



**CUYAHOGA VALLEY**  
**CAREER CENTER**

**January 2026 Regular Board Meeting**  
January 8, 2026 6:00 p.m. | Conference Room A  
**MINUTES**

# Minutes

## Cuyahoga Valley Career Center Board of Education

January 8, 2026 Board Meeting

Thursday, January 8, 2026 | 6:00 p.m. | Conference Room A



**In Attendance:** Jacquelyn Arendt; Jennifer Burke; Thandeka Cox; Rhonda Crawford; Andrew Head; Rachel Malec; Linda O’Neill; Gary Suchocki; James Virost

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

### I. CALL TO ORDER

Mrs. Burke called the meeting to order at 5:52 p.m.

### II. ROLL CALL

Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_ Ms. Cox \_\_\_\_\_  
Mrs. Crawford \_\_\_\_\_ Mr. Head \_\_\_\_\_ Mrs. Malec \_\_\_\_\_  
Mrs. O’Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Mr. Virost \_\_\_\_\_

### III. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

ROLL CALL:

Mrs. Burke \_\_\_\_\_ Ms. Cox \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_  
Mr. Head \_\_\_\_\_ Mrs. Malec \_\_\_\_\_ Mrs. O’Neill \_\_\_\_\_  
Mr. Suchocki \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_  
Move: Mrs. Crawford Second: Mrs. Arendt Status: Passed: 9-0

### IV. PRESIDENT’S REPORT

- \* Board Appointments/ Welcome New Board Members (s)
- \* Appointment of Ad-Hoc Committee Membership:

#### Buildings & Grounds

Mrs. O’Neill  
Mrs. Crawford  
Mr. Suchocki Chairperson

Business & Finance

Mr. Suchocki

Mrs. Crawford

Mr. Virost

Chairperson

Curriculum

Ms. Cox

Mrs. Malec

Mrs. O'Neill

Mrs. Arendt

Chairperson

Policy

Mr. Head

Mrs. Burke

Mrs. Malec

Chairperson

**A. Resolution # 2026-1 5 APPOINTMENTS**

The following resolutions may be handled as one motion.

- OSBA Legislative Liaison:  
Approve appointing Mrs. Arendt as the OSBA Legislative Liaison and Mrs. Burke as Alternate for 2026.  
**2026-1 5 (1)**
- Appoint Delegate and Alternate – OSBA Annual Meeting:  
Approve appointing the following as official Delegate and Alternate to the Ohio School Boards Association Annual Business Meeting, according to Article IV, Section B, of the OSBA Constitution.

Mrs. Burke Delegate

Mrs. Malec Alternate

- **2026-1 5 (2)**  
Tax Incentive Council:  
Approve Richard Berdine, Treasurer, as the Board's appointee to attend Tax Incentive Council Meetings. The alternate to the Council will be the designated Cuyahoga Valley Board of Education Member representing the community unless there are two members from the district. In such case, one of the two members shall be appointed the alternate.

**2026-1 5 (3)**

ROLL CALL:

Ms. Cox \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_ Mr. Head \_\_\_\_\_

Mrs. Malec \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_  
Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_  
Move: Mrs. Crawford Second: Mr. Suchocki Status: Passed: 9-0

V. **SUPERINTENDENT'S REPORT**

- \* Career-Technical Education Week Activities, February 2-6, 2026
- \* Building & Property Maintenance Program Presentation
- \* Email Fraud Training
- \* News Flash | Student Connections | Alumni Spotlight

VI. **BOARD COMMENTS**

VII. **COMMITTEE REPORTS**

VIII. **APPROVAL OF MINUTES**

- *Board of Education Meeting Minutes, December 11, 2025*

ROLL CALL:

Mrs. Crawford \_\_\_\_\_ Mr. Head \_\_\_\_\_ Mrs. Malec \_\_\_\_\_  
Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Mr. Virost \_\_\_\_\_  
Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_ Ms. Cox \_\_\_\_\_  
Move: Mrs. Malec Second: Mr. Suchocki Status: Passed: 9-0

IX. **COMMENTS FROM THE PUBLIC**

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

**X. FINANCES**

Resolution # **2026-1 6** Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

**1. Budget:**

Approve adopting the 2026-27 Cuyahoga Valley Career Center Tax Budget and authorize the Treasurer to sign the Budget, as recommended by the Treasurer.

