



Cuyahoga Valley Career Center

March 2025 Board Meeting

**March 20, 2025, 6:00 pm - 7:00 pm
Conference Room A**

MINUTES

MINUTES

Cuyahoga Valley Career Center

Board/Admin Team

March 2025 Board Meeting

Thursday, March 20, 2025, 6:00 pm - 7:00 pm

Conference Room A

In Attendance

Eva O'Mara; Gary Suchocki; Jacquelyn Arendt; James Virost;
Jennifer Burke; Linda O'Neill; Rachel Malec; Robert Felber

Not In Attendance

Ashley Thomas

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call to Order

Mrs. Burke called the meeting to order at 6:00 PM.

II. Pledge of Allegiance

III. ROLL CALL:

Mrs. Arendt____ Mrs. Burke____ Mr. Felber____
Mrs. Malec____ Ms. O'Mara____ Mrs. O'Neill____
Mr. Suchocki____ Ms. Thomas____ Mr. Virost____

IV. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

- **ROLL CALL:**

Mrs. Burke Y Mr. Felber Y Mrs. Malec Y
Ms. O'Mara Y Mrs. O'Neill Y Mr. Suchocki Y
Ms. Thomas - Mr. Virost Y Mrs. Arendt Y

Move: Jacquelyn Arendt Second: Gary Suchocki Status: Passed

V. PRESIDENT'S REPORT

* National Technical Honor Society

VI. SUPERINTENDENT'S REPORT

- * Program Presentation: Information Technology
- * News Flash | Student Connections | Alumni Spotlight

VII. BOARD COMMENTS

VIII. COMMITTEE REPORTS

- * Curriculum, Jacquelyn Arendt, Chairperson: Thursday, March 20, 2025 at 3:00 p.m., Conference Room 670.
- * Policy, Jennifer Burke, Chairperson: Thursday, March 20, 2025 at 4:00 p.m., Conference Room 670.

Conduct the first reading of the following policies: (no Board action required)

Bylaws/Policies

Policy # Policy Title

0100	Bylaw
0142.1	Oath
0151	Organizational Meeting
0152	Officers
0155	Committees
0163	Presiding Officer
0164	Notice of Meetings
0165	Board Meetings
0165.1	Regular Meetings (rescind)
0165.2	Special Meetings (rescind)
0166	Agendas
0167.2	Executive Session (renumbered)
0167.7	Use of Personal Communication Devices
0173	Board Officers (rescind)
1130	Conflict of Interest
2265	Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology
3113	Conflict of Interest
4113	Conflict of Interest
4120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
4121	Criminal History Record Check
5136	Wireless Communication Devices
5200	Attendance
5780	Student/Parent Rights
6110	Grant Funds
6111	Internal Controls

6112	Cash Management of Grants
6114	Cost Principles - Spending of Federal Funds
6320	Purchasing and Bidding
6325	Procurement - Federal Grants/Funds
6460	Vendor Relations
6550	Travel Payment & Reimbursement/Relocation Costs
7310	Disposition of Surplus Property
7450	Property Inventory
7530.01V1	Cellular Telephone Allowance
7540.03	Student Technology Acceptable Use and Safety
7540.04	Staff technology Acceptable Use and Safety
8310	Public Records
9160	Public Attendance at School Events

IX. APPROVAL OF MINUTES

* Regular Meeting of February 27, 2025.

- **ROLL CALL:**

Mr. Felber Y Mrs. Malec Y Ms. O'Mara Y
 Mrs. O'Neill Y Mr. Suchocki Y Ms. Thomas -
 Mr. Virost Y Mrs. Arendt Y Mrs. Burke Y

Move: Eva O'Mara Second: Rachel Malec Status: Passed

X. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

XI. FINANCES

Resolution #2025-3 11 Routine Items Recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Report for the month of February 2025.

2025-3 11 (1)

- Transfer of Funds:

Approve transferring the following:

* \$120,623.00 from General Fund (001) to Permanent Improvement Fund-Facilities (003-0000)

2025-3 11 (2)

- Approve Accepting Tax Rates:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2026; and

WHEREAS, The Budget Commission of Cuyahoga County, Ohio has certified its action thereon to this Board together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Cuyahoga Valley JV School District, Cuyahoga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there by and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as attached:

2025-3 11 (3)

- ROLL CALL:

Mrs. Malec Y Ms. O'Mara Y Mrs. O'Neill Y
Mr. Suchocki Y Ms. Thomas - Mr. Virost Y
Mrs. Arendt Y Mrs. Burke Y Mr. Felber Y

XII. NEW BUSINESS - Personnel

Resolution #2025-3 12 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. ADMINISTRATIVE, SUPPORT AND CLASSIFIED EXEMPT

- Resignation/Retirement:

Accept the resignation of Delbra Pace, School of Nursing Instructor, effective March 6, 2025.

