



**Cuyahoga Valley Career Center**

**January 2025 Board Meeting**

**January 9, 2025, 7:00 pm - 8:00 pm  
Conference Room A**

**DOCUMENTS**

# Table of Contents

Cover Page	1
Table of Contents	2
December 12- 2024 Minutes	3
Budget FY2026	12
Board Financial Report November 2024	21
Cuyahoga Valley Career Center 2025 OSBA Membership Invoice	32
Professional Growth - January 25	33
Disposals Jan 2025 Board Agenda	34
Jan 2025 Donations	35
DeWalt Grow the Trades Grant	36
Off-Site Training Locations 2024-25	37
BPFDD and CVCC EMT Clinical Site Contract	39



**Cuyahoga Valley Career Center**

**December 2024 Board Meeting**

**December 12, 2024, 6:00 pm - 7:30 pm  
Conference Room A**

**MINUTES**

# MINUTES

**Cuyahoga Valley Career Center  
Board/Admin Team  
December 2024 Board Meeting  
Thursday, December 12, 2024, 6:00 pm - 7:30 pm  
Conference Room A**

## **In Attendance**

Gary Suchocki; Jacquelyn Arendt; Jennifer Burke; Linda O'Neill;  
Rachel Malec; Rhonda Crawford; Robert Felber

## **Not In Attendance**

Ashley Thomas; James Virost

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

### **I. Call to Order**

**Mrs. Arendt called the meeting to order at 6:00 PM.**

### **II. Pledge of Allegiance**

### **III. Roll Call:**

Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_  
Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_  
Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_

### **IV. PRESIDENT'S REPORT**

#### Staff Recognition

#### **\* New Staff Members | New Positions**

##### **\* Adult Education**

- \* Tracy Adanich, School of Nursing Instructor
- \* Theresa Antal, Administrative Assistant I
- \* Hannah Dougherty, School of Nursing Operational Instructor
- \* Katherine Farley, Part-Time EKG Instructor
- \* David Foley, School of Nursing Part-Time Supervisor
- \* Jared Gepperth, Part-Time Graphic Design for Print & Web Production  
Instructor
- \* Joseph Lupia, Coordinator

- \* Melissa Morgan, Part-Time Nursing Instructor
- \* Brianna Moss, Part-Time Nursing Instructor
- \* Charles Randolph, Part-Time Fiber Optics Instructor

\* High School

- \* Erin Bugarcic, Librarian Media Center Specialist/E-Librarian
- \* Robert Guilfoyle, Educational Aide
- \* Mackenzie Hance, Administrative Assistant II
- \* Nancy Muscatello, Half-Time Cosmetology Instructor
- \* Ronald Summers, Educational Aide
- \* Chad Tokie, Educational Aide
- \* Ashlee Ward, Assistant Principal

\* Information Technology

- \* Sarah Hayman, Computer Technician

**NOTE TO OUR GUESTS:** Thank you for being here and supporting our school and staff. We will take a short break to greet and welcome our new staff members. Those not interested in remaining for the business portion of the Board meeting are welcome to leave.

\* Proposed Board Meeting Dates for 2025

- February 27, 2025
- March 20, 2025
- April 24, 2025
- May 22, 2025
- June 26, 2025
- July: no meeting scheduled
- August 28, 2025
- September 25, 2025
- October 30, 2025 (All Boards' Dinner)
- November: no meeting scheduled
- December 11, 2025
- January 8, 2026 (Organizational and Regular Meetings)

\*\* Reminder:

- Organizational Meeting - January 9, 2025 (5:30 p.m.)
- Regular Meeting - January 9, 2025

**Mrs. Malec entered the meeting at 6:08 PM.**

**It was requested and agreed that the January 9, 2025 Organizational Meeting start time be moved to 6:30 PM.**

## **V. SUPERINTENDENT'S REPORT**

- \* Board Appreciation
- \* Strategic Plan Update
- \* Tuition Reimbursement Report
- \* News Flash | The Student Connection | Alumni Spotlight

## **VI. BOARD COMMENTS**

## **VII. COMMITTEE REPORTS**

- \* Business & Finance Committee Meeting, Jim Virost, Chairperson: Thursday, December 12, 2024 at 5:15 p.m., Conference Room B
- \* Legislative Update

**The Business & Finance Committee Meeting was canceled. Mr. Berdine read into the record Mr. Virost's report regarding the Five Year Forecast.**

## **VIII. APPROVAL OF MINUTES**

Regular Meeting of October 24, 2024

- ROLL CALL:

Mrs. Burke \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_ Mr. Felber \_\_\_\_\_  
Mrs. Malec \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_  
Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_

Move: Gary Suchocki Second: Rhonda Crawford Status: Passed

Yes: Gary Suchocki, Jacquelyn Arendt, Robert Felber, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

## **IX. COMMENTS FROM THE PUBLIC**

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their

comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

**X. FINANCES**

Resolution #2024-12 36 Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:  
Acceptance of the Financial Report for the month of October 2024.  
**2024-12 36 (1)**
- Five Year Forecast:  
Acceptance of the Five Year Forecast.  
**2024-12 36 (2)**
- Tax Settlement Advances:  
Authorize a request to the Auditors of Cuyahoga and Summit Counties to draw their warrants, and the Treasurers of said counties by and hereby are requested to pay to the Treasurer of the Board, from time-to-time as funds are available, any money in the County Treasuries to the account of this Board and lawfully applicable to the purpose of tax year 2024 payable in calendar year 2025, and to the purpose of tax year 2025 payable in calendar year 2026.  
**2024-12 36 (3)**
- ROLL CALL:  
Mrs. Crawford \_\_\_\_\_ Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_  
Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_  
Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_  
  
Move: Rachel Malec Second: Jennifer Burke Status: Passed  
  
Yes: Gary Suchocki, Jacquelyn Arendt, Robert Felber, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

**XI. NEW BUSINESS - Personnel**

Resolution #2024-12 37 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

**A. CERTIFICATED**

- Adult Education Instructors' List 2024-25 School Year:

Approve the addition of Tom Laskowski to the part-time Adult Education Instructors' List for the 2024-25 school year.

**2024-12 37 (1)**

- Professional Growth:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.

**2024-12 37 (2)**

- ROLL CALL:

Mr. Felber\_\_\_\_ Mrs. Malec\_\_\_\_ Mrs. O'Neill\_\_\_\_  
Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_  
Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_ Mrs. Crawford\_\_\_\_

Move: Rhonda Crawford Second: Gary Suchocki Status: Passed

Yes: Gary Suchocki, Jacquelyn Arendt, Robert Felber, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

**XII. NEW BUSINESS - Non-personnel**

Resolution #2024-12 38 Non-personnel Items Recommended (may be handled as one motion).

Move to accept all of the following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed:

**2024-12 38 (1)**

- Donations:



Accept donations per Resolution #1976-167, as listed:

**2024-12 38 (2)**

- Professional Meeting Days:

Approve Board President Jacquelyn Arendt to attend the 2025 CTE Legislative Seminar February 4-6, 2025 in Columbus, Ohio. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

**2024-12 38 (3)**

- Professional Meeting Days:

Approve Matt Schoeffler, Heating & Air Conditioning Instructor, to attend the HVAC Educator's Conference in Las Vegas, Nevada, March 16-19, 2025. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2024-12 38 (4)**

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Omniseal Solutions/Saint-Gobain for Customized Module 1 MasterCAM training to five (5) students.

**2024-12 38 (5)**

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Fives for Customized HVAC/R Certified Technician Training to one (1) student.

**2024-12 38 (6)**

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Fives for Customized HVAC and EPA Section 608 Certification Training to one (1) student.

