



Cuyahoga Valley Career Center

December 2024 Board Meeting

**December 12, 2024, 6:00 pm - 7:30 pm
Conference Room A**

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Cuyahoga Valley Career Center

October 2024 Board Meeting

**October 24, 2024, 6:00 pm - 7:30 pm
Conference Room A**

MINUTES

MINUTES

Cuyahoga Valley Career Center

Board/Admin Team

October 2024 Board Meeting

Thursday, October 24, 2024, 6:00 pm - 7:30 pm

Conference Room A

In Attendance

Ashley Thomas; Gary Suchocki; Jacquelyn Arendt; James Virost; Jennifer Burke; Rachel Malec; Rhonda Crawford; Robert Felber

Not In Attendance

Linda O'Neill

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call to Order

Mrs. Arendt called the meeting to order at 6:08 PM.

II. Pledge of Allegiance

III. Roll Call

Mrs. Arendt _____ Mrs. Burke _____ Mrs. Crawford _____

Mr. Felber _____ Mrs. Malec _____ Mrs. O'Neill _____

Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____

IV. PRESIDENT'S REPORT

* Recognition of Board Dinner

V. SUPERINTENDENT'S REPORT

* News Flash | The Student Connection | Alumni Spotlight

VI. BOARD COMMENTS

VII. COMMITTEE REPORTS

VIII. APPROVAL OF MINUTES

* Regular Meeting of September 26, 2024

* Policy Committee Meeting of September 24, 2024

* Buildings & Grounds Committee Meeting of September 26, 2024

- ROLL CALL:

Mrs. Burke____ Mrs. Crawford____ Mr. Felber____
Mrs. Malec____ Mrs. O'Neill____ Mr. Suchocki____
Ms. Thomas____ Mr. Virost____ Mrs. Arendt____

Move: Gary Suchocki Second: Ashley Thomas Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

IX. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

X. FINANCES

Resolution **#2024-10 33** Routine Items Recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Report for the month of September 2024.

- ROLL CALL:

Mrs. Crawford____ Mr. Felber____ Mrs. Malec____
Mrs. O'Neill____ Mr. Suchocki____ Ms. Thomas____

Mr. Virost____ Mrs. Arendt____ Mrs. Burke____

Move: Rhonda Crawford Second: Rachel Malec Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

XI. NEW BUSINESS - Personnel

Resolution **#2024-10 34** Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. ADMINISTRATIVE, SUPPORT AND CLASSIFIED EXEMPT

- Amend Resolution #2024-9 31 (1):

Amend **Resolution #2024-9 31 (1)** to employ Tracy Adanich as Adult Education School of Nursing Instructor, effective October 3, 2024 to October 7, 2024.

2024-10 34 (1)

- New Position - School of Nursing Operational Instructor:

Authorize the employment of a School of Nursing Operational Instructor.

2024-10 34 (2)

- Employment/Reassignment:

Per **Resolution #** , approve the voluntary reassignment of Hannah Dougherty as School of Nursing Operational Instructor, effective August 14, 2024 through July 31, 2025, on a one-year, limited contract for 228 days annual, at Supervisor, Step 2 per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

2024-10 34 (3)

- New Position - School of Nursing Part-Time Supervisor:

Authorize the employment of a School of Nursing Part-Time Supervisor.

2024-10 34 (4)

- Employment:

Per **Resolution #** , employ David Foley as Part-Time School of Nursing Supervisor, effective October 1, 2024 through July 31, 2025, on a one-

year, part-time limited contract for up to 20 hours per week, at \$62.50 per hour payable by timesheet per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

2024-10 34 (5)

B. CERTIFICATED

- Adult Education Instructors' List 2024-25 School Year:

Approve the addition of Brianna Moss and Katherine Farley to the part-time Adult Education Instructors' List for the 2024-25 school year.

2024-10 34 (6)

- High School Substitute Teachers' List 2024-25 School Year:

Approve adding Robert Yuravak to the 2024-25 High School Substitute Teachers' List as assigned and approved.

2024-10 34 (7)

- Overnight Field Trip:

Approve a student overnight trip for Educator's Rising State Conference for all eligible students, instructors, and administrators. The conference will take place in Columbus, Ohio, March 5-6, 2025. In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' expenses to be paid in accordance with the CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2024-10 34 (8)

- Resignation/Retirement:

Accept the retirement of Laura Robusto, School Nurse, effective July 31, 2025.

2024-10 34 (9)

- Replacement:

Approve the replacement of School Nurse.

2024-10 34 (10)

- ROLL CALL:

Mr. Felber____ Mrs. Malec____ Mrs. O'Neill____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____
Mrs. Arendt____ Mrs. Burke____ Mrs. Crawford____

Move: Jennifer Burke Second: Robert Felber Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber, Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

XII. NEW BUSINESS - Non-personnel

Resolution **#2024-10 35** Non-personnel Items Recommended (may be handled as one motion).

Move to accept all of the other following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed:

2024-10 35 (1)

- Donations:

Accept donations per **Resolution #1976-167**, as listed.

2024-10 35 (2)

- Approve Amendment to Award Agreement:

Approve Amendment to Award Agreement between Cuyahoga Valley Career Center and The Ohio Department of Higher Education to award Work Ready Grant funding for adult students.

2024-10 35 (3)

- Approve Agreement:

Approve the Training and Licensing Agreement between Cuyahoga Valley Career Center and the Construction Industry Training and Certification Academy (CITCA) for the Tower Technician Training Program.

2024-10 35 (4)

- Approve Agreement:

Approve the Mutual Indemnification Agreement between Cuyahoga Valley Career Center and the Construction Industry Training and Certification Academy (CITCA) for the Tower Technician Training Program.

2024-10 35 (5)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Swagelok for CVCC to provide Customized Multi-Craft Maintenance

Program Training for one (1) student.

2024-10 35 (6)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Fastener Industries, Inc. for CVCC to provide Customized Multi-Craft Maintenance Program Training for one (1) student.

2024-10 35 (7)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Fastener Industries, Inc. for CVCC to provide Module 1: Machine Fundamentals Training for one (1) student.

2024-10 35 (8)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and NSL Analytical for CVCC to provide Module 1: Machine Fundamentals Training for one (1) student.

2024-10 35 (9)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Worthington Steel for CVCC to provide Customized Multi-Craft Maintenance Program Training for four (4) students.

2024-10 35 (10)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and the Institute for Career Development (ICD) for CVCC to provide Customized Home and Wilderness Survival Training for up to twelve (12) students.

2024-10 35 (11)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and the Institute of Career Development (ICD) for CVCC to provide Customized Auto Body Repair for up to twelve (12) students.

2024-10 35 (12)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and the Institute of Career Development (ICD) for CVCC to provide Customized

Basic Home Repair and Maintenance for up to twelve (12) students.

2024-10 35 (13)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Brecksville-Broadview Heights City School District for CVCC to provide Customized HVAC and EPA Section 608 Technician Training for two (2) BBHCSD employees.

2024-10 35 (14)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Brecksville-Broadview Heights City School District for CVCC to provide Customized HVAC/R Technician Training for two (2) BBHCSD employees.

2024-10 35 (15)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Die-Matic Corporation for CVCC to provide Tool & Die Apprenticeship Training - Year 1 for one (1) student.

2024-10 35 (16)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and CAM Engineering Products for CVCC to provide Machine Technology Apprenticeship Training - Year 1 for one (1) student.

2024-10 35 (17)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and CAM Engineering Products for CVCC to provide Machine Technology Apprenticeship Training - Year 2.5 for two (2) students.

2024-10 35 (18)

- Adoption of Policies:

Conduct the second reading and adoption of policies reviewed and recommended by the Policy Committee as presented at the September 26, 2024 Board of Education Meeting and as recommended by the Superintendent.

Bylaws/Policies

<u>Policy No.</u>	<u>Policy Name</u>
2623	Student Assessment
3120.04	Employment of Substitutes
3140	Termination and Resignation
4124	Employment Contract
4140	Termination and Resignation
5310	Health Services
8600.04	Bus Driver Certification
8640	Transportation for Non-Routine Trips
8650	Transportation by Vehicles Other Than School Buses
8660	Incidental Transportation of Students by Private Vehicle

2024-10 35 (19)

• ROLL CALL:

Mrs. Malec _____ Mrs. O'Neill _____ Mr. Suchocki _____
 Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____
 Mrs. Burke _____ Mrs. Crawford _____ Mr. Felber _____

Move: Gary Suchocki Second: James Virost Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Ashley Thomas,
 Jennifer Burke, Rachel Malec, Rhonda Crawford

Abstain: Robert Felber

XIII. ADJOURN

6:30 PM

• ROLL CALL:

Mrs. O'Neill _____ Mr. Suchocki _____ Ms. Thomas _____
 Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____
 Mrs. Crawford _____ Mr. Felber _____ Mrs. Malec _____

Move: Rhonda Crawford Second: Rachel Malec Status: Passed

Yes: James Virost, Gary Suchocki, Jacquelyn Arendt, Robert Felber,
 Ashley Thomas, Jennifer Burke, Rachel Malec, Rhonda Crawford

Next meeting:

Regular Board Meeting: Thursday, Dec. 12, 2024 at 6:00 PM in
 Conference Room A.

*APPROVED: _____

*ATTESTED: _____

*DATE: _____

CUYAHOGA VALLEY CAREER CENTER

October, 2024

Richard A. Berdine, Treasurer

2024-25



Forecast Comparison - General Operating Fund - October 2024



CUYAHOGA VALLEY
CAREER CENTER

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CAREER CENTER

	Current Month FCST Estimate	Current Month Actuals	Prior FY Month Actuals	Variance- Current Month Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ -	\$ -	\$ -	\$ -	
1.020 - Public Utility Personal Property Tax	\$ 130,000	\$ -	\$ -	\$ (130,000)	timing of tax advances/settlements compared to prior fiscal years and FCST estimate
1.035 - Unrestricted Grants-in-Aid	\$ 142,000	\$ 108,393	\$ 165,733	\$ (33,607)	breakdown of State funding varies between unrestricted and restricted from prior fiscal years
1.040 - Restricted Grants-in-Aid	\$ 31,250	\$ 58,310	\$ 101,064	\$ 27,060	breakdown of State funding varies between unrestricted and restricted from prior fiscal years
1.050 - Property Tax Allocation	\$ 863,576	\$ 854,478	\$ 765,855	\$ (9,098)	
1.060 - All Other Operating Revenues	\$ 81,500	\$ 136,725	\$ 116,298	\$ 55,225	timing of interest payments and increased amounts due to construction grant funds compared to prior fiscal years
1.070 - Total Revenue	\$ 1,248,326	\$ 1,157,906	\$ 1,148,950	\$ (90,420)	
Other Financing Sources:					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ 100	\$ -	\$ -	\$ (100)	
2.080 Total Revenue and Other Financing Sources	\$ 1,248,426	\$ 1,157,906	\$ 1,148,950	\$ (90,520)	
Expenditures:					
3.010 - Personnel Services	\$ 641,000	\$ 648,446	\$ 606,183	\$ (7,446)	
3.020 - Employees' Retirement/Insur. Benefits	\$ 272,000	\$ 266,825	\$ 246,164	\$ 5,175	
3.030 - Purchased Services	\$ 125,000	\$ 146,468	\$ 150,962	\$ (21,468)	timing of payments compared to prior fiscal years
3.040 - Supplies and Materials	\$ 110,000	\$ 86,185	\$ 104,169	\$ 23,815	timing of payments compared to prior fiscal years
3.050 - Capital Outlay	\$ 6,500	\$ -	\$ 4,781	\$ 6,500	
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	timing of payments compared to prior fiscal years and forecast estimates
4.300 - Other Objects	\$ 14,000	\$ 5,568	\$ 13,636	\$ 8,432	
4.500 - Total Expenditures	\$ 1,168,500	\$ 1,153,492	\$ 1,125,894	\$ 15,008	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 1,168,500	\$ 1,153,492	\$ 1,125,894	\$ 15,008	
Surplus/(Deficit) for Month	\$ 79,926	\$ 4,414	\$ 23,056	\$ (75,512)	

Cuyahoga Valley Career Center



CUYAHOGA VALLEY
CAREER CENTER

Forecast Comparison - General Operating Fund - October 2024



CUYAHOGA VALLEY
CAREER CENTER

	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 6,721,478	\$ 6,585,643	\$ 5,908,938	\$ (135,835)	timing of tax advances/settlements compared to prior fiscal years and FCST estimate
1.020 - Public Utility Personal Property Tax	\$ 340,000	\$ 326,099	\$ 311,732	\$ (13,901)	timing of tax advances/settlements compared to prior fiscal years and FCST estimate
1.035 - Unrestricted Grants-in-Aid	\$ 534,417	\$ 462,045	\$ 560,571	\$ (72,372)	breakdown of State funding varies between unrestricted and restricted from prior fiscal years, overall variance combined for these two categories is slightly favorable
1.040 - Restricted Grants-in-Aid	\$ 154,658	\$ 241,033	\$ 195,334	\$ 86,375	increase in career awareness & exploration funding from ODEW, casino tax received in August but reflected in FCST to be received across full fiscal year
1.050 - Property Tax Allocation	\$ 863,576	\$ 854,478	\$ 765,855	\$ (9,098)	
1.060 - All Other Operating Revenues	\$ 327,499	\$ 661,741	\$ 393,842	\$ 334,242	timing of interest payments and increased amounts due to construction grant funds compared to prior fiscal years, TIF payments increased
1.070 - Total Revenue	\$ 8,941,628	\$ 9,131,039	\$ 8,136,272	\$ 189,411	
Other Financing Sources:					
2.050 - Advances In	\$ 157,000	\$ 157,000	\$ 222,000	\$ -	
2.060 - All Other Financing Sources	\$ 300	\$ 50	\$ 19,825	\$ (250)	
2.080 Total Revenue and Other Financing Sources	\$ 9,098,928	\$ 9,288,089	\$ 8,378,097	\$ 189,161	
Expenditures:					
3.010 - Personnel Services	\$ 2,724,851	\$ 2,598,511	\$ 2,605,753	\$ 126,340	timing of and reduction in severance payments compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 1,053,065	\$ 1,051,128	\$ 960,185	\$ 1,937	
3.030 - Purchased Services	\$ 522,302	\$ 615,088	\$ 539,228	\$ (92,786)	timing of payments compared to prior fiscal years, increase in insurance premiums
3.040 - Supplies and Materials	\$ 354,085	\$ 375,525	\$ 341,539	\$ (21,440)	timing of payments compared to prior fiscal years
3.050 - Capital Outlay	\$ 19,500	\$ -	\$ 13,127	\$ 19,500	timing of payments compared to prior fiscal years
3.060 - Intergovernmental	\$ 30,000	\$ -	\$ -	\$ 30,000	timing of payments compared to prior fiscal years
4.300 - Other Objects	\$ 232,027	\$ 253,145	\$ 235,455	\$ (21,118)	timing of payments compared to prior fiscal years primarily due to tax settlement fees
4.500 - Total Expenditures	\$ 4,935,830	\$ 4,893,397	\$ 4,695,287	\$ 42,433	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 727,600	\$ 727,599	\$ 1,114,354	\$ 1	
5.020 - Advances Out	\$ 157,000	\$ 157,000	\$ 157,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ 300	\$ -	\$ (300)	
5.050 - Total Expenditures and Other Financing Uses	\$ 5,820,430	\$ 5,778,296	\$ 5,966,641	\$ 42,134	
Surplus/(Deficit) FYTD	\$ 3,278,498	\$ 3,509,793	\$ 2,411,456	\$ 231,295	

Cuyahoga Valley Career Center



Revenue Analysis Report - General Operating Fund Only - FY25



	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Other Local	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
July	3,096,478	-	83,013	(14)	108,417	-	60,908	-	3,348,802
August	3,165,741	197,250	79,174	173,562	136,820	-	60,912	157,050	3,970,510
September	323,424	128,849	147,803	41,477	108,415	-	60,903	-	810,871
October	-	-	107,255	29,470	108,393	854,478	58,310	-	1,157,906
November	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
Totals	\$6,585,643	\$326,099	\$417,245	\$244,495	\$462,046	\$854,478	\$241,032	\$157,050	\$9,288,088
% of Total	70.90%	3.51%	4.49%	2.63%	4.97%	9.20%	2.60%	1.69%	

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

Cuyahoga Valley Career Center



Expenditure Analysis Report - General Operating Fund - FY25



	Salaries	Benefits	Services	Supplies	Equipment	Intergov.	Other- Dues/Fees	Non- Operating*	Total Expenses
July	633,851	251,065	115,302	39,085	136,027	-	-	300	1,175,630
August	638,528	263,825	154,606	151,226	-	-	50,674	884,599	2,143,457
September	677,686	269,413	198,712	99,029	-	-	60,876	-	1,305,715
October	648,446	266,825	146,468	86,185	-	-	5,568	-	1,153,492
November	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
TOTALS	\$2,598,511	\$1,051,127	\$615,088	\$375,524	\$136,027	\$0	\$117,117	\$884,899	\$5,778,294
% of Total	44.97%	18.19%	10.64%	6.50%	2.35%	0.00%	2.03%	15.31%	

**Non-Operating expenses include advances and transfers out.*

Operating Fund includes General Fund (001) only

Cuyahoga Valley Career Center



**CUYAHOGA VALLEY
CAREER CENTER**

October 2024

FINSUMM Financial Summary

rb110624

Fund	Fund Name	Beginning Balance 7/1/2024	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$19,741,565.61	\$1,157,905.75	\$9,288,088.42	\$1,153,401.55	\$5,778,293.87	\$23,251,360.16	\$1,040,734.16	\$22,210,626.00
003	Permanent Improvement	\$5,898,952.49	\$0.00	\$650,000.00	\$336,091.53	\$2,577,271.33	3,971,681.16	\$3,213,118.81	758,562.35
006	Food Service	\$32,199.72	\$10,281.20	\$133,547.65	\$14,580.33	\$116,936.73	48,810.64	\$16,003.64	32,807.00
008	Endowment	\$54,358.21	\$217.28	\$868.52	\$0.00	\$4,000.00	51,226.73	\$0.00	51,226.73
009	Uniform School Supplies	\$15,200.94	\$956.00	\$107,031.56	\$4,847.75	\$73,850.47	48,382.03	\$24,843.25	23,538.78
011	Rotary-Special Services	\$111,629.16	\$2,549.66	\$7,048.66	\$2,122.52	\$3,114.01	115,563.81	\$14,888.96	100,674.85
012	Adult Education	\$830,768.04	\$252,006.97	\$595,091.72	\$110,038.31	\$415,373.51	1,010,486.25	\$108,465.45	902,020.80
018	Public School Support	\$192,353.27	\$4,012.47	\$46,471.72	\$3,676.87	\$11,537.01	227,287.98	\$12,965.65	214,322.33
019	Other Grants	\$73,698.78	\$0.00	\$0.00	\$858.56	\$32,026.78	41,672.00	\$6,475.00	35,197.00
022	District Agency	\$31,938.99	\$249,657.68	\$357,749.22	\$249,628.35	\$356,285.61	33,402.60	\$0.00	33,402.60
200	Student Managed Activity	\$52,220.49	\$14,092.10	\$19,053.71	\$5,306.98	\$6,283.33	64,990.87	\$2,615.05	62,375.82
451	Data Communications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
495	CTE Construction Grant	\$1,909,085.80	\$0.00	\$6,788,238.00	\$128,145.69	\$204,937.89	8,492,385.91	\$8,492,385.91	0.00
499	Miscellaneous State Grants	\$389,923.80	\$50,724.67	\$76,518.40	\$20,754.21	\$243,217.55	223,224.65	\$30,646.63	192,578.02
524	Carl Perkins Grants	(\$15,119.00)	\$65,809.80	\$124,842.11	\$28,334.58	\$128,355.29	(18,632.18)	\$53,534.79	(72,166.97)
	Grand Totals (ALL Funds)	\$29,318,776.30	\$1,808,213.58	\$18,194,549.69	\$2,057,787.23	\$9,951,483.38	\$37,561,842.61	\$13,016,677.30	24,545,165.31

Cuyahoga Valley Career Center



Cash Reconciliation



October 31, 2024

Cash Summary Report Balance			\$ 37,561,842.61
Bank Balance:			
PNC Main Checking	1,193,242.76		
PNC - Merchant Svcs.	571.41		
PNC - Payroll Holding	40,000.00		
		\$ 1,233,814.17	
Investments:			
U.S. Bank: Meeder Investment Managers Managed Portfolio STAR Ohio	20,864,548.99 15,146,151.11		
		\$ 36,010,700.10	
Petty Cash:			
Administrative Office	1,500.00		
	-		
	-		
		\$ 1,500.00	
Change Fund:			
	-		
	-		
	-		
		\$ -	
Less: Outstanding Checks			
		\$ (111,372.04)	
Outstanding Deposits/Other Adjustments:			
Credit Card Receipts in Transit	2,143.54		
Deposit in Transit	-		
Payroll in Transit	425,056.84		
June Health Insurance Adjustment	-		
		\$ 427,200.38	
Bank Balance			\$ 37,561,842.61
Variance			\$ -
<i>rb110624</i>			

Cuyahoga Valley Career Center



CUYAHOGA VALLEY
CAREER CENTER

October 2024

Appropriation Summary

rb110624

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$19,881,336.00	\$251,594.62	\$20,132,930.62	\$5,778,293.87	\$1,153,401.55	\$1,040,734.16	13,313,902.59	33.87%
003	Permanent Improvement	\$7,041,511.11	\$2,381,256.34	\$9,422,767.45	\$2,577,271.33	\$336,091.53	\$0.00	6,845,496.12	27.35%
006	Food Service	\$186,375.00	\$105.00	\$186,480.00	\$116,936.73	\$14,580.33	\$16,003.64	53,539.63	71.29%
008	Endowment	\$15,000.00	\$0.00	\$15,000.00	\$4,000.00	\$0.00	\$0.00	11,000.00	26.67%
009	Uniform School Supplies	\$85,800.00	\$7,583.35	\$93,383.35	\$73,850.47	\$4,847.75	\$24,843.25	(5,310.37)	105.69%
011	Rotary-Special Services	\$47,800.00	\$158.36	\$47,958.36	\$3,114.01	\$2,122.52	\$14,888.96	29,955.39	37.54%
012	Adult Education	\$1,561,570.00	\$39,285.46	\$1,600,855.46	\$415,373.51	\$110,038.31	\$108,465.45	1,077,016.50	32.72%
018	Public School Support	\$116,376.46	\$1,076.80	\$117,453.26	\$11,537.01	\$3,676.87	\$12,965.65	92,950.60	20.86%
019	Other Grants	\$43,857.59	\$29,841.19	\$73,698.78	\$32,026.78	\$858.56	\$6,475.00	35,197.00	52.24%
022	District Agency	\$700,000.00	\$0.00	\$700,000.00	\$356,285.61	\$249,628.35	\$0.00	343,714.39	50.90%
200	Student Managed Activity	\$39,600.00	\$1,000.00	\$40,600.00	\$6,283.33	\$5,306.98	\$2,615.05	31,701.62	21.92%
451	Data Communications	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00	1,800.00	0.00%
495	CTE Construction Grant	\$9,000,000.00	\$1,403,535.80	\$10,403,535.80	\$243,217.55	\$20,754.21	\$0.00	10,160,318.25	2.34%
499	Miscellaneous State Grants	\$272,789.04	\$191,153.16	\$463,942.20	\$243,217.55	\$20,754.21	\$30,646.63	190,078.02	59.03%
524	Carl Perkins Grants	\$453,778.60	\$17,470.77	\$471,249.37	\$128,355.29	\$28,334.58	\$53,534.79	289,359.29	38.60%
Totals		\$39,447,593.80	\$4,324,060.85	\$43,771,654.65	\$9,989,763.04	\$1,950,395.75	\$1,311,172.58	\$32,470,719.03	25.82%

