



October 2025 Board Meeting

October 30, 2025 6:00 p.m. | Conference Room A

MINUTES

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Cuyahoga Valley Career Center Board of Education

October 2025 Board Meeting

Thursday, October 30, 2025 | 6:00 p.m. | Conference Room A



In Attendance: Jennifer Burke; Jacquelyn Arendt; Robert Felber; Rachel Malec; Eva O'Mara; Linda O'Neill; Gary Suchocki; James Virost

Absent: Ashley Thomas

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever-changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. **CALL TO ORDER** Mrs. Burke called the meeting to order at 6:00 p.m.

II. **PLEDGE OF ALLEGIANCE**

III. **ROLL CALL**

Mrs. Arendt _____ Mrs. Burke _____ Mr. Felber _____
Mrs. Malec _____ Ms. O'Mara _____ Mrs. O'Neill _____
Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____

IV. **APPROVAL OF AGENDA**

Motion to approve the agenda as presented.

ROLL CALL:

Mrs. Burke _____ Mr. Felber _____ Mrs. Malec _____
Ms. O'Mara _____ Mrs. O'Neill _____ Mr. Suchocki _____
Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____
Move: Jacquelyn Arendt Second: Gary Suchocki Status: Passed: 8-0

V. **PRESIDENT'S REPORT**

VI. **SUPERINTENDENT'S REPORT**

* Presentation: Hospitality & Food Preparation

* News Flash | Student Connections | Alumni Spotlight

VII. **BOARD COMMENTS**

VIII. COMMITTEE REPORTS

- Business & Finance Committee, James Virost, Chairperson: October 30, 2025 at 5:15 p.m. in Conference Room B

IX. APPROVAL OF MINUTES

- *Regular Board of Education Meeting Minutes, September 25, 2025*
- *Buildings & Grounds Committee Meeting Minutes, September 25, 2025*
- *Policy Committee Meeting Minutes, September 25, 2025*

ROLL CALL:

Mr. Felber _____ Mrs. Malec _____ Ms. O'Mara _____

Mrs. O'Neill _____ Mr. Suchocki _____ Ms. Thomas _____

Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Move: Rachel Malec Second: Eva O'Mara Status: Passed: 8-0

X. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

XI. FINANCES

Resolution # 2025-10 32 Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

1. Treasurer's Report:

Acceptance of the Financial Report for the month of September 2025.

- *Board Financial Report September 2025*

2025-10 32 (1)

2. Five Year Forecast:

Acceptance of the Five Year Forecast

- *Five Year Forecast October 2025*

2025-10 32 (2)

ROLL CALL:

Mrs. Malec _____ Ms. O'Mara _____ Mrs. O'Neill _____

Mr. Suchocki _____ Ms. Thomas _____ Mr. Virost _____

Mrs. Arendt _____ Mrs. Burke _____ Mr. Felber _____

Move: **Robert Felber** Second: **Linda O'Neill** Status: **Passed: 8-0**

XII. NEW BUSINESS – Personnel

Resolution # **2025-10 33** Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, title, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT

1. Resignation/Retirement:

Accept the resignation of Michael Welsh, Jr., Financial & Data Management Intern, effective October 31, 2025.

2025-10 33 (1)

2. Replace:

Approve the replacement of Financial & Data Management Intern.

2025-10 33 (2)

B. CERTIFICATED

1. Adult Education Instructors' List 2025-26 School Year:

Approve the addition of Ashley Hawkins, Michaelle Jones, Jeff Kaplan, Gina Matyas, Judy Rogowski, and Jaclyn Scarborough to the part-time Adult Education Instructors' List for the 2025-26 School Year.

2025-10 33 (3)

2. Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the listed staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.

- *Professional Growth – October 25*

2025-10 33 (4)

3. Overnight Field Trip:

Approve student overnight field trip for the Educator's Rising National Conference for all eligible students, instructors, educational aides, administrators, and Superintendent. The competition will take place in Portland, Oregon, June 20-23, 2026. In accordance with Article 12, "Additional Compensation, F. Student Activities" of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

2025-10 33 (5)

C. CLASSIFIED

1. Resignation/Retirement:

Accept the resignation of Laurie Eadelis, Part-time Administrative Assistant, effective October 8, 2025.

2025-10 33 (6)

2. Replacement:

Approve the replacement of Part-time Administrative Assistant.

2025-10 33 (7)

3. Resignation/Retirement:

Accept the resignation of Chad Tokie, Educational Aide, effective October 31, 2025.

2025-10 33 (8)

4. Replacement:

Approve the replacement of Educational Aide.

2025-10 33 (9)

5. Student Employment:

Approve the employment of Prince Bell to perform services on an as needed basis at the current Student Employment Rate effective for the 2025-26 school year.