- *Budget FY2027*

**2026-1 6 (1)**

**2. Treasurer's Report:**

Acceptance of the Financial Report for the month of November 2025.

- *Board Financial Report November 2025*

**2026-1 6 (2)**

**3. OSBA Annual Membership:**

Approve membership in Ohio School Boards Association in the amount of \$4,576. A portion of the dues will fund expenses associated with board members representing OSBA and its member districts at the state and national level.

- *Cuyahoga Valley Career Center 2026 OSBA Membership Invoice*

**2026-1 6 (3)**

ROLL CALL:

Mr. Head \_\_\_\_\_ Mrs. Malec \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_

Mr. Suchocki \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_

Mrs. Burke \_\_\_\_\_ Ms. Cox \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_

Move: **Mrs. Crawford** Second: **Mr. Head** Status: **Passed: 9-0**

**XI. NEW BUSINESS – Personnel**

Resolution # **2026-1 7** Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, title, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

**A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT**

**1. Employment:**

Per **Resolution #2025-1 6 (1)**, employ Rachel Barbiaux as Career Specialist, effective January 5, 2026 through June 30, 2026, on a one-year limited contract for 185 days annual, at Career Specialist, Step 6, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

**2026-1 7 (1)**

**2. Employment:**

Per **Resolution #2025-9 30 (2)**, employ Elizabeth Martin as Administrative Assistant, effective January 26, 2026 through June 30, 2026, for the remainder of a two-year contract for 260 days annual, at Administrative Assistant, Step 9, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

**2026-1 7 (2)**

**3. Employment:**

Per **Resolution #2025-10 32 (2)**, employ Nour Bakr as Financial & Data Management Intern, effective January 12, 2026 through June 30, 2026, on a one-year limited contract for 260 days annual, at Intern, Step 1, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

**2026-1 7 (3)**

**B. CERTIFICATED**

**1. Adult Education Instructors' List 2025-26 School Year:**

Approve the addition of Dean Horba, Mariama Manneh, and Daniella Stanis to the part-time Adult Education Instructors' List for the 2025-26 School Year.

**2026-1 7 (4)**

**2. Long-Term Substitute:**

Authorize the employment of Gesta Miller as a Long-Term Substitute Teacher for the Education Professions Program, effective February 26, 2026 until no longer needed during the 2025-26 school year at Step 0-A of the CVFT Salary Schedule. This position is non-renewable.

**2026-1 7 (5)**

**3. Professional Growth Days:**

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the listed staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.

- *Professional Growth – January 26*

**2026-1 7 (6)**

**4. Approve Student Activity Pay:**

In accordance with Article 12, "Additional Compensation," Section F. "Student Activities" of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve Student Activity Pay for school years 2022-23 and 2023-24 totaling \$2,122.24, to be paid to Shelly Schultz, Internal Transition Coordinator, for attending Educators Rising State and National Competitions in those school years.

**2026-1 7 (7)**

**C. CLASSIFIED**

**1. Classified Substitute List 2025-26 School Year:**

Approve the addition of Pamela Smith to the 2025-26 Classified Substitute List.

**2026-1 7 (8)**

**2. Replacement:**

Due to the movement of Elizabeth Martin, approve the replacement of Administrative Assistant II.

**2026-1 7 (9)**

**3. Employment:**

Per **Resolution #2025-9 30 (23)**, approve Maggie Howell as Custodian, effective February 11, 2026 through June 30, 2026 on a one-year, limited contract for 260 days annual, at Custodian, Step 3, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

**2026-1 7 (10)**

**4. Employment:**

Per **Resolution #2025-9 30 (25)**, approve Terri Sevic as Cafeteria Worker/Cook, effective January 5, 2026 through June 30, 2026 on a one-year, part-time limited contract for 180 days annual at Cafeteria, Step 8, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

**2026-1 7 (11)**

**5. Employment:**

Per **Resolution #2025-9 30 (21)**, approve Leonard Keen, Jr. as Maintenance, effective January 12, 2026 through June 30, 2026 on a one-year, limited contract for 260 days annual at Maintenance, Step 8, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

**2026-1 7 (12)**

**6. Resignation/Retirement:**

Accept the resignation of Louise Glinka, Cafeteria Worker/Cook, effective June 3, 2026.