Cuyahoga Valley Career Center



Check Register for Checks > \$9,999.99 October 2024



Vendor	Amount	Fund	Description
CCG Automation, Inc.	\$ 17,944.16	001	HVAC Webcontrol upgrade integration for 8 rooftop units
CDW-G	\$ 12,525.00	001	Software license renewals
GPD Group	\$ 59,964.51	495	Architect/engineering services
NEOnet	\$ 13,530.00	001	Annual internet service
Ohio CAT	\$ 116,382.25	003	New equipment for park/environment program
Todd Associates	\$ 10,699.00	003	Builders' risk insurance for building addition
U.S. Communications & Electric	\$ 20,000.00	003	Paging system upgrade project
Willham Roofing Co., Inc.	\$ 75,383.27	003	Roofing replacement project roof areas 9 & 13
AE Federal Disburse	\$ 196,565.40	022	Adult Education tuition/fees from grants/loans
CVCC - Adult Education	\$ 15,000.00	499	Second chance grant awards for Adult Education students
Allelon Systems Integration, LLC	\$ 14,335.00	001	Boardroom audiovisual upgrades project
Construction Resources, Inc.	\$ 18,150.00	003	Roofing/construction consulting services
PNC Bank	\$ 21,018.06	various	Instructional/technology/custodial/office supplies, staff travel, food, testing services, student insurance, subscriptions
Amazon Corporate Account	\$ 17,972.80	001/012	Instructional/technology/custodial/office supplies
GPD Group	\$ 19,742.40	495	Architect/engineering services
Panzica Construction	\$ 48,438.78	495	Building addition
Construction Resources, Inc.	\$ 24,343.50	003	Roofing/construction consulting services
Illuminating Co.	\$ 26,157.98	001	Electricity
Trimark SS Kemp	\$ 55,561.00	003	Culinary arts dishwasher/dishtable
Suburban Health Consortium	\$ 166,618.58	various	Employee benefits insurance premiums
rb110624			



CVCC Adult Education Monthly and FYTD Estimates vs Actuals

CUYAHOGA VALLEY
CAREER CENTER

CUYAHOGA VALLEY
CAREER CENTER

FY2025--October 2024

Enrollment: 233

Receipts	Mo. Estimate	Mo. Actual	Variance	FYTD Estimate	FYTD Actual	Variance	Explanation of Variance
1214-Tuition	88,363	250,082	161,719	309,495	462,156	152,660	timing of program offerings thus receipts compared to prior fiscal years used as basis for estimates
1730-Sale of Materials	27,647	215	(27,432)	35,149	709	(34,440)	timing of program offerings thus receipts compared to prior fiscal years used as basis for estimates
1790-Other Classroom Fees	111	0	(111)	10,148	8,610	(1,538)	
1833-Services to Patrons	64	185	121	318	1,155	837	
1890-Miscellaneous	1,779	1,525	(254)	6,187	4,167	(2,020)	
3110-State Foundation	46,696	0	(46,696)	112,192	118,295	6,103	
5100-Transfers In	0	0	0	0	0	0	
5300-Red.of Prior Year Expend.	0	0	0	0	0	0	
Total Receipts	164,660	252,007	87,347	473,489	595,092	121,603	
Expenditures							
100-Salaries	71,081	67,746	3,335	255,455	249,849	5,606	
200-Fringe Benefits	26,293	17,941	8,352	105,567	70,223	35,344	Changes in administrative staffing reduced insurance benefits costs
400-Purchased Services	11,415	6,859	4,556	58,300	45,176	13,124	timing of expenses compared to prior fiscal years
500-Supplies	11,607	17,006	(5,400)	33,045	45,784	(12,739)	timing of expenses compared to prior fiscal years
600-Equipment	9,000	0	9,000	16,550	0	16,550	timing of expenses compared to prior fiscal years
800-Other	983	487	496	6,090	4,341	1,749	
930-Refunds of Prior Yr. Rceipts	0	0	0	0	0	0	
Total Expenditures	130,378	110,038	20,339	475,007	415,374	59,634	
Surplus/(Deficit) for Month & FYTD	34,283	141,969	107,686	(1,518)	179,718	181,236	

CVCC Adult Education Forecast Monthly Cash Flow Data Entry

Advance In Current FY	\$0.00															
FY2025	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Annual Estimate	% of Estimate Received/ Expended	Balance Remaining to be Received/ Expended
Receipts																
1214-Tuition	\$63,493.26	\$46,427.35	\$102,153.14	\$250,081.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$462,155.72	\$1,125,000.00	41.08%	\$662,844.28
1730-Sale of Materials	\$0.00	\$0.00	\$494.00	\$215.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$709.00	\$80,000.00	0.89%	\$79,291.00
1790-Other Classroom Fees	\$3,170.00	\$2,910.00	\$2,530.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,610.00	\$18,249.00	47.18%	\$9,639.00
1833-Services to Patrons	\$495.00	\$180.00	\$295.00	\$185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,155.00	\$1,470.00	78.57%	\$315.00
1890-Miscellaneous	\$1,507.00	\$608.00	\$527.00	\$1,525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,167.00	\$25,000.00	16.67%	\$20,833.00
3110-State Foundation	\$0.00	\$66,091.00	\$52,204.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$118,295.00	\$400,000.00	29.57%	\$281,705.00
5100-Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
5210-Advances In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
5300-Reduction of Prior Year Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Total Receipts	\$68,665.26	\$116,216.35	\$158,203.14	\$252,006.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$595,091.72	\$1,649,719.00	36.07%	\$1,054,627.28
Expenditures																
100-Salaries	\$63,910.36	\$56,822.78	\$61,370.49	\$67,745.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$249,849.33	\$975,000.00	25.63%	\$725,150.67
200-Fringe Benefits	\$14,998.78	\$16,206.59	\$21,077.30	\$17,940.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,223.33	\$326,560.00	21.50%	\$256,336.67
400-Purchased Services	\$9,903.59	\$2,277.77	\$26,136.10	\$6,858.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,176.32	\$125,000.00	36.14%	\$79,823.68
500-Supplies	\$2,224.41	\$9,010.31	\$17,543.08	\$17,006.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,783.97	\$108,842.00	42.06%	\$63,058.03
600-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,550.00	0.00%	\$54,550.00
800-Other	\$1,176.44	\$317.88	\$2,359.32	\$486.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,340.56	\$10,332.00	42.01%	\$5,991.44
920-Advances Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
930-Refunds of Prior Year Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
Total Expenditures	\$92,213.58	\$84,635.33	\$128,486.29	\$110,038.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$415,373.51	\$1,600,284.00	25.96%	\$1,184,910.49
Receipts Over/(Under) Expend.	-\$23,548.32	\$31,581.02	\$29,716.85	\$141,968.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$179,718.21	\$49,435.00		
Beg. Cash Bal. incl. Advance Across FY-end	\$830,768.04	\$807,219.72	\$838,800.74	\$868,517.59	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$830,768.04	\$830,768.04	
End. Cash Bal. incl. Advance Across FY-end	\$807,219.72	\$838,800.74	\$868,517.59	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$880,203.04	
End. Cash Bal. without Advances	\$807,219.72	\$838,800.74	\$868,517.59	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$880,203.04	
Encumbrances	\$109,982.96	\$113,376.66	\$103,821.73	\$108,465.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00		
Ending Unenc. Bal.	\$697,236.76	\$725,424.08	\$764,695.86	\$902,020.80	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$1,010,486.25	\$855,203.04	



Cuyahoga Valley Career Center

2024

November

**Five Year
Forecast
Report**



Prepared By:

Richard Berdine, Treasurer

David Mangas, Superintendent

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Forecast Purpose/Objectives

Ohio Department of Education and Workforce's purposes/objectives for the five-year forecast are:

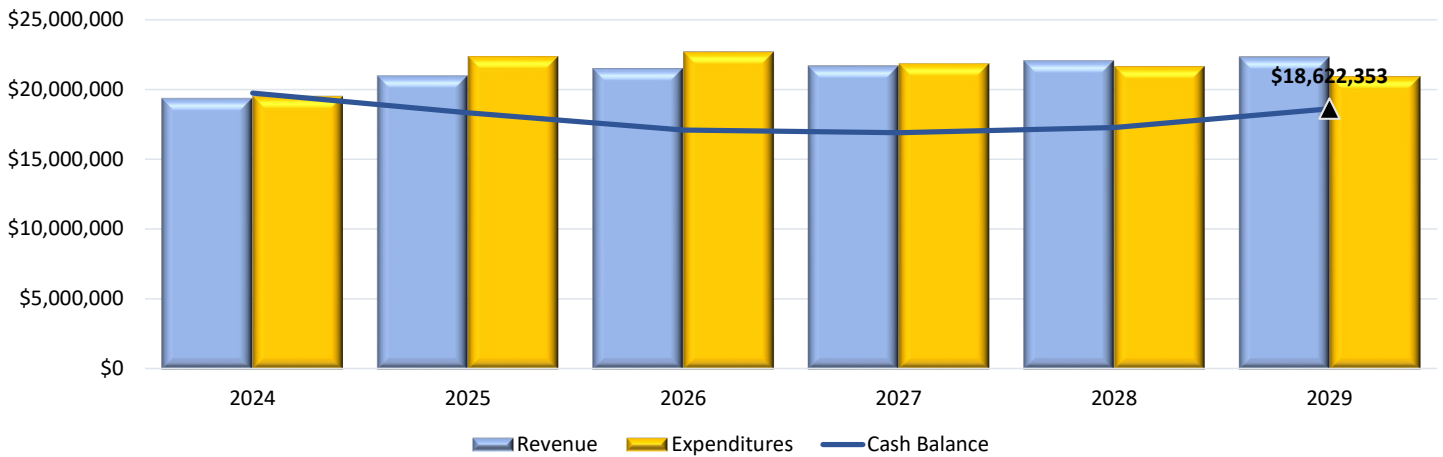
1. To engage the local board of education and the community in the long range planning and discussions of financial issues facing the school district.
2. To serve as a basis for determining the school district's ability to sign the certificate required by O.R.C. §5705.412, commonly known as the "412 certificate."
3. To provide a method for the Department of Education and Auditor of State to identify school districts with potential financial problems.

Forecast Methodology

This forecast is prepared based upon historical trends and current factors. This information is then extrapolated into estimates for subsequent years. The forecast variables can change multiple times throughout the fiscal year, and while cash flow monitoring helps to identify unexpected variances, no process is guaranteed. The intent is to provide the district's financial trend over time and a roadmap for decisions aimed at encouraging financial sustainability and stability.

Forecast Summary

Projected Revenue, Expenditures, and Cash Balance



Financial Forecast Summary

	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029
Beginning Balance (Line 7.010)	19,741,566	18,327,969	17,097,496	16,900,828	17,275,338
+ Renewal/New Levies Modeled					
+ Revenue	20,942,531	21,453,509	21,633,263	22,014,064	22,278,323
- Expenditures	(22,356,127)	(22,683,982)	(21,829,931)	(21,639,553)	(20,931,308)
= Revenue Surplus or Deficit	(1,413,596)	(1,230,473)	(196,668)	374,510	1,347,015
Line 7.020 Ending Balance with Renewal/New Levies	18,327,969	17,097,496	16,900,828	17,275,338	18,622,353

Financial Summary Notes

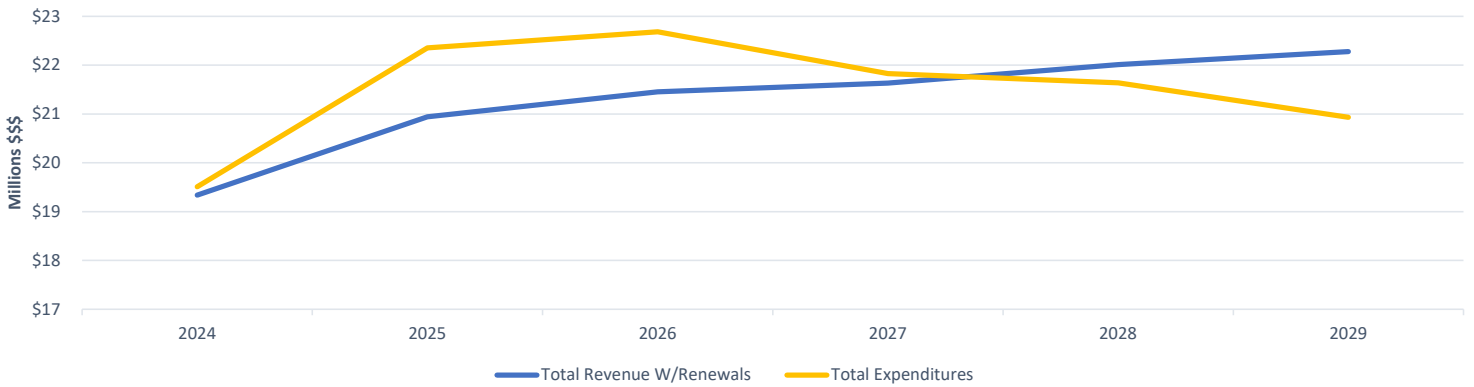
The projected cash balance of \$17.0 million at June 30, 2028 is decreased from the May 2024 forecast projected balance of \$25.0 million. This change is primarily due to the increased transfers to permanent improvement for facilities improvements; increased staffing costs for full-time (currently part-time) career specialists (FY26), two additional program instructors (FY26 and FY28), two additional educational aides (FY25 and FY26), an additional custodian (FY26), an office intern (FY26), and a public information officer (FY28); and \$1.25 million allocated for equipment purchases.

This forecast utilizes tax year 2023 (collection year 2024) property valuations, and the District's total valuation increased to \$8.4 billion from \$7.4 billion in 2022, \$7.3 billion in 2021, \$6.9 billion in 2020, \$6.6 billion in 2019, \$6.5 billion in 2018 and \$6.1 billion in 2017. 10% growth in property valuation in 2023 was estimated in the November 2023 forecast, and the District actually realized a gain of 12.3%. For 2024 when Cuyahoga County will conduct a valuation update, valuations are estimated to increase 8.4% for reappraisal and new construction. The District's valuation is comprised of Summit County (46% of total valuation) and Cuyahoga County (54% of total valuation) property. If the estimated increase is realized, the District's valuation will exceed \$9.1 billion for 2024 tax year. Our district has been very fortunate to have an average tax collection rate of 100% of currently billed taxes being collected and distributed to us annually for the past three-year average. This forecast assumes that collection rates will continue at this level for all years of this forecast.

Disclosure Items:	2025	2026	2027	2028	2029
Modeled Renewal Levies - Annual Amount	-	-	-	-	-
Modeled New Levies - Annual Amount	-	-	-	-	-
Encumbrances (not subtracted from Cash Balance)	300,000	300,000	300,000	300,000	300,000

Forecast Analysis

Revenue Compared to Expenditures

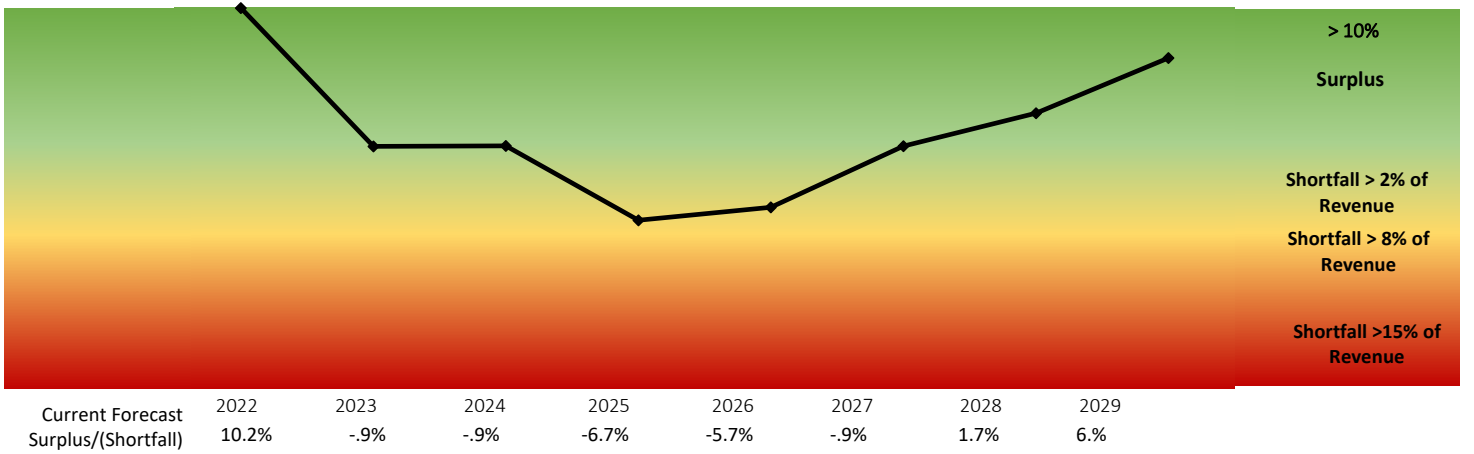


From 2025 to 2029, total revenues are projected to change by 2.91%

Revenue change is expected to outpace expenditure change.

From 2025 to 2029, total expenses are projected to change by 1.46%

Revenue Surplus/(Shortfall) as a Percentage of Revenue

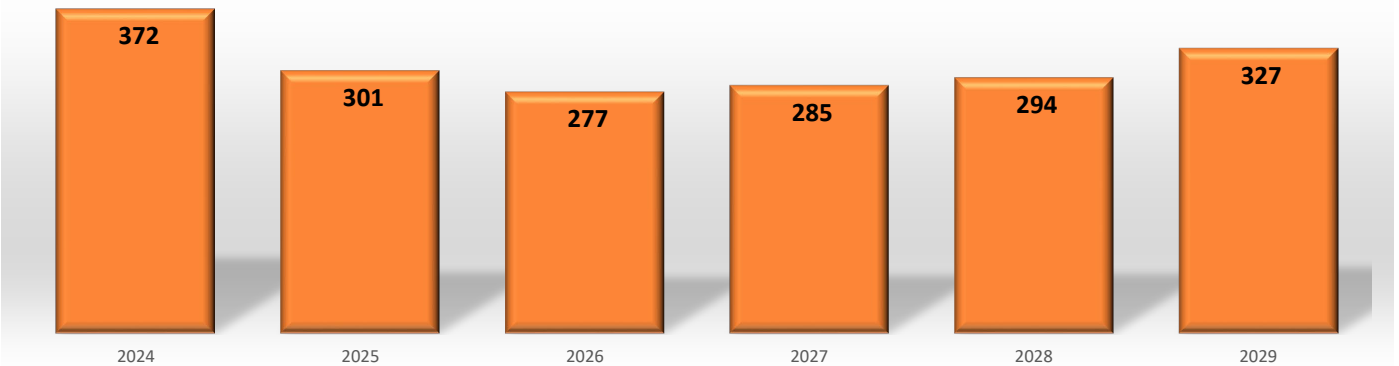


The district is remaining financially stable, but with the revenues increasing faster than expenditures.

A revenue surplus of 6.0% could develop.

- The largest contributor to the projected revenue trend is the change in All Othr Op Rev.
- The expenditure most impacting the changing trend is .

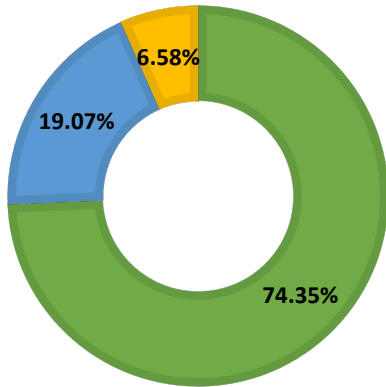
Days Cash on Hand at Fiscal Year-end



*based on 365 days

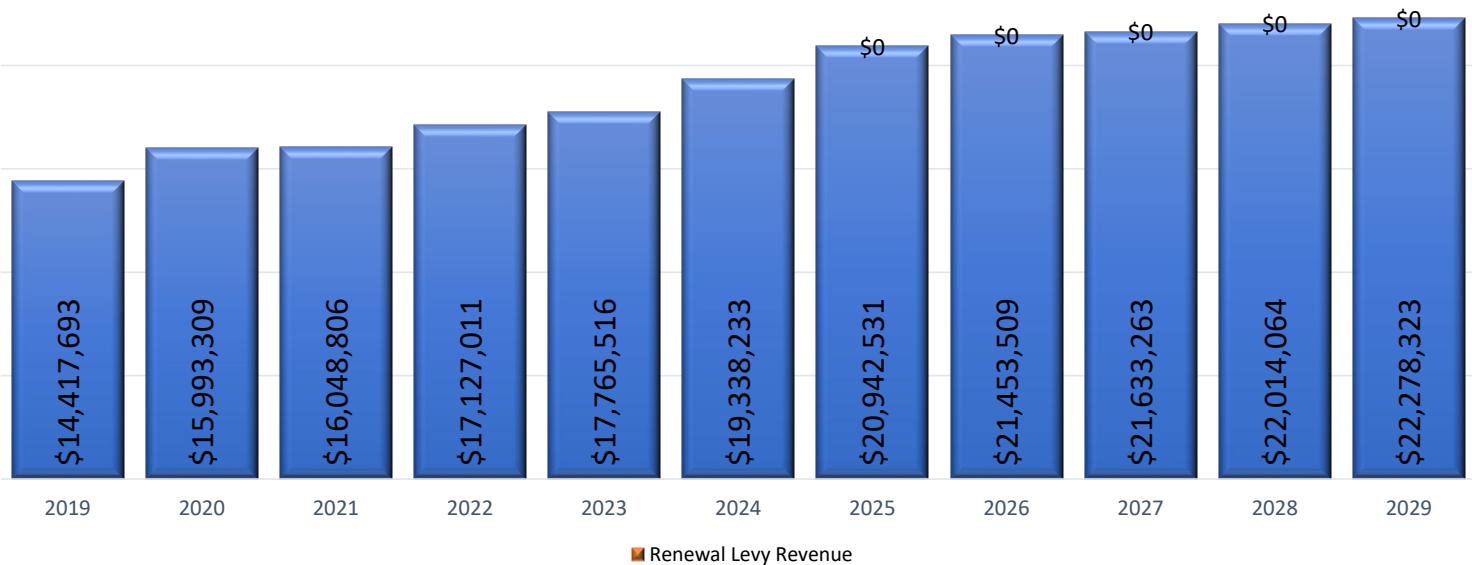
Revenue Overview

Revenue Sources



Local Taxes	
Real Estate Tax	70.97%
Public Utility Tax	3.37%
Income Tax	0.00%
State Sources	
State Funding	6.00%
Restricted Aid	4.47%
State Share of Local Tax	8.60%
All Other Revenue	
Other Revenue	5.83%
Other Sources	0.75%

Annual Revenue Actual + Projected



Historic Revenue Change versus Projected Revenue Change

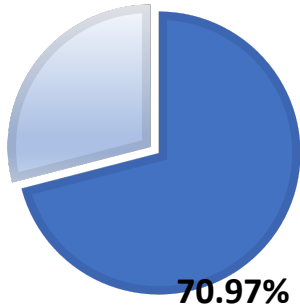
	Historical Average Annual \$ Change	Projected Average Annual \$ Change	Projected Compared to Historical Variance	Total revenues are expected to increase in FY25 from FY24 primarily due increased interest earnings from continuing higher investment rates and additional funds from the construction grant to invest. Future forecast years include increased estimated tax revenues from increased property valuation growth from new construction and reappraisals (Cuyahoga County reappraisal in 2024), as well as stable collection rates, as outlined in the Executive Summary to this forecast. State funding remains flat for FY25 and all out years of this forecast. The Notes and Assumptions page for each revenue category provides more detailed considerations used in the development of this forecast.
Real Estate	591,191	539,054	(\$52,137)	
Public Utility	\$34,117	\$30,832	(\$3,285)	
Income Tax	\$0	\$0	\$0	
State Funding	\$111,872	(7,302)	(\$119,174)	
State Share of Property Tax	\$65,159	\$75,061	\$9,901	
All Othr Op Rev	\$98,741	(\$31,484)	(\$130,225)	
Other Sources	(\$64,849)	(\$18,142)	\$46,707	
Total Average Annual Change	836,231	588,018	(\$248,213)	
	4.91%	2.91%	-2.00%	

For Comparison:
Expenditure average annual change is projected to be >

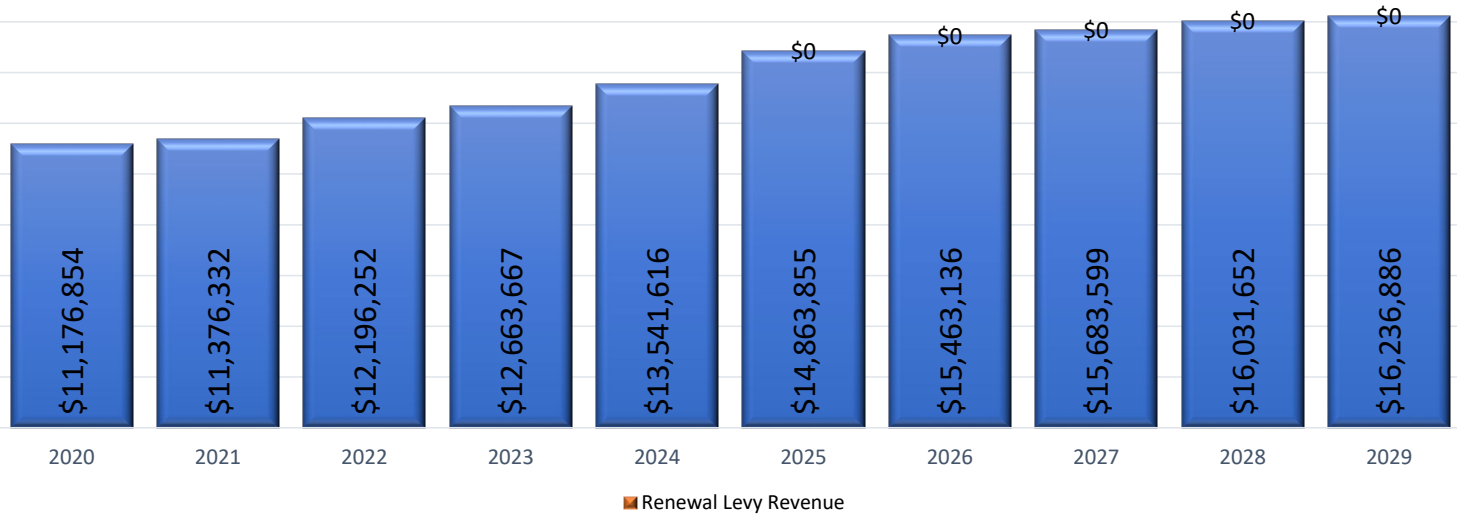
\$284,373 On an annual average basis, expenditures are projected to grow slower than revenue.