2025-10 33 (10)

ROLL CALL:

Ms. O'Mara _____ Mrs. O'Neill _____ Mr. Suchocki _____

Ms. Thomas _____ Mr. Virost _____ Mrs. Arendt _____

Mrs. Burke _____ Mr. Felber _____ Mrs. Malec _____

Move: **Jacquelyn Arendt** Second: **Rachel Malec** Status: **Passed: 8-0**

XIII. NEW BUSINESS – Non-personnel

Resolution # **2025-10 34** Other Items Recommended (may be handled as one motion).

Move to accept all of the following items, as recommended by the Superintendent.

1. Disposal of Inventory Items:

Approve the disposal of inventory items as listed:

- *Disposals October 2025*

2025-10 34 (1)

2. Donations:

Accept donations as per Resolution #1976-167.

- *Donations October 2025*

2025-10 34 (2)

3. Adoption of Policies:

Conduct the second reading and adoption of policies reviewed and recommended by the Policy Committee as presented at the September 25, 2025 Board of Education Meeting and as recommended by the Superintendent.

Bylaws/Policies

Policy No.	Policy Name
0131.1	Technical Corrections
0171	Review of Policy
1422.01	Drug Free Workplace
1613	Student Supervision and Welfare
2271	College Credit Plus
2340	Field Trips
2460	Special Education
3213	Student Supervision and Welfare
4213	Student Supervision and Welfare
5113	Admission of Students Participating under District Open Enrollment
5136	Wireless Communication Devices
5223	Released Time for Religious Instruction During the School Day
5330	Use of Medications
5350	Student Mental Health and Suicide Prevention
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5751	Parental Status of Students
5780.01	Parents' Bill of Rights
6151	Insufficient Funds Checks
7421	Restrooms, Locker Rooms, Shower Rooms and Changing Rooms

7440.01	Video Surveillance and Electronic Monitoring
8142	Criminal History Record Check for Contracted School Services
8452	Automated External Defibrillators (AED)
8500	Food Services

2025-10 34 (3)

4. Approve Employee Meal Reimbursement:

Approve the employee meal reimbursement at the per diem rate of \$80.00 for overnight travel. The first and last day of travel will be reimbursed at \$60.00 (75%).

2025-10 34 (4)

5. Discontinue Acceptance of Course Credits from Albion Center of Professional Development at Idaho State University:

Due to the Ohio State Board of Education no longer accepting credits from the Albion Center of Professional Development at Idaho State University that do not lead to a degree for licensure renewal, as of October 31, 2025, Cuyahoga Valley Career Center will no longer accept course credits from the Albion Center of Professional Development at Idaho State University to determine salary schedule placement. Any past credit or current course enrolled will be accepted up to October 30, 2025.

2025-10 34 (5)

6. Amend Agreement:

Approve Second Amendment to the agreement between the School of Nursing at Cuyahoga Valley Career Center and Cleveland Clinic Foundation Clinical Education [Resolution 2021-4 17 (4)] to replace Exhibit A.

- *CCF Amendment 09.08.25*

2025-10 34 (6)

7. Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Ohio Department of Youth Services for CVCC to provide 200 hours of HVAC instruction to six (6) students beginning September 15, 2025.

- *ODYS HVAC Contract*

2025-10 34 (7)

8. Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Southwest Emergency Response Team (SERT) for Tower Training.

- *SERT Tower Training Agreement*

2025-10 34 (8)

9. Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and the Village of Oakwood for CVCC to provide customized HVAC and HVAC EPA Section 608 Technician training to one (1) employee.

- *Village of Oakwood HVAC R Certified Technician Part One*

2025-10 34 (9)

10. Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and the Village of Oakwood for CVCC to provide customized EPA Section 608 Stationary Refrigeration Technician training to one (1) employee.

- *Village of Oakwood EPA 608 Stationary Refrigeration Technician*

2025-10 34 (10)

11. Approve Agreements:

Approve Agreement between Cuyahoga Valley Career Center and NSL Analytical for CVCC to provide customized 100-hour Module 2 Machine Tools training to one (1) employee.

- *NSL Analytical Module 2: Machine Tools*

2025-10 34 (11)

12. Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Cleveland Public Library for CVCC to provide an 80-hour Boiler Certification training program for up to four (4) employees.

- *Cleveland Public Library Boiler Certification Training*

2025-10 34 (12)

ROLL CALL:

Mrs. O'Neill _____ Mr. Suchocki _____ Ms. Thomas _____

Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Mr. Felber _____ Mrs. Malec _____ Ms. O'Mara _____

Move: Gary Suchocki Second: Linda O'Neill Status: Passed: 8-0

XIV. ADJOURN

6:46 p.m.

ROLL CALL:

Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Mr. Felber _____ Mrs. Malec _____ Ms. O'Mara _____

Mrs. O'Neill _____ Mr. Suchocki _____ Ms. Thomas _____

Move: Jacquelyn Arendt Second: Gary Suchocki Status: Passed: 8-0

*Next meeting: Thursday, December 11, 2025 at 6:00 p.m. in Conference Room A.

* APPROVED: *[Signature]*

* ATTESTED: *[Signature]*

* DATE: 12-11-25