



**CUYAHOGA VALLEY
CAREER CENTER**

February 2026 Board Meeting

February 26, 2026, 6:00 p.m. | Conference Room A

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CUYAHOGA VALLEY
CAREER CENTER

January 2026 Organizational Board Meeting

January 8, 2026 5:30 p.m. | Conference Room A

MINUTES

MINUTES

Cuyahoga Valley Career Center Board of Education

January 8, 2026 Organizational Board Meeting

Thursday, January 8, 2026 | 5:30 p.m. | Conference Room A



In Attendance: Jacquelyn Arendt; Jennifer Burke; Thandeka Cox; Rhonda Crawford; Andrew Head; Rachel Malec; Linda O’Neill; Gary Suchocki; James Virost

Cuyahoga Valley Career Center prepares youth ad adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. CALL TO ORDER

President Pro Tempore Mrs. Burke called the meeting to order at 5:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. WELCOME AND OATHS of OFFICE:

Three-Year Term

- * Gary Suchocki, Cuyahoga Heights
- * Thandeka Cox, Garfield Heights
- * James Virost, Nordonias Hills
- * Rhonda Crawford, Twinsburg

One-Year Term

- * Andrew Head, Cuyahoga Heights (Rotating)

OATH OF OFFICE:

I, _____, do hereby solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will perform faithfully to the best of my ability the duties of Board of Education Member of the Cuyahoga Valley Career Center.

IV. ROLL CALL

Mrs. Arendt _____ Mrs. Burke _____ Ms. Cox _____
 Mrs. Crawford _____ Mr. Head _____ Mrs. Malec _____
 Mrs. O’Neill _____ Mr. Suchocki _____ Mr. Virost _____

V. **Resolution #2026-1 1 Elect Treasurer Pro Tempore:**

Approve the election of Marcy Green to serve as Treasurer Pro Tempore to preside over the January 8, 2026 Organizational and Regular Meetings of the Board of Education, due to the absence of Richard Berdine, Treasurer, as recommended by the Board of Education.

ROLL CALL:

Mrs. Burke _____ Ms. Cox _____ Mrs. Crawford _____

Mr. Head _____ Mrs. Malec _____ Mrs. O'Neill _____

Mr. Suchocki _____ Mr. Virost _____ Mrs. Arendt _____

Move: **Mr. Suchocki** Second: **Mrs. Crawford** Status: **Passed: 9-0**

VI. **Election of President for Calendar Year 2026 (Jennifer Burke, President Pro Tempore, presiding.)**

A. Open Nomination for President:

Moved by **Mrs. Burke** to open nominations.

Nominations:

(1) **Mrs. Burke**

Nominated by: **Mr. Virost**

Seconded by: **Mrs. Malec**

B. Close nominations for President:

Moved by **Mrs. Arendt** to close nominations and cast unanimous ballot for the sole nominee for Board President.

Seconded by: **Ms. Cox**

C. Election of Board President:

Mrs. Burke as President

ROLL CALL:

Ms. Cox _____ Mrs. Crawford _____ Mr. Head _____

Mrs. Malec _____ Mrs. O'Neill _____ Mr. Suchocki _____

Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Move: **Mrs. Arendt** Second: **Ms. Cox** Status: **Passed: 9-0**

OATH OF OFFICE:

I, **Jennifer Burke**, do hereby solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will perform faithfully to the best of my ability the duties of Board of Education President of the Cuyahoga Valley Career Center.

VII. Election of Vice President for Calendar Year 2026 (Newly elected President presiding.)

A. Open Nomination for Vice President:

Moved by **Mrs. Crawford** to open nominations.

Nominations:

(1) **Mrs. Malec**

Nominated by: **Mrs. Arendt**

Seconded by: **Mrs. Burke**

B. Close nominations for Vice President:

Moved by **Ms. Cox** to close nominations and cast unanimous ballot for the sole nominee for Board President.

Seconded by: **Mrs. Crawford**

C. Election of Board Vice President:

Mrs. Malec as Vice President

ROLL CALL:

Mrs. Crawford _____ Mr. Head _____ Mrs. Malec _____

Mrs. O’Neill _____ Mr. Suchocki _____ Mr. Virost _____

Mrs. Arendt _____ Mrs. Burke _____ Ms. Cox _____

Move: **Ms. Cox** _____ Second: **Mrs. Crawford** _____ Status: **Passed: 9-0**

OATH OF OFFICE:

I, **Rachel Malec**, do hereby solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will perform faithfully to the best of my ability the duties of Board of Education Vice President of the Cuyahoga Valley Career Center.

VIII. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

ROLL CALL:

Mr. Head _____ Mrs. Malec _____ Mrs. O'Neill _____
Mr. Suchocki _____ Mr. Virost _____ Mrs. Arendt _____
Mrs. Burke _____ Ms. Cox _____ Mrs. Crawford _____
Move: **Mrs. Crawford** Second: **Mrs. O'Neill** Status: **Passed: 9-0**

IX. Resolution #2026-1 2 A Resolution Fixing the Time and Place of Meetings of the Cuyahoga Valley Career Center Board of Education:

BE IT RESOLVED that the Cuyahoga Valley Career Center Board of Education shall hold its meetings on the following Thursdays:

Regular Meetings

- February 26, 2026
- March 26, 2026
- April 30, 2026 (to include Constructing Futures Event and All Boards' Dinner)
- May 21, 2026
- June 25, 2026
- July: no meeting scheduled
- August 27, 2026
- September 24, 2026
- October 29, 2026 (to include All Boards' Dinner)
- November: no meeting scheduled
- December 10, 2026
- January 7, 2027*

* Organizational Meeting

- January 7, 2027, 5:30 p.m.

Regular meetings will begin at 6:00 p.m. (unless otherwise noted) in Conference Room A at Cuyahoga Valley Career Center located at 8001 Brecksville Road, Brecksville, Ohio.

Note: Unless otherwise noted, the Ad Hoc Committees' time and place will always precede the Regular Meeting of the Board at 5:30 p.m.

ROLL CALL:

Mrs. Malec _____ Mrs. O'Neill _____ Mr. Suchocki _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____
Ms. Cox _____ Mrs. Crawford _____ Mr. Head _____
Move: **Mrs. Crawford** Second: **Ms. Cox** Status: **Passed: 9-0**

X. Resolution #2026-1 3 A Resolution Establishing a Service Fund:

WHEREAS, Revised Code 3315.15 provides for the setting aside from the General Fund a sum not to exceed two dollars (\$2.00) for each child enrolled or twenty thousand dollars (\$20,000) whichever is greater, such sum of money to be known as the “Service Fund” to be used in paying expenses of members of the Board actually incurred in the performance of their duties or of their official representatives when sent out of the school district, now

THEREFORE, BE IT RESOLVED that the Board of Education of the Cuyahoga Valley Career Center does hereby establish a Service Fund, such fund to be set aside as an account within the General Fund, in accordance to the provisions of ORC 3315.15

ROLL CALL:

Mrs. O’Neill _____ Mr. Suchocki _____ Mr. Virost _____

Mrs. Arendt _____ Mrs. Burke _____ Ms. Cox _____

Mrs. Crawford _____ Mr. Head _____ Mrs. Malec _____

Move: Mrs. Arendt Second: Mr. Suchocki Status: Passed: 9-0

XI. Resolution #2026-1 4 ORGANIZATIONAL BUSINESS

(Items A. through X. may be handled as one motion.)

A. General Counsel:

Authorize the Cuyahoga Valley Career Center to retain as general counsel the law firms of Pepple & Waggoner, Ltd., and Squire Patton Boggs LLP.

2026-1 4 (1)

B. Construction Related Counsel:

Authorize Cuyahoga Valley Career Center to retain as construction related counsel The Riley Law Firm, LLC.

2026-1 4 (2)

C. CVCC Ad Hoc Committees:

Approve Committees of Board members, who shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board; committees shall consist of no more than four (4) members; members shall be appointed by the President; each Board Committee shall be convened by a Chairperson who shall report for the Committee; as approved by the Board of Education, and recommended by the Superintendent.

2026-1 4 (3)

- D. Organizational Meeting President Pro Tempore:
Approve Board President to serve as President Pro Tempore during the 2027 January Organizational meeting. If sitting President's term expires prior to Organizational meeting, the Vice President will serve as President Pro Tempore. If both the President and Vice President terms expire, the selection of President Pro Tempore will take place during the December Board meeting.

2026-1 4 (4)

- E. Dispense with Reading of Board Minutes:
Authorize that the reading of the Board Minutes be dispensed with as these are made available in advance of Board meetings.

2026-1 4 (5)

- F. Board Participation in Meetings:
Authorize to continue Board Member participation in regional, state, and national meetings, directed toward achieving the Board's goals and objectives. Members of the Board of Education are encouraged to be actively involved in these areas. The Superintendent is expected to provide information and to assist members of the Board of Education in the pursuance of the District Goals, as recommended by the Board of Education.

2026-1 4 (6)

- G. Local, Regional, State, and National Organization Participation:
Approve the continuing District participation in local, regional, state, and national organizations which support the goals and purposes of the Cuyahoga Valley Career Center consistent with appropriation levels and in keeping with the Purchasing policy of the District.

2026-1 4 (7)

- H. Fiscal Procedures:
WHEREAS, in order to provide for the prompt transactions of fiscal affairs for 2026, it is necessary that authority be granted to the fiscal officer to proceed with related functions in this regard, now

THEREFORE BE IT RESOLVED by the Board of Education of the Cuyahoga Valley Career Center that the Treasurer be authorized to perform the following functions during 2026:

1. Invest funds, whenever practical as permitted by law, either in short-term or long-term investments, and to give a report to the Board each month;
2. Provide payments to employees for salaries and expenses, and to suppliers for goods and services within appropriations; and

3. Use a facsimile signature.

BE IT FURTHER RESOLVED that the Superintendent and Treasurer do internal appropriation transfers and/or transfers to other funds, as well as cash advances whenever necessary under provisions of the purchasing and other financial policies of the District.

2026-1 4 (8)

- I. Change Orders:

Authorize Michael McDade, Business Manager, to approve construction project change orders of \$50,000 and less and for David Mangas, Superintendent, and Michael McDade, Business Manager, to approve construction project change order of \$50,001 to \$100,000.

2026-1 4 (9)

- J. Prevailing Wage Coordinator:

Pursuant to the requirements of Chapter 4115 of the Ohio Revised Code, it is recommended that Michael McDade, Business Manager, (or the Superintendent's designee) be designated as the school district's Prevailing Wage Coordinator for 2026.

2026-1 4 (10)

- K. Board's Suspension Hearing Officer:

It is recommended that Marcy Green, Assistant Superintendent, (or the Superintendent's designee) be designated as the school district's Board's Suspension Hearing Officer for 2026.

2026-1 4 (11)

- L. Title IX Coordinator:

Per the requirements of Title IX, the administration recommends the appointment of Marcy Green, Assistant Superintendent, (or Superintendent's designee) as the Title IX Coordinator for the Cuyahoga Valley Career Center for 2026.

2016-1 4 (12)

- M. Title IX Investigator:

Per the requirements of Title IX, the administration recommends the appointment of Michael McDade, Business Manager, (or the Superintendent's designee) as the Title IX Investigator for the Cuyahoga Valley Career Center for 2026.

2026-1 4 (13)

- N. AHERA and Safety Coordinator:

Pursuant to the requirements of Public Law 101-236, it is recommended that Michael McDade, Business Manager, (or the Superintendent's designee) be designated as the school district AHERA and Safety Coordinator for 2026.

2026-1 4 (14)

- O. Title VI Coordinator:
Per the requirements of Title VI, the administration recommends the appointment of Marcy Green, Assistant Superintendent, and Michael McDade, Business Manager, (or the Superintendent’s designee) as the Title VI Coordinator(s) for the Cuyahoga Valley Career Center for 2026.

2026-1 4 (15)

- P. Section 504 of the Rehabilitation Act of 1973/ADA:
Per the requirements of Section 504/ADA, the administration recommends the appointment of Michael McDade, Business Manager, (or the Superintendent’s designee) as the Section 504/ADA Coordinator for the Cuyahoga Valley Career Center for 2026.

2026-1 4 (16)

- Q. Participation in State and Federal Grants:
Approve Cuyahoga Valley Career Center’s participation in all state and federal programs and grants requiring Board approval including, but not limited to, Carl D. Perkins, High Schools That Work, Federal Pell and Direct Loans.

2026-1 4 (17)

- R. Drug Free Compliance Officer:
It is recommended that the Superintendent, David Mangas, shall be designated Compliance Officer and shall establish whatever programs and procedures are necessary to meet the federal certification requirements but which also comply or do not interfere with collectively-bargained agreements (Drug-Free Workplace Policy #3122.01/page 1 of 1 – Professional Staff), as recommended by the Superintendent.

2026-1 4 (18)

- S. Expulsion Hearing Office:
It is recommended that the Assistant Superintendent, Marcy Green, (or the Superintendent’s designee) be designated as the Cuyahoga Valley Career Center’s Expulsion Hearing Office for 2026.

2026-1 4 (19)

- T. Appeal Hearing Officer:
It is recommended that the Superintendent, David Mangas, (or the Superintendent’s designee) be designated as the Cuyahoga Valley Career Center’s Appeal Hearing Officer for 2026.

2026-1 4 (20)

- U. Superintendent to Accept Resignations:
It is recommended that the Superintendent, David Mangas, accept resignations, which have been submitted by employees during times when this Board is not in

session. Upon approval by this Board, such resignations shall be deemed irrevocable after the Superintendent's acceptance.

2026-1 4 (21)

- V. Superintendent to Make Offers of Employment:
It is recommended to authorize the Superintendent, David Mangas, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to approval by this Board; provided however, that upon approval by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of this Board) commence on January 8, 2026 and remain in effect through January 7, 2027.

2026-1 4 (22)

- W. Long-Term Substitutes for Certified Positions:
Authorize the Superintendent to employ Long-Term Substitutes for Certified positions when certificate/license, state boards, or other circumstances require an industry-trained professional to deliver instruction. The employment will be at Step 0-A, plus stipend, of the Teacher Salary Schedule and be considered when the leave is greater than 10 days.

2026-1 4 (23)

- X. Long-Term Substitutes for Classified Exempt Positions:
Authorize the Superintendent to employ Long-Term Substitutes for Classified Exempt Positions when circumstances require an industry-trained professional to execute essential duties. The employment will be at Step 0, plus stipend, on the Classified Exempt Treasurer's Assistant Salary Schedule of the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan and be considered when the leave is greater than 10 days.

2026-1 4 (24)

ROLL CALL:

Mr. Suchocki _____ Mr. Virost _____ Mrs. Arendt _____

Mrs. Burke _____ Ms. Cox _____ Mrs. Crawford _____

Mr. Head _____ Mrs. Malec _____ Mrs. O'Neill _____

Move: **Mrs. Crawford** Second: **Mrs. O'Neill** Status: **Passed: 9-0**

XII. ADJOURN

5:52 p.m.

ROLL CALL:

Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Ms. Cox _____ Mrs. Crawford _____ Mr. Head _____

Mrs. Malec _____ Mrs. O'Neill _____ Mr. Suchocki _____

Move: **Mrs. Crawford** Second: **Mr. Suchocki** Status: **Passed: 9-0**

*Next meetings:

* Thursday, January 8, 2026 immediately following Organizational Meeting in Conference Room A.

* Thursday, February 26, 2026 at 6:00 p.m. in Conference Room A.

*APPROVED: _____

*ATTESTED: _____

*DATE: _____



CUYAHOGA VALLEY
CAREER CENTER

January 2026 Regular Board Meeting

January 8, 2026 6:00 p.m. | Conference Room A

MINUTES

Minutes

Cuyahoga Valley Career Center Board of Education

January 8, 2026 Board Meeting

Thursday, January 8, 2026 | 6:00 p.m. | Conference Room A



In Attendance: Jacquelyn Arendt; Jennifer Burke; Thandeka Cox; Rhonda Crawford; Andrew Head; Rachel Malec; Linda O’Neill; Gary Suchocki; James Virost

Cuyahoga Valley Career Center prepares youth ad adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. CALL TO ORDER

Mrs. Burke called the meeting to order at 5:52 p.m.

II. ROLL CALL

Mrs. Arendt _____ Mrs. Burke _____ Ms. Cox _____
Mrs. Crawford _____ Mr. Head _____ Mrs. Malec _____
Mrs. O’Neill _____ Mr. Suchocki _____ Mr. Virost _____

III. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

ROLL CALL:

Mrs. Burke _____ Ms. Cox _____ Mrs. Crawford _____
Mr. Head _____ Mrs. Malec _____ Mrs. O’Neill _____
Mr. Suchocki _____ Mr. Virost _____ Mrs. Arendt _____
Move: **Mrs. Crawford** Second: **Mrs. Arendt** Status: **Passed: 9-0**

IV. PRESIDENT’S REPORT

- * Board Appointments/ Welcome New Board Members (s)
- * Appointment of Ad-Hoc Committee Membership:

Buildings & Grounds

Mrs. O’Neill

Mrs. Crawford

Mr. Suchocki

Chairperson

Business & Finance

Mr. Suchocki

Mrs. Crawford

Mr. Virost

Chairperson

Curriculum

Ms. Cox

Mrs. Malec

Mrs. O'Neill

Mrs. Arendt

Chairperson

Policy

Mr. Head

Mrs. Burke

Mrs. Malec

Chairperson

A. Resolution # 2026-1 5 APPOINTMENTS

The following resolutions may be handled as one motion.

- OSBA Legislative Liaison:
Approve appointing Mrs. Arendt as the OSBA Legislative Liaison and Mrs. Burke as Alternate for 2026.
2026-1 5 (1)
- Appoint Delegate and Alternate – OSBA Annual Meeting:
Approve appointing the following as official Delegate and Alternate to the Ohio School Boards Association Annual Business Meeting, according to Article IV, Section B, of the OSBA Constitution.

Mrs. Burke Delegate

Mrs. Malec Alternate

2026-1 5 (2)

- Tax Incentive Council:
Approve Richard Berdine, Treasurer, as the Board's appointee to attend Tax Incentive Council Meetings. The alternate to the Council will be the designated Cuyahoga Valley Board of Education Member representing the community unless there are two members from the district. In such case, one of the two members shall be appointed the alternate.

2026-1 5 (3)

ROLL CALL:

Ms. Cox _____ Mrs. Crawford _____ Mr. Head _____

Mrs. Malec _____ Mrs. O'Neill _____ Mr. Suchocki _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____
Move: Mrs. Crawford Second: Mr. Suchocki Status: Passed: 9-0

V. SUPERINTENDENT'S REPORT

- * Career-Technical Education Week Activities, February 2-6, 2026
- * Building & Property Maintenance Program Presentation
- * Email Fraud Training
- * News Flash | Student Connections | Alumni Spotlight

VI. BOARD COMMENTS

VII. COMMITTEE REPORTS

VIII. APPROVAL OF MINUTES

- *Board of Education Meeting Minutes, December 11, 2025*

ROLL CALL:

Mrs. Crawford _____ Mr. Head _____ Mrs. Malec _____
Mrs. O'Neill _____ Mr. Suchocki _____ Mr. Virost _____
Mrs. Arendt _____ Mrs. Burke _____ Ms. Cox _____
Move: Mrs. Malec Second: Mr. Suchocki Status: Passed: 9-0

IX. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

X. FINANCES

Resolution # 2026-1 6 Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

1. Budget:

Approve adopting the 2026-27 Cuyahoga Valley Career Center Tax Budget and authorize the Treasurer to sign the Budget, as recommended by the Treasurer.

- *Budget FY2027*

2026-1 6 (1)

2. Treasurer’s Report:

Acceptance of the Financial Report for the month of November 2025.

- *Board Financial Report November 2025*

2026-1 6 (2)

3. OSBA Annual Membership:

Approve membership in Ohio School Boards Association in the amount of \$4,576. A portion of the dues will fund expenses associated with board members representing OSBA and its member districts at the state and national level.

- *Cuyahoga Valley Career Center 2026 OSBA Membership Invoice*

2026-1 6 (3)

ROLL CALL:

Mr. Head _____ Mrs. Malec _____ Mrs. O’Neill _____

Mr. Suchocki _____ Mr. Virost _____ Mrs. Arendt _____

Mrs. Burke _____ Ms. Cox _____ Mrs. Crawford _____

Move: Mrs. Crawford Second: Mr. Head Status: Passed: 9-0

XI. NEW BUSINESS – Personnel

Resolution # 2026-1 7 Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, title, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT

1. Employment:

Per **Resolution #2025-1 6 (1)**, employ Rachel Barbiaux as Career Specialist, effective January 5, 2026 through June 30, 2026, on a one-year limited contract for 185 days annual, at Career Specialist, Step 6, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

2026-1 7 (1)

2. Employment:

Per **Resolution #2025-9 30 (2)**, employ Elizabeth Martin as Administrative Assistant, effective January 26, 2026 through June 30, 2026, for the remainder of a two-year contract for 260 days annual, at Administrative Assistant, Step 9, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

2026-1 7 (2)

3. Employment:

Per **Resolution #2025-10 32 (2)**, employ Nour Bakr as Financial & Data Management Intern, effective January 12, 2026 through June 30, 2026, on a one-year limited contract for 260 days annual, at Intern, Step 1, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

2026-1 7 (3)

B. CERTIFICATED

1. Adult Education Instructors' List 2025-26 School Year:

Approve the addition of Dean Horba, Mariama Manneh, and Daniella Stanis to the part-time Adult Education Instructors' List for the 2025-26 School Year.

2026-1 7 (4)

2. Long-Term Substitute:

Authorize the employment of Gesta Miller as a Long-Term Substitute Teacher for the Education Professions Program, effective February 26, 2026 until no longer needed during the 2025-26 school year at Step 0-A of the CVFT Salary Schedule. This position is non-renewable.

2026-1 7 (5)

3. Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the listed staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.

- *Professional Growth – January 26*

2026-1 7 (6)

4. Approve Student Activity Pay:

In accordance with Article 12, “Additional Compensation,” Section F. “Student Activities” of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve Student Activity Pay for school years 2022-23 and 2023-24 totaling \$2,122.24, to be paid to Shelly Schultz, Internal Transition Coordinator, for attending Educators Rising State and National Competitions in those school years.

2026-1 7 (7)

C. CLASSIFIED

1. Classified Substitute List 2025-26 School Year:

Approve the addition of Pamela Smith to the 2025-26 Classified Substitute List.

2026-1 7 (8)

2. Replacement:

Due to the movement of Elizabeth Martin, approve the replacement of Administrative Assistant II.

2026-1 7 (9)

3. Employment:

Per **Resolution #2025-9 30 (23)**, approve Maggie Howell as Custodian, effective February 11, 2026 through June 30, 2026 on a one-year, limited contract for 260 days annual, at Custodian, Step 3, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

2026-1 7 (10)

4. Employment:

Per **Resolution #2025-9 30 (25)**, approve Terri Sevic as Cafeteria Worker/Cook, effective January 5, 2026 through June 30, 2026 on a one-year, part-time limited contract for 180 days annual at Cafeteria, Step 8, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

2026-1 7 (11)

5. Employment:

Per **Resolution #2025-9 30 (21)**, approve Leonard Keen, Jr. as Maintenance, effective January 12, 2026 through June 30, 2026 on a one-year, limited contract for 260 days annual at Maintenance, Step 8, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

2026-1 7 (12)

6. Resignation/Retirement:

Accept the resignation of Louise Glinka, Cafeteria Worker/Cook, effective June 3, 2026.

2026-1 7 (13)

7. Replacement:

Approve the replacement of Cafeteria Worker/Cook.

2026-1 7 (14)

ROLL CALL:

Mrs. Malec _____ Mrs. O’Neill _____ Mr. Suchocki _____

Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Ms. Cox _____ Mrs. Crawford _____ Mr. Head _____

Move: Ms. Cox Second: Mrs. Malec Status: Passed: 9-0

XII. NEW BUSINESS – Non-personnel

Resolution # 2026-1 8 Other Items Recommended (may be handled as one motion).

Move to accept all of the following items, as recommended by the Superintendent.

1. Disposal of Inventory Items:

Approve the disposal of inventory items as listed:

- *Disposals January 2026*

2026-1 8 (1)

2. Donations:

Accept donations as per Resolution #1976-167.

- *Donations January 2026*

2026-1 8 (2)

3. Professional Meeting Days:

Approve Carol Maitland, School Nurse, to attend the National Association of School Nurses Conference in Las Vegas, Nevada, June 28-July 2, 2026. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2026-1 8 (3)

4. Professional Meeting Days:

Approve Jami Little, Programming & Software Development Instructor, to attend the 2026 Computer Science Teachers Association Annual Conference in New Orleans, Louisiana, July 12-16, 2026. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

2026-1 8 (4)

5. Approve Agreement:

Approve Clinical Experience Agreement between Cuyahoga Valley Career Center and Strongsville Fire and Emergency Services to allow CVCC Adult Education Emergency Medical Technology and School of Nursing students to complete clinical experiences.

- *Strongsville Fire EMT Agreement 12-17-25*

2026-1 8 (5)

6. Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and the Educational Service Center to provide a 9-hour virtual training program for two (2) employees of the City of Defiance.

- *ESC-City of Defiance Agreement 12-17-25*

2026-1 8 (6)

7. Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Bath Family Dentistry for CVCC to provide CPR training to five (5) of their employees.

- *Bath Family Dentistry CPR Agreement 12-17-25*

2026-1 8 (7)

8. Approve Agreement:

Approve Agreement between Cuyahoga Valley Career Center and Trinity High School for CVCC to provide three (3) programs to their students from January 12, 2026 through April 2026.

- *Trinity HS Programs Agreement 12-17-25*

2026-1 8 (8)

ROLL CALL:

Mrs. O’Neill _____ Mr. Suchocki _____ Mr. Virost _____

Mrs. Arendt _____ Mrs. Burke _____ Ms. Cox _____

Mrs. Crawford _____ Mr. Head _____ Mrs. Malec _____

Move: **Mrs. Arendt** Second: **Mr. Suchocki** Status: **Passed: 9-0**

XIII. ADJOURN

7:18 p.m.

ROLL CALL:

Mr. Suchocki _____ Mr. Virost _____ Mrs. Arendt _____

Mrs. Burke _____ Ms. Cox _____ Mrs. Crawford _____

Mr. Head _____ Mrs. Malec _____ Mrs. O’Neill _____

Move: **Mrs. Crawford** Second: **Mrs. O’Neill** Status: **Passed: 9-0**

*Next meeting: Thursday, February 26, 2026 at 6:00 p.m. in Conference Room A.

*APPROVED: _____

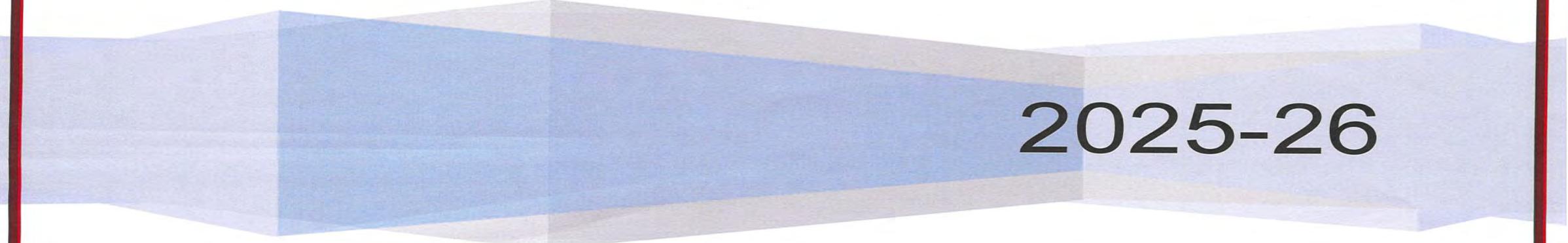
*ATTESTED: _____

*DATE _____

CUYAHOGA VALLEY CAREER CENTER

December, 2025

Richard A. Berdine, Treasurer



2025-26

Cuyahoga Valley Career Center



Forecast Comparison - General Operating Fund - December 2025



CUYAHOGA VALLEY
CAREER CENTER

CUYAHOGA VALLEY
CAREER CENTER

	Current Month FCST Estimate	Current Month Actuals	Prior FY Month Actuals	Variance- Current Month Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ -	\$ 68,311	\$ -	\$ 68,311	Summit County Fiscal Office correction to tax distribution
1.020 - Public Utility Personal Property Tax	\$ -	\$ 231	\$ -	\$ 231	Summit County Fiscal Office correction to tax distribution
1.035 - Unrestricted Grants-in-Aid	\$ 117,300	\$ 112,052	\$ 114,119	\$ (5,248)	
1.040 - Restricted Grants-in-Aid	\$ 26,800	\$ 82,499	\$ 57,636	\$ 55,699	continuing to receive CTE associated services funding and career awareness/exploration funding that was not anticipated in Fall 2025 forecast
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 73,854	\$ 98,030	\$ 108,367	\$ 24,176	timing of interest earnings compared to prior fiscal years
1.070 - Total Revenue	\$ 217,954	\$ 361,122	\$ 280,122	\$ 143,168	
Other Financing Sources:					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ 164	\$ -	\$ -	\$ (164)	
2.080 Total Revenue and Other Financing Sources	\$ 218,118	\$ 361,122	\$ 280,122	\$ 143,004	
Expenditures:					
3.010 - Personnel Services	\$ 734,245	\$ 675,956	\$ 636,591	\$ 58,289	timing of payments compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 290,000	\$ 238,838	\$ 276,436	\$ 51,162	timing of payments compared to prior fiscal years
3.030 - Purchased Services	\$ 112,564	\$ 77,809	\$ 82,360	\$ 34,755	timing of payments compared to prior fiscal years
3.040 - Supplies and Materials	\$ 63,082	\$ 31,964	\$ 39,425	\$ 31,118	timing of payments compared to prior fiscal years
3.050 - Capital Outlay	\$ 2,300	\$ 4,184	\$ 6,175	\$ (1,884)	
3.060 - Intergovernmental	\$ 2,000	\$ 30,000	\$ -	\$ (28,000)	timing of CTE partnership fund payments to associate schools
4.300 - Other Objects	\$ 15,417	\$ 3,410	\$ 3,250	\$ 12,007	timing of payments compared to prior fiscal years
4.500 - Total Expenditures	\$ 1,219,608	\$ 1,062,161	\$ 1,044,237	\$ 157,447	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 1,219,608	\$ 1,062,161	\$ 1,044,237	\$ 157,447	
Surplus/(Deficit) for Month	\$(1,001,490)	\$ (701,039)	\$ (764,115)	\$ 300,451	

Cuyahoga Valley Career Center



Forecast Comparison - General Operating Fund - December 2025



CUYAHOGA VALLEY
CAREER CENTER

CUYAHOGA VALLEY
CAREER CENTER

	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 7,253,043	\$ 7,321,354	\$ 6,585,643	\$ 68,311	Summit County Fiscal Office correction to tax distribution
1.020 - Public Utility Personal Property Tax	\$ 339,736	\$ 339,967	\$ 326,099	\$ 231	Summit County Fiscal Office correction to tax distribution
1.035 - Unrestricted Grants-in-Aid	\$ 735,060	\$ 737,664	\$ 688,736	\$ 2,604	
1.040 - Restricted Grants-in-Aid	\$ 366,198	\$ 472,044	\$ 359,457	\$ 105,846	continuing to receive CTE associated services funding and career awareness/exploration funding that was not anticipated in Fall 2025 forecast
1.050 - Property Tax Allocation	\$ 972,385	\$ 972,385	\$ 854,478	\$ -	
1.060 - All Other Operating Revenues	\$ 719,384	\$ 721,244	\$ 875,135	\$ 1,860	
1.070 - Total Revenue	\$ 10,385,806	\$ 10,564,658	\$ 9,689,548	\$ 178,852	
Other Financing Sources:					
2.050 - Advances In	\$ 157,000	\$ 157,000	\$ 157,000	\$ -	
2.060 - All Other Financing Sources	\$ 91,214	\$ 90,886	\$ 50	\$ (328)	
2.080 Total Revenue and Other Financing Sources	\$ 10,634,020	\$ 10,812,544	\$ 9,846,598	\$ 178,524	
Expenditures:					
3.010 - Personnel Services	\$ 4,650,875	\$ 4,529,422	\$ 4,180,575	\$ 121,453	timing of payments compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 1,560,314	\$ 1,444,952	\$ 1,651,663	\$ 115,362	timing of payments compared to prior fiscal years
3.030 - Purchased Services	\$ 1,012,560	\$ 956,204	\$ 863,667	\$ 56,356	timing of payments compared to prior fiscal years
3.040 - Supplies and Materials	\$ 440,527	\$ 407,422	\$ 450,284	\$ 33,105	timing of payments compared to prior fiscal years
3.050 - Capital Outlay	\$ 16,137	\$ 16,038	\$ 6,175	\$ 99	
3.060 - Intergovernmental	\$ 8,000	\$ 64,000	\$ -	\$ (56,000)	timing of CTE partnership fund payments to associate schools
4.300 - Other Objects	\$ 307,461	\$ 295,886	\$ 269,460	\$ 11,575	timing of payments compared to prior fiscal years
4.500 - Total Expenditures	\$ 7,995,874	\$ 7,713,924	\$ 7,421,824	\$ 281,950	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 3,142,560	\$ 3,142,560	\$ 727,599	\$ -	
5.020 - Advances Out	\$ 185,000	\$ 185,000	\$ 157,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ 300	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 11,323,434	\$ 11,041,484	\$ 8,306,723	\$ 281,950	
Surplus/(Deficit) FYTD	\$ (689,414)	\$ (228,940)	\$ 1,539,875	\$ 460,474	

Cuyahoga Valley Career Center



Revenue Analysis Report - General Operating Fund Only - FY26



	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Other Local	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
July	2,881,361	-	95,900	(163)	114,974	-	77,480	-	3,169,552
August	3,741,114	204,104	56,011	91,242	146,190	-	76,845	157,000	4,472,505
September	630,568	135,632	158,972	40,627	115,460	972,385	81,508	341	2,135,494
October	-	-	100,142	28,945	123,836	-	76,765	90,545	420,233
November	-	-	50,997	540	125,152	-	76,947	-	253,637
December	68,311	231	98,026	4	112,052	-	82,499	-	361,122
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
Totals	\$7,321,354	\$339,967	\$560,049	\$161,195	\$737,663	\$972,385	\$472,044	\$247,886	\$10,812,543
% of Total	67.71%	3.14%	5.18%	1.49%	6.82%	8.99%	4.37%	2.29%	

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

Cuyahoga Valley Career Center



Expenditure Analysis Report - General Operating Fund - FY26



	Salaries	Benefits	Services	Supplies	Equipment	Intergov.	Other- Dues/Fees	Non- Operating*	Total Expenses
July	715,200	217,783	188,592	146,548	-	-	147,926	-	1,416,050
August	753,933	220,954	239,553	45,406	10,450	-	61,314	2,776,560	4,108,169
September	724,836	244,817	220,764	82,189	1,187	-	68,339	551,000	1,893,131
October	996,591	296,760	125,416	59,892	-	4,000	2,640	-	1,485,299
November	662,907	225,800	104,070	41,423	217	30,000	12,257	-	1,076,673
December	675,956	238,838	77,809	31,964	4,184	30,000	3,410	-	1,062,161
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
TOTALS	\$4,529,424	\$1,444,951	\$956,204	\$407,422	\$16,038	\$64,000	\$295,886	\$3,327,560	\$11,041,483
% of Total	41.02%	13.09%	8.66%	3.69%	0.15%	0.58%	2.68%	30.14%	

**Non-Operating expenses include advances and transfers out.*

Operating Fund includes General Fund (001) only

Cuyahoga Valley Career Center



**CUYAHOGA VALLEY
CAREER CENTER**

December 2025

FINSUMM Financial Summary

rb011326

Fund	Fund Name	Beginning Balance 7/1/2025	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$20,940,949.71	\$361,122.23	\$10,812,543.09	\$1,062,161.30	\$11,041,483.31	\$20,712,009.49	\$871,943.62	\$19,840,065.87
003	Permanent Improvement	\$8,215,370.02	\$0.00	\$3,032,629.00	\$1,035,226.16	\$5,309,174.32	5,938,824.70	\$4,376,942.14	1,561,882.56
006	Food Service	(\$3,970.42)	\$1,908.50	\$204,611.82	\$8,390.54	\$143,350.42	57,290.98	\$23,556.56	33,734.42
008	Endowment	\$48,799.24	\$531.28	\$1,367.18	\$0.00	\$7,000.00	43,166.42	\$0.00	43,166.42
009	Uniform School Supplies	\$19,039.36	\$205.00	\$104,883.88	\$387.50	\$89,256.75	34,666.49	\$14,547.43	20,119.06
011	Rotary-Special Services	\$119,512.40	\$5,878.10	\$25,367.42	\$4,253.21	\$14,422.18	130,457.64	\$7,993.24	122,464.40
012	Adult Education	\$1,063,287.56	\$156,431.60	\$945,598.04	\$126,928.79	\$963,339.53	1,045,546.07	\$76,492.02	969,054.05
018	Public School Support	\$239,371.16	\$38,878.75	\$183,201.85	\$4,168.33	\$66,125.86	356,447.15	\$19,901.92	336,545.23
019	Other Grants	\$82,044.70	\$0.00	\$0.00	\$13,464.00	\$24,237.17	57,807.53	\$12,155.96	45,651.57
022	District Agency	\$19,662.84	\$1,256.88	\$373,214.72	\$37,001.94	\$400,792.04	(7,914.48)	\$0.00	(7,914.48)
200	Student Managed Activity	\$54,199.94	\$4,910.58	\$34,365.38	\$3,504.81	\$11,718.38	76,846.94	\$3,434.62	73,412.32
451	Data Communications	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00	\$0.00	0.00
495	CTE Construction Grant	\$4,663,030.58	\$0.00	\$0.00	\$683,405.58	\$4,563,162.63	99,867.95	\$99,867.95	0.00
499	Miscellaneous State Grants	\$268,772.07	\$9,000.00	\$9,000.00	\$9,000.00	\$270,067.05	7,705.02	\$100.00	7,605.02
524	Carl Perkins Grants	(\$19,263.33)	\$40,075.38	\$202,677.98	\$21,113.10	\$224,563.48	(41,148.83)	\$83,012.00	(124,160.83)
	Grand Totals (ALL Funds)	\$35,710,805.83	\$620,198.30	\$15,930,460.36	\$3,009,005.26	\$23,129,693.12	\$28,511,573.07	\$5,589,947.46	22,921,625.61

Cuyahoga Valley Career Center



Cash Reconciliation



December 31, 2025

Cash Summary Report Balance			\$ 28,511,573.07
Bank Balance:			
PNC - Main Checking	1,819,933.21		
PNC - Merchant Svcs.	54,209.72		
PNC - Payroll Holding	40,000.00		
		\$ 1,914,142.93	
Investments:			
U.S. Bank: Meeder Investment Managers Managed Portfolio	25,670,495.71		
STAR Ohio	947,093.37		
		\$ 26,617,589.08	
Petty Cash:			
Administrative Office	1,500.00		
	-		
	-		
		\$ 1,500.00	
Change Fund:			
	-		
	-		
	-		
		\$ -	
Less: Outstanding Checks			
		\$ (27,419.30)	
Outstanding Deposits/Other Adjustments:			
Credit Card Receipts in Transit	3,586.01		
Deposit in Transit	-		
Payroll in Transit	2,174.35		
October Balance Adjustment	-		
		\$ 5,760.36	
Bank Balance			\$ 28,511,573.07
Variance			\$ -

rb011326

Cuyahoga Valley Career Center



**CUYAHOGA VALLEY
CAREER CENTER**

December 2025

Appropriation Summary

rb011326

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$22,913,432.00	\$279,094.75	\$23,192,526.75	\$11,041,483.31	\$1,062,161.30	\$871,943.62	11,279,099.82	51.37%
003	Permanent Improvement	\$3,824,831.00	\$7,233,459.99	\$11,058,290.99	\$5,309,174.32	\$1,035,226.16	\$0.00	5,749,116.67	48.01%
006	Food Service	\$190,625.00	\$0.00	\$190,625.00	\$143,350.42	\$8,390.54	\$23,556.56	23,718.02	87.56%
008	Endowment	\$15,000.00	\$0.00	\$15,000.00	\$7,000.00	\$0.00	\$0.00	8,000.00	46.67%
009	Uniform School Supplies	\$55,000.00	\$0.00	\$55,000.00	\$89,256.75	\$387.50	\$14,547.43	(48,804.18)	188.73%
011	Rotary-Special Services	\$53,100.00	\$140.80	\$53,240.80	\$14,422.18	\$4,253.21	\$7,993.24	30,825.38	42.10%
012	Adult Education	\$1,739,711.50	\$44,339.64	\$1,784,051.14	\$963,339.53	\$126,928.79	\$76,492.02	744,219.59	58.28%
018	Public School Support	\$288,580.20	\$1,498.93	\$290,079.13	\$66,125.86	\$4,168.33	\$19,901.92	204,051.35	29.66%
019	Other Grants	\$84,449.00	\$0.00	\$84,449.00	\$24,237.17	\$13,464.00	\$12,155.96	48,055.87	43.09%
022	District Agency	\$640,000.00	\$0.00	\$640,000.00	\$400,792.04	\$37,001.94	\$0.00	239,207.96	62.62%
200	Student Managed Activity	\$97,670.86	\$99.04	\$97,769.90	\$11,718.38	\$3,504.81	\$3,434.62	82,616.90	15.50%
451	Data Communications	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.00	100.00%
495	CTE Construction Grant	\$0.00	\$4,663,030.58	\$4,663,030.58	\$270,067.05	\$9,000.00	\$0.00	4,392,963.53	5.79%
499	Miscellaneous State Grants	\$12,089.64	\$260,682.43	\$272,772.07	\$270,067.05	\$9,000.00	\$100.00	2,605.02	99.04%
524	Carl Perkins Grants	\$474,570.21	\$71,757.05	\$546,327.26	\$224,563.48	\$21,113.10	\$83,012.00	238,751.78	56.30%
Totals		\$30,390,059.41	\$12,554,103.21	\$42,944,162.62	\$18,836,597.54	\$2,334,599.68	\$1,113,137.37	\$22,994,427.71	46.46%

Cuyahoga Valley Career Center



Check Register for Checks > \$9,999.99

December 2025



Vendor	Amount	Fund	Description
Construction Resources, Inc.	\$ 166,000.00	003	Design/bid professional services for building renovation projects
CVCC-AE Federal Disburse	\$ 29,074.98	022	Adult Education tuition/fees from federal grants/loans
CVCC-Adult Education	\$ 25,414.50	018/019/499	Adult Education tuition/fees assistance from private sources/State grants
GPD Group	\$ 13,448.64	003/495	Architectural/engineering services
Independence Local Schools	\$ 30,000.00	001	CTE partnership funds
Illuminating Co.	\$ 22,306.85	001	Electricity
Ohio CAT	\$ 176,611.00	003	Equipment for parks/environmental sciences program
Panzica Construction	\$ 968,960.77	003/495	Building projects
Smith Garage Equipment	\$ 162,179.49	003	Equipment for auto technology program
Speelman Electric Inc.	\$ 43,778.50	003	Electrical upgrades buildingwide
Trimark SS Kemp	\$ 57,101.20	003/001	Equipment for culinary arts program
Willham Roofing Co., Inc.	\$ 117,827.40	003	Roofing replacement areas 8 & 12
Bureau of Workers Compensation	\$ 10,455.00	001/006/012	Workers compensation premium
PNC Bank	\$ 14,091.05	001/012/018	Advertising, staff travel, technology supplies, staff meetings, student competition/conference travel, student testing, subscriptions, instructional supplies, food for events, membership dues
PNC Bank	\$ 12,897.11	various	Medicare
SERS	\$ 40,982.10	various	Classified retirement
STRS	\$ 83,291.81	various	Certified retirement
Suburban Health Consortium	\$ 119,631.06	various	Employee benefits insurance premiums
rb011326			