1.010 - General Property Tax (Real Estate)

Revenue collected from taxes levied by a school district by the assessed valuation of real property using effective tax rates for class I (residential/agricultural) and class II (business).



Real estate property tax revenue accounts for 70.97% of total district general fund revenue.



Key Assumptions & Notes

Values, Tax Rates and Gross Collections							Gross Collection Rate Including Delinquencies
Tax Yr	Valuation	Value Change	Class I Rate	Change	Class 2 Rate	Change	
2023	8,012,338,850	896,369,630	2.00	-	2.00	-	99.9%
2024	8,694,388,850	682,050,000	2.00	-	2.00	-	99.4%
2025	8,738,488,850	44,100,000	2.00	-	2.00	-	99.5%
2026	8,935,488,850	197,000,000	2.00	-	2.00	-	99.5%
2027	9,137,538,850	202,050,000	2.00	-	2.00	-	99.5%
2028	9,181,638,850	44,100,000	2.00	-	2.00	-	99.5%

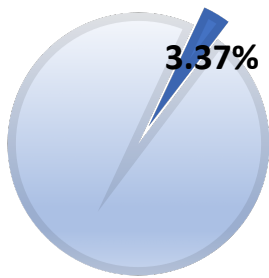
General Property Tax (Real Estate) accounts for 70.97% of District revenues.

This forecast utilizes tax year 2023 (collection year 2024) property valuations, and the District’s total valuation increased to \$8.4 billion from \$7.4 billion in 2022, \$7.3 billion in 2021, \$6.9 billion in 2020, \$6.6 billion in 2019, \$6.5 billion in 2018 and \$6.1 billion in 2017. 10% growth in property valuation in 2023 was estimated in the November 2023 forecast, and the District actually realized a gain of 12.3%. For 2024 when Cuyahoga County will conduct a valuation update, valuations are estimated to increase 8.4% for reappraisal and new construction. The District’s valuation is comprised of Summit County (46% of total valuation) and Cuyahoga County (54% of total valuation) property. If the estimated increase is realized, the District’s valuation will exceed \$9.1 billion for 2024 tax year.

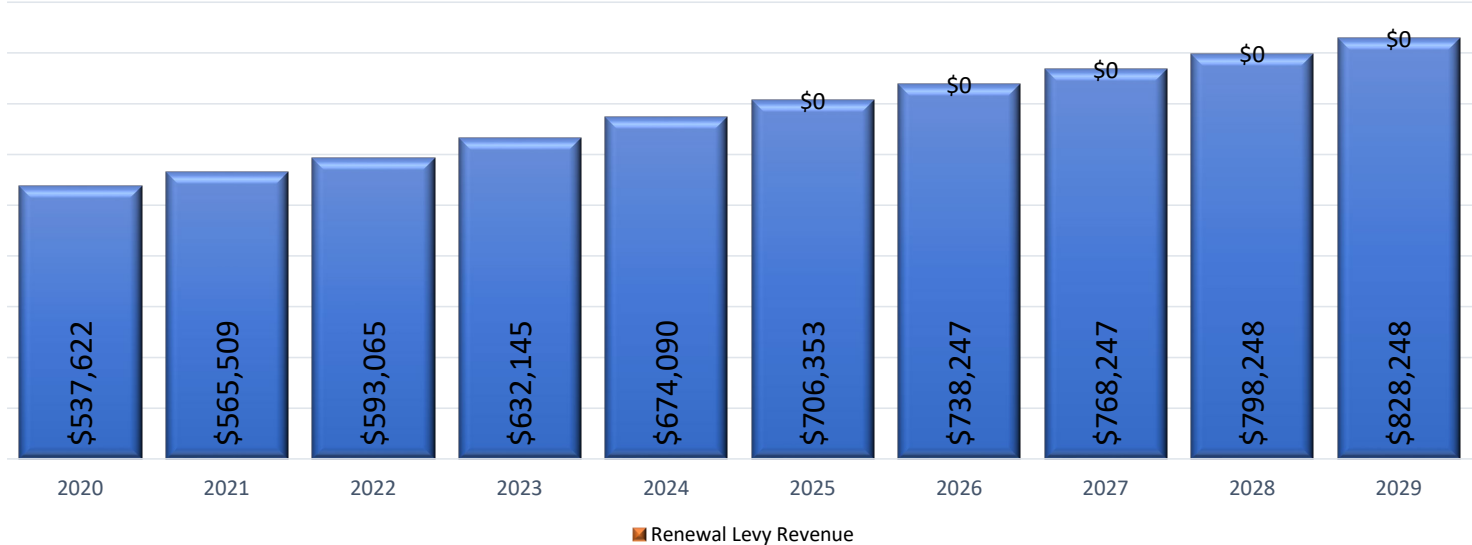
District is fortunate to have an average tax collection rate of 100% of currently billed taxes being collected and distributed to us annually for the past three-year average. This forecast assumes that collection rates will continue at this level for all years of this forecast.

1.020 - Public Utility Personal Property

Revenue generated from public utility personal property valuations multiplied by the district's full voted tax rate.



Public Utility Personal Property tax revenue accounts for 3.37% of total district general fund revenue.



Key Assumptions & Notes

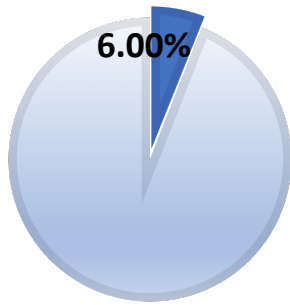
Values and Tax Rates					Gross Collection Rate Including Delinquencies
Tax Year	Valuation	Value Change	Full Voted Rate	Change	
2023	344,228,070	16,102,270	2.00	-	100.0%
2024	361,228,070	17,000,000	2.00	-	100.0%
2025	376,228,070	15,000,000	2.00	-	100.0%
2026	391,228,070	15,000,000	2.00	-	100.0%
2027	406,228,070	15,000,000	2.00	-	100.0%
2028	421,228,070	15,000,000	2.00	-	100.0%

Public Utility Personal Property tax accounts for 3.37% of District revenues.

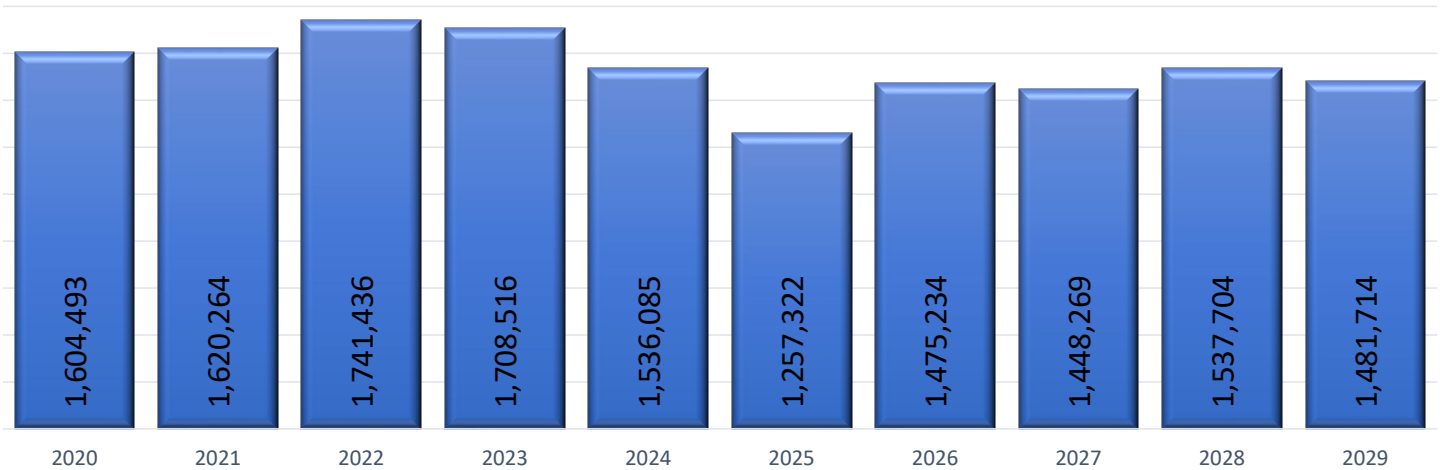
Revenues are projected to increase slightly in FY25 and out years due to the assumed valuation growth reported by public utility companies.

1.035 - Unrestricted Grants-in-Aid

Funds received through the State Foundation Program with no restriction.

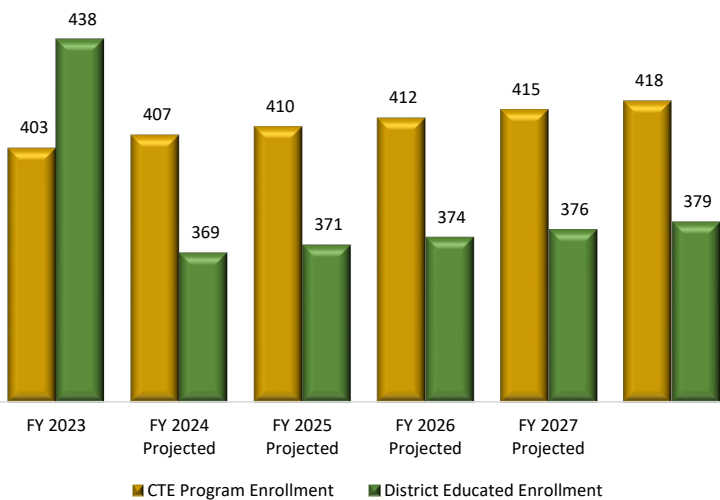


Unrestricted State Aid revenue accounts for 6.00% of total district general fund revenue.



Key Assumptions & Notes

Total District Educated Enrollment Compared to CTE Program Enrollment



Unrestricted Grants-in-Aid accounts for 6.00% of District revenues.

This is based on the October 2024 foundation payment from the Ohio Department of Education. Unrestricted and Restricted Grants-In-Aid utilize the new State funding components in the Fair School Funding Plan (FSFP) enacted for FY22 and updated for the current FY24/25 State biennial budget. Overall State foundation (Unrestricted and Restricted) funding remains relatively flat for FY25 and out years, after a slight increase in FY24 due to increased career awareness and exploration funding (restricted grants-in-aid) in the FSFP.

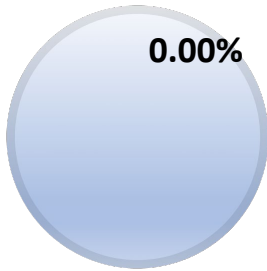
Industry Recognized Credential and Innovative Workforce funding totaling \$119K from the State is assumed to continue for all years of this forecast.

Funds no longer reported in this category have been reclassified to "Restricted Grants-In-Aid," thus relatively flat overall State funding.

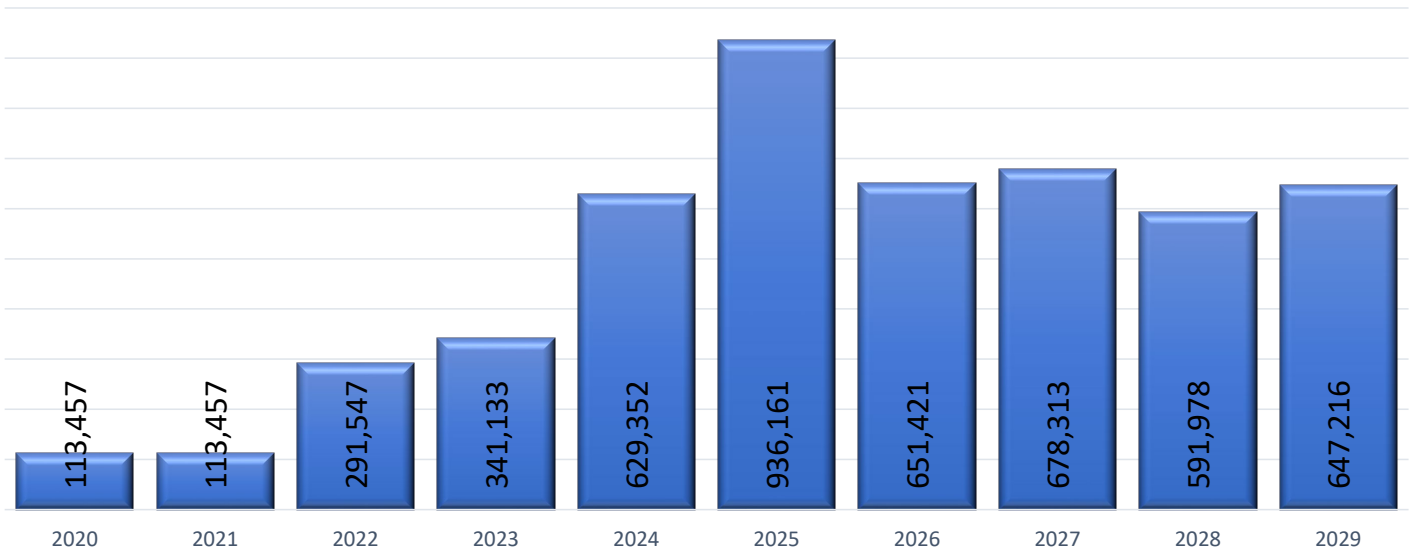
Casino revenues are included in this category.

1.040 & 1.045 - Restricted Grants-in-Aid

Funds received through the State Foundation Program or other allocations that are restricted for specific purposes.

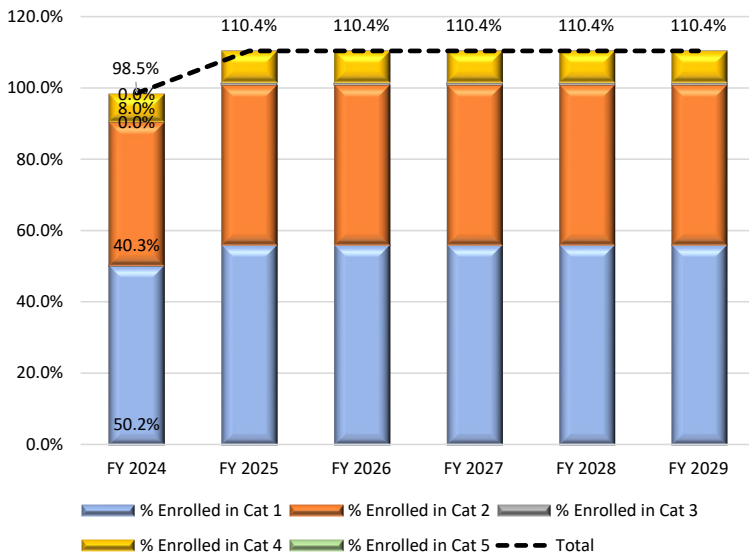


Restricted State Aid revenue accounts for 3.25% of total district general fund revenue.



Key Assumptions & Notes

Percentage of District Enrolled in CTE Category 1 through 5 Programs



Restricted Grants-in-Aid accounts for 4.47% of District revenues.

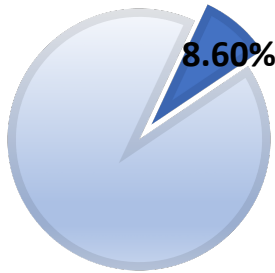
This is based on the October 2024 foundation payment from the Ohio Department of Education. Unrestricted and Restricted Grants-In-Aid utilize the new State funding components in the Fair School Funding Plan (FSFP) enacted for FY22 and updated for the current FY24/25 State biennial budget. Overall State foundation (Unrestricted and Restricted) funding remains relatively flat for FY25 and out years, after a slight increase in FY24 due to increased career awareness and exploration funding in the FSFP.

Career awareness and exploration funding from the State increased from September 2023 (\$110K) for the November 2023 forecast to April 2024 (\$163K) for the May 2024 forecast. This amount has is currently funded by the State at \$217K in the October 2024 foundation statement, and is continued for all years of the forecast.

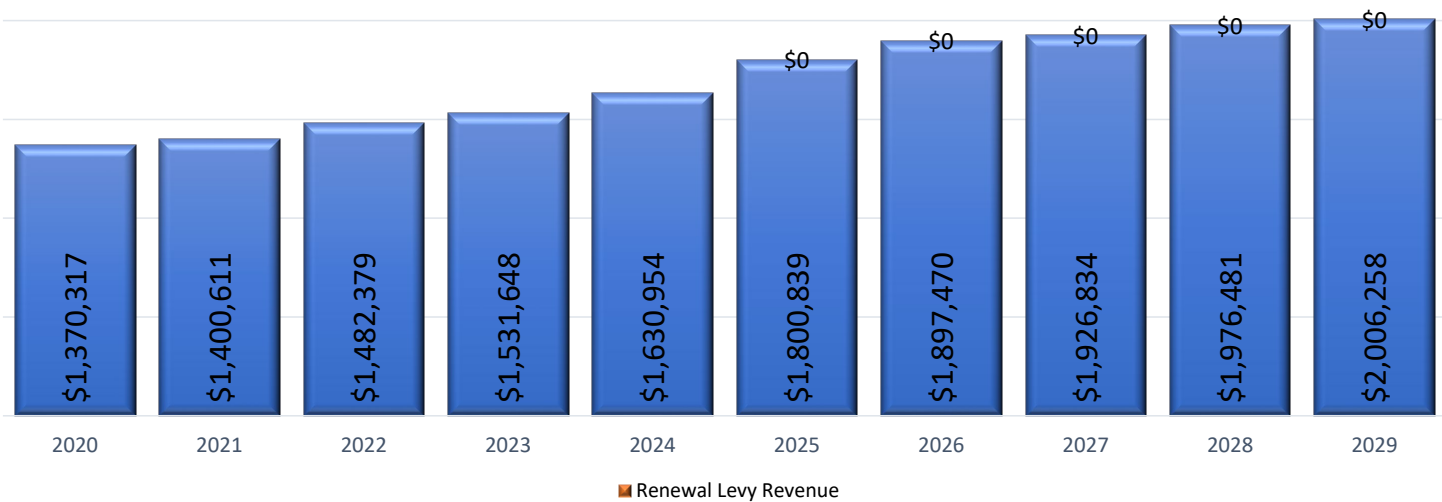
This category accounts for career-technical supplemental, student wellness and success, and economically disadvantaged student funding from the State.

1.050 - State Share of Local Property Taxes

Includes funds received for Tangible Personal Property Tax Reimbursement, Electric Deregulation, Homestead and Rollback.



State Share of Local Property tax revenue accounts for 8.60% of total district general fund revenue.



Key Assumptions & Notes

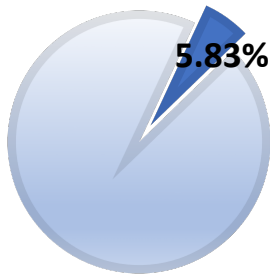
Property Tax Allocation accounts for 8.60% of District revenues.

This revenue source comes from homestead and rollback payments paid by the State on behalf of residential property tax owners. Residential, owner-occupied properties receive a 12.5% property tax reduction on existing tax levies, and residential, non-owner-occupied properties receive a 10.0% property tax reduction on existing tax levies, both of which are considered "rollback." The homestead payments made by the State help offset taxes for residential, owner-occupied properties wherein the owner meets certain age and income requirements.

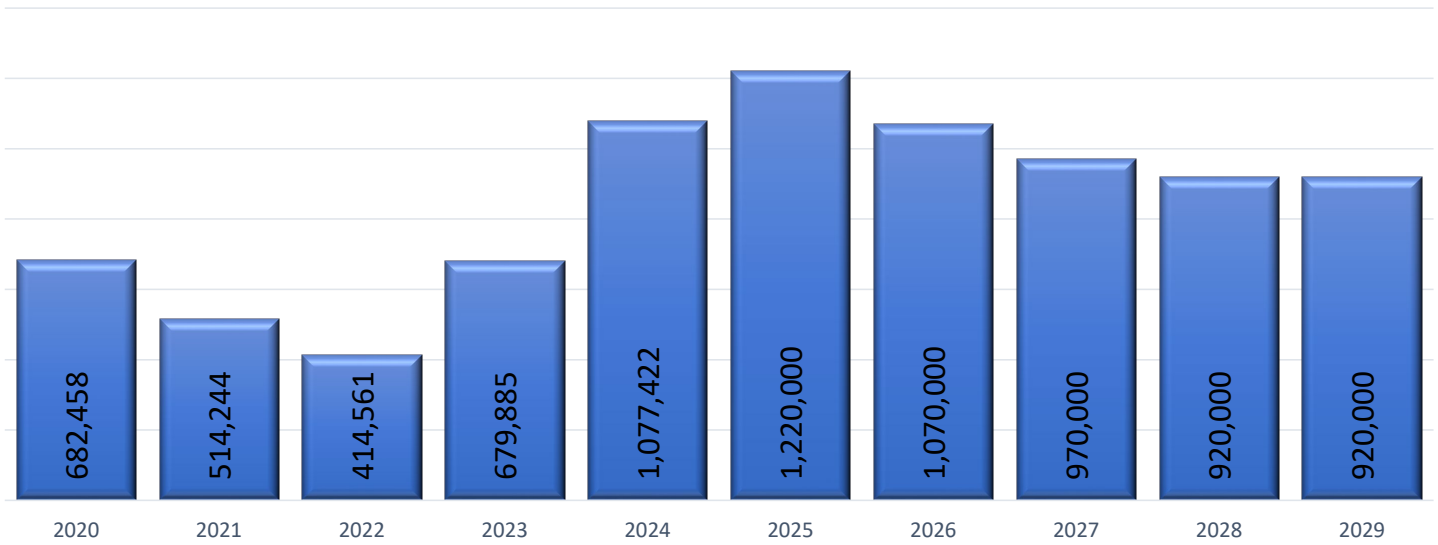
Revenues are projected to increase in all forecast years due to increased property valuations, as indicated in the notes for 1.010 General Property Tax (Real Estate).

1.060 - All Other Operating Revenues

Operating revenue sources not included in other lines; examples include tuition, fees, earnings on investments, rentals, and donations.



All Other Revenue accounts for 5.83% of total district general fund revenue.



Key Assumptions & Notes

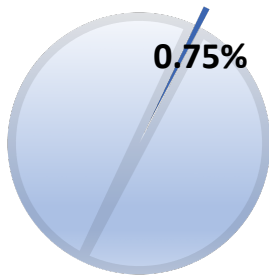
All Other Operating Revenues accounts for 5.83% of District revenues.

