



## **June 2025 Board Meeting**

June 26, 2025, 6:00 p.m. | Conference Room A

MINUTES

# MINUTES

## Cuyahoga Valley Career Center Board of Education

June 2025 Board Meeting

Thursday, June 26, 2025 | 6:00 p.m. | Conference Room A



**In Attendance:** Ashley Thomas; Jennifer Burke; Jacquelyn Arendt; Robert Felber; Rachel Malec; Eva O'Mara; Linda O'Neill; Gary Suchocki; James Virost

**I. CALL TO ORDER** Ms. Thomas called the meeting to order at 6:04 PM.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_ Mr. Felber \_\_\_\_\_  
Mrs. Malec \_\_\_\_\_ Ms. O'Mara \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_  
Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_

**IV. APPROVAL OF AGENDA**

Motion to approve the agenda as presented.

ROLL CALL:

Mrs. Burke \_\_\_\_\_ Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_  
Ms. O'Mara \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_  
Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_  
Move: Gary Suchocki Second: Jacquelyn Arendt Status: Passed: 9-0

**V. PRESIDENT'S REPORT**

\* Staff Member of the Year Award

**VI. SUPERINTENDENT'S REPORT**

\* Bullying/Harassment Report, 2<sup>nd</sup> Semester

\* News Flash

**VII. BOARD COMMENTS**

**VIII. COMMITTEE REPORTS**

\* Records Commission Report, June 26, 2025 at 5:30 p.m., Conference Room B

**IX. APPROVAL OF MINUTES**

Regula Board of Education Meeting, May 22, 2025

- *May 22, 2025 Minutes*

ROLL CALL:

Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_ Ms. O'Mara \_\_\_\_\_

Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_

Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_

Move: Rachel Malec Second: Eva O'Mara Status: Passed: 9-0

**X. APPROVAL OF MINUTES**

Business & Finance Committee Meeting, May 22, 2025

- *Business and Finance Committee Meeting Minutes 5-22-25*

ROLL CALL:

Mrs. Malec \_\_\_\_\_ Ms. O'Mara \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_

Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_

Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_ Mr. Felber \_\_\_\_\_

Move: James Virost Second: Gary Suchocki Status: Passed: 9-0

**XI. COMMENTS FROM THE PUBLIC**

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

**XII. PUBLIC HEARING**

To discuss the re-employment of a retired instructor into the same position.

**XIII. FINANCES**

Resolution # 2025-6 21 Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

**1. Treasurer's Report:**

Acceptance of the Financial Report for the month of May 2025.

- *Board Financial Report May 2025*

**2025-6 21 (1)**

**2. FY25 Final Amended Appropriations:**

BE IT RESOLVED by the Board of Education of the CUYAHOGA VALLEY CAREER CENTER School District, CUYAHOGA County, Ohio that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2025, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

- *Appropriations FY25*

**2025-6 21 (2)**

**3. FY26 Permanent Appropriations:**

BE IT RESOLVED by the Board of Education of the CUYAHOGA VALLEY CAREER CENTER School District, CUYAHOGA County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2026, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

- *Appropriations FY26*

**2025-6 21 (3)**

ROLL CALL:

Ms. O'Mara \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_

Mrs. Burke \_\_\_\_\_ Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_

Move: **Rachel Malec** Second: **Linda O'Neill** Status: **Passed: 9-0**

**XIV. NEW BUSINESS – Personnel**

Resolution # **2025-6 22** Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, title, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

**A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT**

**1. Employment:**

Per Resolution #2025-1 6 (2), employ Michael Welsh, Jr. as Financial and Data Management Intern, effective July 1, 2025 through June 30, 2026, on a one-year, limited contract for 260 days annual, at Intern, Step 1 per the Administrative, Support, and Classified Exempt Employees Compensation and Fringe Benefit Plan.

**2025-6 22 (1)**

**2. Resignation/Retirement:**

Accept the resignation of David Foley, Part-Time School of Nursing Supervisor, effective July 31, 2025.

**2025-6 22 (2)**

**3. Replacement:**

Replace Part-Time School of Nursing Supervisor.