2025-3 12 (1)

- Replacement:

Approve the replacement of Nursing Instructor.

2025-3 12 (2)

B. CERTIFICATED

- Adult Education Instructors' List 2024-25 School Year:

Approve the addition of Pamela Calautti to the part-time Adult Education Instructors' List for the 2024-25 school year.

2025-3 12 (3)

- Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out-of-state trips. Professional growth days are granted outside of the normal working day.

2025-3 12 (4)

- Payment for Courses of Study Revision:

Approve payment for Course of Study development according to the terms of Article 12, Item A of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers.

\$ 1,200.00 Melissa Munro, Digital Design

\$ 1,200.00 Patrick Ruebensaal, Graphic Imaging Technology
\$ 1,200.00 Cary Van Tilburg, Media Arts
\$ 1,200.00 Paul Yuravak, Construction Trades

2025-3 12 (5)

C. CLASSIFIED

- Resignation/Retirement:

Accept the resignation of Nathan Janka, Computer Technician, effective March 21, 2025.

2025-3 12 (6)

- Replacement:

Approve the replacement of Computer Technician.

2025-3 12 (7)

- ROLL CALL:

Ms. O'Mara Y Mrs. O'Neill Y Mr. Suchocki Y
Ms. Thomas - Mr. Virost Y Mrs. Arendt Y
Mrs. Burke Y Mr. Felber Y Mrs. Malec Y

Move: Gary Suchocki Second: Linda O'Neill Status: Passed

XIII. NEW BUSINESS - Non-personnel

Resolution #2025-3 13 Non-personnel Items Recommended (may be handled as one motion).

Move to accept all of the non-personnel items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed.

2025-3 13 (1)

- Donations:

Accept donations as per resolution #1976-167.

2025-3 13 (2)

- 2025-26 CVCC School Calendar:

Authorize the adoption of the Cuyahoga Valley Career Center calendar for the 2025-26 school year.

2025-3 13 (3)

- Professional Meeting Days:

Approve Carol Gileot, Administrative Assistant to Assistant Superintendent, to attend the 2025 National Association for Career Technical Education Information (NACTEi) National Conference in Tucson, AZ, May 5-8, 2025. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

2025-3 13 (4)

- Professional Meeting Days:

Approve Claudette Knestrick, Student Support Services, to attend AVECO Veterans Annual Conference in St. Louis, MO, July 13-17, 2025. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

2025-3 13 (5)

- Courses of Study Revision Development:

Authorize the development of courses of study for the 2025-26 school year for payment for the following programs: 8 quarters each for Auto Body Repair and Refinishing, Auto Service Technology, Cosmetology, Medical Administrative Specialist, and Power Equipment Technology; and 4 quarters each for Anatomy & Physiology, English 10, Success Academy, and World History in accordance with the terms of Article 12, Item A, of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers.

2025-3 13 (6)

- Courses of Study:

Approve the High School Courses of Study for Construction Trades, Digital Design, Graphic Imaging Technology, and Media Arts, as recommended by the Assistant Superintendent and the Superintendent.

2025-3 13 (7)

- Course of Study Revision Schedule:

Approve the revised Course of Study Revision Schedule for January 2022 through January 2026.

2025-3 13 (8)

- Course of Study Revision Schedule:

Approve the new Course of Study Revision Schedule for January 2027 through January 2031.

2025-3 13 (9)

- Textbooks:

Approve the following textbook(s) for use during FY26 as recommended by the Assistant Superintendent and Superintendent.

Construction Trades

Title: Career Connections Project Book 1, 2, 3

Author: Carpenters International Training Center

Publisher: Carpenters International Training Center

Date of Publication: January 2010

Title: Print Reading for Residential Construction

Author: Leonard P. Toenjes

Publisher: American Technical Publishers

Date of Publication: 2016

Graphic Imaging Technology

Title: Introduction to Graphic Communication

Author: Harvey Levenson and John Parsons

Publisher: Intuideas LLC

Date of Publication: 2022

Title: Flexography in the Classroom - Digital File

Author: Phoenix Challenge Foundation Instructors

Publisher: Phoenix Challenge Foundation

Date of Publication: 2024

AE Fiber Optics Technician

Title: FOA Reference Guide to Fiber Optics, 2nd Edition

Author: Jim Hayes

Publisher: The Fiber Optic Association, Inc.