The increase in revenues for FY23 to FY25 is due to increased interest earnings from rising investment rates and additional funds from the construction grant to invest, as well as increased payments in lieu of taxes from Tax Increment Financing (TIF) agreements enacted in municipalities of our associate school districts. Reductions in interest earnings are incorporated for FY26 to FY29 in anticipation of a future decline in interest rates and available cash to invest as the construction grant funds and general fund cash balance are reduced.

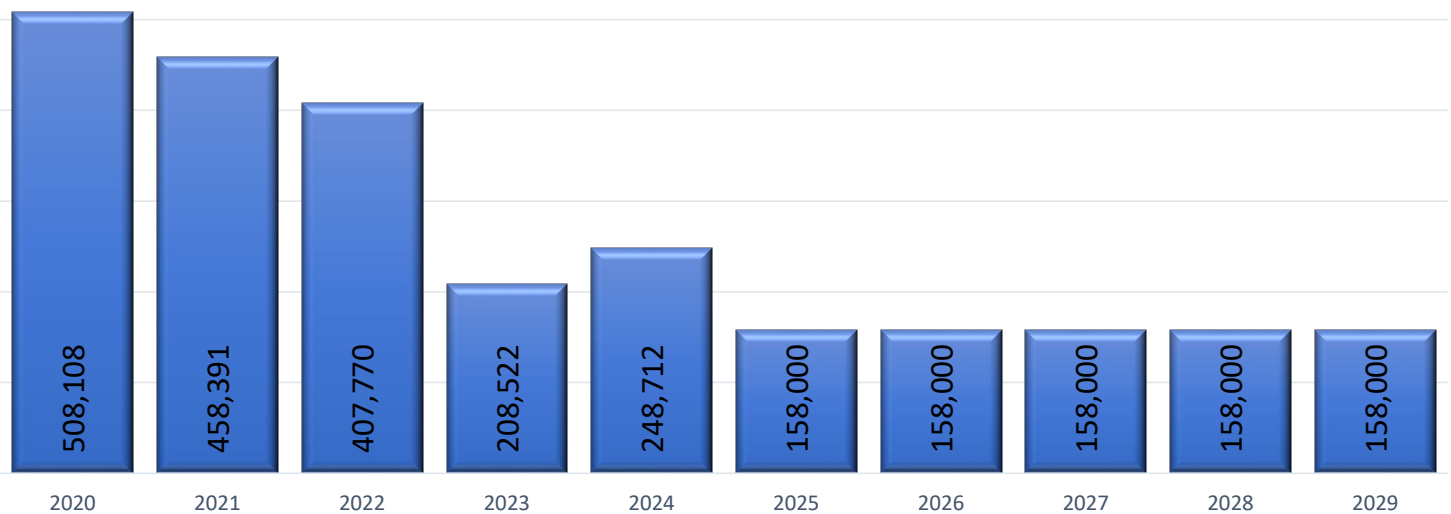
This category is comprised of tuition, student fees, investment earnings, open enrollment, and payments in lieu of taxes for various development agreements in some of our municipalities.

2.070 - Total Other Financing Sources

Includes proceeds from sale of notes, state emergency loans and advancements, operating transfers-in, and all other financing sources like sale and loss of assets, and refund of prior year expenditures.



Other Sources of revenue accounts for 0.75% of total district general fund revenue.



Key Assumptions & Notes

	FORECASTED					
	2024	2025	2026	2027	2028	2029
Transfers In	-	-	-	-	-	-
Advances In	222,000	157,000	157,000	157,000	157,000	157,000
All Other Financing Sources	26,712	1,000	1,000	1,000	1,000	1,000

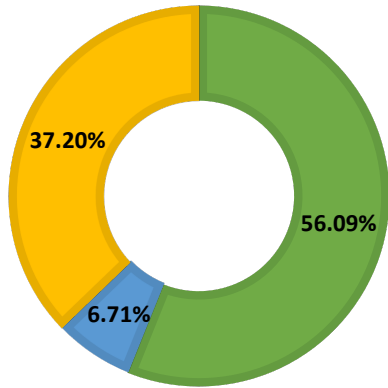
Total Other Financing Sources accounts for 0.75% of District revenues.

This revenue source primarily accounts for the return of advances to other funds of the District. These revenues are simply a return of temporary "loans" for cash flow purposes to these other funds, thus there is an offsetting expense in the prior or current fiscal year, resulting in no gain or loss to the District.

The amount is reduced in FY24 and out years due to the elimination of the annual \$65K advance to the Student Leadership fund (200) since these costs have been added to the purchased services expenditure area of this forecast as part of the high school operating budget.

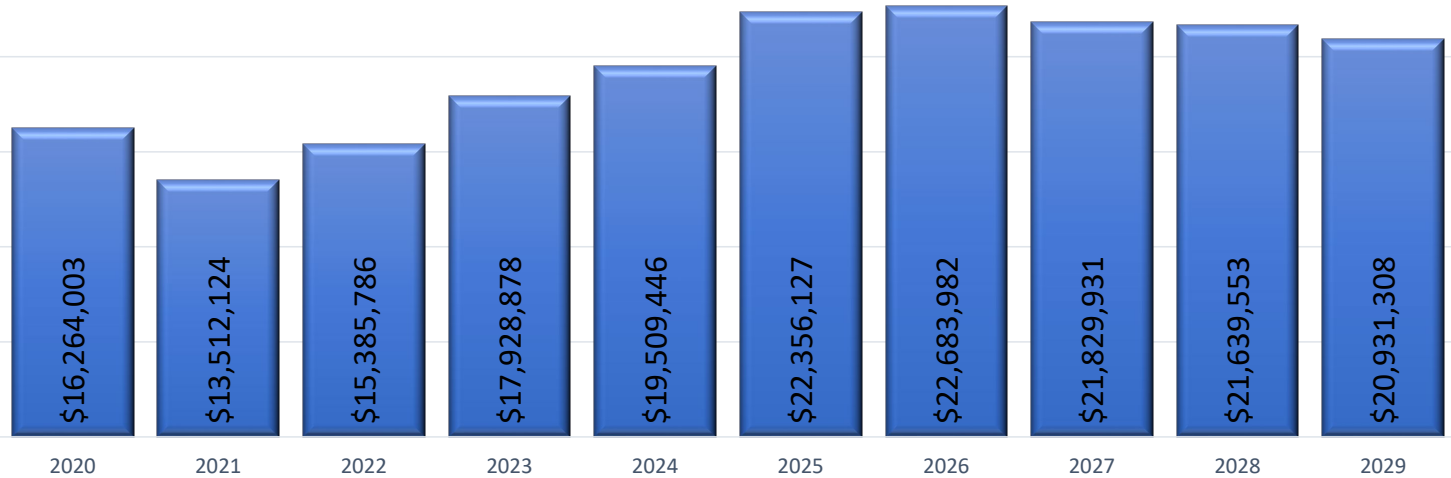
Expenditure Overview

Expenditure Categories



Personnel Costs	
Salaries	39.10%
Benefits	16.99%
Purchased Services	
	6.71%
All Other Expenditures	
Supplies, Capital, Debt, Other Obj	6.08%
Other Uses	31.12%

Annual Expenditures Actual + Projected



Historic Expenditures Change versus Projected Expenditures Change

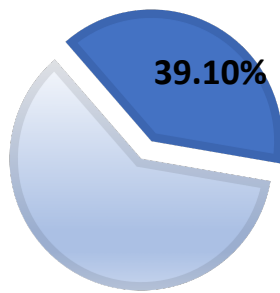
	Historical Average Annual \$\$ Change	Projected Average Annual \$\$ Change	Projected Compared to Historical Variance	
Salaries	187,589	487,482	\$299,893	Total expenditures are expected to increase in FY25 from FY24 primarily due the transfers to the permanent improvement fund for facility projects as presented to the Board at its September 2024 regular meeting as part of the five-year facilities improvement plan, and, increased Personnel Services and Employees Retirement/Ins. Benefits due to normal salary and fringe benefits increases. For FY25, insurance premiums for medical and prescription are anticipated to remain flat to FY24. This is due to implementation of the high deductible health plan with employer funded health savings account (HDHP with HSA), at a substantially reduced monthly premium amount, on January 1, 2025 for all employees. The traditional PPO insurance plan premium increased 12.5% on October 1, 2024. Stipend system for salary increases negotiated with two unions in Spring 2021, and renegotiated in Spring 2024 to continue through 2027 for both unions is included for FY22 and out years. The OAPSE and CVFT settlements, and ASCE Plan, as approved by the Board are incorporated into this forecast.
Benefits	\$56,707	\$371,119	\$314,412	
Purchased Services	\$39,005	\$67,705	\$28,700	
Supplies & Materials	\$49,085	\$33,517	(\$15,568)	
Capital Outlay	(\$13,088)	\$9,471	\$22,559	
Intergov & Debt	\$0	\$0	\$0	
Other Objects	\$39,155	\$23,249	(\$15,906)	
Other Uses	\$452,907	(\$708,171)	(\$1,161,078)	
Total Average Annual Change	\$811,361	\$284,373	(\$526,988)	
	5.57%	1.46%	-4.12%	

For Comparison:
Revenue average annual change is projected to be >

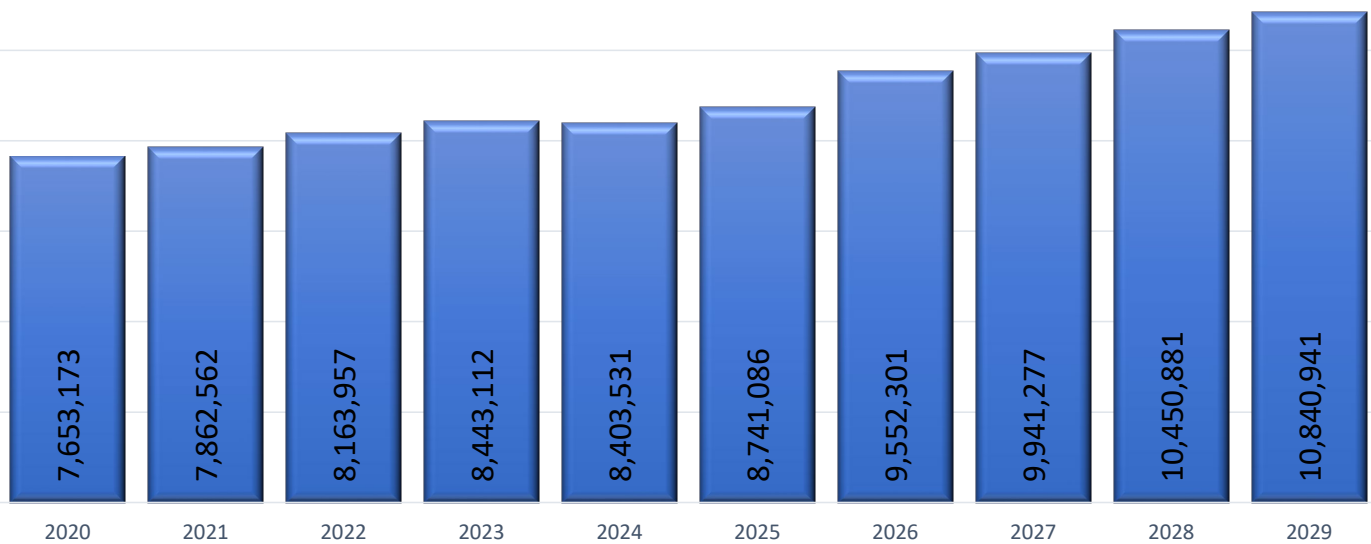
\$588,018 On an annual average basis, revenues are projected to grow faster than expenditures.

3.010 - Personnel Services

Employee salaries and wages, including extended time, severance pay, supplemental contracts, etc.



Salaries account for 39.10% of the district's total general fund spending.



Key Assumptions & Notes

Personnel Services accounts for 39.10% of District expenditures.

2024/2025 school year staffing counts as of October 2024 are used as the basis for this forecast.

All provisions of current negotiated agreements are included. The stipend compensation system for all employees negotiated in Spring 2021 and renegotiated in Spring 2024 is included for FY22 and out years.

Base and step/education increases of 2.35% and 2.0% (eligible staff only) respectively for certified staff are included for FY25 to FY27, followed by a 2.0% projected base pay increases in FY28 and out years. Base increases for classified staff of 2.5%, are included for FY25 to FY27 respectively, followed by a 2.0% projected base pay increase in FY28 and out years. Step increases of 1.5% are included for eligible staff only. ASCE (administrative, support and classified exempt) base increases of 2.25% for FY25 to FY27 are included, plus a 1.0% step increase for eligible staff only, followed by 2.0% projected base pay increases in FY28 and out years.

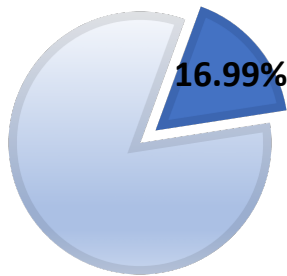
Severance pay for FY23 is increased by \$110K from FY23 amount paid due to additional retirees at end of 2022/2023 school year. This amount is reduced in FY25 due to less retirees at the end of the 2023/2024 school year.

A 27th bi-weekly payroll occurred in FY23, which is offset in FY25 when a three-week pay gap or similar adjustment occurs to correct this payment ahead of schedule based on days worked in the contract year. Full-time assistant superintendent and administrative assistant to the assistant superintendent, are both increased from .5 fte to 1.0 fte for FY25 and out years.

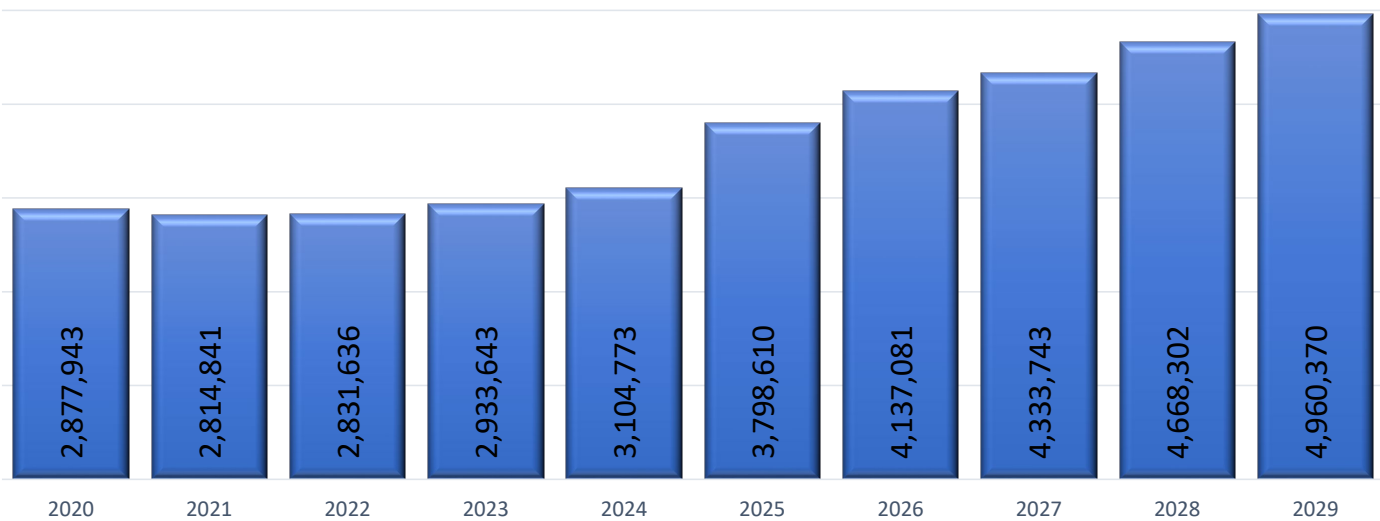
increased staffing costs for eight full-time (currently part-time) career specialists (FY26), two additional program instructors (FY26 and FY28), two additional educational aides (FY25 and FY26), an additional custodian (FY26), an office intern (FY26), and a public information officer (FY28) are included.

3.020 - Employees' Benefits

Retirement for all employees, Workers Compensation, early retirement incentives, Medicare, unemployment, pickup on pickup, and all health-related insurances.



Benefits account for 16.99% of the district's total general fund spending.



Key Assumptions & Notes

Employees' Benefits accounts for 16.99% of District expenditures.

Insurance counts and premiums for October 2024 are used for the base cost calculations, as well as the 2024/2025 salaries which drive the retirement/medicare/workers' compensation costs.

Insurance premium increases of 8% blended rate are included for FY27 and out years. Premiums increased 12.50% for FY25, preceded by increases of 13.00%, 6.70%, 2.25%, 0%, 4.18%, 8.66%, 11.68%, 9.17%, and 4.55% respectively in FY24, FY23, FY22, FY21, FY20, FY19, FY18, FY17, and FY16. Employee premium share is 16% for all staff, except 20% for administrative and supervisory employees.

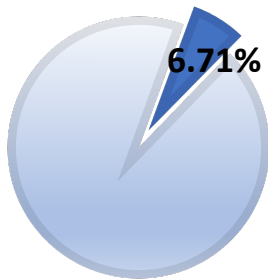
For FY25, insurance premiums for medical and prescription are anticipated to remain flat to FY24. This is due to implementation of the HDHP with HSA, at a substantially reduced monthly premium amount, on January 1, 2025 for all employees. FY26 insurance costs are projected to decrease slightly in FY26 due to 12 months of all employees being covered by the HDHP with HAS, rather than only six months of coverage under this plan as occurs in FY25.

Additional insurance packages and other benefit costs related to new positions identified in Section 3.010 Personnel Services are included.

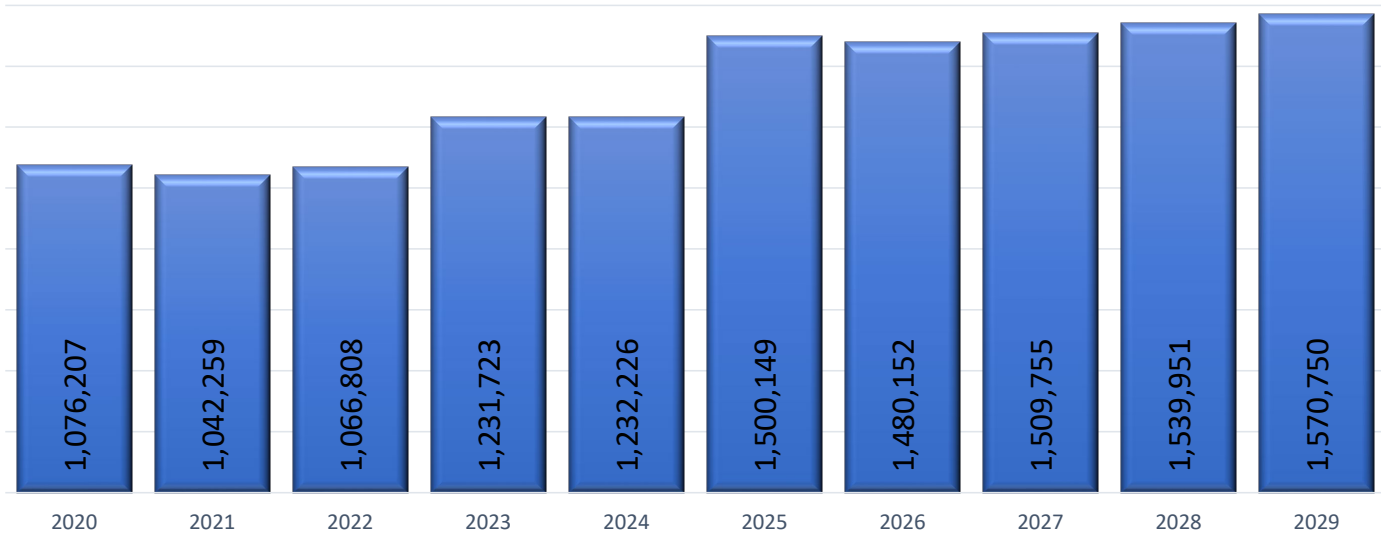
All provisions of current negotiated agreements are included.

3.030 - Purchased Services

Amounts paid for personal services rendered by personnel who are not on the payroll of the school district, expenses for tuition paid to other districts, utilities costs and other services which the school district may purchase.



Purchased Services account for 6.71% of the district's total general fund spending.



Key Assumptions & Notes

Purchased Services accounts for 6.71% of District expenditures.

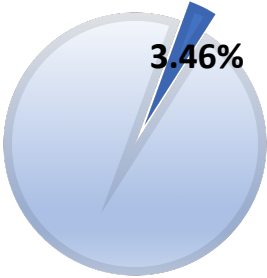
Utilities, property and fleet insurance, copier leases/costs, technology services and repairs, building maintenance and repairs, legal and other professional services, and staff professional development comprise the majority of these expenditures.

FY24 included an increase to the high school operating budget for travel expenses previously paid from the Student Leadership fund 200 based on advances and transfers from the general fund.

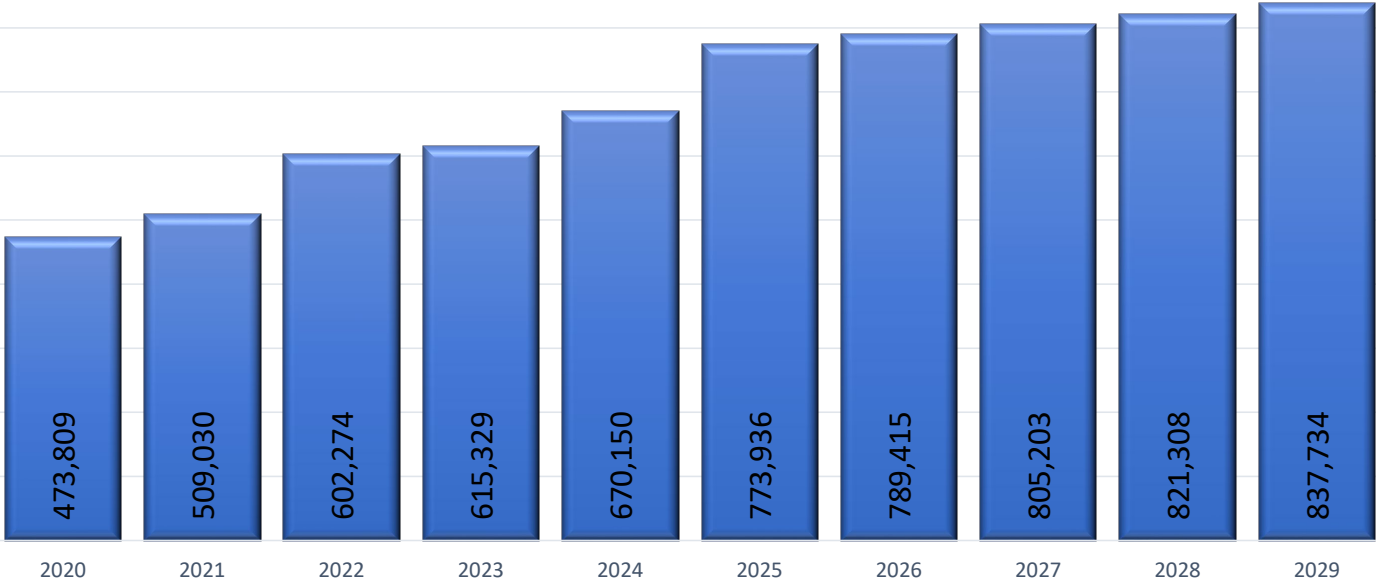
FY25 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 85% of authorized budgets being expended. 2% overall inflationary growth is generally applied to purchased services items for FY26 and out years.

3.040 - Supplies & Materials

Expenditures for general supplies, instructional materials including textbooks and media material, bus fuel and tires, and all other maintenance supplies.



Supplies and Materials account for 3.46% of the district's total general fund spending.



Key Assumptions & Notes

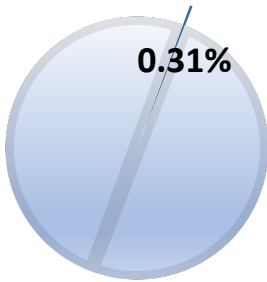
Supplies & Materials accounts for 3.46% of District expenditures.

Textbooks, custodial and maintenance supplies, software, technology supplies, and paper and other building/office supplies comprise the majority of these expenditures.