CVCC Adult Education Forecast Monthly Cash Flow Data Entry

FY2026	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Annual Estimate	% of Estimate Received/ Expended	Balance Remaining to be Received/ Expended
Receipts																
1214-Tuition	\$56,167.70	\$69,256.06	\$95,816.04	\$311,013.99	\$64,765.65	\$125,999.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$723,018.49	\$1,200,000.00	60.25%	\$476,981.51
1730-Sale of Materials	\$0.00	\$4,345.75	\$1,257.25	\$5,999.00	\$2,554.00	\$708.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,864.00	\$70,000.00	21.23%	\$55,136.00
1790-Other Classroom Fees	\$7,435.00	\$4,740.00	\$2,300.00	\$699.25	\$10.00	\$2,666.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,850.50	\$15,000.00	119.00%	-\$2,850.50
1833-Services to Patrons	\$206.00	\$271.00	\$290.00	\$440.00	\$330.00	\$295.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,832.00	\$3,300.00	55.52%	\$1,468.00
1899-Miscellaneous	\$5,653.00	\$3,110.00	\$1,210.00	\$310.00	\$791.25	\$35,763.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,837.55	\$42,000.00	111.52%	-\$4,837.55
3110-State Foundation	\$0.00	\$0.00	\$66,771.00	\$8,128.00	\$75,067.00	(\$9,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,966.00	\$420,000.00	33.56%	\$279,034.00
5100-Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
5210-Advances In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
5300-Reduction of Prior Year Expenditures	\$229.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$229.50	\$300.00	76.50%	\$70.50
Total Receipts	\$69,691.20	\$81,722.81	\$167,644.29	\$326,590.24	\$143,517.90	\$156,431.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$945,598.04	\$1,750,600.00	54.02%	\$805,001.96
Expenditures																
100-Salaries	\$80,855.60	\$84,102.59	\$78,092.69	\$142,529.83	\$95,156.40	\$88,663.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$569,400.60	\$1,050,000.00	54.23%	\$480,599.40
200-Fringe Benefits	\$20,282.98	\$22,435.72	\$28,406.00	\$31,079.74	\$23,741.78	\$23,453.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$149,399.84	\$300,000.00	49.80%	\$150,600.16
400-Purchased Services	\$4,130.73	\$4,444.31	\$50,747.18	\$59,106.54	\$5,604.10	\$3,044.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$127,077.02	\$130,000.00	97.75%	\$2,922.98
500-Supplies	\$9,128.04	\$15,920.38	\$12,908.99	\$5,847.02	\$17,901.89	\$10,911.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72,617.86	\$125,000.00	58.09%	\$52,382.14
600-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
800-Other	\$665.10	\$843.31	\$2,349.21	\$1,044.42	\$995.66	\$855.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,753.68	\$10,000.00	67.54%	\$3,246.32
920-Advances Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
930-Refunds of Prior Year Receipts	\$1,500.00	\$11,469.53	\$15,505.00	\$3,556.00	\$6,060.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,090.53	\$1,500.00	2539.37%	-\$36,590.53
Total Expenditures	\$116,562.45	\$139,215.84	\$188,009.07	\$243,163.55	\$149,459.83	\$126,928.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$963,339.53	\$1,620,500.00	59.45%	\$657,160.47
Receipts Over/(Under) Expend.	-\$46,871.25	-\$57,493.03	-\$20,364.78	\$83,426.69	-\$5,941.93	\$29,502.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$17,741.49	\$130,100.00		
Beg. Cash Bal.	\$1,063,287.56	\$1,016,416.31	\$958,923.28	\$938,558.50	\$1,021,985.19	\$1,016,043.26	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,063,287.56	\$1,063,287.56	
End. Cash Bal.	\$1,016,416.31	\$958,923.28	\$938,558.50	\$1,021,985.19	\$1,016,043.26	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,193,387.56	
Encumbrances	\$46,791.64	\$114,472.87	\$109,932.08	\$55,338.49	\$41,299.71	\$76,492.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00		
Ending Unenc. Bal.	\$969,624.67	\$844,450.41	\$828,626.42	\$966,646.70	\$974,743.55	\$969,054.05	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,045,546.07	\$1,193,387.56		

CUYAHOGA VALLEY CAREER CENTER

January, 2026

Richard A. Berdine, Treasurer

2025-26

Cuyahoga Valley Career Center



Forecast Comparison - General Operating Fund - January 2026



CUYAHOGA VALLEY
CAREER CENTER

CUYAHOGA VALLEY
CAREER CENTER

	Current Month FCST Estimate	Current Month Actuals	Prior FY Month Actuals	Variance- Current Month Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 150,000	\$ 188,000	\$ 144,000	\$ 38,000	timing of tax advances compared to prior fiscal years
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 147,300	\$ 142,974	\$ 139,564	\$ (4,326)	
1.040 - Restricted Grants-in-Aid	\$ 26,800	\$ 71,953	\$ 100,832	\$ 45,153	continuing to receive CTE associated services funding and career awareness/exploration funding that was not anticipated in Fall 2025 forecast
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 84,793	\$ 35,831	\$ 89,469	\$ (48,962)	timing of interest earnings compared to prior fiscal years
1.070 - Total Revenue	\$ 408,893	\$ 438,758	\$ 473,865	\$ 29,865	
Other Financing Sources:					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
2.080 Total Revenue and Other Financing Sources	\$ 408,893	\$ 438,758	\$ 473,865	\$ 29,865	
Expenditures:					
3.010 - Personnel Services	\$ 715,212	\$ 677,212	\$ 639,566	\$ 38,000	timing of payments compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 790,000	\$ 667,631	\$ 641,333	\$ 122,369	HSA contributions less than forecast estimate, timing of payments compared to prior fiscal years
3.030 - Purchased Services	\$ 136,695	\$ 87,869	\$ 93,584	\$ 48,826	timing of payments compared to prior fiscal years
3.040 - Supplies and Materials	\$ 37,283	\$ 31,209	\$ 30,330	\$ 6,074	
3.050 - Capital Outlay	\$ 2,834	\$ -	\$ -	\$ 2,834	
3.060 - Intergovernmental	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	timing of CTE partnership fund payments to associate schools
4.300 - Other Objects	\$ 38,567	\$ 38,010	\$ 36,907	\$ 557	
4.500 - Total Expenditures	\$ 1,750,591	\$ 1,501,930	\$ 1,471,719	\$ 248,661	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ 2,080	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 1,750,591	\$ 1,501,930	\$ 1,473,799	\$ 248,661	
Surplus/(Deficit) for Month	\$(1,341,698)	\$(1,063,172)	\$ (999,934)	\$ 278,526	February 2026 Board Exhibits Page 35 of 216
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Cuyahoga Valley Career Center



CUYAHOGA VALLEY
CAREER CENTER

Forecast Comparison - General Operating Fund - January 2026



CUYAHOGA VALLEY
CAREER CENTER

	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 7,403,043	\$ 7,509,354	\$ 6,729,643	\$ 106,311	Summit County Fiscal Office correction to tax distribution, timing of tax advances compared to prior fiscal years
1.020 - Public Utility Personal Property Tax	\$ 339,736	\$ 339,967	\$ 326,099	\$ 231	Summit County Fiscal Office correction to tax distribution
1.035 - Unrestricted Grants-in-Aid	\$ 882,360	\$ 880,638	\$ 828,300	\$ (1,722)	
1.040 - Restricted Grants-in-Aid	\$ 392,998	\$ 543,997	\$ 460,289	\$ 150,999	continuing to receive CTE associated services funding and career awareness/exploration funding that was not anticipated in Fall 2025 forecast
1.050 - Property Tax Allocation	\$ 972,385	\$ 972,385	\$ 854,478	\$ -	
1.060 - All Other Operating Revenues	\$ 804,177	\$ 757,075	\$ 964,604	\$ (47,102)	timing of interest earnings compared to prior fiscal years
1.070 - Total Revenue	\$ 10,794,699	\$ 11,003,416	\$ 10,163,413	\$ 208,717	
Other Financing Sources:					
2.050 - Advances In	\$ 157,000	\$ 157,000	\$ 157,000	\$ -	
2.060 - All Other Financing Sources	\$ 91,214	\$ 90,886	\$ 50	\$ (328)	
2.080 Total Revenue and Other Financing Sources	\$ 11,042,913	\$ 11,251,302	\$ 10,320,463	\$ 208,389	
Expenditures:					
3.010 - Personnel Services	\$ 5,366,087	\$ 5,206,634	\$ 4,820,141	\$ 159,453	park and environmental sciences teaching position not filled until January, severance payments to date less than forecast estimate, timing of payments compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 2,350,314	\$ 2,112,583	\$ 2,292,996	\$ 237,731	HSA contributions less than forecast estimate, timing of payments compared to prior fiscal years
3.030 - Purchased Services	\$ 1,149,255	\$ 1,044,073	\$ 957,251	\$ 105,182	timing of payments compared to prior fiscal years
3.040 - Supplies and Materials	\$ 477,810	\$ 438,631	\$ 480,614	\$ 39,179	timing of payments compared to prior fiscal years
3.050 - Capital Outlay	\$ 18,971	\$ 16,038	\$ 6,175	\$ 2,933	
3.060 - Intergovernmental	\$ 38,000	\$ 64,000	\$ 30,000	\$ (26,000)	timing of CTE partnership fund payments to associate schools
4.300 - Other Objects	\$ 346,028	\$ 333,896	\$ 306,367	\$ 12,132	timing of payments compared to prior fiscal years
4.500 - Total Expenditures	\$ 9,746,465	\$ 9,215,855	\$ 8,893,544	\$ 530,610	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 3,142,560	\$ 3,142,560	\$ 729,679	\$ -	
5.020 - Advances Out	\$ 185,000	\$ 185,000	\$ 157,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ 300	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 13,074,025	\$ 12,543,415	\$ 9,780,523	\$ 530,610	
Surplus/(Deficit) FYTD	\$ (2,031,112)	\$ (1,292,113)	\$ 539,940	\$ 738,999	February 2026 Board Exhibits Page 36 of 216
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Cuyahoga Valley Career Center



Revenue Analysis Report - General Operating Fund Only - FY26



	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Other Local	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
July	2,881,361	-	95,900	(163)	114,974	-	77,480	-	3,169,552
August	3,741,114	204,104	56,011	91,242	146,190	-	76,845	157,000	4,472,505
September	630,568	135,632	158,972	40,627	115,460	972,385	81,508	341	2,135,494
October	-	-	100,142	28,945	123,836	-	76,765	90,545	420,233
November	-	-	50,997	540	125,152	-	76,947	-	253,637
December	68,311	231	98,026	4	112,052	-	82,499	-	361,122
January	188,000	-	35,827	4	142,974	-	71,953	-	438,758
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
Totals	\$7,509,354	\$339,967	\$595,875	\$161,199	\$880,637	\$972,385	\$543,997	\$247,886	\$11,251,301
% of Total	66.74%	3.02%	5.30%	1.43%	7.83%	8.64%	4.83%	2.20%	

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

Cuyahoga Valley Career Center



Expenditure Analysis Report - General Operating Fund - FY26



	Salaries	Benefits	Services	Supplies	Equipment	Intergov.	Other- Dues/Fees	Non- Operating*	Total Expenses
July	715,200	217,783	188,592	146,548	-	-	147,926	-	1,416,050
August	753,933	220,954	239,553	45,406	10,450	-	61,314	2,776,560	4,108,169
September	724,836	244,817	220,764	82,189	1,187	-	68,339	551,000	1,893,131
October	996,591	296,760	125,416	59,892	-	4,000	2,640	-	1,485,299
November	662,907	225,800	104,070	41,423	217	30,000	12,257	-	1,076,673
December	675,956	238,838	77,809	31,964	4,184	30,000	3,410	-	1,062,161
January	677,212	667,631	87,869	31,209	-	-	38,010	-	1,501,930
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
TOTALS	\$5,206,636	\$2,112,581	\$1,044,073	\$438,631	\$16,038	\$64,000	\$333,895	\$3,327,560	\$12,543,414
% of Total	41.51%	16.84%	8.32%	3.50%	0.13%	0.51%	2.66%	26.53%	

**Non-Operating expenses include advances and transfers out.*

Cuyahoga Valley Career Center



**CUYAHOGA VALLEY
CAREER CENTER**

January 2026

FINSUMM Financial Summary

rb020426

Fund	Fund Name	Beginning Balance 7/1/2025	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$20,940,949.71	\$438,758.29	\$11,251,301.38	\$1,501,930.21	\$12,543,413.52	\$19,648,837.57	\$867,728.83	\$18,781,108.74
003	Permanent Improvement	\$8,215,370.02	\$0.00	\$3,032,629.00	\$405,329.26	\$5,714,503.58	5,533,495.44	\$4,163,345.99	1,370,149.45
006	Food Service	(\$3,970.42)	\$10,672.73	\$215,284.55	\$16,454.95	\$159,805.37	51,508.76	\$14,900.20	36,608.56
008	Endowment	\$48,799.24	\$246.13	\$1,613.31	\$0.00	\$7,000.00	43,412.55	\$0.00	43,412.55
009	Uniform School Supplies	\$19,039.36	\$40.00	\$104,923.88	\$4,193.15	\$93,449.90	30,513.34	\$18,423.90	12,089.44
011	Rotary-Special Services	\$119,512.40	\$3,530.76	\$28,898.18	\$3,433.83	\$17,856.01	130,554.57	\$8,899.06	121,655.51
012	Adult Education	\$1,063,287.56	\$407,334.95	\$1,352,932.99	\$186,225.43	\$1,149,564.96	1,266,655.59	\$42,585.09	1,224,070.50
018	Public School Support	\$239,371.16	\$7,385.81	\$190,587.66	\$365.74	\$66,491.60	363,467.22	\$39,221.18	324,246.04
019	Other Grants	\$82,044.70	\$0.00	\$0.00	\$1,055.05	\$25,292.22	56,752.48	\$17,500.00	39,252.48
022	District Agency	\$19,662.84	\$464,817.62	\$838,032.34	\$470,170.13	\$870,962.17	(13,266.99)	\$0.00	(13,266.99)
200	Student Managed Activity	\$54,199.94	\$3,716.14	\$38,081.52	\$1,625.16	\$13,343.54	78,937.92	\$3,700.46	75,237.46
451	Data Communications	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00	\$0.00	0.00
495	CTE Construction Grant	\$4,663,030.58	\$0.00	\$0.00	\$4,324.32	\$4,567,486.95	95,543.63	\$95,543.63	(0.00)
499	Miscellaneous State Grants	\$268,772.07	\$0.00	\$9,000.00	\$0.00	\$270,067.05	7,705.02	\$100.00	7,605.02
524	Carl Perkins Grants	(\$19,263.33)	\$29,656.43	\$232,334.41	\$40,126.88	\$264,690.36	(51,619.28)	\$76,559.06	(128,178.34)
	Grand Totals (ALL Funds)	\$35,710,805.83	\$1,366,158.86	\$17,296,619.22	\$2,635,234.11	\$25,764,927.23	\$27,242,497.82	\$5,348,507.40	21,893,990.42

Cuyahoga Valley Career Center



Cash Reconciliation



January 31, 2026

Cash Summary Report Balance			\$ 27,242,497.82
Bank Balance:			
PNC - Main Checking	1,074,693.19		
PNC - Merchant Svcs.	5,871.10		
PNC - Payroll Holding	40,000.00		
		\$ 1,120,564.29	
Investments:			
U.S. Bank: Meeder Investment Managers Managed Portfolio	25,702,822.21		
STAR Ohio	449,657.26		
		\$ 26,152,479.47	
Petty Cash:			
Administrative Office	1,500.00		
	-		
	-		
		\$ 1,500.00	
Change Fund:			
	-		
	-		
	-		
		\$ -	
Less: Outstanding Checks			
		\$ (34,261.26)	
Outstanding Deposits/Other Adjustments:			
Credit Card Receipts in Transit	125.00		
Deposit in Transit	-		
Payroll in Transit	-		
January Balance Adjustment made in February	2,090.32		
		\$ 2,215.32	
Bank Balance			\$ 27,242,497.82
Variance			\$ -

rb020426

Cuyahoga Valley Career Center



CUYAHOGA VALLEY
CAREER CENTER

January 2026

Appropriation Summary

rb020426

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$22,913,432.00	\$279,094.75	\$23,192,526.75	\$12,543,413.52	\$1,501,930.21	\$867,728.83	9,781,384.40	57.83%
003	Permanent Improvement	\$3,824,831.00	\$7,233,459.99	\$11,058,290.99	\$5,714,503.58	\$405,329.26	\$0.00	5,343,787.41	51.68%
006	Food Service	\$190,625.00	\$0.00	\$190,625.00	\$159,805.37	\$16,454.95	\$14,900.20	15,919.43	91.65%
008	Endowment	\$15,000.00	\$0.00	\$15,000.00	\$7,000.00	\$0.00	\$0.00	8,000.00	46.67%
009	Uniform School Supplies	\$65,000.00	\$0.00	\$65,000.00	\$93,449.90	\$4,193.15	\$18,423.90	(46,873.80)	172.11%
011	Rotary-Special Services	\$53,100.00	\$140.80	\$53,240.80	\$17,856.01	\$3,433.83	\$8,899.06	26,485.73	50.25%
012	Adult Education	\$1,752,616.50	\$44,339.64	\$1,796,956.14	\$1,149,564.96	\$186,225.43	\$42,585.09	604,806.09	66.34%
018	Public School Support	\$293,980.20	\$1,498.93	\$295,479.13	\$66,491.60	\$365.74	\$39,221.18	189,766.35	35.78%
019	Other Grants	\$84,449.00	\$0.00	\$84,449.00	\$25,292.22	\$1,055.05	\$17,500.00	41,656.78	50.67%
022	District Agency	\$640,000.00	\$0.00	\$640,000.00	\$870,962.17	\$470,170.13	\$0.00	(230,962.17)	136.09%
200	Student Managed Activity	\$97,670.86	\$99.04	\$97,769.90	\$13,343.54	\$1,625.16	\$3,700.46	80,725.90	17.43%
451	Data Communications	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.00	100.00%
495	CTE Construction Grant	\$0.00	\$4,663,030.58	\$4,663,030.58	\$270,067.05	\$0.00	\$0.00	4,392,963.53	5.79%
499	Miscellaneous State Grants	\$12,089.64	\$260,682.43	\$272,772.07	\$270,067.05	\$0.00	\$100.00	2,605.02	99.04%
524	Carl Perkins Grants	\$474,570.21	\$71,757.05	\$546,327.26	\$264,690.36	\$40,126.88	\$76,559.06	205,077.84	62.46%
Totals		\$30,418,364.41	\$12,554,103.21	\$42,972,467.62	\$21,467,507.33	\$2,630,909.79	\$1,089,617.78	\$20,415,342.51	52.49%

Cuyahoga Valley Career Center



Check Register for Checks > \$9,999.99 January 2026



Vendor	Amount	Fund	Description
Assessment Tech Institute, LLC	\$ 31,125.00	012	Adult Education testing packages
Comdoc Leasing	\$ 10,931.34	001	Copier lease
CVCC-AE Federal Disburse	\$ 374,325.03	022	Adult Education tuition/fees from federal grants/loans
Illuminating Co.	\$ 23,546.06	001	Electricity
NEOnet	\$ 34,063.74	003	Technology equipment/cabling/installation
Panzica Construction	\$ 369,682.98	003	New building/renovations
Key Bank	\$ 480,000.00	various	Health Savings Accounts (HAS) employer contributions
PNC Bank	\$ 18,984.07	various	Advertising, staff travel, technology supplies, staff meetings, student competition/conference travel, student testing, subscriptions, instructional supplies, food for events, membership dues, software, office supplies
PNC Bank	\$ 12,049.36	various	Medicare
SERS	\$ 37,420.31	various	Classified retirement
STRS	\$ 83,983.70	various	Certified retirement
Suburban Health Consortium	\$ 120,898.62	various	Employee benefits insurance premiums
rb020426			

CVCC Adult Education Forecast Monthly Cash Flow Data Entry

	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Annual Estimate	% of Estimate Received/ Expended	Balance Remaining to be Received/ Expended
FY2026																
Receipts																
1214-Tuition	\$56,167.70	\$69,256.06	\$95,816.04	\$311,013.99	\$64,765.65	\$125,999.05	\$398,847.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,121,865.94	\$1,200,000.00	93.49%	\$78,134.06
1730-Sale of Materials	\$0.00	\$4,345.75	\$1,257.25	\$5,999.00	\$2,554.00	\$708.00	\$8,026.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,890.50	\$70,000.00	32.70%	\$47,109.50
1790-Other Classroom Fees	\$7,435.00	\$4,740.00	\$2,300.00	\$699.25	\$10.00	\$2,666.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,850.50	\$15,000.00	119.00%	-\$2,850.50
1833-Services to Patrons	\$206.00	\$271.00	\$290.00	\$440.00	\$330.00	\$295.00	\$64.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,896.00	\$3,300.00	57.45%	\$1,404.00
1899-Miscellaneous	\$5,653.00	\$3,110.00	\$1,210.00	\$310.00	\$791.25	\$35,763.30	\$397.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,234.55	\$42,000.00	112.46%	-\$5,234.55
3110-State Foundation	\$0.00	\$0.00	\$66,771.00	\$8,128.00	\$75,067.00	(\$9,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,966.00	\$420,000.00	33.56%	\$279,034.00
5100-Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
5210-Advances In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
5300-Reduction of Prior Year Expenditures	\$229.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$229.50	\$300.00	76.50%	\$70.50
Total Receipts	\$69,691.20	\$81,722.81	\$167,644.29	\$326,590.24	\$143,517.90	\$156,431.60	\$407,334.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,352,932.99	\$1,750,600.00	77.28%	\$397,667.01
Expenditures																
100-Salaries	\$80,855.60	\$84,102.59	\$78,092.69	\$142,529.83	\$95,156.40	\$88,663.49	\$81,934.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$651,334.67	\$1,050,000.00	62.03%	\$398,665.33
200-Fringe Benefits	\$20,282.98	\$22,435.72	\$28,406.00	\$31,079.74	\$23,741.78	\$23,453.62	\$53,410.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$202,810.10	\$300,000.00	67.60%	\$97,189.90
400-Purchased Services	\$4,130.73	\$4,444.31	\$50,747.18	\$59,106.54	\$5,604.10	\$3,044.16	\$35,472.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$162,549.84	\$130,000.00	125.04%	-\$32,549.84
500-Supplies	\$9,128.04	\$15,920.38	\$12,908.99	\$5,847.02	\$17,901.89	\$10,911.54	\$14,314.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,932.22	\$125,000.00	69.55%	\$38,067.78
600-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
800-Other	\$665.10	\$843.31	\$2,349.21	\$1,044.42	\$995.66	\$855.98	\$1,093.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,847.60	\$10,000.00	78.48%	\$2,152.40
920-Advances Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
930-Refunds of Prior Year Receipts	\$1,500.00	\$11,469.53	\$15,505.00	\$3,556.00	\$6,060.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,090.53	\$1,500.00	2539.37%	-\$36,590.53
Total Expenditures	\$116,562.45	\$139,215.84	\$188,009.07	\$243,163.55	\$149,459.83	\$126,928.79	\$186,225.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,149,564.96	\$1,620,500.00	70.94%	\$470,935.04
Receipts Over/(Under) Expends.	-\$46,871.25	-\$57,493.03	-\$20,364.78	\$83,426.69	-\$5,941.93	\$29,502.81	\$221,109.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$203,368.03	\$130,100.00		
Beg. Cash Bal.	\$1,063,287.56	\$1,016,416.31	\$958,923.28	\$938,558.50	\$1,021,985.19	\$1,016,043.26	\$1,045,546.07	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,063,287.56	\$1,063,287.56		
End. Cash Bal.	\$1,016,416.31	\$958,923.28	\$938,558.50	\$1,021,985.19	\$1,016,043.26	\$1,045,546.07	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,193,387.56		
Encumbrances	\$46,791.64	\$114,472.87	\$109,932.08	\$55,338.49	\$41,299.71	\$76,492.02	\$42,585.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00		
Ending Unenc. Bal.	\$969,624.67	\$844,450.41	\$828,626.42	\$966,646.70	\$974,743.55	\$969,054.05	\$1,224,070.50	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,266,655.59	\$1,153,387.56		



Cuyahoga Valley Career Center

Fiscal Year
2026
February

**Five Year
Forecast
Report**



Prepared By:

Treasurer/CFO

Cuyahoga Valley Career Center

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Forecast Purpose/Objectives

Ohio Department of Education and Workforce's purposes/objectives for the five-year forecast are:

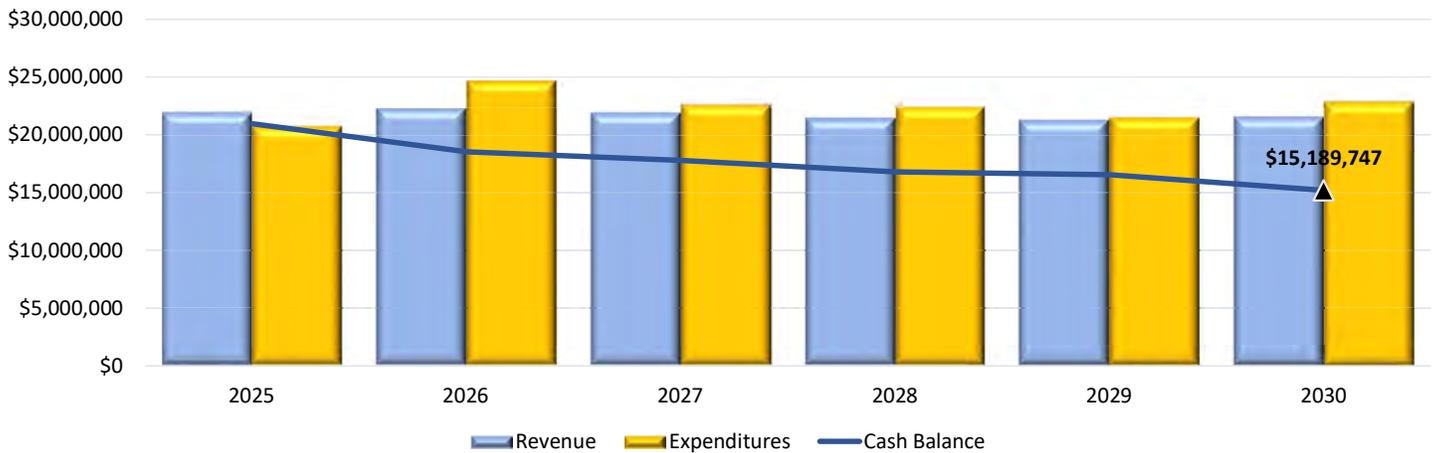
1. To engage the local board of education and the community in the long range planning and discussions of financial issues facing the school district.
2. To serve as a basis for determining the school district's ability to sign the certificate required by O.R.C. §5705.412, commonly known as the "412 certificate."
3. To provide a method for the Department of Education and Auditor of State to identify school districts with potential financial problems.

Forecast Methodology

This forecast is prepared based upon historical trends and current factors. This information is then extrapolated into estimates for subsequent years. The forecast variables can change multiple times throughout the fiscal year, and while cash flow monitoring helps to identify unexpected variances, no process is guaranteed. The intent is to provide the district's financial trend over time and a roadmap for decisions aimed at encouraging financial sustainability and stability.

Forecast Summary

Projected Revenue, Expenditures, and Cash Balance



Financial Forecast Summary

	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	Fiscal Year 2030
Beginning Balance (Line 7.010) <i>*Includes Renewal/New Levy Revenue, see Disclosures</i>	20,940,950	18,524,916	17,789,984	16,792,337	16,543,397
+ Revenue	22,258,697	21,854,757	21,413,097	21,237,773	21,519,435
- Expenditures	(24,674,730)	(22,589,689)	(22,410,744)	(21,486,712)	(22,873,085)
= Revenue Surplus or Deficit	(2,416,033)	(734,932)	(997,647)	(248,939)	(1,353,650)
Line 7.020 Ending Balance with Renewal/New Levies	18,524,916	17,789,984	16,792,337	16,543,397	15,189,747

Financial Summary Notes

The projected balance of \$13.8 million at June 30, 2030 is significantly decreased from the October 2025 forecast projected balance of \$17.0 million. This change in projected financial position is largely caused by property tax reform legislation recently passed by the Ohio legislature. House Bill 335 restricts inside millage growth from property valuation increases to the rate of inflation over a three-year period, rather than increases in market value. This bill negatively impacts the projected balance over the life of this forecast by \$4.8 million. Estimated expenditure reductions from lower salaries and health insurance costs for new full-time positions not filled and/or not enrolling this year, as well as elimination of one facility improvement project for FY26, yield a positive impact on the projected balance by \$1.6 million. These revenue and expenditure changes cause the net change of \$3.2 million less projected cash balance at June 30, 2030, as represented in the first sentence of this paragraph.

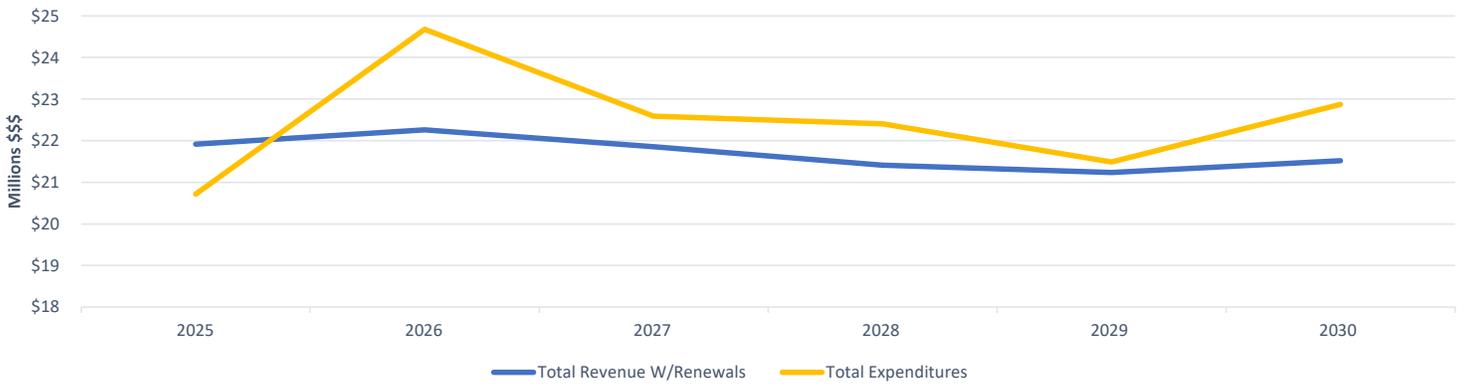
This forecast utilizes tax year 2024 (collection year 2025) property valuations, and the District's total valuation increased to \$9.4 billion from \$8.4 billion in 2023, \$7.4 billion in 2022, \$7.3 billion in 2021, \$6.9 billion in 2020, \$6.6 billion in 2019, \$6.5 billion in 2018 and \$6.1 billion in 2017. Our district has been very fortunate to have an average tax collection rate of 100% of currently billed taxes being collected and distributed to us annually for recent years, but the tax collection percentage declined by 1.9% for 2025. This could be due to increased delinquencies from economic uncertainty and/or timing of distribution of tax receipts from our two counties compared to prior years. This forecast assumes that collection rates will return to previous levels for all years of this forecast. State funding is also projected to decline due to relocation of an associated services provider out of the CVCC attendance area, thus a reduction of \$500K from what was received in FY25.

While this forecast shows a decline in balance over the forecast period and shows deficit spending in each year, we are fortunate to be able to reduce and/or eliminate facility improvement projects and related expenses as needed. There is no imminent need to consider an operating levy for our school district.

Disclosure Items:	2026	2027	2028	2029	2030
Modeled Renewal Levies - Annual Amount	-	-	-	-	-
Modeled New Levies - Annual Amount	-	-	-	-	-
Encumbrances (not subtracted from Cash Balance)	300,000	300,000	300,000	300,000	300,000

Forecast Analysis

Revenue Compared to Expenditures

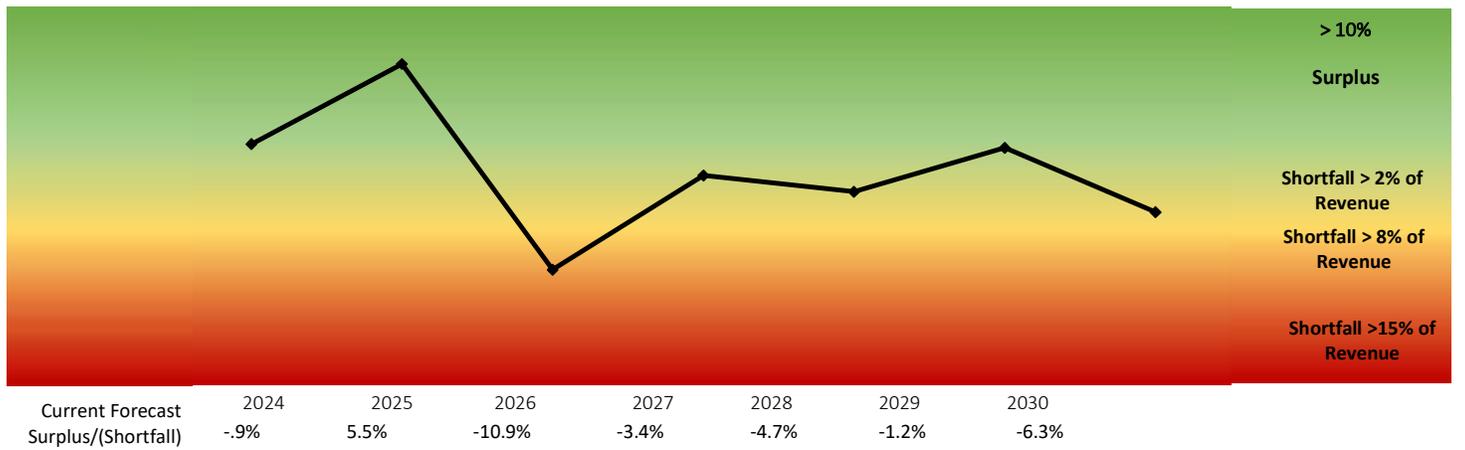


From 2026 to 2030, total revenues are projected to change by -0.35%

Expenditure change is expected to outpace revenue change.

From 2026 to 2030, total expenses are projected to change by 2.44%

Revenue Surplus/(Shortfall) as a Percentage of Revenue



The district is trending toward revenue shortfall with the expenditures growing faster than revenue. A revenue increase of 6.29% is needed to balance the budget, or a \$1,353,650 reduction in expenditures.

- The largest contributor to the projected revenue trend is the change in Real Estate.
- The expenditure most impacting the changing trend is Other Uses.

Days Cash on Hand at Fiscal Year-end

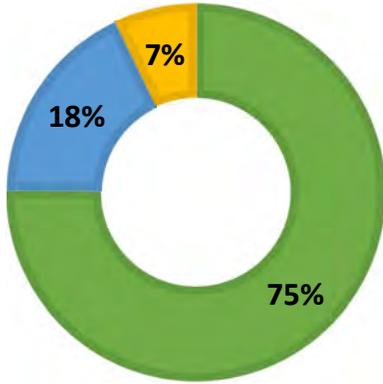
Days Cash on Hand at Fiscal Year-end



*based on 365 days

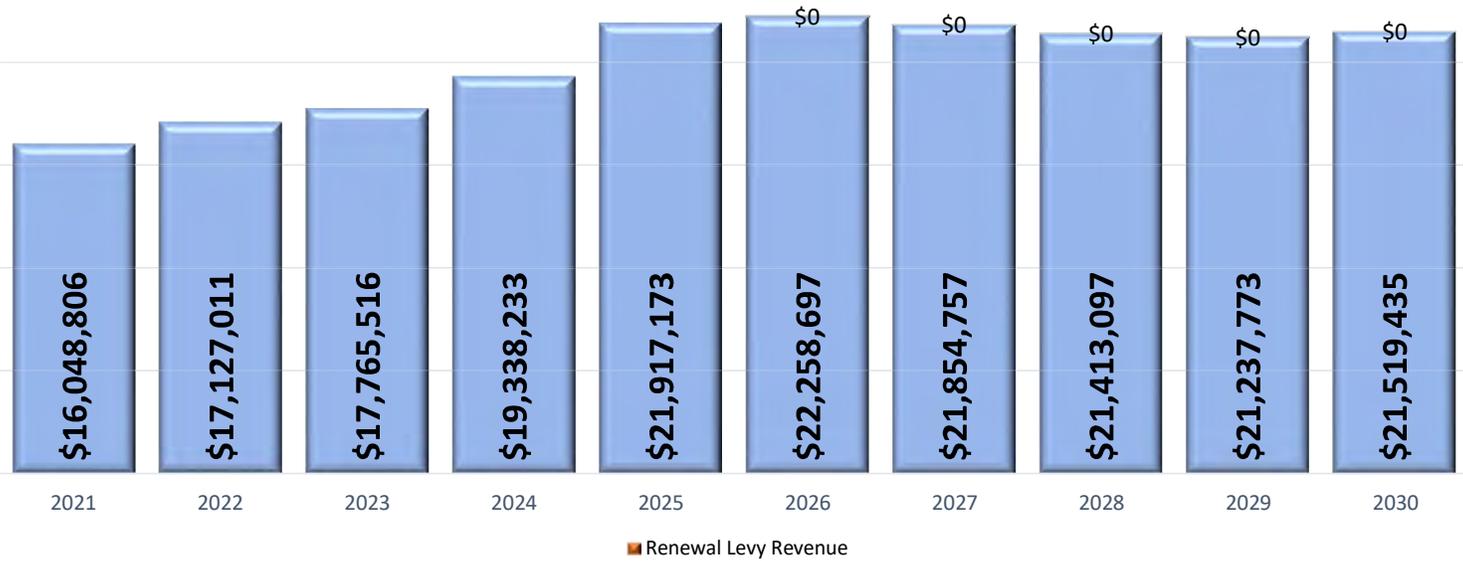
Revenue Overview

Revenue Sources



Local Taxes	
Real Estate Tax	71.87%
Public Utility Tax	3.36%
Income Tax	0.00%
State Sources	
State Funding	6.60%
Restricted Aid	2.37%
State Share of Local Tax	8.76%
All Other Revenue	
Other Revenue	6.33%
Other Sources	0.71%

Annual Revenue Actual + Projected



Historic Revenue Change versus Projected Revenue Change

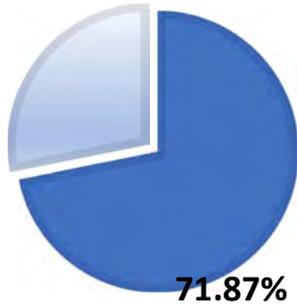
	Historical Average Annual \$\$ Change	Projected Average Annual \$\$ Change	Projected Compared to Historical Variance	
Real Estate	\$739,079	\$75,797	(\$663,282)	Total revenues are expected to decrease over the life of this forecast due to property tax reform legislation recently passed by the Ohio legislature. House Bill 335 restricts inside millage growth from property valuation increases to the rate of inflation over a three-year period, rather than increases in market value. This bill negatively impacts the projected balance over the life of this forecast by \$4.8 million. Additionally, property taxes are forecast to decrease in FY26 from the October 2025 estimate for FY26 as the tax collection percentage declined by 1.9% for 2025. This could be due to increased delinquencies from economic uncertainty and/or timing of distribution of tax receipts from our two counties compared to prior years. This forecast assumes that collection rates will return to previous levels for all years of this forecast. State funding is also projected to decline due to relocation of an associated services provider out of the CVCC attendance area, thus a reduction of \$500K from what was received in FY25.
Public Utility	\$33,827	\$33,758	(\$69)	
Income Tax	\$0	\$0	\$0	
State Funding	\$204,540	(\$146,615)	(\$351,155)	
State Share of Property Tax	\$91,985	\$51,767	(\$40,218)	
All Othr Op Rev	\$185,554	(\$100,045)	(\$285,599)	
Other Sources	(\$70,212)	\$5,790	\$76,002	
Total Average Annual Change	\$1,184,773	(\$79,548)	(\$1,264,320)	The Notes and Assumptions page for each revenue category provides more detailed considerations used in the development of this forecast.
	6.60%	-0.35%	-6.95%	

For Comparison:
Expenditure average annual change is projected to be >

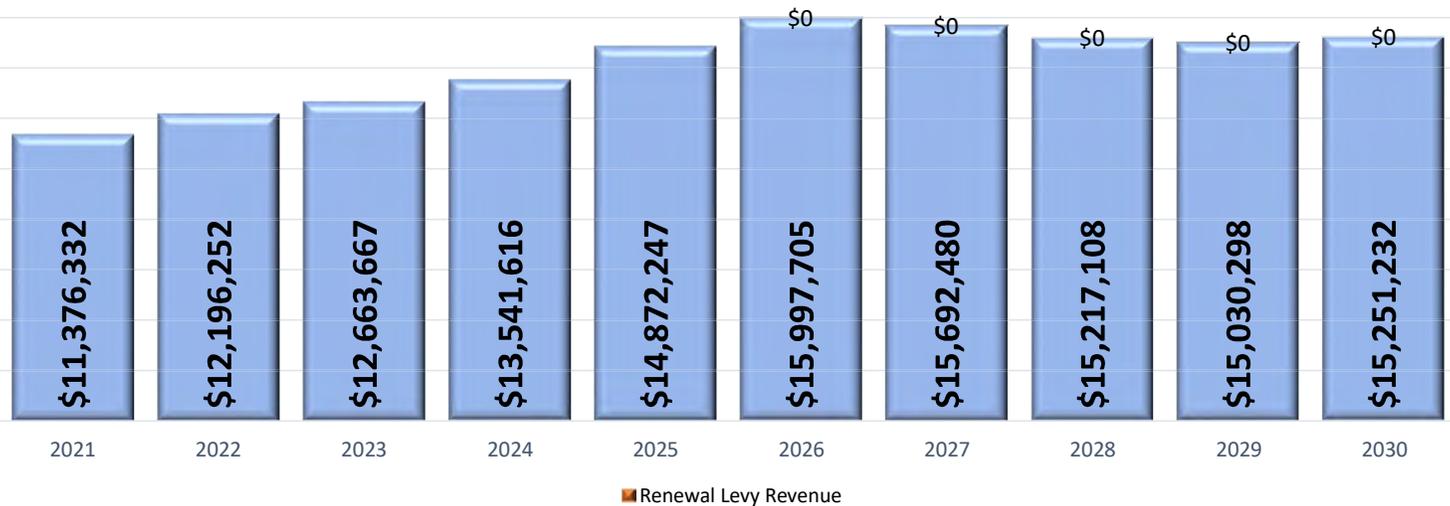
\$431,059 On an annual average basis, expenditures are projected to grow faster than revenue.

1.010 - General Property Tax (Real Estate)

Revenue collected from taxes levied by a school district by the assessed valuation of real property using effective tax rates for class I (residential/agricultural) and class II (business).



Real estate property tax revenue accounts for 71.87% of total district general fund revenue.



Key Assumptions & Notes

Values, Tax Rates and Gross Collections							Gross Collection Rate Including Delinquencies
Tax Yr	Valuation	Value Change	Class I Rate	Change	Class 2 Rate	Change	
2024	8,995,039,480	982,700,630	2.00	-	2.00	-	99.4%
2025	9,039,139,480	44,100,000	2.00	-	2.00	-	97.3%
2026	9,236,139,480	197,000,000	2.00	-	2.00	-	98.9%
2027	9,438,189,480	202,050,000	2.00	-	2.00	-	98.9%
2028	9,482,289,480	44,100,000	2.00	-	2.00	-	98.9%
2029	9,679,289,480	197,000,000	2.00	-	2.00	-	98.9%

General Property Tax (Real Estate) accounts for 71.87% of District revenues.

Revenues are expected to decrease over the life of this forecast due to property tax reform legislation recently passed by the Ohio legislature. House Bill 335 restricts inside millage growth from property valuation increases to the rate of inflation over a three-year period, rather than increases in market value. This bill negatively impacts the projected balance over the life of this forecast by \$4.8 million.

