | Alumni Spotlight

## **VI. BOARD COMMENTS**

## **VII. COMMITTEE REPORTS**

\* Buildings & Grounds Committee, Gary Suchocki, Chairperson: Sept. 26, 2024 at 4:30 p.m. in Administrative Conf. Room

\* Policy Committee, Jennifer Burke, Chairperson: Sept. 24, 2024 at 3:00 p.m. in Conference Room 670

First Reading of the following policies:

<u>Policy No.</u>	<u>Policy Name</u>
2623	Student Assessment
3120.04	Employment of Substitutes
3140	Termination and Resignation
4124	Employment Contract
4140	Termination and Resignation
5310	Health Services
8600.04	Bus Driver Certification
8640	Transportation for Non-Routine Trips
8650	Transportation by Vehicles Other Than School Buses
8660	Incidental Transportation of Students by Private Vehicle

### **VIII. APPROVAL OF MINUTES**

\* Regular Meeting of August 29, 2024

\* Building & Grounds Committee Meeting of August 29, 2024

- **ROLL CALL:**

Mrs. Burke \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_ Mr. Felber \_\_\_\_\_

Mrs. Malec \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_

Move: Rhonda Crawford Second: Rachel Malec Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Rachel Malec, Rhonda Crawford, Linda O'Neill

### **IX. COMMENTS FROM THE PUBLIC**

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of

complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

## **X. FINANCES**

Resolution #2024-9 30 Routine Items Recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Accept the Financial Report for the month of August 2024.

- ROLL CALL:

Mrs. Crawford \_\_\_\_\_ Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_  
Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_  
Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_

Move: Rhonda Crawford Second: Ashley Thomas Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Rachel Malec, Rhonda Crawford, Linda O'Neill

## **XI. NEW BUSINESS - Personnel**

Resolution #2024-9 31 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

### **A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT**

- Employment:

Per **Resolution #2024-6 25 (3)**, employ Tracy Adanich as Adult Education School of Nursing Instructor, effective October 3, 2024 through July 31, 2025, on a one-year, limited contract for 185 days annual at Teacher/Coordinator 185, Step 10 plus applicable holidays per

the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

**2024-9 31 (1)**

- Approve Addendum to the Administrative, Support, and Classified Exempt (ASCE) Plan:

Approve the addendum to the ASCE Plan 2024-2027, Article 2: Employee Insurance/Health Care | Hospitalization/Major Medical Insurance, Section A: Group Health Insurance:

**6. Additional Options for Medicare Enrolled Full-Time Employees:**

**Option 1.** Employees hired prior to September 1, 2024 and enrolled in Medicare prior to the enactment of this addendum who elect not to secure Board offered health insurance as outlined under:

ARTICLE 2. EMPLOYEE INSURANCE / HEALTH CARE, HOSPITALIZATION/MAJOR MEDICAL INSURANCE, A. Group Health Insurance, 2. Option not to Participate,

shall receive their qualifying deposit in lieu of health insurance on the first payroll date of January. Employees electing Option 1. will also be eligible for employer offered Dental and Vision Insurance at the same benefit and premium levels as offered to members electing employer offered health insurance.

**Option 2.** Employees hired prior to September 1, 2024 and enrolled in Medicare prior to the enactment of this addendum will have the option to purchase a Board offered Health Insurance Preferred Provider Organization "PPO" Plan comparable to PPO-250 Plan 2A.

a. Employee Share of PPO-250 Premium will be established as fourteen percent (14%) of the total plan premium cost for each year of the ASCE Plan.

**2024-9 31 (2)**

**B. CERTIFICATED**

- Adult Education Instructors' List 2024-25 School Year:

Approve the addition of Melissa Morgan to the part-time Adult Education Instructors' List for the 2024-25 school year.

**2024-9 31 (3)**

- High School Substitute Teachers' List 2024-25 School Year:

Approve adding Diane Turk to the 2024-25 High School Substitute Teachers' List as assigned and approved.

**2024-9 31 (4)**

- Salary Placement:

Approve the corrected placement for the 2024-25 contract year of Nancy Muscatello, Half-Time Cosmetology Instructor, from Step 10A to 10B, per the Cuyahoga Valley Federation of Teachers Negotiated Agreement based upon verification of education and work experience.

**2024-9 31 (5)**

- Salary Adjustments - Additional College Credits:

Approve salary adjustments due to additional course work.

