



**CUYAHOGA VALLEY
CAREER CENTER**

Cuyahoga Valley Career Center

December 2024 Board Meeting

**December 12, 2024, 6:00 pm - 7:30 pm
Conference Room A**

MINUTES

MINUTES

**Cuyahoga Valley Career Center
Board/Admin Team
December 2024 Board Meeting
Thursday, December 12, 2024, 6:00 pm - 7:30 pm
Conference Room A**

In Attendance

Gary Suchocki; Jacquelyn Arendt; Jennifer Burke; Linda O'Neill;
Rachel Malec; Rhonda Crawford; Robert Felber

Not In Attendance

Ashley Thomas; James Virost

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call to Order

Mrs. Arendt called the meeting to order at 6:00 PM.

II. Pledge of Allegiance

III. Roll Call:

Mrs. Arendt _____ Mrs. Burke _____ Mrs. Crawford _____
Mr. Felber _____ Mrs. Malec _____ Mrs. O'Neill _____
Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____

IV. PRESIDENT'S REPORT

Staff Recognition

*** New Staff Members | New Positions**

* Adult Education

- * Tracy Adanich, School of Nursing Instructor
- * Theresa Antal, Administrative Assistant I
- * Hannah Dougherty, School of Nursing Operational Instructor
- * Katherine Farley, Part-Time EKG Instructor
- * David Foley, School of Nursing Part-Time Supervisor
- * Jared Gepperth, Part-Time Graphic Design for Print & Web Production Instructor
- * Joseph Lupia, Coordinator

- * Melissa Morgan, Part-Time Nursing Instructor
- * Brianna Moss, Part-Time Nursing Instructor
- * Charles Randolph, Part-Time Fiber Optics Instructor

* High School

- * Erin Bugarcic, Librarian Media Center Specialist/E-Librarian
- * Robert Guilfoyle, Educational Aide
- * Mackenzie Hance, Administrative Assistant II
- * Nancy Muscatello, Half-Time Cosmetology Instructor
- * Ronald Summers, Educational Aide
- * Chad Tokie, Educational Aide
- * Ashlee Ward, Assistant Principal

* Information Technology

- * Sarah Hayman, Computer Technician

NOTE TO OUR GUESTS: Thank you for being here and supporting our school and staff. We will take a short break to greet and welcome our new staff members. Those not interested in remaining for the business portion of the Board meeting are welcome to leave.

* Proposed Board Meeting Dates for 2025

- February 27, 2025
- March 20, 2025
- April 24, 2025
- May 22, 2025
- June 26, 2025
- July: no meeting scheduled
- August 28, 2025
- September 25, 2025
- October 30, 2025 (All Boards' Dinner)
- November: no meeting scheduled
- December 11, 2025
- January 8, 2026 (Organizational and Regular Meetings)

** Reminder:

- Organizational Meeting - January 9, 2025 (5:30 p.m.)
- Regular Meeting - January 9, 2025

Mrs. Malec entered the meeting at 6:08 PM.

It was requested and agreed that the January 9, 2025 Organizational Meeting start time be moved to 6:30 PM.

V. SUPERINTENDENT'S REPORT

- * Board Appreciation
- * Strategic Plan Update
- * Tuition Reimbursement Report
- * News Flash | The Student Connection | Alumni Spotlight

VI. BOARD COMMENTS

VII. COMMITTEE REPORTS

- * Business & Finance Committee Meeting, Jim Virost, Chairperson: Thursday, December 12, 2024 at 5:15 p.m., Conference Room B
- * Legislative Update

The Business & Finance Committee Meeting was canceled. Mr. Berdine read into the record Mr. Virost's report regarding the Five Year Forecast.

VIII. APPROVAL OF MINUTES

Regular Meeting of October 24, 2024

- ROLL CALL:

Mrs. Burke _____ Mrs. Crawford _____ Mr. Felber _____
Mrs. Malec _____ Mrs. O'Neill _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____

Move: Gary Suchocki Second: Rhonda Crawford Status: Passed

Yes: Gary Suchocki, Jacquelyn Arendt, Robert Felber, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

IX. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their

comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

X. FINANCES

Resolution #2024-12 36 Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- **Treasurer's Report:**

Acceptance of the Financial Report for the month of October 2024.

2024-12 36 (1)

- **Five Year Forecast:**

Acceptance of the Five Year Forecast.