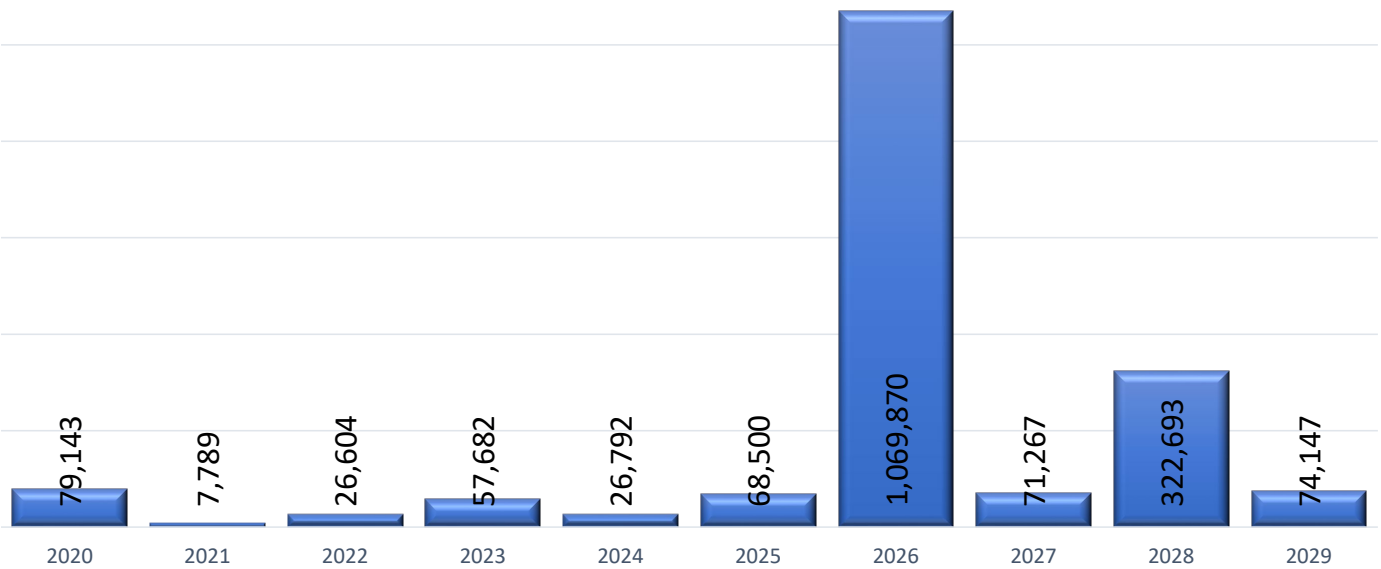
FY25 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 87% of authorized budgets being expended based upon historical review of budgets being utilized. 2% inflationary growth is generally applied to all supplies and materials items for FY26 and out years.

3.050 - Capital Outlay

This line includes expenditures for items having at least a five-year life expectancy, such as land, buildings, improvements of grounds, equipment, computers/technology, furnishings, and buses.



Capital Outlay account for 0.31% of the district's total general fund spending.



Key Assumptions & Notes

Capital Outlay accounts for 0.31% of District expenditures.

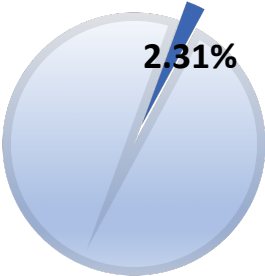
Equipment for office and custodial/maintenance comprises the majority of these expenditures as equipment purchases are planned for procurement from Permanent Improvement Funds and other grant funds.

FY25 includes an increase of \$50K to high school operating budget for replacement equipment needed for various instructional program areas. FY26 includes \$1M for equipment refresh throughout the District. FY28 includes \$250K for new student instructional program equipment.

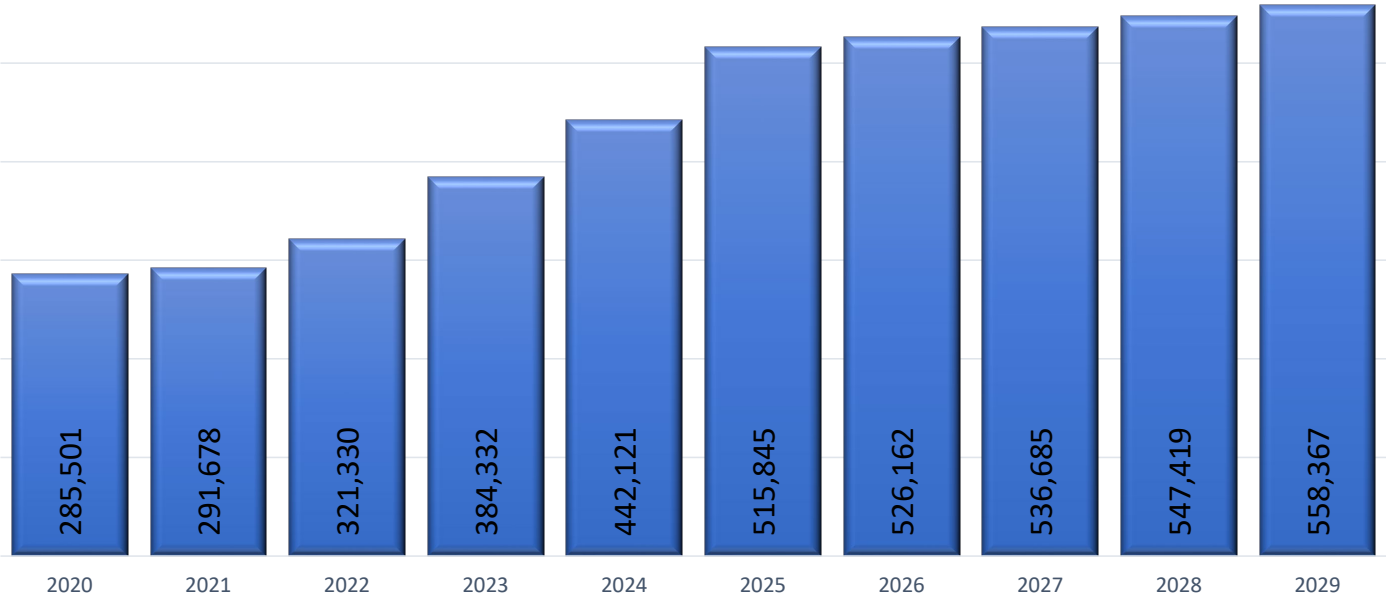
FY25 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 100% of authorized budgets being expended based upon historical review of budgets being utilized. This amount was reduced in FY21 and FY22 due to availability of covid-19 pandemic grant funds to assist with technology purchases for virtual learning circumstances. 2% inflationary growth is generally applied to all capital outlay items for FY26 and out years.

4.300 - Other Objects

Primary components for this expenditure line are membership dues and fees, ESC contract deductions, County Auditor/Treasurer fees, audit expenses, and election expenses.



Other Objects account for 2.31% of the district's total general fund spending.



Key Assumptions & Notes

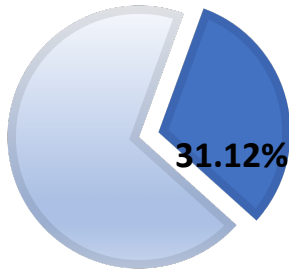
Other Objects accounts for 2.31% of District expenditures.

FY25 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 98% of authorized budgets being expended based upon historical review of budgets being utilized. 2% inflationary growth is generally applied to all other objects items for FY26 and out years.

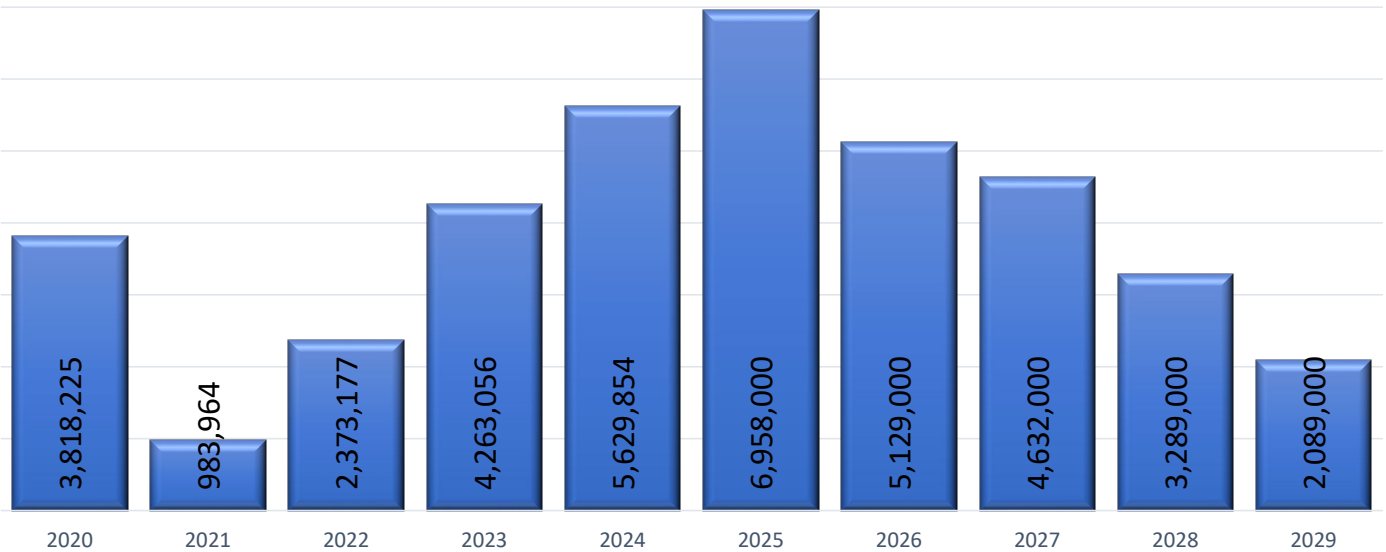
Tax collection fees charged by Summit County, liability insurance, and memberships comprise the majority of these expenditures.

5.040 - Total Other Financing Uses

Operating transfers-out, advances out to other funds, and all other general fund financing uses.



Other Uses account for 31.12% of the district's total general fund spending.



Key Assumptions & Notes

	FORECASTED					
	2024	2025	2026	2027	2028	2029
Transfers Out	5,264,696	6,561,000	4,732,000	4,235,000	2,892,000	1,692,000
Advances Out	157,000	157,000	157,000	157,000	157,000	157,000
Other Financing Uses	208,158	240,000	240,000	240,000	240,000	240,000

Total Other Financing Uses accounts for 31.12% of District expenditures.

Advances and transfers to other funds are recorded in this category. Advances are simply a temporary "loan" for cash flow purposes to these other funds, thus there is offsetting revenue in the current or subsequent fiscal year, resulting in no gain or loss to the District. Advances to Food Services, Uniform School Supplies, Section 125, and Student Leadership funds totaling \$222,000 are included for FY23 with this amount reduced by \$65K in FY24 and all out years due to these expenses for Student Leadership becoming part of the high school operating budget in purchased services. Transfers are permanent allocations of resources to the receiving funds, used to help offset operating costs. Transfers to funds other than Permanent Improvement Building Maintenance, Permanent Improvement Technology, and Section 125 are made in the next fiscal year to only provide funding for the actual operating deficit from the prior fiscal year. These funds can include Food Services, Uniform School Supplies, and Student Leadership. Section 125 receives an annual transfer of approximately \$21,000 for \$10 per employee per month contribution provisions in negotiated agreements. The planned transfers to Permanent Improvement Building Maintenance in FY25 and out years for building improvements identified in the five-year facilities improvement plan presented in September 2024 are included, with some reductions in FY27 to FY29 to maintain the cash balance floor established in Board policy. Annual transfers to Permanent Improvement Technology fund of \$300,000 are included for FY25 and out years.

\$30,000 annual allocation to each associate district for CTE programming is included.

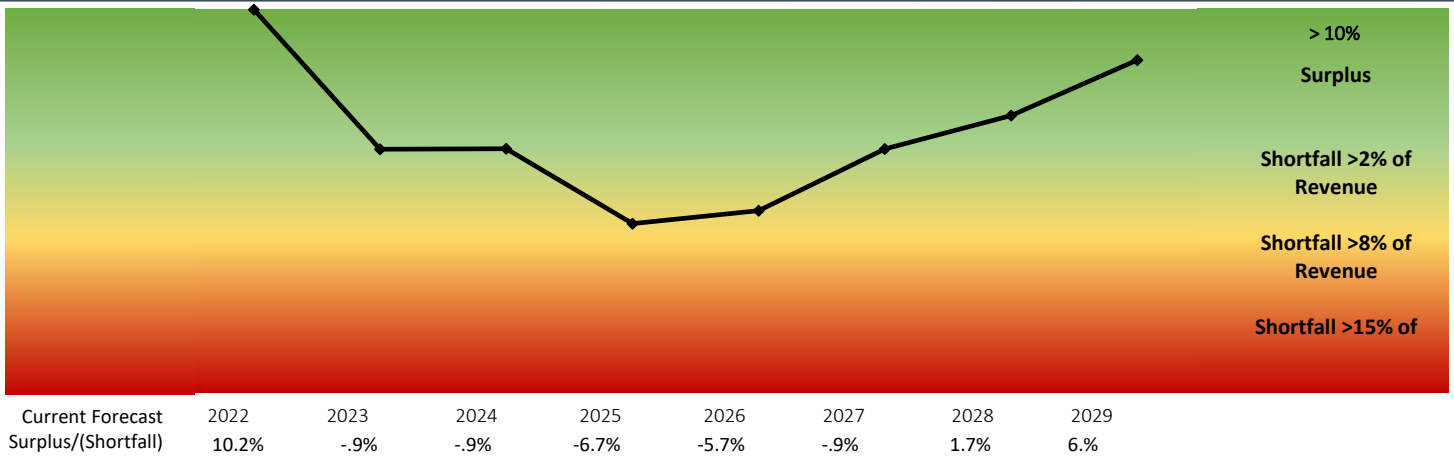
Cuyahoga Valley Career Center

Five Year Forecast

November Fiscal Year 2024

Fiscal Year:	Actual	FORECASTED				
	2024	2025	2026	2027	2028	2029
Revenue:						
1.010 - General Property Tax (Real Estate)	13,541,616	14,863,855	15,463,136	15,683,599	16,031,652	16,236,886
1.020 - Public Utility Personal Property	674,090	706,353	738,247	768,247	798,248	828,248
1.030 - Income Tax	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	1,536,085	1,257,322	1,475,234	1,448,269	1,537,704	1,481,714
1.040 - Restricted Grants-in-Aid	629,352	936,161	651,421	678,313	591,978	647,216
1.050 - State Share-Local Property Taxes	1,630,954	1,800,839	1,897,470	1,926,834	1,976,481	2,006,258
1.060 - All Other Operating Revenues	1,077,422	1,220,000	1,070,000	970,000	920,000	920,000
1.070 - Total Revenue	19,089,521	20,784,530	21,295,508	21,475,262	21,856,063	22,120,322
Other Financing Sources:						
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-
2.020 - State Emergency Loans and Adv	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	-	-	-	-
2.050 - Advances-In	222,000	157,000	157,000	157,000	157,000	157,000
2.060 - All Other Financing Sources	26,712	1,000	1,000	1,000	1,000	1,000
2.070 - Total Other Financing Sources	248,712	158,000	158,000	158,000	158,000	158,000
2.080 - Total Rev & Other Sources	19,338,233	20,942,531	21,453,509	21,633,263	22,014,064	22,278,323
Expenditures:						
3.010 - Personnel Services	8,403,531	8,741,086	9,552,301	9,941,277	10,450,881	10,840,941
3.020 - Employee Benefits	3,104,773	3,798,610	4,137,081	4,333,743	4,668,302	4,960,370
3.030 - Purchased Services	1,232,226	1,500,149	1,480,152	1,509,755	1,539,951	1,570,750
3.040 - Supplies and Materials	670,150	773,936	789,415	805,203	821,308	837,734
3.050 - Capital Outlay	26,792	68,500	1,069,870	71,267	322,693	74,147
Intergovernmental & Debt Service	-	-	-	-	-	-
4.300 - Other Objects	442,121	515,845	526,162	536,685	547,419	558,367
4.500 - Total Expenditures	13,879,592	15,398,127	17,554,982	17,197,931	18,350,553	18,842,308
Other Financing Uses						
5.010 - Operating Transfers-Out	5,264,696	6,561,000	4,732,000	4,235,000	2,892,000	1,692,000
5.020 - Advances-Out	157,000	157,000	157,000	157,000	157,000	157,000
5.030 - All Other Financing Uses	208,158	240,000	240,000	240,000	240,000	240,000
5.040 - Total Other Financing Uses	5,629,854	6,958,000	5,129,000	4,632,000	3,289,000	2,089,000
5.050 - Total Exp and Other Financing Uses	19,509,446	22,356,127	22,683,982	21,829,931	21,639,553	20,931,308
6.010 - Excess of Rev Over/(Under) Exp	(171,213)	(1,413,596)	(1,230,473)	(196,668)	374,510	1,347,015
7.010 - Cash Balance July 1 (No Levies)	19,912,779	19,741,566	18,327,969	17,097,496	16,900,828	17,275,338
7.020 - Cash Balance June 30 (No Levies)	19,741,566	18,327,969	17,097,496	16,900,828	17,275,338	18,622,353
		Reservations				
8.010 - Estimated Encumbrances June 30	251,595	300,000	300,000	300,000	300,000	300,000
9.080 - Reservations Subtotal	-	-	-	-	-	-
10.010 - Fund Bal June 30 for Cert of App	19,489,971	18,027,969	16,797,496	16,600,828	16,975,338	18,322,353
Rev from Replacement/Renewal Levies						
11.010 & 11.020 - Renewal Levies	-	-	-	-	-	-
11.030 - Cumulative Balance of Levies	-	-	-	-	-	-
12.010 - Fund Bal June 30 for Cert of Obligations	19,489,971	18,027,969	16,797,496	16,600,828	16,975,338	18,322,353
Revenue from New Levies						
13.010 & 13.020 - New Levies	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-
15.010 - Unreserved Fund Balance June 30	19,489,971	18,027,969	16,797,496	16,600,828	16,975,338	18,322,353

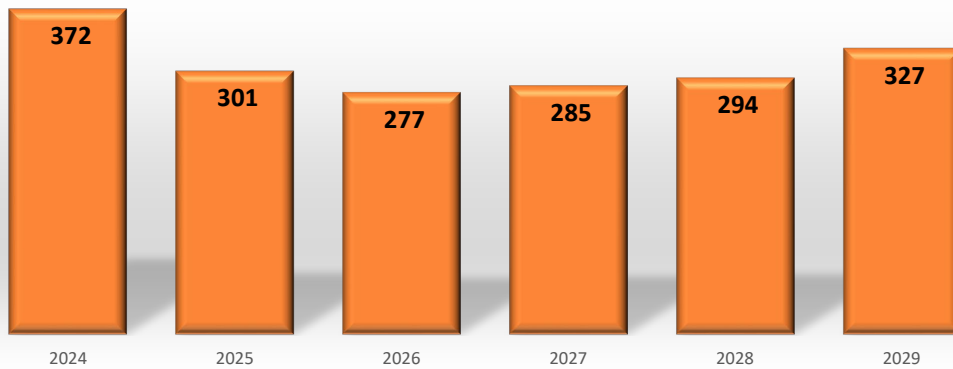
Revenue Surplus/(Shortfall) - Current Forecast



The district is remaining financially stable, but with the revenues increasing faster than expenditures. A revenue surplus of 6.0% could develop.

- The largest contributor to the projected revenue trend is the change in All Othr Op Rev.
- The expenditure most impacting the changing trend is .

Days Cash on Hand - Current Forecast

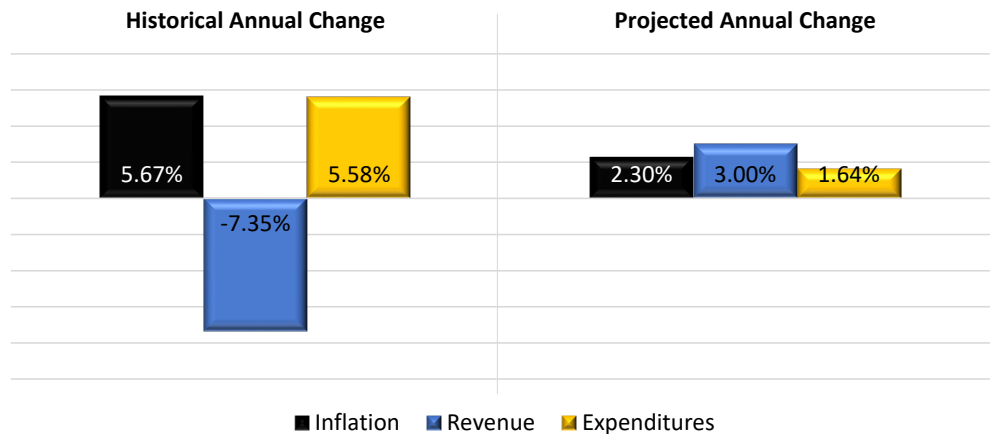


Days cash on hand is projected to decline.

*based on 365 days

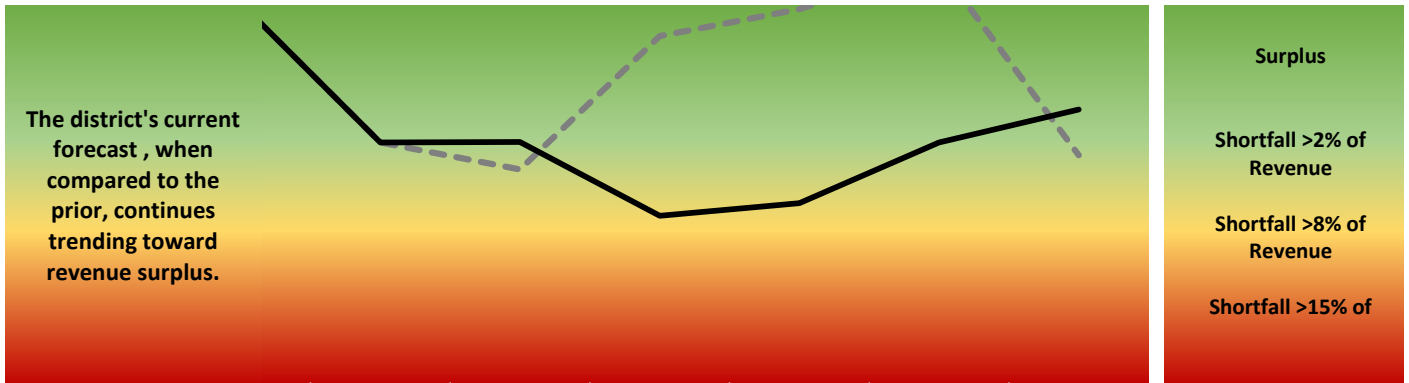
5-Year Average Annual Change - Inflation, Revenue and Expenditures

Average projected annual expenditure change is less than inflation, and less than revenue.



CPI (Inflation) Source: Federal Reserve Bank of St. Louis (September 23, 2024) <https://alfred.stlouisfed.org>

Revenue Surplus/(Shortfall) - Current Compared to Prior Forecast

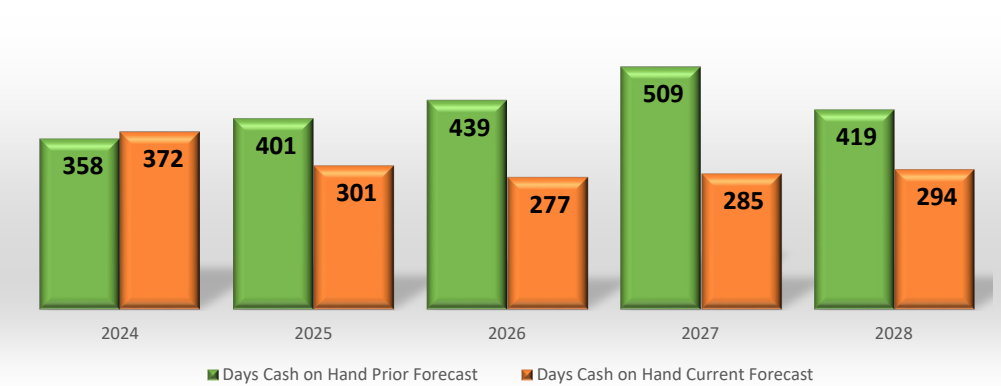


The district's current forecast, when compared to the prior, continues trending toward revenue surplus.