This forecast utilizes tax year 2024 (collection year 2025) property valuations, and the District's total valuation increased to \$9.4 billion from \$8.4 billion in 2023, \$7.4 billion in 2022, \$7.3 billion in 2021, \$6.9 billion in 2020, \$6.6 billion in 2019, \$6.5 billion in 2018 and \$6.1 billion in 2017. The District's valuation is comprised of Summit County (46% of total valuation) and Cuyahoga County (54% of total valuation) property.

Our district has been very fortunate to have an average tax collection rate of 100% of currently billed taxes being collected and distributed to us annually for recent years, but the tax collection percentage declined by 1.9% for 2025. This could be due to increased delinquencies from economic uncertainty and/or timing of distribution of tax receipts from our two counties compared to prior years.

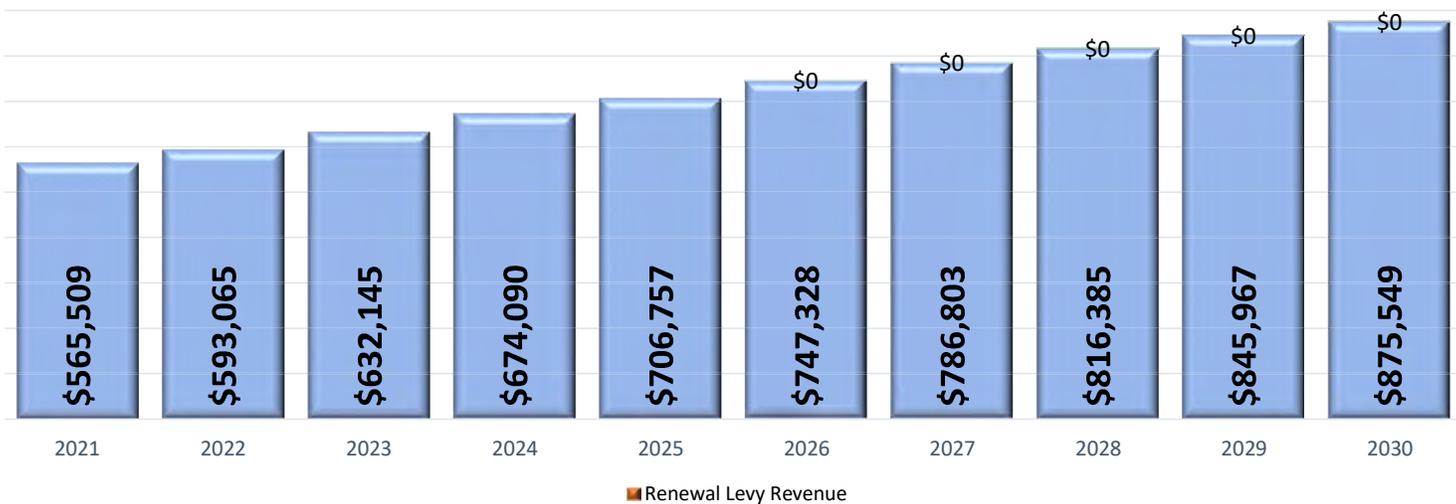
This forecast assumes that collection rates will return to previous levels for all years of this forecast.

1.020 - Public Utility Personal Property

Revenue generated from public utility personal property valuations multiplied by the district's full voted tax rate.



Public Utility Personal Property tax revenue accounts for 3.36% of total district general fund revenue.



Key Assumptions & Notes

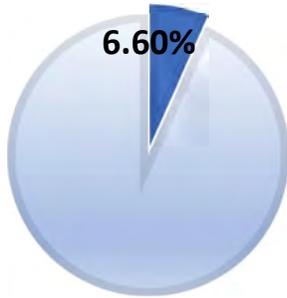
Values and Tax Rates					Gross Collection Rate Including Delinquencies
Tax Year	Valuation	Value Change	Full Voted Rate	Change	
2024	376,037,050	31,808,980	2.00	-	95.8%
2025	391,037,050	15,000,000	2.00	0.00	98.6%
2026	406,037,050	15,000,000	2.00	-	98.6%
2027	421,037,050	15,000,000	2.00	-	98.6%
2028	436,037,050	15,000,000	2.00	-	98.6%
2029	451,037,050	15,000,000	2.00	-	98.6%

Public Utility Personal Property tax accounts for 3.36% of District revenues.

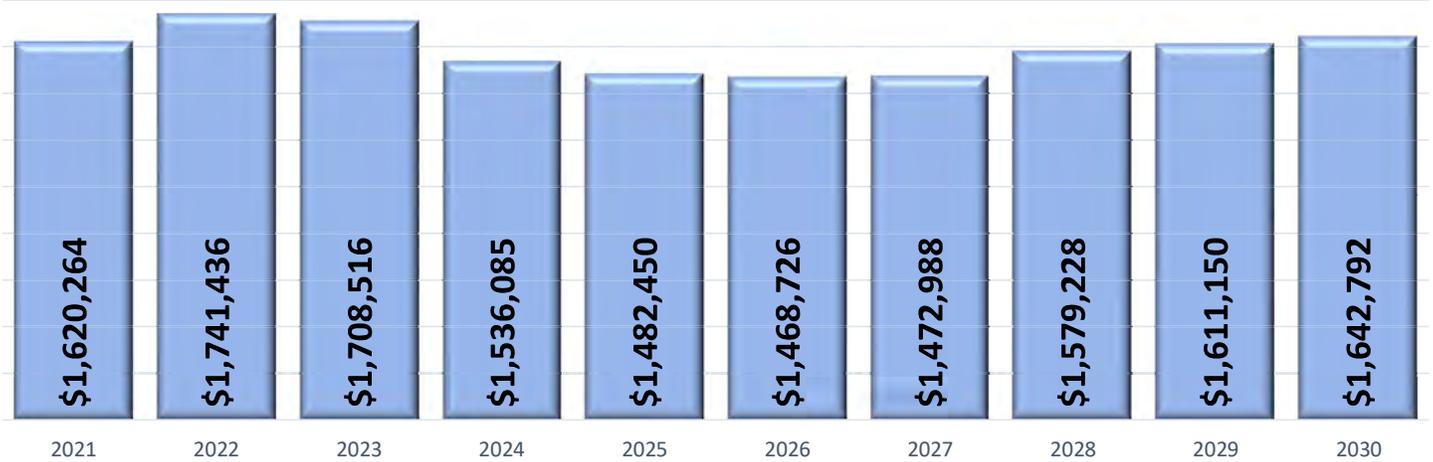
Revenues are projected to increase slightly in FY26 and out years due to the assumed valuation growth reported by public utility companies.

1.035 - Unrestricted Grants-in-Aid

Funds received through the State Foundation Program with no restriction.

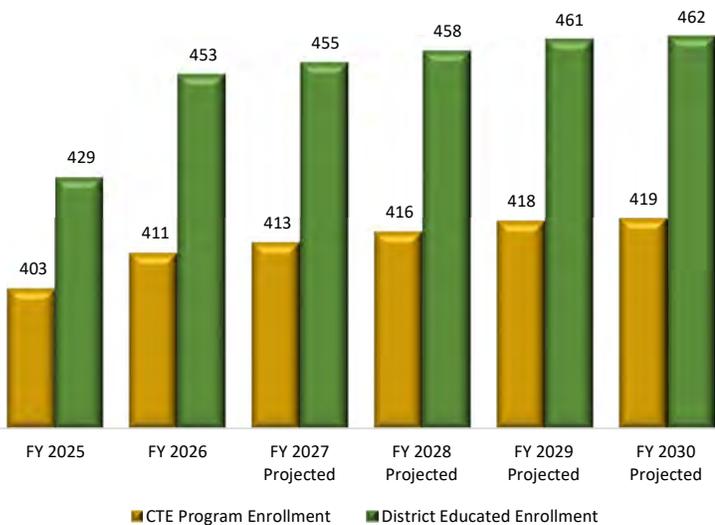


Unrestricted State Aid revenue accounts for 6.60% of total district general fund revenue.



Key Assumptions & Notes

Total District Educated Enrollment Compared to CTE Program Enrollment



Unrestricted Grants-in-Aid accounts for 6.60% of District revenues.

This is based on the January 2026 foundation payment from the Ohio Department of Education, reduced by the anticipated decline due to relocation of an associated services provider out of the CVCC attendance area, thus a reduction of \$500K from what was received in FY25.

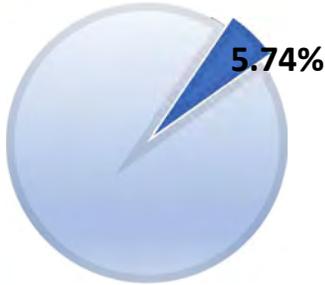
Unrestricted and Restricted Grants-In-Aid utilize the new State funding components in the Fair School Funding Plan (FSFP) enacted for FY22 and updated for the current FY26/27 State biennial budget. Overall State foundation (Unrestricted and Restricted) funding remains relatively flat for FY27 and out years, after a decrease in FY26 due to decreased CTE associated services funding. Career awareness and exploration funding is eliminated by the State in its FY26/27 biennial budget.

Industry Recognized Credential and Innovative Workforce funding totaling \$119K from the State is assumed to continue for all years of this forecast.

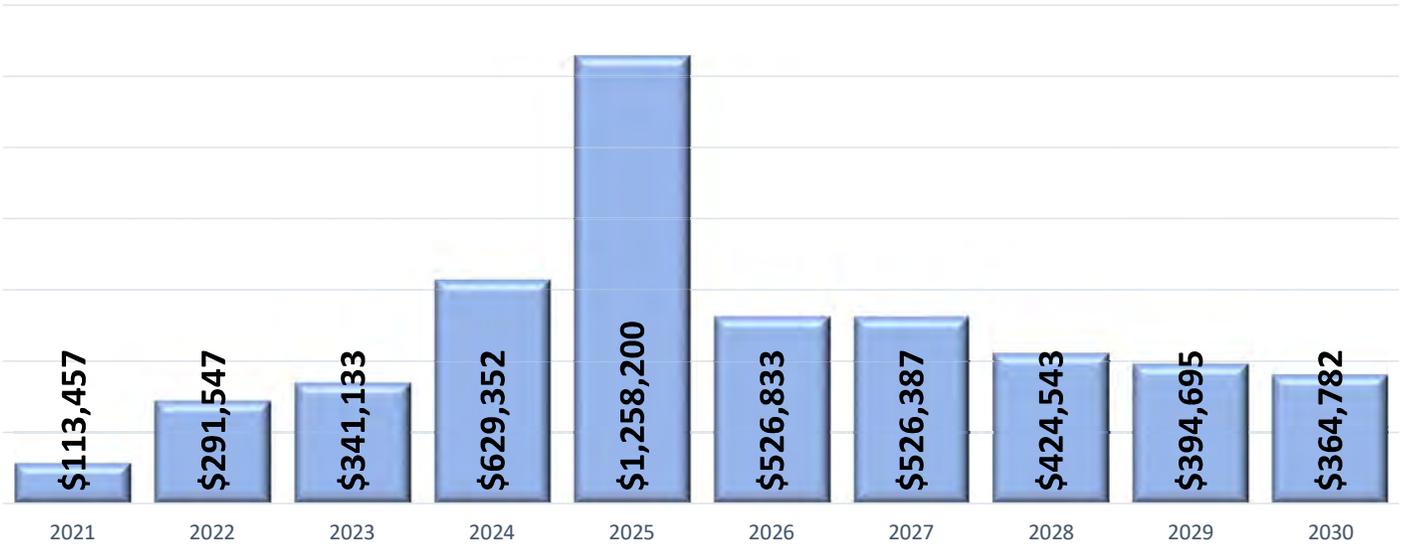
Casino revenues are included in this category.

1.040 & 1.045 - Restricted Grants-in-Aid

Funds received through the State Foundation Program or other allocations that are restricted for specific purposes.

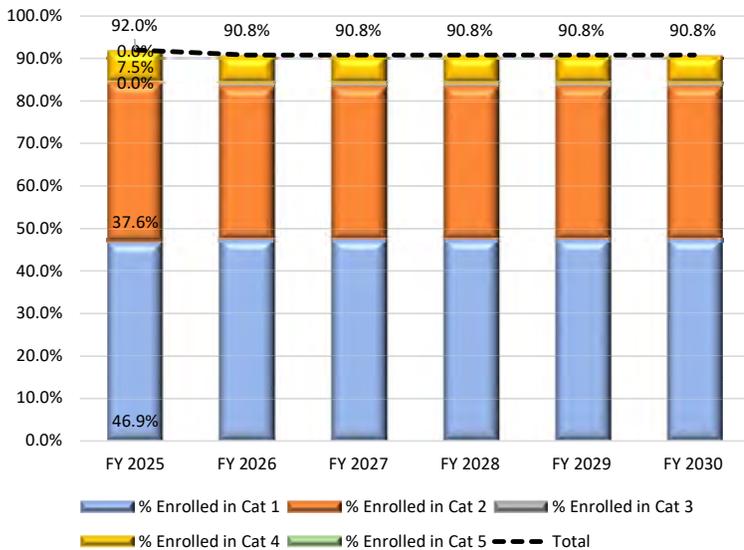


Restricted State Aid revenue accounts for 5.74% of total district general fund revenue.



Key Assumptions & Notes

Percentage of District Enrolled in CTE Category 1 through 5 Programs



Restricted Grants-in-Aid accounts for 2.37% of District revenues.

This is based on the January 2026 foundation payment from the Ohio Department of Education.

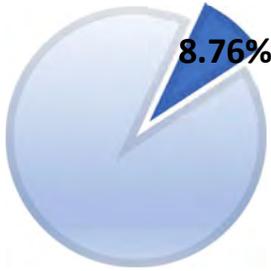
Unrestricted and Restricted Grants-In-Aid utilize the new State funding components in the Fair School Funding Plan (FSFP) enacted for FY22 and updated for the current FY26/27 State biennial budget. Overall State foundation (Unrestricted and Restricted) funding remains relatively flat for FY27 and out years, after a decrease in FY26 due to decreased CTE associated services funding.

Career awareness and exploration funding from the State increased from September 2023 (\$110K) for the November 2023 forecast to April 2024 (\$163K) for the May 2024 forecast. This amount was funded by the State at \$298K in the April 2025 foundation statement, but is eliminated from State funding in the FY26/27 biennial budget.

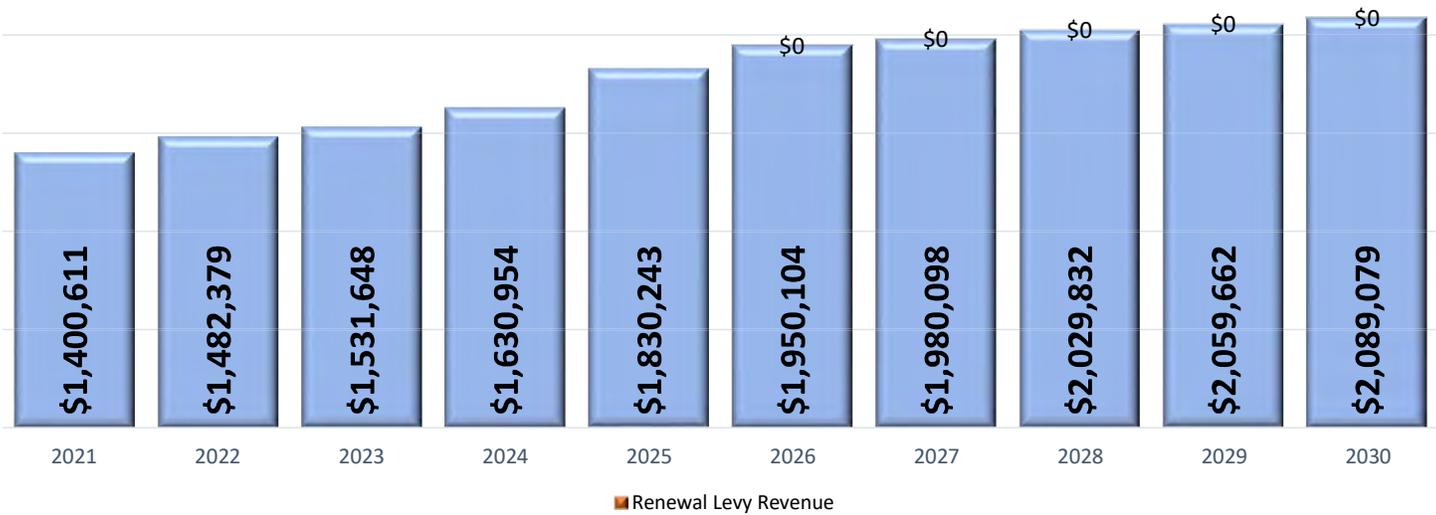
This category accounts for career-technical associated services, career awareness and exploration, and economically disadvantaged student funding

1.050 - State Share of Local Property Taxes

Includes funds received for Tangible Personal Property Tax Reimbursement, Electric Deregulation, Homestead and Rollback.



State Share of Local Property tax revenue accounts for 8.76% of total district general fund revenue.



Key Assumptions & Notes

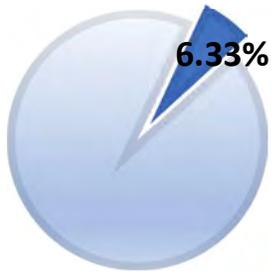
Property Tax Allocation accounts for 8.76% of District revenues.

This revenue source comes from homestead and rollback payments paid by the State on behalf of residential property tax owners. Residential, owner-occupied properties receive a 12.5% property tax reduction on existing tax levies, and residential, non-owner-occupied properties receive a 10.0% property tax reduction on existing tax levies, both of which are considered "rollback." The homestead payments made by the State help offset taxes for residential, owner-occupied properties wherein the owner meets certain age and income requirements.

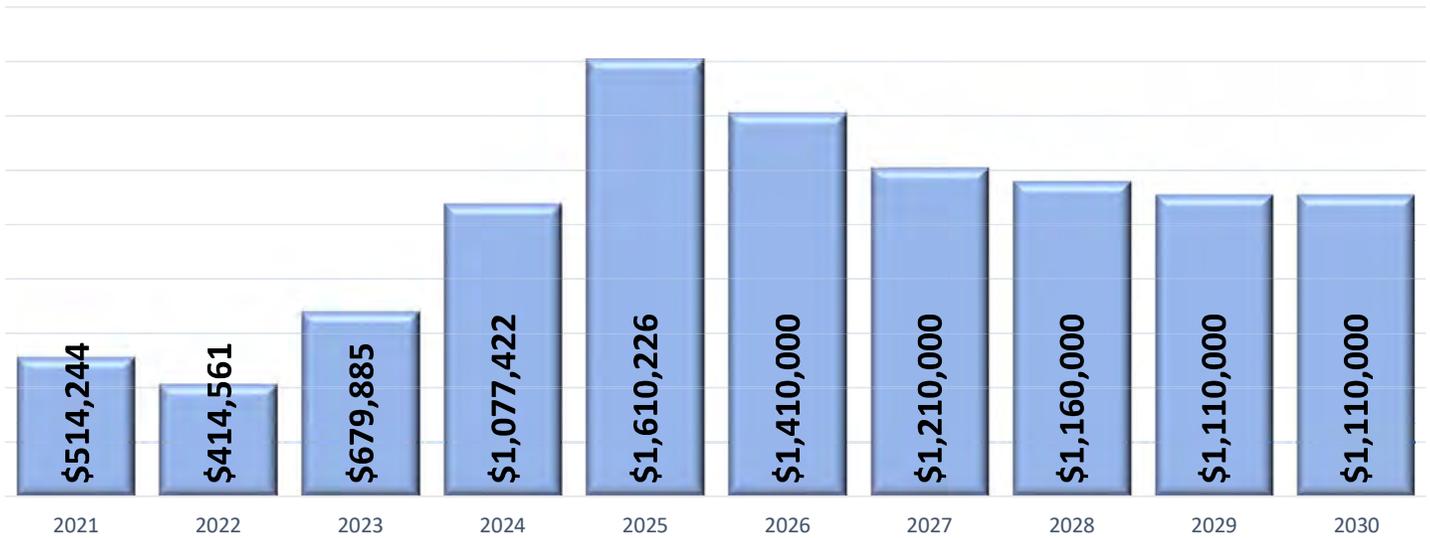
Revenues are projected to increase in all forecast years due to increased property valuations, as indicated in the notes for 1.010 General Property Tax (Real Estate).

1.060 - All Other Operating Revenues

Operating revenue sources not included in other lines; examples include tuition, fees, earnings on investments, rentals, and donations.



All Other Revenue accounts for 6.33% of total district general fund revenue.



Key Assumptions & Notes

All Other Operating Revenues accounts for 6.33% of District revenues.

The increase in revenues for FY23 to FY25 is due to increased interest earnings from rising investment rates and additional funds from the construction grant to invest, as well as increased payments in lieu of taxes from Tax Increment Financing (TIF) agreements enacted in municipalities of our associate school districts. Reductions in interest earnings are incorporated for FY26 to FY30 in anticipation of a decline in interest rates and available cash to invest as the construction grant funds and general fund cash balance are reduced.

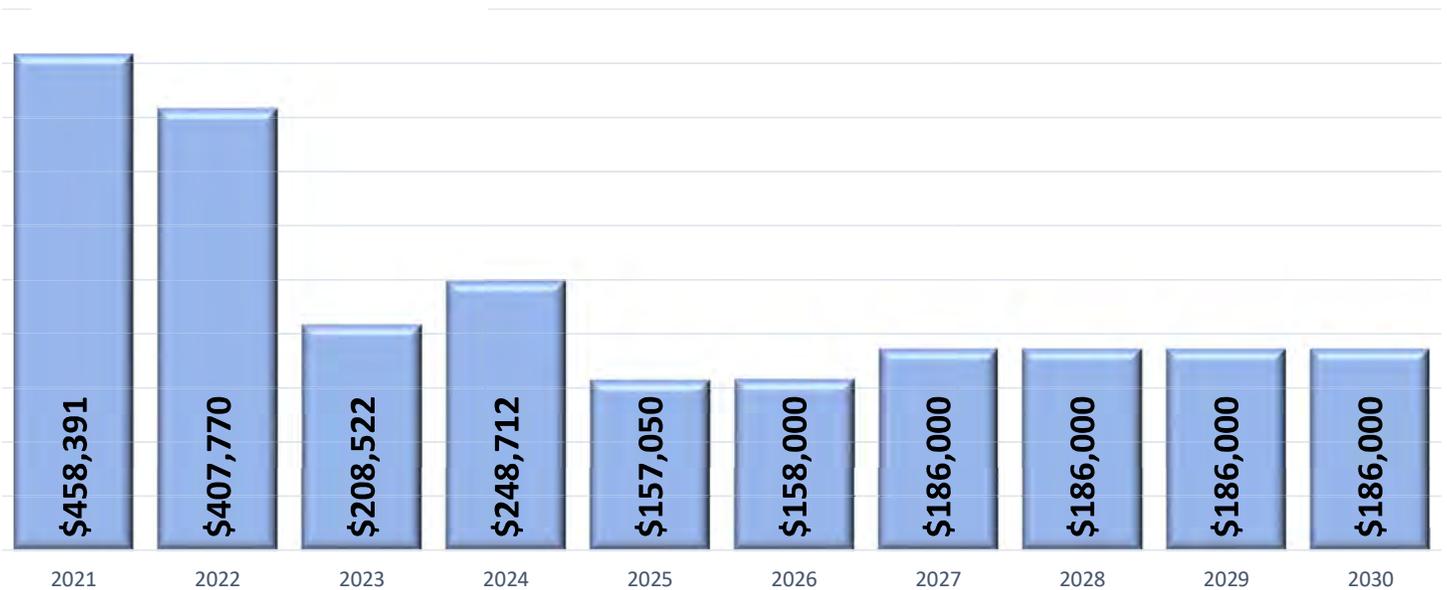
This category is comprised of tuition, student fees, investment earnings, open enrollment, and payments in lieu of taxes for various development agreements in some of our municipalities.

2.070 - Total Other Financing Sources

Includes proceeds from sale of notes, state emergency loans and advancements, operating transfers-in, and all other financing sources like sale and loss of assets, and refund of prior year expenditures.



Other Sources of revenue accounts for 0.71% of total district general fund revenue.



Key Assumptions & Notes

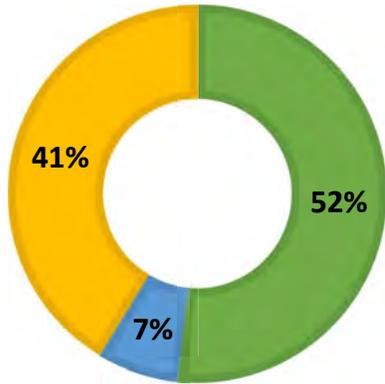
	FORECASTED					
	2025	2026	2027	2028	2029	2030
Transfers In	-	-	-	-	-	-
Advances In	157,000	157,000	185,000	185,000	185,000	185,000
All Other Financing Sources	50	1,000	1,000	1,000	1,000	1,000

Total Other Financing Sources accounts for 0.71% of District revenues.

This revenue source primarily accounts for the return of advances to other funds of the District. These revenues are simply a return of temporary "loans" for cash flow purposes to these other funds, thus there is an offsetting expense in the prior or current fiscal year, resulting in no gain or loss to the District.

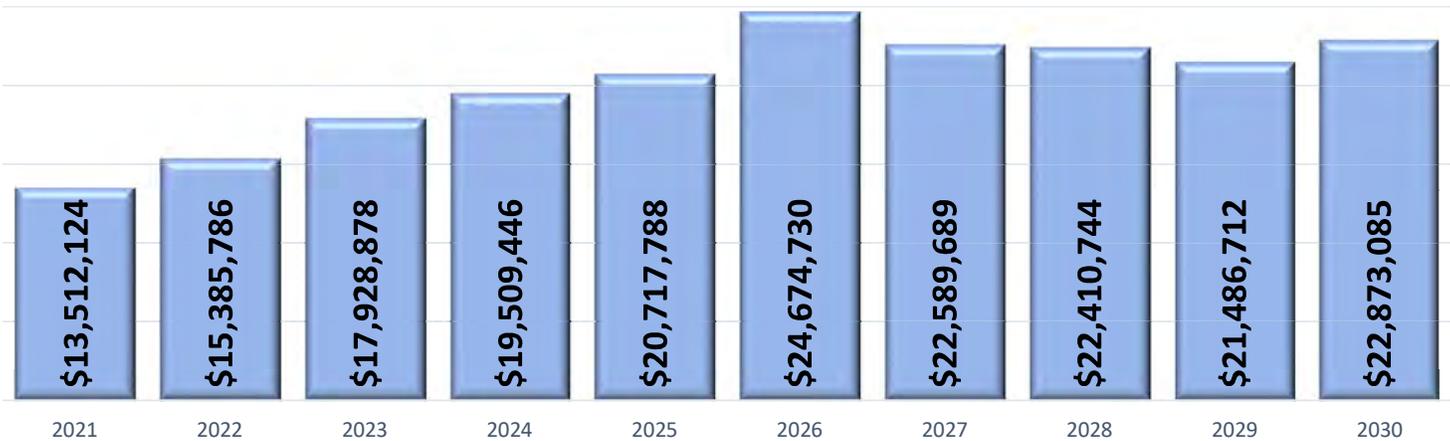
Expenditure Overview

Expenditure Categories



Personnel Costs	
Salaries	36.87%
Benefits	14.72%
Purchased Services	
	6.99%
All Other Expenditures	
Supplies, Capital, Debt, Other Obj	5.19%
Other Uses	36.22%

Annual Expenditures Actual + Projected



Historic Expenditures Change versus Projected Expenditures Change

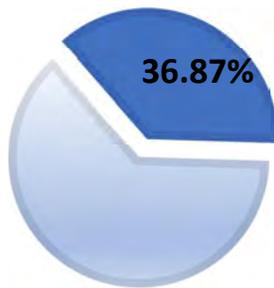
	Historical Average Annual \$\$ Change	Projected Average Annual \$\$ Change	Projected Compared to Historical Variance	Total expenditures are expected to increase in FY26 from FY25 primarily due the transfers to the permanent improvement fund for facility projects as presented to the Board at its September 2025 regular meeting as part of the five-year facilities improvement plan, and, increased Personnel Services and Employees Retirement/Ins. Benefits due to normal salary and fringe benefits increases. For FY25, insurance premiums for medical and prescription were anticipated to remain flat to FY24 due to implementation of the high deductible health plan with employer funded health savings account (HDHP with HSA), at a substantially reduced monthly premium amount, on January 1, 2025 for all employees. This plan premium increased 6.33% on October 1, 2025. Stipend system for salary increases negotiated with two unions in Spring 2021, and renegotiated in Spring 2024 to continue through 2027 for both unions, is included for FY22 and out years. The OAPSE and CVFT settlements, and ASCE Plan, as approved by the Board are incorporated into this forecast. Estimated expenditure reductions from lower salaries and health insurance costs from new full-time positions not filled and/or not enrolling this year, as well as elimination of one facility improvement project for FY26, yield a cumulative positive impact on the projected balance through June 30, 2030 of \$1.6 million.
Salaries	\$165,779	\$442,860	\$277,082	
Benefits	\$108,712	\$225,031	\$116,319	
Purchased Services	\$78,855	\$79,430	\$575	
Supplies & Materials	\$43,380	\$15,962	(\$27,417)	
Capital Outlay	(\$12,778)	\$4,034	\$16,812	
Intergov & Debt	\$0	\$0	\$0	
Other Objects	\$43,654	\$15,723	(\$27,931)	
Other Uses	\$463,156	(\$351,981)	(\$815,138)	
Total Average Annual Change	\$890,757	\$431,059	(\$459,698)	
	5.70%	2.44%	-3.26%	

For Comparison:
Revenue average annual change is projected to be >

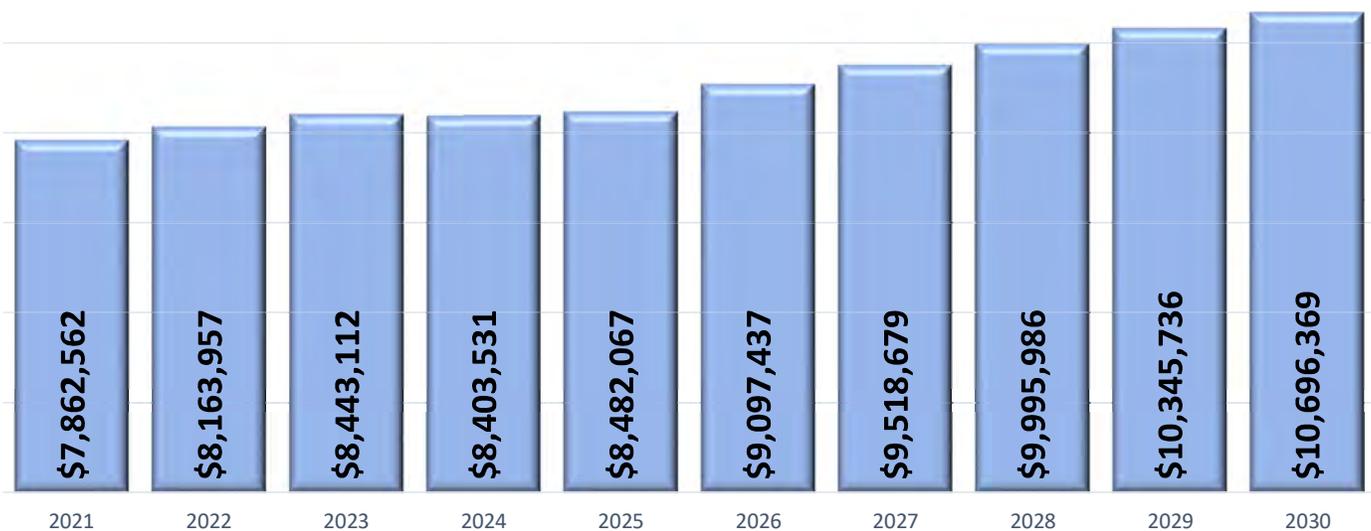
(\$79,548) On an annual average basis, revenues are projected to contract while expenditures grows

3.010 - Personnel Services

Employee salaries and wages, including extended time, severance pay, supplemental contracts, etc.



Salaries account for 36.87% of the district's total general fund spending.



Key Assumptions & Notes

Personnel Services accounts for 36.87% of District expenditures.

2025/2026 school year staffing counts as of January 2026 are used as the basis for this forecast.

All provisions of current negotiated agreements are included. The stipend compensation system for all employees negotiated in Spring 2021 and renegotiated in Spring 2024 is included for FY22 and out years.

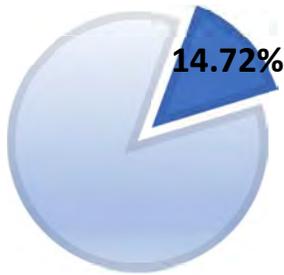
Base and step/education increases of 2.35% and 2.0% (eligible staff only) respectively for certified staff are included for FY25 to FY27, followed by a 2.0% projected base pay increases in FY28 and out years. Base increases for classified staff of 2.5%, are included for FY25 to FY27 respectively, followed by a 2.0% projected base pay increase in FY28 and out years. Step increases of 1.5% are included for eligible staff only. ASCE (administrative, support and classified exempt) base increases of 2.25% for FY25 to FY27 are included, plus a 1.0% step increase for eligible staff only, followed by 2.0% projected base pay increases in FY28 and out years.

A 27th bi-weekly payroll occurred in FY23, which was offset in FY25 when a three-week pay gap or similar adjustment occurred to correct this payment ahead of schedule based on days worked in the contract year. Full-time assistant superintendent and administrative assistant to the assistant superintendent, are both increased from .5 fte to 1.0 fte for FY25 and out years.

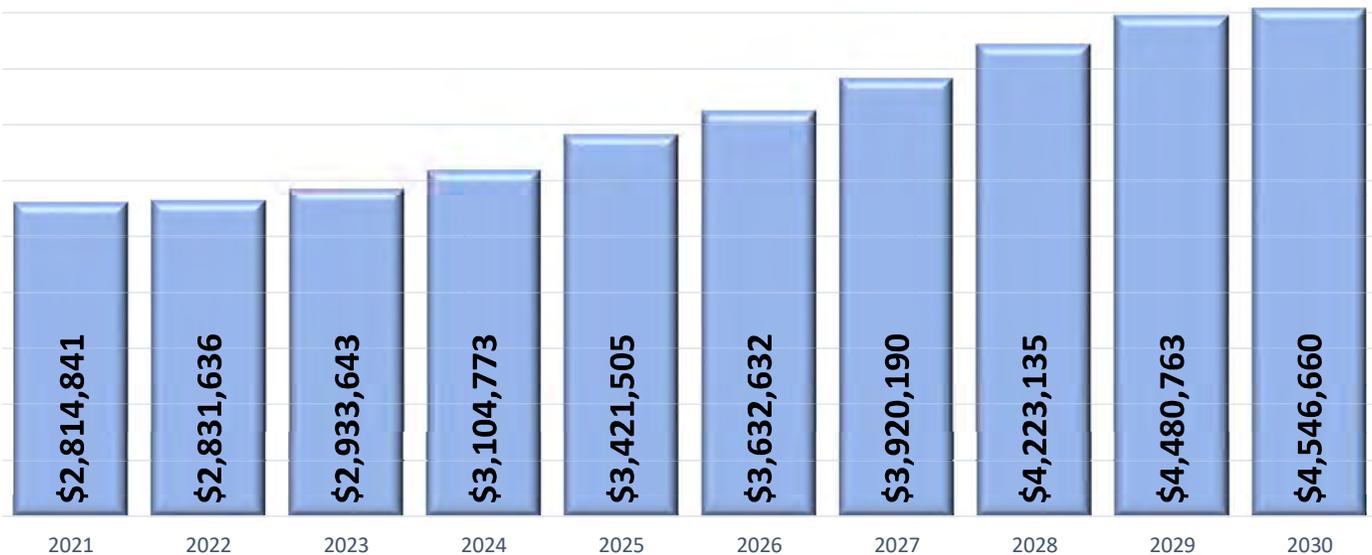
Increased staffing costs for eight full-time (currently part-time) career specialists (FY26 and 27), two additional program instructors (FY26 and FY28), two additional educational aides (FY25 and FY26), an additional custodian (FY26), an office intern (FY26), and a public information officer (FY28) are included. The program instructor addition for FY26 did not happen until mid-year, and all career specialists have not transitioned to full-time status at this time.

3.020 - Employees' Benefits

Retirement for all employees, Workers Compensation, early retirement incentives, Medicare, unemployment, pickup on pickup, and all health-related insurances.



Benefits account for 14.72% of the district's total general fund spending.



Key Assumptions & Notes

Employees' Benefits accounts for 14.72% of District expenditures.

Insurance counts and premiums for January 2026 are used for the base cost calculations, as well as the 2025/2026 salaries which drive the retirement/medicare/workers' compensation costs.

Insurance premium increases of 8% blended rate are included for FY27 and out years. Premiums increased 6.33% for FY25, preceded by increases of 12.5%, 13.00%, 6.70%, 2.25%, 0%, 4.18%, 8.66%, 11.68%, 9.17%, and 4.55% respectively in FY25 to FY16. Employee premium share is 16% for all staff, except 20% for administrative and supervisory employees.

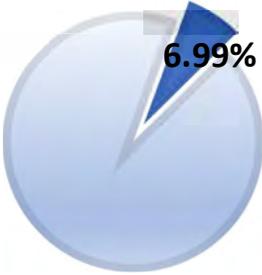
For FY25, HDHP with HSA, at a substantially reduced monthly premium amount, on January 1, 2025 for all employees, kept insurance benefit costs relatively flat. FY26 insurance costs include to 12 months of all employees being covered by the HDHP with HSA, rather than only six months of coverage under this plan as occurred in FY25.

Additional insurance packages and other benefit costs related to new positions identified in Section 3.010 Personnel Services are included. Estimated expenditure reductions from health insurance costs for new full-time positions not filled and/or not enrolling in FY26 positively impact the anticipated expenditures.

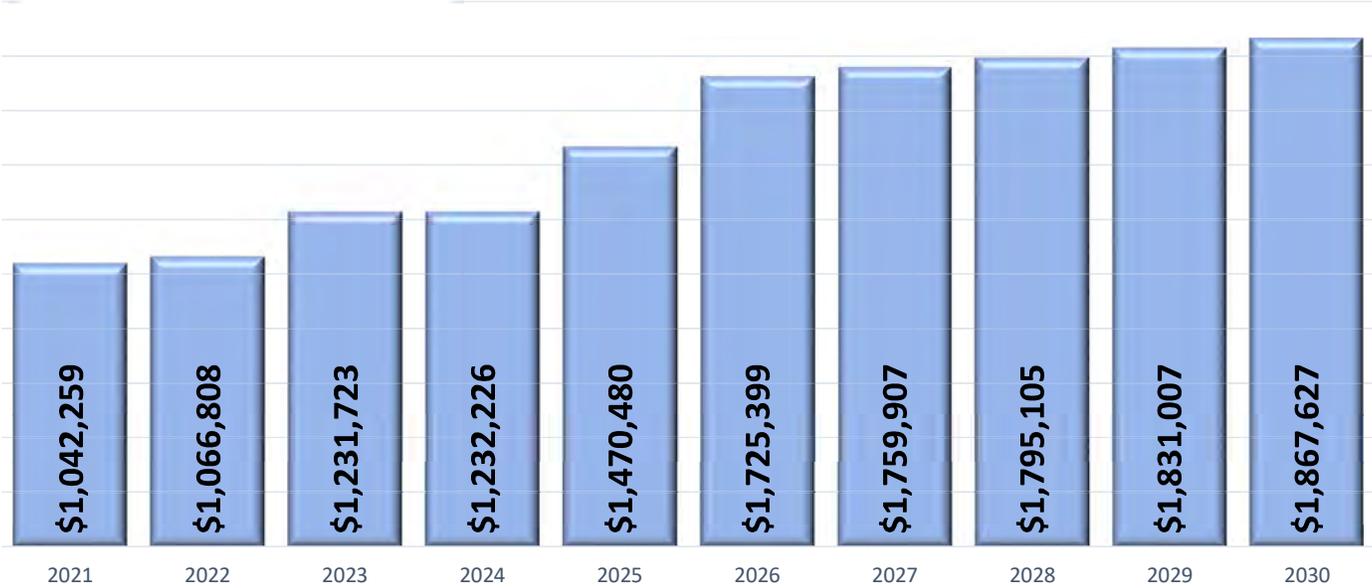
All provisions of current negotiated agreements are included.

3.030 - Purchased Services

Amounts paid for services rendered by personnel who are not on the payroll of the school district, expenses for tuition paid to other districts, utility costs and other services which the school district may purchase.



Purchased Services account for 6.99% of the district's total general fund spending.



Key Assumptions & Notes

Purchased Services accounts for 6.99% of District expenditures.

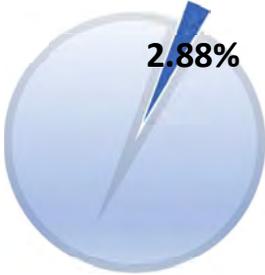
Utilities, property and fleet insurance, copier leases/costs, technology services and repairs, building maintenance and repairs, legal and other professional services, and staff professional development comprise the majority of these expenditures.

FY24 included an increase to the high school operating budget for travel expenses previously paid from the Student Leadership fund 200 based on advances and transfers from the general fund.

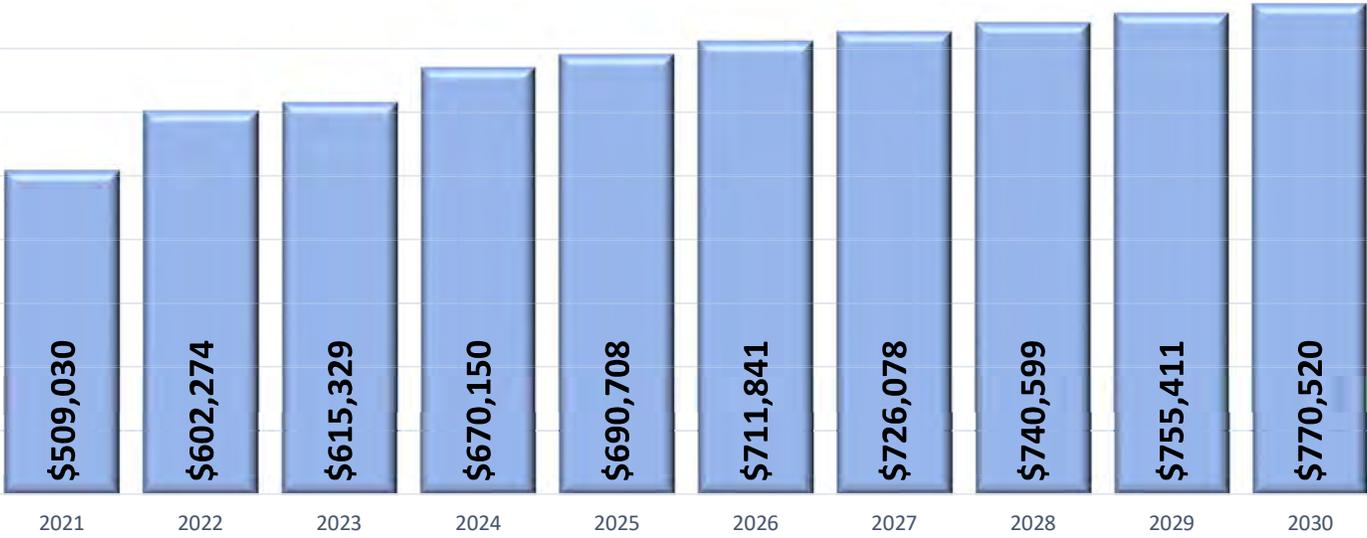
FY26 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 85% of authorized budgets being expended. 2% overall inflationary growth is generally applied to purchased services items for FY27 and out years.