**2026-1 7 (13)**

**7. Replacement:**

Approve the replacement of Cafeteria Worker/Cook.

**2026-1 7 (14)**

ROLL CALL:

Mrs. Malec \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_

Ms. Cox \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_ Mr. Head \_\_\_\_\_

Move: Ms. Cox Second: Mrs. Malec Status: Passed: 9-0

**XII. NEW BUSINESS – Non-personnel**

Resolution # 2026-1 8 Other Items Recommended (may be handled as one motion).

Move to accept all of the following items, as recommended by the Superintendent.

**1. Disposal of Inventory Items:**

Approve the disposal of inventory items as listed:

- *Disposals January 2026*

**2026-1 8 (1)**

**2. Donations:**

Accept donations as per Resolution #1976-167.

- *Donations January 2026*

**2026-1 8 (2)**

**3. Professional Meeting Days:**

Approve Carol Maitland, School Nurse, to attend the National Association of School Nurses Conference in Las Vegas, Nevada, June 28-July 2, 2026. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2026-1 8 (3)**

**4. Professional Meeting Days:**

Approve Jami Little, Programming & Software Development Instructor, to attend the 2026 Computer Science Teachers Association Annual Conference in New Orleans, Louisiana, July 12-16, 2026. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

**2026-1 8 (4)**

**5. Approve Agreement:**

Approve Clinical Experience Agreement between Cuyahoga Valley Career Center and Strongsville Fire and Emergency Services to allow CVCC Adult Education Emergency Medical Technology and School of Nursing students to complete clinical experiences.

- *Strongsville Fire EMT Agreement 12-17-25*

**2026-1 8 (5)**

**6. Approve Agreement:**

Approve Agreement between Cuyahoga Valley Career Center and the Educational Service Center to provide a 9-hour virtual training program for two (2) employees of the City of Defiance.

- *ESC-City of Defiance Agreement 12-17-25*

**2026-1 8 (6)**

**7. Approve Agreement:**

Approve Agreement between Cuyahoga Valley Career Center and Bath Family Dentistry for CVCC to provide CPR training to five (5) of their employees.

- *Bath Family Dentistry CPR Agreement 12-17-25*

**2026-1 8 (7)**

**8. Approve Agreement:**

Approve Agreement between Cuyahoga Valley Career Center and Trinity High School for CVCC to provide three (3) programs to their students from January 12, 2026 through April 2026.

- *Trinity HS Programs Agreement 12-17-25*

**2026-1 8 (8)**

ROLL CALL:

Mrs. O'Neill \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Mr. Virost \_\_\_\_\_

Mrs. Arendt \_\_\_\_\_ Mrs. Burke \_\_\_\_\_ Ms. Cox \_\_\_\_\_

Mrs. Crawford \_\_\_\_\_ Mr. Head \_\_\_\_\_ Mrs. Malec \_\_\_\_\_

Move: Mrs. Arendt Second: Mr. Suchocki Status: Passed: 9-0

**XIII. ADJOURN**

**7:18 p.m.**

ROLL CALL:

Mr. Suchocki \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_

Mrs. Burke \_\_\_\_\_ Ms. Cox \_\_\_\_\_ Mrs. Crawford \_\_\_\_\_

Mr. Head \_\_\_\_\_ Mrs. Malec \_\_\_\_\_ Mrs. O'Neill \_\_\_\_\_

Move: Mrs. Crawford Second: Mrs. O'Neill Status: Passed: 9-0

\*Next meeting: Thursday, February 26, 2026 at 6:00 p.m. in Conference Room A.

\*APPROVED: \_\_\_\_\_

\*ATTESTED: \_\_\_\_\_

\*DATE 2/26/26

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