**2024-9 31 (6)**

- Overnight Field Trip:

Approve a student overnight trip to attend the 2025 CTE Legislative Seminar February 4-6, 2025 in Columbus, Ohio for eight students, Kelli Casini, Legislative Liaison, and Charles Russo, Chaperone. In accordance with Article 12, "Additional Compensation" of the agreement between the Cuyahoga Valley Center Board of Education and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors' and students' expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

**2024-9 31 (7)**

- Overnight Field Trip:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve student overnight field trip for the SkillsUSA Ohio Fall Conference for all eligible students, instructors, and administrators. The competition will take place in Columbus, OH on November 14-15, 2024. Travel expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2024-9 31 (8)**

- Overnight Field Trip:

Approve a student overnight trip for Regional Officer Training Institute (ROTI) for all eligible students, instructors, and administrators. The

training will take place at Deer Creek State Park in Mount Sterling, Ohio, January 20-23, 2025. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2024-9 31 (9)**

- Overnight Field Trip:  
Approve a student overnight trip for SkillsUSA State Conference for all eligible students, instructors, and administrators. The conference will take place in Columbus, Ohio, March 17-19, 2025. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2024-9 31 (10)**

- Overnight Field Trip:  
Approve a student overnight trip for SkillsUSA National Leadership & Skills Conference for all eligible students, instructors, and administrators. The conference will take place in Atlanta, Georgia, June 23-28, 2025. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2024-9 31 (11)**

- Overnight Field Trip:  
Approve a student overnight trip for Business Professionals of America (BPA) State Conference for all eligible students, instructors, and administrators. The conference will take place in Columbus, Ohio, March 10-11, 2025. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines.

Trip subject to cancellation by Superintendent dependent upon world events.

**2024-9 31 (12)**

- Overnight Field Trip:

Approve a student overnight trip for Business Professionals of America (BPA) National Conference for all eligible students, instructors, and administrators. The conference will take place in Orlando, Florida, May 7-11, 2025. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2024-9 31 (13)**

- Overnight Field Trip:

Approve a student overnight trip for Health Occupation Students of America (HOSA) State Conference for all eligible students, instructors, and administrators. The conference will take place in Toledo, Ohio, April 9-10, 2025. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2024-9 31 (14)**

- Overnight Field Trip:

Approve a student overnight trip for Health Occupation Students of America (HOSA) National Conference for all eligible students, instructors, and administrators. The conference will take place in Nashville, TN, June 18-21, 2025. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2024-9 31 (15)**



- Overnight Field Trip:

Approve a student overnight trip for Educator's Rising National Conference for all eligible students, instructors, and administrators. The conference will take place in Orlando, FL, June 26-29, 2025. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2024-9 31 (16)**

- Approve Memorandum of Agreement:

This Memorandum of Agreement ("MOA") is by and between the Cuyahoga Valley Career Center Board of Education (the "Board") and Cuyahoga Valley Federation of Teachers (the "Union")

WHEREAS, the Board and the Union are parties to a collective bargaining agreement (the "CBA") in effect through June 30, 2027; and

WHEREAS, the Parties agree the High Deductible Health Insurance Plan and the Minimum Value Health Insurance Plan present a challenge to members enrolled in Medicare unaddressed by the current language in the CBA; and

WHEREAS, the Parties have worked collaboratively to address health insurance concerns from members affected by Medicare and Internal Revenue Service rules and acknowledge that a solution will benefit quality instruction, community involvement, and fiscal responsibility.

WHEREAS, the Parties agree that members of the bargaining unit who are enrolled in Medicare prior to the enactment of this MOA under Medicare and Internal Revenue Service rules are ineligible for Health Saving Account Contributions either from their employer or by themselves; and

NOW, THEREFORE, the Parties agree that members employed by Cuyahoga Valley Career Center prior to September 1, 2024 and who are enrolled in Medicare prior the enactment date of this MOA have the option to elect health insurance as established in the 2024-2027 Board and Union CBA Article 35. or may elect either option 1 or option 2 below for their health insurance provisions beginning January 1, 2025:

**Option 1.** Members employed by Cuyahoga Valley Career Center prior to September 1, 2024 and enrolled in Medicare prior to the enactment of this MOA who elect not to secure Board offered health insurance as outlined under:

ARTICLE 35. INSURANCE COVERAGE, A. Group Health Insurance,  
2. Option not to Participate,

shall receive their qualifying deposit in lieu of health insurance on the first payroll date of January. Members electing Option 1. will also be eligible for employer offered dental and vision insurance at the same benefit and premium levels as offered to members electing employer offered health insurance.

*End of Option 1.*

**Option 2.** Members employed by Cuyahoga Valley Career Center prior to September 1, 2024 and enrolled in Medicare prior to the enactment of this MOA will have the option to purchase a Board offered Health Insurance Preferred Provider Organization "PPO" Plan comparable to PPO-250 Plan 2A.

a. Employee Share of PPO-250 Premium will be established as fourteen percent (14%) of the total plan premium cost for each year of the CBA.

*End of Option 2.*

**2024-9 31 (17)**

#### C. CLASSIFIED

- Approve Memorandum of Agreement:

This Memorandum of Agreement ("MOA") is by and between the Cuyahoga Valley Career Center Board of Education (the "Board") and Ohio Association of Public School Employees, AFSCME/AFL-CIO, and its Local 597 (the "Union")

WHEREAS, the Board and the Union are parties to a collective bargaining agreement (the "CBA") in effect through June 30, 2027; and

WHEREAS, the Parties agree the High Deductible Health Insurance Plan and the Minimum Value Health Insurance Plan present a challenge to members enrolled in Medicare unaddressed by the current language in the CBA; and

WHEREAS, the Parties have worked collaboratively to address health insurance concerns from members affected by Medicare and Internal Revenue Service rules and acknowledge that a solution will benefit quality instruction, community involvement, and fiscal responsibility.

