

# AGENDA

**Cuyahoga Valley Career Center  
 Board/Admin Team  
 January 2025 Board Meeting  
 Thursday, January 9, 2025, 7:00 pm - 8:00 pm  
 Conference Room A**



Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

## **I. Call to Order**

## **II. ROLL CALL:**

Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_  
 Mrs. Malec\_\_\_\_ Mrs. O'Mara \_\_\_\_ Mrs. O'Neill\_\_\_\_  
 Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_

## **III. PRESIDENT'S REPORT**

- \* Board Appointments/Welcome New Board Member(s)
- \* Appointment of Ad-Hoc Committee Membership:

### Buildings & Grounds

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ - Chairperson

### Business & Finance

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ - Chairperson

### Curriculum

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_ - Chairperson

Policy

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ - Chairperson

**A. Resolution #\_\_ APPOINTMENTS**

The following resolutions may be handled as one motion.

- OSBA Legislative Liaison:

Approved appointing \_\_\_\_\_ as the OSBA Legislative Liaison and \_\_\_\_\_ as Alternate for 2025.

- Appoint Delegate and Alternate - OSBA Annual Meeting:

Approve appointing the following as official Delegate and Alternate to the Ohio School Boards Association Annual Business Meeting, according to Article IV, Section B, of the OSBA Constitution.

\_\_\_\_\_ Delegate  
\_\_\_\_\_ Alternate

- Tax Incentive Council:

Approve Mr. Richard Berdine, Treasurer, as the Board's appointee to attend Tax Incentive Council Meetings. The alternate to the Council will be the designated Cuyahoga Valley Board of Education Member representing the community unless there are two members from the district. In such case, one of the two members shall be appointed the alternate.

- ROLL CALL:

Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_ Mrs. Malec\_\_\_\_  
Mrs. O'Mara \_\_\_\_ Mrs. O'Neill\_\_\_\_ Mr. Suchocki\_\_\_\_  
Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_ Mrs. Arendt\_\_\_\_

**IV. SUPERINTENDENT'S REPORT**

- \* Career-Technical Education Week Activities, February 3-7, 2025
- \* Programming & Software Development Presentation
- \* News Flash | The Student Connection | Alumni Spotlight

**V. BOARD COMMENTS**

**VI. COMMITTEE REPORTS****VII. APPROVAL OF MINUTES**

\* Regular Meeting: December 12, 2024

☰ December 12- 2024 Minutes

- ROLL CALL:

Mr. Felber\_\_\_\_ Mrs. Malec\_\_\_\_ Mrs. O'Mara\_\_\_\_

Mrs. O'Neill\_\_\_\_ Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_

Mr. Virost\_\_\_\_ Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_

**VIII. COMMENTS FROM THE PUBLIC**

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

**IX. FINANCES**

A. Resolution #\_\_ Routine Items Recommended (may be handled as one motion):

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Budget:

Approve adopting the 2025-26 Cuyahoga Valley Career Center Tax Budget and authorize the Treasurer to sign the Budget, as recommended by the Treasurer.

☰ Budget FY2026

- Treasurer's Report:

Acceptance of the Financial Report for the month of November 2024.

☰ Board Financial Report November 2024

- Transfer of Funds:

Approve transferring the following:

\* \$2,080.00 from General Fund (001) to Section 125 (022-9004)

- OSBA Annual Membership:

Approve membership in Ohio School Boards Association in the amount of \$4,284.00. A portion of the dues will fund expenses associated with board members representing OSBA and its member districts at the state and national level.

☰ Cuyahoga Valley Career Center 2025 OSBA Membership Invoice

- ROLL CALL:

Mrs. Malec\_\_\_\_ Mrs. O'Mara\_\_\_\_ Mrs. O'Neill\_\_\_\_  
Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_  
Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_

**X. NEW BUSINESS - Personnel**

Resolution #\_\_ Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

**A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT**


- New Position - Full-Time Career Specialists:

Authorize the creation of eight full-time Career Specialist positions, effective for the 2025-26 school year.

- New Position - Financial and Data Management Intern:

Authorize the creation of full-time Financial and Data Management Intern, effective for the 2025-26 school year.

## B. CERTIFICATED

- Adult Education Instructors' List 2024-25 School Year:  
Approve the addition of Robert Lundholm to the part-time Adult Education Instructors' List for the 2024-25 school year.
- Professional Growth:  
In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley federation of Teachers, approve the following staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.  
 Professional Growth - January 25
- Amend Resolution #2023-6 23 (13):  
Amend Resolution #2023-6 23 (13) Supplemental Contract for Legislative Liaison to name Erin Bugarcic as Legislative Liaison and to be paid for up to four (4) days to perform duties outside of normal working hours, payable by timesheet at the Student Activities rate as calculated from Step 0, Column D of the salary schedule, per Article 12 "Additional Compensation, J. Other Supplementals" of the negotiated contract. Contract effective for the 2024-25 school year.
- Amend Resolution #2024-9 31 (7):  
Amend Resolution #2024-9 31 (7) from Kelli Casini to Erin Bugarcic and approve Ms. Bugarcic to attend the 2025 CTE Legislative Seminar February 4-6, 2025 in Columbus, Ohio. In accordance with Article 12, "Additional Compensation" of the agreement between the Cuyahoga Valley Center Board of Education and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors' and students' expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

## C. CLASSIFIED

- New Position - Custodian:  
Authorize the addition of a full-time Custodian, effective for the 2025-26 school year.

- New Position - Educational Aide:

Authorize the addition of a full-time Educational Aide, effective for the 2025-26 school year.

- Student Employment:

Approve the employment of Owen Coss to perform services on an as needed basis at the current Student Employment Rate effective for the 2024-25 school year through the 2025-26 school year.

- ROLL CALL:

Mrs. O'Mara \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_  
 Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_  
 Mrs. Burke \_\_\_\_\_ Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_

## **XI. NEW BUSINESS - Non-personnel**

Resolution #\_\_ Other Items Recommended (may be handled as one motion).

Moved to accept all of the other following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed.

☰ Disposals Jan 2025 Board Agenda

- Donations:

Accept donations per Resolution #1976-167, as listed.

☰ Jan 2025 Donations

- Accept Grant:

Accept the grant of tool kits from DeWalt/Stanley Black & Decker for the DEWALT Grow the Trades Grant. Tool kits will be awarded to students in the Construction Trades Programs through CVCC's scholarship process.

☰ DeWalt Grow the Trades Grant

- Off-Site Campus Training:

Approve the addition of AT & T to the list of approved Off-Site Campus Training Locations for 2024-25 school year.

☰ Off-Site Training Locations 2024-25

- Professional Meeting Days:

Approve Diane Duryea, Business Liaison, to attend the NATE United Conference for the Telecommunications Tower Technician Program February 17-20, 2025 in Raleigh, North Carolina. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Brook Park Fire Department to accept CVCC Adult Education EMT students for student clinical experiences, as required for NREMT certification. This agreement shall be in effect for five (5) years, beginning November 5, 2024.

☰ BPDFD and CVCC EMT Clinical Site Contract

- ROLL CALL:

Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_  
 Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_  
 Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_ Mrs. O'Mara \_\_\_\_\_

## **XII. ADJOURN**

- ROLL CALL:

Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_  
 Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_ Mr. Felber \_\_\_\_\_  
 Mrs. Malec \_\_\_\_\_ Mrs. O'Mara \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_

Next meetings:

Regular Meeting: Thursday, February 27, 2025 at 6:00 PM in Conference Room A.