3.040 - Supplies & Materials

Expenditures for general supplies, instructional materials including textbooks and media material, bus fuel and tires, and all other maintenance supplies.



Supplies and Materials account for 2.88% of the district's total general fund spending.



Key Assumptions & Notes

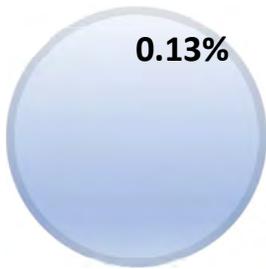
Supplies & Materials accounts for 2.88% of District expenditures.

Textbooks, custodial and maintenance supplies, software, technology supplies, and paper and other building/office supplies comprise the majority of these expenditures.

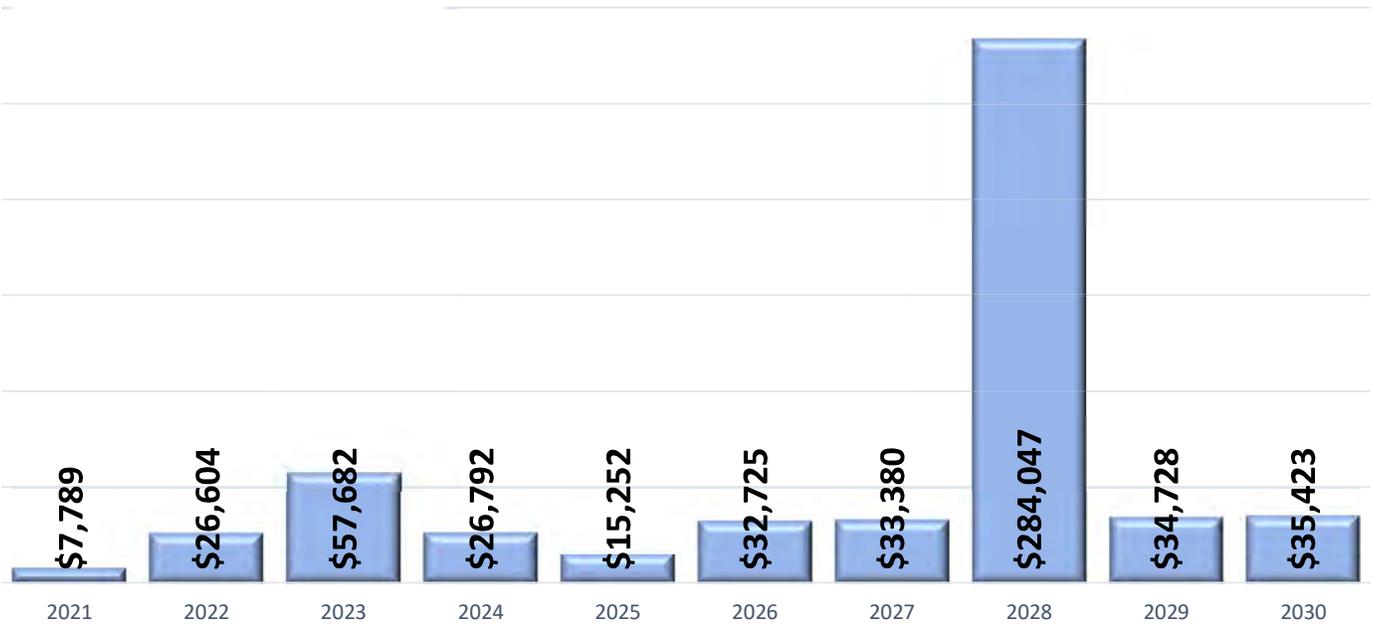
FY26 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 88% of authorized budgets being expended based upon historical review of budgets being utilized. 2% inflationary growth is generally applied to all supplies and materials items for FY27 and out years.

3.050 - Capital Outlay

This line includes expenditures for items having at least a five-year life expectancy, such as land, buildings, improvements of grounds, equipment, computers/technology, furnishings, and buses.



Capital Outlay account for 0.13% of the district's total general fund spending.



Key Assumptions & Notes

Capital Outlay accounts for 0.13% of District expenditures.

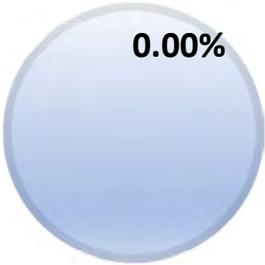
Equipment for office and custodial/maintenance comprises the majority of these expenditures as equipment purchases are planned for procurement from Permanent Improvement Funds and other grant funds.

FY28 includes \$250K for new student instructional program equipment.

FY26 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 85% of authorized budgets being expended based upon historical review of budgets being utilized. 2% inflationary growth is generally applied to all capital outlay items for FY27 and out years.

3.060-4.060 - Intergovernmental & Debt

These lines account for pass through payments, as well as monies received by a district on behalf of another governmental entity, plus principal and interest payments for general fund borrowing.



Intergovernmental and Debt account for 0.00% of the district's total general fund spending.

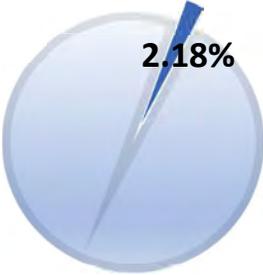
2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Key Assumptions & Notes

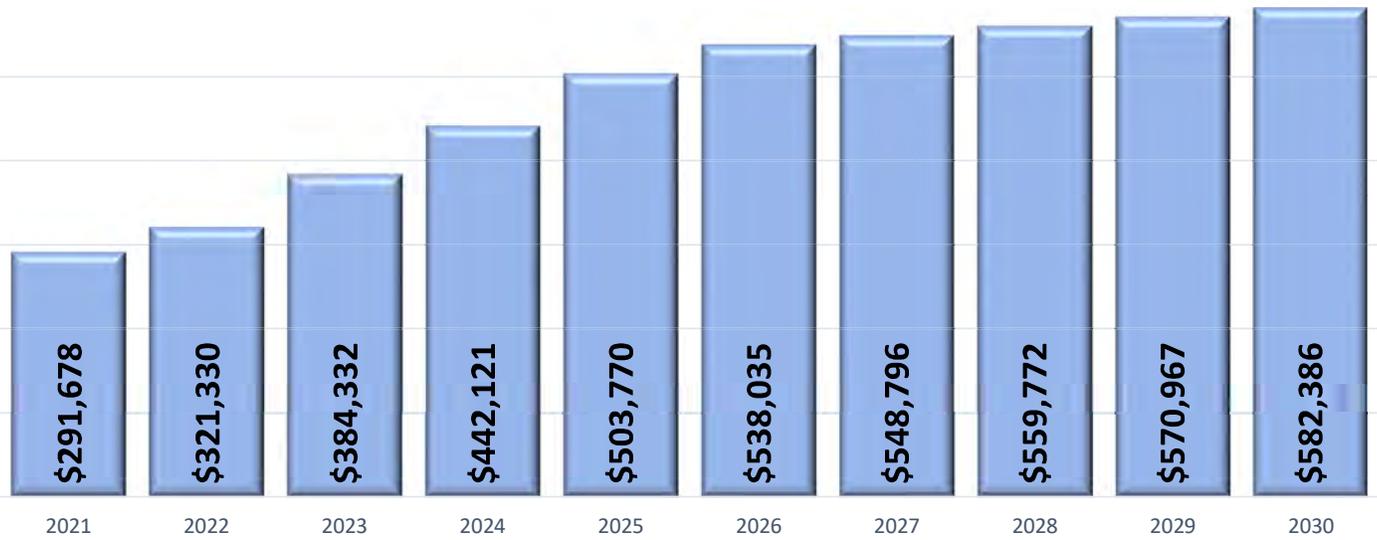
The Intergovernmental/Debt expenditure category details general fund debt issued by the District. The District does not have any debt.

4.300 - Other Objects

Primary components for this expenditure line are membership dues and fees, ESC contract deductions, County Auditor/Treasurer fees, audit expenses, and election expenses.



Other Objects account for 2.18% of the district's total general fund spending.



Key Assumptions & Notes

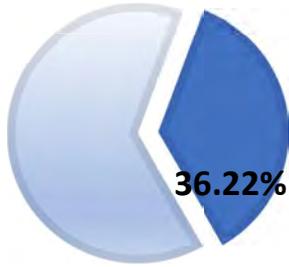
Other Objects accounts for 2.18% of District expenditures.

FY26 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 97% of authorized budgets being expended based upon historical review of budgets being utilized. 2% inflationary growth is generally applied to all other objects items for FY27 and out years.

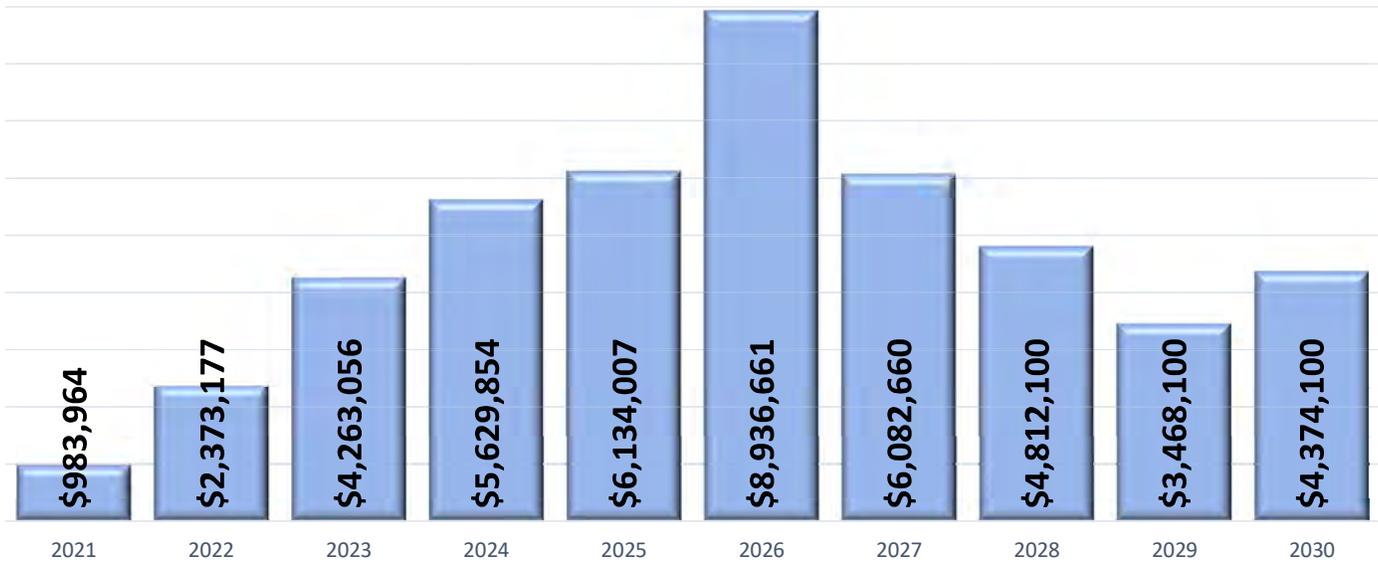
Tax collection fees charged by Summit County, liability insurance, and memberships comprise the majority of these expenditures.

5.040 - Total Other Financing Uses

Operating transfers-out, advances out to other funds, and all other general fund financing uses.



Other Uses account for 36.22% of the district's total general fund spending.



Key Assumptions & Notes

	FORECASTED					
	2025	2026	2027	2028	2029	2030
Transfers Out	5,798,650	8,479,661	5,625,660	4,355,100	3,011,100	3,917,100
Advances Out	157,000	185,000	185,000	185,000	185,000	185,000
Other Financing Uses	178,357	272,000	272,000	272,000	272,000	272,000

Total Other Financing Uses accounts for 36.22% of District expenditures.

Advances and transfers to other funds are recorded in this category. Advances are simply a temporary "loan" for cash flow purposes to these other funds, thus there is offsetting revenue in the current or subsequent fiscal year, resulting in no gain or loss to the District. Advances to Food Services, Uniform School Supplies, and Section 125, are included for all forecast years. Transfers are permanent allocations of resources to the receiving funds, used to help offset operating costs. Transfers to funds other than Permanent Improvement Building Maintenance, Permanent Improvement Technology, and Section 125 are made in the next fiscal year to only provide funding for the actual operating deficit from the prior fiscal year. These funds can include Food Services, Uniform School Supplies, and Student Leadership. Section 125 receives an annual transfer of \$10 per employee per month contribution per provisions in negotiated agreements. The planned transfers to Permanent Improvement Building Maintenance in FY26 and out years for building improvements identified in the five-year facilities improvement plan presented in September 2025 are included, as well as \$1M for equipment refresh throughout the District in FY26. Annual transfers to Permanent Improvement Technology fund of \$300,000 are included for FY26 and out years.

The transfer amount for FY26 for facility improvement projects is reduced by \$500K due to elimination of one project at this time.

\$34,000 annual allocation to each associate district for CTE programming is included.

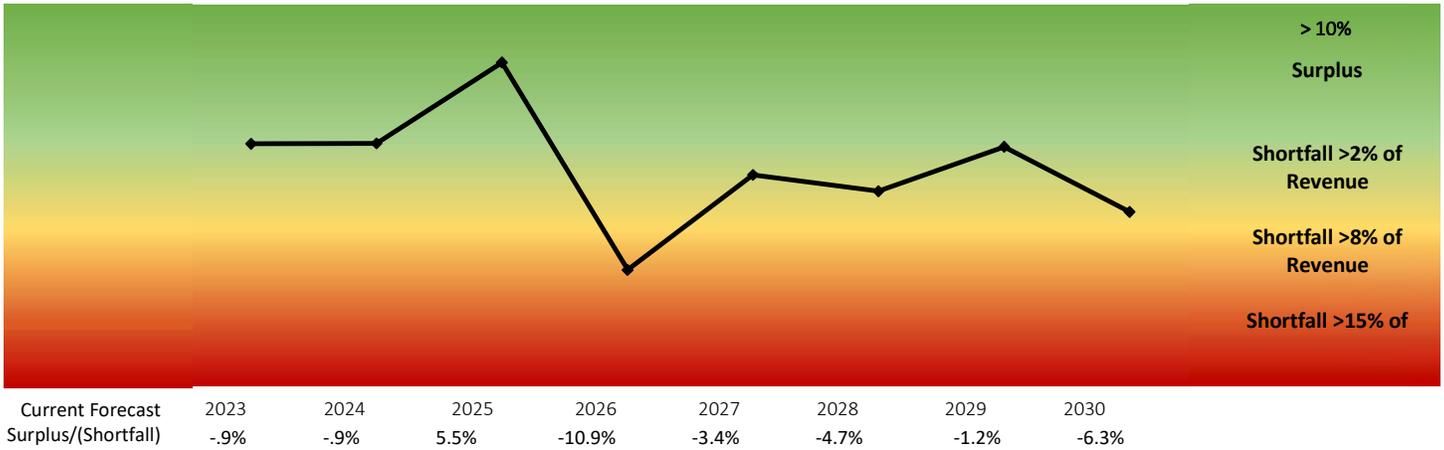
Cuyahoga Valley Career Center

Five Year Forecast

February Fiscal Year 2026

Fiscal Year:	Actual	FORECASTED				
	2025	2026	2027	2028	2029	2030
Revenue:						
1.010 - General Property Tax (Real Estate)	14,872,247	15,997,705	15,692,480	15,217,108	15,030,298	15,251,232
1.020 - Public Utility Personal Property	706,757	747,328	786,803	816,385	845,967	875,549
1.030 - Income Tax	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	1,482,450	1,468,726	1,472,988	1,579,228	1,611,150	1,642,792
1.040 - Restricted Grants-in-Aid	1,258,200	526,833	526,387	424,543	394,695	364,782
1.050 - State Share-Local Property Taxes	1,830,243	1,950,104	1,980,098	2,029,832	2,059,662	2,089,079
1.060 - All Other Operating Revenues	1,610,226	1,410,000	1,210,000	1,160,000	1,110,000	1,110,000
1.070 - Total Revenue	21,760,123	22,100,696	21,668,756	21,227,096	21,051,772	21,333,434
Other Financing Sources:						
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-
2.020 - State Emergency Loans and Adv	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	-	-	-	-
2.050 - Advances-In	157,000	157,000	185,000	185,000	185,000	185,000
2.060 - All Other Financing Sources	50	1,000	1,000	1,000	1,000	1,000
2.070 - Total Other Financing Sources	157,050	158,000	186,000	186,000	186,000	186,000
2.080 - Total Rev & Other Sources	21,917,173	22,258,697	21,854,757	21,413,097	21,237,773	21,519,435
Expenditures:						
3.010 - Personnel Services	8,482,067	9,097,437	9,518,679	9,995,986	10,345,736	10,696,369
3.020 - Employee Benefits	3,421,505	3,632,632	3,920,190	4,223,135	4,480,763	4,546,660
3.030 - Purchased Services	1,470,480	1,725,399	1,759,907	1,795,105	1,831,007	1,867,627
3.040 - Supplies and Materials	690,708	711,841	726,078	740,599	755,411	770,520
3.050 - Capital Outlay	15,252	32,725	33,380	284,047	34,728	35,423
Intergovernmental & Debt Service	-	-	-	-	-	-
4.300 - Other Objects	503,770	538,035	548,796	559,772	570,967	582,386
4.500 - Total Expenditures	14,583,782	15,738,069	16,507,029	17,598,644	18,018,612	18,498,985
Other Financing Uses						
5.010 - Operating Transfers-Out	5,798,650	8,479,661	5,625,660	4,355,100	3,011,100	3,917,100
5.020 - Advances-Out	157,000	185,000	185,000	185,000	185,000	185,000
5.030 - All Other Financing Uses	178,357	272,000	272,000	272,000	272,000	272,000
5.040 - Total Other Financing Uses	6,134,007	8,936,661	6,082,660	4,812,100	3,468,100	4,374,100
5.050 - Total Exp and Other Financing Uses	20,717,788	24,674,730	22,589,689	22,410,744	21,486,712	22,873,085
6.010 - Excess of Rev Over/(Under) Exp	1,199,384	(2,416,033)	(734,932)	(997,647)	(248,939)	(1,353,650)
7.010 - Cash Balance July 1 (No Levies)	19,741,566	20,940,950	18,524,916	17,789,984	16,792,337	16,543,397
7.020 - Cash Balance June 30 (No Levies)	20,940,950	18,524,916	17,789,984	16,792,337	16,543,397	15,189,747
		Reservations				
8.010 - Estimated Encumbrances June 30	279,095	300,000	300,000	300,000	300,000	300,000
9.080 - Reservations Subtotal	-	1,125,000	1,125,000	1,125,000	1,125,000	1,125,000
10.010 - Fund Bal June 30 for Cert of App	20,661,855	17,099,916	16,364,984	15,367,337	15,118,397	13,764,747
Rev from Replacement/Renewal Levies						
11.010 & 11.020 - Renewal Levies	-	-	-	-	-	-
11.030 - Cumulative Balance of Levies	-	-	-	-	-	-
12.010 - Fund Bal June 30 for Cert of Obligations	20,661,855	17,099,916	16,364,984	15,367,337	15,118,397	13,764,747
Revenue from New Levies						
13.010 & 13.020 - New Levies	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-
15.010 - Unreserved Fund Balance June 30	20,661,855	17,099,916	16,364,984	15,367,337	15,118,397	13,764,747

Revenue Surplus/(Shortfall) - Current Forecast



The district is trending toward revenue shortfall with the expenditures growing faster than revenue. A revenue increase of 6.29% is needed to balance the budget, or a \$1,353,650 reduction in expenditures.

- The largest contributor to the projected revenue trend is the change in Real Estate.
- The expenditure most impacting the changing trend is Other Uses.

Days Cash on Hand - Current Forecast

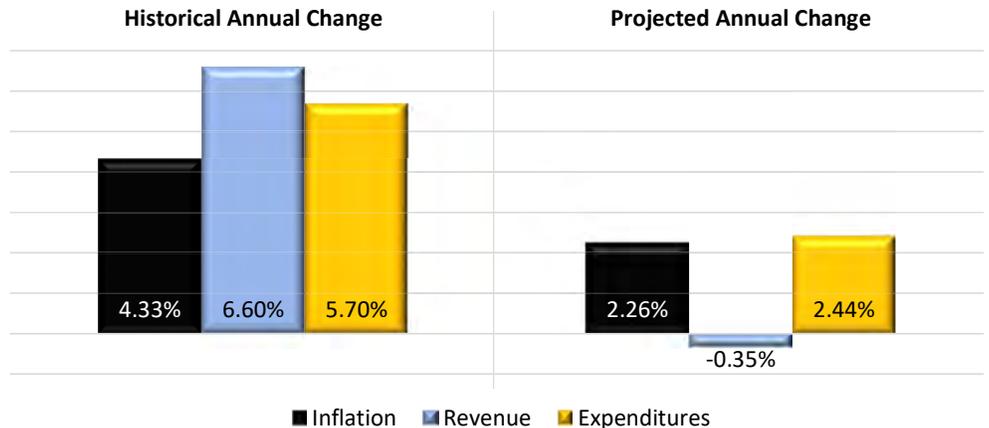


Days cash on hand is projected to decline.

*based on 365 days

5-Year Average Annual Change - Inflation, Revenue and Expenditures

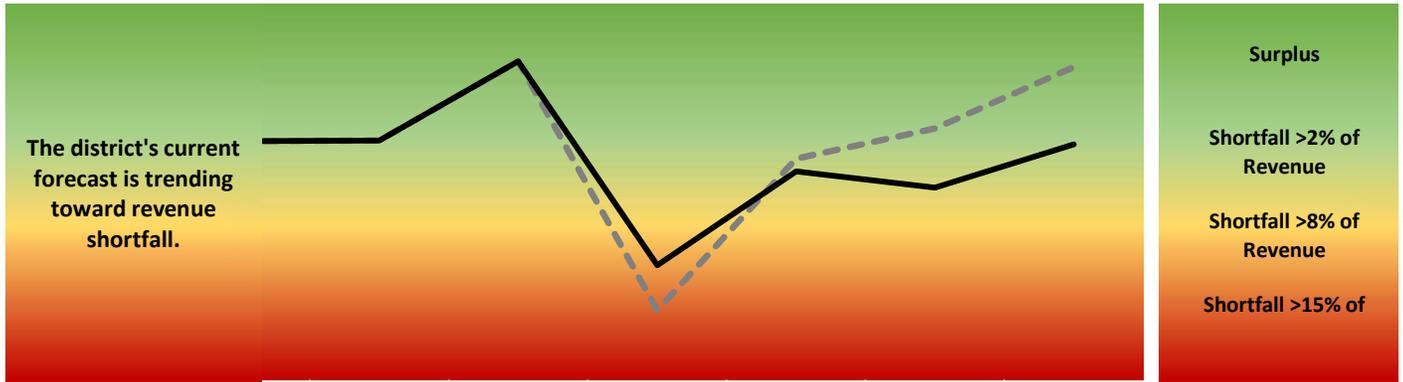
Average projected annual expenditure change is greater than inflation, and more than revenue.



CPI (Inflation) Source: Federal Reserve Bank of St. Louis (September 23, 2024) <https://alfred.stlouisfed.org>

Current to Prior Forecast Comparison

Revenue Surplus/(Shortfall) - Current Compared to Prior Forecast



	2023	2024	2025	2026	2027	2028	2029
--- Prior Forecast	-0.9%	-0.9%	5.5%	-14.5%	-2.3%	0.1%	5.0%
— Current Forecast	-0.9%	-0.9%	5.5%	-10.9%	-3.4%	-4.7%	-1.2%

Days Cash on Hand - Current Compared to Prior Forecast



Days cash on hand is forecasted to decline, and is similar to the prior forecast trend.

**based on 365 days*

Revenue and Expenditure Variances - Current Compared to Prior Forecast

	<u>Revenue Variance</u>	
Cumulative Unfavorable Revenue Variance	-2.87%	(\$3,215,455)
	<u>Largest Revenue Variances</u>	
1.01 Real Estate	-14.67%	(\$3,215,839)
1.02 Pub Utility	0.00%	\$383
1.060 All Other	0.00%	\$2
All Other Revenue Categories	0.00%	(\$0)

The current revenue forecast is down by 2.87% compared to the prior forecast.

NET cumulative forecast impact for the forecast period FY 2025 - 2029 of Revenue and Expense variances is -1.65% (-\$1,834,734).

The current forecast for expenditures is down by 1.22% compared to the prior forecast.

	<u>Expenditure Variance</u>		
	-1.22%	(\$1,380,721)	Cumulative Favorable Expenditure Variance
	<u>Largest Expenditure Variances</u>		
	-3.96%	(\$819,565)	3.02 Benefits
	-2.41%	(\$499,999)	Intergov + Debt + Other
	-0.30%	(\$61,156)	3.01 Salaries
	0.00%	(\$1)	All Other Expenditure Categories

Detailed Comparison of Net Revenue Change Since October Cuyahoga Valley Career Center

Forecast Compare \$\$ Variance

Current Over/(Under) Prior

		Actual	FORECASTED			
		2025	2026	2027	2028	2029
Revenue:	1.01 Real Estate	0	43,620	(410,161)	(1,230,808)	(1,618,490)
	1.02 Pub Utility	(0)	144	78	79	82
	1.03 Income Tax	-	-	-	-	-
	1.035,1.040 State	(0)	-	-	-	-
	1.050 - State Reimb Prop Tax Credits	(0)	-	-	-	-
	1.060 All Other	(0)	0	0	0	0
	2.010-2.060 Other Sources	-	0	0	0	0
	Levy Renewals	-	-	-	-	-
	Total 2.08 Rev plus Renewals	(0)	43,765	(410,082)	(1,230,728)	(1,618,407)
	Total 2.08 Revenue Percentage Change	0.0%	0.2%	-1.8%	-5.4%	-7.1%

The table above reflects the net change in revenue when comparing the current forecast results to the forecast submitted to Ohio DEW in October.



Property Tax Reform Impact - Retrospective Look

Tax Years 2023, 2024, and 2025

District's Outside Millage "Floor" Status Before Property Tax Reform

Class I	TY 2023	TY 2024	TY 2025	
Inside Millage	0.0	0.0	0.0	Before property tax reform, H.B. 920 prevented inside plus outside millage from dropping below the 20-mill floor, resulting in large increases in taxpayer bills after reappraisals.
Effective Outside Millage	2.0	2.0	2.0	
Effective Inside + Outside Millage	2.0	2.0	2.0	
Class I Property Values Change	TY 2023	TY 2024	TY 2025	
Reappraisal or Update Year	Yes	Yes	No	<< District is in more than one county
Percent of District in Reappraisal/Update	52.0%	53.5%	0.0%	
Class I Combined Change	25.8%	23.4%	0.0%	
New GDP-D Allowed Growth	13.0%	15.4%	13.3%	

Do local taxpayers qualify for prior property tax relief in the way of Credits or Millage reductions?

Millage Change	TY 2023	TY 2024	TY 2025	
Combined Ag/Residential Inflation	13.4%	12.5%	0.1%	H.B. 186 taxpayer credits can occur when a district was at the millage floor and the reappraisal or update growth exceeded GDP-D. Otherwise, no credits are generated.
Outside Millage Reduction	-	-	-	
Percentage Change in Millage	0.0%	0.0%	0.0%	
Taxpayer Credits	TY 2023	TY 2024	TY 2025	
If at the floor and exceeded GDP-D Growth	\$ (865,031)	\$ (742,280)	\$ -	H.B. 186 credits should apply to 2nd half tax year 2025 tax bills.

Property Tax Reform - Prospective Look

Tax Years 2026, 2027, 2028, and 2029

Does projected property value Reappraisal/Update/Inflation exceed cumulative GDP-D?

	TY 2025	TY 2026	TY 2027	TY 2028	TY 2029
Reappraisal or Update Year	No	Yes	Yes	No	Yes
Percent of District in Reappraisal/Update	0.0%	52.0%	53.5%	0.0%	52.0%
Class I Combined Change	0.0%	4.0%	3.9%	0.0%	3.8%
GDP-D	13.3%	9.2%	8.0%	8.1%	7.7%

With Property Tax Reform, how are projected tax rates responding to property value inflation?

	TY 2025	TY 2026	TY 2027	TY 2028	TY 2029
Inside Millage Class I & II*	0.0	0.0	0.0	0.0	0.0
Millage Change	0.0	0.0	0.0	0.0	0.0
Percentage Change in Millage	0.0%	0.0%	0.0%	0.0%	0.0%

*Starting in TY 2026, H.B. 335 provides for the County Budget Commission to reduce inside millage when reappraisal exceeds GDP-D

	TY 2025	TY 2026	TY 2027	TY 2028	TY 2029
Outside Millage	2.0	2.0	2.0	2.0	2.0
Millage Change	0.0	0.0	0.0	0.0	0.0
Percentage Change in Millage	0.0%	0.0%	0.0%	0.0%	0.0%
Fixed Sum Millage	0.0	0.0	0.0	0.0	0.0
Millage Change (no change)	0.0	0.0	0.0	0.0	0.0
Percentage Change in Millage	0.0%	0.0%	0.0%	0.0%	0.0%

	TY 2025	TY 2026	TY 2027	TY 2028	TY 2029
Total Effective Rate (Inside+Outside+Fixed Sum)	2.0	2.0	2.0	2.0	2.0

***Beginning with the first reappraisal or update cycle occurring in tax year 2026 or after, H.B. 129 includes fixed sum levies in the district floor calculation.

Does the Reappraisal/Update/Inflation generate taxpayer credits?

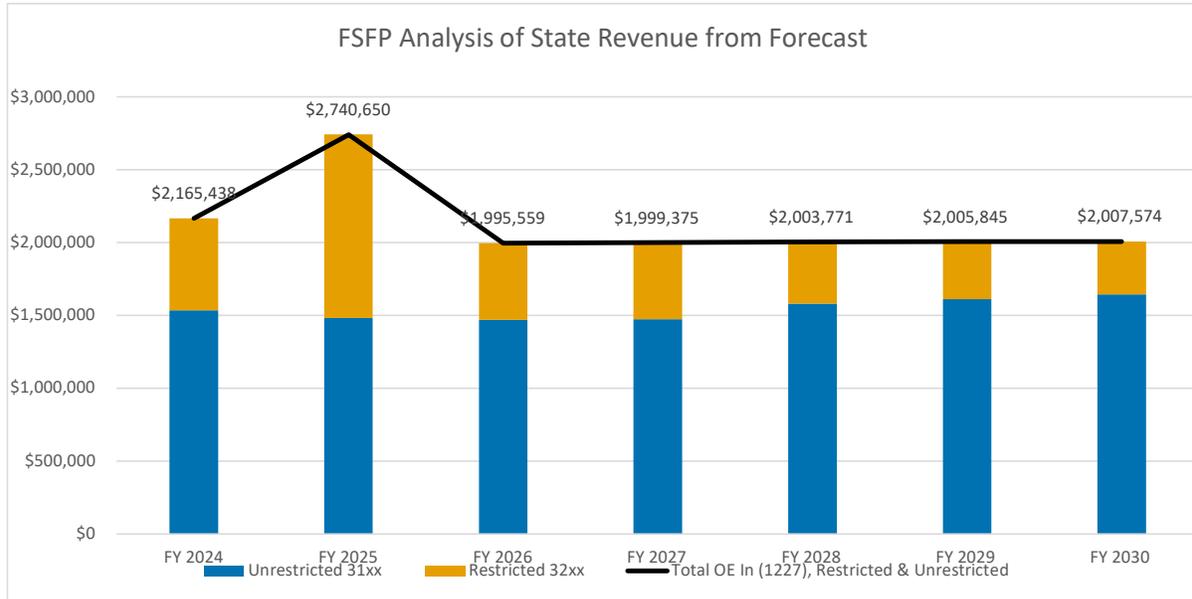
	TY 2025	TY 2026	TY 2027	TY 2028	TY 2029
H.B. 186 - Calculated Credit if at 20 Mill Floor	\$ -	\$ (865,031)	\$ (1,642,243)	\$ (1,642,243)	\$ (1,642,243)

**H.B. 186 credits are only for districts at the floor, if H.B. 129 and the inclusion of fixed-sum levies may bring districts off the floor and end credits.

Is the district modeling county budget commission imposed homestead and owner-occupied credit increases?

	FY 2026	FY 2027	FY 2028	FY 2029
Homestead/Owner-Occupied Credits	\$ (0)	\$ (0)	\$ (0)	\$ (0)

State Foundation Funding Results



	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Base Cost Per Pupil Total Funding	\$11,349	\$11,191	\$11,174	\$11,157	\$11,141
Local Share	86.2%	89.3%	93.1%	94.3%	95.5%
State Share	13.8%	10.7%	6.9%	5.7%	4.5%

Property Tax Reform Disclosure Items

The Ohio Department of Taxation, county auditors, and other partners are actively working through interpretation and implementation of property tax reform. As details are finalized, assumptions may evolve and updated forecasts may be necessary.

Property Tax Reform includes the following pieces of legislation:

H.B. 129 revises the 20-mill floor calculation to include fixed-sum levies. Impact begins in first update/ reappraisal cycle after tax year 2025.

H.B. 186 limits revenue increases associated with the 20-mill and 2-mill floors to inflation measured by three years of Gross Domestic Product Deflator (GDP-D) change. Taxpayers are given a credit based on update/reappraisal changes beginning in Tax Year 2023; credits are recalculated with each update/reappraisal. Districts first experience a fiscal impact in FY 2027 the impact represents full Tax Year 2025 revenue loss and one half of Tax Year 2026 revenue loss. In FY2028 and beyond the impact is only one year of revenue loss. Districts above the floor are not eligible for Inflation Cap Credits. DEW will reimburse districts on the 2023/2024 reappraisal cycles for the credit until the next reappraisal/ update cycle (2026/2027).

H.B. 335 caps inside millage revenue growth due to inflation. Beginning with update/reappraisal in tax year 2026 requires County Budget Commission to adjust inside millage rates to limit real property revenue increases to GDP-D growth over the three preceding years. Reduction applies to real and public utility personal property.

H.B. 96 allows counties to offer a property tax exemption that "piggy-backs" on existing state homestead exemption and owner-occupied credit. Unlike existing credit and exemption the piggy-back amounts are not reimbursed to the district by the state.

The Gross Domestic Product Deflator (GDP-D) is estimated based on available data from the U.S. Bureau of Economic Analysis (BEA) and Federal Reserve Bank's forward inflation expectation rate.

CVCC Board of Education
 Thursday, February 26, 2026

Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

First Name	Last Name	Days/Hours	Start Date	End Date	Activity	In-person or Virtual	Location
Heather	Nelligan	30 Hours	3/30/2026	4/6/2026	Impact EMS Training	Virtual	
John	Spano	10 Hours	4/3/2026	4/4/2026	Ageless Intensity - Exercite ETC Course	Virtual	
Bernadette	Bodnar	6 Hours	4/25/2026	4/25/2026	Northeast Ohio Transition Expo	In-person	Independence, OH
Lauren	Visnick	3 Days	7/1/2026	7/3/2026	Assessment and Student Success in a Differentiated Classroom	Virtual	
Lauren	Visnick	2 Days	7/6/2026	7/7/2026	Differentiated Instruction: An Introduction, 2nd Edition	Virtual	
Lisa	Theodore	3 Days	7/20/2026	7/22/2026	2026 Ohio ACTE All-Ohio Conference	In-person	Columbus, OH
Lisa	Clements	3 Days	7/20/2026	7/22/2026	2026 Ohio ACTE All-Ohio Conference	In-person	Columbus, OH
Rick	Pinkava	3 Days	7/20/2026	7/22/2026	2026 Ohio ACTE All-Ohio Conference	In-person	Columbus, OH
Lisa	Theodore	2 Days	7/22/2026	7/24/2026	2026 American Medical Technologists Annual Meeting	In-person	Columbus, OH

February 2026

Removal of Equipment from Inventory

<u>Program/Area</u>	<u>Item</u>
CVCC School of Nursing	IV Pump, Serial #11060555FA, 10 lbs IV Pump, Serial #9110904FA, 10 lbs
Maintenance/Facilities	4 File Cabinets Tag #: 4165, 10020, 4206, 3819
Automotive Technology	1 Hunter Alignment Machine, Tag #9734 1 Hunter Scissor Lift, Tag #9777

DONATIONS February 2026

FROM	TO	ITEM(S)
Cuyahoga Community College 11000 Pleasant Valley Rd Parma, OH 44130	Automotive Technology	<ul style="list-style-type: none"> • 2017 Chevrolet Equinox • 2018 Chevrolet Traverse
Jennifer & James Dean 1873 Lowell Circle Brunswick, OH 44212	Automotive Technology	<ul style="list-style-type: none"> • 2 Harbor Freight Tool Boxes
Stark State College 5600 Whipple Ave, NW Canton, OH 44706	Transportation Systems	<ul style="list-style-type: none"> • 2014 Chevrolet Silverado
Akron Community Foundation (at the recommendation of The Peter & Marilyn Tsivitse Fund) 345 West Cedar St Akron, OH 44307-2407	Adult Education High School	<ul style="list-style-type: none"> • \$34,000 Grant (\$25,000 for post-secondary scholarship, \$9,000 to feed new HS students)
James & Lydia Virost 619 Carlin Rd Sagamore Hills, OH 44067	Career Technical Education	<ul style="list-style-type: none"> • \$50,231.20 Stock Donation for CTE Scholarship Opportunity

AGREEMENT

BY AND BETWEEN

NORTHEAST OHIO REGIONAL SEWER DISTRICT

AND

CUYAHOGA VALLEY CAREER CENTER

THIS AGREEMENT made as of this 23rd day of January, 2026 by and between the Northeast Ohio Regional Sewer District, a regional sewer district organized and existing as a political subdivision of the State of Ohio under Chapter 6119 of the Ohio Revised Code (hereinafter referred to as "District"), by authority of Resolution No. 263-25, adopted by the Board of Trustees on November 20, 2025 (a copy of which is attached hereto and made a part hereof as Exhibit "A"), and Cuyahoga Valley Career Center (hereinafter known as "Consultant").

WITNESSETH:

WHEREAS, the District has determined that it is necessary to engage the Consultant to provide technical training coursework to District employees; and

WHEREAS, it is therefore necessary to supplement regularly employed District staff with outside professional services to perform such services, in accordance with the District's Request for Proposal; and

WHEREAS, the District finds Consultant's Proposal acceptable and desires to hire and engage Consultant to supplement the staff of the District and to furnish the services necessary, in accordance with the Request for Proposals, Consultant's Proposal, and the terms, conditions

and provisions contained herein. Consultant, pursuant to the information provided in its Proposal and evaluated by the District, has been determined to be qualified, competent and the best candidate to provide the required professional services;

NOW, THEREFORE, it is agreed that the District shall and does hereby employ Consultant to perform the services as hereinafter specified; and that, for and in consideration of the mutual covenants hereinafter stipulated to be kept and performed, it is agreed by and between the parties as follows:

Section 1. SCOPE OF SERVICES

1.1 Consultant does hereby promise and agree to provide the services as are described in the District's Request for Proposals (Exhibit "B") and Consultant's Proposal (Exhibit "C"), which generally consist of providing a suite of technical training ("Services"). Schedule and availability of the training will be determined by mutual agreement no less than 30 days prior to the start date of the training. Cuyahoga Valley Career Center reserves the right to adjust schedules, instructors, and location based on needs and availability.

Section 2. REPRESENTATIVES

2.1 Consultant shall designate a contact person, Joe Lupia (440-746-8215), to act as its agent under this Agreement, who shall be available during Cuyahoga Valley Career Center's hours of operation to function as a single point of contact. Said individual will work with the District to respond to its training needs.

2.2 For purposes of this Agreement, the agent for the District who is authorized to bind the District and liaison officer with respect to the matters contained herein shall be the Chief

Administrative Officer, or her successor, or such other person designated by the Chief Executive Officer. The District shall designate and authorize Sharon Smith who is an employee of the District and who shall be designated as the Project Manager having overall responsibility for all phases of District participation in the project.

Section 3. COMPENSATION

3.1 After submission by Consultant of itemized billing, the District will pay the Consultant for the successful completion of the Services referenced in Section 2.1 above, subject to the terms and conditions in the Agreement documents, up to a maximum amount not to exceed Three Hundred Fifty Thousand and 0/100 Dollars (\$350,000.00) (the "Total Agreement Price"). Consultant agrees and acknowledges that the District intends to enter into three (3) additional agreements for the technical training coursework, and that the Total Agreement Price stated above shall be shared among all four (4) agreements. District is liable for all cost associated with the training even if it exceeds the above-mentioned amount.

Invoices are to be submitted in writing via email within 30 days of the end of each month to HR.Training@neorsd.org. The District shall endeavor to compensate Consultant within thirty (30) days after the District's approval of each invoice.

3.2 Services shall be provided upon written request of the District at the rates described in the Consultant's Proposal or after negotiation of the rate(s) and associated budget for each task requested.

3.3 Consultant shall not perform additional services, or incur any expenses which are not required by this Agreement, and the District shall not be obligated to pay for such services

and expenses until the following conditions have been satisfied:

1. Written request of the District to Consultant to perform such additional services;
2. Prior approval of the District's Board of Trustees of the modification of this Agreement by the addition of such services and additional compensation, if any, and if required under the District's Bylaws;
3. If the additional services increase the total compensation under this Agreement, certification of such additional cost by the District's Chief Financial Officer;
4. A written modification to the Agreement; and
5. Written notification to Consultant from the District directing Consultant to perform such additional services prior to commencement of the additional services.

3.4 The District is exempt from all sales, use, and excise taxes and the District shall not be obligated to pay for such taxes. Upon request by Vendor, the District shall provide a copy of the District's certificate of tax exemption.

3.5 Consultant agrees that the Total Agreement Price is a not-to-exceed amount and that the District is under no obligation to buy a minimum amount of services.

Section 4. METHOD FOR PAYMENT

4.1 All accounting and financial matters relating hereto shall be processed by the District's Chief Financial Officer. Payments shall be made by the District on statements only after they have been certified by the District's representatives and approved by the Chief Executive Officer.

4.2 No approval or payment made under this Agreement shall be conclusive evidence

of the acceptance of performance under this Agreement either wholly or partially, and no payment made hereunder shall be construed to be an acceptance of deficient or unsatisfactory Services.

Section 5. TERM & SCHEDULE

5.1 The term of this Agreement shall begin as of the date first above-written and shall, unless extended by the District, or unless sooner canceled or terminated pursuant to the provisions hereof, expire upon exhaustion of the funds certified hereunder.

5.2 The completion of the Services in a timely manner is essential. Consultant shall perform all Services and submit deliverables required by the Agreement within the time frames agreed to between the parties.

5.3 Neither party to this Agreement shall be deemed in default in the performance of its obligations if that party is prevented or delayed from performing by forces beyond its control, (hereinafter "Force Majeure") including, without limitation, acts of God or of a public enemy; acts of a municipal, state, federal or other governmental legislative, administrative or judicial entity; any catastrophe resulting from flood, fire, extreme weather conditions, explosion; labor disturbances; and other cause beyond the control of the non-performing party. Consultant may be granted a time extension and cost adjustment for its performance based on the duration of the Force Majeure.

Section 6. TERMINATION OF AGREEMENT AND THE DISTRICT'S RIGHT TO PERFORM CONSULTANT'S OBLIGATIONS

6.1 Termination for Cause and Default of Consultant. This Agreement may be terminated by the District at any time for cause upon written notice to Consultant of such intent

when either the progress or results achieved under this Agreement are unacceptable to the District, and upon giving Consultant reasonable notice and opportunity to cure such unacceptable progress or results, which Consultant fails to perfect. In no event, shall the reasonable notice be less than thirty (30) calendar days.

6.2 If this Agreement is cancelled by the District prior to completion, Consultant, within thirty (30) working days of such cancellation, shall submit a certified final progress report of the percentage of Services completed by the date of cancellation. The District shall pay Consultant for the Services completed as certified in this statement and as approved by the Chief Executive Officer. Notwithstanding any other provision of this Agreement, all records, documents, materials, equipment, and working papers prepared or purchased as part of the Services under this Agreement shall become and remain the property of the District, and upon any such cancellation, Consultant shall turn over to the District all records, documents, working papers, equipment and other materials which should be necessary, in the opinion of the District, to maintain continuity in progress of the Services by another consultant.