	2022	2023	2024	2025	2026	2027	2028
--- Prior Forecast	10.2%	-0.9%	-3.1%	7.5%	9.7%	13.1%	-1.9%
— Current Forecast	10.2%	-0.9%	-0.9%	-6.7%	-5.7%	-0.9%	1.7%

Note: 2029 not included in prior forecast

Days Cash on Hand - Current Compared to Prior Forecast



Days cash on hand is forecasted to decrease, which is a variance in trend compared to the prior forecast.

*based on 365 days

Revenue and Expenditure Variances - Current Compared to Prior Forecast

<u>Revenue Variance</u>		
Cumulative Favorable Revenue Variance	0.85%	\$890,852
<u>Largest Revenue Variances</u>		
1.060 All Other	0.96%	\$1,007,424
1.01 Real Estate	0.24%	\$252,053
1.035,1.040 State	-0.22%	(\$229,850)
All Other Revenue Categories	-0.13%	(\$138,776)

The current revenue forecast is up by 0.85% compared to the prior forecast.

NET cumulative forecast impact for the forecast period FY 2024 - 2028 of Revenue and Expense variances is 0.00% (-\$8,053,931).

The current forecast for expenditures is up by 9.03% compared to the prior forecast.

<u>Expenditure Variance</u>		
Cumulative Unfavorable Expenditure Variance	9.03%	\$8,944,783
<u>Largest Expenditure Variances</u>		
Intergov + Debt + Other	5.22%	\$5,167,952
3.05 Capital	1.25%	\$1,240,691
3.02 Benefits	1.25%	\$1,237,947
All Other Expenditure Categories	1.31%	\$1,298,193

CVCC Board of Education
 Thursday, December 12, 2024

Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

First Name	Last Name	Days/Hours	Start Date	End Date	Activity	In-person or Virtual	Location
Erik	Ward	1 Day	12/23/2024	1/3/2025	GPD Group Industry Training and Shadowing	In-person	Akron, OH or Independence, OH
Erik	Ward	1 Day	12/23/2024	1/3/2025	OHM Advisors Industry Training and Shadowing	In-person	Akron, OH or Cleveland, OH
Heather	Nelligan	5 Days	12/21/2024	1/5/2025	NECI 911 & EMD Instructor Certification	Virtual	

December 2024

Removal of Equipment from Inventory

<u>Program Area</u>	<u>Item</u>
Health Careers Lab	1 Exam Table Tag #5549 1 Exam Table Top Tag #4089 1 Welch Allyn Blood Pressure Machine Tag #10165
Heating & Air Conditioning	1 Nordyne Oil Furnace Tag #9698
Power Equipment Technology	Brake Cleaning Equipment—3 pieces Tag #3355, Tag #2898, Tag #2899
Information Technology Dept	See next page(s)

IT EQUIPMENT DISPOSAL 2024

MODEL	MODEL #	MACHINE SERIAL	RED TAG
Dell Inspiron Laptop	P69G	CC0C3C2	11341
Barco ClickShare	R9861510	1871763460	13061
HP Elite x2 1012 G1 Tablet	HSTNN-172C	5CG72300CV	11537
Dell OptiPlex 5040	D11S	DD00LB2	11330
Dell OptiPlex 5040	D11S	DCYXKB2	11332
Dell OptiPlex 5040	D11S	DCZTKB2	11329
Acer C910 Chromebook	ZRF	NXEF3AA0035141516C7600	11058
Dell Optiplex 5040	D11S	DCXWKB2	11346
Dell Precision T1700		87DKC42	10869
Dell Precision T1700		87GJC42	10886
Dell LCD Monitor	EE210Hc	CNOH265R6418007KOLNU	9200
HandyCam	DCR-HC38	1448674	7456
Dell OptiPlex 5040	D11S	DLB0LB2	11982
Dell Precision T1700	D07S	87DKC42	10869
Dell OptiPlex 5040	D11S	DLBZKB2	11296
Dell Precision T1700	D07S	DQT8C42	10839
HP ProDesk 400G5 SFF	TPC-P066-SF	MXL9295SK1	12197
Dell Precision T1700	D07S	87GDC42	10862
Dell Latitude E5470	P62G001	BDRTQF2	11406
Dell Latitude 5480	5480	HW0WFH2	11633
Acer C910 Chromebook	ZRF	NXEF3AA0035100E4727600	11059
Sound Video Systems		2005066	11339
Acer C910 Chromebook	ZRF	NXEF3AA003514154817600	11110
Acer C910 Chromebook	ZRF	NXEF3AA00351009BC37600	11123
Dell Latitude D820	J549DF1	CNOUY141486437BM1306	7950
Acer C910 Chromebook	ZRF	NXEF3AA0035100E45A7600	11095
Dell Monitor	1708FPb	CNOFP8164663375B7T1U	7782
Dell Optiplex Desktop	745	53HC4D1	7691
Apple Power Mac G4	M8493	XB2260RYM1X	8377
Dell Flat Panel Monitor	P2314Ht	CN07R1K374445512695L	10857
Acer C910 Chromebook	ZRF	NXEF3AA0035141545A7600	11054
Acer C910 Chromebook	ZRF	NXEF3AA0035100DDEE7600	11109
Acer C910 Chromebook	ZRF	NXEF3AA003514154877600	11078
Acer C910 Chromebook	ZRF	NXEF3AA003514154647600	11056
Acer C910 Chromebook	ZRF	NXEF3AA00351009BC47600	11113
Acer C910 Chromebook	ZRF	NXEF3AA003514155787600	11083
Acer C910 Chromebook	ZRF	NXEF3AA003514155717600	11072
Quizdom Response System (Tablet & 25 Remotes)	Q7RF	N/A	9392
Apple iMac	A1312 (EMC 2429)	D25FX130DHJW	9360
Apple iMac	A1312 (EMC 2429)	D25FX12EDHJW	9329
Apple iMac	A1312 (EMC 2429)	D25JD11SDHJW	8924
Apple iMac	A1312 (EMC 2429)	D25FW2G8DHJW	9331
Apple iMac	A1312 (EMC 2429)	D25FX124DHJW	9325

Apple iMac	A1312 (EMC 2429)	D25JD11RDHJW	8919
Apple iMac	A1312 (EMC 2429)	D25FW2FVDHJW	9361
Dell Latitude 5480 Laptop	P72G	73131N2	11718
Dell Precision Desktop	T1700	87QBC42	10980
Dell Precision Desktop	T1700	87QGC42	10987
Dell Precision Desktop	T1700	87LDC42	10982
Dell Precision Desktop	T1700	87NKC42	10971
Dell Precision Desktop	T1700	87NHC42	10972
Dell Precision Desktop	T1700	3R68C42	10809
Dell Precision Desktop	T1700	DQR9C42	10873
Dell Precision Desktop	T1700	87NMC42	10977
Dell Precision Desktop	T1700	87QDC42	10985
Dell Precision Desktop	T1700	87NJC42	10975
Dell Precision Desktop	T1700	87PKC42	10967
Dell Precision Desktop	T1700	DR29C42	10864
Dell Precision Desktop	T1700	872CC42	10996
Dell Precision Desktop	T1700	87FKC42	10929
Dell Precision Desktop	T1700	DQV8C42	10860
Dell Precision Desktop	T1700	DQS9C42	10872
Dell Precision Desktop	T1700	87PMC42	10992
Dell Precision Desktop	T1700	87DCC42	10911
Dell Precision Desktop	T1700	87KMC42	10913
Dell Precision Desktop	T1700	40G8C42	10810
Dell Precision Desktop	T1700	3R49C42	10803
Dell Precision Desktop	T1700	87NDC42	10990
Dell Precision Desktop	T1700	87DLC42	10902
Dell Precision Desktop	T1700	87LFC42	10979
Dell Precision Desktop	T1700	87QHC42	10984
Dell Precision Desktop	T1700	87GMC42	10876
Dell Precision Desktop	T1700	49Z9C42	10811
Dell Precision Desktop	T1700	87LCC42	10991
Acer C910 Chromebook	ZRF	NXEF3AA0035141516B7600	11061
Cisco Phone 7925	CP-7925G	IAC1824A0AL	10717
Acer C720 Chromebook	ZHN	NXSHEAA004407103767600	10625
Toshiba DVD/VCR Deck	SD-V394SU	BCB909476383	6979
Dell Latitude D820	J549DF1	CN0JF2404864375P0885	7575
Dell Latitude E5470	P62G001	9D5NQF2	11377
Dell Precision Desktop	T1700	87QFC42	10969
Dell Precision Desktop	T1700	87FJC42	10863
Dell Precision Desktop	T1700	3R38C42	10801
Dell Precision Desktop	T1700	87KJC42	10934
Dell Precision Desktop	T1700	87HDC42	10936
Dell Precision Desktop	T1700	87CMC42	10931
Dell Precision Desktop	T1700	87KFC42	10937
Dell Precision Desktop	T1700	87CLC42	10930
Dell Precision Desktop	T1700	87FLC42	10915
Dell Precision Desktop	T1700	DR1BC42	10874
Dell Precision Desktop	T1700	DQR7C42	10868

Dell Precision Desktop	T1700	87QJC42	10993
Dell Precision Desktop	T1700	87PCC42	10986
Dell Precision Desktop	T1700	87HCC42	10916
Dell Precision Desktop	T1700	3R39C42	10802
Dell Precision Desktop	T1700	DQV9C42	10867
Dell Latitude Laptop	E5400	77RG6K1	8430
Dell Vostro Desktop		8SQN251	6115
Cisco Phone 7925	CP-7529G	IAC1824A0CS	10722
Epson PowerLite 119W	H861A	X4Z38500187	11664
Epson PowerLite 119W	H861A	X4Z38500178	11674
Dell LCD Monitor	1901FP	CN05Y2327161845CBRPU	6121
Dell LCD Monitor	2007FPb	MX0C95364663476M2NAS	7635
CAS Computing Scale	AP-1	AP04902445	5003
Touch Dynamic POS	Pulse J1900	T604420223	12256
Touch Dynamic POS	Pulse J1900	T604420225	12255
Dell Precision Laptop	Precision M6800	3YJ0F12	10658
Toshiba DVD/VCR Player	SD-V296-K-TU	952B 7099 4U51 00	9039
NAD Stereo Integrated Amplifier	C340	00134055 14 A	2335
TOA Mixer Preamplifier	M-900MK2	73766180	10112
Extron VGA Switcher	SW2	33-517-01	5233
Dell Latitude Laptop	E5470	JWPQQF2	11418
Dell Latitude Laptop	3520	5STWRG3	12835
iMac	A1419	C02V43E0J1GQ	11615
iMac	A1419	C02V43DDJ1GQ	11603
iMac	A1419	C02V43DBJ1GQ	11598
iMac	A1419	C02V43DVJ1GQ	11596
iMac	A1419	C02V43DCJ1GQ	11616
iMac	A1419	C02V43DKJ1GQ	11597
iMac	A1419	C02V43DLJ1GQ	11619
iMac	A1419	C02V43DYJ1GQ	11614
iMac	A1419	C02V43DSJ1GQ	11609
iMac	A1419	C02V43DJJ1GQ	11611
iMac	A1419	C02V43DHJ1GQ	11605
iMac	A1419	C02V43DQJ1GQ	11613
iMac	A1419	C02V43DRJ1GQ	11612
iMac	A1419	C02V43DEJ1GQ	11608
iMac	A1419	C02V43DGJ1GQ	11599
iMac	A1419	C02V43DTJ1GQ	11607
iMac	A1419	C02V43DFJ1GQ	11601
iMac	A1419	C02V43DXJ1GQ	11604
iMac	A1419	C02V43DAJ1GQ	11610
iMac	A1419	C02V43DUJ1GQ	11620
iMac	A1419	C02V43DZJ1GQ	11606
iMac	A1419	C02V43DMJ1GQ	11602
iMac	A1419	C02V43BYJ1GQ	11600
iMac	A1419	D25540Z5GG7F	12022
iMac	A1419	C02V43DWJ1GQ	11618

Dell Precision Desktop	T1700	87FGC42	10879
Dell Latitude Laptop	3520	6HFTSL3	13259
Dell Latitude Laptop	3500	G1GMNW2	12299
Dell Latitude Laptop	E5370	2B1WQF2	11394
Dell Latitude Laptop	3510	5CPM63	12527
Dell Latitude Laptop	3510	4T2Y003	12415
Dell Latitude E5470	P62G	HFVXQF2	11430
Dell Latitude E5470	P62G	6LVVQF2	11396
Dell Latitude E5470	P62G	HJDSQF2	11437
Dell Latitude E5470	P62G	4SDZQF2	11398
Dell Latitude E5470	P62G	H12RQF2	11385
Dell Latitude E5470	P62G	D5PVQF2	11383
Dell Latitude E5470	P62G	J340RF2	11414
Acer C910 Chromebook	ZRF	NXEF3AA0035141516D7600	11055
Dell Optiplex 5040	D11S	DCXTKB2	11336
Dell Precision T1700	D07S	87DDC42	10920
Dell Precision T1700	D07S	87KGC42	10927
LG TV	42LG30DC	807rmqk024788	8291
LG TV	42LG30DC	807RMYA024978	8303
LG TV	42LG30DC	807RMFP024971	8308
Dell Latitude E5470	P62G	9VVVQF2	11423
Acer Chromebook C720	ZHN	NXSHEAA0044200802C7600	10740
HP MINI Laptop	2140	CNU9210QPK	8455
Epson LCD Projector	H388A	PAKF130121L	9285
HP Chromebook	11A G8 EE	5CD0175N5G	31137

DONATIONS December 2024

FROM	TO	ITEM(S)
Jacob Gulachek HILLCREST FOODS 2699 East 51 st St Cleveland, OH 44104	Construction Trades	<ul style="list-style-type: none"> • \$50.00 Monetary Donation
The Gahagan Family 2087 Demi Dr Twinsburg, OH 44087	Construction Trades	<ul style="list-style-type: none"> • \$2,403.00 Monetary Donation
The Frantz Family 3262 Drake Ct North Royalton, OH 44133	Construction Trades	<ul style="list-style-type: none"> • Craft Show Raffle Baskets
VALLEY TRUCK CENTER 5715 Canal Rd Valley View, OH 44125	Transportation Systems	<ul style="list-style-type: none"> • 1998 Chevrolet Corvette Coupe



**Omniseal Solutions/Saint-Gobain
AND
CUYAHOGA VALLEY CAREER CENTER**

Module 1: MasterCAM

Cuyahoga Valley Career Center, hereinafter referred to as “CVCC”, will provide an instructor to teach a sixteen-hour training program to Omniseal Solutions/Saint-Gobain, hereinafter referred to as “the Customer. The class will instruct 5 students and will begin January 9, 2025 and run for 4 weeks. Classes will be on Thursdays from 4pm to 8pm at Cuyahoga Valley Career Center.

CVCC will provide classroom space with the usual teaching aids such as a dry-erase board, and overhead projector and all supplies needed for course.

The cost of training to be provided by CVCC is \$1,200/student for 5 students. The term of payment: CVCC will invoice the customer for the amount \$6,000 which is due within thirty (30) days of the first session.

Plant Manager

10/17/2024

Brian Radabaugh 11/5/24
Brian Radabaugh 11/5/24 (Nov 5, 2024 15:29 EST)

(Signature)

Title

Date

Dr. Marcy R. Green
Dr. Marcy R. Green, Assistant Superintendent

11/7/24

Date





Fives
AND CUYAHOGA VALLEY CAREER CENTER
HVAC/R Certified Technician Training

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide the HVAC/R Certified Technician Training program, to 1 employee of the Fives, hereinafter referred to as "the customer," to begin on January 7, 2025, Monday & Wednesdays from 6pm to 10pm at CVCC's location, 8001 Brecksville Rd, Brecksville Ohio.

Cuyahoga Valley Career Center will provide classroom, HVAC lab, supplies, and practice electrical boards, textbook and a white board. CVCC will provide instructor and administrative support that includes payment of the instructor's wages.

The cost of training to be provided by CVCC is \$1756 per student. The term of payment: CVCC will invoice the customer for the amount of \$1756/student which is due within 30 days of the first session.

	HR Manager	10/10/24
(Signature)	Title	Date

	Assistant Superintendent	10/14/24
(Signature)	Title	Date
Marcy R. Green	Assistant Superintendent	



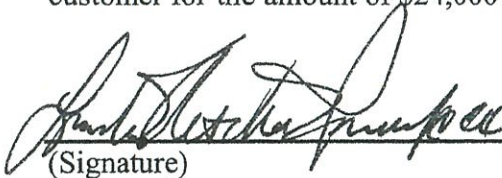
Cook Paving and Construction Co., Inc.
AND
CUYAHOGA VALLEY CAREER CENTER

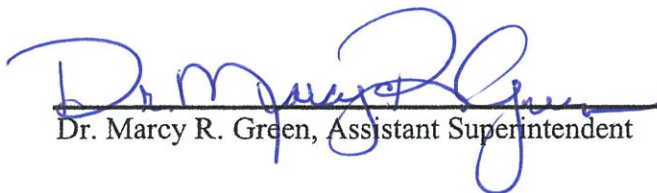
Blueprint Reading

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide an instructor to teach a one 8-hour training program to Cook Paving and Construction Co., Inc., hereinafter referred to as "the Customer," to take place on two (2) agreed upon dates in December 2024.

The Customer will provide classroom space with the usual teaching aids such as a dry-erase board, and overhead projector.

The cost of training to be provided by CVCC is \$24,000 for 15 students. CVCC will invoice the customer for the amount of \$24,000 on the first day of class.


(Signature) President/CEO Title 10/8/24 Date


Dr. Marcy R. Green, Assistant Superintendent 10/14/24 Date



CCS, LLC
and
CUYAHOGA VALLEY CAREER CENTER
Agreement

“Blueprint Reading” Course for Cook Paving and Construction

CCS, LLC will teach an 8-hour training program to Cook Paving and Construction, hereinafter referred to as “the customer,” to take place on 2 agreed upon days in December 2024.

Cook Paving and Construction (the customer) will provide classroom space. CCS, LLC will provide the instructor and administrative support. This includes payment of instructor’s wages, prep time and travel.

CCS, LLC will invoice CVCC as follows:

Total: \$10,000 to be invoiced to Cuyahoga Valley Career Center by December 20, 2024 and will be paid at conclusion of class.

<i>Anthony Miranda, PhD</i>	CO-Owner/Instructor	10.9.24
(Signature)	Title	Date

<i>Dr. Marcy R. Green</i>	Assistant Superintendent	10/14/24
Marcy R. Green	Assistant Superintendent	Date

AGREEMENT

Between

Berea Fire Department

And

CUYAHOGA VALLEY CAREER CENTER

THIS AGREEMENT is made and entered onto this 5 day of November, 2024 (the "Effective Date"), by and between the Berea Fire Dept. hereinafter referred to as "Fire Department", and CUYAHOGA VALLEY CAREER CENTER, hereinafter referred to as "School".

WHEREAS, the School conducts an Emergency Medical Technology ("EMT") Program wherein students pursue a program and course of study leading to seek certification as an EMT pursuant to State law, and;

WHEREAS, the Fire Department is willing to make available its facilities in order to assist in providing a clinical experience to students enrolled in the School, and;

WHEREAS, the School desires to use the facilities of the Fire Department in order to assist in providing a clinical experience for its students.

NOW, THEREFORE, in consideration of the mutual promises and agreements as set forth herein, The Fire Department and the School agree as follows:

1. RIGHTS AND RESPONSIBILITIES OF THE FIRE DEPARTMENT:

- A. The Fire Department will accept the School's students in numbers to be agreed upon by the Fire Department, for student clinical experience. The number of students assigned shall be such that it will not interfere with the normal operations of the Fire Department.
- B. The Fire Department shall retain the responsibility for the care rendered to all patients. Students shall not be used in place of professional or non-professional staff of the Fire Department.
- C. The Fire Department may, at its discretion, after discussion with the EMT Program Coordinator of the School, remove any student and/or clinical faculty member from its facility whose performance or behavior at the Fire Department is unsatisfactory or harmful to the interest of the Fire Department or its patients.

2. RIGHTS AND RESPONSIBILITIES OF THE SCHOOL:

- A. The School is responsible for the total educational experience of its students while they are assigned for clinical experience at the Fire Department. The school through its designated EMT Program Coordinator may make an on-site visit and evaluate students and clinical performance when appropriate and in coordination with the Fire Department.

- B. Student shall wear appropriate attire consistent with the Fire Department's Dress Code Policy.
- C. All students while at the Fire Department will abide by the Policies and Procedures of the Fire Department. The School shall take all necessary steps to assure adherence to these Policies and Procedures. The Fire Chief/EMS Coordinator or designee shall ensure that all students and clinical faculty, complete a Fire Department Orientation as appropriate to the experience, and shall ensure that all students and clinical faculty are, within the first week of the experience, oriented to those Department Policies and Procedures as are appropriate to the clinical experience.
- D. The School shall have total responsibility for planning and implementing the educational program for students, and determining adequate preparation in theoretical knowledge, basic skills, professional ethics, attitude and behavior. The Fire Department will be informed as to curriculum and sequence at least three months prior to commencement of the first clinical rotation, or as agreed to by the parties.
- E. Students shall have access to patient records as is appropriate to the Department. The confidentiality of all patient communications, written or oral, shall be strictly observed by students and clinical faculty.
- F. School will provide the Fire Chief with methods for evaluation of student clinical experience and performance.
- G. Students shall be permitted the use of the Fire Department's parking areas designated for employee parking.
- H. The School hereby agrees to assume responsibility for all liabilities, costs or damages that might arise out of the negligence of School in regard to this EMT program, and the School will, prior to the commencement of the clinical experience, furnish the Fire Department's Legal Counsel with evidence that the School maintains professional liability insurance in limits of not less than One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) in the aggregate.
- I. The number of students assigned, the hours of duty, and days and the length of assignments will be agreed upon between the Fire Department and the School prior to the scheduled days and times will be subject to the approval of the Fire Department and shall not interfere with the normal operations of the Fire Department.
- J. The school hereby agrees it shall ensure that it and all students execute a liability waiver release form suitable to the Berea Fire Department.

3. STATUS:

- A. Students will not be required to pay tuition to the Fire Department nor will the students receive compensation of any kind from the Fire Department. Nor will any student participating in this clinical experience be paid a stipend.
- B. Students participating in this clinical experience at the Fire Department are not employees of the Fire Department and shall not be considered as employees for purposes of coverage under Social Security, Unemployment Compensation or Workers' Compensation laws.

- C. Students are responsible for obtaining health insurance which is adequate to meet his/her personal health care needs. Any student or clinical faculty member who, during the course of an experience, becomes ill or is injured shall be treated at his/her own expense.
- D. Any student who sustains an exposure to blood or body fluids shall immediately report the incident to the Fire Chief or his designee.
- E. Students will be directly responsible to the Fire Chief or designee during each assignment. The EMS Director may delegate specific responsibilities for some of the clinical teaching to other qualified members of the staff without waiving her/his responsibilities for the students.
- F. School policy regarding student absences during clinical assignment will be provided.

4. NONDISCRIMINATION:

The Fire Department adheres to an employment policy which prohibits discriminatory practices or harassment. Discrimination against any individual involved in this program based on race, color, religion, sex, age, national origin, marital status, sexual orientation, physical or mental disability or status as a disabled veteran or veteran of the Vietnam era is unacceptable to the School and the Fire Department, and if practiced by either party shall be cause for termination of this Agreement.

5. TERM AND TERMINATION:

The Agreement shall commence on the Effective Date and continue for five (5) years. This Agreement shall there after terminate unless renewed by the parties in writing, unless earlier terminated pursuant this Section 6.

This Agreement may be terminated by either party by providing ninety (90) days written notice to the other party. However, both parties may mutually agree to terminate the Agreement at any time.

6. NOTICE:

Any notice required by this Agreement shall be sufficient if in writing, upon receipt, when mailed by Certified or Registered Mail, return receipt requested to the Fire Department or School at the addresses set forth below or to such addresses as either party may from time to time designate in writing.

To The Fire Department:

Fire Chief Terry Ledwell
Address: 2 Prospect St.
Berea, OH 44017
Phone 440.826.5881

To the School:

Marcy R. Green
Assistant Superintendent
Cuyahoga Valley Career Center
8001 Brecksville Road
Brecksville, Ohio 44147

IN WITNESS WHEREOF, this Agreement has been entered into by the parties on the date first above written.

