

AGENDA

Cuyahoga Valley Career Center Board of Education

September 2026 Board Meeting

Thursday, September 24, 2026 | 6:00 p.m. | Conference Room A



Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Arendt _____ Mrs. Burke _____ Ms. Cox _____
Mrs. Crawford _____ Mr. Head _____ Mrs. Malec _____
Mrs. O'Neill _____ Mr. Suchocki _____ Mr. Virost _____

IV. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

ROLL CALL:

Mrs. Burke _____ Ms. Cox _____ Mrs. Crawford _____
Mr. Head _____ Mrs. Malec _____ Mrs. O'Neill _____
Mr. Suchocki _____ Mr. Virost _____ Mrs. Arendt _____
Move: _____ Second: _____ Status: _____

V. PRESIDENT'S REPORT

* Food Services Annual Report

VI. SUPERINTENDENT'S REPORT

* Student Enrollment
* Facilities & Operations Presentation
* News Flash | Student Connection | Alumni Spotlight

VII. BOARD COMMENTS

VIII. COMMITTEE REPORTS

- Policy Committee, Rachel Malec, Chairperson: September 24, 2026, at 5:00 p.m. in Conference Room B.

First Reading of the following policies:

Policy No.	Policy Name
3440	Job-Related Expenses
4440	Job-Related Expenses
5421	Grading
6220	Budget Preparation
6320	Purchasing and Bidding
6325	Procurement – Federal Grants/Funds
6423	Use of Credit Cards
6425	Use of District Tax Exempt Certificate
6460	Vendor Relations
6465	Affinity, Rewards, or Other Discount Programs
7540.09	Artificial Intelligence (“AI”)
8500	Food Services

IX. APPROVAL OF MINUTES

- *Board of Education Regular Meeting Minutes, August 27, 2026*
- *Business & Finance Committee Meeting Minutes, August 27, 2026*

ROLL CALL:

Ms. Cox _____ Mrs. Crawford _____ Mr. Head _____
Mrs. Malec _____ Mrs. O’Neill _____ Mr. Suchocki _____
Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____
Move: _____ Second: _____ Status: _____

X. COMMENTS FROM THE PUBLIC

The Board values and encourages public comments on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

XI. FINANCES

Resolution # _____ Routine Items recommended (may be handled as one motion).

Move to accept all of the following routine financial items, as recommended by the Treasurer.

1. Treasurer's Report:

Acceptance of the Financial Report for the month of August 2026.

- *Board Financial Report August 2026*

2. Transfer of Funds:

Approve transferring the following:

* \$57,304.97 from General Fund (001) to Permanent Improvement Fund – Technology (003-9002)

ROLL CALL:

Mrs. Crawford _____ Mr. Head _____ Mrs. Malec _____

Mrs. O'Neill _____ Mr. Suchocki _____ Mr. Virost _____

Mrs. Arendt _____ Mrs. Burke _____ Ms. Cox _____

Move: _____ Second: _____ Status: _____

XII. NEW BUSINESS – Personnel

Resolution # _____ Personnel Items Recommended (may be handled as one motion).

Move to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, title, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

A. ADMINISTRATIVE, SUPPORT, & CLASSIFIED EXEMPT

1. Employment:

Per Resolution #2026-5 19 (3), employ Randi Borosh as Administrative Assistant to the Assistant Superintendent, effective August 31, 2026, through June 30, 2027, on a one-year limited contract for 260 days annual, at Administrative Assistant, Step 10 per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Plan.

B. CERTIFICATED

1. Adult Education 2026-27 Instructors' List:

Approve the addition of Matthew Ankeny, Tatiana Epprecht, and Gwendolyn Miklovic to the 2026-27 part-time Adult Education Instructors' List.

2. High School Substitute Teachers' List 2026-27 School Year:

Approve the addition of Jennifer Cortez, Paula Kijowski, and Kim Stopak to the 2026-27 High School Substitute Teachers' List as assigned and approved.

3. Approve Supplemental:

In accordance with Article 12, Section J. "Other Supplementals" of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve Michael Zana, Health Career Instructor, to be compensated for extra planning in the amount of \$41.90 per day and period coverage of \$54.43 per day for coordinating Health Careers A and Health Careers B beginning August 28, 2026, until no longer needed.

4. Approve Supplemental:

In accordance with Article 12, Section J. "Other Supplemental" of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve Victoria Vachon, Science Instructor, to be compensated for extra planning in the amount of \$41.90 per day for instructional support of Health Careers A beginning August 28, 2026, until no longer needed.