**2025-6 22 (3)**

**B. CERTIFICATED**

**1. Adult Education Instructors' List 2025-26 School Year:**

Approve the addition of Jacqueline Robinson to the part-time Adult Education Instructors' List for the 2025-26 School Year.

**2025-6 22 (4)**

**2. Employment:**

Per Resolution #2025-5 19 (5), employ Holly Thrasher as School Counselor, effective August 18, 2025 for the 2025-26 school year, on a one-year limited contract, at Step 10H, payable in 26 biweekly installments per the Cuyahoga Valley Federation of Teachers Negotiated Agreement.

**2025-6 22 (5)**

**3. Additional Hours:**

Approve Holly Thrasher to work up to 60 hours from June 27-August 17, 2025, at the current Summer Work Rate, for the preparation for the 2025-26 school year.

**2025-6 22 (6)**

**4. Approve Supplemental Contract:**

Approve Supplemental Contract for Holly Thrasher for up to ten (10) days for the 2025-26 school year, paid at her per diem rate, in accordance with Article 12, "Additional Compensation," Paragraph C, "Extended Service" of the Agreement between Cuyahoga Valley Career Center Board of Education and the Cuyahoga Valley Federation of Teachers.

**2025-6 22 (7)**

**5. Professional Growth Days:**

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the listed staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.

- *Professional Growth – June 25*

**2025-6 22 (8)**

**C. CLASSIFIED**

**1. Employment:**

Per Resolution #2025-4 15 (24), approve Michael Ruggiero as Administrative Assistant to the Assistant Principal, effective August 1, 2025 through June 30, 2026, on a one-year, limited contract for 220 days annual plus applicable holidays, at Administrative Assistant II, Step 7, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

**2025-6 22 (9)**

**2. Student Employment:**

Approve the employment of Nicole Nisenbaum and Cassandra Petras to perform services on an as needed basis at the current Student Employment Rate effective from June 2025 through August 2026.

**2025-6 22 (10)**

**3. Student Employment:**

Approve the employment of Jordan Wagner and Kevon Halbert to perform services on an as needed basis at the current Student Employment Rate effective for the 2025-26 school year.

**2025-6 22 (11)**

ROLL CALL:

Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_

Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_

Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_ Ms. O'Mara \_\_\_\_\_

Move: Gary Suchocki Second: Jacquelyn Arendt Status: Passed: 9-0

**XV. NEW BUSINESS – Non-personnel**

Resolution # 2025-6 23 Other Items Recommended (may be handled as one motion).

Move to accept all of the following items, as recommended by the Superintendent.

**1. Disposal of Inventory Items:**

Approve the disposal of inventory items as listed:

- *Disposals June 2025*

**2025-6 23 (1)**

**2. Donations:**

Accept donations as per Resolution #1976-167.

- *Donations June 2025*

**2025-6 23 (2)**

**3. Superintendent Memberships:**

Approve memberships for the Superintendent for FY26 as listed.

- *Superintendent Membership – 2025-26*

**2025-6 23 (3)**

**4. Approve CVCC Adult Education Handbooks for Career Development Programs:**

Approve the revisions to CVCC Adult Education Handbooks for Career Development Programs for the 2025-26 school year as follows: Business and Office Technology Programs, Emergency Response Programs, Health and Beauty Programs, Health Care Programs, Industrial Careers, The School of Nursing at Cuyahoga Valley Career Center, and the Adult Education Instructor Manual.

- *Business and Office Technology Programs Handbook 2025-26*
- *Emergency Response Handbook 2025-26*
- *Health and Beauty Handbook 2025-26*
- *Health Care Programs Handbook 2025-26*
- *Industrial Careers Handbook 2025-26*
- *Practical Nursing Handbook 2025-26*
- *Instructor Manual 2025-26*

**2025-6 23 (4)**

**5. Approve Agreement:**

Approve Multi-Craft Maintenance Program Training Agreement between Cuyahoga Valley Career Center and Curtiss-Wright for one (1) student beginning June 10, 2025.

- *Curtiss Wright Multi-Craft Maintenance Agreement*

**2025-6 23 (5)**

**6. Approve Agreement:**

Approve NIMS Testing-Lathe Operations Written Assessment Agreement between Cuyahoga Valley Career Center and Swagelok for testing five (5) Swagelok employees.

