

## AGENDA

**Cuyahoga Valley Career Center**  
**Board/Admin Team**  
**May 2025 Board Meeting**  
**Thursday, May 22, 2025, 6:00 pm - 7:00 pm**  
**CVCC Commons**



Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

### **I. Call to Order**

### **II. Pledge of Allegiance**

### **III. Roll Call**

Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_  
 Mrs. Malec\_\_\_\_ Ms. O'Mara\_\_\_\_ Mrs. O'Neill\_\_\_\_  
 Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_

### **IV. APPROVAL OF AGENDA**

Motion to approve the agenda as presented.

#### **• ROLL CALL:**

Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_ Mrs. Malec\_\_\_\_  
 Ms. O'Mara\_\_\_\_ Mrs. O'Neill\_\_\_\_ Mr. Suchocki\_\_\_\_  
 Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_ Mrs. Arendt\_\_\_\_

### **V. PRESIDENT'S REPORT**

#### **Adult Diploma Recognition**

- \* Charde Adams, State Tested Nurse Aide, Akron
- \* Christopher Black, HVAC, Parma
- \* Jacqueline Cobb, State Tested Nurse Aide, Cleveland
- \* Domonique Gibson, Phlebotomy, Broadview Heights
- \* Malika Glenn, State Tested Nurse Aide, Cleveland
- \* Dejha Harris, State Tested Nurse Aide, Euclid
- \* Douglas Jones, Fiber Optic Technician, Cleveland Heights

- \* Monica Jones, Fiber Optic Technician, Cleveland
- \* Lakica Knight, Phlebotomy, Cleveland
- \* Alyssa Kostal, Phlebotomy, Aurora
- \* Lewis Lipscomb, HVAC, Garfield Heights
- \* Leilani Mason, Graphic Design for Print and Web Production, Parma
- \* Jayda Moore, State Tested Nurse Aide, Garfield Heights
- \* JoAnn Rucker, Fiber Optic Technician, Oakwood Village
- \* Fatima Smartt, Fiber Optic Technician, North Royalton
- \* Da'Zhane Thomas, Fiber Optic Technician, Cleveland
- \* Gabriel Toledo, HVAC, Brooklyn Heights
- \* Starr Wallace, State Tested Nurse Aide, Bedford
- \* Marie Yoder, Graphic Design for Print and Web Production, Macedonia

#### Adult Endowment Scholarships

- \* Sarbjit Kaur, Practical Nursing, Macedonia
- \* Tessa Maxwell, Cosmetology, Richfield

#### Lozick Family Foundation Scholarships

- \* Brian Cholley, Machining Technology, Northfield
- \* Grant Claren, Machining Technology, Lyndhurst
- \* Greg Sloane, Machining Technology, Brunswick

#### Peter & Marilyn Tsisvitse Scholarships

- \* Leshawn Baker, Practical Nursing, Cleveland
- \* Aniya Curry, Phlebotomy, Warrensville Heights
- \* Mathew Galchick, Emergency Medical Technician, Cuyahoga Falls
- \* Cher Grella, EKG, Parma
- \* Lakisha Hall, Practical Nursing, Streetsboro
- \* Sarbjit Kaur, Practical Nursing, Macedonia
- \* Janipher Matiska, Practical Nursing, Strongsville
- \* Oliver Matiska, Practical Nursing, Strongsville
- \* Mandip Mattu, Practical Nursing, Strongsville
- \* Augustus McClung, Fiber Optics Technician, Richfield
- \* Humairaa Muhammed, EKG, Cleveland
- \* Helen Polanski, EKG, Brooklyn
- \* Semira Reeves, STNA, Maple Heights
- \* Damia Rice, EKG, Cleveland
- \* Chase Watson, Emergency Medical Technician, Parma

#### New Staff Members | New Positions

- \* Barbara Davilla, PT Adult Education STNA Instructor
- \* Stacey Kaufman, PT Adult Education Customized Cooking Instructor

- \* Craig Kotnik, PT Adult Education Customized HVAC Multi-Craft Maintenance Instructor
- \* Thomas Laskowski, PT Adult Education Home and Wilderness Survival Instructor
- \* Philip Lindeman, PT Adult Education HVAC Instructor
- \* Robert Lundholm, PT Adult Education Multi-Craft Maintenance Instructor
- \* April Mone, PT Adult Education Customized Cooking Instructor
- \* Tim Moore, PT Adult Education Customized AI Training Instructor
- \* Carolyn Myhal, PT Adult Education Nursing Instructor
- \* Damon Hoody, Computer Technician

### Retirements

- \* Bernadette Bodnar, External Transition Coordinator
- \* Michael Marcinko, School Counselor
- \* Kathleen McCafferty, Administrative Assistant to Assistant Principal
- \* Laura Robusto, School Nurse

### Student Recognition

- \* Business Professionals of America (BPA): Regional and State
- \* HOSA-Future Health Professionals: Regional and State
- \* Educators Rising
- \* Graphic Media Alliance
- \* SkillsUSA: Regional and State

**NOTE TO OUR GUESTS:** Thank you for being here and supporting our students and staff. We will take a break to greet, congratulate, and take photos with our award recipients. The Board will reconvene in Conference Room A for the business portion of the meeting.