Terry Ledwell
Ledwell
title
chief

CUYAHOGA VALLEY CAREER CENTER

Dr. Marcy R. Green
Assistant Superintendent

AGREEMENT

Between

UNIVERSITY HEIGHTS FIRE DEPARTMENT (UHFD)

And

CUYAHOGA VALLEY CAREER CENTER

THIS AGREEMENT is made and entered onto this 8 day of NOVEMBER, 2024 (the "Effective Date"), by and between the UHFD hereinafter referred to as "Fire Department", and CUYAHOGA VALLEY CAREER CENTER, hereinafter referred to as "School".

WHEREAS, the School conducts an Emergency Medical Technology ("EMT") Program wherein students pursue a program and course of study leading to seek certification as an EMT pursuant to State law, and;

WHEREAS, the Fire Department is willing to make available its facilities in order to assist in providing a clinical experience to students enrolled in the School, and;

WHEREAS, the School desires to use the facilities of the Fire Department in order to assist in providing a clinical experience for its students.

NOW, THEREFORE, in consideration of the mutual promises and agreements as set forth herein, The Fire Department and the School agree as follows:

1. RIGHTS AND RESPONSIBILITIES OF THE FIRE DEPARTMENT:

- A. The Fire Department will accept the School's students in numbers to be agreed upon by the Fire Department, for student clinical experience. The number of students assigned shall be such that it will not interfere with the normal operations of the Fire Department.
- B. The Fire Department shall retain the responsibility for the care rendered to all patients. Students shall not be used in place of professional or non-professional staff of the Fire Department.
- C. The Fire Department may, at its discretion, after discussion with the EMT Program Coordinator of the School, remove any student and/or clinical faculty member from its facility whose performance or behavior at the Fire Department is unsatisfactory or harmful to the interest of the Fire Department or its patients.

2. RIGHTS AND RESPONSIBILITIES OF THE SCHOOL:

- A. The School is responsible for the total educational experience of its students while they are assigned for clinical experience at the Fire Department. The school through its designated EMT Program Coordinator may make an on-site visit and evaluate students and clinical performance when appropriate and in coordination with the Fire Department.

- B. Student shall wear appropriate attire consistent with the Fire Department's Dress Code Policy.
- C. All students while at the Fire Department will abide by the Policies and Procedures of the Fire Department. The School shall take all necessary steps to assure adherence to these Policies and Procedures. The Fire Chief/EMS Coordinator or designee shall ensure that all students and clinical faculty, complete a Fire Department Orientation as appropriate to the experience, and shall ensure that all students and clinical faculty are, within the first week of the experience, oriented to those Department Policies and Procedures as are appropriate to the clinical experience.
- D. The School shall have total responsibility for planning and implementing the educational program for students, and determining adequate preparation in theoretical knowledge, basic skills, professional ethics, attitude and behavior. The Fire Department will be informed as to curriculum and sequence at least three months prior to commencement of the first clinical rotation, or as agreed to by the parties.
- E. Students shall have access to patient records as is appropriate to the Department. The confidentiality of all patient communications, written or oral, shall be strictly observed by students and clinical faculty.
- F. School will provide the Fire Chief with methods for evaluation of student clinical experience and performance.
- G. Students shall be permitted the use of the Fire Department's parking areas designated for employee parking.
- H. The School hereby agrees to assume responsibility for all liabilities, costs or damages that might arise out of the negligence of School in regard to this EMT program, and the School will, prior to the commencement of the clinical experience, furnish the Fire Department's Legal Counsel with evidence that the School maintains professional liability insurance in limits of not less than One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) in the aggregate.
- I. The number of students assigned, the hours of duty, and days and the length of assignments will be agreed upon between the Fire Department and the School prior to the scheduled days and times will be subject to the approval of the Fire Department and shall not interfere with the normal operations of the Fire Department.
- J. The school hereby agrees it shall ensure that it and all students execute a liability waiver release form suitable to the UHF0 - FIRE DEPARTMENT.

3. STATUS:

- A. Students will not be required to pay tuition to the Fire Department nor will the students receive compensation of any kind from the Fire Department. Nor will any student participating in this clinical experience be paid a stipend.
- B. Students participating in this clinical experience at the Fire Department are not employees of the Fire Department and shall not be considered as employees for purposes of coverage under Social Security, Unemployment Compensation or Workers' Compensation laws.

- C. Students are responsible for obtaining health insurance which is adequate to meet his/her personal health care needs. Any student or clinical faculty member who, during the course of an experience, becomes ill or is injured shall be treated at his/her own expense.
- D. Any student who sustains an exposure to blood or body fluids shall immediately report the incident to the Fire Chief or his designee.
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- F. School policy regarding student absences during clinical assignment will be provided.

4. NONDISCRIMINATION:

The Fire Department adheres to an employment policy which prohibits discriminatory practices or harassment. Discrimination against any individual involved in this program based on race, color, religion, sex, age, national origin, marital status, sexual orientation, physical or mental disability or status as a disabled veteran or veteran of the Vietnam era is unacceptable to the School and the Fire Department, and if practiced by either party shall be cause for termination of this Agreement.

5. TERM AND TERMINATION:

The Agreement shall commence on the Effective Date and continue for five (5) years. This Agreement shall there after terminate unless renewed by the parties in writing, unless earlier terminated pursuant this Section 6.

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6. NOTICE:

Any notice required by this Agreement shall be sufficient if in writing, upon receipt, when mailed by Certified or Registered Mail, return receipt requested to the Fire Department or School at the addresses set forth below or to such addresses as either party may from time to time designate in writing.

To The Fire Department:

Fire Chief ROBERT D. PERKO III

Address: 390 SILSBY ROAD
UNIVERSITY HTS. OH 44118

Phone 216-314-1787

To the School:

Marcy R. Green

Assistant Superintendent
Cuyahoga Valley Career Center

8001 Brecksville Road

Brecksville, Ohio 44147

IN WITNESS WHEREOF, this Agreement has been entered into by the parties on the date first above written.



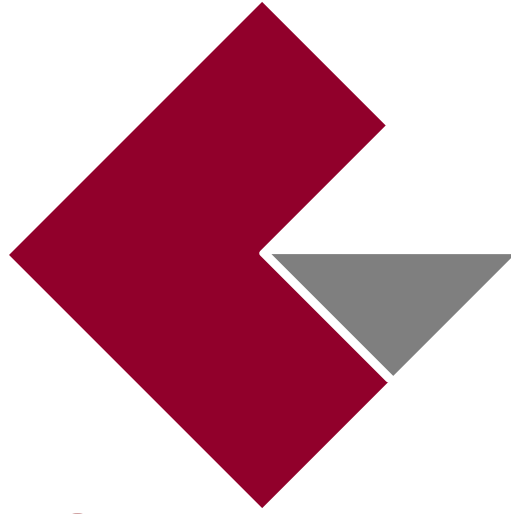
CHIEF OF FIRE

title

CUYAHOGA VALLEY CAREER CENTER



Assistant Superintendent



Cuyahoga Valley Career Center

Skills for Life

Strategic Plan

Version 7.0 | October 2, 2024

2024 – 2029

Originated: June 22, 2018



Mission Statement:

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever-changing world of work, college, and careers.

Vision Statement:

Cuyahoga Valley Career Center (CVCC) is constant in our commitment to provide high quality career technical education to individuals in our communities. Meeting the training needs of our community requires an in-depth understanding of the workforce needs of local businesses and industries. Our students are our customers; therefore, we will ensure our business and industry backed career technical offerings align with their career aspirations. A balanced offering of programs, available to a diverse population of high school and adult students, will ensure CVCC is meeting the training needs of our communities now and into the future.

Board of Education:

CVCC's Board of Education is comprised of delegates from each of our eight associate school districts plus a rotating member serving a one-year term. The School Board aims to be responsive to the needs and concerns of community members.

Rachel Malec

Gary Suchocki

Ashley Thomas, Vice President

Linda O'Neill

James E. Virost

Jacquelyn A. Arendt, President

Jennifer Burke

Robert Felber

Rhonda Crawford

Brecksville-Broadview Heights

Cuyahoga Heights

Garfield Heights

Independence

Nordonia Hills

North Royalton

Revere

Twinsburg

Twinsburg (Rotating)

Strategic Planning Key Committee:

Cuyahoga Valley Career Center's Strategic Planning Key Committee is composed of seventeen members, a facilitator, and a recorder. The key committee reviewed the research and data collected from numerous sources from Northeast Ohio concentrated in Cuyahoga and Summit counties. After the data review, the key committee analyzed the strengths, weaknesses, opportunities, and threats to the operations at Cuyahoga Valley Career Center, and constructed three organizational goals. The goals will drive the decision-making in the district and provide guidance when allocating resources. The key committee will continue to meet and create action steps, set timelines, analyze data, measure progress, and evaluate goals on an annual basis.

Key Committee Members:

Facilitator: Marcy Green, Recorder: Mindy Jencson, Members: Jacquelyn Arendt, Rick Berdine, Terri Lynn Brosseau, Kelli Casini, Diane Duryea, Mike Hall, Sandra Leech, Kyle Livengood, Joe Lupia, Dave Mangas, Jeremy McCleary, Michael McDade, Michele Nakonieczny, Makayla Robertson, Chuck Russo, Vicki Vachon and Dan Zezena

Purpose:

The Strategic Plan's purpose is to guide CVCC's work five years into the future. The Strategic Plan is designed to allow stakeholders to provide notes and ideas to ensure Cuyahoga Valley Career Center and our plan remain relevant.

Organizational Goals:

- Enhance and expand career technical opportunities for all students.
- Create clear career technical program pathways.
- Communicate effectively and efficiently.

Superintendent's Charge:

Quality Instruction: As superintendent, I will work to ensure instruction is meeting the needs within our communities and that our students are prepared for their futures. CVCC will continue to strengthen connections between our courses and earning college credit, gaining certificates/licenses, participating in work-based learning, and developing leadership skills through student organizations.

Community Involvement: As Superintendent, I will ensure CVCC staff members are active participants in the communities we serve. This includes charity work, nonprofit involvement, and participation in community events. CVCC will have outstanding collaborative relationships with our partner districts.

Fiscal Responsibility: As Superintendent, I will be a good steward of CVCC's funds. CVCC will continue to have an innovative facility and cutting-edge technology while striving to maintain an annual cash balance floor of \$18 million. "The Road Map to the Future" will be utilized to plan for potential enrichments in instruction, technology, facilities, equipment, and staffing. These enrichments will be initiated when the cash balance exceeds the floor.

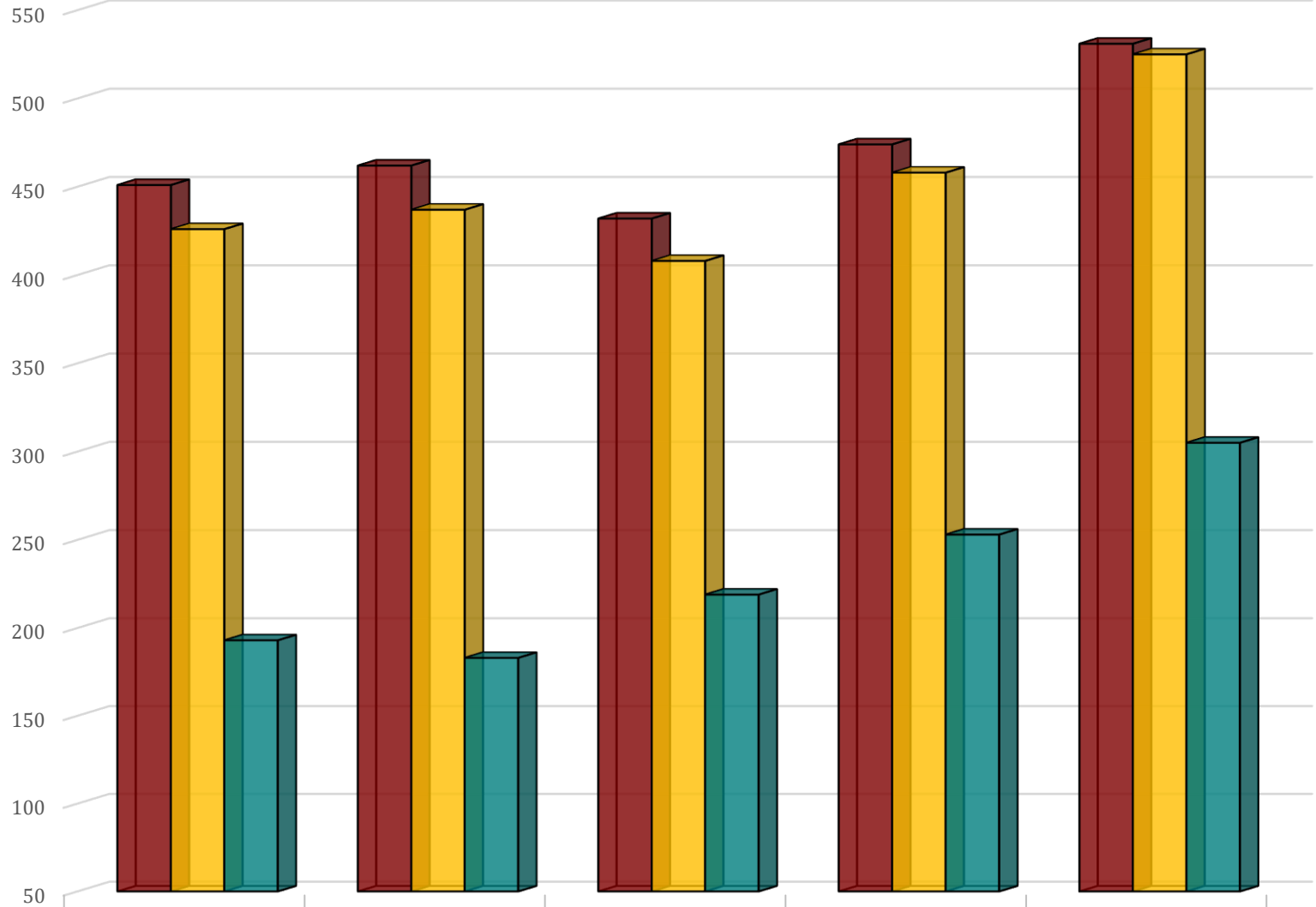


Strategic Goal 1: Enhance and expand career technical opportunities for all students.

Strategy 1: Enhance Student Outcomes on Certificate/License Assessments				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Increase Student Participation	Incorporate Outcomes into Course Expectations	Counselors/ Teachers	Program and District Participation Numbers	Annual Review
Increase Student Attainment	Incorporate Outcomes into Course Expectations	Counselors/ Teachers	Program and District Attainment Numbers	Annual Review

Notes:

Goal 1, Strategy 1: Certificate/License Assessments



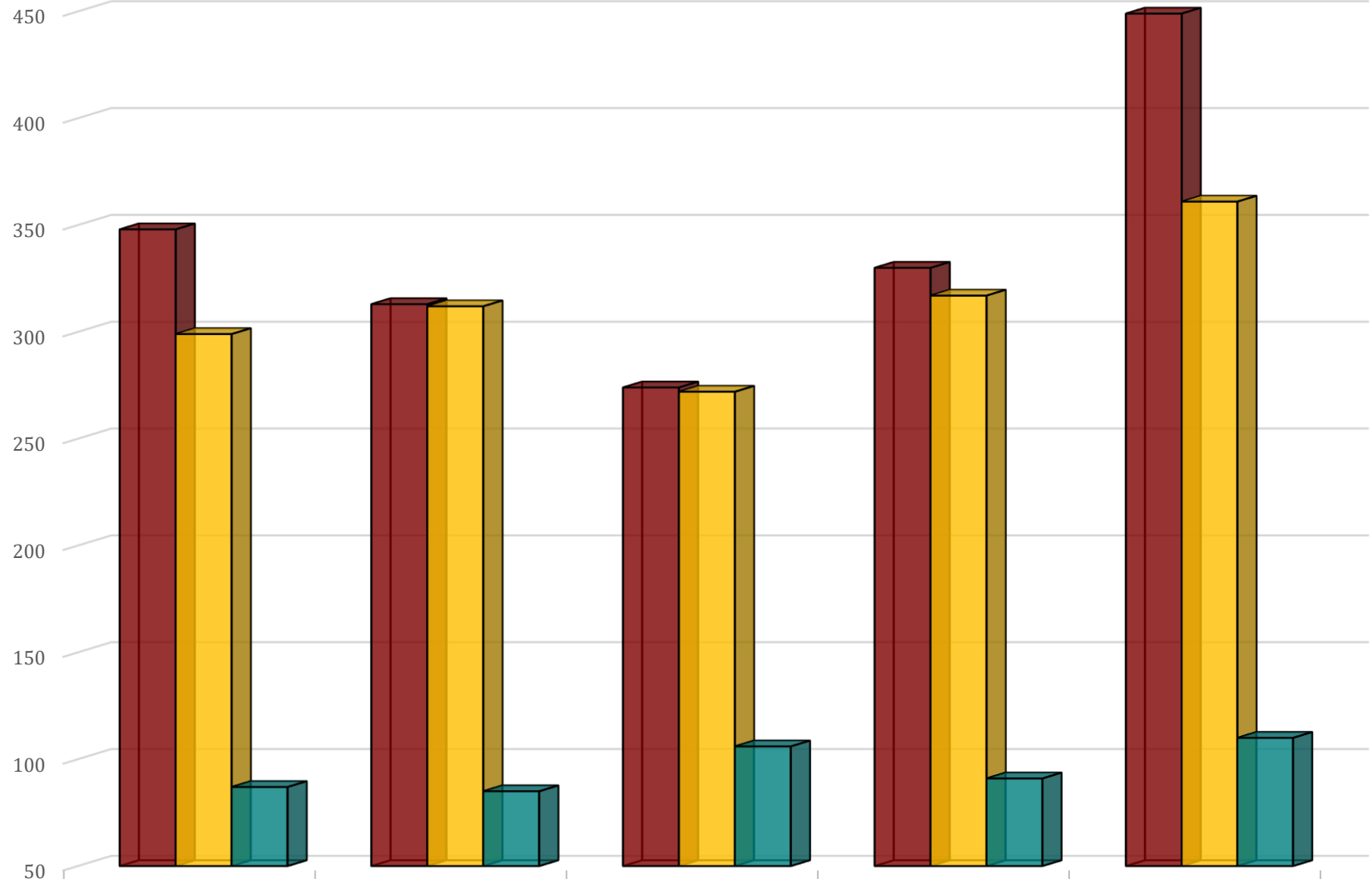
	2020	2021	2022	2023	2024
Attempted Certificate/Licensure Exam	451	462	432	474	531
Earned Certificate/License	426	437	408	458	525
Earned 12 Points	193	183	219	253	305

Strategic Goal 1: Enhance and expand career technical opportunities for all students.

Strategy 2: Enhance and Expand Career Technical Student Organizations (CTSO)				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Increase Student Participation	Create a school culture promoting CTSO	CVCC Staff	Participation Numbers	Annual Review
Increase Resources to Support	Earmark funds for PD, Equipment, and Supplies	Administration	Fiscal Budget	2024-2029
Increase Staff Participation	Create a school culture promoting CTSO	Administration/ Teachers	Staff Involvement	2024-2029

Notes:

Goal 1, Strategy 2: Career Technical Student Organizations



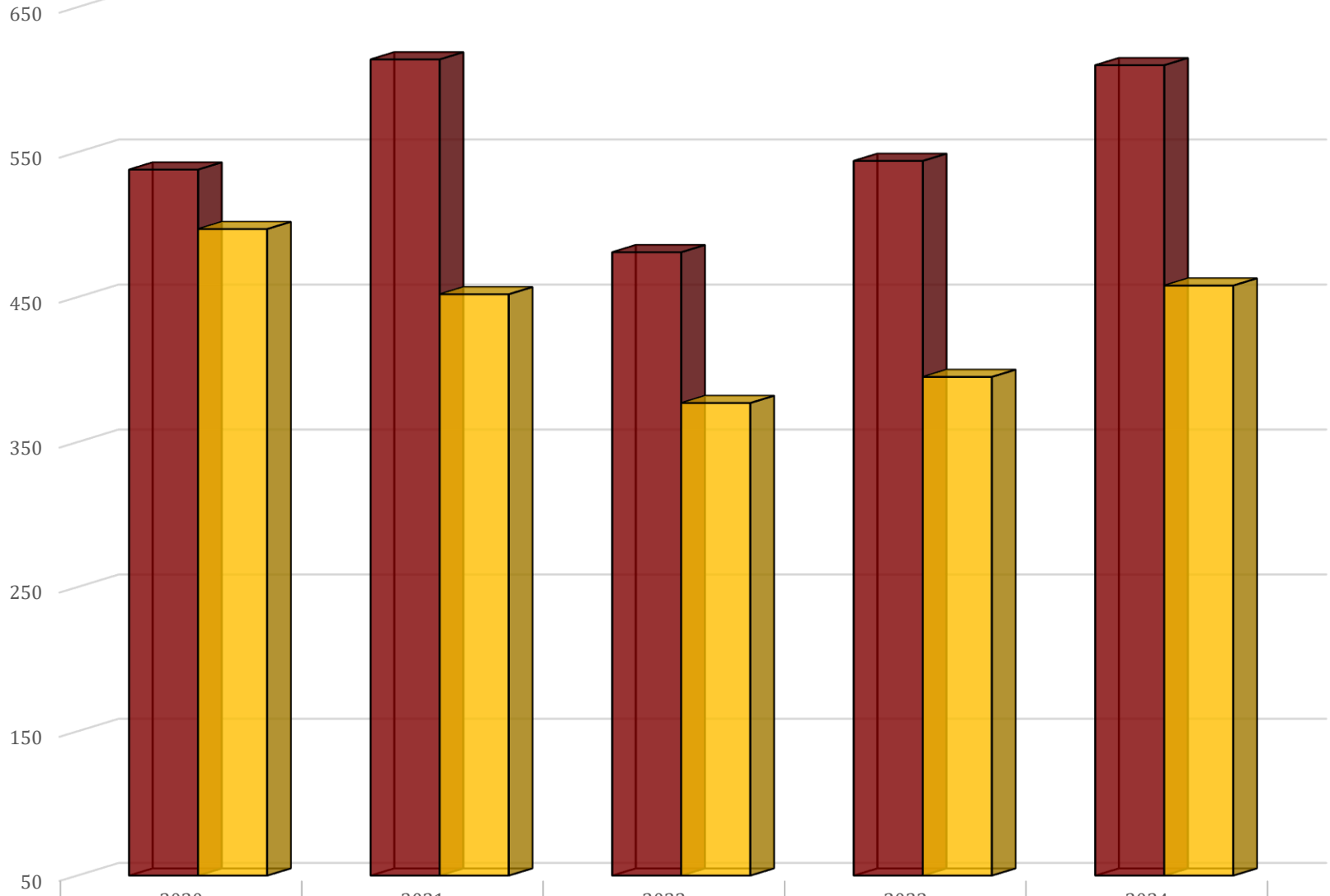
	2020	2021	2022	2023	2024
Membership/Participation	348	313	274	330	449
Participated in Competition	299	312	272	317	361
Placed in Competition	87	85	106	91	110

Strategic Goal 1: Enhance and expand career technical opportunities for all students.