**2024-12 38 (7)**

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Cook Paving and Construction Co. for Customized Blueprint Reading Training to fifteen (15) students.

**2024-12 38 (8)**

- Approve Agreement:  
Approve agreement between Cuyahoga Valley Career Center and CCS, LLC to teach the Customized Blueprint Reading Training for Cook Paving and Construction to fifteen (15) students.  
**2024-12 38 (9)**
- Approve Agreement:  
Approve agreement between Cuyahoga Valley Career Center and Greater Cleveland Regional Transit Authority for two 40-hour Fiber Optic Technician training programs to a total of twelve (12) students.  
**2024-12 38 (10)**
- Approve Agreement:  
Approve agreement between Cuyahoga Valley Career Center and Berea Fire Department to accept CVCC Adult Education EMT Students for student clinical experiences, as required for NREMT certification. This agreement shall be in effect for five (5) years, beginning November 5, 2024.  
**2024-12 38 (11)**
- Approve Agreement:  
Approve agreement between Cuyahoga Valley Career Center and University Heights Fire Department to accept CVCC Adult Education EMT Students for student clinical experiences, as required for NREMT certification. This agreement shall be in effect for five (5) years, beginning November 8, 2024.  
**2024-12 38 (12)**
- Approve Strategic Plan and Accompanying Road Map to the Future:  
Approve and adopt the 2024-2029 Strategic Plan and accompanying Road Map to the Future, as presented.  
**2024-12 38 (13)**
- ROLL CALL:  
Mrs. Malec \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_  
Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_  
Mrs. Burke \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_ Mr. Felber \_\_\_\_\_  
  
Move: Gary Suchocki Second: Rachel Malec Status: Passed  
  
Yes: Gary Suchocki, Jacquelyn Arendt, Robert Felber, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

**XIII. ADJOURN**

**7:38 PM**

• ROLL CALL:

Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_

Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_

Mrs. Crawford \_\_\_\_\_ Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_

Move: Robert Felber Second: Rhonda Crawford Status: Passed

Yes: Gary Suchocki, Jacquelyn Arendt, Robert Felber, Jennifer Burke, Rachel Malec, Rhonda Crawford, Linda O'Neill

Next meetings:

\* Organizational Board Meeting:

Thursday, January 9, 2025 at 5:30 p.m. in Conference Room A

\* Regular Meeting:

Thursday, January 9, 2025 at the conclusion of the Organizational Meeting in Conference Room A

**Organizational Meeting start time changed to 6:30 PM on January 9, 2025.**

\*APPROVED: \_\_\_\_\_

\*ATTESTED: \_\_\_\_\_

\*DATE: \_\_\_\_\_

# ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit: Cuyahoga Valley Career Center

For the Fiscal Year Commencing July 1, 2025

Fiscal Officer Signature \_\_\_\_\_ Date: January 9, 2025

## COUNTY OF CUYAHOGA

### **Background**

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Under the law in effect prior to June 3, 2002, the budget commission could only waive the tax budget for a subdivision or other taxing unit that was receiving a share of the county undivided local government fund or the county undivided local government revenue assistance fund under an alternative method or formula pursuant to ORC Sections 5747.53 and 5747.63. Thus, tax budgets could be waived only for counties, municipalities, townships, and park districts. This restriction is now removed.

### **Ohio Revised Code Section 5705.281**

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

### **County Budget Commission Duties**

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

### **County Budget Commission Action**

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

### **Alternative Tax Budget Information Filing Deadline**

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

# **GUIDELINES FOR COMPLETING THE ALTERNATIVE TAX BUDGET INFORMATION**

## **SCHEDULE 1**

The general purpose of schedule 1 is to meet the requirement of Ohio Revised Code (ORC) Section 5705.04 which requires the taxing authority of each subdivision to divide the taxes levied into separate levies. For help use the schedule B issued by the budget commission for the current year and add any new levies. This will help to ensure that no levies are missed.

In column 1 list only those individual funds which are requesting general property tax revenue. In column 2 purpose refers to the following terms, inside, current expenses, and special levy for example. In column 4 levy type refers to renewal, additional, and replacement for example. In column 9 identify the amount of general property tax you wish to request.

## **NOTE:**

The general purpose of column 9 is to demonstrate the need to produce property tax revenues to cover the estimated expenditures for the budget year. ORC Section 5705.341 states in part;

"Nothing in this section or any section of the ORC shall permit or require the levying of any rate of taxation, whether within the 10 mill limitation or whether the levy has been approved by the electors, the political subdivision or the charter of a municipal corporation in excess of such 10 mill limitation, unless such rate of taxation for the ensuing fiscal year is clearly required by a budget properly and lawfully, adopted under this chapter or by other information required per ORC 5705.281."

Property tax revenue includes real estate taxes, personal property taxes, homestead and rollback, and the personal property 10,000 exempt monies.

## **SCHEDULE 2**

The general purpose of schedule 2 is to produce an Official Certificate of Estimated Resources for all funds.

In column 3, total estimated receipts should include all revenues plus transfers in excluding property taxes and local government revenue. All taxing authority except school districts, must submit a list of all tax transfers.

## **SCHEDULE 3**

The general purpose of schedule 3 is to provide inside/charter millage for debt service. The basic security for payment of general obligation debt is the requirement of the levy of ad valorem property taxes within the 10 mill limitation imposed by Ohio law. Ohio law requires a levy and collection of ad valorem property tax to pay debt service on general obligation debt as it becomes due, unless that debt service is paid from other sources.

## **SCHEDULE 4**

The general purpose of schedule 4 is to provide for the proper amount of millage to cover debt service requirements on voted bond issues. Major capital improvement projects are sometimes financed through the use of voted bonds. The taxing authority seeks voter approval of general obligation bonds and of the levy of property taxes outside the indirect debt limitation in whatever amount is necessary to pay debt service on those bonds.

## **SCHEDULE 5**

The general purpose of schedule 5 is to properly account for tax anticipation notes. See schedule 5 for more details.

# DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)  
(List All Levies Of The Taxing Authority)

Cuyahoga Valley Career Center

## SCHEDULE 1

I Fund	II Purpose	III Authorized By Voters On MM/DD/YY	IV Levy Type	V Number Of Years Levy To Run	VI Tax Year Begins/ Ends	VII Collection Year Begins/ Ends	VIII Maximum Rate Authorized	IX \$ AMOUNT Requested Of Budget Commission
General Fund	Current Expense		Permanent	Continuing			1.0	\$10,500,000.00
General Fund	Current Expense	11/8/2016	Additional	Continuing	2017		1.0	\$10,500,000.00
<b>Totals</b>								<b>\$21,000,000.00</b>

# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

**Cuyahoga Valley Career Center**

**SCHEDULE 2**

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	iii Total Estimated Receipts	iv Total Resources Available for Expenditures	v Total Estimated Expenditures & Encumbrances	vi Ending Estimated Unencumbered Balance
General Fund - 001	18,027,969.00	21,453,509.00	39,481,478.00	22,683,982.00	16,797,496.00
<b>SPECIAL REVENUE FUNDS</b>					
Public School Support - 018	185,000.00	100,000.00	285,000.00	140,000.00	145,000.00
Other Local Grants - 019	25,000.00	25,000.00	50,000.00	40,000.00	10,000.00
Connectivity - 451	0.00	2,000.00	2,000.00	2,000.00	0.00
OFCC Career-Tech Construction Grant - 495	5,000,000.00	0.00	5,000,000.00	5,000,000.00	0.00
Miscellaneous State Grants - 499	150,000.00	0.00	150,000.00	150,000.00	0.00
Vocational Education CDP - 524	0.00	500,000.00	500,000.00	490,000.00	10,000.00
Miscellaneous Federal Grants - 599	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>5,360,000.00</b>	<b>627,000.00</b>	<b>5,987,000.00</b>	<b>5,822,000.00</b>	<b>165,000.00</b>

# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

**Cuyahoga Valley Career Center**

**SCHEDULE 2**

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Total Estimated Receipts	IV Total Resources Available for Expenditures	V Total Estimated Expenditures & Encumbrances	VI Ending Estimated Unencumbered Balance
<b>DEBT SERVICE FUNDS</b>					
					0.00
<b>TOTAL DEBT SERVICE FUNDS</b>	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL PROJECTS FUNDS</b>					
Permanent Improvement - 003	2,750,000.00	4,700,000.00	7,450,000.00	5,500,000.00	1,950,000.00
					0.00
					0.00
<b>TOTAL CAPITAL PROJECTS FUNDS</b>	2,750,000.00	4,700,000.00	7,450,000.00	5,500,000.00	1,950,000.00
<b>ENTERPRISE FUNDS</b>					
Food Service - 006	25,000.00	155,000.00	180,000.00	160,000.00	20,000.00
Uniform School Supplies - 009	5,000.00	120,000.00	125,000.00	122,000.00	3,000.00
Rotary Services - 011	100,000.00	25,000.00	125,000.00	45,000.00	80,000.00
Adult Education - 012	825,000.00	1,725,000.00	2,550,000.00	1,975,000.00	575,000.00
<b>TOTAL ENTERPRISE FUNDS</b>	955,000.00	2,025,000.00	2,980,000.00	2,302,000.00	678,000.00
<b>INTERNAL SERVICE FUNDS</b>					
Special Rotary - 014	0.00	0.00	0.00	0.00	0.00
<b>TOTAL INTERNAL SERVICE FUNDS</b>	0.00	0.00	0.00	0.00	0.00



# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

Cuyahoga Valley Career Center

**SCHEDULE 2**

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	iii Total Estimated Receipts	iv Total Resources Available for Expenditures	v Total Estimated Expenditures & Encumbrances	vi Ending Estimated Unencumbered Balance
FIDUCIARY FUNDS					
Endowment - 008	57,000.00	2,000.00	59,000.00	5,000.00	54,000.00
Section 125 - 022	25,000.00	750,000.00	775,000.00	760,000.00	15,000.00
Student Activity - 200	50,000.00	25,000.00	75,000.00	35,000.00	40,000.00
<b>TOTAL FIDUCIARY FUNDS</b>	<b>132,000.00</b>	<b>777,000.00</b>	<b>909,000.00</b>	<b>800,000.00</b>	<b>109,000.00</b>
<b>Total All Funds</b>	<b>27,224,969.00</b>	<b>29,582,509.00</b>	<b>56,807,478.00</b>	<b>37,107,982.00</b>	<b>19,699,496.00</b>

# UNVOTED GENERAL OBLIGATION DEBT

(Include General Obligation Debt To Be Paid From Inside/Charter Millage Only)

(Do Not Include General Obligation Debt Being Paid By Other Sources)

(Do Not Include Special Obligation Bonds & Revenue Bonds)

**Cuyahoga Valley Career Center**

## SCHEDULE 3

I Purpose Of Bonds Or Notes	II Date Of Issue	III Final Maturity Date	IV Principal Amount Outstanding At The Beginning Of The Calendar Year	V Amount Required To Meet Calendar Year Principal & Interest Payments	VI Amount Receivable From Other Sources To Meet Debt Payments
NONE					
<b>Totals</b>			\$0.00	\$0.00	\$0.00

# VOTED DEBT OUTSIDE 10 MILL LIMIT

(Bonds Or Notes Must Actually Be Issued In Order To Commence Collection Of Property Taxes For Debt Service)

**Cuyahoga Valley Career Center**

**SCHEDULE 4**

	I	II	III	IV	V	VI
Purpose Of Notes Or Bonds	Authorized By Voters On MM/DD/YY	Date Of Issue	Final Maturity Date	Principal Amount Outstanding At The Beginning Of The Year	Amount Required To Meet Budget Year Principal & Interest Payments	
NONE						
<b>Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	

# TAX ANTICIPATION NOTES

(Schools Only)

**Cuyahoga Valley Career Center** \_\_\_\_\_

## SCHEDULE 5

Tax anticipation notes are issued in anticipation of the collection of the proceeds of a property tax levy. The amount of money required to cover debt service must be deposited into a bond retirement fund, from collections and distribution of the tax levy, in the amounts and at the times required to pay those debt charges as provided in the legislation authorizing the tax anticipation notes. (ORC Section 133.24)

The appropriation to the fund which normally receives the tax levy proceeds is limited to the balance available after deducting the amounts to be applied to debt service.

After the issuance of general obligation securities or of securities to which section 133.24 of the ORC applies, the taxing authority of the subdivision shall include in its annual tax budget, and levy a property tax in a sufficient amount, with any other monies available for the purpose, to pay the debt charges on the securities payable from property tax. (ORC Section 133.25)

Amount Required To Meet Budget Year Principal & Interest Payments:	Name of Tax Anticipation Note Issue	Name of Tax Anticipation Note Issue
Principal Due	NONE	
Principal Due Date		
Interest Due		
Interest Due Date		
Interest Due		
Interest Due Date		
Total		
Name Of The Special Debt Service Fund		

Amount Of Debt Service To Be Apportioned To The Following Settlements:		
February Real		
August Real		
June Tangible		
October Tangible		
Total		
Name Of Fund To Be Charged		

# **CUYAHOGA VALLEY CAREER CENTER**

**November, 2024**

Richard A. Berdine, Treasurer

2024-25



**Forecast Comparison - General Operating Fund - November 2024**



CUYAHOGA VALLEY  
CAREER CENTER

CUYAHOGA VALLEY  
CAREER CENTER

	Current Month FCST Estimate	Current Month Actuals	Prior FY Month Actuals	Variance- Current Month Actuals to Estimate	Explanation of Variance
<b>Revenue:</b>					
1.010 - General Property Tax (Real Estate)	\$ -	\$ -	\$ -	\$ -	
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 142,000	\$ 112,572	\$ 105,877	\$ (29,428)	breakdown of State funding varies between unrestricted and restricted from prior fiscal years
1.040 - Restricted Grants-in-Aid	\$ 31,250	\$ 60,788	\$ 49,611	\$ 29,538	breakdown of State funding varies between unrestricted and restricted from prior fiscal years
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 81,500	\$ 105,027	\$ 60,165	\$ 23,527	timing of interest payments and increased amounts due to construction grant funds compared to prior fiscal years
<b>1.070 - Total Revenue</b>	<b>\$ 254,750</b>	<b>\$ 278,387</b>	<b>\$ 215,653</b>	<b>\$ 23,637</b>	
<b>Other Financing Sources:</b>					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ 100	\$ -	\$ 5,427	\$ (100)	
<b>2.080 Total Revenue and Other Financing Sources</b>	<b>\$ 254,850</b>	<b>\$ 278,387</b>	<b>\$ 221,080</b>	<b>\$ 23,537</b>	
<b>Expenditures:</b>					
3.010 - Personnel Services	\$ 960,000	\$ 945,473	\$ 676,864	\$ 14,527	timing of payments compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 397,000	\$ 324,099	\$ 256,877	\$ 72,901	timing of payments compared to prior fiscal years
3.030 - Purchased Services	\$ 95,000	\$ 166,219	\$ 91,811	\$ (71,219)	timing of payments compared to prior fiscal years
3.040 - Supplies and Materials	\$ 50,000	\$ 35,334	\$ 45,868	\$ 14,666	timing of payments compared to prior fiscal years
3.050 - Capital Outlay	\$ 6,500	\$ -	\$ -	\$ 6,500	
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	timing of payments compared to prior fiscal years and forecast estimates
4.300 - Other Objects	\$ 2,700	\$ 13,065	\$ 2,625	\$ (10,365)	timing of payment for audit services compared to prior fiscal years
<b>4.500 - Total Expenditures</b>	<b>\$ 1,511,200</b>	<b>\$ 1,484,191</b>	<b>\$ 1,074,045</b>	<b>\$ 27,009</b>	
<b>Other Financing Uses:</b>					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
<b>5.050 - Total Expenditures and Other Financing Uses</b>	<b>\$ 1,511,200</b>	<b>\$ 1,484,191</b>	<b>\$ 1,074,045</b>	<b>\$ 27,009</b>	
<b>Surplus/(Deficit) for Month</b>	<b>\$(1,256,350)</b>	<b>\$(1,205,804)</b>	<b>\$ (852,965)</b>	<b>\$ 50,546</b>	