2024-12 36 (2)

- **Tax Settlement Advances:**

Authorize a request to the Auditors of Cuyahoga and Summit Counties to draw their warrants, and the Treasurers of said counties by and hereby are requested to pay to the Treasurer of the Board, from time-to-time as funds are available, any money in the County Treasuries to the account of this Board and lawfully applicable to the purpose of tax year 2024 payable in calendar year 2025, and to the purpose of tax year 2025 payable in calendar year 2026.

2024-12 36 (3)

- **ROLL CALL:**

Mrs. Crawford _____ Mr. Felber _____ Mrs. Malec _____
Mrs. O'Neill _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Move: Rachel Malec Second: Jennifer Burke Status: Passed

Yes: Gary Suchocki, Jacquelyn Arendt, Robert Felber, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

XI. NEW BUSINESS - Personnel

Resolution #2024-12 37 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. CERTIFICATED

- Adult Education Instructors' List 2024-25 School Year:

Approve the addition of Tom Laskowski to the part-time Adult Education Instructors' List for the 2024-25 school year.

2024-12 37 (1)

- Professional Growth:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.

2024-12 37 (2)

- ROLL CALL:

Mr. Felber____ Mrs. Malec____ Mrs. O'Neill____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____
Mrs. Arendt____ Mrs. Burke____ Mrs. Crawford____

Move: Rhonda Crawford Second: Gary Suchocki Status: Passed

Yes: Gary Suchocki, Jacquelyn Arendt, Robert Felber, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

XII. NEW BUSINESS - Non-personnel

Resolution #2024-12 38 Non-personnel Items Recommended (may be handled as one motion).

Move to accept all of the following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed:

2024-12 38 (1)

- Donations:

Accept donations per Resolution #1976-167, as listed:

2024-12 38 (2)

- Professional Meeting Days:

Approve Board President Jacquelyn Arendt to attend the 2025 CTE Legislative Seminar February 4-6, 2025 in Columbus, Ohio. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

2024-12 38 (3)

- Professional Meeting Days:

Approve Matt Schoeffler, Heating & Air Conditioning Instructor, to attend the HVAC Educator's Conference in Las Vegas, Nevada, March 16-19, 2025. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2024-12 38 (4)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Omniseal Solutions/Saint-Gobain for Customized Module 1 MasterCAM training to five (5) students.

2024-12 38 (5)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Fives for Customized HVAC/R Certified Technician Training to one (1) student.

2024-12 38 (6)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Fives for Customized HVAC and EPA Section 608 Certification Training to one (1) student.

2024-12 38 (7)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Cook Paving and Construction Co. for Customized Blueprint Reading Training to fifteen (15) students.

2024-12 38 (8)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and CCS, LLC to teach the Customized Blueprint Reading Training for Cook Paving and Construction to fifteen (15) students.

2024-12 38 (9)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Greater Cleveland Regional Transit Authority for two 40-hour Fiber Optic Technician training programs to a total of twelve (12) students.

2024-12 38 (10)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Berea Fire Department to accept CVCC Adult Education EMT Students for student clinical experiences, as required for NREMT certification. This agreement shall be in effect for five (5) years, beginning November 5, 2024.

2024-12 38 (11)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and University Heights Fire Department to accept CVCC Adult Education EMT Students for student clinical experiences, as required for NREMT certification. This agreement shall be in effect for five (5) years, beginning November 8, 2024.

2024-12 38 (12)

- Approve Strategic Plan and Accompanying Road Map to the Future:

Approve and adopt the 2024-2029 Strategic Plan and accompanying Road Map to the Future, as presented.

2024-12 38 (13)

- ROLL CALL:

Mrs. Malec _____ Mrs. O'Neill _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____
Mrs. Burke _____ Mrs. Crawford _____ Mr. Felber _____

Move: Gary Suchocki Second: Rachel Malec Status: Passed

Yes: Gary Suchocki, Jacquelyn Arendt, Robert Felber, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

XIII. ADJOURN

7:38 PM

- ROLL CALL:
Mrs. O'Neill _____ Mr. Suchocki _____ Ms. Thomas _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____
Mrs. Crawford _____ Mr. Felber _____ Mrs. Malec _____

Move: Robert Felber Second: Rhonda Crawford Status: Passed

Yes: Gary Suchocki, Jacquelyn Arendt, Robert Felber, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

Next meetings:

* Organizational Board Meeting:

Thursday, January 9, 2025 at 5:30 p.m. in Conference Room A

* Regular Meeting:

Thursday, January 9, 2025 at the conclusion of the Organizational Meeting in Conference Room A

Organizational Meeting start time changed to 6:30 PM on January 9, 2025.

*APPROVED: 

*ATTESTED: 

*DATE: 1/9/25

Page Intentionally Left Blank