## **VI. SUPERINTENDENT'S REPORT**

- \* Senior Recognition Ceremony Recap
- \* Signing Day Recap
- \* News Flash | The Student Connection | Alumni Spotlight

## **VII. BOARD COMMENTS**

## **VIII. COMMITTEE REPORTS**

- \* Business & Finance Committee, James Virost, Chairperson: May 22, 2025 at 5:15 p.m., Conference Room B

**IX. APPROVAL OF MINUTES**

\* Regular Board of Education Meeting, April 24, 2025

☰ April 24- 2025 Minutes

- ROLL CALL:

Mr. Felber\_\_\_\_ Mrs. Malec\_\_\_\_ Ms. O'Mara\_\_\_\_  
 Mrs. O'Neill\_\_\_\_ Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_  
 Mr. Virost\_\_\_\_ Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_

**X. APPROVAL OF MINUTES:**

\* Buildings & Grounds Committee Meeting, April 24, 2025

☰ Buildings-Grounds Committee Meeting Minutes 4-24-25

- ROLL CALL:

Mrs. Malec\_\_\_\_ Ms. O'Mara\_\_\_\_ Mrs. O'Neill\_\_\_\_  
 Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_  
 Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_

**XI. COMMENTS FROM THE PUBLIC**

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

**XII. Resolution # Approve the Addition of a Special Board Meeting:**

Approve adding a Special Board Meeting on July 24, 2025 at 8:30 a.m.

- ROLL CALL:

Ms. O'Mara \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_  
 Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_  
 Mrs. Burke \_\_\_\_\_ Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_

**XIII. FINANCES**

Resolution # Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Report for the month of April 2025.

☐ Board Financial Report April 2025

- Transfer of Funds:

Approve transferring the following:

\* \$164,068.00 from General Fund (001) to Permanent Improvement Fund-Facilities (003-0000)

- Five Year Forecast:

Approve the five year forecast prepared in accordance with House Bill 412 as recommended by the Treasurer.

☐ Five Year Forecast May 2025

- ROLL CALL:

Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_  
 Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_  
 Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_ Ms. O'Mara \_\_\_\_\_

**XIV. NEW BUSINESS - Personnel**

Resolution # Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and

sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

#### A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT

- Employment:

Per Resolution **#2025-3 12 (2)**, employ Mary Meyer as School of Nursing Instructor, effective July 7, 2025 through July 31, 2026, on a two-year, limited contract for 185 days annual, at Teacher/Coordinator, Step 10, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

#### B. CERTIFICATED

- Resignation/Retirement:

Accept the retirement of Bernadette Bodnar, External Transition Coordinator, effective May 31, 2025.

- Replacement:

Approve the replacement of External Transition Coordinator.

- Resignation/Retirement:

Accept the retirement of Michael Marcinko, School Counselor, effective June 30, 2025.

- Replacement:

Approve the replacement of School Counselor.

- Employment:

Per Resolution **#2024-10 34 (10)**, employ Carol Maitland as School Nurse, effective August 18, 2025 for the 2025-26 school year, on a one-year limited contract, at Step 10A, payable in 26 biweekly installments per the Cuyahoga Valley Federation of Teachers Negotiated Agreement.

- Additional Hours:

Approve Carol Maitland to work up to 30 hours from May 23 to August 17, 2025, at the current Summer Work Rate, for preparation for the 2025-26 school year.

- Approve Supplemental Contract:

Approve Supplemental Contract for Carol Maitland for up to five (5) days for the 2025-26 school year, paid at her per diem rate, in accordance with Article 12, "Additional Compensation," Paragraph J, "Other Supplementals" of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga valley Federation of Teachers.

- Approve College Credit Payments:

Authorize the payment of course costs for Carol Maitland to attend Ashland University to attain School Nurse Licensure. The School Nurse program is six courses between 16 and 19 credit hours. The current rate of School Nurse Licensure graduate credit hours is \$690.00 for a total, not to exceed, \$13,110. To remain in the Program and for Cuyahoga Valley Career Center to continue to pay for credits, Carol Maitland must maintain a 3.0 grade point average and provide evidence of successful completion of courses.

- Principal's Liaison Representatives 2025-26:

Approve the appointment of the Principal's Liaison representatives for the 2025-26 school year in accordance with Article 12, "Additional Compensation," Paragraph G, "Principal's Liaison" of the agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers. Pay for this position is based on a standard 30 hour time commitment (not to be increased or decreased) times the prevailing summer work hourly pay rate and is payable by timesheet.