Date of Publication: 2024

2025-3 13 (10)

- Approve Subaward Amendment #6:

Approve Youngstown State University Subaward Amendment #6 with Cuyahoga Valley Career Center for the Quest Broadband and 5G Regional Node Structure Grant.

2025-3 13 (11)

- Approve Amendment to Memorandum of Understanding:

Approve Amendment to Memorandum of Understanding between Cuyahoga Valley Career Center and the Ohio Department of Higher Education to support the Center for Training Excellence (CTX)

Customized Training.

2025-3 13 (12)

- Approve Second Amendment:

Approve Second Amendment to Agreement between Cuyahoga Valley Career Center and University Hospitals to provide clinical experiences for practical nursing students.

2025-3 13 (13)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and the Educational Service Center of Lorain County (ESCLC) for them to provide professional development through NORT2H on job-embedded technology coaching for the 2025-26 school year, for a total cost of \$29,750.

2025-3 13 (14)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Mayfield Heights Fire Department.

2025-3 13 (15)

- Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Bedford Heights Fire Department.

2025-3 13 (16)

- Approve Agreement:

Approve Module 2 Machine Fundamentals Agreement between Cuyahoga Valley Career Center and NSL Analytical.

2025-3 13 (17)

- Approve Agreement:

Approve Module 1 Machine Fundamentals Agreement between Cuyahoga Valley Career Center and NSL Analytical.

2025-3 13 (18)

- Authorize the Execution and Delivery of a Master Electric Energy Sales Agreement:

WHEREAS, the Ohio Schools Council, Ohio School Boards Association, Ohio Association of School Business Officials, and the Buckeye Association of School Administrators (the "Associations") each carries

out cooperative purchase programs and promotes cooperative arrangements and agreements among its member school districts and government agencies or private persons; and

WHEREAS, the Associations collectively do business under the trade name "Power4Schools" ("P4S") for the purpose of endorsing competitive retail electric service ("CRES") providers to supply retail electric energy services to the Associations' members; and

WHEREAS, the members of, and other participating public schools associated with, the Associations desire to purchase retail electric energy services from the CRES provider that has received the endorsement of P4S, ENGIE Resources LLC ("ENGIE"); and

WHEREAS, the Board of Education (the "Board") of this School District (the "District"), as a member of one of the Associations, pursuant to this resolution desires to authorize the execution and delivery or extension by the District of a Master Electric Energy Sales Agreement and Sales Confirmation between the District and ENGIE (the "Power Sales Agreement"), pursuant to which the District, will purchase electricity generation for its school facilities; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CUYAHOGA VALLEY CAREER CENTER, COUNTY of CUYAHOGA, STATE OF OHIO, as follows:

Section 1. The Board authorizes and directs the Treasurer to execute and deliver, in the name of the District and on its behalf, the Power Sales Agreement, substantially in the form now on file with this Board, with any changes that are not inconsistent with this resolution and that may be acceptable to the Treasurer whose acceptance shall be conclusively evidenced by the execution of such document by the Treasurer.

Section 2. Monies adequate to pay amounts due under the Power Sales Agreement for the current fiscal year are hereby appropriated for that purpose.

Section 3. It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

2025-3 13 (19)

- ROLL CALL:

Mrs. O'Neill Y Mr. Suchocki Y Ms. Thomas -
Mr. Virost Y Mrs. Arendt Y Mrs. Burke Y
Mr. Felber Y Mrs. Malec Y Ms. O'Mara Y

Move: Rachel Malec Second: Jacquelyn Arendt Status: Passed

XIV. ADJOURN

6:33 PM

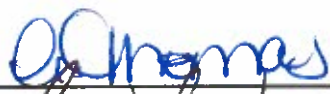

- ROLL CALL:

Mr. Suchocki Y Ms. Thomas - Mr. Virost Y
Mrs. Arendt Y Mrs. Burke Y Mr. Felber Y
Mrs. Malec Y Ms. O'Mara Y Mrs. O'Neill Y

Move: Robert Felber Second: Linda O'Neill Status: Passed

Next Meetings:

Regular Meeting: Thursday, April 24, 2025 at 6:00 PM in Conference Room A.

*APPROVED: 
*ATTESTED: 
*DATE: 4/24/25