**Forecast Comparison - General Operating Fund - November 2024**



	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
<b>Revenue:</b>					
1.010 - General Property Tax (Real Estate)	\$ 6,721,478	\$ 6,585,643	\$ 5,908,938	\$ (135,835)	timing of tax advances/settlements compared to prior fiscal years and FCST estimate
1.020 - Public Utility Personal Property Tax	\$ 340,000	\$ 326,099	\$ 311,732	\$ (13,901)	timing of tax advances/settlements compared to prior fiscal years and FCST estimate
1.035 - Unrestricted Grants-in-Aid	\$ 676,417	\$ 574,617	\$ 560,571	\$ (101,800)	breakdown of State funding varies between unrestricted and restricted from prior fiscal years, overall variance combined for these two categories is slightly favorable
1.040 - Restricted Grants-in-Aid	\$ 185,908	\$ 301,821	\$ 195,334	\$ 115,913	increase in career awareness & exploration funding from ODEW, casino tax received in August but reflected in FCST to be received across full fiscal year
1.050 - Property Tax Allocation	\$ 863,576	\$ 854,478	\$ 765,855	\$ (9,098)	
1.060 - All Other Operating Revenues	\$ 408,999	\$ 766,768	\$ 393,842	\$ 357,769	timing of interest payments and increased amounts due to construction grant funds compared to prior fiscal years, TIF payments increased
<b>1.070 - Total Revenue</b>	<b>\$ 9,196,378</b>	<b>\$ 9,409,426</b>	<b>\$ 8,136,272</b>	<b>\$ 213,048</b>	
<b>Other Financing Sources:</b>					
2.050 - Advances In	\$ 157,000	\$ 157,000	\$ 222,000	\$ -	
2.060 - All Other Financing Sources	\$ 400	\$ 50	\$ 19,825	\$ (350)	
<b>2.080 Total Revenue and Other Financing Sources</b>	<b>\$ 9,353,778</b>	<b>\$ 9,566,476</b>	<b>\$ 8,378,097</b>	<b>\$ 212,698</b>	
<b>Expenditures:</b>					
3.010 - Personnel Services	\$ 3,684,851	\$ 3,543,984	\$ 2,605,753	\$ 140,867	reduction in severance payments compared to prior fiscal years, salary estimates higher than actual, adjustments will be made for upcoming forecast
3.020 - Employees' Retirement/Insur. Benefits	\$ 1,450,065	\$ 1,375,227	\$ 960,185	\$ 74,838	retirement costs reduced due to less salary expense than forecast estimate, insurance savings from staff enrollment changes, adjustments will be made for upcoming forecast
3.030 - Purchased Services	\$ 617,302	\$ 781,307	\$ 539,228	\$ (164,005)	timing of payments compared to prior fiscal years, increase in insurance premiums
3.040 - Supplies and Materials	\$ 404,085	\$ 410,859	\$ 341,539	\$ (6,774)	timing of payments compared to prior fiscal years
3.050 - Capital Outlay	\$ 26,000	\$ -	\$ 13,127	\$ 26,000	timing of payments compared to prior fiscal years
3.060 - Intergovernmental	\$ 30,000	\$ -	\$ -	\$ 30,000	timing of payments compared to prior fiscal years
4.300 - Other Objects	\$ 234,727	\$ 266,210	\$ 235,455	\$ (31,483)	timing of payments compared to prior fiscal years primarily due to tax settlement fees and audit services
<b>4.500 - Total Expenditures</b>	<b>\$ 6,447,030</b>	<b>\$ 6,377,587</b>	<b>\$ 4,695,287</b>	<b>\$ 69,443</b>	
<b>Other Financing Uses:</b>					
5.010 - Operating Transfers-Out	\$ 727,600	\$ 727,599	\$ 1,114,354	\$ 1	
5.020 - Advances Out	\$ 157,000	\$ 157,000	\$ 157,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ 300	\$ -	\$ (300)	
<b>5.050 - Total Expenditures and Other Financing Uses</b>	<b>\$ 7,331,630</b>	<b>\$ 7,262,486</b>	<b>\$ 5,966,641</b>	<b>\$ 69,144</b>	
<b>Surplus/(Deficit) FYTD</b>	<b>\$ 2,022,148</b>	<b>\$ 2,303,990</b>	<b>\$ 2,411,456</b>	<b>\$ 281,842</b>	

# Cuyahoga Valley Career Center



## Revenue Analysis Report - General Operating Fund Only - FY25



	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Other Local	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
<b>July</b>	3,096,478	-	83,013	(14)	108,417	-	60,908	-	<b>3,348,802</b>
<b>August</b>	3,165,741	197,250	79,174	173,562	136,820	-	60,912	157,050	<b>3,970,510</b>
<b>September</b>	323,424	128,849	147,803	41,477	108,415	-	60,903	-	<b>810,871</b>
<b>October</b>	-	-	107,255	29,470	108,393	854,478	58,310	-	<b>1,157,906</b>
<b>November</b>	-	-	94,062	10,965	112,572	-	60,788	-	<b>278,387</b>
<b>December</b>	-	-	-	-	-	-	-	-	-
<b>January</b>	-	-	-	-	-	-	-	-	-
<b>February</b>	-	-	-	-	-	-	-	-	-
<b>March</b>	-	-	-	-	-	-	-	-	-
<b>April</b>	-	-	-	-	-	-	-	-	-
<b>May</b>	-	-	-	-	-	-	-	-	-
<b>June</b>	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$6,585,643</b>	<b>\$326,099</b>	<b>\$511,308</b>	<b>\$255,460</b>	<b>\$574,617</b>	<b>\$854,478</b>	<b>\$301,820</b>	<b>\$157,050</b>	<b>\$9,566,475</b>
<b>% of Total</b>	<b>68.84%</b>	<b>3.41%</b>	<b>5.34%</b>	<b>2.67%</b>	<b>6.01%</b>	<b>8.93%</b>	<b>3.15%</b>	<b>1.64%</b>	

\*Non-Operating Revenue includes advances in, and refund of prior year expenditures.