☐ Principal-s Liaison Mtg Rep 25-26

- Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.

☐ Professional Growth - May 25

- Saturday Detentions:

Approve the following personnel to supervise the pre-scheduled Saturday Detentions during the 2025-26 school year:

\* Stephanie Duttry

The following dates have been established:

- \* September 27, 2025
- \* November 1, 2025
- \* December 6, 2025
- \* January 24, 2026
- \* March 14, 2026
- \* April 25, 2026
- \* May 16, 2026

Other dates may be added as deemed necessary by the Administration.

The person assigned to each date will be paid a \$50.00 stipend, per Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers.

C. CLASSIFIED

- Classified 2024-25 Substitutes' List:

Approve the addition of Richard Piros to the 2024-25 Classified Substitutes' List.

- Classified 2025-26 Substitutes' List:

Approve adding Richard Piros to the 2025-26 Classified Substitutes' List.

- Employment:

Per **Resolution #2025-1 6 (7)**, authorize the employment of Luke Burmeister as Custodian, effective July 1, 2025 through June 30, 2026, on a one year, limited contract for 260 days, at Custodian, Step 2, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

- Employment:

Per **Resolution #2025-1 6 (8)**, authorize the employment of Jennifer Cortez as Educational Aide, effective August 20, 2025 through June 30, 2026, on a one year, limited contract for 180 days, at Educational Aide, Step 8, per the agreement between the



Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

- Professional Development:

Approve Justin Hensley and Christopher Tonic to participate in CAT Basic Training in Edwards, Illinois June 18-19, 2025. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

- Student Employment:

Approve the employment of Brandon Allen, Amari Ruffin, Sarah Piper, Amber Rose Bremenour, and TaNyia Smith to perform summer services on an as needed basis.

- ROLL CALL:

Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_  
Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_  
Mrs. Malec\_\_\_\_ Ms. O'Mara\_\_\_\_ Mrs. O'Neill\_\_\_\_

## **XV. NEW BUSINESS - Non-personnel**

Resolution # Other Items Recommended (may be handled as one motion).

Move to accept all of the other following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of inventory items as listed:

☐ Disposals May 2025 Board Agenda

- Donations:

Accept donations as per resolution #1976-167.

☐ Donations May 2025 Bd Agenda

- Professional Meeting Days:

Approve Claudette Knestrick, Student Support Services, to attend the Florida Association of Student Financial Aid Administrators Clock Hour Workshop in Orlando, Florida, November 3-5, 2025. Expenses to be paid in accordance with CVCC Board Policy and

Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

- Professional Meeting Days:

Approve Josh Hayes, Assistant Principal, Matthew Harding, Power Equipment Instructor, Paul Yuravak, Construction Trades Instructor, Christopher Tonic, Maintenance, and Justine Hensley, Custodian, to attend CAT Basic Training in Edwards, IL, June 18-19, 2025. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

- Program Name Changes:

Approve changing the names of the following High School Programs, effective beginning the 2025-26 school year and allow, as clerical changes, to update all applicable District documents:

- \* From: Hotels & Resorts

- To: Hospitality & Food Preparation

- \* From: Auto Service Technology

- To: Automotive Technology

- \* From: Sales & Service / Transition to Work

- To: Transition to Work

- \* From: Culinary Arts & Food Services

- To: Culinary Arts & Hospitality Management

- \* From: Graphic Imaging Technology

- To: Print Production

- \* From: Computer Networking Academy

- To: Networking & Cybersecurity

- Off-Campus Training Locations:

Approve the off-campus training opportunities between CVCC and the listed establishments for the 2025-26 school year.

☰ Off-Campus Training Sites 2025-26

- 2025-26 High School Student Handbook:

Approve the CVCC High School Student Handbook for the 2025-26 school year.

☐ Student Handbook 2025-26 BOE

- Consultant Services:

Approve a consultant contract with Dr. Brian E. Harper, Esq. for the 2025-26 school year to provide consultation services at Cuyahoga Valley Career Center at a cost not to exceed \$9,450.00.

☐ B Harper consultation contract 2025-2026

- Approve Agreement:

Approve Multi-Craft Maintenance Program Training Agreement between Cuyahoga Valley Career Center and Assembly Tool Specialists, Inc. for two students.

☐ Assembly Tool Specialists Multi-Craft Maintenance on 06.10.25- Signed 04.30.25

- Approve Agreement:

Approve Multi-Craft Maintenance Program Training Agreement between Cuyahoga Valley Career Center and Worthington Steel for two students.