6.3 Upon the occurrence and during the continuance of an event of default, the District may, but shall not be obligated to, take such actions as the District deems reasonable in order to cure the act or omission of Consultant that is the basis of the default, and the Total Agreement Price shall be reduced by the cost to the District of taking such actions. Costs associated with the start-up and shut-down of the Services shall be at Consultant's expense.

6.4 Termination without Cause. If the District terminates this Agreement without cause it shall make payment to Consultant for Services performed prior to the date of termination

and reasonable demobilization costs, including any reimbursable expenses, if any then due, which shall be subject to the District's review and approval, and which shall not be unreasonably withheld. Consultant shall, as a condition of receiving the payments referred to in this Section 6, execute and deliver all such documents and take all such steps, including the legal assignment of its contractual rights, as the District may require for the purposes of fully vesting in it the rights and benefits of Consultant under such obligations or commitments. The payment under this Section 6 for termination by the District without cause shall constitute full and complete satisfaction of any and all damages and claims of Consultant regarding the Consultant's performance of the Services and the termination of Consultant's Services by the District.

Section 7. INSURANCE

7.1 Consultant shall take out and maintain during the life of this Agreement such commercial general liability and property damage insurance, wherein the District is included as an additional insured to the Commercial General Liability and Automobile Liability Insurance and shall protect itself and the District while performing Services hereunder from claims for property damages which may arise from operations hereunder, subcontractors, or by anyone directly or indirectly employed by either of them. All insurance must be provided through companies admitted to do business in the State of Ohio and rated at least "A" by the A.M. Best Company.

7.2 All liability policies required under this Section, except for Professional Liability and Workers' Compensation, shall be primary and non-contributory to any insurance maintained by the District.

7.3 Prior to commencing the Services on site, Consultant shall provide a Certificate of

retentions. NONCONFORMING INSURANCE SHALL NOT RELIEVE CONSULTANT OF ITS OBLIGATION TO PROVIDE INDEMNITY AS SPECIFIED HEREIN unless waived in writing by the District, and this obligation shall survive this Agreement even though Consultant has completed its Services and has been fully paid.

7.5 It is hereby expressly understood and agreed that Consultant shall require any subcontractor hereunder to provide insurance, to the extent specified herein, also including the District as an additional insured, except for professional liability insurance or worker's compensation.

7.6 General Liability. Consultant shall secure and maintain standard occurrence general liability insurance, which will include completed operations coverage, protecting Consultant against claims for bodily injury, death, or property damage which may arise as a result of Consultant's actions during the performance of the Services in an amount of \$1,000,000 per occurrence and \$1,000,000 general aggregate. The District shall be named as additional insured under this policy.

7.7 Automobile Liability. In addition to the above, the policy shall contain combined single limit coverage of not less than \$2,000,000 per accident, for "any auto" or "all owned, hired and non-owned autos." The coverage shall include contractual liability coverage applicable to this Agreement and shall name the District as additional insured.

7.8 Professional Liability. Consultant shall purchase and maintain insurance to protect itself from claims arising out of the performance of professional services caused by its negligent acts, errors or omissions for which it may be legally liable. The amount of such insurance shall

be in an amount of \$1,000,000.00 per claim and in the aggregate. Such insurance shall extend to its legal representatives in the event of death, dissolution or bankruptcy, and shall cover negligent acts, errors and omissions of the Consultant's agents, subcontractors and employees and the liabilities assumed under this Agreement. Such insurance shall extend to any negligent act, error or omission in the performance of the Services committed or alleged to have been committed by the Consultant, its agents, subcontractors, or employees, or any other person or entity for whom the Consultant is responsible. Such coverage shall be in effect from the date Services are first provided under this Agreement and shall be maintained in force until the later of (i) the completion of the Services or (ii) official acceptance of the Services by the District; and, provided that such insurance is generally available, shall be maintained for an additional period of five (5) years after the later of (i) the completion of the Services, or (ii) official acceptance of the Services by the District.

7.9 This Section shall survive the completion of the Services to be performed hereunder.

Section 8. WORKERS' COMPENSATION COVERAGE

8.1 Consultant shall at all times during the term of this Agreement subscribe to and comply with the Workers' Compensation Laws of the State of Ohio, shall pay such premiums as may be required thereunder, and shall save the District harmless from any and all liability arising from or under said Act. It shall furnish at the time of delivery of this Agreement and at such other times as may be requested, a copy of the official certificate of receipt showing the payment hereinbefore referred.

Section 9. INDEPENDENT CONTRACTOR

9.1 Consultant shall be and remain an independent contractor with respect to all Services performed hereunder, and agrees to and does hereby accept full and exclusive liability for the payment of any and all contributions or taxes for social security, unemployment insurance, or old age retirement benefits, pensions or annuities, now or hereafter imposed under any State or Federal law which are measured by the wages, salaries or other remuneration paid to persons employed by Consultant on Services performed under the terms of this Agreement, and further agrees to obey all lawful rules and regulations and to meet all lawful requirements which are now or hereafter may be issued or promulgated under said respective laws by any duly authorized State or Federal officials; and Consultant agrees to indemnify and save harmless the District from any such contribution or taxes or liability therefore.

Section 10. INDEMNIFICATION

10.1 To the fullest extent permitted by law, Consultant shall indemnify and hold harmless the District, their officers, agents and employees against all losses, damages, expenses, suits, claims, demands, fines, penalties, awards, liabilities and costs, including reasonable attorneys' fees, to the proportionate extent that the liability, or the underlying harm causing the liability, is attributable to, may arise out of or be based upon, Consultant's negligent performance under this Agreement, including injury or death or damage to person or property; negligent act, error or omission of Consultant, its principals, employees and subcontractors.

10.2 At the District's option, Consultant shall defend or reimburse the District in any litigation and pay on behalf of the District all sums that the District shall become legally obligated to pay as a result of any litigation or claims incurred in connection therewith and satisfy and cause

to be discharged such judgments that may be obtained against the District, its officers, agents, and employees to the extent of Consultant's indemnification obligations as set forth above.

10.3 Section 10, Indemnification shall survive the completion of the Services to be performed hereunder and the termination of this Agreement.

Section 11. SUBCONTRACTORS

11.1 Since this Agreement is made pursuant to the proposal submitted by Consultant and in reliance upon Consultant's qualifications and responsibility, Consultant shall not sublet nor shall any subcontractor commence performance of any part of the Services except as specifically included in this Agreement without prior written consent of the District. In making the application for subletting any portion of the Services, Consultant shall state in writing the portion of the Services which each subcontractor is to do or the material which it is to furnish, his place of business, and such other information as may be required by the District. Subletting, if permitted, shall not relieve Consultant of any of its obligations under this Agreement.

11.2 All subcontractors for Services covered by this Agreement must conform to the requirements of this Agreement.

Section 12. ASSIGNMENT OF AGREEMENT

12.1 The District and Consultant bind themselves and their successors, administrators and assigns to the other party of this Agreement and to the successors, administrators and assigns of the other party of this Agreement, in respect to all covenants of this Agreement. Except as stated above, neither the District nor Consultant shall assign, sublet or transfer its interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating

any personal liability on the part of any officer or agent of any public body which may be a party hereto.

Section 13. CONSTRUCTION OF AGREEMENT

13.1 All terms and words used in this Agreement, regardless of the number and gender in which they are used, shall be deemed and construed to include any other number, singular or plural, and any other gender, masculine, feminine or neuter, as the context or sense of this Agreement or any paragraph or clause herein may require, the same as if such words had been fully and properly written in the number and gender. Consultant agrees that no representations or warranties of any type shall be binding upon the District, unless expressly authorized in writing herein. The headings of sections and paragraphs, if any, to the extent used herein are used for reference only, and in no way define, limit or transcribe the scope or intent of any provision hereof. This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered in any number of counterparts, shall be deemed original, but such counterparts together shall constitute but one and the same instrument. Invalidation of any provisions of this Agreement or any paragraph, sentence, clause, phrase, or word herein or the application thereof in any given circumstance shall not affect the validity of any other provision of this Agreement.

**Section 14. EQUAL EMPLOYMENT OPPORTUNITY, ANTI-DISCRIMINATION
AND COMPLIANCE WITH APPLICABLE LAWS**

14.1 The Consultant and the District shall perform their respective obligations pursuant to the terms and conditions of this Agreement in strict compliance with all applicable federal,

state, and local laws, including those related to equal employment opportunity and anti-discrimination. In the event of a conflict among such laws, rules, or regulations, the most stringent requirements shall apply. Future changes in federal, state or local laws, rules, regulations, judicial decisions, or regulatory interpretations of law, may affect the obligations under this Agreement. This Agreement is subject to adjustment at any time in the event, and to the extent, required by any federal, state, or local government agency or authority to maintain compliance with any laws, rules, regulations, judicial decisions, or regulatory interpretations of law.

14.2 Consultant agrees to provide the District with information regarding its employment practices, in such forms as the District may prescribe; and that compliance with such requests is a condition of this Agreement.

Section 15. MISCELLANEOUS

15.1 Remedies. The parties agree that all claims, counter-claims, disputes and other matters in question between the District and the Consultant arising out of or relating to this Agreement, or the breach thereof, will be decided at law. This Agreement shall be governed by and interpreted according to the law of the State of Ohio.

15.2 Contingent Fees. The Consultant warrants that no person or selling agency has been employed or retained to solicit or secure this agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees. For breach or violation of this warranty, the District shall have the right to annul this

Agreement without liability or in its discretion to deduct from the agreement price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fees.

15.3 Gratuities. If the District finds after a notice and hearing that the Consultant, or any of the Consultant's agents or representatives, offered or gave gratuities (in the form of entertainment, gifts, or otherwise), to any official, employee, or agent of the District in an attempt to secure an Agreement or favorable treatment in awarding, amending, or making any determination related to the performance of this Agreement, the District may, by written notice to the Consultant, terminate this Agreement. The District may also pursue other rights and remedies that the law or this Agreement provides.

15.4 Confidentiality. Should the Consultant be granted access to confidential information of the District during performance of Services hereunder, including but not limited to, social security numbers, federal taxpayer i.d. numbers, employee and vendor information, and information related to the operations of the District (hereinafter "Information"), the Consultant agrees to hold such Information in confidence and shall not disclose such Information to any third-parties.

15.5 No Third-Party Beneficiaries. Nothing in this Agreement, express or implied, is intended to or shall confer upon any person other than the parties hereto, any legal or equitable right, benefit, or remedy of any nature under or by reason of this Agreement.

Section 16. EXHIBITS

16.1 It is mutually understood and agreed that all Exhibits attached hereto are made a

part hereof as if fully written herein. In the case of any conflict or variance between the terms of this Agreement and the Exhibits, the documents shall be construed in the following order of precedence: 1) the District Resolution; 2) this Agreement; 3) the Request for Proposal; and 4) Consultant's Proposal.

The following Exhibits attached hereto are hereby incorporated with and made a part of this Agreement:

- a. Exhibit "A" – District Resolution
- b. Exhibit "B" – District's Request for Proposal
- c. Exhibit "C" – Consultant's Proposal

[signatures on the following page]

The parties hereunto have caused this Agreement to be executed and to become effective on the day and year first above written.

NORTHEAST OHIO REGIONAL SEWER DISTRICT

BY: _____
KYLE DREYFUSS-WELLS
CHIEF EXECUTIVE OFFICER

AND: _____
DARNELL BROWN, PRESIDENT
BOARD OF TRUSTEES

CUYAHOGA VALLEY CAREER CENTER

BY:  _____
Dr. Marcy R. Green
Assistant Superintendent

This Instrument Prepared By:

Anka M. Davis
Assistant General Counsel
Northeast Ohio Regional Sewer District

Each party agrees that this Agreement may be executed and distributed for signatures via email, and that the emailed signatures affixed by both parties to this Agreement shall have the same legal effect as if such signatures were in their originally written format.

CONTRACT NO.

NORTHEAST OHIO REGIONAL SEWER
DISTRICT

WITH

CUYAHOGA VALLEY CAREER
CENTER

FOR

TECHNICAL TRAINING COURSEWORK

Total Approximate Cost: \$350,000.00*

*Includes all the following consultants:

- Cuyahoga Community College
- Cuyahoga Valley Career Center
- Lorain County Community College
- Kent State University

The legal form and correctness of the within
instrument are hereby approved.

CHIEF LEGAL OFFICER

Date

CERTIFICATION

It is hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection to the credit of the fund free from any obligation or certification now outstanding.

CHIEF FINANCIAL OFFICER

Date

EXHIBIT A

NORTHEAST OHIO REGIONAL SEWER DISTRICT
RESOLUTION NO. 263-25

AUTHORIZATION TO ENTER INTO PROFESSIONAL SERVICES AGREEMENTS WITH CUYAHOGA COMMUNITY COLLEGE, CUYAHOGA VALLEY COMMUNITY COLLEGE, LORAIN COUNTY COMMUNITY COLLEGE, AND KENT STATE UNIVERSITY FOR TECHNICAL TRAINING COURSEWORK FOR DISTRICT OPERATION & MAINTENANCE STAFF IN A TOTAL AMOUNT NOT-TO-EXCEED \$350,000.00 ALLOCATED TO ALL AGREEMENTS ACCORDING TO OPERATIONAL NEEDS.

WHEREAS, Resolution No. 207-25, adopted by the Board of Trustees on September 18, 2025, authorized the District to issue a Request for Proposals for professional services with one or more Ohio Public University or College, Ohio Technical Center (OTC), or Joint Aspire/OTC to provide technical training coursework for Operation & Maintenance staff; and

WHEREAS, it is necessary to enter into a professional services agreements with Cuyahoga Community College, Cuyahoga Valley Community College, Lorain County Community College, and Kent State University, for technical training coursework, for the District's Maintenance Training Program (MTP) in an amount not-to-exceed Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) allocated to all agreements according to operational needs; and

WHEREAS, the Maintenance Training Program is an approach to build plant maintenance talent through a well-developed employee training program as retirements and natural attrition impact the workforce;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTHEAST OHIO REGIONAL SEWER DISTRICT:

Section 1. That this Board finds that it is a necessary and proper public purpose to provide a pipeline of qualified individuals to assume plant maintenance roles and that doing so ensures effective knowledge transfer of plant maintenance policies, procedures, equipment, and technology.

Section 2. That this Board hereby authorizes the District to enter into professional services agreements with Cuyahoga Community College, Cuyahoga Valley Community College, Lorain County Community College, and Kent State University, for the District's Maintenance Training Program in an amount not-to-exceed Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) allocated to all agreements according to operational needs.

Section 3. The Chief Executive Officer, at the request of the Director of Human Resources, is authorized to execute all documents and do all things necessary to effectuate the terms and conditions of the agreements.

Section 4. That this Board declares that all formal actions of the Board concerning and relating to the adoption of this resolution and that all deliberations of the Board and any of its committees that resulted in said formal action were conducted in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On motion of Mayor Alai, seconded by Mr. Sulik, the foregoing resolution was unanimously adopted on November 20, 2025.

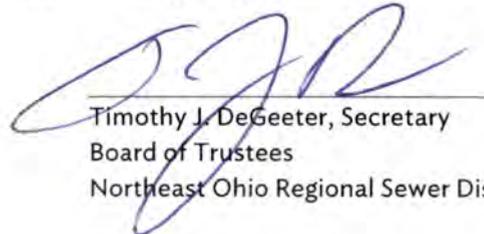

Timothy J. DeGeeter, Secretary
Board of Trustees
Northeast Ohio Regional Sewer District

EXHIBIT B



**REQUEST FOR PROPOSAL
Related Instruction for
NEORSD Technical Training**

Northeast Ohio Regional Sewer District
Department of Human Resources

Introduction and Background Information

The Northeast Ohio Regional Sewer District (Sewer District) protects public health and the environment by leading effective wastewater and stormwater management. As the largest wastewater treatment provider in the State of Ohio, the Sewer District spans 380 square miles, serves 62 communities and one million residents, treats 90 billion gallons of wastewater a year, and manages more than 400 miles of streams.

In addition to its award-winning treatment plant and laboratory performance, the Sewer District's Project Clean Lake construction program will reduce annual Lake Erie pollution by 4 billion gallons by 2035, while its Regional Stormwater Management Program addresses widespread inter-community problems like flooding, pollution, and erosion.

NEORSD is an Equal Opportunity Employer. We are committed to fostering a diverse and inclusive workforce, recognizing the full range of human differences and similarities. Through our unwavering efforts to leverage the potential of our diversity, we continually strive to build and foster an environment that respects each individual. We encourage and promote innovation, and provide opportunities for all employees to interact, communicate, and realize the full potential of their talents.

The purpose of this request is to procure technical training coursework through an Ohio Public University or College, Ohio Technical Center (OTC), or Joint ABLE/OTC for the Ohio Department of Higher Education provider. See attached list of **Ohio Public Universities & Colleges** document.

Scope of Service

The Northeast Ohio Regional Sewer District (NEORSD) is seeking to contract with one or more Ohio Public University or College, Ohio Technical Center (OTC), or Joint ABLE/OTC to provide the following for NEORSD technical training coursework for a contract duration of four (4) years from commencement, or upon the exhaustion of funds.

- Related instruction courses for various NEORSD technical training programs in specified order, and other technical courses identified
- Instructors
- Materials, including textbooks (Required textbooks to be received six (6) weeks prior to each course start date)

See attached **NEORSD technical training objectives and course schedule** document which includes a list of course topics and learning objectives.

Each selected Ohio Public University or College, Ohio Technical Center (OTC), or Joint ABLE/OTC is invited to submit a proposal for one or more of the training courses listed in the attachment.

Note: NEORSD expects that the training needs of employees will be addressed in the instructor-led training sessions, and any other online and offline resources that are to be made available during and after the courses each employee attends.

Restrictions

From the issue date of this RFP until a vendor is selected and the selection is announced, proposers are not allowed to communicate for any reason with any Sewer District employee and/or Board Member except through the “Organizational Contact,” or during the pre-proposal conference, if one is scheduled, or as provided by existing work agreement(s). For violation of this provision, the Sewer District shall reserve the right to reject the proposal of the offending proposer. All questions concerning this RFP must be submitted in writing (e-mail preferred) to the “Organization Contact.” No questions other than written will be accepted. Answers to all questions will be provided to all proposers.

The remainder of this document provides additional information that will allow a service provider to understand the scope of the effort and develop a proposal in the format desired by the Northeast Ohio Regional Sewer District.

Organization Contact

Sharon Smith
6000 Canal Road
Cuyahoga Heights, OH 44125
216.641.3200
webrfp@neorsd.org

Project Schedule

All questions concerning this RFP must be submitted via email to webrfp@neorsd.org by 4:00 PM EST on **September 29, 2025**. Responses will be posted on the Sewer District’s website, http://www.neorsd.org/neorsd_bids.php as an addendum by **October 6, 2025**.

All proposals are due by 4:00 PM EST on **October 13, 2025**. **Please send proposals to webrfp@neorsd.org.**

Each vendor shall submit their completed proposal responses in an electronic copy in a format compatible with Microsoft Office 365 for accessibility/readability.

Proposals received after the required time and date specified for receipt shall be considered late and non-responsive. Any late proposals will not be evaluated for award.

Event	Date
Publish RFP	09/22/2025
Vendor questions via email	09/29/2025
Sewer District response to questions	10/06/2025
Vendor proposal due date	10/13/2025
Anticipated award of vendor	11/24/2025
Estimated contract start date	01/05/2026

Proposal Submission Requirements

The vendor(s) must be registered with the Sewer District. To become a registered vendor, please visit <https://www.neorsd.org/business-home/isupplier/> and follow the instructions provided.

Award of the contract resulting from this RFP will be based upon the most responsive vendor whose offer will be the most advantageous to the Sewer District in terms of cost, functionality and other factors as specified elsewhere in this RFP.

The Sewer District reserves the right to:

- Reject any and all offers and discontinue this RFP process without obligation or liability to any potential vendor,
- Accept other than the lowest proposal offered,
- Award a contract on the basis of initial offers received, without discussions or requests for best and final offers,
- Award more than one contract for different services specified within this RFP. By submitting a proposal, vendors agree to accept a partial contract of service based upon the needs of the Sewer District, and
- Cancel a portion or all of this contract at its discretion based upon any of the following criteria, including but not limited to budget constraints and vendor performance.

The Sewer District shall not be responsible for any costs incurred in relation to preparation of the proposal, or in relation to any opportunities for interview.

Proposals shall be submitted in several parts as set forth below. The consultant will confine its submission to those matters defined in the request for proposal and provide an adequate basis for the Sewer District to evaluate the consultant’s proposal.

Vendors’ proposal in response to this RFP will be incorporated into the final agreement between the Sewer District and the selected consultant. The submitted proposals shall include the following sections:

1. Executive Summary
2. Scope, Approach, and Methodology
3. Deliverables
4. Detailed and Itemized Pricing
5. Appendix A: References
6. Appendix B: Team Staffing
7. Appendix C: Company Overview
8. Appendix D: Cancellation Policy
9. Appendix E: Ethics Statement

The detailed requirements for each of the above-mentioned sections are outlined below.

EXECUTIVE SUMMARY

This section will present a high-level synopsis of the vendor's response to the RFP. The Executive Summary should be a brief overview of the engagement and should identify the main features and benefits of the proposed work.

SCOPE APPROACH AND METHODOLOGY

This section will act as the Statement of Work (SOW) to be used as a guideline. This section should include a description of each major type of work being requested of the vendor proposal and should reflect each of the sections listed below. The proposer should provide technical training coursework through an Ohio Public University or College, Ohio Technical Center (OTC), or Joint ABLE/OTC for the Ohio Department of Higher Education provider. See attached list of **Ohio Public Universities & Colleges** document.

DELIVERABLES

This section will include:

- a list of course names
- materials and textbooks (to be received six (6) weeks prior to each course start date)
- learning objectives
- course location
- course schedule

Note: NEORSD expects that the training needs of employees will be addressed in the instructor-led training sessions, and any other online and offline resources that are to be made available during and after the courses each employee attends.

DETAILED AND ITEMIZED PRICING

This section will include a breakdown of costs and fees, instructor fees (including associated travel costs), discount for NEORSD provided Instructor(s), and materials for each course requested for the duration of the contact. Please include any additional costs not already specified.

APPENDIX A: REFERENCES

This section will include three (3) current business references of present or past clients where similar services were offered, including company name, contact name, title, address, telephone number, and client relationship synopsis.

APPENDIX B: TEAM STAFFING

This section will include relevant experience of key staff and management personnel. List the personnel who would assist in providing services to the Sewer District. This section shall also include closing and delay procedures provided during off-hours.

APPENDIX C: COMPANY OVERVIEW

This section will include the following:

- Official registered name, address, main telephone number, and toll-free numbers for each location, if multiple locations are included in this RFP.
- Taxpayer Identification Number, for entities.
- Ohio Bureau of Workers' Compensation identification number(s).
- Key contact name, title, address (if different from above address), direct telephone, and email address.
- Person authorized to contractually bind the organization for any proposal against this RFP.
- Brief company history, including year established.

APPENDIX D: CANCELLATION POLICY

This section will include your cancellation policy, with details around timeframe, materials, etc.

APPENDIX E: ETHICS STATEMENT

This section will include the following Ethics Statement and be signed by an authorized representative of the proposer:

By submitting a proposal in response to this RFP, I acknowledge, on behalf of the entity submitting this proposal, that I have familiarized myself with the Sewer District's Code of Ethics which is located on the Sewer District's web page and certify that, to the best of my knowledge, there is no conflict of interest involving my entity and that I have authority to make such certification. I understand that any conflict or potential conflict of interest must be reported to the Sewer District's contact person for this request for proposal in writing prior to the submission of the proposal response. I further understand that conflict of interest or potential conflict of interest information may be considered by the Sewer District in evaluating a proposal response.

Criteria

Any award to be made pursuant to this RFP will be based upon the proposal with appropriate consideration given to operation, technical, cost, and management requirements. Evaluation of offers will be based upon the vendor's responsiveness to the RFP and the total price quoted for coursework proposed.

The following elements will be the primary considerations in evaluation of all submitted proposals and in the selection of a vendor or vendors:

1. Submittal of all required responses in the correct format and are identified as an Ohio Department of Higher Education institution.
2. The extent to which the vendor can perform and/or provide indicated services including guarantee of instructor, classroom availability, materials and any equipment requirements needed, in accordance with specifications set out in this RFP.
3. The vendor's stability, experience, and record of past performance in delivering such services.
4. Availability of sufficient, high-quality vendor personnel with the required skills and experience for the services proposed.

5. Detailed and itemized pricing (including breakdown of costs and fees, instructor fees discount for NEORS provided Instructor(s), materials, and any equipment requirements for each course, and any additional costs not already specified).

Mandatory Requirements

The following mandatory requirements must be present in the proposals before further consideration will be given. All proposers are required to submit a letter of transmittal, which shall be in the form of a standard business letter and shall be signed by an individual authorized to legally bind the vendor. The letter of transmittal shall address all of the mandatory features required in the proposal as described in the Proposal Submission Requirements section above.

Contract Length and Budget

The duration of this contract is approximately four (4) years from commencement, or upon the exhaustion of funds. The budget for this expenditure is \$350,000.00.

Questions to Answer as Part of the Proposal Response

Fiduciary Questions

- Are there any current or pending litigation or administrative actions against your firm? If yes, please describe them.
- What is your privacy policy regarding sharing client information with a third party?
- Detail your firm's policies, procedures, data encryption, and technical measures to prevent unauthorized access of alteration, fraud, theft, misuse, or physical damage to hardware, software, communications networks, and data.
- What quality control systems do you have in place? Describe fully.

NEORS Technical Training Objectives

Including but not limited to:	
Courses	Learning Objectives
Advanced Instrumentation & Control	Concepts and practice in measurement and control of mechanical process variables in industry. Introduction to methods of instrumentation, characteristics of instruments, sensors, data acquisition and presentation, measurement and analysis of basic dimensions, force, motion, pressure, temperature, fluid flow and fluid viscosity.
Advanced Welding	Develop skills in 6G welding. Prepares a student for 6G certification test.
AutoCAD 101	Introduction to computer systems and computer-aided drafting (CAD) software as tools used to produce engineering drawings. Keyboarding and computer operating skills are overlaid with software commands. Command topics include line coordinate systems, circles and arcs, geometry creation, text styles, editing geometry and text, controlling drawing display, drawing aids, layers, blocks, hatching, and dimensioning.
Boilers 1 - low pressure	Concepts and fundamental skills associated with the operation and maintenance of steam boilers. Topics include an overview of steam boilers and boiler operation, basic boiler processes, boiler construction and material properties, boiler operating and maintenance procedures, combustion theory and fuels, efficiency, and codes and standards. Safety codes and procedures, preventive maintenance and basic troubleshooting techniques will also be covered.
Boilers 2 - high pressure	The focus of this course will be the applications of steam and hot water boilers, water chillers, steam and hydronic heating and cooling systems.
Commercial Driver's License	Class A & B CDL Training. Includes classroom training, driving range, road training and CDL skills testing.
Centrifugal Pumps	Covers the operation and the maintenance of overhung centrifugal pumps and mechanical seals. Disassembly, inspection, checking clearances and rebuilding these pumps to industry standards will be an integral part of this course.
Electric Motors & Motor Controls	Instruction in theory, application, and use of industrial type motors focusing on topics of safety, direct current (DC) motors, alternating current (AC) motors, single-phase motors, three-phase motors, motor troubleshooting methods, and motor control.
Electrical Code Basics & Residential Applications	Introduction to the National Electric Code including industry safety hazards, standards, and precautions.
Electrical Code Commercial & Industrial Applications	Principles of commercial electrical installations to prepare for work in the electrical field in a commercial, environmental setting. Based on the National Electric Code, study includes job specifications, sizing and selection of materials, and installation techniques.
Electricity AC Theory	Principles and applications of electricity with emphasis on alternating current, inductors, capacitors, and phase relationships. Electrical quantities and units of measurements, Ohm's Law, Kirchoff's voltage and current laws, single and three phase transformers will also be included.
Electricity DC Theory	Fundamentals of electricity with emphasis on resistance, direct current voltage and current, electrical quantities and units of measurements. Ohm's Law, Kirchoff's voltage and current laws will also be covered.
Electronics	Concepts of electronics circuitry and instruments including purpose, function, and operation of diodes, transistors, Silicon Controlled Rectifiers (SCRs), DIACs, TRIACs, Field Effect Transmitters FETs), and other solid state devices used in live dynamic electronic circuits.
Fluid Power	Principles of power transmission are presented and contrasted with other means of transmission. Includes laws and principles of fluid power transmission, units of pressure and flow, plumbing materials and sizing, pressure losses through piping, and the uses of vacuum and vacuum applications.

NEORS Technical Training Objectives

Machining Fundamentals	Presents foundation for study of manufacturing methods, processes, related equipment, and tools of industry, requiring student to understand shop safety practices, job planning, feeds and speeds, layout tools and procedures, fits and clearances, hand tools and bench work, metal cutting saws, drilling machines, internal and external thread cutting, metal lathe, vertical milling machines, jig bore and jig grinder, surface grinder, E.D.M, and abrasives.
Mechanical & Electrical Print Reading Fundamentals	Introduction to fundamental theory and application of blueprint reading skills. Included material will cover electrical, mechanical, structural drawings with symbols and wiring diagrams, Safety Codes, basic troubleshooting techniques. Extensive guided instruction and practice provided.
Mechanical Power Transmission	Introduction to basic concepts of industrial maintenance and installation of mechanical drive systems including bearing, shafts, gears, and couplings. Installation, maintenance, troubleshooting, and lubrication of mechanical components.
Plumbing & Pipefitting	Piping, pipefitting, and tubing techniques, materials, routing and layout including types of material, cutting, threading, measurements, fittings, bending, and offsets.
Practical Algebra & Shop Math	Stresses the relationship between theoretical mathematics and practical trade based applications. Includes fraction to decimal conversion, geometric shapes and concepts such as length, area and volume. Roots, exponents, addition, subtraction, multiplication, and division of fractions, decimals, percentages and applications of algebra to story problems involving gear ratios, dimensions, flow, weight, ft. lbs. etc.
Programmable Logic Controllers 101	Fundamental concepts of Programmable Logic Controllers (PLCs) Maintenance including applications of industrial type PLCs requiring motion control, automated manufacturing and the functions PLCs serve in that environment.
Programmable Logic Controllers: timers, counters, & sequencers	Programming and application of Programmable Logic Controllers (PLCs) including timers, counters, program control, data manipulation, and math instructions. Programming and application of programmable logic controllers (PLCs) including sequencers, shift registers, PLC installation, editing, troubleshooting, process control, data acquisition, and computer-controlled machines and processes.
Reliability Maintenance	Advanced concepts and principles of troubleshooting, preventative and predictive maintenance. Reliability centered maintenance, elements of root cause and failure analysis for hydraulic systems.
Welding (SMAW & STICK)	Develop skills in Shielded Metal Arc Welding (STICK). Prepares a student for the SMAW (STICK) certification test.

Including but not limited to:

Course Schedule	# of Students Enrolled
<u>Semester 1 / (January - May 2026)</u>	
Electricity DC Theory	12
Practical Algebra & Shop Math	9
<u>Semester 2 / (September - December 2026)</u>	
Electricity AC Theory	12
Mechanical & Electrical Print Reading Fundamentals	9
<u>Semester 3 / (January - May 2027)</u>	
Electric Motors & Motor Controls	6
Fluid Power	9
Plumbing & Pipefitting	8
<u>Semester 4 / (September - December 2027)</u>	
Programmable Logic Controllers 101	10
Electronics	10
Boilers 1: Low Pressure	6
Mechanical Power Transmission	8
<u>Semester 5 / (January - May 2028)</u>	
Programmable Logic Controllers: timers, counters, & sequencers	10
Advanced Instrumentation & Control	10
Boilers 2: High Pressure	6
Centrifugal Pumps	8
<u>Semester 6 / (September - December 2028)</u>	
Electrical Code Basics & Residential Applications	6
AutoCAD 101	12
Welding (SMAW) & Stick	8
<u>Semester 7 / (January - May 2029)</u>	
Electrical Code Commercial & Industrial Applications	6
Reliability Maintenance	12
Machining Fundamentals	8

Preferred course time/day options

Thursday Mornings; 7:30am to 11:15am

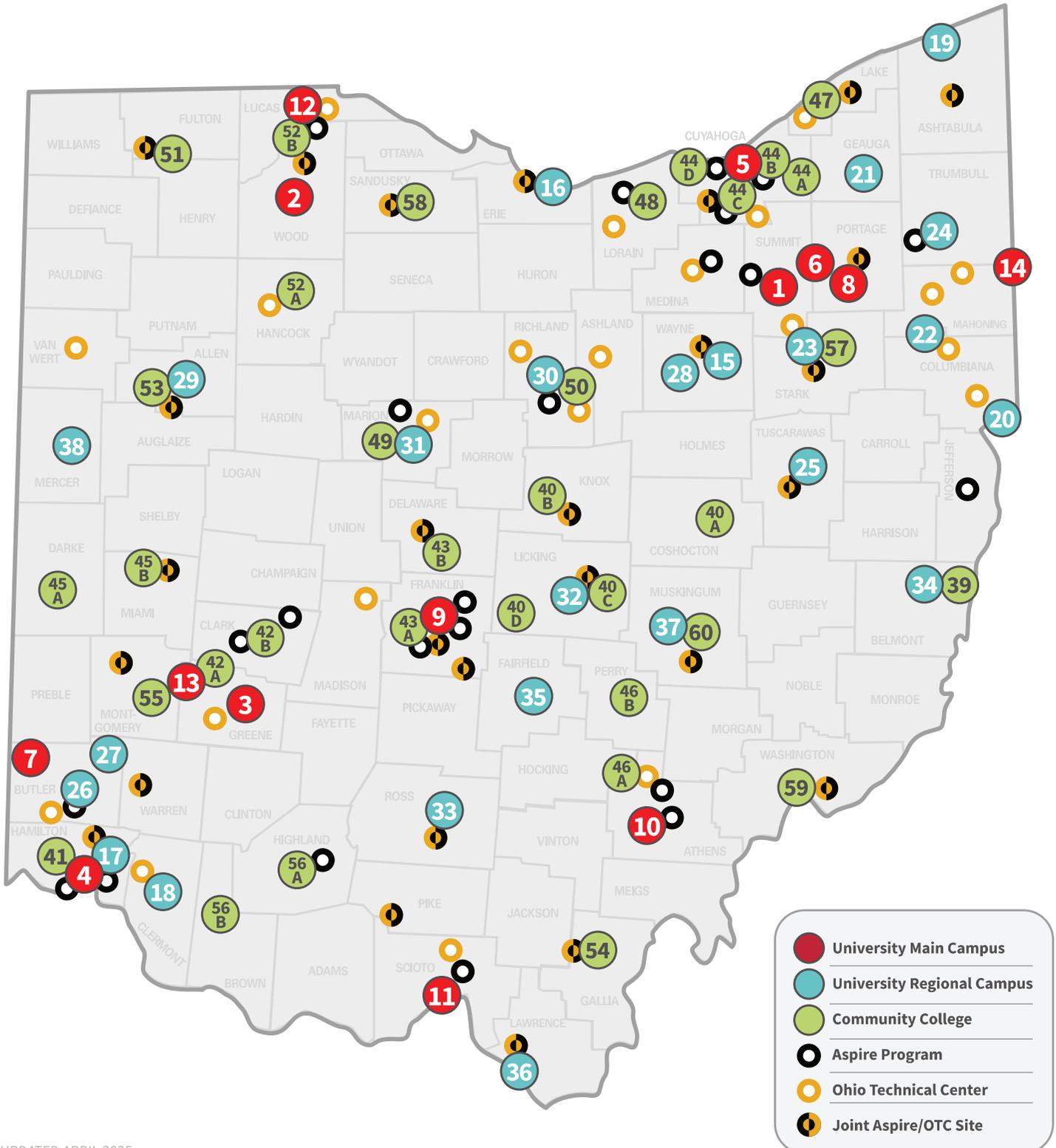
Thursday Afternoons; 11:45am to 3:30pm

Friday Mornings; 7:30am to 11:15am

Friday Afternoons; 11:45am to 3:30pm



Ohio Public Institutions of Higher Education



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Ohio Public Universities & Colleges

Universities

1. The University of Akron
2. Bowling Green State University
3. Central State University
4. University of Cincinnati
5. Cleveland State University
6. Kent State University
7. Miami University
8. Northeast Ohio Medical University
9. The Ohio State University
10. Ohio University
11. Shawnee State University
12. The University of Toledo
13. Wright State University
14. Youngstown State University

Regional Campuses

15. The University of Akron - Wayne
16. Bowling Green State University - Firelands
17. University of Cincinnati - Blue Ash
18. University of Cincinnati - Clermont
19. Kent State University - Ashtabula
20. Kent State University - East Liverpool
21. Kent State University - Geauga
22. Kent State University - Salem
23. Kent State University - Stark
24. Kent State University - Trumbull
25. Kent State University - Tuscarawas
26. Miami University - Hamilton
27. Miami University - Middletown
28. The Ohio State University Agricultural Technical Institute
29. The Ohio State University - Lima
30. The Ohio State University - Mansfield
31. The Ohio State University - Marion
32. The Ohio State University - Newark
33. Ohio University - Chillicothe
34. Ohio University - Eastern
35. Ohio University - Lancaster
36. Ohio University - Southern
37. Ohio University - Zanesville
38. Wright State University - Lake

Community Colleges

39. Belmont College
40. Central Ohio Technical College
 - A. Coshocton Campus
 - B. Knox Campus
 - C. Newark Campus
 - D. Pataskala Campus
41. Cincinnati State Technical & Community College
42. Clark State College
 - A. Greene Center
 - B. Springfield Campus
43. Columbus State Community College
 - A. Columbus Campus
 - B. Delaware Campus
44. Cuyahoga Community College
 - A. Eastern Campus
 - B. Metro Campus
 - C. Western Campus
 - D. Westshore Campus
45. Edison Community College
 - A. Darke County Campus
 - B. Piqua Campus
46. Hocking College
 - A. Nelsonville Campus
 - B. Perry Campus
47. Lakeland Community College
48. Lorain County Community College
49. Marion Technical College
50. North Central State College
51. Northwest State Community College
52. Owens Community College
 - A. Findlay Campus
 - B. Toledo Campus
53. Rhodes State College
54. Rio Grande Community College
55. Sinclair Community College
56. Southern State Community College
 - A. Central Campus
 - B. Brown County Campus
57. Stark State College
58. Terra Community College
69. Washington State Community College
60. Zane State College

Aspire Locations

ALLEN: Lima City Schools

ATHENS: Athens County Department of Job and Family Services (ACDJFS); Ohio University Aspire

BUTLER: Butler County Educational Service Center Aspire

CLARK: Clark State College; Springfield City School District

CUYAHOGA: Cuyahoga Community College; Cuyahoga County Public Library; Seeds of Literacy

FRANKLIN: Academy for Urban Scholars; Columbus Literacy Council; Godman Guild Association

HAMILTON: Cincinnati City Schools, University of Cincinnati

HIGHLAND: Southern State Community College

JEFFERSON: Jefferson County Career Center

LORAIN: Lorain County Community College

MARION: Marion Technical College

MEDINA: Project: LEARN of Medina County

RICHLAND: Mansfield City Schools Adult Education Aspire Program

SCIOTO: South Central Ohio Educational Service Center

SUMMIT: Project Learn of Summit County

TRUMBULL: Trumbull Career & Technical Center

WOOD: Owens Community College College & Career Readiness Center (CCR)

Ohio Technical Centers (OTC)

ASHLAND: Ashland County-West Holmes Career Center

ATHENS: Tri-County Career Center

BUTLER: Butler Tech

CLERMONT: Brown & Clermont Adult Career Campuses

COLUMBIANA: Columbiana County Career & Technical Center; Hannah E. Mullins School of Practical Nursing

CUYAHOGA: Cuyahoga Valley Career Center

GREENE: Greene County Career Center

LAKE: Northern Career Institute

LORAIN: Lorain County Joint Vocational School

LUCAS: Toledo City Schools

MADISON: Tolles Career & Technical Center

MAHONING: Choffin Career & Technical Center (Youngstown City Schools); Mahoning County Career & Technical Center

MARION: Tri-Rivers Career Center

MEDINA: Medina County Career Center

RICHLAND: Madison Adult Career Center; Pioneer Career & Technology Center

SCIOTO: Scioto County Career Technical Center

SUMMIT: Portage Lakes Career Center

VAN WERT: Vantage Career Center

Joint Aspire/OTC Locations

ALLEN: Apollo Career Center

ASHTABULA: Ashtabula County Technical & Career Center

CUYAHOGA: Polaris Career Center

DELAWARE: Delaware Area Career Center

ERIE: Sandusky Aspire College & Career Readiness Center

FRANKLIN: Columbus City Schools; Eastland-Fairfield Career & Technical Schools

FULTON: Four County Career Center

GALLIA: Gallia-Jackson-Vinton JVSD Aspire

HAMILTON: Great Oaks Career Campuses

KNOX: Knox Technical Center

LAKE: Auburn Career Center

LAWRENCE: Collins Career Technical Center

LICKING: C-TEC

MIAMI: Upper Valley Career Center

MONTGOMERY: Miami Valley Career Technology Center

MUSKINGUM: Mid-East Career & Technology Centers

PIKE: Pike County Career Technology Center

PORTAGE: Maplewood Career Center

ROSS: Pickaway-Ross Career & Technology Center

SANDUSKY: Vanguard-Sentinel Career & Technology Centers

STARK: Canton City Schools

TUSCARAWAS: Buckeye Career Center

WARREN: Warren County Career Center

WASHINGTON: Washington County Career Center

WAYNE: Wayne County Schools Career Center

WOOD: Penta Career Center

EXHIBIT C



REQUEST FOR PROPOSAL RESPONSE
Related Instruction for NEORSD Technical
Training

Adult Education

1. EXECUTIVE SUMMARY

As an Ohio Technical Center, Cuyahoga Valley Career Center (CVCC) emphasizes providing equipment, workspaces, and instructors that equip our adult students with real world knowledge. Reliability is required from both our students and staff. Our dedication to modernity is why we continue to produce working professionals and upskill our local incumbent work focus after 50 years. In responding to this Request for Proposal (RFP), CVCC is prepared to provide administration, instructors, curriculum, equipment, and facilities to support Northeast Ohio's Regional Sewer District's (NEORS) training program. The experience and strengths of the CVCC's administrative support, along with newly acquired equipment specifically to support our Cuyahoga Valley Career Center Multi-Craft Maintenance programs provides a high-quality educational experience. Additionally, CVCC's facility size, location and availability of resources allows for more flexibility to meet the needs of NEORS. Additional benefits to NEORS include the maintaining of a highly skilled workforce, improved productivity and employee retention.

Our past performance has been demonstrated with custom training programs like:

- Nestle's, Electrical Maintenance Training
- Cleveland Public Library, Boiler Training
- ICD Cleveland Cliffs (HVAC training)
- Machine Maintenance Training, including: motor controls, electric relay logic, PLC's, hydraulics and pneumatics, etc.
 - Worthington Steel
 - Jergens
 - Swagelok
 - NVent
 - Kaufman Container
 - Interstate McBee
 - Curtiss-Wright

And many other companies over the past 2 years. Our experience, flexibility and high-quality education are benefits that CVCC can bring to NEORS.

2. SCOPE APPROACH AND METHODOLOGY

Cuyahoga Valley Career Center (CVCC) will provide instructors, develop curriculum (i.e., syllabus and lesson plans), secure additional necessary equipment, and hire additional educational staff as required. In past conversations, NEORSR employee/s provided some initial details regarding training needs, and CVCC has also visited NEORSR.