# Cuyahoga Valley Career Center



## Expenditure Analysis Report - General Operating Fund - FY25



	<b>Salaries</b>	<b>Benefits</b>	<b>Services</b>	<b>Supplies</b>	<b>Equipment</b>	<b>Intergov.</b>	<b>Other-Dues/Fees</b>	<b>Non-Operating*</b>	<b>Total Expenses</b>
July	633,851	251,065	115,302	39,085	136,027	-	-	300	1,175,630
August	638,528	263,825	154,606	151,226	-	-	50,674	884,599	2,143,457
September	677,686	269,413	198,712	99,029	-	-	60,876	-	1,305,715
October	648,446	266,825	146,468	86,185	-	-	5,568	-	1,153,492
November	945,473	324,099	166,219	35,334	-	-	13,065	-	1,484,191
December	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>\$3,543,984</b>	<b>\$1,375,226</b>	<b>\$781,307</b>	<b>\$410,858</b>	<b>\$136,027</b>	<b>\$0</b>	<b>\$130,182</b>	<b>\$884,899</b>	<b>\$7,262,484</b>
<b>% of Total</b>	<b>48.80%</b>	<b>18.94%</b>	<b>10.76%</b>	<b>5.66%</b>	<b>1.87%</b>	<b>0.00%</b>	<b>1.79%</b>	<b>12.18%</b>	

*\*Non-Operating expenses include advances and transfers out.*

Operating Fund includes General Fund (001) only

# Cuyahoga Valley Career Center



**CUYAHOGA VALLEY  
CAREER CENTER**

**November 2024**

**FINSUMM Financial Summary**

rb120424

Fund	Fund Name	Beginning Balance 7/1/2024	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$19,741,565.61	\$278,386.51	\$9,566,474.93	\$1,484,190.61	\$7,262,484.48	\$22,045,556.06	\$977,621.22	\$21,067,934.84
003	Permanent Improvement	\$5,898,952.49	\$0.00	\$650,000.00	\$136,661.64	\$2,713,932.97	3,835,019.52	\$3,077,887.39	757,132.13
006	Food Service	\$32,199.72	\$9,262.63	\$142,810.28	\$16,926.95	\$133,863.68	41,146.32	\$12,199.38	28,946.94
008	Endowment	\$54,358.21	\$209.82	\$1,078.34	\$0.00	\$4,000.00	51,436.55	\$0.00	51,436.55
009	Uniform School Supplies	\$15,200.94	\$458.00	\$107,489.56	\$7,969.19	\$81,819.66	40,870.84	\$16,873.24	23,997.60
011	Rotary-Special Services	\$111,629.16	\$7,094.18	\$14,142.84	\$5,283.89	\$8,397.90	117,374.10	\$10,295.19	107,078.91
012	Adult Education	\$830,768.04	\$113,603.01	\$708,694.73	\$166,672.85	\$582,046.36	957,416.41	\$103,888.69	853,527.72
018	Public School Support	\$192,353.27	\$4,158.30	\$50,630.02	\$8,423.62	\$19,960.63	223,022.66	\$8,633.34	214,389.32
019	Other Grants	\$73,698.78	\$0.00	\$0.00	\$2,616.70	\$34,643.48	39,055.30	\$3,858.30	35,197.00
022	District Agency	\$31,938.99	\$10,154.52	\$367,903.74	\$5,735.11	\$362,020.72	37,822.01	\$0.00	37,822.01
200	Student Managed Activity	\$52,220.49	\$15,717.64	\$34,771.35	\$3,060.36	\$9,343.69	77,648.15	\$4,664.96	72,983.19
451	Data Communications	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	1,000.00	\$0.00	1,000.00
495	CTE Construction Grant	\$1,909,085.80	\$0.00	\$6,788,238.00	\$124,543.14	\$329,481.03	8,367,842.77	\$8,367,842.77	0.00
499	Miscellaneous State Grants	\$389,923.80	\$54,073.00	\$130,591.40	\$1,117.50	\$244,335.05	276,180.15	\$30,042.12	246,138.03
524	Carl Perkins Grants	(\$15,119.00)	\$43,752.04	\$168,594.15	\$70,081.86	\$198,437.15	(44,962.00)	\$34,402.35	(79,364.35)
	<b>Grand Totals (ALL Funds)</b>	<b>\$29,318,776.30</b>	<b>\$537,869.65</b>	<b>\$18,732,419.34</b>	<b>\$2,033,283.42</b>	<b>\$11,984,766.80</b>	<b>\$36,066,428.84</b>	<b>\$12,648,208.95</b>	<b>23,418,219.89</b>

**Cuyahoga Valley Career Center**



**Cash Reconciliation**



**November 30, 2024**

<b>Cash Summary Report Balance</b>			\$ 36,066,428.84
<b>Bank Balance:</b>			
PNC Main Checking	925,941.72		
PNC - Merchant Svcs.	4,963.44		
PNC - Payroll Holding	40,000.00		
		\$ 970,905.16	
<b>Investments:</b>			
U.S. Bank: Meeder Investment Managers Managed Portfolio	20,899,511.25		
STAR Ohio	14,204,331.68		
		\$ 35,103,842.93	
<b>Petty Cash:</b>			
Administrative Office	1,500.00		
	-		
	-		
		\$ 1,500.00	
<b>Change Fund:</b>			
	-		
	-		
	-		
		\$ -	
<b>Less: Outstanding Checks</b>			
		\$ (9,889.25)	
<b>Outstanding Deposits/Other Adjustments:</b>			
Credit Card Receipts in Transit	70.00		
Deposit in Transit	-		
Payroll in Transit	-		
June Health Insurance Adjustment	-		
		\$ 70.00	
<b>Bank Balance</b>			\$ 36,066,428.84
<b>Variance</b>			\$ -
<i>rb120424</i>			

# Cuyahoga Valley Career Center



CUYAHOGA VALLEY  
CAREER CENTER

**November 2024**

**Appropriation Summary**

rb120424

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$19,881,336.00	\$251,594.62	\$20,132,930.62	\$7,262,484.48	\$1,484,190.61	\$977,621.22	11,892,824.92	40.93%
003	Permanent Improvement	\$7,041,511.11	\$2,381,256.34	\$9,422,767.45	\$2,713,932.97	\$136,661.64	\$0.00	6,708,834.48	28.80%
006	Food Service	\$186,375.00	\$105.00	\$186,480.00	\$133,863.68	\$16,926.95	\$12,199.38	40,416.94	78.33%
008	Endowment	\$15,000.00	\$0.00	\$15,000.00	\$4,000.00	\$0.00	\$0.00	11,000.00	26.67%
009	Uniform School Supplies	\$85,800.00	\$7,583.35	\$93,383.35	\$81,819.66	\$7,969.19	\$16,873.24	(5,309.55)	105.69%
011	Rotary-Special Services	\$47,800.00	\$158.36	\$47,958.36	\$8,397.90	\$5,283.89	\$10,295.19	29,265.27	38.98%
012	Adult Education	\$1,561,570.00	\$39,285.46	\$1,600,855.46	\$582,046.36	\$166,672.85	\$103,888.69	914,920.41	42.85%
018	Public School Support	\$119,626.46	\$1,076.80	\$120,703.26	\$19,960.63	\$8,423.62	\$8,633.34	92,109.29	23.69%
019	Other Grants	\$43,857.59	\$29,841.19	\$73,698.78	\$34,643.48	\$2,616.70	\$3,858.30	35,197.00	52.24%
022	District Agency	\$700,000.00	\$0.00	\$700,000.00	\$362,020.72	\$5,735.11	\$0.00	337,979.28	51.72%
200	Student Managed Activity	\$39,600.00	\$1,000.00	\$40,600.00	\$9,343.69	\$3,060.36	\$4,664.96	26,591.35	34.50%
451	Data Communications	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00	1,800.00	0.00%
495	CTE Construction Grant	\$9,000,000.00	\$1,403,535.80	\$10,403,535.80	\$244,335.05	\$1,117.50	\$0.00	10,159,200.75	2.35%
499	Miscellaneous State Grants	\$326,862.04	\$191,153.16	\$518,015.20	\$244,335.05	\$1,117.50	\$30,042.12	243,638.03	52.97%
524	Carl Perkins Grants	\$453,778.60	\$17,470.77	\$471,249.37	\$198,437.15	\$70,081.86	\$34,402.35	238,409.87	49.41%
<b>Totals</b>		<b>\$39,504,916.80</b>	<b>\$4,324,060.85</b>	<b>\$43,828,977.65</b>	<b>\$11,899,620.82</b>	<b>\$1,909,857.78</b>	<b>\$1,202,478.79</b>	<b>\$30,726,878.04</b>	<b>29.89%</b>