WHEREAS, the Parties agree that members of the bargaining unit who are enrolled in Medicare prior to the enactment of this MOA under Medicare and Internal Revenue Service rules are ineligible for Health Saving Account Contributions either from their employer or by themselves; and

NOW, THEREFORE, the Parties agree that members employed by Cuyahoga Valley Career Center prior to September 1, 2024 and who are enrolled in Medicare prior to the enactment date of this MOA have the option to elect health insurance as established in the 2024-2027 Board and Union CBA Section 19. or may elect either option 1 or option 2 below for their health insurance provisions beginning January 1, 2025:

**Option 1.** Members employed by Cuyahoga Valley Career Center prior to September 1, 2024 and enrolled in Medicare prior to the enactment of this MOA who elect not to secure Board offered health insurance as outlined under:

SECTION 19. INSURANCE COVERAGE, A. Group Health Insurance,  
2. Option not to Participate,

shall receive their qualifying deposit in lieu of health insurance on the first payroll date of January. Members electing Option 1. will also be eligible for employer offered dental and vision insurance at the same benefit and premium levels as offered to members electing employer offered health insurance.

*End of Option 1.*

**Option 2.** Members employed by Cuyahoga Valley Career Center prior to September 1, 2024 and enrolled in Medicare prior to the enactment of this MOA will have the option to purchase a Board offered Health Insurance Preferred Provider Organization "PPO" Plan comparable to PPO-250 Plan 2A.

a. Employee Share of PPO-250 Premium will be established as fourteen percent (14%) of the total plan premium cost for each year of the CBA.

*End of Option 2.*

**2024-9 31 (18)**

• ROLL CALL:

Mr. Felber\_\_\_\_ Mrs. Malec\_\_\_\_ Mrs. O'Neill\_\_\_\_  
Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_  
Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_ Mrs. Crawford\_\_\_\_

Move: Gary Suchocki Second: Rachel Malec Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber,  
Ashley Thomas, Rachel Malec, Rhonda Crawford, Linda O'Neill

**XII. NEW BUSINESS - Non-personnel**

Resolution **#2024-9 32** Non-personnel Items Recommended (may be handled as one motion):

Move to accept all of the following items, as recommended by the Superintendent.

• Disposal of Inventory Items:

Approve the disposal of inventory items as listed:

**2024-9 32 (1)**

• Donations:

Accept donations per Resolution #1976-167, as listed:

**2024-9 32 (2)**

• Professional Meeting Days:

Approve Superintendent David Mangas and Assistant Superintendent Marcy Green to attend the 2025 CTE Legislative Seminar February 4-6, 2025 in Columbus, Ohio. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

**2024-9 32 (3)**

• Professional Meeting Days:

Approve Claudette Knestrick, Student Support Services, to attend the FASFAA 2024 Annual Financial Aid Conference, November 2-6, 2024 in Lake Buena Vista, FL. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

**2024-9 32 (4)**

- Professional Meeting Days:

Approve Joan Schentur, English/Language Arts Instructor, to attend the National Council of Teachers of English Annual Convention, November 21-22, 2024 in Boston, MA. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

**2024-9 32 (5)**

- Associate District Expense Reimbursement for CVCC Functions:

Approve reimbursement of up to \$125.21 per day per substitute teacher for associate district teaching staff who attend various CVCC functions during the school day and associated student transportation costs during the 2024-25 school year.

**2024-9 32 (6)**

- Approve Memorandum of Understanding:

Approve Memorandum of Understanding between Cuyahoga Valley Career Center and the Ohio Department of Higher Education to support the Center for Training Excellence (CTX) Customized Training.

**2024-9 32 (7)**

- Approve Agreement:

Approve the Youngstown State University Subaward Amendment No. 4 to the QUEST Broadband and 5G Regional Node Structure to extend the Period of Performance until August 31, 2024 to Receive and Pay Goods.

**2024-9 32 (8)**

- ROLL CALL:

Mrs. Malec \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_  
Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_  
Mrs. Burke \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_ Mr. Felber \_\_\_\_\_

Move: Robert Felber Second: James Virost Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Rachel Malec, Rhonda Crawford, Linda O'Neill

**XIII. ADJOURN**

**6:57 PM.**

- ROLL CALL:

Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_  
Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_  
Mrs. Crawford \_\_\_\_\_ Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_

Move: Rhonda Crawford Second: Linda O'Neill Status: Passed


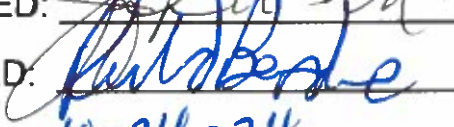
Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber,  
Ashley Thomas, Rachel Malec, Rhonda Crawford, Linda O'Neill

Next meeting: All Boards' Dinner, Thursday, Oct. 24, 2024 at 5:00  
PM. Board Meeting will immediately follow in Conference Room A.

\*APPROVED: \_\_\_\_\_

\*ATTESTED: \_\_\_\_\_

\*DATE: \_\_\_\_\_

  
  
10-24-24