CVCC’s methodology is one of partnership. We have included general custom training pricing for NEORSR. Our cancellation policy and scheduling procedures focus on the best outcome for the NEORSR and its workers. Furthermore, while CVCC’s proposal does outline registration requirements and reporting, CVCC’s approach minimizes administrative overhead. CVCC’s 50-year history, partnerships with business, associations, and unions in the community, as well as its fiduciary strength provide for a strong educational and technical foundation for area employers.

CVCC has twelve courses already implemented which meet the learning objectives outlines in the RFP. Those matching courses are outlined in the table below.

CVCC Course	NEORSR Course
CAD/CAM Systems	AutoCAD 101
Lewis Customized	Boilers 1 – low pressure
Lewis Customized	Boilers 2 – high pressure
MCM Module 6	Electric Motors & Motor Controls
Lewis Customized	Electrical Code Basics & Residential Applications
Lewis Customized	Electrical Code Commercial & Industrial Applications
MCM Module 5	Electricity AC Theory
Lewis Customized	Electricity DC Theory
Machining Fundamentals, Machining Tool Introductions, Machining Level 1	Machining Fundamentals
MCM Module 1	Mechanical & Electrical Print Reading Fundamentals
MCM Module 2	Programmable Logic Controllers 101
MCM Module 2	Programmable Logic Controllers: timers, counters & sequencers

Other training modules available through custom training due to the CVCC’s acquisition of additional human expertise, simulation equipment and training software. These custom classes can be on-site or at CVCC and include

- Boilers 1 Low Pressure and High Pressure
- Electric Motors and Motor Controls
- Electrical Code Commercial and Industrial Application
- Electrical Theory AC and DC
- Machining Fundamentals
- Mechanical and Electrical Print Reading Fundamentals
- Programmable Logic Controllers 101

CVCC scope does not include books or other NEORSR courses not specifically listed above.

3. DELIVERABLES

The following deliverables are in response to RFP requirements and are organized as follows:

DETAILED AND ITEMIZED PRICING

APPENDIX A: REFERENCES

APPENDIX B: TEAM STAFFING

APPENDIX C: COMPANY (SCHOOL) OVERVIEW

APPENDIX D: CANCELLATION POLICY

APPENDIX E: ETHICS STATEMENT

DETAILED AND ITEMIZED PRICING

CVCC will provide administrative support that includes the payment of instructor's wages.

Custom Training Courses and Modules Available

Multi-Craft Maintenance Modules with Amatrol Trainers at Cuyahoga Valley Career Center

Module 1: Advanced Manufacturing Fundamentals

TechCred to apply for: **Blueprint Reading**

Cost: \$1,000

Module 2: Electrical Relay Logic and PLC Introduction

TechCred to apply for: **PLC Ladder Logic**

Cost: \$1,750

Module 3: Pneumatic & Hydraulics

TechCred to apply for: **Mechanical Systems**

Cost: \$1,400

Module 4: Mechanical Power Systems

TechCred to apply for: **Mechanical Systems**

Cost: \$3,000

Module 5: Electrical System Basics and Troubleshooting

TechCred to apply for: **Electric Motor Fundamental**

Cost: \$1,500

Module 6: PLC – Programmable Controller Systems/Troubleshooting

TechCred to apply for: **Motor Controls**

Cost: \$1,750

Module 7: HVAC in relation to Machine Maintenance

Cost: \$1,642

Other training modules available through custom training:

Custom classes can be on-site or at CVCC

- Boilers 1 Low Pressure and High Pressure
- Electric Motors and Motor Controls
- Electrical Code Commercial and Industrial Application
- Electrical Theory AC and DC
- Machining Fundamentals
- Mechanical and Electrical Print Reading Fundamentals
- Programmable Logic Controllers 101

\$1,895 per student per module listed above. Each module is estimated at 48-60 clock hours. The number of hours will be determined by the curriculum and the needs and location of training.

Machine Tech Modules Available:

Note each module is \$895/student for 50 hours of \$1,895/student for 100 hours. Machine Tech Modules are taught at CVCC in Brecksville, OH after 4:00pm Tuesdays, Wednesdays, and Thursdays. Hours are flexible within this time frame.

Machine Training

Machine Training at CVCC will upskill employees at multiple levels. Seven modules are available to challenge entry-level employees and enhance and broaden the skills of the experienced worker. Custom training can meet your company's specific needs.

Available Machine Tech Modules Include:

Machining Fundamentals

- Participants will be introduced to job preparation, planning, and inspection. Blueprint and drawing interpretation are an integral detail of the job planning process. The interpretation of models and drawings will assist in determining the appropriate machining process. The selection and use of precision measuring instruments will be aligned to the dimensions and tolerances of part drawings and models. Industry safety will be introduced in this course and continued through the program.

Machine Tool Introduction

- Participants will be introduced to ancillary machines, tools, and equipment used to assist in preparation and completion of machine parts. Saws, grinders, sanders, manual mills, and lathes are but a few of the machine tools that will be necessary for a machinist to be proficient.

Milling Level 1

- Participants will be introduced to job preparation, planning, and inspection. Blueprint and drawing interpretation are an integral detail to the job planning process. The interpretation of models and drawings will assist in determining appropriate machining processes. The selection and use of precision measuring instruments will align to the dimensions and tolerances of part drawings and models. This course provides comprehensive instruction and exercises to program a vertical 3-axis milling machine. Upon completion of each module the student will be required to demonstrate knowledge comprehension and learned skills through online testing and virtual simulation. Students will complete performance lab projects to mirror module content.

Turning Level 1

- Participants will be introduced to job preparation, planning and inspection. Blueprint and drawing interpretation are an integral detail to the job planning process. The interpretation of models and drawings will assist in determining appropriate machining processes. The selection and use of precision measuring instruments will align to the dimensions and tolerances of part drawings and models. This course provides comprehensive instruction and exercises to program a vertical 2-axis lathe. Upon completion of each module the student will be required to demonstrate knowledge comprehension and learned skills through online testing and virtual simulation. Students will complete performance lab projects to mirror module content.

CAD/CAM Systems

- The design of this course is to provide students with the necessary skills to generate programs for milling machines using PC-based MasterCAM software. After completing the CAD/CAM Systems course, students will be able to utilize the menu structure, interactive graphics, 2D-geometry creating, and editing and tool path simulation. This course is a main building block to Advanced Machining 1 and 2.

Advanced Machining Level 1

- Participants will be introduced to the fast, lightweights' cuts that are the main feature of high-speed machining. "Defining high-speed machining is difficult because it can be one of many operations or a combination of them." Students will use the following attributes to define the appropriate process to incorporate high-speed machining (HSM) or high-efficiency machining (HEM):
 - Machining at a high cutting speed (vc)
 - Machining with a high spindle speed (n)
 - Machining with a high feed rate (vf)
 - Machining with a high removal rate (Q)
- High-speed machining (HSM) typically refers to making light milling passes at high spindle speed and feed rate to achieve a high metal removal rate. High-efficiency machining (HEM) is to vary the feed rate to achieve the result each cutting condition encounters.

Advanced Machining Level 2

- This class starts out with an extensive overview of axis combinations, rotary points, and zero positions as they relate to MasterCAM. It then builds on how to control tool axis vectors using different geometric entities. The examples explain the many ways to control how the tool approaches and machines with a controlled 5-axis toolpath. This course also covers 5-axis positioning, drilling, trimming, circle milling, and machine simulation. The course identifies the 3 common multi-axis machine configurations.

Additional Curriculum details can be located in:

- Attachment 1 - AE Machining Technology Learning Objectives (Details from Course of Study)
- Attachment 2 - CVCC Multi-Craft Maintenance Curriculum Learning Objectives

Customized Training

- Training sessions are offered Tuesday through Thursday from 4:00pm to 9:00pm, with customizable schedules within this timeframe.
- Certifications are available upon request.

APPENDIX A: REFERENCES

This section will include three (3) current business references of present or past clients where similar services were offered, including company name, contact name, title, address, telephone number, and client relationship synopsis including project specifics.

Melinda Graves, Training and Engagement Manager
Cleveland Public Library – Human Resources Department
325 Superior Ave | Cleveland, OH 44114
(P) 216-902-4932 | (F) 216-623-2883
<http://www.cpl.org> | Melinda.Graves@cpl.org

Boiler Training on-site at Cleveland Public Library

Arbert Gonzalez, ICD Coordinator
Cleveland-Cliffs, Inc.
USW Local 979
3421 Independence Rd | Cleveland, OH 44105
(Cell) 216-849-7587
<https://www.usw979.com/> | Arbert.gonzalez@clevelandcliffs.com

Custom Training Classes and HVAC Certification Class on-site at ICD/Cleveland Cliffs Training Facility

Tom McGraw, Director of Sector Partnership
MAGNET: The Manufacturing Advocacy and Growth Network
1800 E. 63rd St | Cleveland, OH 44103
(P) 216-543-1222 | (Cell) 216-798-3866
<https://manufacturingsuccess.org> | tmcgraw@manufacturingsuccess.org

Multi-Craft Maintenance Training for employees at Cuyahoga Valley Career Center

Timothy D Mccraw
Maintenance and Annealing Manager | Steel Processing
4310 East 49th Street Cleveland Oh 44125
O (216) 429-8057
M 440-315-6654
timothy.mccraw@worthingtonsteel.com

Multi-Craft Maintenance Training for employees at Cuyahoga Valley Career Center

APPENDIX B: TEAM STAFFING

This section will include relevant experience of key staff and management personnel for this contract. List personnel including qualifications who would provide Administrative support and services to the Sewer District.

NAME	JOB TITLE	YEAR EMPLOYED	HIGHEST EDUCATION	EXPERIENCE	NO.OF HOURS PER WEEK
Dave Mangas	Chief Administrator/ Superintendent	2016	Master of Education	Administration 4 Years Coordinator 6 Years Director 4 Years Instructor 7 Years	40
Marcy Green	Accreditation Liaison Officer/ Assistant Superintendent	2016	Ed.D	Administration 17 Years Instruction 5 Years Business/Legal 16 Years	40
Rick Berdine	Treasurer	2015	Master Degree	Administration 34 Years Business 1 Year	40
Diane Duryea	Business Liaison	2023	BA	Business 40 Years Instructor 4 Years	40
Terri Lynn Brosseau	Adult Education Director	2019	MBA	Dean, Education 10 Years Director 2 years Coordinator 6 Year Instructor 2 Years Business 22 Years	40
Joe Lupia	Adult Education Coordinator	2024	Associate of Arts	Manufacturing Experience 24 years Adult Education Coordinator 2 years	40
Theresa Antal	Admin. Assistant to Adult Education	2024	Associate Degree in Applied Science (Marketing Major)	Administration Support 31 Years Education Administration/Instructor 3 Years	40
Carol Gileot	Admin. Assistant to Asst. Superintendent	1998	Certificate	Administration Support 37 years	40
Sandy Leech	Data and Accountability	2008	Assoc. Degree in Computer Applications	Data Administration 24 years	40
NAME	JOB TITLE	YEAR EMPLOYED	HIGHEST EDUCATION	EXPERIENCE	NO OF HOURS PER WEEK

Lewis Fletcher	Part-Time MCM Instructor Part-Time HVAC Instructor	2023	Mechanical / Electrical Machining Inspector Assoc. Degree in Industrial Engineering	Maintenance, HVAC, and Inspection 50 years	8
Craig Kotnik	Part-Time MCM Instructor	2025	Master Degree of Science	Manufacturing Engineering 28 years	8
Robert Lundholm	Part-Time MCM Instructor	2024	BS in Electrical Engineering	Motor Controls 48 years	8
Richard Parrot	Machining Technology Instructor	1998	Associate of Applied Science	Machining and Manufacturing 40 years	40
Dan Workman	Part-Time MCM Instructor	2008	Bachelor Degree in Commercial Art	Teaching 30 years Maintenance Industry 2 years	12

APPENDIX C: INSTITUTION OVERVIEW

Cuyahoga Valley Career Center
8001 Brecksville Road, Brecksville, Ohio 44141
440-526-5200
www.cvccworks.edu

Taxpayer Identification Number: 34-1055559

Ohio Bureau of Workers' Compensation identification number(s): 30003623

Key contact: Marcy Green, Assistant Superintendent, 440-746-8230, mgreen@cvccworks.edu

Person authorized to contractually bind the organization for any proposal against this RFP: Marcy Green, Assistant Superintendent

History and Formation of Cuyahoga Valley Career Center (CVCC)

On October 14, 1968, the State Board of Education (BOE) approved the formation of the South-Central Cuyahoga County Vocational Planning District. As originally constituted, this vocational school district included the Garfield Heights, Independence and Brecksville-Broadview Heights School Districts.

The first organizational meeting of the vocational school's Board of Education was held on December 19, 1968. On March 19, 1969, the Vocational School Board accepted the addition of the Revere and Nordonia School Districts.

On January 20, 1970, a Special Election was held and a majority of the voters passed the 0.57 mills required for the necessary bonds and a 1.0 mill levy for operating expenses. In 1982, an additional 1.0 mill levy was approved for operating expenses. The district is a publicly funded district operating on a combination of local, state, and federal funds.

Very soon after January 20th, the Vocational School Board appointed a citizens' committee whose purpose was to investigate as many potential building sites as possible and to make recommendations. Numerous sites were inspected by this committee in the Garfield Heights, Independence, Brecksville-Broadview Heights areas. Upon completion of this task, both a verbal and a written report were submitted to the Vocational School Board. The site purchase was announced by the Board on March 2, 1970.

By August 3, 1970, the Vocational School District had grown to be an eight-member district with the acceptance of the Cuyahoga Heights, North Royalton and Twinsburg School Districts. On that date the Vo-Ed Board, representing and serving all eight districts, held its first meeting September 23, 1970, the contracts for building construction were awarded and ground was broken on October 1, 1970. In April of 1972, the District changed its name to the Cuyahoga Valley Joint Vocational School District. The school name was changed from Cuyahoga Valley Joint Vocational School to Cuyahoga Valley Career Center by the CVCC BOE in July of 1995 and by the State BOE in October of 1995.

Cuyahoga Valley Joint Vocational School first enrolled high school students in September of 1972. Adult Education students began on October 2, 1972. Although CVCC does not issue degrees or diplomas, the first Adult Education students received certificates of completion for their programs in December of 1972 and the first high school students reached program completion in May of 1974.

Having a steady increase in high school enrollment, Cuyahoga Valley embarked upon the biggest expansion in its history. A 64,000-square foot addition was added to the 151,000 square feet of existing space in 2005. The result is a facility designed to accommodate high school and adult education programs that meet the ongoing needs of the community. There is one full-time adult day practical nursing program, and part-time day and part-time evening programs to provide programming to meet the needs of the students. The cafeteria can seat up to 400 people, providing lunch daily, as well as space for large conferences or meetings. Other additions include video-conferencing capabilities, a distance-learning classroom, and an electronic library featuring more than 5,000 online trade periodicals.

In 2020, CVCC detailed continued improvements to the facilities including: installation of new flooring in the phlebotomy lab; a new sound system in the cafeteria; the addition of a health clinic and school nurse; new roofs and HVAC in the north side of the building; renovation of the dental lab, the programming and software lab, and the graphics lab; addition of a new classroom in HVAC; new projection systems in the automotive lab; V8 engines and other equipment in the automotive lab; new Mac computers added to the Graphics and Digital Design class; new CNC equipment and computers in the machine technology lab; new Media Arts studios; new WIFI access points, Fiberoptic connection, and backup power to the technology closets. CVCC takes great pride in providing a safe learning environment the prepares students with the equipment and training utilized in business and industry. Since that time, CVCC has continued its dedicated efforts of improvements. We are scheduled to complete three new labs by the end of this year for the following programs: electrical, HVAC, and building maintenance. Moreover, in 2023, CVCC purchased Amatrol Learning Systems for our Multi Craft Maintenance customized programs with more units arriving in early 2026. The Amatrol Simulators currently on site include: AC/DC Learning System, Portable AC/DC Electric, Electric Relay Control Troubleshooting Learning System, Portable PLC Troubleshooting Learning System, Basic Fluid Power Learning System, Basic Pneumatics Learning System, Basic Hydraulic Learning System, Hydraulic Maintenance Learning System, Mechanical Drives Learning System, Mechanical Drives 2 Learning System, Mechanical Drives 3 Learning Systems, Basic Electrical Machines Learning System, Electric Motor Troubleshooting, Portable Electric Motor Controls, Electrical Wiring, VFD/PLC Wiring, Industrial Soldering. Furthermore, our Machine Tech program has added 7 new lathes to replace outdated units, 3 vertical mills and a Veri-Serve inspection arm. A new 5-axis CNC machine was purchased and expected to arrive in 2026 as well.

As an institution, CVCC employs over one hundred and sixty staff members. The staff members consist of: nine full time administrators; one part time administrator; two full time coordinator/supervisor roles; six full time central office staff; one full time student support services staff member; one full time business liaison; eleven full time administrative assistants; two part time administrative assistants; eight part time career specialists; seven full time maintenance/custodial staff; three full time technology specialists; one full time media specialist; one full time food service member; two part time cafeteria staff; ten full time educational aides; forty two full time instructional staff; and thirty eight part time instructional staff.

APPENDIX D: CANCELLATION POLICY

This section includes our cancellation policy, with details around timeframe, materials, etc.

- **Refund Policy:** If the withdrawal of the student, causes the number of enrolled students to fall below the minimum cohort level of 8 students, no refund will be processed. Otherwise, refunds are issued in the method the fees were paid, either by check (once check has cleared) or credited to your account, within 2-3 weeks of processing approved refund paperwork. Students who withdraw before the first day of class and have made payment will be refunded their payment minus a \$20 administrative fee within the processing timeline. Students that withdraw after the first day of class or are dismissed due to poor academic performance or attendance will be evaluated to see if they are eligible for a prorated refund of their tuition. Tuition refunds will be prorated based on the amount of tuition paid and the percentage of the course completed by the student. Students that complete 60% of their scheduled semester are not eligible for a prorated refund of their tuition. The calculation to determine percentage of a program completed by a student is based on the number of hours a student could have attended class up to the date of withdrawal divided by the number of hours in the program.
- **Cancellation:** If CVCC needs to postpone, cancel or combine classes for any reason, we will notify you. CVCC cannot assume responsibility for any conflict in business or personal affairs that affect your ability to attend class. Refunds will be processed as stated in our refund policy.
- **NEORS Course Cancellation:** If NEORS cancels a course for a semester, causing the number of enrolled students to fall below the minimum cohort level of 8 students, NEORS will be charged for the minimum number of students. However, if the number of enrolled students does not fall below the minimum, NEORS will only be charged for any instructor teaching time already incurred by CVCC.
- **Contract Cancellation:** If NEORS terminates the contract prior to four years, NEORS will pay CVCC a cancellation fee of \$40,000.

APPENDIX E: Ethics Statement

District's Code of Ethics which is located on the District's web page.

<https://cvccworks.edu/district/>

FIDUCIARY RESPONSIBILITIES

This section will include relevant fiduciary information specifying responses to the following questions:

- **Are there any current or pending litigation or administrative actions against your firm? If yes, please describe them.** There are no current or pending litigation or administrative actions against our institution.
- **What is your privacy policy regarding sharing client information with a third party?** Students at CVCC are covered under the Family Education Rights and Privacy Act (FERPA).
https://filecabinet.eschoolview.com/99CA851E-502B-4953-89BE-3616B29DA121/Adult%20Ed/FamilyEducationRights_PrivacyActAnnualNotification.pdf
- **Detail your firm's policies, procedures, data encryption, and technical measures to prevent unauthorized access of alteration, fraud, theft, misuse, or physical damage or hardware, software, communications networks, and data.** The technical infrastructure within the Cuyahoga Valley Career Center provides ample privacy, safety, and security of the data contained within it. At the perimeter is a firewall with unified threat management. Traffic is inspected with gateway anti-virus and includes intrusion protection. Public services such as email are filtered through the firewall before reaching internal resources. Email passes to a spam/virus filter for further processing prior to being delivered to the email server.

From the client-side, multiple technologies are used to defend against threats. All clients and servers are protected by an endpoint security package included anti-virus, anti-malware, and anti-ransomware modules. In addition, on servers and staff endpoints, an active detection and defense package is utilized. This includes immediate threat intelligence monitored 24x7x365 by a third party SOC and enables immediate quarantine of affected systems.

What quality control systems do you have in place? Describe fully. CVCC is governed by its Bylaws and Policies document, which is maintained by the School Board. Its content is several thousand pages in length and would be impractical to include within this document. However, it is a public document and is readily available through the following online address: <https://go.boarddocs.com/oh/cvcc/Board.nsf/Public?open&id=policies>

Attachment 1

ADULT EDUCATION

**MANUFACTURING TECHNOLOGY CAREER
FIELD**

COURSE OF STUDY

FOR

MACHINING TECHNOLOGY



TERRI LYNN BROSSEAU
ADULT EDUCATION COORDINATOR

MARCY R. GREEN
ASSISTANT SUPERINTENDENT

DAVID MANGAS
SUPERINTENDENT

MACHINING TECHNOLOGY

Program Description

Machining Technology will prepare employees for multiple levels of computer numerical control opportunities. The Machining Industry is very diverse in the levels of skills required for employment and advancement. Skill requirements may vary from one employer to another based on the following:

- Manufacture's product line
- Organization size
- Equipment type and age
- Technology usage

Machining Technology meets the needs of both employee and employer. Seven courses are available in the program to challenge the entry-level employee, and, enhance and broaden, the skills of the experienced worker. The recommended order of courses:

1. Machining Fundamentals
2. Machine Tool Introduction
3. Computer Numerical Control (CNC) Milling Level I
4. Computer Numerical Control (CNC) Turning Level I
5. CAD /CAM Systems (MASTERCAM)
6. CNC Advanced Machining Level I
7. CNC Advanced Machining Level II

Test-Out examination are available for the foundation and introduction courses. Participants must score 85% to enroll in higher-level courses. This will allow for prior machining experience, and assist students in gaining knowledge to master new content.

OUTCOME SUMMARY MACHINING TECHNOLOGY: MACHINING FUNDAMENTALS

Title: Machining Fundamentals

Course Number:

Credits:

Contact Hrs: 50

Instructional Level: Post-Secondary

Instructional Area: Machine Technology Lab

Department: Adult Education CNC

DESCRIPTION

Participants will be introduced to job preparation, planning, and inspection. Blueprint and drawing interpretation is an integral detail to the job planning process. The interpretation of models and drawings will assist in determining appropriate machining processes. The selection and use of precision measuring instruments will align to the dimensions, and tolerances of part drawings and models. Industrial safety will be introduced in this course, and continued through the CNC 650 program.

PREREQUISITES

- Machining Fundamentals is a foundation course.
 - This is the first of seven courses to complete in the CNC 650 series of instruction.
 - Students will begin program by enrolling or testing out of Machining Fundamentals.
 - Applicants for Test Out must pass with an 85 or better to exempt class.
-

RESOURCES

- Tooling U subscription
 - Immerse to Learn subscription
 - MasterCam access
 - Haas Programming Workbook
 - Instructor Created Materials
-

CORE ABILITIES

I. Blueprints and Models

1. Describe print format, symbols, and blueprint drawing principles
2. Interpret symbols and identify processes used for machine part production
3. Apply basic math calculations to gather information from blueprint or model
4. Determine media used to illustrate and dimension part to be machined

II. Measurement and Inspection

1. Identify and use steel rules
2. Identify, select, and properly use slide and dial calipers
3. Accurately read micrometers maximum graduation
4. Select and apply proper procedure for Dial Indicator usage

III. Industrial Safety

1. Adhere to basic safety rules before work begins in a machining environment
2. Be familiar with the role of OSHA, EPA, and other regulatory agencies in manufacturing
3. Apply best safety practices for all machining processes

LEARNING COMPETENCIES – BLUEPRINTS AND MODELS

Criteria – performance will be satisfactory upon completion of Modules 1-8:

Module 1: Blueprint Basics

This module will discuss the basic definition of a blueprint.

Lesson 1: Blueprint Introduction

Module 2: Blueprint Standards

This module will discuss organizations, which creates standards for drawings and blueprints.

Lesson 1: Blueprint Standards Introduction

Lesson 2: ANSI Standards

Lesson 3: ISO Standards

Module 3: Drawing Views

This module will discuss orthographic projections and multi-view drawings.

Lesson 1: Drawing Views Introduction

Lesson 2: Orthographic Projection

Lesson 3: 1st Angle Projection

Lesson 4: 3rd Angle Projection

Lesson 5: Multiple-View Drawings

Module 4: Drawing Types

This module will discuss assembly and detailed drawings.

Lesson 1: Engineering Drawings / Blueprints

Lesson 2: Detailed Drawings

Lesson 3: Assembly Drawings

Module 5: Blueprint Layout

This module will discuss blueprint layout.

Lesson 1: Blueprint Sizes

Lesson 2: Blueprint Sections

Lesson 3: Blueprint Template

Lesson 4: Blueprint Title Block

Module 6: Line Styles

This module will discuss the different types of lines used on a blueprint.

Lesson 1: Line Styles

Reading Manufacturing Blueprints

Module 7: Dimensioning

This module will discuss how different characteristics are dimensioned.

Lesson 1: Dimensioning Introduction

Lesson 2: Size Dimensions

Lesson 3: Diameter Dimensions

Lesson 4: Radius Dimensions

Lesson 5: Angular Dimensions

Lesson 6: Datum Dimensions

Lesson 7: Location Dimensions

Lesson 8: Representation and Dimensioning Standards for Threaded Fasteners

Lesson 9: Calculating Dimensions

Lesson 10: Drawing Scale

Module 8: Tolerances

This module discusses the fundamentals of tolerances, as represented on a manufacturing blueprint.

Lesson 1: Tolerance Introduction

Lesson 2: Tolerance Zone

Lesson 3: Tolerance Terms and Symbols

Lesson 4: Tolerance Methods

Lesson 5: Fits

Comprehensive Blueprint Exam

LEARNING COMPETENCIES – PRECISION MEASUREMENT

Criteria – performance will be satisfactory upon completion of Modules 1-3:

Precision Measurement Devices

Module 1: Steel Rules

Lesson 1: Introduction to The Steel Rule

Lesson 2: Measuring with Fractional Rules

Lesson 3: Measuring with Inch Decimal and Millimeter Rules

Module 2: Slide Calipers

Three types of slide calipers

Lesson 1: Introduction to Sliding Calipers

Lesson 2: Vernier Calipers

Lesson 3: Dial Calipers

Lesson 4: Digital Calipers

Module 3: Micrometers

Micrometers

Lesson 1: Introduction to Micrometers

Lesson 2: Mechanics of Micrometers

Lesson 3: Operating Micrometers

Lesson 4: How to Properly Handle and Maintain Micrometers

Lesson 5: Reading Micrometers

Lesson 6: Depth Micrometers

Comprehensive Precision Measurement Exam

LEARNING COMPETENCIES – INDUSTRIAL SAFETY

Criteria – performance will be satisfactory upon completion of Modules 1-3:

Module 1: Important Safety Information

This module explains the basic safety rules to observe, prior to beginning work in a machine shop.

Lesson 1: General Safety Information

Lesson 2: Proper Work Attire

Module 2: Before Machining

This module identifies basic safety practices implemented prior to machining a part.

Lesson 1: Preparing For Safe Machine Operation

Module 3: During and After Machining

This module discusses Standard Operating Safety Practices utilized during the manufacturing process of machined parts.

Lesson 1: Safely Operating a Machine

Lesson 2: After Machining

Comprehensive Safety Exam

OUTCOME SUMMARY CNC 650: MACHINE TOOL INTRODUCTION

Title: Machine Tool Introduction

Course Number:

Credits:

Contact Hrs: 100

Instructional Level: Post-Secondary

Instructional Area: Machine Technology Lab

Department: Adult Education CNC

DESCRIPTION

Participants will be introduced to ancillary machines, tools and equipment used to assist in preparation and completion of CNC machined parts. Saws, grinders, sanders, manual mills and lathes are but a few of the machine tools that will be necessary for a machinist to be proficient.

PREREQUISITES

- Machine Tool Introduction is a foundation course.
- This is the second of seven courses to complete in the CNC 650 series of instruction.
- Students may enroll and test out of Machine Tool Introduction.
- Applicants for Test Out must pass with an 85 or better to exempt class.

RESOURCES

- Tooling U subscription
- Immerse to Learn subscription
- MasterCam access
- Instructor Created Materials
- Haas Programing Workbook

CORE ABILITIES

- I. Metal Cutting Saws
 1. Setup and operate Horizontal and Vertical Band Saws
 2. Setup and operate circular metal cutting saws
 3. Identify and select proper blade for specified materials

- II. Abrasive Sanding and Grinding Machines
 1. Setup and operate Belt and Disc Sanders
 2. Identify and select proper grade belts and disc for specified application
 3. Setup and operate Pedestal and Bench Grinders
 4. Identify and select proper abrasive wheels for specified application

- III. Manual Vertical Milling Machines
 1. Basic Mill nomenclature
 2. Identify and select and align work holding devices
 3. Identify and select milling cutters for specified processes
 4. Identify and select milling tool holders
 5. Setup and perform basic mill operations

- IV. Manual Engine Lathes
 1. Basic Lathe nomenclature
 2. Identify and select and align work holding devices
 3. Identify and select turning tools for specified processes
 4. Identify and select turning inserts and tool holders
 5. Setup and perform basic turning operations

LEARNING COMPETENCIES – METAL CUTTING SAWS

Criteria – performance will be satisfactory upon completion of Module 1 and Lab performance project:

Module 1: Power Metal-Cutting Saws

Skills learned in this module:

Power Hacksaw

Power Bandsaw

Circular Metal-Cutting Saws

Cold Circular Saws

Lesson 1: Overview

LEARNING COMPETENCIES – ABRASIVE SANDING AND GRINDING MACHINES

Criteria – performance will be satisfactory upon completion of Module 1-2 and Lab performance task:

Abrasive Sanding and Grinding Machines

Module 1: Abrasive Fundamentals

Lesson 1: Sander Safety

Lesson 2: Grit and Bond

Lesson 3: Belts and Disc

Lesson 4: Abrasive Installation

This module explains the fundamentals of abrasive grits, bonds, and structures.

Module 2: Pedestal Grinder Fundamentals

Lesson 1: Grinder Safety

Lesson 2: Wheel Identification and Selection

Lesson 3: Wheel Installation

Lesson 4: Machine Setup

Comprehensive Abrasive Exam

LEARNING COMPETENCIES – MANUAL VERTICAL MILLING MACHINE

Criteria – performance will be satisfactory upon completion of Module 1-2 and Lab performance project:

This module explains how to operate a manual vertical milling machine.

Module 1: Fundamentals

These lessons explain the fundamentals of manual milling machines.

Lesson 1: Introduction

Lesson 2: Components

Module 2: Machine Setup

This module explains how to setup a manual milling machine.

Lesson 1: Setup Introduction

Lesson 2: Trimming the Vertical Milling Machine Head

Lesson 3: Setting up the Vise

Lesson 4: Setting the Workpiece

Lesson 5: Load and Set Face Mill

Lesson 6: Squaring the Part

Lesson 7: Locating Origin

Lesson 8: Tooling Overview

Comprehensive Mill Exam (performance and written)

LEARNING COMPETENCIES – MANUAL ENGINE LATHE

Criteria – performance will be satisfactory upon completion of Module 1-3 and Lab performance

Module 1: Safety

This module discusses safe machine shop practices.

Lesson 1: Safety Overview

Module 2: Fundamentals

This module explains the most commonly used components of a manual lathe.

Lesson 1: 3-Jaw chuck

Lesson 2: Independent 4-Jaw Chuck

Lesson 3: Tool Holders

Lesson 4: Tooling

Module 3: Standard Operating Practices

This module will explain the operations necessary to machine basic processes on a manual lathe.

Lesson 1: Introduction

Lesson 2: Facing and Centering

Lesson 3: Outer Diameter Roughing

Lesson 4: Outer Diameter Finishing

Lesson 5: Grooving Operation

Lesson 6: Filing

Comprehensive Lathe Exam (performance and written)

OUTCOME SUMMARY MACHINING TECHNOLOGY: Computer Numerical Control (CNC) Milling Level I

Title: CNC Mill Level I

Course Number:

Credits:

Contact Hrs: 100

Instructional Level: Post-Secondary

Instructional Area: Machine Technology Lab

Department: Adult Education CNC

DESCRIPTION

Participants are introduced to job preparation, planning, and inspection. Blueprint and drawing interpretation is an integral detail to the job planning process. The interpretation of models and drawings will assist in determining appropriate machining processes. The selection and use of precision measuring instruments will aligned to the dimensions, and tolerances of part drawings and models.

This course provides comprehensive instruction and exercises to program a vertical 3-axis CNC milling machine. Upon completion of each module the student will be required to demonstrate knowledge comprehension and learned skills through online testing, virtual CNC simulation. Students will complete performance lab projects to mirror module content.

PREREQUISITES

- Machining Fundamentals
- Machine Tool Introduction
- This is the one of seven courses to complete in the CNC 650 series of instruction.

RESOURCES

- Tooling U subscription
- Immerse to Learn subscription
- MasterCam access
- Haas Mill Workbook

Students will complete the following core content from the “Immerse2learn” resources prior to lab activities.

CORE ABILITIES

- I. Machined Part Program
 - 1. Develop appropriate programming structure
 - 2. Apply standard operating practices for safety lines.
 - 3. Apply preparatory G&M code for specified tool movement
- II. Job Planning
 - 1. Identify processes base on print interpretation
 - 2. Plot operational location points
 - 3. Determine machining strategies
 - 4. Identify tooling
- III. CNC Mill Setup
 - 1. Tooling selection and setup
 - 2. Machine control panel familiarization
 - 3. Work holding selection and alignment
 - 4. Qualifying Part Program

LEARNING COMPETENCIES – MACHINED PART PROGRAM

Criteria – performance will be satisfactory upon completion of Modules 1-3:

Module 1: Introduction to Codes and Programs

Skills learned in this module:

Decipher M-codes and their functionality.

Decipher G-codes that control rapid positioning motion, linear interpolation, circular interpolation, and dwell.

Match G-codes associated with canned cycles to their functionality (G80-G89).

Identify parameters associated with G-codes 00 – 04 and 80 – 89.

Match G-code parameters with their functionality.

Lesson 1: Codes and Programs

Lesson 2: Basic G Codes

Lesson 3: Canned Cycles

Module 2: Program Structure

Skills learned in this module:

Interpret word addresses used in a CNC mill program.

Identify the 3 distinct parts of a CNC mill program.

Decipher the program codes used in the program introduction.

Verify the body of a CNC mill program.

Verify a properly programmed safe tool change.

Decipher the program codes used in the program end

Lesson 1: Program Structure Overview

Lesson 2: Program Introduction

Lesson 3: Program Body

Lesson 4: Program End

Module 3: Cartesian Coordinate System and Programming Methods

Download and print the "Course Overview" pdf from the course "Resources", and track your proficiencies.

Skills learned in this module:

Draw the Cartesian coordinate system and identify the X and Y-axes.

Identify the 4 quadrants of the Cartesian coordinate system.

Locate the part origin in the Cartesian coordinate system.

Perform the right hand rule.

Identify X or Y, negative or positive positions based on the part origin location on a work piece.

Identify the G-codes associated with Absolute and Incremental programming.

Match absolute and incremental programming methods with their definitions.

Identify absolute locations in a Cartesian coordinate system.

Identify incremental locations in a Cartesian coordinate system.

Lesson 1: Cartesian Coordinate System

LEARNING COMPETENCIES – JOB PLANNING

Criteria – performance will be satisfactory upon completion of Modules 4-6:

Module 4: Circular Interpolation

Skills learned in this module:

Interpret clockwise circular interpolation and identify its associated G-code.

Interpret counter clockwise circular interpolation and identify its associated G-code.

Program an arc using the radius method of circular interpolation.

Program an arc using the I, J, and K method of circular interpolation.

Lesson 1: Circular Interpolation Basics

Module 5: Cutter Compensation (CC)

Skills learned in this module:

Decipher the different G-codes used to turn on and off cutter compensation.

Interpret cutter compensation left and identify when it is used.

Interpret cutter compensation right and identify when it is used.

Program the steps necessary to engage and disengage cutter compensation.

Write a program that contours a part using cutter compensation.

Lesson 1: Cutter Compensation

Module 6: Drilling and Tapping Canned Cycles

Skills learned in this module:

Interpret the G-codes used with defining the rapid plane in a canned cycle.

Program a drill cycle using the drill canned cycle.

Program a drill cycle using the peck drill canned cycle.

Program a drill cycle using the high-speed peck drilling cycle.

Calculate the proper speeds and feeds for tapping a hole.

Program a hole to be tapped using the rigid tapping canned cycle.

Calculate drill depths.

Decipher the different G-codes used to program hole location routines.

Program a bolt hole circle routine.

Program an arc pattern routine.

Program a linear pattern routine.

Lesson 1: Common Hole Manufacturing Methods

Lesson 2: Defining Hole Locations

LEARNING COMPETENCIES – CNC MILL SETUP

Criteria – performance will be satisfactory upon completion of Module 7:

Module 7: Programming Labs 1 & 2

Skills learned in this module:

Interpret a part print and process sheet.

Write a complete program using all the programming instructions illustrated throughout the course.

Lesson 1: Programming Lab 1

Lesson 2: Programming Lab 2

Certification Practice Written Exam and Certification Practice Performance Exam

Upon successful completion of Practice Exams, students may attempt the NIMS Level I CNC Mill Credential.

OUTCOME SUMMARY CNC 650: Computer Numerical Control (CNC) Turning Level I

Title: CNC Turning Level I

Course Number:

Credits:

Contact Hrs: 100

Instructional Level: Post-Secondary

Instructional Area: Machine Technology Lab

Department: Adult Education CNC

DESCRIPTION

Participants are introduced to job preparation, planning, and inspection. Blueprint and drawing interpretation is an integral detail to the job planning process. The interpretation of models and drawings will assist in determining appropriate machining processes. The selection and use of precision measuring instruments will aligned to the dimensions, and tolerances of part drawings and models.

This course provides comprehensive instruction and exercises to program a vertical 2- axis CNC Lathe. Upon completion of each module the student will be required to demonstrate knowledge comprehension and learned skills through online testing, virtual CNC simulation. Students will complete performance lab projects to mirror module content.

PREREQUISITES

- Machining Fundamentals
- Machine Tool Introduction
- This is the one of seven courses to complete in the CNC 650 series of instruction.

RESOURCES

- Tooling U subscription
- Immerse to Learn subscription
- MasterCam access

Students will complete the following core content from the from the Immerse2learn resources

CORE ABILITIES

- IV. Machined Part Program
 - 4. Develop appropriate programming structure
 - 5. Apply standard operating practices for safety lines.
 - 6. Apply preparatory G&M code for specified tool movement
- V. Job Planning
 - 5. Identify processes base on print interpretation
 - 6. Plot operational location points
 - 7. Determine machining strategies
 - 8. Identify tooling
- VI. CNC Lathe Setup
 - 5. Tooling selection and setup
 - 6. Machine control panel familiarization
 - 7. Work holding selection and alignment
 - 8. Qualifying Part Program

LEARNING COMPETENCIES – MACHINED PART PROGRAM

Criteria – performance will be satisfactory upon completion of Modules 1-3:

Module 1: Program Structure

Skills learned in this module:

Interpret word addresses used in a CNC lathe program.

Identify the 3 distinct parts of a CNC lathe program.

Decipher the program codes used in the program introduction.

Verify the body of a CNC lathe program.

Decipher the program codes used in the program end.

Lesson 1: Program Structure Overview

Lesson 2: Program Introduction

Lesson 3: Program Body

Lesson 4: Program End

Module 2: Programming Methods

Skills learned in this module:

Match absolute and incremental programming methods with their definitions.

Identify absolute locations in a Cartesian coordinate system.

Identify incremental locations in a Cartesian coordinate system.

Lesson 1: Absolute Programming

Lesson 2: Incremental Programming

Module 3: Tool Motion and Tool Nose Radius (TNR) Compensation

Skills learned in this module:

Match G-codes G00 – G03 with their functionality.

Interpret rapid tool motion and verify its associated G-code.

Interpret linear tool motion at a feed rate and verify its associated G-code.

Interpret clockwise circular interpolation and identify its associated G-code.

Interpret counter clockwise circular interpolation and identify its associated G-code.

Decipher the 3 primary tool nose compensation G-codes and their functionality.

Verify the proper situation to use right or left cutter compensation.

Identify the 9 Haas tool tip positions.

Program a fake move to turn on and off TNR compensation.

Lesson 1: Tool Motion

Lesson 2: Tool Nose Radius (TNR) Compensation

LEARNING COMPETENCIES – JOB PLANNING

Criteria – performance will be satisfactory upon completion of Modules 1-3:

Module 4: Circular Interpolation

Skills learned in this module:

Interpret clockwise circular interpolation and identify its associated G-code.

Interpret counter clockwise circular interpolation and identify its associated G-code.

Program an arc using the radius method of circular interpolation.

Lesson 1: Circular Interpolation Basics

Module 5: Canned Cycles

Download and print the "Course Overview" pdf from the course "Resources", and track your proficiencies.

Skills learned in this module:

Program a tool path using the rough and finish turn canned cycles.

Calculate the thread formulas for the parameters associated with the external threading canned cycle.

Program a tool path using the external threading canned cycle

Lesson 1: Canned Cycles

Module 6: Hole Manufacturing

Skills learned in this module:

Program a drill cycle using the drill-canned cycle.

Program a drill cycle using the peck drill canned cycle.

Calculate the proper speeds and feeds for tapping a hole.

Program a hole to be tapped using the rigid tapping canned cycle.

Interpret a part print and process sheet.

Write a complete program using all the programming instructions illustrated throughout the course.

Lesson 1: Common Hole Manufacturing Methods

LEARNING COMPETENCIES – CNC LATHE SETUP

Criteria – performance will be satisfactory upon completion of Module 7:

Module 7: Programming Labs 1 & 2

Skills learned in this module:

Interpret a part print and process sheet.

Write a complete program using all the programming instructions illustrated throughout the course.

Lesson 1: Programming Lab 1

Lesson 2: Programming Lab 2

Certification Practice Written Exam

Certification Practice Performance Exam

Upon successful completion of Practice Exams, students may attempt the NIMS Level I CNC Lathe Credential.

OUTCOME SUMMARY CNC 650: CAD /CAM Systems (MASTERCAM)

Title: CAD/CAM Systems

Course Number:

Credits:

Contact Hrs: 100

Instructional Level: Post-Secondary

Instructional Area: Machine Technology Lab

Department: Adult Education CNC

DESCRIPTION

The design of this course is to provide students with the necessary skills to generate programs for CNC milling machines using the PC-based MasterCAM software. After completing the CAD CAM Systems course, students will be able to utilize the menu structure; interactive graphics; 2D-geometry creation and editing and tool path simulation. This course is a main building block to the Advanced Machining I and II.

PREREQUISITES

- CNC Mill I
- CNC Lathe I
- CAD-CAM Systems is a core course required prior to enrolling in the Advanced Machining classes in the CNC 650 series of instruction.

RESOURCES

- Tooling U subscription
- Immerse to Learn subscription
- MasterCam access
- "camInstructor" CNC/MASTERCAM
- MasterCam U subscription

Students will complete the following core content from the camInstructor" resources prior to lab activities.

CORE ABILITIES

I. Preparation and Setup

1. Open and save a file
2. Navigate and work with the interface, and menu structure of Mastercam
3. Use the display functions

II. Creation of Geometry:

1. Wire Frame: normally 2D, 3D creation no shade ability.
2. Surface: Skin, has two side. Normally called Vector
3. Solids –Has Mass and can utilize Feature Based Machining and Model Prep.
4. Create 2D and 3D part models

III. CNC Program Toolpath

1. Toolpath geometry selection methods
2. 2D Toolpaths Gallery
3. 3D Toolpaths Gallery
4. Multi-axis Toolpath Gallery
5. Stock & Utilities

LEARNING COMPETENCIES – CAD-CAM PREPARATION AND SETUP

Criteria – performance will be satisfactory upon completion of Module 1

Module 1: Introduction to MasterCam Interface

Skills learned in this module:

Identify and become familiar with screen attributes and icon functionality.