# Cuyahoga Valley Career Center



## Check Register for Checks > \$9,999.99

### November 2024



Vendor	Amount	Fund	Description
Assessment Tech Institute, LLC	\$ 12,837.50	012/524	Adult Education student tests
Hartville Hardware Inc.	\$ 112,877.97	003	Construction equipment
City of Brecksville	\$ 66,175.20	001	School resource officer
Comdoc Leasing	\$ 10,931.34	001	Copier lease
Illuminating Co.	\$ 21,649.41	001	Electricity
GPD Group	\$ 124,543.14	495	Architectural/engineering services for building addition
Smith Garage Equipment Inc.	\$ 16,994.73	524	Tire changer equipment for Auto technology program
Amazon Corporate Account	\$ 10,937.85	001/012	Instructional/office/custodial/maintenance/technology/Adult Education supplies
PNC Bank	\$ 15,535.24	various	Advertising, staff travel, technology supplies, graphic printing supplies, cosmetology license renewal, student testing, subscriptions, instructional supplies
Suburban Health Consortium	\$ 170,170.18	various	Employee benefits insurance premiums
rb120424			



**CVCC Adult Education Monthly and FYTD Estimates vs Actuals**

FY2025--November 2024		Enrollment:	240				
<u>Receipts</u>	<u>Mo. Estimate</u>	<u>Mo. Actual</u>	<u>Variance</u>	<u>FYTD Estimate</u>	<u>FYTD Actual</u>	<u>Variance</u>	<u>Explanation of Variance</u>
1214-Tuition	52,112	28,159	(23,953)	361,607	490,315	128,708	timing of program offerings thus receipts compared to prior fiscal years used as basis for estimates
1730-Sale of Materials	89	2,561	2,472	35,238	3,270	(31,969)	timing of program offerings thus receipts compared to prior fiscal years used as basis for estimates
1790-Other Classroom Fees	993	114	(880)	11,141	8,724	(2,418)	
1833-Services to Patrons	105	359	254	423	1,514	1,091	
1890-Miscellaneous	4,674	16,320	11,646	10,860	20,487	9,627	
3110-State Foundation	65,495	66,091	596	177,687	184,386	6,699	
5100-Transfers In	0	0	0	0	0	0	
5300-Red. of Prior Year Expend.	0	0	0	0	0	0	
<b>Total Receipts</b>	<b>123,468</b>	<b>113,603</b>	<b>(9,865)</b>	<b>596,957</b>	<b>708,695</b>	<b>111,738</b>	
<b><u>Expenditures</u></b>							
100-Salaries	73,728	116,099	(42,371)	329,183	365,949	(36,765)	three pay month in November vs December marked in forecast so will readjust next month
200-Fringe Benefits	27,360	26,277	1,083	132,927	96,500	36,427	changes in administrative staffing reduced insurance benefits costs
400-Purchased Services	5,684	13,735	(8,051)	63,984	58,911	5,073	
500-Supplies	7,787	10,099	(2,312)	40,831	55,882	(15,051)	timing of expenses compared to prior fiscal years
600-Equipment	0	0	0	16,550	0	16,550	timing of expenses compared to prior fiscal years
800-Other	284	464	(180)	5,391	4,804	586	
930-Refunds of Prior Yr. Receipts	0	0	0	0	0	0	
<b>Total Expenditures</b>	<b>114,842</b>	<b>166,673</b>	<b>(51,830)</b>	<b>588,867</b>	<b>582,046</b>	<b>6,820</b>	
<b>Surplus/(Deficit) for Month &amp; FYTD</b>	<b>8,626</b>	<b>(53,070)</b>	<b>(61,696)</b>	<b>8,090</b>	<b>126,648</b>	<b>118,558</b>	

**CVCC Adult Education Forecast Monthly Cash Flow Data Entry**

Advance In Current FY	\$0.00																
<b>FY2025</b>	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Annual Estimate	% of Estimate Received/ Expended	Balance Remaining to be Received/ Expended	
Receipts																	
1214-Tuition	\$63,493.26	\$46,427.35	\$102,153.14	\$250,081.97	\$28,159.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$490,314.73	\$1,125,000.00	43.58%	\$634,685.27	
1730-Sale of Materials	\$0.00	\$0.00	\$494.00	\$215.00	\$2,560.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,269.50	\$80,000.00	4.09%	\$76,730.50	
1790-Other Classroom Fees	\$3,170.00	\$2,910.00	\$2,530.00	\$0.00	\$113.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,723.50	\$18,249.00	47.80%	\$9,525.50	
1833-Services to Patrons	\$495.00	\$180.00	\$295.00	\$185.00	\$359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,514.00	\$1,470.00	102.99%	-\$44.00	
1890-Miscellaneous	\$1,507.00	\$608.00	\$527.00	\$1,525.00	\$16,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,487.00	\$25,000.00	81.95%	\$4,513.00	
3110-State Foundation	\$0.00	\$66,091.00	\$52,204.00	\$0.00	\$66,091.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$184,386.00	\$400,000.00	46.10%	\$215,614.00	
5100-Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	
5210-Advances In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	
5300-Reduction of Prior Year Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	
<b>Total Receipts</b>	<b>\$68,665.26</b>	<b>\$116,216.35</b>	<b>\$158,203.14</b>	<b>\$252,006.97</b>	<b>\$113,603.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$708,694.73</b>	<b>\$1,649,719.00</b>	<b>42.96%</b>	<b>\$941,024.27</b>	
Expenditures																	
100-Salaries	\$63,910.36	\$56,822.78	\$61,370.49	\$67,745.70	\$116,099.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$365,948.68	\$975,000.00	37.53%	\$609,051.32	
200-Fringe Benefits	\$14,998.78	\$16,206.59	\$21,077.30	\$17,940.66	\$26,276.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96,499.84	\$326,560.00	29.55%	\$230,060.16	
400-Purchased Services	\$9,903.59	\$2,277.77	\$26,136.10	\$6,858.86	\$13,734.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,910.90	\$125,000.00	47.13%	\$66,089.10	
500-Supplies	\$2,224.41	\$9,010.31	\$17,543.08	\$17,006.17	\$10,098.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,882.48	\$108,842.00	51.34%	\$52,959.52	
600-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,550.00	0.00%	\$54,550.00	
800-Other	\$1,176.44	\$317.88	\$2,359.32	\$486.92	\$463.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,804.46	\$10,332.00	46.50%	\$5,527.54	
920-Advances Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	
930-Refunds of Prior Year Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	
<b>Total Expenditures</b>	<b>\$92,213.58</b>	<b>\$84,635.33</b>	<b>\$128,486.29</b>	<b>\$110,038.31</b>	<b>\$166,672.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$582,046.36</b>	<b>\$1,600,284.00</b>	<b>36.37%</b>	<b>\$1,018,237.64</b>	
Receipts Over/(Under) Expend.	-\$23,548.32	\$31,581.02	\$29,716.85	\$141,968.66	-\$53,069.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$126,648.37	\$49,435.00			
Beg. Cash Bal. incl. Advance Across FY-end	\$830,768.04	\$807,219.72	\$838,800.74	\$868,517.59	\$1,010,486.25	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$830,768.04	\$830,768.04		
End. Cash Bal. incl. Advance Across FY-end	\$807,219.72	\$838,800.74	\$868,517.59	\$1,010,486.25	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$880,203.04		
End. Cash Bal. without Advances	\$807,219.72	\$838,800.74	\$868,517.59	\$1,010,486.25	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$880,203.04		
Encumbrances	\$109,982.96	\$113,376.66	\$103,821.73	\$108,465.45	\$103,888.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00			
Ending Unenc. Bal.	\$697,236.76	\$725,424.08	\$764,695.86	\$902,020.80	\$853,527.72	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$957,416.41	\$855,203.04		