☐ Worthington Steel Agreement Multi-Craft Maintenance on 06.10.25- Signed 04.30.25

- Approve Agreement:

Approve Multi-Craft Maintenance Program Training Agreement between Cuyahoga Valley Career Center and Interstate-McBee for two students.

☐ Interstate-McBee Multi-Craft Maintenance on 06.10.25- Signed 04.28.25

- Approve Agreement:

Approve Multi-Craft Maintenance Program Training Agreement between Cuyahoga Valley Career Center and Kaufman Container for one student.

☐ Kaufman Container Multi-Craft Maintenance on 06.10.25- Signed 04.28.25

- Approve Agreement:  
Approve Multi-Craft Maintenance Program Training Agreement between Cuyahoga Valley Career Center and Jergens, Inc. for one student.  
☐ Jergens Multi-Craft Maintenance on 06.10.25- Signed 04.28.25
- Approve Agreement:  
Approve How to Make Pickles and Butter Agreement between Cuyahoga Valley Career Center and the Institute for Career Development.  
☐ ICD Agreement Pickles and Butter on 05.08.25 - Signed 04.28.25
- Approve Agreement:  
Approve Learn to Make Mozzarella and Ricotta Cheese Agreement between Cuyahoga Valley Career Center and the Institute for Career Development.  
☐ ICD Agreement Mozzarella and Ricotta Cheese on 05.15.25 - Signed 04.28.25
- Approve Agreement:  
Approve Learn to Make Mascarpone Cheese and Yogurt Agreement between Cuyahoga Valley Career Center and the Institute for Career Development.  
☐ ICD Agreement Mascarpone Cheese and Yogurt on 05.22.25 - Signed 04.28.25
- Approve Agreement:  
Approve Understanding AI and How to Get Started Agreement between Cuyahoga Valley Career Center and the Institute for Career Development for the following start dates:  
\* May 13, 2025  
\* June 12, 2025  
☐ ICD Agreement Understanding AI on 05.13.25 - Signed 04.28.25  
☐ ICD Agreement Understanding AI on 06.12.25 - Signed 04.28.25
- Approve Agreements:  
Approve Cooking Class Agreements between Cuyahoga Valley Career Center and the Institute for Career Development for the

following start dates:

- \* June 23, 2025
- \* June 30, 2025
- \* July 14, 2025
- \* July 28, 2025
- \* August 4, 2025

- ☐ ICD Agreement Cooking Class on 07.14.25 - Signed 04.28.25
- ☐ ICD Agreement Cooking Class on 07.28.25 - Signed 04.28.25
- ☐ ICD Agreement Cooking Class on 08.04.25 - Signed 04.28.25
- ☐ ICD Agreement Cooking Class on 06.23.25 - Signed 04.28.25
- ☐ ICD Agreement Cooking Class on 06.30.25 - Signed 04.28.25

- Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Brecksville Fire Department

- ☐ Brecksville Fire Department Agreement 04.02.25 - signed 04.30.25

- Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Twinsburg Fire Department

- ☐ Twinsburg Fire Department Agreement 04.02.25 - signed 04.30.25

- Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Garfield Heights Fire Department.

- ☐ Garfield Heights Fire Department Agreement 04.02.25 - signed 04.30.25

- Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Northfield Village Fire Department.

- ☐ Northfield Village Fire Department Agreement 04.02.25 - signed 04.30.25

- Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Willoughby Fire Department.

☐ Willoughby Fire Department Agreement 01.30.25 - signed 04.30.25

- Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Rocky River Fire Department.

☐ Rocky River Fire Department Agreement 02.06.25 - signed 04.30.25

- Auto, Liability, Property, Casualty, Cyber, and Professional Liability Insurance:

Approve renewing Auto, Liability, Property, Casualty, Cyber, and Professional Liability Insurance policies underwritten by Liberty Mutual Insurance Company, with the total annual premium being \$142,019.00

- ROLL CALL:

Ms. Thomas\_\_\_\_ Mr. Virost\_\_\_\_ Mrs. Arendt\_\_\_\_  
Mrs. Burke\_\_\_\_ Mr. Felber\_\_\_\_ Mrs. Malec\_\_\_\_  
Ms. O'Mara\_\_\_\_ Mrs. O'Neill\_\_\_\_ Mr. Suchocki\_\_\_\_

## **XVI. ADJOURN**

- ROLL CALL:

Mr. Virost\_\_\_\_ Mrs. Arendt\_\_\_\_ Mrs. Burke\_\_\_\_  
Mr. Felber\_\_\_\_ Mrs. Malec\_\_\_\_ Ms. O'Mara\_\_\_\_  
Mrs. O'Neill\_\_\_\_ Mr. Suchocki\_\_\_\_ Ms. Thomas\_\_\_\_

- Next Board of Education Meetings:

\* Thursday, June 26, 2025 at 6:00 p.m. in Conference Room A