Locate ribbon bars and setup screen for basic user.

Open directories to retrieve files. Save files to appropriate location with correct file extensions.

Lesson 1: Home Tab – Edit_Attributes_Organize_Delete_Display_Analyze_Add-ins

Lesson 2: Wireframe Tab – Points_Lines__Arcs_Splines_Shapes_Curves_Modify

Lesson 3: View Tab – Zoom Graphics View_Apperance_Managers_Display_Grid_Position Control_VIEWSHEETS

Lesson 4: File Configuration – Options Menu

Lesson 5: Menu navigation Quiz

LEARNING COMPETENCIES – CREATION OF GEOMETRY

Criteria – performance will be satisfactory upon completion of Module 2

Skills learned in this module:

Develop machine part models.

Identify the most appropriate modeling method for outcome requirements.

Lesson 1: Develop 2D Wireframe Geometry for Mill Part

Lesson 2: Develop 2D Wireframe Geometry for Lathe Part

Lesson 3: Surface Tab – Simple_Create_Modify_Normals

Lesson 4: Develop Surface Geometry for Mill Part

Lesson 5: Develop Surface Geometry for Lathe Part

Lesson 6: Solid Tab _ Simple_Create_Modify_Drawing

Lesson 7: Model Prep Tab – Create_Direct Editing_Modify_Layout_Color

Lesson 8: Develop Solid Geometry for Mill Part

Lesson 9: Develop Solid Geometry for Lathe Part

LEARNING COMPETENCIES – CNC PROGRAM TOOLPATH

Criteria – performance will be satisfactory upon completion of Module 3

Skills learned in this module:

Identify and select machine used to manufacture part

Apply Tool Settings and Stock Setup

Methods for selecting geometry

Select and apply toolpaths

Backplot and Verify Toolpath

Post NC Code

Lesson 1: 2D Selection Bar – Automatic_Chain_Window_Polygon_Single_Area Vector

Lesson 2: 2D Toolpath Selection – Contour_Drill_Face_Dynamic Mill_Pocket_Circle Mill_Peel_Area

Lesson 3: Surface Toolpath Selection – Swept 2D_Swept 3D_Revolved_Loft_Ruled

Lesson 4: Solid Selection Method – Face_Edge_Linked Edge_Loop_Partial Loop_From Back

Lesson 5: 3D Toolpath Selection - Opti-Rough_Project_Parallel_Pocket_Plunge_MultiSurface_Area Rough

Lesson 6: 3D Finish Toolpath Selection – Waterline_Raster_Contour_Blend_Pencil_Project_
Flowline_Blend_Radial_Hybrid_Horizontal_Spiral

Comprehensive Performance Evaluation

Project 1: Develop Wireframe Geometry_Toolpaths_Setup Sheet and Post Code

Project 2: Import Surface file. Create Toolpaths_Setup Sheet and Post Code

Project 3: Develop Solid Model. Create Toolpaths_Setup Sheet and Post Code

OUTCOME SUMMARY CNC 650: CNC Advanced Machining Level I

Title: Advanced Machining Level I

Course Number:

Credits:

Contact Hrs: 100

Instructional Level: Post-Secondary

Instructional Area: Machine Technology Lab

Department: Adult Education CNC

DESCRIPTION

Participants are introduced to fast, lightweight cuts that are the main feature of high-speed machining. “Defining high-speed machining is difficult because it can be one of many operations, or a combination of them”. Students will use the following attributes to define the appropriate process to use to incorporate High Speed Machining (HSM) or High Efficiency Machining (HEM) into production.

- Machining at a high cutting speed (vc)
- Machining with a high spindle speed (n).
- Machining with a high feed rate (vf).
- Machining with a high removal rate (Q).

(HSM) High speed machining typically refers to making light milling passes at high spindle speed and feed rate to achieve a high metal removal rate.

(HEM) High-efficiency machining is to vary the feed rates to achieve the result each cutting condition encounters.

PREREQUISITES

- CAD/CAM Systems

RESOURCES

- Tooling U subscription
- Immerse to Learn subscription
- MasterCam access
- Haas Workbooks
- Tooling Manufactures Data Links

CORE ABILITIES

- I. Material Type and Features
 1. Identify material characteristics
 2. Roughing and finishing considerations
- II. Machine Power and Machining Strategy
 1. Machine Tool Torque
 2. Machine Horsepower
 3. Cornering and chip thinning
- III. Cutter Style and Toolpath Selection
 1. Tool Selection
 2. Cutting Data
 3. Coatings and Geometry
 4. Balancing
- IV. CAM Programming
 1. Building Tool Strategies
 2. Application of appropriate Toolpaths

LEARNING COMPETENCIES – MATERIAL TYPES & FEATURES

Criteria – performance will be satisfactory upon completion of Modules 1-2:

Module 1: Material Introduction

Identify ferrous metals.
Understand different techniques for machining diverse ferrous metals.
Identify the different classifications of carbon steel.
Understand the difference between hot-rolled steel and cold-rolled steel.
Identify hot-rolled steel.
Identify cold-rolled steel.
Recognize the different characteristics of various types of ferrous metals.
Recognize the different characteristics of various types of nonferrous metals.
Recognize the different characteristics of various types of High Temperature Metals.
Recognize the different characteristics of various types of rare metals.

Module 2: Material Machinability Characteristics

Identify ISO standard material groups
Understand how to determine machinability.

Identify the factors, which determine machinability.
Identify work piece material properties and characteristics using the MC code structure.
Identify type of chip formation for different metals.
Understand the cutting force and power necessary to machine different materials.
Identify the alloy content of different metals.
Understand how the alloy content of metals affects machinability.
Understand how heat treatment affects chip breaking.
Identify what industries work with what types of material.

Comprehensive Materials Exam

LEARNING COMPETENCIES – MACHINE POWER AND MACHINING STRATEGY

Criteria – performance will be satisfactory upon completion of Module 3:

Module 3: Machine and Tooling Data

Lesson 1: Calculating Machine Horsepower and Torque

Lesson 2: Machine Tapers and Balance Concerns

Lesson 3: Solid Carbide vs. Inserted Tooling

Lesson 4: Chip Thinning Techniques

Lesson 5: Compare Top 5 Tooling Manufactures Cutting Data

Project 1: Compile cutter information and develop excel file to calculate speed and feed vs. horsepower and torque for assigned cutters.

LEARNING COMPETENCIES – CUTTER STYLE AND TOOLPATH SELECTION

Criteria – performance will be satisfactory upon completion of Module 4:

Module 4: Defining Toolpath Operations

Lesson 1: Core mill, Peel mill, Blend mill, Area mill, Rest mill, and Dynamic mill techniques

Lesson: 2: HSM (High Speed Machining) applications

Lesson 3: FBM (Feature Based Machining) Mill and Drill

Lesson 4: Feature detection

Project 1: Utilize Manufactures Tool Data to Select Tooling and Processes for Parts Assigned

LEARNING COMPETENCIES – CAM PROGRAMING

Criteria – performance will be satisfactory upon completion of Modules:

Module 5: Toolpaths and Strategies

Lesson 1: Efficient toolpath creation

Lesson 2: Define a new tool definition (utilize manufactures tool data)

Lesson 3: Depth of cut and feed rate (utilize manufactures tool data)

Lesson 4: Appropriate toolpath operation for cutting application

Lesson 6: Saving custom tools to a (strategy library)

Lesson 7: Setup sheets

Lesson 8: Set common and individual operation defaults

Lesson 9: Creating toolpath groups and machine groups

Lesson 10: Dynamic Mill

Lesson 11: Dynamic Contour

Lesson 12: Peel Mill

Lesson 13: Opti-Rough

Lesson 14: Importing and exporting operations

Lesson 15: Backplot, Quick Verify

Lesson 16: STL file creation and STL compare

Lesson 17: Stock setup

Lesson 18: Setting Machine and Control Definition

Lesson 19: Material library applied in Control Definition

Lesson 20: Drill toolpaths

Comprehensive Performance Exam:

Develop HEM or HSM Tooling Strategies for assigned part utilizing horsepower and torque ratings on lab machines.

OUTCOME SUMMARY CNC 650: CNC Advanced Machining Level II

Title: Advanced Machining Level II

Course Number:

Credits:

Contact Hrs: 100

Instructional Level: Post-Secondary

Instructional Area: Machine Technology Lab

Department: Adult Education CNC

DESCRIPTION

The class starts out with an extensive overview of axis combinations, rotary points, and zero positions as they relate to Mastercam. It then builds on how to control tool axis vectors using different geometric entities. The examples explain the many ways to control how the tool approaches and machines with a controlled 5-axis toolpath. This course also covers 5-axis positioning, drilling, trimming, circle milling, and machine simulation. The course identifies the 3 common multi-axis machine configurations.

PREREQUISITES

- CAD-CAM Systems
- CAD-CAM Systems is a core course required prior to enrolling in the Advanced Machining classes in the CNC 650 series of instruction.

RESOURCES

- Tooling U subscription
- Immerse to Learn subscription
- MasterCam U Multi-Axis access subscription
- MasterCam access

Students will complete the following core content from “MasterCam Multi-Axis Toolpaths” resources prior to lab activities.

CORE ABILITIES

- I. 4TH Axis Rotary Machining
 1. Axis Substitution
 2. Axis Indexing
 3. 4th Axis Machining
- II. 5-Axis Toolpaths
 1. Multi-Axis Machine Overview
 2. Positioning Zero
 3. MasterCam Multi-axis Toolpaths
- III. Machine Setup and Operations
 1. MasterCam Machine Simulation
 2. 4TH Axis Rotary Setup
 3. 5-Axis Machine Operations

LEARNING COMPETENCIES – 4TH AXIS ROTARY MACHINING

Criteria – performance will be satisfactory upon completion of Module 1:

Module 1: Setting the Machine Environment

Lesson 1: Identify entities and levels

Lesson 2: Review Planes

Lesson 3: Setting WCS (World Coordinate System)

Lesson 4: Toolpath Selection

Lesson 5: Identify Rotary Axis and Rotational Direction

Project 1: Program and Toolpath A-Axis Indexing

Project 2: Program and Toolpath C-Axis Contouring

Project 3: Program and Toolpath B-Axis Slotting

LEARNING COMPETENCIES – 5 - AXIS ROTARY MACHINING

Criteria – performance will be satisfactory upon completion of Module 2

Module 2: Multi-axis Toolpaths

Lesson 1: Basic Machine Overview

Lesson 2: Multi-axis Toolpath Controls Overview

Lesson 3: Mastercam Interface and Workflow

Lesson 4: Multi-axis Curve Toolpath

Lesson Goals

Exercise 1: Getting Started with Toolpath Creation

Exercise 2: Create a Multi-axis Curve Toolpath

Exercise 3: Backplot the Operation

Exercise 4: Machine Simulation

Lesson 5: Tool Axis Control Options

Lesson Goals

Exercise 1: Preparing the Part

Exercise 2: Copy and Edit an Operation

Exercise 3: Copy and Edit a Second Operation

Lesson 6: Multi-axis Drill Toolpath

Lesson Goals

Exercise 1: Getting Started with Toolpath Creation

Exercise 2: Create a Multi-axis Drill Toolpath

Exercise 3: Add a Second Multi-axis Drill Operation

Exercise 4: Backplot the operations

LEARNING COMPETENCIES – MACHINE SETUP and OPERATIONS

Criteria – performance will be satisfactory upon completion of Module 3:

Module 3: Machine Setup and Verification

Lesson 1: Working with Machine Simulation

Lesson 2: Simulate Operations

Lesson 4: Manage Files

Lesson 5: Machine Simulator Options

Project 1: Create Machine Simulation (Table/Table Machine) Configuration

Project 2: Create Machine Simulation (Head/Table Machine) Configuration

Project 3: Create Machine Simulation (Head/Head Machine) Configuration

Comprehensive Portfolio Project:

- Instructor assigned part
- Electronic Model File
- Setup Sheets
- Machine Simulation
- Machined Part

	Title of Module	Learning Objectives	TechCred: Only 1 Needed Per Module TechCred to apply for: Blueprint Reading
MODULE 1	Advanced Mfg Fundamentals		
		Introduction to Advanced Manufacturing	
		5S Workplace Organization	
		Technology and Advanced Manufacturing	
		Industrial Internet of Things	
		Safety	
		Machine Safety	
		Practicing Safety in the Workplace	
		Emergency and Accident Response	
		Hazardous Materials Standards	
		Hazardous Material Handling and Storage	
		Fire and Electrical Safety	
		Work Area Safety	
		Types of PPE	
		Equipment Safety	
		Material Handling Safety	
		Blood Borne Pathogens	
		Fundamental Tools & Measurement	
		Hand Tools 1	
		Dimensional Measurement	
		Measurement Conversion	
		Print Reading	
		Introduction to Print Reading	
		Multiview Drawings	
		Blueprint Dimensions and Notes	
		Tolerancing	
		Welding Symbols	
		Piping Drawings and Symbolology	
		Electrical Drawings and Symbolology	
		Manufacturing Drawings and Scales	
		Precision Measurement	
		Caliper Measurement	
		Micrometer Measurement	
		Manufacturing Processes & Production	
		Manufacturing Metrics	
		Lean Methods (Quick Changeover, Error Proofing, Visual Factory)	
		Process Reliability and Quality	
		Advanced Manufacturing Organization	
		Manufacturing Materials	
		Principles of Manufacturing Processes	
		Total Productive Maintenance (Introduction)	
		Use of the Drill Chart	
		Properties of Ferrous Metals and Steel Production	
		Properties of Non-Ferrous Metals	
		Power Efficiency	
		Shop and Industry Math	
		Basic Math	
		Converting Decimals to Fractions	
		Adding & Subtracting Decimals	

		Hydraulic Filter Maintenance	
		Hydraulic Fluid Maintenance	
		Hose and Clamping Devices	
		Piping Systems and Pipe Fitting (Based on Equipment Availability)	
		Pneumatic and Hydraulic Troubleshooting (Based on Equipment Availability)	
total Module 3			TechCred to apply for: Mechanical Systems
MODULE 4	Mechanical Power Systems 1		
		Introduction to Mechanical Drive Systems	
		Motor Mounting	
		Key Fasteners	
		Torque, Power, and Efficiency	
		Power Transmission Systems	
		Introduction to V-Belt Drives	
		V-Belt Operation	
		Introduction to Chain Drives	
		Chain Drive Operation	
		Chain Tensioning and Installation	
		Introduction to Spur Gear Drives	
		Spur Gear Drive Operation	
		Spur Gear Drive Installation	
		Multiple Shaft Drives	
Total Module 4			
Module 5	Mechanical Power Systems 2		TechCred to apply for: Mechanical Machine Maintenance Troubleshooting
*		Heavy Duty V-Belt Drives	
		V-Belt Selection and Maintenance	
		Synchronous Belt Drives	
		Lubrication Concepts	
		Precision Shaft Alignment	
		Couplings	
		Heavy-Duty Chain Drives	
		Mechanical Preventive Maintenance	
		Mechanical Troubleshooting	
		Heavy-Duty Chain Drives	
		Mechanical Power Transmission	
		belt Drives	
		Chain Drives	
		Machine Lubrication	
Total Module 5			
Module 6	PLC - Programmable Controller Systems 2 / Troubleshooting Advanced Components	Factory Talk View Studio - Machine Edition	TechCred to apply for: Motor Controls
		Application Displays and Objects	
		PanelView Plus Application Editing	
		Alarms, Diagnostic and Information Messages	
		Analog Input-Sensors	
		Analog Input Default Configuration and Operation	
		Analog Input Tag Structures and Parameterization	
		Comparison Instructions and On/Off Control	
		Analog Output devices and Modules	
		Analog Output Configuration	
		Variable Speed Drives and PWM Temperature Control	
		Stepper Motor Control	
		Introduction to PLC Troubleshooting	
		PLC Input and Output Testing	

	PLC Controller Objects and Processor	
	PLC System Troubleshooting Techniques and Tools	
	Analog Input / Output Troubleshooting	
	Analog Application Troubleshooting	
Total Module 6		
Module 7		TechCred to apply for: Electric Motor Controls
	Electrical Systems Basics	
	DC Series Motors	
	DC Shunt and Compound Motors	
	Motor Speed and Torque	
	Motor Performance	
	Split-Phase AC Motors	
	Capacitor-Start AC Motors	
	Permanent-Capacitor and Two-Capacitor Motors	
	Three-Phase AC Induction Motors	
	Troubleshooting DC Motors	
	Troubleshooting AC Motors	
	Introduction to Electrical Control Wiring	
	Wiring Electrical Panels	
	Pneumatic Control Circuit Wiring	
	PLC and VFD Electrical Control Wiring	
	Industrial Soldering	

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
CUYAHOGA VALLEY CAREER CENTER
AND
THE OHIO DEPARTMENT OF HIGHER EDUCATION**

This Memorandum of Understanding ("MOU") is entered into by and between Ohio Department of Higher Education (hereinafter referred to as "ODHE") whose powers and duties are specified in Ohio Revised Code §3333.04, who is located at 25 South Front Street, 7th Floor, Columbus, Ohio 43215, and Cuyahoga Valley Career Center ("CVCC") having its place of business at 8001 Brecksville Road, Brecksville, Ohio 44141.

WHEREAS, ODHE consists of the Chancellor of Higher Education and the Chancellor's employees, agents and representatives and is responsible for overseeing higher education in the State of Ohio; and

WHEREAS, Section 381.210, paragraph (B) of Amended Substitute House Bill 96 of the 136th General Assembly appropriated funds to the Ohio Technical Centers to provide customized training and support business consultation services with matching local dollars (hereinafter "Funds"); and

WHEREAS, ODHE released a Request for Applications ("RFA") on October 3, 2025 for the Center for Training Excellence Program (hereinafter referred to as "CTX" or "Program"), seeking applications from eligible Ohio Technical Centers ("OTCs") for the Funds; and

WHEREAS, in response to the RFA, CVCC submitted an application seeking Funds for the Program, and ODHE approved CVCC application; and

WHEREAS, ODHE and CVCC enter into this MOU to set forth the terms and conditions of the Program and Funding appropriated by the General Assembly via ODHE.

NOW THEREFORE, in consideration of the mutual covenants and promises set forth herein and for other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, ODHE and CVCC (individually, a "party"; collectively the "parties") agree as follows:

ARTICLE I: USE OF FUNDS

CVCC will use the Funds to support a Center for Training Excellence ("CTX") to contract for customized training and business consultation services, with matching local dollars, with preference to industries on the in-demand jobs list created under 6301.11 of the Revised Code, industries in regionally emerging fields, or local businesses and industries.

CVCC agrees to use the funds to provide services to local employers in accordance with their Organizational Goals detailed in their submitted application, attached hereto as Attachment A. Attachment A is incorporated into this MOU by this reference and is approved by ODHE except to the extent modified herein.

CVCC agrees to the following:

- Offer services that can include:
 - Customized training
 - Needs analysis
 - Strategic planning services
 - Continuous improvement to businesses/organizations/entities participating in a customized training plan
 - Student pre-employment services
 - Curriculum development
 - Program infrastructure technology upgrades
 - Job advancement strategies

- Use funds for the following:
 - Salaries and benefits for staff and faculty directly involved with CTX activities.
 - Supplies/equipment used for CTX activities.
 - Purchased services, e.g., subscriptions, professional development, licensing agreements associated with CTX activities.
 - Other, e.g., marketing materials, industry-related membership fees, rent, utilities, mileage, etc. associated with CTX activities.
- Provide local matching funds for its customized training and business consultation services, with preference to industries on the in-demand jobs list created under section 6301.11 of the Revised Code, industries in regionally emerging fields, or local businesses and industries;
- To comply with reporting requirements pursuant to Article VII: Reporting of this MOU.
- CVCC will comply with all applicable state and federal laws in the expenditure of the Funds and agrees to require an audit of these funds as specified in Article VI: Audit.

ARTICLE II: TERM OF THE MOU

The term of this MOU begins July 1, 2025, and ends June 30, 2026, or until the MOU is terminated pursuant to the terms contained herein, whichever event occurs first.

ARTICLE III: COMPENSATION

In consideration of the promises and performance of CVCC as set forth herein:

- 1) ODHE agrees to pay CVCC compensation, upon execution of this MOU, an amount not to exceed eighty-five thousand five hundred fifty-three and 80/100 dollars (\$85,553.80) for services performed in accordance with Article I: Use of Funds and Attachment A of this MOU.
- 2) It is mutually agreed and understood that the total amount to be paid by ODHE to CVCC under this MOU shall in no event exceed eighty-five thousand five hundred fifty-three and 80/100 dollars (\$85,553.80) for compensation unless CVCC receives prior written approval from ODHE, and when required, approval of the Controlling Board.
- 3) If the Funds are not spent in full by June 30, 2026, CVCC shall submit a request to ODHE for a no-cost extension (“NCE”) to this MOU. To acquire the NCE Request form, please contact lwhite@highered.ohio.gov. The completed NCE Request form should be submitted to lwhite@highered.ohio.gov by the date provided with the NCE Request information.

ARTICLE IV: TERMINATION

This MOU may be terminated as follows:

- 1) By ODHE without cause upon thirty (30) days written notice to CVCC or immediately with cause.
- 2) By mutual consent of the parties.
- 3) In accordance with the term limitations set forth in Article II of this MOU.
- 4) If the General Assembly or the grantor fail at any time to continue funding for the payments and other obligations set forth herein, ODHE's obligations under this MOU are terminated as of the date the funding expires and ODHE shall have no further obligations hereunder, If ODHE discovers or is notified of the discontinuation of funding for this MOU, then ODHE agrees to notify CVCC of said discontinuation as soon as is practicable. Any work performed by CVCC under the MOU after it receives such notice shall be at the sole expense of CVCC.

ARTICLE V: CERTIFICATION AND AVAILABILITY OF FUNDS

The MOU is subject to the provisions of Ohio Revised Code §126.05 and §126.07. It is expressly understood by the parties that none of the rights, duties, and obligations described in this MOU shall be binding on either party until all statutory provisions under the Ohio Revised Code have been complied with and until such time as all necessary funds are made available and forthcoming from the appropriate state agencies.

ARTICLE VI: AUDIT

CVCC will be liable for any audit exception that results solely from its acts or omissions in the performance of this MOU. CVCC shall notify ODHE of any noncompliance audit exception related to these funds, if found during their annual financial statement audit.

ARTICLE VII: REPORTING

CVCC is responsible for collecting the necessary data and reporting such data to ODHE as set forth in this article and described in ODHE communications.

ODHE will monitor CTX Programs receiving appropriated Funds to ensure that there is fiscal accountability, operating progress, and that the desired outcomes are achieved. Reporting will be collected from CVCC entries into the OTC HEI system, via excel spreadsheets, and other reporting tools provided by ODHE. CVCC will submit the required data and metrics, expenditures, and briefings of project milestones and success stories.

CVCC will submit the following reports in a manner prescribed by ODHE:

- 1) Fund Balance Updates – Due, March 31, 2026.
- 2) Annual Metrics – Due June 30, 2026
- 3) CTX Annual Report, due September 1, 2026, as required in the Ohio Technical Center Data Submission Manual as well as via email and other data collection tools provided by ODHE.
- 4) Final closeout report, which includes the Final Expenditure Report (“FER”) to ODHE six months after the Funds are spent in full, or by September 1, 2026, whichever occurs first. A desk and/or site audit will occur prior to the final closeout of the grant.

ARTICLE VIII: COMPLIANCE WITH LAW

CVCC agrees to comply with all applicable federal, state, and local laws in the conduct of the work hereunder. CVCC acknowledges that its employees are not employees of ODHE with regard to the application of the Fair Labor Standards Act minimum wages and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code and for state revenue and tax laws, state workers’ compensation laws and state unemployment insurance laws. CVCC accepts full responsibility for payment of all taxes including without limitation, unemployment compensation insurance premiums, all income tax deductions, social security deductions, and any and all other taxes or payroll deductions required for all employees engaged by CVCC in the performance of the work authorized by this MOU.

ARTICLE IX: RIGHTS IN DATA, PATENTS AND COPYRIGHT

ODHE shall have unrestricted authority to reproduce, distribute and use (in whole or in part) any reports, data or material prepared by CVCC pursuant to this MOU. No such documents or other materials produced (in whole or in part) with funds provided to CVCC by ODHE pursuant to this MOU shall be subject to copyright by CVCC in the United States or other country.

ARTICLE X: AMENDMENTS OR MODIFICATION

No amendment or modification of this MOU shall be effective against either party unless such amendment or modification is set forth in writing and signed by both parties.

ARTICLE XI: DRUG AND ALCOHOL-FREE WORKPLACE

CVCC shall comply with all applicable federal, state, and local laws regarding smoke free and drug free workplaces and shall make a good faith effort to ensure that any of its employees or permitted subcontractors engaged in the work being performed hereunder do not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

ARTICLE XII: RECORDS

CVCC shall keep all financial records in a manner consistent with generally accepted accounting principles. Documentation to support each action shall be filed in a manner allowing it to be readily located.

CVCC shall keep separate business records for this Project, including records of disbursements made and obligations incurred in the performance of this Agreement. These records shall be supported by agreements, invoices, vouchers, and other data as appropriate. During the performance of this Agreement and for a period of three years after its completion, CVCC shall make such records available to ODHE as ODHE may reasonably require.

ARTICLE XIII: NOTICE

Any notice required hereunder shall be made in writing and shall be accomplished by personal delivery, facsimile, or by United States certified mail, return receipt requested, postage prepaid, addressed to the party at the address set forth below or such other address as said party shall hereafter designate in writing to the other party.

- Cuyahoga Valley Career Center
Marcy Green
Assistant Superintendent
8001 Brecksville Road
Brecksville, Ohio 44141
Phone: (440) 760-3256
Email: mgreen@cvccworks.edu
- Ohio Department of Higher Education
Attn: General Counsel
25 South Front Street, 7th Floor
Columbus, OH 43215
Phone: (614) 466-6000
Facsimile: (614) 466-5866

ARTICLE XIV: OPERS INDEPENDENT CONTRACTOR ACKNOWLEDGEMENT

CVCC acknowledges and agrees any individual providing personal services under this agreement is not a public employee of ODHE for purposes of Chapter 145 of the Revised Code.

ARTICLE XV: ENTIRE AGREEMENT

This MOU constitutes the entire agreement of the parties hereto and supersedes any prior understandings or written or oral communications between the parties respecting the subject matter hereof.

ARTICLE XVI: WAIVER

The waiver or failures of either party to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.

ARTICLE XVII: GOVERNING LAW

This MOU shall be construed under and in accordance with the laws of the State of Ohio.

ARTICLE XVIII: SEVERABILITY

If any provision of this agreement is found invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, said provision shall be severed. The validity, legality, and enforceability of all other provisions of this MOU shall not in any way be affected or impaired unless such severance would cause this agreement to fail of its essential purpose.

ARTICLE XIX: SUCCESSORS AND ASSIGNS

Neither this MOU, nor any rights, duties, nor obligations hereunder may be assigned, or transferred in whole or in part, by CVCC without the prior written consent of ODHE.

ARTICLE XX: DEBARMENT

CVCC represents and warrants that it is not debarred from consideration for contract awards by the Director of the Department of Administrative Services, pursuant to either Ohio Revised Code §153.02 or Ohio Revised Code §125.25. CVCC further represents and warrants that it is not debarred, suspended, or otherwise excluded from participating in federal programs. If these representations and warranties are found to be false, this MOU is void ab initio, and CVCC shall immediately repay to ODHE any funds paid under this MOU.

ARTICLE XXI: SUBCONTRACTING

CVCC will not enter into subcontracts for the Scope of Services without written approval from ODHE. CVCC will not need ODHE’s written approval to subcontract for the purchase of commercial goods that are required for satisfactory completion of the Scope of Services. All subcontracts will be at the sole expense of CVCC.

ARTICLE XXII: HEADINGS

The headings herein are for reference and convenience only. They are not intended and shall not be construed to be a substantive part of this MOU or in any other way to affect the validity, construction, interpretation, or effect of any of the provisions of this MOU.

ARTICLE XXIII: COMPLIANCE WITH EXECUTIVE ORDER 2022-02D

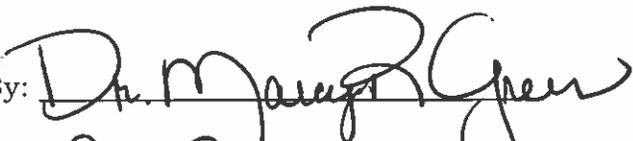
Pursuant to Executive Order 2022-02D, CVCC agrees and understands no State agency, board, commission, State educational institution, or pension fund will make any purchase from or investment in any Russian institution or company. Notwithstanding any other terms of this MOU, the State reserves the right to recover any funds paid to CVCC for purchases or investments in a Russian institution or company in violation of this paragraph. The provisions of this paragraph will expire when the applicable Executive Order is no longer effective.

Lastly, CVCC acknowledges and confirms compliance with this Article and agrees to provide an affirmation as to the same upon request from ODHE.

IN WITNESS WHEREOF, the parties have executed this MOU on the day and year set aside by their respective signatures.

CUYAHOGA VALLEY CAREER CENTER

OHIO DEPARTMENT OF HIGHER EDUCATION

By: 

By: 

Title: Asst. Superintendent

Title: Chancellor

Date: 1/13/2024

Date: 1/29/2026



Center for Training Excellence - Application

I. Institutional Information

OTC Name, Address, Website

Cuyahoga Valley Career Center, 8001 Brecksville Rd., Brecksville, Ohio 44141
www.cvccworks.edu

Contact	Name	Title	Email	Phone
Primary	Dr. Marcy Green	Assistant Superintendent	mgreen@cvccworks.edu	440-760-3256
Fiscal	Dr. Marcy Green	Assistant Superintendent	mgreen@cvccworks.edu	440-746-8228
Legal*	Dr. Marcy Green	Assistant Superintendent	mgreen@cvccworks.edu	440-746-8228

**The legal contact has authority to review the award agreement on behalf of the institution and must be an employee of the district (outside legal counsel not allowed).*

II. Executive Summary

Explain how the proposed CTX submission addresses career(s) on the Ohio’s Top Jobs list, as determined by a local and regional needs assessment. Please include data on regional needs and how proposed activities support local in-demand jobs.

Cuyahoga Valley Career Center (CVCC) is strategically located between Cleveland and Akron, providing the opportunity to serve large populations of adult citizens and businesses. CVCC collaborates with business partners to ensure we are delivering training in the most critical areas of skilled trades. The Governor’s Office of Workforce Transformation lists Electrical, Machining, Maintenance, and Heating, Ventilation and Air Conditioning as “top jobs” in northeast Ohio. CVCC’s collaboration goes beyond partnering with businesses. Many of CVCC’s customized training programs lead to individuals earning credentials demonstrating mastery of the skills gained. These credentials often qualify for TechCred awards and are listed on the Innovative Workforce Incentive Program Industry-Recognized Credentials List.

Cuyahoga Valley Career Center, Ohio Technical Center's competitive advantage lies in our flexibility and affordability. CVCC strives to deliver the highest quality customized training to our communities in a fiscally responsible manner.

Attachment A

III. Goals

Provide at least two goals related to the institution's customized training and business consultation services. Relate the goals to the regional economy. What is the expected impact of the goal?

Goal 1

Collaborate with the Business Liaison, Adult Education Director, Adult Education Coordinator, and Assistant Superintendent to increase customized training program enrollment by 5% in the 2026 school year.

Goal 2

Collaborate with the Business Liaison, Adult Education Director, Adult Education Coordinator, and Assistant Superintendent to provide business consultation services to connect businesses to at least one funding resource available to meet their training needs in the 2026 school year.

Additional Goals (Optional)

Continued collaboration with a third-party marketing company to increase awareness of customized training opportunities within Northeast Ohio in the 2026 school year.

Attachment A

Budget and Budget Narrative Revision

Institution Name: Cuyahoga Valley Career Center

Awarded CTX Total: \$ 85,553.80

Please fill out the budget table below. In addition, provide a detailed narrative of each anticipated budget expenses. Examples: if accounting for salaries, provide position title, percentage of time dedicated to CTX, and responsibilities of personnel; if purchasing supplies/equipment, please explain types and purpose of items, etc.

Budget

Anticipated Expenses	CTX \$ Amount	Matching \$	Match Description
140,000.00	70,000.00	70,000.00	Instructional staff salaries & benefits
28,000.00	14,000.00	14,000.00	Business consultation services
3,107.60	1,553.80	1,533.80	Marketing customized training
Total	85,553.80	85,553.80	

Budget Narrative

Percentage of salaries, benefits, business consultation services, and marketing costs associated with providing customized training and business consultation. Instructional staff - hours of training to increase opportunities to provide additional customized training offerings, and to educating businesses regarding funding resources available. Marketing costs associated with the production of materials, social media marketing, and other means of marketing customized training opportunities to businesses.

Attachment A

V. Marketing Plan

Describe how the institution will market customized training and/or business consulting services to current and prospective businesses. Optional supportive documentation may be uploaded through the RFP portal. Supportive documentation may include screenshots or links to social media, copies of collateral, outreach plans to specific locations and groups, visuals, or informational brochures. Identify efforts that the institution will take to secure businesses and complete agreed upon services. Please identify staff that will lead this marketing effort.

Cuyahoga Valley Career Center will utilize internal and external marketing sources to market for customized training. Internally, our Media Specialist will post on our website and various social media accounts. Flyers and brochures will be designed for distribution at advisory events and job fairs. We will design CTX graphics and flyers for social media advertising.

Customized Training (under AE programs):

<https://cvccworks.edu/adult-education/adult-education-programs/customized-training/>

AE Catalog (on AE homepage):

https://cvccworks.edu/wp-content/uploads/2025/09/AE_Catalog_Winter20256.pdf

TechCred: <https://cvccworks.edu/adult-education/adult-education-resources/techcred-2/>

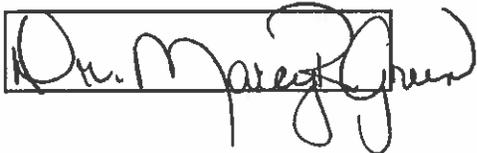
VI. Signature

Certification by Authorized Official: To the best of my knowledge and belief, the information contained in this application is true and correct. The document has been duly authorized to comply with the required assurances.

Name and Title

Dr. Marcy R. Green, Assistant Superintendent

Signature



Date

10/8/2025



CUYAHOGA VALLEY
CAREER CENTER

CUYAHOGA VALLEY CAREER CENTER

UPSKILL YOUR WORKFORCE TODAY!

Funding for up to **\$30,000** is **NOW AVAILABLE**

Training Opportunities

in partnership with

Ohio



APPLY NOW!

Training reimbursement up to \$2,000 per application.
Each company can be awarded up to \$180,000 annually.

Learn more about the **TechCred Program** TODAY at:
www.cvccworks.edu

Connect with CVCC for more information at:
customtraining@cvccworks.edu
440.746.8242



CUYAHOGA VALLEY
CAREER CENTER

Adult Education

CUSTOM TRAINING PROGRAMS

We develop customized programs for your employees
built around the specific needs of your business

Custom training can be on-site or at CVCC

Scheduling can be flexible so your organization can remain productive while its people gain skills.

Train more, pay less through TechCred

CVCC can provide training with Ohio's TechCred program, designed to incentivize employers who invest in technology-focused credentials. Up to \$2,000 per employee per credential through the State of Ohio.

Also consider for your employees:

Current Industry Related Adult Education Evening Courses

- Heating, Ventilation and Air Conditioning
- Machining Technology
- Certified Production Technician
- Fiber Optic Technician (FOT) Program
- Telecommunication Tower Technician (TTT)
- Electrical

For more information, contact:
Diane Duryea, Business Liaison
dduryea@cvccworks.edu or 440.476.8242



8001 Brecksville Rd.
Brecksville, OH
44141



440.746.8230



aeinfo@cvccworks.edu



TechCred

Cuyahoga Valley Career Center

Multi-Craft Maintenance Program

Start date: June 10, 2025

Length will vary by student, but approximately 6-10 month duration

Total cost: \$9,850

*Apply for Ohio TechCred in May to **COVER ENTIRE COST***

Module 1: Advanced Manufacturing Fundamentals

TechCred to apply for: **Blueprint Reading**

Cost: \$1,642

Module 2: Electrical Relay Logic and PLC Introduction

TechCred to apply for: **PLC Ladder Logic**

Cost: \$1,642

Module 3: Pneumatic & Hydraulics

TechCred to apply for: **Hydraulics**

Cost: \$1,642

Module 4: Mechanical Power Systems

TechCred to apply for: **Mechanical Systems**

Cost: \$1,642

Module 5: Electrical System Basics and Troubleshooting

TechCred to apply for: **Electric Motor Fundamental**

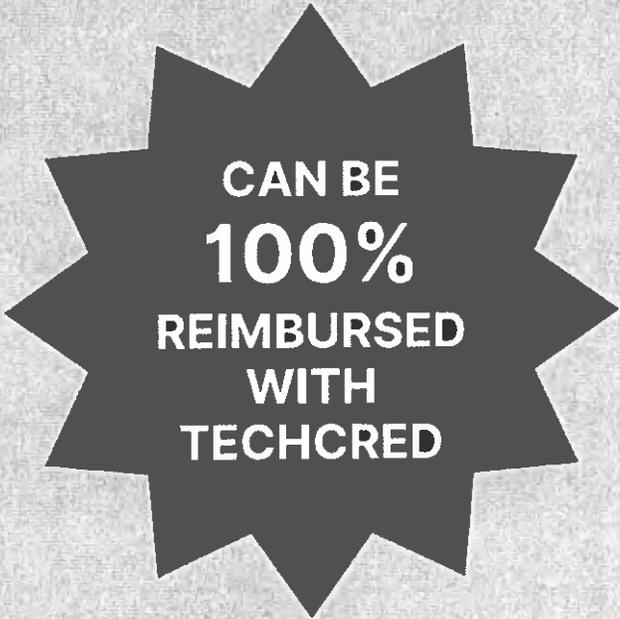
Cost: \$1,642

Module 6: PLC - Programmable Controller Systems/Troubleshooting

TechCred to apply for: **Motor Controls**

Cost: \$1,642

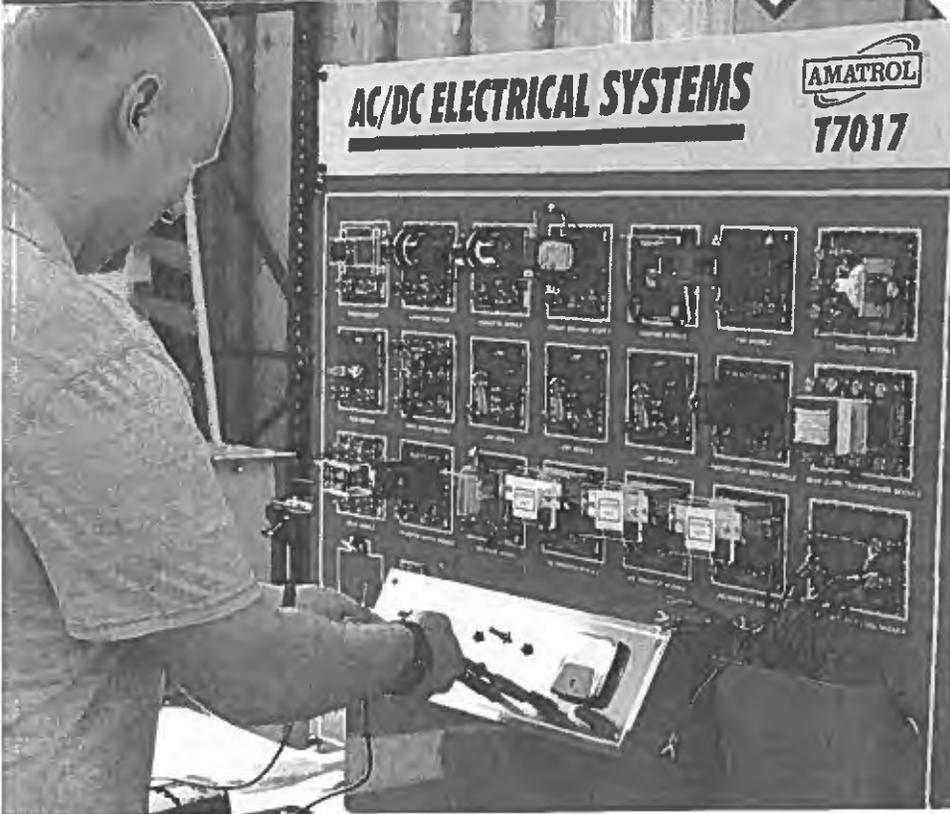
***OPTIONAL Module 7:** HVAC (an additional \$1,642)



QUALITY EDUCATION



AFFORDABLE TUITION



ENROLLING NOW!



Multi-Craft Maintenance Program

8 hours a week!

CUSTOMIZED CLASS

CVCC invites you to upskill your workforce!

Use the State of Ohio TechCred to reimburse training expenses.

This certificate program can be covered by the Ohio TechCred program. Learn more at techcred.ohio.gov.

Let CVCC become the training resource for your team. Call 440.764.8242 or email dduryea@cvccworks.edu to enroll your employees.

Course will include:

- Introduction to Manufacturing Processes
 - Safety
 - Fundamentals of Tools and Measurements
 - Print Reading
 - Precision Measurements
 - Manufacturing Processes and Production
 - Shop and Industry Math
 - Electrical Relay Logic
 - Electrical System Basics
 - PLC Introduction
 - Pneumatic & Hydraulics
 - Mechanical Power Systems
 - Facilities Maintenance – HVAC
 - Basic Wiring and Soldering
 - Electric Motor Control
- And more!



Start date:
June 10, 2025
Tuesdays/Thursdays
8:00 am - Noon



otc
Ohio Technical Centers

8001 Brecksville Road, Breckville, OH 44141
www.cvccworks.edu ← aeinfo@cvccworks.edu

Member of the Ohio Department of Higher Education

CUYAHOGA VALLEY CAREER CENTER



**Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER**

Cooking/Baking Class: February 4, 2026

Cuyahoga Valley Career Center, hereinafter referred to as “CVCC”, will provide instructor/s to teach one 2-hour training program to Institute for Career Development (ICD), hereinafter referred to as “the customer,” on February 4, 2026 from 4:30pm to 6:30pm for up to 15 students at ICD Institute for Career Development, Cleveland OH.

Customer will provide classroom space with the usual teaching aids and supplies/ingredients needed for the course. CVCC will provide the instructors and curriculum.

The cost of training to be provided by CVCC is \$1,125 up to 15 students. The term of payment: CVCC will invoice the customer for the amount of \$1,125 which is due within thirty (30) days of the first session.

<u>Arbert Gonzalez</u> <small>Arbert Gonzalez (Jan 30, 2026 12:57:21 EST)</small>	ICD Coordinator	1/30/2026
_____	_____	_____
(Signature)	Title	Date
<u>Dr. Marcy R. Green</u>	Assistant Superintendent	2/6/2026
_____	_____	_____
(Signature)	Title	Date
Dr. Marcy R. Green	Assistant Superintendent	

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

Invoice email Address: _____

CVCC Agreement for ICD -Cooking -Baking 2.4.26 -signature sent 1.30.26

Final Audit Report

2026-01-30

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By:	Diane Duryea (dduryea@cvccworks.edu)
Status:	Signed
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**Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER**

Cooking/Baking Class: February 18, 2026

Cuyahoga Valley Career Center, hereinafter referred to as “CVCC”, will provide instructor/s to teach one 2-hour training program to Institute for Career Development (ICD), hereinafter referred to as “the customer,” on February 18, 2026 from 4:30pm to 6:30pm for up to 15 students at ICD Institute for Career Development, Cleveland OH.