**Ohio School Boards Association**  
 8050 N. High Street, Suite 100  
 Columbus, Ohio 43235-6481  
 (614) 540-4000

Invoice No **P9255**

**QUESTIONS?**  
 Business and Finance Division  
 (614) 540-4000  
 invoice@ohioschoolboards.org

**1/1/2025**

**AMOUNT DUE**

**AMOUNT ENCLOSED**

**DUE DATE** 1/31/2025

District Treasurer  
 Cuyahoga Valley Career Center  
 8001 BRECKSVILLE RD  
 BRECKSVILLE, OH 44141-1203

OSBA's tax identification number is 31-4414897

DESCRIPTION	AMOUNT
<p><b>ANNUAL MEMBERSHIP DUES</b> <span style="float: right;"><b>\$4,284</b></span></p> <p>January -- December 2025: Dues are based on your district's ADM and expenditures per pupil (EPP) data from the Ohio Department of Education and Workforce for the 2022-2023 school year. Any increase or decrease in dues from the previous year is caused by a change in your district's ADM and/or cost per pupil. A portion of your annual membership dues will be used to pay actual and necessary registration fees and travel expenses, for OSBA trustees, committee members and other district representatives who represent the Association or its member districts at annual conferences of OSBA or any association of school board associations, state or national advocacy or leadership events, or other conferences, seminars, meetings and similar events at the regional, state and national level.</p> <p>Included with the annual membership are subscription to the Journal, our award winning bimonthly magazine, and the OSBA Update, a biweekly electronic newsletter.</p>	
<p><b>INDICATE YOUR SUBSCRIPTION CHOICES BELOW.</b>            (Please add any of the below subscription fees to your membership dues for the final invoice amount.)</p>	
<p><b>SCHOOL MANAGEMENT NEWS: Email Delivery Only</b> <span style="float: right;"><b>\$150</b></span></p> <p>_____ (Acct. 001-2412-542) Unlimited number of recipients via email - to be indicated on your online membership roster, which may be accessed after receiving membership payment.</p>	
<p><b>Virtual Transportation Supervisor (VTS)</b> <span style="float: right;"><b>\$300</b></span></p> <p>_____ VTS subscription for January 1 through December 31.            (You or your roster designee can update the list of district staff who you want to receive this subscription at <a href="http://www.ohioschoolboards.org">www.ohioschoolboards.org</a>)</p>	



CVCC Board of Education  
 Thursday, January 9, 2025

Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

First Name	Last Name	Days/Hours	Start Date	End Date	Activity	In-person or Virtual	Location
Lisa	Theodore	1 Day	2/17/2025	2/17/2025	Special Education: Beyond the Essentials	Virtual	
Lisa	Clements	1 Day	2/17/2025	2/17/2025	Special Education: Beyond the Essentials	Virtual	
Tim	Moore	10 Hours	1/20/2025	1/24/2025	Artificial Intelligence with IBM	Virtual	
Jami	Little	4 Days	7/8/2025	7/11/2025	Computer Science Teacher's Association Annual Conference	In-person	Cleveland

January 2025

## Removal of Equipment from Inventory

Program Area

Item

Power Equipment Technology

1 Inoperable Battery Charger #5246

Health Careers

3 Hill-Rom Hospital Beds

SN H128AG8449 Tag #13410

SN 1104-33A94-A, Tag #10793

SN 1104-59B34-A, Tag #10794

## *DONATIONS January 2025*

<b>FROM</b>	<b>TO</b>	<b>ITEM(S)</b>
Susan Lee Barlow 8983 Crooked Creek Lane Broadview Hts, OH 44147	Auto Body Repair & Refinishing	<ul style="list-style-type: none"> <li>• 2007 Chevrolet Impala</li> </ul>
Greater Cleveland Chapter Ohio Retired Teachers Assoc PO Box 5191 Cleveland, OH 44101-9608	Culinary Arts	<ul style="list-style-type: none"> <li>• \$500.00 Monetary Donation</li> </ul>
Wayne Chapman & Kathy Dobrowolski 6181 Padua Dr, N North Royalton, OH 44133	Power Equipment Technology	<ul style="list-style-type: none"> <li>• Small Tool Set</li> <li>• Allied Wrench Set in Box</li> <li>• Torque Wrench in Case</li> <li>• Hand Cutter Tool with Battery Charger</li> <li>• 1 Set Jumper Cables</li> <li>• 19 Screwdrivers</li> <li>• 7 Ratchets</li> <li>• 24 Wrenches</li> <li>• Hex Keys Ratchet Ext 4</li> <li>• 45 Sockets</li> <li>• 8 Ratchets</li> </ul>
FASTENAL 940 West Wilbeth Rd Akron, OH 44314	Machine Technology	<ul style="list-style-type: none"> <li>• 3481374 Trim Microsol 585xT Coolant</li> <li>• 0690490 Grade 46 Hydraulic Oil</li> </ul>

DeWalt Grow the Trades Grant

<b>Catalog Number</b>	<b>Total Units</b>	<b>Description</b>
DCD800D2	80	20V XR COMPACT DD KIT
DCK240C2	80	20V MAX LI-ION COMPACT 2-TOOL COMBO
DCK300P1	24	20V MAX XR 3-KIT WOODWORKING
DCK340C2	80	20VMAX LI-ION COMPACT 3-TOOL COMBO
DCK432D2	80	20V MAX COMPACT 4-TOOL COMBO KIT



CUYAHOGA VALLEY  
CAREER CENTER

CONTRACT AGREEMENT BETWEEN  
THE CUYAHOGA VALLEY CAREER CENTER  
AND OFF CAMPUS TRAINING SITES

This agreement, entered into on **September 28, 2024**, is made between the Cuyahoga Valley Career Center for the **Electrical Systems, Building and Property Maintenance and HVAC Programs and AT&T Huron Road Building;**  
**750 Huron Road, Cleveland, Ohio**  
**7411 Chippewa road Brecksville, Ohio**  
**7555 Pleasant Valley Independence, Ohio**  
**6910 W. Snow Road Brecksville, Ohio**  
**7207 Valley dr. Independence, Ohio**  
**14090 Ridge Road North Royalton, Ohio**  
**7225 Broadway Ave. Cleveland, Ohio** , provider of the site for said program.

Cuyahoga Valley Career Center agrees to send **2-30** students for on-the-job non-paid training. These students, instructors and educational aides will work along with the employees of **AT&T** in several areas as determined by the instructor and the site administrator.

**AT&T** agrees to allow their employees to work with their students in several departments of the operation, helping to teach them the fundamentals of their jobs, and to complete a daily evaluation of the student's performance. **AT&T** agrees to provide a place for student's belongings and telephone usage to the instructor and educational aide as needed.

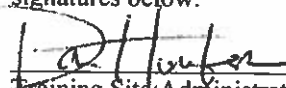
The instructor and educational aide of the Cuyahoga Valley Career Center's program will supervise the students in all areas on a rotating basis and discipline when necessary.