Strategy 3: Maximize Student Retention				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Create earlier Positive Experience in Programs	Incorporate Hands-on and Work-based Learning	Teachers	Program and District Retention/ Survey	Annual Review
Ensure Proper Placement	Review Application Process	Administration/ Counselors	Program Applications/ Survey	Annual Review
Open Avenues/ Remove Barriers for Students to Attend CVCC	Career Advising, Recruitment, and Student Requirements	CVCC Staff	Program Applications/ Survey	Annual Review
Create Tiered Programming	Research Cluster Programming	Administration	New Program Offerings/ Program and District Retention	2024-2029
Create New Programming	Research Training Gaps in Communities	Administration/ Teachers	New Programs Offering	2024-2029

Notes:

Goal 1, Strategy 3: Student Retention



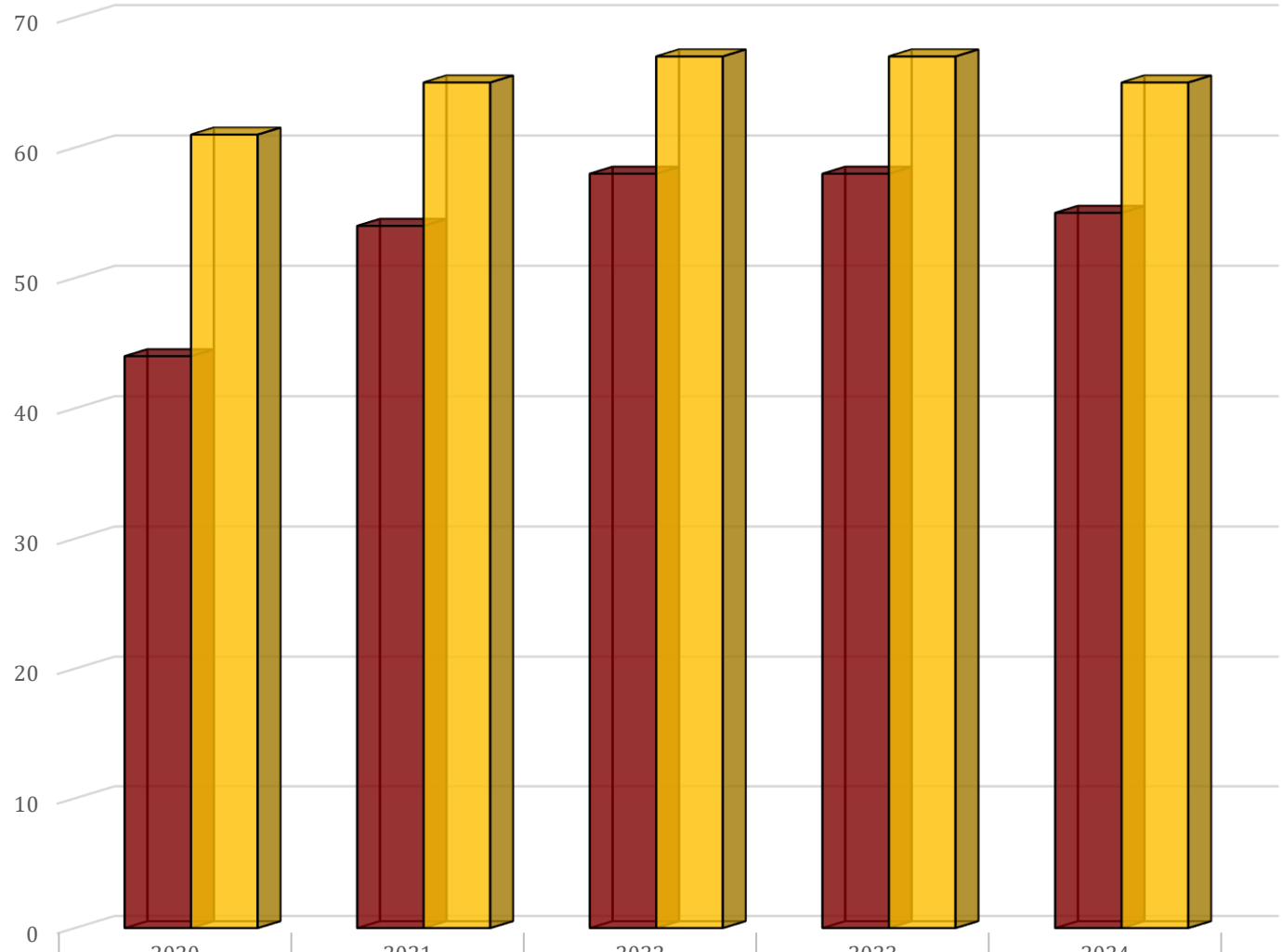
	2020	2021	2022	2023	2024
# Enrolled in CT Program	538	614	481	544	610
# of Completers in CT Program	497	452	377	395	458

Strategic Goal 2: *Create clear career technical program pathways.*

Strategy 1: Identify and Create College Options				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Align Career Technical Credit Transfer (CT ²)	Align CT ² with Course Offerings	Administrators/ Counselors/ Teachers	CT ² Numbers	Annual Review
Align Local Articulation Agreements	Work with Colleges, Apprenticeships, and Industry to Align Options	Administrators/ Counselors/ Teachers	Articulation Numbers	Annual Review

Notes:

Goal 2, Strategy 1: College Options



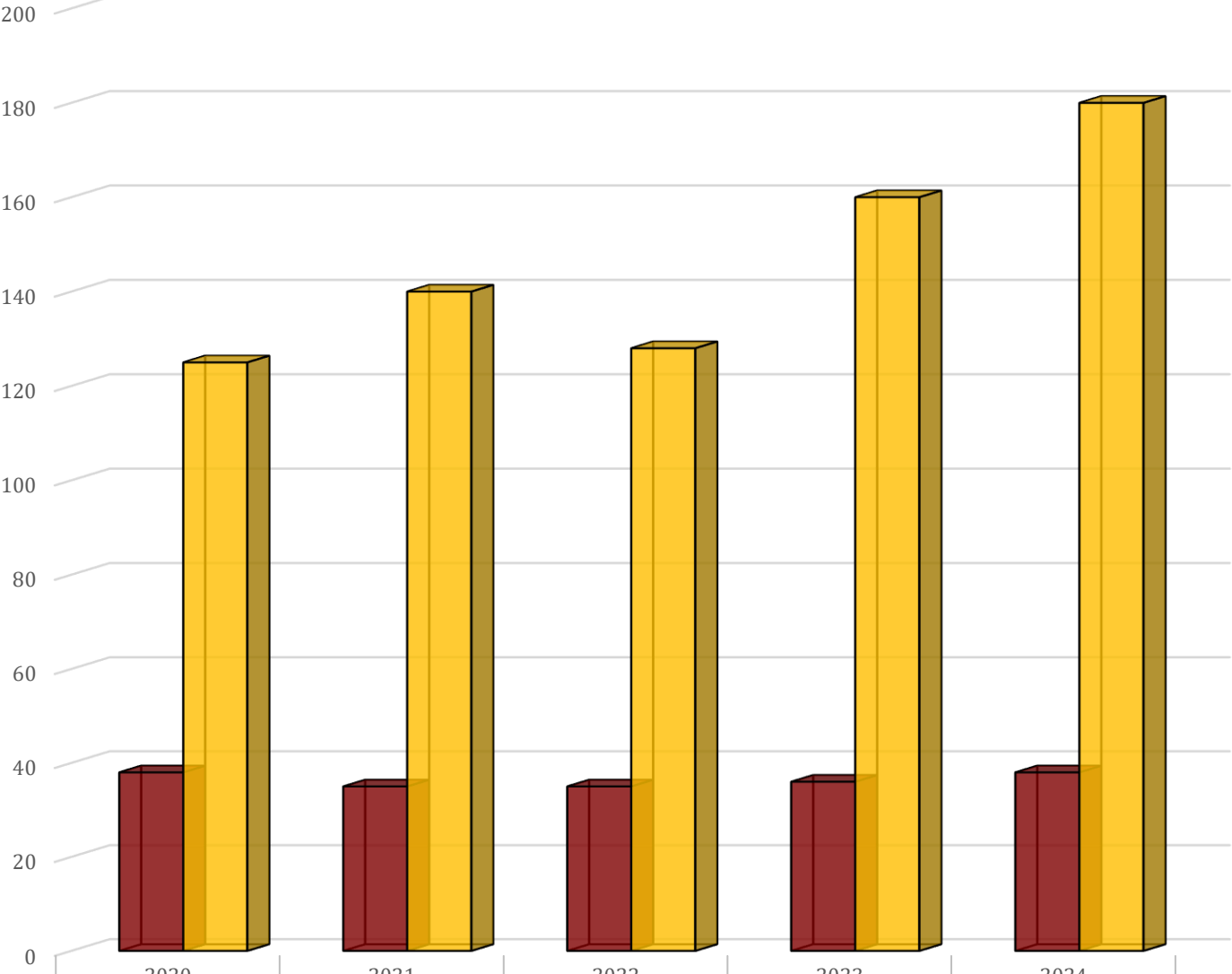
# of Aligned Career Technical Credit Transfers (CT2)	44	54	58	58	55
# of Aligned Local Articulation Agreements	61	65	67	67	65

Strategic Goal 2: *Create clear career technical program pathways.*

Strategy 2: Identify and Create Certificate/Licensure Opportunities				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Add Certificate/ Licensure Options	Review Programs and Alignment	Administrators/ Counselors/ Teachers	Program and District Numbers	Annual Review
Publish Certificate/ Licensure Opportunities	Create Program Profile	Administrators/ Counselors/ Teachers	Programs with Profiles	2024-2029

Notes:

Goal 2, Strategy 2: Certificate/Licensure Opportunities



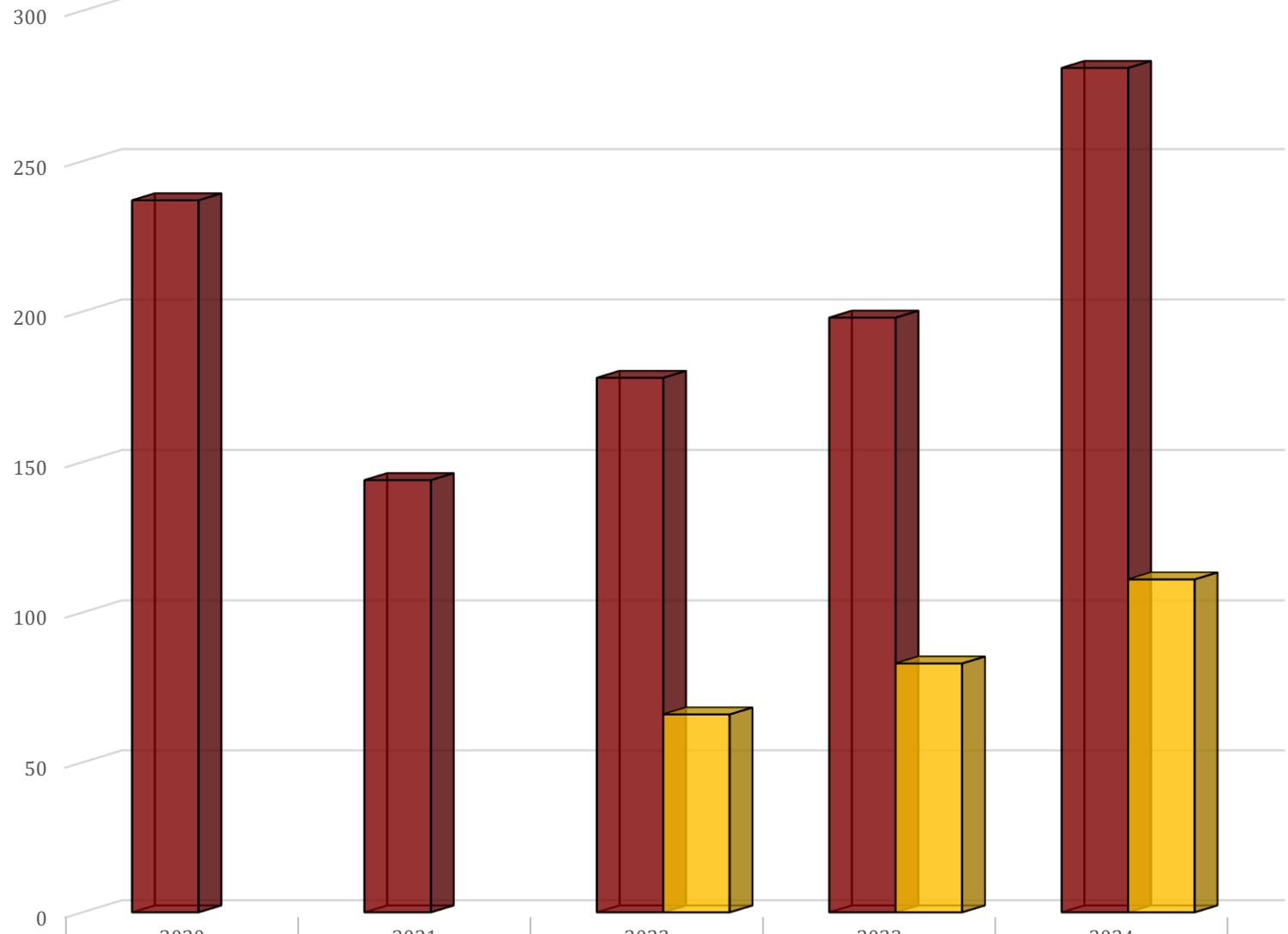
# of Programs with Certificates/Licensures Available	2020	2021	2022	2023	2024
# of Total Certificates/Licensures Available	38	35	35	36	38
	125	140	128	160	180

Strategic Goal 2: *Create clear career technical program pathways.*

Strategy 3: Promote Work-Based Learning				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Increase Student Participation in Work-Based Learning	Work with Industry to Identify	CVCC Staff	Work-Based Learning Numbers	Annual Review
Expand Student Knowledge of Career Opportunities	Research/ Presentations/ Create Culture	CVCC Staff	Professional Development/ Survey	2024-2029

Notes:

Goal 2, Strategy 3: Work-Based Learning Participation



# Participated in Work-Based Learning	237	144	178	198	281
# Attained 250 Hrs. Work-Based Learning	N/A	N/A	66	83	111

Strategic Goal 3: *Communicate effectively and efficiently.*

Strategy 1: Internal Communication				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Establish Staff Meeting Feature	Presentation from Departments & Programs	CVCC Staff	Meeting Agenda	2024-2029
Create Additional Staff Communications	System of Updates Utilizing Multiple Methods	Administration	Communication/ Survey	2024-2029
Conduct Staff Survey	Annual Staff Survey	Administration	Survey	Annual Review

Notes:

Strategic Goal 3: *Communicate effectively and efficiently.*

Strategy 2: Marketing				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Establish a Consistent Message	Develop Common Threads for All Messaging	Administration/ Media Specialist	Marketing Plan Vision Statement	Annual Review
Create New Marketing Plan	Create Plan that Allocates Resources	Administration	Development of Plan	2024-2029
Diversify Marketing Media	Flyers/ Brochures/ Videos	CVCC Staff	Development of Media/ Survey	2024-2029
Enhance Online Content	Utilize Website/ Social Media/ Mobile App/ Email	Information Technology/ Media Specialist	Development of Content/ Usage Data	2024-2029
Distribution	Deliver Marketing to Audience	Media Specialist	Delivery Methods Used and Identified Audience	2024-2029

Notes:

Strategic Goal 3: *Communicate effectively and efficiently.*

Strategy 3: Community Presence				
<i>Action Step</i>	<i>Method</i>	<i>Responsibility</i>	<i>Data to be Measured</i>	<i>Timeline</i>
Increase Presence in Communities	Attend Events/ Meetings/ Community Service Activities	CVCC Staff	Calendars and Positive News	2024-2029

Notes:



Five-Year Academic Plan:

CVCC Academic Plan is designed to enhance and expand the learning environment to prepare youth and adults according to the CVCC mission statement. The plan will monitor and address curriculum, instruction, and support necessary to provide a high-quality educational experience.

Academic Fiscal Year 2024	
District	Actual \$0
High School	Actual \$48,882
Adult Education	Actual \$0
FY24 Total	Actual \$48,822
Academic Fiscal Year 2025	
District	\$158,231
High School	\$52,646
Adult Education	\$20,000
FY25 Total	\$230,877
Academic Fiscal Year 2026	
District	\$83,441
High School	\$1,373,641
Adult Education	\$126,734
FY26 Total	\$1,583,816
Academic Fiscal Year 2027	
District	\$0
High School	\$0
Adult Education	\$249,121
FY27 Total	\$249,121
Academic Fiscal Year 2028	
District	\$112,080
High School	\$250,000
Adult Education	\$156,734
FY28 Total	\$518,814



Five-Year Technology Plan:

CVCC Technology Plan is designed to ensure our learning environment has the technology necessary for student learning and teacher instruction at the highest levels. The plan will monitor and address our network, equipment, software, data storage, and online resources in a manner that maximizes the utilization of our resources while ensuring high quality user support.

Technology Fiscal Year 2024	
Network Upgrades	Actual \$57,000
Classroom Technology	Actual \$71,009
Program Upgrades	Actual \$59,365
Staff Computer Upgrades	Actual \$74,387
Chromebook Refresh	Actual \$93,745
FY24 Total	Actual \$355,506
Technology Fiscal Year 2025	
Network Upgrades	\$100,000
Classroom Technology	\$125,000
Program Upgrades	\$0
Staff Computer Upgrade	\$50,000
FY25 Total	\$275,000
Technology Fiscal Year 2026	
Network Upgrades	\$125,000
Classroom Technology	\$100,000
Program Upgrades	\$225,000
Staff Computer Upgrades	\$0
FY26 Total	\$450,000
Technology Fiscal Year 2027	
Network Upgrades	\$65,000
Classroom Technology	\$100,000
Program Upgrades	\$0
Chromebook Refresh	\$55,000
Staff Computer Upgrades	\$20,000
FY27 Total	\$240,000
Technology Fiscal Year 2028	
Network Upgrades	\$65,000
Classroom Technology	\$50,000
Program Upgrades	\$75,000
Staff Computer Upgrades	\$20,000
Chromebook Refresh	\$55,000
FY28 Total	\$265,000



Five-Year Facilities Plan:

CVCC Facilities Plan is designed to ensure our learning environment is updated and safe. The plan will monitor and address our building and grounds structure, appearance, maintenance, and safety. Upkeep on our facility will ensure student learning and teacher instruction at the highest levels. Utilizing a proactive approach, issues will be addressed as appropriate within the budget and instructional needs.

Facility Fiscal Year 2024		
Exterior Projects	Actual	\$1,959,285
Interior Projects	Actual	\$215,058
Instructional Space Upgrades	Actual	\$56,061
FY24 Total	Actual	\$2,230,404
Facility Fiscal Year 2025		
Exterior Projects		\$4,725,000
Interior Projects		\$25,000
Instructional Space Upgrades		\$450,000
FY25 Total		\$5,200,000
Facility Fiscal Year 2026		
Exterior Projects		\$3,020,000
Interior Projects		\$150,000
Instructional Space Upgrades		\$450,000
FY26 Total		\$3,620,000
Facility Fiscal Year 2027		
Exterior Projects		\$3,045,000
Interior Projects		\$28,000
Instructional Space Upgrades		\$75,000
FY27 Total		\$3,148,000
Facility Fiscal Year 2028		
Exterior Projects		\$1,180,000
Interior Projects		\$1,225,000
Instructional Space Upgrades		\$75,000
FY28 Total		\$2,480,000



Five-Year Forecast:

CVCC’s Five-Year Forecast is created by Treasurer Rick Berdine and updated in November and May. The data provided is from the May 2024 forecast and June 2024 Monthly Financial Report. The five-year forecast serves as a tool to assess the financial health of our school district. The requirements of the forecast are detailed in Ohio Revised Code 5705.391 and Ohio Administrative Code 3301-92-04. Our five-year forecast contains two components:

1. Historical and projected financial data.
2. Notes to explain any significant changes or “assumptions” the District used to develop the reported financial projections.

For the full five-year forecast visit:

<https://cvccworks.edu/district/financial-information/5-year-forecast/>

Fiscal Year 2024		
Revenue	Actual	\$19,338,232
Expenses	Actual	\$19,509,446
Cash Balance	Actual	\$19,489,971
Fiscal Year 2025		
Revenue		\$20,732,713
Expenses		\$19,170,719
Cash Balance		\$20,585,199
Fiscal Year 2026		
Revenue		\$21,291,089
Expenses		\$19,229,053
Cash Balance		\$22,647,235
Fiscal Year 2027		
Revenue		\$21,420,337
Expenses		\$18,616,327
Cash Balance		\$25,451,240
Fiscal Year 2028		
Revenue		\$21,796,682
Expenses		\$22,218,652
Cash Balance		\$25,029,270



CUYAHOGA VALLEY CAREER CENTER

Road Map to the Future

2024-2034

Originally Created: November 2021

What is the Road Map?

- The CVCC “Road Map to the Future” identifies long range topics that education institutions will likely face
- Identifying these topics will allow CVCC to plan strategies to address them before they become a reality
- The Road Map will assist CVCC in the areas of Academic, Operations, and Technology
- The purpose is to create a climate and culture of sustainability for CVCC instructionally, operationally, and financially

Road Map Key



District Level

Academic

- **Adult – High School**

Operation

- **Facility – Food Service – Transportation**

Technology

- **Network – Instructional – Security**

District Level

- Technical Skills in the Superintendent's and Treasurer's Offices
 - The 23-26 ASCE Plan incorporated promotional opportunities within district classified exempt positions
 - FY 2026 budget includes district intern for skilled areas and content cross-training
 - Continue to work with NEOnet for training platform and financial assistance
- Insurance Stability
 - Property and Liability insurance still contains uncertainty
 - Major Medical and Prescription Insurance has been addressed in 2024
 - Employees savings 37% with district savings at 8%
 - Future investigation into Dental and Vision

Academic - Instructional

- Adult
 - Create four revenue generating “Anchor Programs”
 - Operation Flexibility (Day and Evening sessions)
 - Multiple Enrollment points (Enrollment Points are Numerous)
 - Funding is available
 - Anchor Programs
 - Health Careers - Up and running – consider expansion in the future, such as LPN to RN, EMT to Paramedic, Surgical Technician, and others
 - Health & Beauty - Established programs of Cosmetology and Esthetics – must build capacity to meet criteria for Anchor Program
 - Manufacturing –FY24 Joe Lupia, Industrial Coordinator
 - Continue to pursue grants to off-set cost of equipment
 - Business Technology – Launch when Manufacturing meets benchmarks (Adult budget and indicators must be met)
 - Budgeted for Instructor in FY2028 and Coordinator in FY2029

Academic - Instructional

- High School
 - Construction Programming Laboratories
 - Currently under construction
 - Launch Parks & Environmental Resources Program
 - Add instructor for Parks & Environmental Resources – FY2026
 - Additional program in FY2028
 - Veterinary Science
 - Program launch in FY2029
 - Educational aides in FY2026 (Cosmetology)
 - Commitment from the Board to add five additional educational aides will be fulfilled with this addition

Personnel

- District
 - District Intern in FY2026
 - Public Information Officer
 - Projected for FY2028
 - Safety, marketing, competition, and Career-Technical Education for All movement
- Adult
 - Coordinator for each of the Four Anchor Programs
 - Coordinators are able to teach within program
 - Industrial Trades Coordinator added in FY2025
 - Pending benchmarks being met
 - Health Careers projected in FY2027 and Business & IT in FY2029
 - Innovative solutions will be considered such as extended/extra duty contracts
 - Evening safety addressed with Brecksville Police Officer extended duty
- High School
 - Career Specialist full-time in FY2026
 - New Program Instructor in FY2028
 - “CTE for All” Future Planning
- Operation
 - Custodial Staff Member in FY2026

Facility Progress

Valley Inn Flooring Replacement



Facility Progress



Operation

- Facility

- Exterior Renovation Project
 - Two roof sections remaining
 - Level 6 roof
 - Concrete sidewalk replacement and repaving
- Identify Instructional Areas
 - Identify 2 areas for additional High Bay Labs
- Renovation of HVAC Lab
- Program upgrades
 - Cosmetology in process while future programs include Transition to Work / Sales & Service, Fire & EMS Academy, Construction, Graphic Imaging Technology, Architectural & Mechanical Design, Engineering Technology, and Auto Service Technology
- Exterior Storage Buildings for Construction Labs

Operation

- Food Service
 - Federal Food Program – plan to handle food program in-house beginning in FY2027
 - Vending machines have been added
- Other Facility Renovations
 - Hall Restrooms
 - Multipurpose Room for Physical Training
 - Fire & EMS Academy and Sports Medicine Exercise Science

Technology

- Projects
 - Technology for new labs
 - Technology for remote instructional programs
 - One method to address “CTE for All”
 - More opportunity for students who have obstacles to attend CVCC
 - Statewide approach
 - Visual technology at entrances of new labs
 - Artificial Intelligence
 - Board Policy Development
 - Organizational use and Student use
 - Ohio’s AI in Education Coalition: AI Strategy

Technology

- Security - Safety
 - Keep software up-to-date
 - Continue to work with external audits to ensure network security
 - Continue to use software to filter content for student safety
 - Keep technology security up-to-date
 - Research new technologies to keep district as safe as possible
 - Enacted Multifactor Authentication
 - Maintain data security and backups
 - Continue staff training

The End