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<u>Arbert Gonzalez</u> <small>Arbert Gonzalez #17 Jan 30, 2026 12:56 42.13.11</small>	ICD Coordinator	1/30/2026
(Signature)	Title	Date

	Assistant Superintendent	2/6/2026
(Signature)	Title	Date
Dr. Marcy R. Green	Assistant Superintendent	

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

Invoice email Address: _____

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**Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER**

Cooking/Baking Class: March 4, 2026

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Arbert Gonzalez	ICD Coordinator	1/30/2026
_____ (Signature)	_____ Title	_____ Date
<i>Dr. Marcy R. Green</i>	<i>Assistant Superintendent</i>	<i>2/16/2026</i>
_____ (Signature) Dr. Marcy R. Green	_____ Title Assistant Superintendent	_____ Date

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

Invoice email Address: _____

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2026-01-30

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-  Signer arbert.gonzalez@clevelandcliffs.com entered name at signing as Arbert Gonzalez
2026-01-30 - 5:56:19 PM GMT
-  Document e-signed by Arbert Gonzalez (arbert.gonzalez@clevelandcliffs.com)
Signature Date: 2026-01-30 - 5:56:21 PM GMT - Time Source: server
-  Agreement completed.
2026-01-30 - 5:56:21 PM GMT



**Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER**

Cooking/Baking Class: March 18, 2026

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<u>Albert Gonzalez</u> <small>Albert Gonzalez (Jan 30, 2026 12:55:18 EST)</small>	ICD Coordinator	1/30/2026
(Signature)	Title	Date

<u>Dr. Marcy R. Green</u>	Assistant Superintendent	2/6/2026
(Signature)	Title	Date

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

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2026-01-30 - 5:55:16 PM GMT
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Signature Date: 2026-01-30 - 5:55:18 PM GMT - Time Source: server
-  Agreement completed.
2026-01-30 - 5:55:18 PM GMT



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**Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER**

Cooking/Baking Class: April 8, 2026

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide instructor/s to teach one 2-hour training program to Institute for Career Development (ICD), hereinafter referred to as "the customer," on April 8, 2026 from 4:30pm to 6:30pm for up to 15 students at ICD Institute for Career Development, Cleveland OH.

Customer will provide classroom space with the usual teaching aids and supplies/ingredients needed for the course. CVCC will provide the instructors and curriculum.

The cost of training to be provided by CVCC is \$1,125 up to 15 students. The term of payment: CVCC will invoice the customer for the amount of \$1,125 which is due within thirty (30) days of the first session.

<u>Arbert Gonzalez</u> <small>Arbert Gonzalez (sign 30, 2026 12:54:54 EST)</small>	ICD Coordinator	1/30/2026
_____	_____	_____
(Signature)	Title	Date
<u>Dr. Marcy R. Green</u>	_____	2/16/2026
_____	_____	_____
(Signature)	Title	Date
Dr. Marcy R. Green	Assistant Superintendent	

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

Invoice email Address: _____

CVCC Agreement for ICD -Cooking -Baking 4.8.26 -signature sent 1.30.26

Final Audit Report

2026-01-30

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By:	Diane Duryea (dduryea@cvccworks.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAaw1Ldtisu03cFGZc6oiQbo2RvAdQGj_wQ

"CVCC Agreement for ICD -Cooking -Baking 4.8.26 -signature sent 1.30.26" History

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2026-01-30 - 5:54:52 PM GMT
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Signature Date: 2026-01-30 - 5:54:54 PM GMT - Time Source: server
-  Agreement completed.
2026-01-30 - 5:54:54 PM GMT



**Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER**

Cooking/Baking Class: April 22, 2026

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide instructor/s to teach one 2-hour training program to Institute for Career Development (ICD), hereinafter referred to as "the customer," on April 22, 2026 from 4:30pm to 6:30pm for up to 15 students at ICD Institute for Career Development, Cleveland OH.

Customer will provide classroom space with the usual teaching aids and supplies/ingredients needed for the course. CVCC will provide the instructors and curriculum.

The cost of training to be provided by CVCC is \$1,125 up to 15 students. The term of payment: CVCC will invoice the customer for the amount of \$1,125 which is due within thirty (30) days of the first session.

<u>Arbert Gonzalez</u> <small>Arbert Gonzalez Jan 30, 2026 11:54:22 EST</small>	ICD Coordinator	1/30/2026
(Signature)	Title	Date
<u>Dr. Marcy R. Green</u>	Assistant Superintendent	2/16/2026
(Signature)	Title	Date
Dr. Marcy R. Green	Assistant Superintendent	

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

Invoice email Address: _____

CVCC Agreement for ICD -Cooking -Baking 4.22.26 -signature sent 1.30.26

Final Audit Report

2026-01-30

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"CVCC Agreement for ICD -Cooking -Baking 4.22.26 -signature sent 1.30.26" History

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2026-01-30 - 5:54:20 PM GMT
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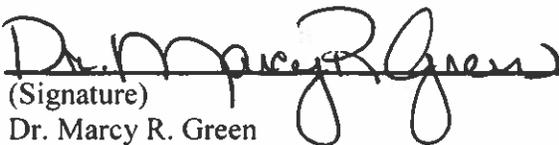
Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER

Learn to Make Herbal Salves and Tinctures

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide instructor to teach one 2 and a half-hour training program to Institute for Career Development (ICD), hereinafter referred to as "the customer," on Thursday April 2, 2026 from 4:00pm to 6:30 pm. for up to 15 students at ICD Institute for Career Development, Cleveland OH.

Customer will provide classroom space with the usual teaching aids and supplies/ingredients needed for the course. CVCC will provide the instructors and curriculum.

The cost of training to be provided by CVCC is \$995 up to 15 students. The term of payment: CVCC will invoice the customer for the amount of \$995 which is due within thirty (30) of receipt.

<u>Arbert Gonzalez</u> <small>Arbert Gonzalez #17144 90 2006 TC 35 NC 1301</small>	ICD Coordinator	1/30/2026
(Signature)	Title	Date
	Assistant Superintendent	2/16/2026
Dr. Marcy R. Green	Assistant Superintendent	Date

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

Invoice email Address: _____

CVCC Agreement for ICD -Herbal Salves and Tinctures 4.2.26 e-signature rev sent 1.30.26

Final Audit Report

2026-01-30

Created:	2026-01-30
By:	Diane Duryea (dduryea@cvccworks.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAh-4eR4KUJ0-BIRo2FmPjp9vs_mWB1cv6

"CVCC Agreement for ICD -Herbal Salves and Tinctures 4.2.26 e-signature rev sent 1.30.26" History

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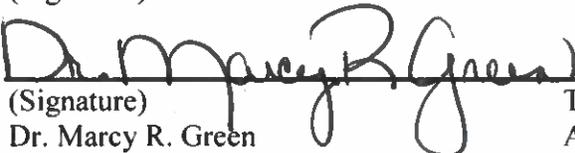
**Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER**

Learn to Make Ricotta Cheese

Cuyahoga Valley Career Center, hereinafter referred to as “CVCC”, will provide instructor to teach one 2 and a half-hour training program to Institute for Career Development (ICD), hereinafter referred to as “the customer,” on Thursday April 9, 2026 from 4:00pm to 6:30 pm. for up to 15 students at ICD Institute for Career Development, Cleveland OH.

Customer will provide classroom space with the usual teaching aids and supplies/ingredients needed for the course. CVCC will provide the instructors and curriculum.

The cost of training to be provided by CVCC is \$995 up to 15 students. The term of payment: CVCC will invoice the customer for the amount of \$995 which is due within thirty (30) of receipt.

<u>Arbert Gonzalez</u> <small>Arbert Gonzalez Jan 30, 2026 12:34:12 EST</small>	ICD Coordinator	1/30/2026
(Signature)	Title	Date
	Assistant Superintendent	2/16/2026
(Signature)	Title	Date
Dr. Marcy R. Green	Assistant Superintendent	

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

Invoice email Address: _____

CVCC Agreement for ICD -Ricotta Cheese 4.9.26 e-signature rev sent 1.30.26

Final Audit Report

2026-01-30

Created:	2026-01-30
By:	Diane Duryea (dduryea@cvccworks.edu)
Status:	Signed
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"CVCC Agreement for ICD -Ricotta Cheese 4.9.26 e-signature rev sent 1.30.26" History

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2026-01-30 - 5:35:12 PM GMT



**Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER**

Learn to Make Butter and Pickles

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide instructor to teach one 2 and a half-hour training program to Institute for Career Development (ICD), hereinafter referred to as "the customer," on Thursday April 16, 2026 from 4:00pm to 6:30 pm. for up to 15 students at ICD Institute for Career Development, Cleveland OH.

Customer will provide classroom space with the usual teaching aids and supplies/ingredients needed for the course. CVCC will provide the instructors and curriculum.

The cost of training to be provided by CVCC is \$995 up to 15 students. The term of payment: CVCC will invoice the customer for the amount of \$995 which is due within thirty (30) of receipt.

<u>Arbert Gonzalez</u> <small>Arbert Gonzalez (Jan 31, 2026 12:30:12 EST)</small>	ICD Coordinator	1/30/2026
(Signature)	Title	Date
<u>Dr. Marcy R. Green</u>	Assistant Superintendent	2/16/2026
(Signature)	Title	Date
Dr. Marcy R. Green	Assistant Superintendent	

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

Invoice email Address: _____

CVCC Agreement for ICD -Butter and pickles 4.16.26 e-signature rev sent 1.30.26

Final Audit Report

2026-01-30

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"CVCC Agreement for ICD -Butter and pickles 4.16.26 e-signature rev sent 1.30.26" History

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2026-01-30 - 5:36:10 PM GMT
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**Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER**

Learn to Make Mozzarella Cheese

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide instructor to teach one 2 and a half-hour training program to Institute for Career Development (ICD), hereinafter referred to as "the customer," on Thursday April 23, 2026 from 4:00pm to 6:30 pm. for up to 15 students at ICD Institute for Career Development, Cleveland OH.

Customer will provide classroom space with the usual teaching aids and supplies/ingredients needed for the course. CVCC will provide the instructors and curriculum.

The cost of training to be provided by CVCC is \$995 up to 15 students. The term of payment: CVCC will invoice the customer for the amount of \$995 which is due within thirty (30) of receipt.

<u>Arbert Gonzalez</u>	ICD Coordinator	1/30/2026
(Signature)	Title	Date

<u>Dr. Marcy R. Green</u>	Assistant Superintendent	2/16/2026
(Signature)	Title	Date

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

Invoice email Address: _____

CVCC Agreement for ICD -Mozzarella Cheese 4.23.26 e-signature rev sent 1.30.26

Final Audit Report

2026-01-30

Created:	2026-01-30
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"CVCC Agreement for ICD -Mozzarella Cheese 4.23.26 e-signature rev sent 1.30.26" History

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-  Agreement completed.
2026-01-30 - 5:36:38 PM GMT



**Institute for Career Development (ICD)
AND
CUYAHOGA VALLEY CAREER CENTER**

Home and Wilderness Survival I

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide an instructor to teach one 10-hour training programs to Institute for Career Development (ICD), hereinafter referred to as "the customer," to begin on February 5, 2026 and continuing for 4 weeks on Thursdays from 4:00 pm to 6:30 pm for up to 15 students at ICD Institute for Career Development, Cleveland OH.

Customer will provide classroom space with the usual teaching aids and supplies needed for the course. CVCC will provide the instructor and curriculum.

The cost of training to be provided by CVCC is \$3980 for up to 15 students. The term of payment: CVCC will invoice the customer for the amount of \$3980 which is due within thirty (30) days of receipt.

<u>Albert Gonzalez</u> <small>ALBERT GONZALEZ JAN 30, 2026 12:33:12 EST</small>	ICD Coordinator	Jan 30, 2026
(Signature)	Title	Date
<u>Dr. Marcy R. Green</u>		<u>2/16/2026</u>
Marcy R. Green Assistant Superintendent		Date

Customer Information

Contact name, email and phone: INFO ON FILE

Invoice Address: _____

Invoice email Address: _____

CVCC Agreement for ICD -Home and Wilderness Survival 1 starting 2.5.26 rev final 1.30.26

Final Audit Report

2026-01-30

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Status:	Signed
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"CVCC Agreement for ICD -Home and Wilderness Survival 1 starting 2.5.26 rev final 1.30.26" History

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2026-01-30 - 5:33:10 PM GMT
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Signature Date: 2026-01-30 - 5:33:12 PM GMT - Time Source: server
-  Agreement completed.
2026-01-30 - 5:33:12 PM GMT

CVCC Agreement for ICD -Home and Wilderness Survival 2 starting 3.5.26 rev sent 1.30.26

Final Audit Report

2026-01-30

Created:	2026-01-30
By:	Diane Duryea (dduryea@cvccworks.edu)
Status:	Signed
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"CVCC Agreement for ICD -Home and Wilderness Survival 2 starting 3.5.26 rev sent 1.30.26" History

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GED Integrated Solutions Inc.
AND
CUYAHOGA VALLEY CAREER CENTER

Custom: Basic Machining

Cuyahoga Valley Career Center, hereinafter referred to as “CVCC”, will provide an instructor to teach a 25-hour (twenty-five) training module of custom Basic Machining to employees of GED Integrated Solutions Inc., hereinafter referred to as “the customer,” starting February 9, 2026.

The customer will provide classroom/training space and materials needed for teaching. CVCC will provide the instructor and administrative support which includes payment of instructor’s wages.

The cost of training to be provided by CVCC is \$950.00 per employee for 4 (four) employees. The term of payment: CVCC will invoice the customer for the amount \$3,800 which is due within 30 of receipt.

Shari Warman

Shari Warman (Feb 6, 2026 08:56:10 EST)

HR Manager

Feb 6, 2026

Signature

Title

Date

Dr. Marcy R. Green

Dr. Marcy R. Green
 Assistant Superintendent

2/6/2026

Date

Customer Information

Contact name, email and phone: Shari Warman, swarman@gedusa.com 440-413-3683

Invoice Address: 31100 Diamond Pkwy Glenwillow, OH 44139

Invoice email Address: swarman@gedusa.com

Agreement for GED and CVCC Custom Training Basic Machining 2.5.26

Final Audit Report

2026-02-06

Created:	2026-02-05
By:	Diane Duryea (dduryea@cvccworks.edu)
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"Agreement for GED and CVCC Custom Training Basic Machining 2.5.26" History

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2026-02-06 - 1:56:10 PM GMT



GED Integrated Solutions Inc.
AND
CUYAHOGA VALLEY CAREER CENTER

Custom: Fundamental Principals of Machining

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide an instructor to teach a 25-hour (twenty-five) training module of custom Fundamental Principals of Machining to employees of GED Integrated Solutions Inc., hereinafter referred to as "the customer," starting March 2, 2026.

The customer will provide classroom/training space and materials needed for teaching. CVCC will provide the instructor and administrative support which includes payment of instructor's wages.

The cost of training to be provided by CVCC is \$950.00 per employee for 4 (four) employees. The term of payment: CVCC will invoice the customer for the amount \$3,800 which is due within 30 of receipt.

Shari Warman
Shari Warman (Feb 6, 2026 08:54:59 EST)

HR Manager

Feb 6, 2026

Signature

Title

Date

Dr. Marcy R. Green

2/6/2026

Dr. Marcy R. Green
 Assistant Superintendent

Date

Customer Information

Contact name, email and phone: Shari Warman, swarman@gedusa.com 440-413-3683

Invoice Address: 31100 Diamond Pkwy Glenwillow, OH 44139

Invoice email Address: swarman@gedusa.com

Agreement for GED and CVCC Custom Training Fundamental Principals of Machining 2.5.26

Final Audit Report

2026-02-06

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"Agreement for GED and CVCC Custom Training Fundamental Principals of Machining 2.5.26" History

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GED Integrated Solutions Inc.
AND
CUYAHOGA VALLEY CAREER CENTER

Custom: Lathe Essentials

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide an instructor to teach a 25-hour (twenty-five) training module of custom Lathe Essentials to employees of GED Integrated Solutions Inc., hereinafter referred to as "the customer," starting April 6, 2026.

The customer will provide classroom/training space and materials needed for teaching. CVCC will provide the instructor and administrative support which includes payment of instructor's wages.

The cost of training to be provided by CVCC is \$950.00 per employee for 4 (four) employees. The term of payment: CVCC will invoice the customer for the amount \$3,800 which is due within 30 of receipt.

Shari Warman
Shari Warman (Feb 6 2026 08:53:21 EST)

HR Manager

Feb 6, 2026

Signature

Title

Date

Dr. Marcy R. Green
 Dr. Marcy R. Green
 Assistant Superintendent

2/6/2026

Date

Customer Information

Contact name, email and phone: Shari Warman, swarman@gedusa.com 440-413-3683

Invoice Address: 31100 Diamond Parkway Glenwillow, OH 44139

Invoice email Address: swarman@gedusa.com

Agreement for GED and CVCC Custom Training Lathe Essentials 2.5.26

Final Audit Report

2026-02-06

Created:	2026-02-05
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Status:	Signed
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"Agreement for GED and CVCC Custom Training Lathe Essentials 2.5.26" History

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**CAM Engineering Products
and
Cuyahoga Valley Career Center**

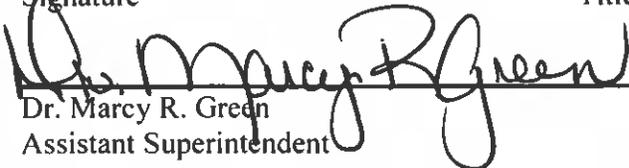
MACHINE TECHNOLOGY APPRENTICESHIP – Year 3

Robert Belton

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide an instructor to teach a two-hundred (200) hour training program to CAM Engineering Products, hereinafter referred to as "the customer," on Tuesdays and Thursdays from 4:00 pm to 9:00 pm for 1 student in 2026.

Cuyahoga Valley Career Center will provide classroom, machining lab, software, and other teaching aides for the apprenticeship curriculum. Textbooks are not needed or included. CVCC will provide administrative support that includes payment of the instructor's wages

The cost of training to be provided by CVCC is \$3250.00 per one (1) student (student: Robert Belton). The terms of payment: CVCC will invoice the customer for the total \$3250.00 which is due within 30 days of receipt of invoice.

<i>Emilia Demeraski</i>	HR Manager	Jan 29, 2026
Signature	Title	Date
		<u>1/30/2026</u>
Dr. Marcy R. Green Assistant Superintendent		Date

Customer Information

Contact name, email and phone: Emilia Demeraski, edemeraski@vossind.com 216-502-8100

Invoice Address: 1000 W Bagley Rd, Berea, OH 44017

Invoice email Address: edemeraski@vossind.com

CVCC and CAM Engineering Products apprenticeship Training Agreement YR 3 Robert Belton 1.29.26

Final Audit Report

2026-01-29

Created:	2026-01-29
By:	Diane Duryea (dduryea@cvccworks.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAak8fbG_om7hqf64UXGNgf1We18woXYOLb

"CVCC and CAM Engineering Products apprenticeship Training Agreement YR 3 Robert Belton 1.29.26" History

-  Document created by Diane Duryea (dduryea@cvccworks.edu)
2026-01-29 - 5:51:48 PM GMT
-  Document emailed to Emilia Demeraski (edemeraski@vossind.com) for signature
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-  Email viewed by Emilia Demeraski (edemeraski@vossind.com)
2026-01-29 - 5:52:11 PM GMT
-  Document e-signed by Emilia Demeraski (edemeraski@vossind.com)
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-  Agreement completed.
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**CAM Engineering Products
and
Cuyahoga Valley Career Center**

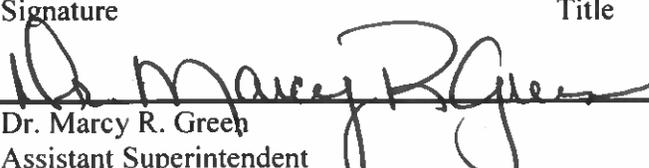
MACHINE TECHNOLOGY APPRENTICESHIP – Year 3

Issac Rink

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide an instructor to teach a two-hundred (200) hour training program to CAM Engineering Products, hereinafter referred to as "the customer," on Tuesdays and Thursdays from 4:00 pm to 9:00 pm for 1 student in 2026.

Cuyahoga Valley Career Center will provide classroom, machining lab, software, and other teaching aides for the apprenticeship curriculum. Textbooks are not needed or included. CVCC will provide administrative support that includes payment of the instructor's wages

The cost of training to be provided by CVCC is \$3250.00 per one (1) student (student: Issac Rink). The terms of payment: CVCC will invoice the customer for the total \$3250.00 which is due within 30 days of receipt of invoice.

<i>Emilia Demeraski</i>	Sr. HR Manager	Jan 29, 2026
Signature	Title	Date
		1/30/2026
Dr. Marcy R. Green		Date
Assistant Superintendent		

Customer Information

Contact name, email and phone: Emilia Demeraski, edemeraski@vossind.com, 440 656 8156

Invoice Address: 1000 W Bagley Rd, Berea, OH 44017

Invoice email Address: edemeraski@vossind.com

CVCC and CAM Engineering Products apprenticeship Training Agreement YR 3 Issac Rink 1.29.26

Final Audit Report

2026-01-29

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By:	Diane Duryea (dduryea@cvccworks.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAGZJBOwAhfm5QYvoYK0G2TW0UQR_r98H

"CVCC and CAM Engineering Products apprenticeship Training Agreement YR 3 Issac Rink 1.29.26" History

-  Document created by Diane Duryea (dduryea@cvccworks.edu)
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-  Email viewed by Emilia Demeraski (edemeraski@vossind.com)
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-  Document e-signed by Emilia Demeraski (edemeraski@vossind.com)
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-  Agreement completed.
2026-01-29 - 8:31:25 PM GMT



**CAM Engineering Products
and
Cuyahoga Valley Career Center**

MACHINE TECHNOLOGY APPRENTICESHIP – Year 4

Austin Chomoa

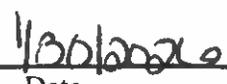
Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide an instructor to teach a one-hundred and fifty (150) hour training program to CAM Engineering Products, hereinafter referred to as "the customer," on Tuesdays and Thursdays from 4:00 pm to 9:00 pm for 1 student in 2026.

Cuyahoga Valley Career Center will provide classroom, machining lab, software, and other teaching aides for the apprenticeship curriculum. Textbooks are not needed or included. CVCC will provide administrative support that includes payment of the instructor's wages

The cost of training to be provided by CVCC is \$2500.00 per one (1) student (student: Austin Chomoa). The terms of payment: CVCC will invoice the customer for the total \$2500.00 which is due within 30 days of receipt of invoice.

<i>Emilia Demeraski</i>	Sr. HR Manager	Jan 29, 2026
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Signature	Title	Date
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Dr. Marcy R. Green Assistant Superintendent		Date

Customer Information

Contact name, email and phone: Emilia Demeraski, edemeraski@vossind.com, 440 656 8156

Invoice Address: 1000 W Bagley Rd, OH 44017

Invoice email Address: edemeraski@vossind.com

CVCC and CAM Engineering Products apprenticeship Training Agreement YR 4 Austin Chomoa 1.29.26

Final Audit Report

2026-01-29

Created:	2026-01-29
By:	Diane Duryea (dduryea@cvccworks.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAS7ZII76FPM7JU3bhU3ZkhB1SGs-lZgDx

"CVCC and CAM Engineering Products apprenticeship Training Agreement YR 4 Austin Chomoa 1.29.26" History

-  Document created by Diane Duryea (dduryea@cvccworks.edu)
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-  Document emailed to Emilia Demeraski (edemeraski@vossind.com) for signature
2026-01-29 - 5:51:09 PM GMT
-  Email viewed by Emilia Demeraski (edemeraski@vossind.com)
2026-01-29 - 5:51:17 PM GMT
-  Document e-signed by Emilia Demeraski (edemeraski@vossind.com)
Signature Date: 2026-01-29 - 8:28:09 PM GMT - Time Source: server
-  Agreement completed.
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**CAM Engineering Products
and
Cuyahoga Valley Career Center**

MACHINE TECHNOLOGY APPRENTICESHIP – Year 4

Emily Fisher

Cuyahoga Valley Career Center, hereinafter referred to as "CVCC", will provide an instructor to teach a one-hundred and fifty (150) hour training program to CAM Engineering Products, hereinafter referred to as "the customer," on Tuesdays and Thursdays from 4:00 pm to 9:00 pm for 1 student in 2026.

Cuyahoga Valley Career Center will provide classroom, machining lab, software, and other teaching aides for the apprenticeship curriculum. Textbooks are not needed or included. CVCC will provide administrative support that includes payment of the instructor's wages

The cost of training to be provided by CVCC is \$2500.00 per one (1) student (student: Emily Fisher). The terms of payment: CVCC will invoice the customer for the total \$2500.00 which is due within 30 days of receipt of invoice.

<i>Emilia Demeraski</i>	Sr. HR Manager	Jan 29, 2026
Signature	Title	Date
		
Dr. Marcy R. Green Assistant Superintendent		Date

Customer Information

Contact name, email and phone: Emilia Demeraski, edemeraski@vossind.com, 440 656 8156
 Invoice Address: 1000 W Bagley Rd, Berea, OH 44017
 Invoice email Address: edemeraski@vossind.com

CVCC and CAM Engineering Products apprenticeship Training Agreement YR 4 Emily Fisher 1.29.26

Final Audit Report

2026-01-29

Created:	2026-01-29
By:	Diane Duryea (dduryea@cvccworks.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAPZUpGbl6Tq-KKMIAC1kxTlhEikwJF19E

"CVCC and CAM Engineering Products apprenticeship Training Agreement YR 4 Emily Fisher 1.29.26" History

-  Document created by Diane Duryea (dduryea@cvccworks.edu)
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-  Document emailed to Emilia Demeraski (edemeraski@vossind.com) for signature
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-  Email viewed by Emilia Demeraski (edemeraski@vossind.com)
2026-01-29 - 5:50:11 PM GMT
-  Document e-signed by Emilia Demeraski (edemeraski@vossind.com)
Signature Date: 2026-01-29 - 8:29:50 PM GMT - Time Source: server
-  Agreement completed.
2026-01-29 - 8:29:50 PM GMT

Bid Tabulation
Cuyahoga Valley Career Center 2026 Area 7 Roof Replacement Project
Bid Date: Tuesday, February 22, 2026
Bid Time: 12:00 p.m.

Contractor	Bond/ Cash	Ohio Surety Certificate	Contractor Qualification Statement	Non- Collusion Affidavit	Sub. Sheet	Tax Affidavit	Addendum 1 Acknowledged	HVAC Controls Price in the Base Bid Amount	Base Bid A	Alternate 1	Base + Alter.	Item I	Item II	Item III
									Roof 7 & Walls 6E, 6S, 7S-1, 7W	Walls 7E, 7S-2, 12W		Prep/coat rusted steel deck 5,904SF	Remove & replace steel deck 3,890SF	Replace acoustic steel deck 1,250SF
Terik Roofing	100%	submitted	submitted	submitted	submitted	submitted	acknowledged	\$ 32,447	\$ 2,078,584	\$ 296,982	\$ 2,375,566	\$3/SF	\$10/SF	\$12/SF
Subcontractors: Miceli Glass, DJS Maintenance & Construction, Relmec, LLC														
Warren Roofing	100%	submitted	submitted	submitted	submitted	submitted	acknowledged	\$ 32,447	\$ 2,200,000	\$ 350,000	\$ 2,550,000	\$4.50/SF	\$15/SF	\$19/SF
Subcontractors: Miceli Glass, Relmec, Dependable Painting														
Willham Roofing	100%	submitted	submitted	submitted	submitted	submitted	acknowledged	\$ 32,447	\$ 2,024,120	\$ 286,130	\$ 2,310,250	\$3.95/SF	\$13.95/SF	\$17.95/SF
Subcontractors: Miceli Glass, Relmec, Dependable Painting														
N.F. Mansuetto & Sons	100%	submitted	submitted	submitted	submitted	submitted	acknowledged	\$ 35,225	\$ 2,276,324	\$ 378,252	\$ 2,654,576	\$5/SF	\$14/SF	\$16/SF
Subcontractors: Miceli Glass, MRM, Relmec, Dependable Painting														
											Estimate	\$ 2,750,000		

Ohio



Rental Quote Quote Q27300

9500 BROOKPARK RD, BROOKLYN, OH 44129
BROOKLYN (216) 505-2177

Date Out: **06/01/2026 Mon 08:00 AM**
Est. Date In: **06/29/2026 Mon 08:00 AM**
Delivery Date: **06/01/2026 Mon 08:00 AM**

Customer: **1019230**
Bill to: **CUYAHOGA VALLEY CAREER CTR**
8001 BRECKSVILLE ROAD
BRECKSVILLE OH 44141-1203

Jobsite: **ER/BRECKSVILLE**
Contact: **MICHAEL MCDADE**
Phone: **440-838-8909**
600KW
8001 BRECKSVILLE RD.
BRECKSVILLE, OH 44141

Signed By:
Order By: **MICHAEL MCDADE**

Written By: **Glenn Jarus**
Sales Rep: **GLENN JARUS**
PO #:

QTY DESCRIPTION	DAY	WEEK	4WEEK	TOTALS
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Rental Items

1. GENERATOR, 600 KW / 750 KVA G 0600KW ** TRIPLE SHIFT: RATES MULTIPLIED BY 2.00 ** 480V 900AMPS UNLIMITED RUN TIME	\$3,750.00	\$7,500.00	\$22,500.00	22,500.00
26. 4/0 CAMLOK CABLE 50' ID:4/OCL50 SERIAL:4/OCL50 MODEL:CBL 4/OX50 (3) PER PHASE ABCN + (1) GROUND 100' RUN	\$20.00	\$40.00	\$120.00	3,120.00
13 MALE CAMLOK TAILS ID:MCLTAIL SERIAL:MCLTAIL MODEL:TAIL M 4/0	\$2.50	\$5.00	\$15.00	195.00
15 CABLE RAMPS ID:CABLERAMP MODEL:CABLE RAMP 15' SPAN FOR 13 CABLES ANY USAGE OVER SINGLE SHIFT RATES (SEE SHIFT RATES BELOW) ARE SUBJECT TO SHIFT RENTAL RATES	\$10.00	\$20.00	\$60.00	900.00

SHIFT RENTAL RATES - ONLY APPLY TO GENERATORS OR ANY OTHER DIESEL ENGINE EQUIPMENT

SINGLE SHIFT RATES: ALLOWS 0-40 HRS PER WEEK AND 0-176 PER MONTH

DOUBLE SHIFT RATES:(SINGLE X 1.5) ALLOWS 41-80 HRS PER WEEK AND 177-352 HRS PER MONTH

TRIPLE SHIFT RATES:(SINGLE X 2) ALLOWS UNLIMITED USAGE

NOTE: EVERY 250 AND 500 HOURS INTERVAL THE DIESEL ENGINE EQUIPMENT NEEDS TO BE SERVICED. CUSTOMERS MAY CHOOSE TO PERFORM THIS SERVICE OR OHIO CAT CAN

Ohio



Rental Quote Quote Q27300

9500 BROOKPARK RD, BROOKLYN, OH 44129
BROOKLYN (216) 505-2177

Date Out: **06/01/2026 Mon 08:00 AM**
Est. Date In: **06/29/2026 Mon 08:00 AM**
Delivery Date: **06/01/2026 Mon 08:00 AM**

Jobsite: **ER/BRECKSVILLE**
Contact: **MICHAEL MCDADE**
Phone: **440-838-8909**
600KW
8001 BRECKSVILLE RD.
BRECKSVILLE, OH 44141

Customer: **1019230**
Bill to: **CUYAHOGA VALLEY CAREER CTR**
8001 BRECKSVILLE ROAD
BRECKSVILLE OH 44141-1203

Signed By:
Order By: **MICHAEL MCDADE**

Written By: **Glenn Jarus**
Sales Rep: **GLENN JARUS**
PO #:

QTY DESCRIPTION	DAY	WEEK	4WEEK	TOTALS
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Rental Items

PROVIDE THIS SERVICE FOR YOU AT THE CURRENT LISTED LABOR RATES.

ELECTRICAL CONNECTIONS PERFORMED BY CONTRACTOR

FUEL SERVICE AVAILABLE COST +20%

FUEL RATE @ 25% LOAD IS 14GPH
FUEL RATE @ 50% LOAD IS 21 GPH
FUEL RATE @ 75% LOAD IS 30GPH
FUEL PRICE DELIVERED ON 1/6/2026 IS \$3.75/GALLON. THIS PRICE
FLUCTUATES DAILY BASED ON COMMODITY PRICING.

Miscellaneous Items

4	OPTIONAL STARTUP LABOR		243.00 each	972.00
1	ROUNDTRIP FREIGHT		1,000.00 each	1,000.00
1	ENVIRO DISPL FEE		2.00 %	534.30*
1	250-HOUR SERVICE EACH		1,050.00 each	1,050.00
1	500-HOUR SERVICE EACH		1,950.00 each	1,950.00
1	4-WEEK FUEL ESTIMATE @75% LOAD		75,600.00 each	75,600.00
1	RENTAL EQUIPMENT PROTECTION		16.00 %	4,274.40
				.00
			Total:	112,095.70

Thank you for choosing Ohio CAT

NOTE: Rent does NOT Apply to Purchase

Store Hours: Mon thru Fri 7:00 AM - 5:00 PM

Closed: Sat & Sun

* REP is an automatic coverage unless customer furnishes a "Certificate of Insurance" covering damage to our equipment on or before effective coverage date. REP does not include: Loss of Use, Mechanical or Electrical Breakdown, Missing Property, Wear & Tear, Criminal/Fraudulent Activity, Breach of Contract, Weight of Load, damage to tires unless caused by a covered peril, intentional acts or abuse, or while equipment is in transit.

Excessive Cleaning Charges May Apply

Signature

Date

Print Name

POWER SYSTEMS TERMS & CONDITIONS OF RENTAL

The Customer identified on the face hereof ("CUSTOMER") agrees to be bound by the following terms and conditions in all transactions with the Power Systems Division of Ohio CAT ("PSD"). CUSTOMER acknowledges that these Terms and Conditions may change over time and agrees to be bound by such terms and conditions in use at the time of each rental or sales transaction to CUSTOMER.

1. This Agreement is solely for the purpose of creating a rental transaction between CUSTOMER and PSD which allows CUSTOMER to use the EQUIPMENT as permitted by the Agreement. CUSTOMER is liable for full payment of all rental services and any other related costs that might be incurred until such time as the EQUIPMENT is returned to PSD. Title to said EQUIPMENT shall remain vested in PSD and CUSTOMER shall have no right to assign, transfer, hypothecate, or cause any liens or encumbrances to attach to the EQUIPMENT or any interest therein. No option to purchase said EQUIPMENT attaches to this Agreement, unless in a writing signed by a manager of PSD. Any holdover permitted by PSD beyond the originally estimated rental period shall extend the terms of this Agreement on the same terms and conditions as set forth herein, except that during any holdover period PSD may retake possession of the EQUIPMENT and terminate this Agreement, with or without cause, on twenty-four hour's notice.
2. CUSTOMER shall pay all rental, transportation, sales and use tax or tax reimbursement imposed with respect to the EQUIPMENT. All applicable sales tax for the rental term shall be invoiced and due with the first month's payment. Unless otherwise specified on the invoice, all invoices are due and payable without any offsets or deductions at the remittance address shown on the invoice within 30 days of the date of the invoice. If CUSTOMER fails to timely pay an invoice, CUSTOMER agrees to pay interest on the outstanding balance at the lesser of (i) 2% per month (24% per annum) or (ii) the maximum lawful rate. CUSTOMER further agrees to pay any collection costs, attorney's fees, and court costs incurred by PSD by reason of CUSTOMER'S payment default or breach of these terms and conditions. At the discretion of PSD, any account with a delinquent balance may be placed on a cash basis at any time and PSD may retrieve the equipment without notice to CUSTOMER.
3. CUSTOMER represents and warrants that: (i) the EQUIPMENT will only be used by CUSTOMER; (ii) CUSTOMER is familiar with the proper operation and use of each item of EQUIPMENT; (iii) Customer shall not allow any person who is not qualified to operate or use the EQUIPMENT; and (iv) that CUSTOMER agrees to comply with all applicable municipal, state, and federal laws, ordinances, and regulations (including OSHA) that apply to the use and operation of the Equipment. CUSTOMER shall not make any changes, alterations, or modifications to the EQUIPMENT, other than as required to comply with CUSTOMER'S maintenance obligations hereunder.
4. PSD shall not, in any case or under any circumstances, be liable or responsible for any damage to property or injury to persons or death suffered or sustained in the use, operation and/or handling of the EQUIPMENT covered by this Agreement or otherwise in connection therewith, no matter how caused or occasioned. CUSTOMER assumes all risk and liability for and in connection with the EQUIPMENT from the time of delivery until the EQUIPMENT is returned to PSD. CUSTOMER shall defend, indemnify, and hold PSD (and its employees, affiliates, parents, officers, and agents) harmless from all claims, lawsuits, loss, injuries (including death), liability and expenses, including attorney's fees, resulting from CUSTOMER'S use, operation, transportation and/or handling of the EQUIPMENT, excepting any loss or damage initiated or proximately caused by or resulting from the negligence of PSD.
5. CUSTOMER expressly waives and in no event shall PSD be liable or responsible to CUSTOMER or any other party for: (i) any loss, damage or injury caused by, resulting from or in any way connected with the EQUIPMENT, its operation, or its use, (ii) PSD'S failure to deliver or delay in delivery of the EQUIPMENT as required hereunder; (iii) PSD'S failure to repair or replace non-working EQUIPMENT; (iv) non-performance or defect of the EQUIPMENT; and (v) any incidental, consequential, liquidated, punitive, or special damages, including but not limited to, loss of use, business interruption or any other economic loss, whether in contract, negligence or any other theory of liability. PSD MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO THE MERCHANTABILITY OF THE EQUIPMENT OR ITS FITNESS FOR ANY PARTICULAR PURPOSE. THERE IS NO WARRANTY THAT THE EQUIPMENT IS SUITED FOR CUSTOMER'S INTENDED USE. PSD DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, MADE IN CONNECTION WITH THIS RENTAL TRANSACTION.
6. CUSTOMER acknowledges that it will inspect the EQUIPMENT prior to taking possession thereof and CUSTOMER will only accept delivery of the Equipment if in good order and condition. It is the CUSTOMER'S responsibility to fuel, add and change oil and filters, lubricate, make minor adjustments and perform other maintenance in accordance with manufacturer's recommendations. CUSTOMER agrees to give PSD complete access to the EQUIPEMNT at any time without notice for repairs, maintenance, and inspection.
7. In the event that PSD has agreed to pick up the EQUIPMENT from CUSTOMER, CUSTOMER shall notify PSD that the EQUIPMENT is "off rent" and shall cease use of the EQUIPMENT. PSD shall pick up the EQUIPMENT within a commercially reasonable period of time after the EQUIPMENT is called "off rent." In the event that CUSTOMER has assumed the obligation to return EQUIPMENT, CUSTOMER shall notify PSD that the EQUIPMENT is "off rent" and shall return the EQUIPMENT to PSD within 24 hours during its normal business hours. If the EQUIPMENT is not so returned, CUSTOMER shall pay the applicable periodic rent for the EQUIPMENT.
8. Customer warrants and represents that the EQUIPMENT shall not be exposed to any hazardous, toxic, or chemically reactive material, except for those hazardous materials incorporated into the EQUIPMENT itself. At the expiration or termination of this Agreement, or upon PSD's prior demand, CUSTOMER promises to return all EQUIPMENT to PSD's premises, in the same good, clean and uncontaminated condition as when delivered to the CUSTOMER, subject only to reasonable wear.
9. If the EQUIPMENT is returned in a damaged or excessively worn condition, CUSTOMER shall pay PSD the reasonable costs of restoration. In the case of loss or destruction of said EQUIPMENT or any of its accessories, or inability to return same to PSD, CUSTOMER agrees to reimburse PSD to the full extent of the current retail replacement value. If the EQUIPMENT is damaged, lost, or destroyed, CUSTOMER agrees that the periodic rent does not abate and that it will promptly repair, restore, or replace such item of EQUIPMENT at its then full replacement list value at its sole cost and expense. CUSTOMER'S shall pay the applicable rental rate until such time as the EQUIPMENT is repaired, restored to use, or replaced. PSD shall be under no obligation to commence repair work until CUSTOMER has paid the estimated cost of repair to PSD.
10. Any CUSTOMER not providing proof of insurance will be charged Loss & Damage Waiver (LDW) equal to 16% of the gross rental amount. If the EQUIPMENT is used in compliance with this Agreement and if the CUSTOMER pays the LDW, which is not insurance, then PSD agrees to waive to the extent specified herein and in the LDW Guide provided herewith, CUSTOMER'S responsibility to PSD for the loss or damage of EQUIPMENT. If CUSTOMER does not purchase such LDW from PSD, CUSTOMER agrees to provide at its expense instantaneous and continuous all risk insurance with loss payable to PSD in an amount not less than the EQUIPMENT'S value on all rental EQUIPMENT while in CUSTOMER'S possession and until returned to PSD's custody. CUSTOMER agrees to provide PSD with certificates of insurance giving evidence of commercial general and commercial auto liability insurance in amounts satisfactory to PSD for the full replacement cost of the EQUIPMENT, including coverage for all risks of loss or damage to the EQUIPMENT. Said insurance shall be primary and non-contributory to any other insurance as may be maintained by PSD and have at least thirty days written notice of cancellation to PSD. A deductible fee equal to 10% of the stated value of the EQUIPMENT rented will apply to any repairs made under the terms of the LDW.
11. CUSTOMER shall not incur any expenses on PSD's account for the repair of any EQUIPMENT without PSD's prior written authorization. In the event of any failure of the EQUIPMENT of any nature whatsoever, CUSTOMER shall immediately cease using the EQUIPMENT, immediately notify PSD, and return it to PSD's premises as directed. If such condition is the result of normal operation, PSD will repair or replace the EQUIPMENT with reasonably-similar equipment in working order, if available. PSD has no obligation to repair or replace EQUIPMENT rendered inoperable by misuse, abuse, or neglect. In the event replacement equipment is not available, CUSTOMER'S sole remedy for any failure or defect in EQUIPMENT shall be the termination of any rental charges accruing after the time of failure. Unless directed otherwise, CUSTOMER must return the Equipment to PSD within 24 hours from the time of defect in order to terminate rental charges.
12. In the event of the loss or theft of or damage to the EQUIPMENT, CUSTOMER hereby agrees to notify PSD immediately by telephone and thereafter immediately report in writing to PSD and the appropriate public authorities all relevant information concerning such loss, theft or damage to the EQUIPMENT.
13. If CUSTOMER fails to make payment when due, or fails to abide by the terms and conditions of this Agreement, or if the EQUIPMENT covered by this Agreement is attached, levied upon or taken possession of under any writ, process or order of any court, PSD has the right to repossess the EQUIPMENT. PSD reserves the right to remove the EQUIPMENT from any job at any time when, in its opinion, the EQUIPMENT is in danger of abuse, because of strikes, or for the purpose of inspection or repair.
14. This Agreement shall be governed by and construed under the laws of the state of Ohio. Any disputes, actions, claims, or causes of action arising out of or in connection with this agreement or the transactions between the parties contemplated thereby, shall be subject to the exclusive jurisdiction of the courts having jurisdiction in or over Cuyahoga County, Ohio and CUSTOMER does hereby expressly consent to the personal jurisdiction of the state and federal courts located in Ohio. Should any provision of this Agreement be held invalid, such provision shall be deemed to be eliminated insofar as it is deemed invalid and the balance of this Agreement shall in no way be affected thereby. The terms and conditions contained herein constitute the entire Agreement between PSD and CUSTOMER with respect to the subject matter hereof and supersede all previous oral and written communications and representations. Any contrary terms contained in a purchase order or other writing from the CUSTOMER are hereby rejected and superseded by the terms and conditions contained in this Agreement. CUSTOMER'S obligations hereunder shall survive any termination of this Agreement. This Agreement may not be changed, altered, supplemented or added to at any time except by a writing signed by both parties. This Agreement may not be assigned without the prior written consent of PSD.

Customer Initials _____ Date _____

PRO400/092022