The Cuyahoga Valley Career Center agrees to provide round trip transportation to the work site. Students with driver's license, valid CVCC parking permit, and parent permission will be permitted to commute directly to the work site from their home district. The students will be at the work site between approximately **7:45 a.m. and 2:30pm.**

Instruction will take place at **AT&T** according to the curriculum established by the Cuyahoga Valley Career Center. Student performance will be supervised and cooperatively assessed by the Cuyahoga Valley Career Center personnel and selected supervisory staff at **AT&T**. Assistance to instructors on curriculum implementation will be provided by Cuyahoga Valley Career Center staff.

The Cuyahoga Valley Career Center agrees to enforce for their students all policies governing employees of **AT&T**. Student participation in the program will be with signed parent/guardian permission, which a copy will be provided to **AT&T**. This agreement shall be in force for the training period of **September 28, 2024 to May 1, 2025.**

In witness thereof, the agents for the Cuyahoga Valley Career Center Board of Education AT&T have affixed their signatures below:


  
\_\_\_\_\_  
Training Site Administrator

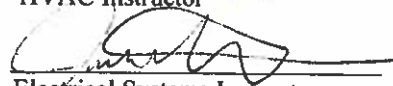
\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Board of Education President

  
\_\_\_\_\_  
Building & Property Maintenance Instructor

  
\_\_\_\_\_  
HVAC Instructor

  
\_\_\_\_\_  
Electrical Systems Instructor

AGREEMENT

Between

Brook Park Fire Dept.

And

CUYAHOGA VALLEY CAREER CENTER

THIS AGREEMENT is made and entered onto this 7<sup>th</sup> day of November, 2024 (the "Effective Date"), by and between the Brook Park Fire Dept. hereinafter referred to as "Fire Department", and CUYAHOGA VALLEY CAREER CENTER, hereinafter referred to as "School".

WHEREAS, the School conducts an Emergency Medical Technology ("EMT") Program wherein students pursue a program and course of study leading to seek certification as an EMT pursuant to State law, and;

WHEREAS, the Fire Department is willing to make available its facilities in order to assist in providing a clinical experience to students enrolled in the School, and;

WHEREAS, the School desires to use the facilities of the Fire Department in order to assist in providing a clinical experience for its students.

NOW, THEREFORE, in consideration of the mutual promises and agreements as set forth herein, The Fire Department and the School agree as follows:

1. **RIGHTS AND RESPONSIBILITIES OF THE FIRE DEPARTMENT:**

- A. The Fire Department will accept the School's students in numbers to be agreed upon by the Fire Department, for student clinical experience. The number of students assigned shall be such that it will not interfere with the normal operations of the Fire Department.
- B. The Fire Department shall retain the responsibility for the care rendered to all patients. Students shall not be used in place of professional or non-professional staff of the Fire Department.
- C. The Fire Department may, at its discretion, after discussion with the EMT Program Coordinator of the School, remove any student and/or clinical faculty member from its facility whose performance or behavior at the Fire Department is unsatisfactory or harmful to the interest of the Fire Department or its patients.

2. **RIGHTS AND RESPONSIBILITIES OF THE SCHOOL:**

- A. The School is responsible for the total educational experience of its students while they are assigned for clinical experience at the Fire Department. The school through its designated EMT Program Coordinator may make an on-site visit and evaluate students and clinical performance when appropriate and in coordination with the Fire Department.

- B. Student shall wear appropriate attire consistent with the Fire Department's Dress Code Policy.
- C. All students while at the Fire Department will abide by the Policies and Procedures of the Fire Department. The School shall take all necessary steps to assure adherence to these Policies and Procedures. The Fire Chief/EMS Coordinator or designee shall ensure that all students and clinical faculty, complete a Fire Department Orientation as appropriate to the experience, and shall ensure that all students and clinical faculty are, within the first week of the experience, oriented to those Department Policies and Procedures as are appropriate to the clinical experience.
- D. The School shall have total responsibility for planning and implementing the educational program for students, and determining adequate preparation in theoretical knowledge, basic skills, professional ethics, attitude and behavior. The Fire Department will be informed as to curriculum and sequence at least three months prior to commencement of the first clinical rotation, or as agreed to by the parties.
- E. Students shall have access to patient records as is appropriate to the Department. The confidentiality of all patient communications, written or oral, shall be strictly observed by students and clinical faculty.
- F. School will provide the Fire Chief with methods for evaluation of student clinical experience and performance.
- G. Students shall be permitted the use of the Fire Department's parking areas designated for employee parking.
- H. The School hereby agrees to assume responsibility for all liabilities, costs or damages that might arise out of the negligence of School in regard to this EMT program, and the School will, prior to the commencement of the clinical experience, furnish the Fire Department's Legal Counsel with evidence that the School maintains professional liability insurance in limits of not less than One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) in the aggregate.
- I. The number of students assigned, the hours of duty, and days and the length of assignments will be agreed upon between the Fire Department and the School prior to the scheduled days and times will be subject to the approval of the Fire Department and shall not interfere with the normal operations of the Fire Department.
- J. The school hereby agrees it shall ensure that it and all students execute a liability waiver release form suitable to the Break Park Fire Dept.

**3. STATUS:**

- A. Students will not be required to pay tuition to the Fire Department nor will the students receive compensation of any kind from the Fire Department. Nor will any student participating in this clinical experience be paid a stipend.
- B. Students participating in this clinical experience at the Fire Department are not employees of the Fire Department and shall not be considered as employees for purposes of coverage under Social Security, Unemployment Compensation or Workers' Compensation laws.



- C. Students are responsible for obtaining health insurance which is adequate to meet his/her personal health care needs. Any student or clinical faculty member who, during the course of an experience, becomes ill or is injured shall be treated at his/her own expense.
- D. Any student who sustains an exposure to blood or body fluids shall immediately report the incident to the Fire Chief or his designee.
- E. Students will be directly responsible to the Fire Chief or designee during each assignment. The EMS Director may delegate specific responsibilities for some of the clinical teaching to other qualified members of the staff without waiving her/his responsibilities for the students.
- F. School policy regarding student absences during clinical assignment will be provided.

4. **NONDISCRIMINATION:**

The Fire Department adheres to an employment policy which prohibits discriminatory practices or harassment. Discrimination against any individual involved in this program based on race, color, religion, sex, age, national origin, marital status, sexual orientation, physical or mental disability or status as a disabled veteran or veteran of the Vietnam era is unacceptable to the School and the Fire Department, and if practiced by either party shall be cause for termination of this Agreement.

5. **TERM AND TERMINATION:**

The Agreement shall commence on the Effective Date and continue for five (5) years. This Agreement shall there after terminate unless renewed by the parties in writing, unless earlier terminated pursuant this Section 6.

This Agreement may be terminated by either party by providing ninety (90) days written notice to the other party. However, both parties may mutually agree to terminate the Agreement at any time.

6. **NOTICE:**

Any notice required by this Agreement shall be sufficient if in writing, upon receipt, when mailed by Certified or Registered Mail, return receipt requested to the Fire Department or School at the addresses set forth below or to such addresses as either party may from time to time designate in writing.

To The Fire Department:

Fire Chief Mark Higgins  
Address: 17401 Holland Rd  
Brook Park, Ohio 44142  
Phone 216-433-1215

To the School:

Marcy R. Green  
Assistant Superintendent  
Cuyahoga Valley Career Center  
8001 Brecksville Road  
Brecksville, Ohio 44147

IN WITNESS WHEREOF, this Agreement has been entered into by the parties on the date first above written.

Brook Park Fire Dept.

Mark Higgins  
Mark Higgins, Fire Chief

CUYAHOGA VALLEY CAREER CENTER

Dr. Marcy Green 1/8/24  
Dr. Marcy Green, Assistant Superintendent

I HEREBY APPROVE THE WITHIN  
INSTRUMENT AS TO LEGAL FORM  
AND CORRECTNESS.

[Signature]  
DIRECTOR OF LAW