5. Resignation/Retirement:

Accept the resignation of Lynn Vincent, Transition-to-Work Instructor, effective June 30, 2027.

6. Replacement:

Replace Transition-to-Work Instructor.

7. Salary Adjustments – Additional College Credits:

Approve salary adjustments due to additional course work, per the Cuyahoga Valley Federation of Teachers Negotiated Agreement.

- *CVFT Salary Adjustments*

8. Professional Growth Days:

In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the listed staff person(s) for professional growth days. Professional growth days are granted outside of the normal working day.

- *Professional Growth – September 2026*

9. Overnight Field Trip:

Approve student overnight field trip for the SkillsUSA Ohio Fall Conference for all eligible students, instructors, educational aides, administrators, and Superintendent. The conference will take place in Columbus, Ohio, November 12-13, 2026. In accordance with Article 12, “Additional Compensation, F. Student Activities” of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors’, students’, and administrators’ travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

10. Overnight Field Trip:

Approve a student overnight field trip for Regional Officer Training Institute (ROTI) for all eligible students, instructors, educational aides, administrators, and Superintendent. The training will take place at Deer Creek State Park in Mount Sterling, Ohio, January 18-21, 2027. In accordance with Article 12, “Additional Compensation, F. Student Activities” of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors’, students’, and administrators’ travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

11. Overnight Field Trip:

Approve student overnight field trip for the SkillsUSA State Conference for all eligible students, instructors, educational aides, administrators, and Superintendent. The competition will take place in Columbus, Ohio, April 7-9, 2027. In accordance with Article 12, “Additional Compensation, F. Student

Activities” of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors’, students’, and administrators’ travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

12. Overnight Field Trip:

Approve student overnight field trip for the SkillsUSA National Leadership & Skills Conference for all eligible students, instructors, educational aides, administrators, and Superintendent. The competition will take place in Atlanta, Georgia, June 21-26, 2027. In accordance with Article 12, “Additional Compensation, F. Student Activities” of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors’, students’, and administrators’ travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

13. Overnight Field Trip:

Approve student overnight field trip for the Business Professionals of America (BPA) State Conference for all eligible students, instructors, educational aides, administrators, and Superintendent. The competition will take place in Columbus, Ohio, February 22-23, 2027. In accordance with Article 12, “Additional Compensation, F. Student Activities” of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors’, students’, and administrators’ travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

14. Overnight Field Trip:

Approve student overnight field trip for the Business Professionals of America (BPA) National Conference for all eligible students, instructors, educational aides, administrators, and Superintendent. The competition will take place in Denver, Colorado, May 5-9, 2027. In accordance with Article 12, “Additional Compensation, F. Student Activities” of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors’, students’, and administrators’ travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

15. Overnight Field Trip:

Approve student overnight field trip for the Health Occupation Students of America (HOSA) State Conference for all eligible students, instructors, educational aides, administrators, and Superintendent. The competition will take place in Toledo, Ohio, April 13-15, 2027. In accordance with Article 12, "Additional Compensation, F. Student Activities" of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

16. Overnight Field Trip:

Approve student overnight field trip for the Health Occupation Students of America (HOSA) National Conference for all eligible students, instructors, educational aides, administrators, and Superintendent. The competition will take place in Philadelphia, Pennsylvania, June 22-25, 2027. In accordance with Article 12, "Additional Compensation, F. Student Activities" of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

17. Overnight Field Trip:

Approve student overnight field trip for the Educator's Rising State Conference for all eligible students, instructors, educational aides, administrators, and Superintendent. The competition will take place in Columbus, Ohio, March 2-3, 2027. In accordance with Article 12, "Additional Compensation, F. Student Activities" of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

18. Overnight Field Trip:

Approve student overnight field trip for the Educator's Rising National Conference for all eligible students, instructors, educational aides, administrators, and Superintendent. The competition will take place in Columbus, Ohio, June 17-20, 2027. In accordance with Article 12, "Additional Compensation, F. Student Activities" of the Agreement between Cuyahoga Valley

Career Center and the Cuyahoga Valley Federation of Teachers, approve eligible instructors for Student Activity pay. Instructors', students', and administrators' travel expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip is subject to cancellation by Superintendent dependent upon world events.