- *Swagelok MCM Agreement*

**2025-6 23 (6)**

**7. Approve Agreement:**

Approve Basic Electricity Module of Multi-Craft Maintenance Program Training Agreement between Cuyahoga Valley Career Center and Nestle beginning June 2, 2025.

- *Nestle Basic Electricity (MCM) Agreement*

**2025-6 23 (7)**

**8. Approve Agreement:**

Approve Electrical Maintenance Module of Multi-Craft Maintenance Program Training Agreement between Cuyahoga Valley Career Center and Nestle beginning June 2, 2025

- *Nestle Electrical Maintenance (MCM) Agreement*

**2025-6 23 (8)**

**9. Approve Agreement:**

Approve Basic Electricity Module of Multi-Craft Maintenance Program Training Agreement between Cuyahoga Valley Career Center and NVent beginning June 2, 2025.

- *NVent Basic Electricity (MCM) Agreement*

**2025-6 23 (9)**

**10. Approve Agreement:**

Approve Electrical Maintenance Module of Multi-Craft Maintenance Program Training Agreement between Cuyahoga Valley Career Center and NVent beginning June 2, 2025

- *NVent Electrical Maintenance (MCM) Agreement*

**2025-6 23 (10)**

**11. Authorize Change Order:**

Authorize a change order in an amount not to exceed \$1,081,629.00 for Panzica Construction Company for the construction of a pre-engineered storage building.

WHEREAS, the District has previously contracted for construction manager at risk services with Panzica Construction Company; and

WHEREAS, the construction of a pre-engineered storage building was not in the original scope of Panzica's contract; and

WHEREAS, Panzica has solicited bids for the construction of a pre-engineered storage building and the work associated with the construction of a pre-engineered storage building; and

WHEREAS, Panzica has submitted a change order for the \$1,081,629.00 for the work.



NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Cuyahoga Valley Career Center, County of Cuyahoga, Ohio, that:

Section 1. The Treasurer of this Board is hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, a change order for the construction of a pre-engineered storage building in an amount not to exceed \$1,081,629.00.

Section 2. The Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 3. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

- *CVCC Storage Building – Recommendation Letter*

**2025-6 23 (11)**

**12. Approve Bids for Rooftop Unit Replacement Project:**

Approve the bid presented by K Company in the amount of \$285,000.00 for the Rooftop Unit Replacement Project and reject all other bids.

- *CVCC Rooftop Unit Replacement Bid Tabulation*

**2025-6 23 (12)**

ROLL CALL:

Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_

Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_ Mr. Felber \_\_\_\_\_

Mrs. Malec \_\_\_\_\_ Ms. O'Mara \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_

Move: Robert Felber Second: Rachel Malec Status: Passed: 9-0

**XVI. MOTION TO GO TO EXECUTIVE SESSION (Board will reconvene after Executive Session: no action will be taken):**

**6:39 PM**

For the purpose of discussing the "employment of a public employee."

ROLL CALL:

Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_

Mrs. Burke \_\_\_\_\_ Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_

Ms. O'Mara \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Move: Robert Felber Second: Jacquelyn Arendt Status: Passed: 9-0

XVII. CALL TO ORDER FOLLOWING EXECUTIVE SESSION:

**7:59 PM**

ROLL CALL:

Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_

Mr. Felber \_\_\_\_\_ Mrs. Malec \_\_\_\_\_ Ms. O'Mara \_\_\_\_\_

Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_

Move: Jacquelyn Arendt Second: Jennifer Burke Status: Passed: 9-0

XVIII. ADJOURN

**8:00 PM**

ROLL CALL:

Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_ Mr. Felber \_\_\_\_\_

Mrs. Malec \_\_\_\_\_ Ms. O'Mara \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_

Mr. Suchocki \_\_\_\_\_ Ms. Thomas \_\_\_\_\_ Mr. Virost \_\_\_\_\_

Move: Robert Felber Second: Eva O'Mara Status: Passed: 9-0

\*Next meeting: Special Board Meeting Thursday, July 24, 2025 at 8:30 a.m. in Conference Room A.

\*APPROVED: 

\*ATTESTED: 

\*DATE: 8/28/25