ROLL CALL:

Mr. Head _____ Mrs. Malec _____ Mrs. O'Neill _____
Mr. Suchocki _____ Mr. Virost _____ Mrs. Arendt _____
Mrs. Burke _____ Ms. Cox _____ Mrs. Crawford _____
Move: _____ Second: _____ Status: _____

XIII. NEW BUSINESS – Non-personnel

Resolution # _____ Other Items Recommended (may be handled as one motion).

Move to accept all of the following items, as recommended by the Superintendent.

1. Disposal of Inventory Items:

Approve the disposal of inventory items as listed:

- *Disposals September 2026*

2. Amend Professional Meeting Days:

Amend **Resolution # 2026-1 8 (3)** to change dates of Carol Maitland's conference from June 28-July 2, 2026, to June 27-July 2, 2026.

3. Professional Meeting Days:

Approve Terri Lynn Brosseau, Adult Education Director, to attend the Council on Occupational Education Annual Meeting in Atlanta, Georgia, November 2-5, 2026. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

4. Professional Meeting Days:

Approve Terri Lynn Brosseau, Adult Education Director, to participate as an Accreditation Team member for the Council on Occupational Education in Houston, Texas, February 7-11, 2027. Expenses to be paid by the Council on Occupational Education. Trip subject to cancellation by Superintendent dependent upon world events.

5. Professional Meeting Days:

Approve Claudette Knestrick, Student Support Services, to attend the Florida Association of Student Financial Aid Administrators Clock Hour Workshop in St. Petersburg, Florida, November 1-4, 2026. Expenses to be paid in accordance with CVCC Board Policy and Administrative Guidelines. Trip subject to cancellation by Superintendent dependent upon world events.

6. Associate District Expense Reimbursement for CVCC Functions:

Approve reimbursement of up to \$125.21 per day per substitute teacher for associate district teaching staff who attend various CVCC functions during the school day and associated student transportation costs during the 2026-27 school year.

7. Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Desidara for Website Support for the 2026-27 school year.

- *Desidara SLA-Website Support*

8. Approve Agreements:

Approve agreements between Cuyahoga Valley Career Center and nVent for CVCC to provide training to employees.

- *nVent: Pneumatics and Hydraulics Training Agreement*
- *nVent: Machining Tool Introduction Agreement*

9. Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Martindale Electric Company for CVCC to provide training.

- *Martindale Electric Company: Machine Technology Apprenticeship (Miller)*

10. Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Nestle for CVCC to provide training.

- *Nestle: Machining Fundamentals Agreement*

11. Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and Ross Ruprecht for CVCC to provide training.

- *Ross Ruprecht: Module 2 - Machine Tool Introduction Agreement*

12. Approve Agreement:

Approve agreement between Cuyahoga Valley Career Center and SimX, Inc. for CVCC to purchase two (2) software simulation packages to be used to support Adult Education health career programs.

- *SimX, Inc. Agreement*

13. Approve Memorandum of Understanding:

Approve Memorandum of Understanding between Cuyahoga Valley Career Center and Ashland University to establish a pilot partnership to create a training pathway for individuals pursuing careers in telecommunications and tower technology.

- *Ashland University: MOU Pilot Partnership*

ROLL CALL:

Mrs. Malec _____ Mrs. O'Neill _____ Mr. Suchocki _____

Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Ms. Cox _____ Mrs. Crawford _____ Mr. Head _____

Move: _____ Second: _____ Status: _____

XIV. MOTION TO GO TO EXECUTIVE SESSION (Board will reconvene after Executive Session; action may be taken):

For the purpose of discussing the "employment of a public employee."

ROLL CALL:

Mr. Suchocki _____ Mr. Virost _____ Mrs. Arendt _____

Mrs. Burke _____ Ms. Cox _____ Mrs. Crawford _____

Mr. Head _____ Mrs. Malec _____ Mrs. O'Neill _____

Move: _____ Second: _____ Status: _____

XV. CALL TO ORDER FOLLOWING EXECUTIVE SESSION

XVI. ADJOURN

ROLL CALL:

Mr. Virost _____ Mrs. Arendt _____ Mrs. Burke _____

Ms. Cox _____ Mrs. Crawford _____ Mr. Head _____

Mrs. Malec _____ Mrs. O'Neill _____ Mr. Suchocki _____

Move: _____ Second: _____ Status: _____

***Next meeting: Thursday, October 29, 2026, in Conference Room A, immediately following All Boards' Dinner at 4:30 p.m. in Architectural & Mechanical Design Program.**